

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet

6A
Agenda Item #

To: Chairperson, Aitkin County Board of Commissioners Date: 4/1/2014
Via: Roxy Traxler, Interim County Administrator
From: Land Department

Title of Item: Mississippi Water Trail project update
Requested Meeting Date: 4/8/14 Estimated Presentation Time: 15 min
Presenter: Rich Courtemanche, Mark Jacobs

Type of Action Requested (check all that apply)

- For info only, no action requested Approve under Consent Agenda
- For discussion only with possible future action Adopt Ordinance Revision
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion Approve/adopt proposal by resolution (attach draft resolution)
- Authorize filling vacant staff position
- Request to schedule public hearing or sale Other (please list) _____
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes No (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No

HR Review

Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list)

Provide eleven (11) copies of supporting documentation NO LATER THAN Wednesday at 12:00 pm to make the Board's agenda for the following Tuesday. Items WILL NOT be placed on the Board agenda unless complete documentation is provided for mailing in the Board packets. (see reverse side for details)

MEMO - Aitkin County Land Department

To: Aitkin County Board of Commissioners
From: Rich Courtemanche
CC: Roxy Traxler, Mark Jacobs
Date: 4/1/2014
Re: Mississippi River Parks and Water Trail Grant Update



Summary: Phase 1 Archaeological study Spring 2014
Construction anticipated in summer 2014 and completed by 2016

On September 25, 2012, Aitkin County Board of Commissioners supported a Legacy Grant proposal to improve the facilities and infrastructure of the Mississippi River Canoe, Mississippi River Bike, and Northwoods ATV trails (Attachment 1).

The project was eventually approved by the MNDNR and a fully executed signed grant agreement for \$184,000 was received on December 31, 2013 for five project sites (Attachment 2). The grant was awarded with the contingency that a Phase 1 archeological survey be conducted. The phase 1 surveys will be completed by June 30 and project construction to follow.

An itemized list of project components (Attachment 3) includes upgrades to the Mississippi River campgrounds and canoe accesses. The entire project construction cost is expected to be \$204,000 and includes the \$20,000 project county match.

ACL D is working with DNR forestry to secure a long term lease for the location of the Verdon Canoe Access.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 25, 2012

By Commissioner: Napstad

092512-099

Parks & Trails Legacy Grant Application

WHEREAS, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Parks and Trails Legacy Grant Program. The application is to improve access and support facilities on the Northwoods ATV and the Mississippi River trails, and

WHEREAS, after seeking public input the Aitkin County Board of Commissioners adopted the Aitkin County Comprehensive Recreation Plan on the 3rd day of August 2010. From this plan, specific recommendations included:

- The need to improve and maintain water accesses to the river and
- Improved camping facilities along the trails may be a key strategy for supporting the further development of Aitkin County as a destination

WHEREAS, Aitkin County has the financial capability to meet the \$20,000 match and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

THEREFORE, BE IT RESOLVED, if Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voted Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 25th day of September A.D., 2012, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 25th day of September A.D. 2012

