

**AITKIN COUNTY HEALTH & HUMAN SERVICES**  
**BOARD MEETING MINUTES**  
**May 28, 2013**

**I. Attendance**

The Aitkin County Board of Commissioners met this 28th day of May, 2013, at 9:14 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; Staff Members Susan Cebelinski and Sue Tange, Social Services Supervisors; Kathleen Ryan, Fiscal Supervisor; Eileen Foss, Income Maintenance Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; Jessica Schultz, Social Worker; and guests; Roberta Elvecrog, DAC & HHS Advisory; Jessica Seibert, HHS Advisory Member; Nanci Sauerbrei, Aitkin Independent Age; Emily Campbell, American Beekeeping Federation/Princess; Beth Haasken, 4-H; Keith & Theresa Olsen and Stephanie Anct, Chappy's; Guests.

**II. Approval of Health & Human Services Board Agenda**

*Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the Agenda with the removal of V.-C. Building System Agreement.*

**III. Review April 23, 2013 Health & Human Service Board Minutes**

*Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve the April 23, 2013, Health & Human Services Board Minutes.*

**IV. Review Bills**

*Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve the Bills as presented this date.*

**V. General/Miscellaneous Information**

**A. Educational Tuition Reimbursement for Jessica Schultz – Tom Burke**

*Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve the and authorize the Educational Tuition Reimbursement for Jessica Schultz for her enrollment in the Master of Social Work Program through the University of North Dakota.*

**B. MN Choices – Tom Burke updated the Board on the potential changes to take place with respect to the need for full time and part time assessors and the role of case managers noting we are responsible for all screens in our county.**

**C. This item was removed from the Agenda:**

**Building System Agreement – Tom Burke – Removed from Agenda**

1. Honeywell International Inc.
2. Johnson Controls

**D. Resignation from HHS Advisory Committee from Vern Awes and Appointment of Katie Nelson to fill the vacancy for District 4.** *Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve the appointment of Katie Nelson to fill the vacancy for the District 4 representation on the Health & Human Services Advisory Committee.*

**VI. FYI**

**A. Out of Home Placement Prevention – Sue Tange reviewed the handout (provided a second handout) and answered questions.**

**B. MN Sure – Eileen Foss reviewed the handout and responded to questions with respect to MNSURE and the Affordable Care Act which becomes effective for Aitkin County with open enrollment on October 1<sup>st</sup>, 2013.**

## VII. Contracts/Service Agreements

- A. Facilities Use Agreement between Aitkin County Health & Human Services and State of Minnesota/Minnesota State Colleges and Universities/Pine Technical College for the period July 1, 2013 through June 30, 2014.** *Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve the Facilities Use Agreement between Aitkin County Health & Human Services and State of Minnesota/Minnesota State Colleges and Universities/Pine Technical College for the period July 1, 2013 through June 30, 2014.*
- B. Home & Community Based Waiver Services Contract between the Aitkin County Board of Commissioners, acting through Health & Human Services and:**
- 1. Aitkin County Developmental Achievement Center (DAC), McGregor**
  - 2. Barnabas Healthcare Services, Inc., Brainerd**
  - 3. Boyer's Bay Adult Foster Care, Aitkin**
  - 4. Chappy's Golden Shores, Hill City**
  - 5. Cuyuna Regional Medical Center dba Home Health Partnership, Crosby**
  - 6. Mercy Home Health Agency dba Mercy Home Care, Moose Lake**
  - 7. Northland Village Assisted Living, McGregor**
- Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried, the vote was to approve the Home & Community Based Waiver Services Contract between the Aitkin County Board of Commissioners, acting through Health & Human Services and:*
- 1. Aitkin County Developmental Achievement Center (DAC), McGregor*
  - 2. Barnabas Healthcare Services, Inc., Brainerd*
  - 3. Boyer's Bay Adult Foster Care, Aitkin*
  - 4. Chappy's Golden Shores, Hill City*
  - 5. Cuyuna Regional Medical Center dba Home Health Partnership, Crosby*
  - 6. Mercy Home Health Agency dba Mercy Home Care, Moose Lake*
  - 7. Northland Village Assisted Living, McGregor*

## VIII. Administrative Reports:

- A. Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, reviewed these reports with the Board.

## IX. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jessica Seibert & Roberta Elvecrog Minutes of the May 1, 2013 meeting. Jessica noted she and Susan Cebelinski reported on the roadblocks folks may encounter with HRA housing along with eligibility requirements. She noted the committee discussed the task forces which include: Corrections, Mental Health, Social Services, and Public Health. There was discussion relative to whether the committee will continue to serve the two community meals, one in Aitkin and one in McGregor, and some commitment was expressed to continue serving both.
- B. AEOA / NEMOJT Committee Updates** – Commissioner Napstad noted that neither had met the past month but a meeting is scheduled for the coming month.
- C. CJI (Children's Justice Initiative)** – Commissioner Westerlund noted there has been a lot of legislative changes

## X. Break at 9:58 a.m. for 10 minutes

Next Meeting – June 25, 2013