

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: April 15, 2014

Via: Roxy Traxler, Interim County Administrator

From: Sally M. Huhta

Title of Item:
3.2 Beer License – Unorg 48-27 Township approval of Application

Requested Meeting Date: April 22, 2014 Estimated Presentation Time: N/A

Presenter: _____

Type of Action Requested (check all that apply)

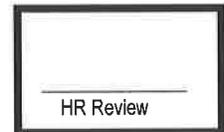
- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) Proposed Motion

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

**KIRK PEYSAR
AITKIN COUNTY AUDITOR
209 SECOND STREET NW-ROOM 202
AITKIN, MINNESOTA 56431
218-927-7354
FAX: 218-927-7324**

Date: April 22, 2014

Name of Applicant: Danny JW Volk

Doing Business As: Hidden Meadows

STATE OF MINNESOTA, }
COUNTY OF AITKIN

TOWN OF UNORG 48-27

It is hereby certified that the Town Board of Unorg 48-27 in said
County and State, by ~~resolution~~ ^{Motion} on the 22nd day of April, Year 2014
did consent to the issuance of the license applied for in the within application.

Dated April 22, Year 2014 THE TOWN BOARD OF THE TOWN OF
Unorg 48-27

Town Clerk
Attest _____

KIRK PEYSAR

By _____ Chairperson

For: County Board of April 22, 2014

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to consent to the issuance of the following 3.2 Malt Liquor License applied for in the within application for a period ending April 30, 2015.

ON Sale:

Danny J. Volk, d/b/a **Hidden Meadows** – Unorg 48-27 Township