

Aitkin County Board of Commissioners  
Request for County Board Action/Agenda Item Cover Sheet

<b>2F</b> Agenda Item #
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To: Chairperson, Aitkin County Board of Commissioners      Date: 4-11-14

Via: Roxy Traxler, Interim County Administrator

From: John Welle

Title of Item:  
MnDOT Agreement No. 01472-1, Amendment No. 1

Requested Meeting Date: 4-22-14      Estimated Presentation Time: 10 minutes

Presenter: John Welle

**Type of Action Requested** (check all that apply)

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|--|--|
| <input type="checkbox"/> For info only, no action requested  | <input type="checkbox"/> Approve under Consent Agenda  |
| <input type="checkbox"/> For discussion with possible action   | <input type="checkbox"/> Adopt Ordinance Revision  |
| <input type="checkbox"/> Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison) |  |
| <input type="checkbox"/> Approve/adopt proposal by motion  | <input checked="" type="checkbox"/> Approve/adopt proposal by resolution (attach draft resolution) |
| <input type="checkbox"/> Authorize filling vacant staff position   |  |
| <input type="checkbox"/> Request to schedule public hearing or sale  | <input type="checkbox"/> Other (please list) _____   |
| <input type="checkbox"/> Request by member of the public to be heard   |  |
| <input type="checkbox"/> Item should be addressed in closed session under MN Statute _____   |  |

**Fiscal Impact** (check all that apply)

- Is this item in the current approved budget?    Yes     No  (attach explanation)
- What type of expenditure is this?    Operating     Capital     Other  (attach explanation)
- Revenue line account # that funds this item is: \_\_\_\_\_
- Expenditure line account # for this item is: \_\_\_\_\_

**Staffing Impact** (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected.     Yes     No
- Applicable job description(s) may require revision.     Yes     No
- Item may impact a bargaining unit agreement or county work policy.     Yes     No
- Item may change the department's authorized staffing level.     Yes     No

_____ HR Review
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**Supporting Attachment(s)**

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) \_\_\_\_\_

<p><b>Provide (1) copy of supporting documentation <u>NO LATER THAN Wednesday at Noon</u> to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items <b>WILL NOT</b> be placed on the Board agenda unless complete documentation is provided for the Board packets.</b></p>
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## AITKIN COUNTY COMMISSIONER'S MEMO

**TO:** Aitkin County Commissioners  
Roxy Traxler, Interim County Administrator

**FROM:** John Welle

**DATE:** April 11, 2014

**Consent Agenda Item:** MnDOT Agreement No. 01472-1, Amendment No. 1

**Summary:**

On July 10, 2012, County Board authorization was received to enter into MnDOT Agreement No. 01472 to facilitate MnDOT's placement of a conflict warning system at the intersection of US Hwy 169/TH 210 and CSAH 12 on the east side of Aitkin. That warning system was installed during 2013 and has been in operation since December, 2013. Although the system is owned and maintained by MnDOT, Aitkin County, as part of the agreement, supplies the electrical power through our source that is in place at this intersection for the intersection lighting. Our increased cost for the additional electricity used to power the warning system is approximately \$5 per month.

MnDOT is planning to install this same type of conflict warning system at the intersection of US Hwy 169 and CSAH 28 south of Aitkin during 2014 and would like to amend Agreement No. 01472 to include the system that will be installed at this intersection. The same terms of Agreement No 01472 will apply, with Aitkin County's sole responsibility being to supply the electrical power from our existing power source.

Authorization to amend the agreement is requested by the following resolution.

**Draft Resolution:**

WHEREAS, the intersection of U.S. Hwy 169 and Aitkin County State-Aid Highway 28 has been identified by the Minnesota Department of Transportation for installation of an Intersection Conflict Warning System, and

WHEREAS, the Minnesota Department of Transportation has proposed Agreement No. 01472-1, Amendment No. 1 to facilitate construction and operation of this system,

NOW, THEREFORE, BE IT RESOLVED that Aitkin County enter into Agreement No. 01472-1, Amendment No. 1 with the Minnesota Department of Transportation to provide electrical energy for the new Intersection Conflict Warning System at the intersection of U.S. Hwy 169 and Aitkin County State-Aid Highway 28.

BE IT FURTHER RESOLVED that the Aitkin County Engineer is hereby authorized to execute this Agreement and amendments to the Agreement.