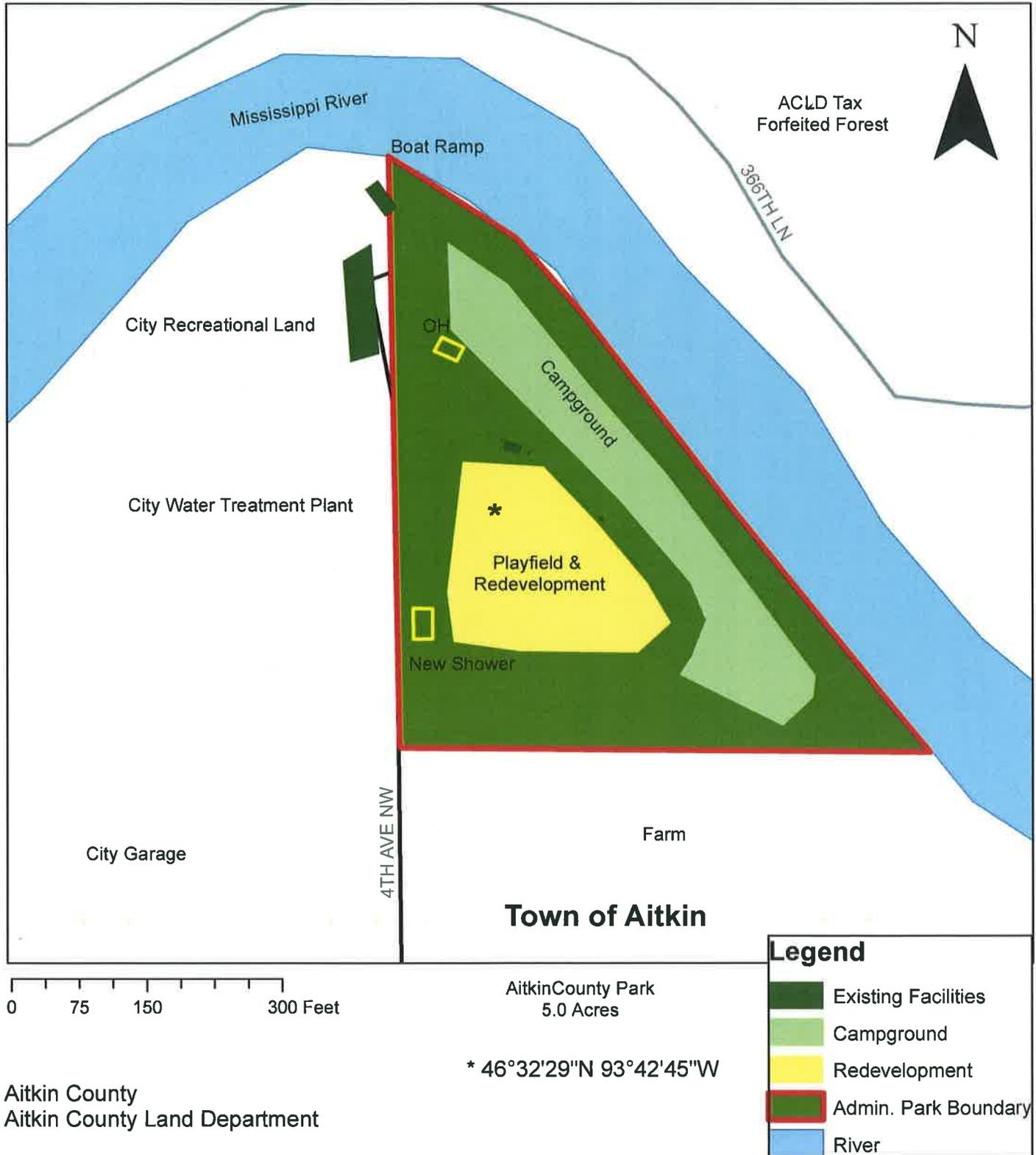

KIRK PEYSAR, County Auditor

BY _____, Deputy

Recreation Site Plan

Mississippi River Parks & Trails Improvement

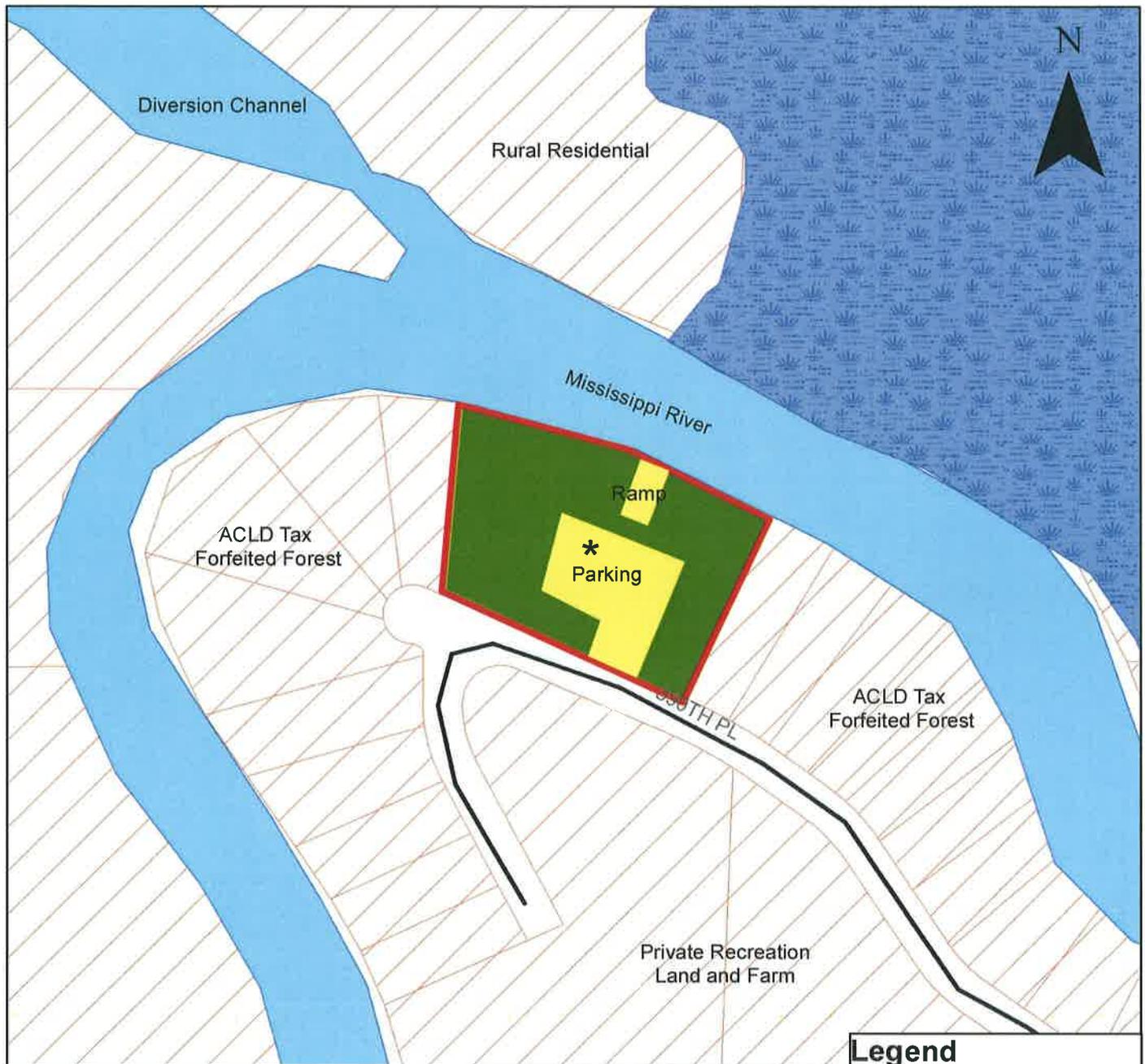
Aitkin County Park & Campground



Recreation Site Plan

Mississippi River Paks & Trails Improvement

Spencer Canoe Access



0 125 250 500 Feet

Aitkin Canoe Access
5.0 Acres

* 46°35'17"N 93°39'42"W

Legend

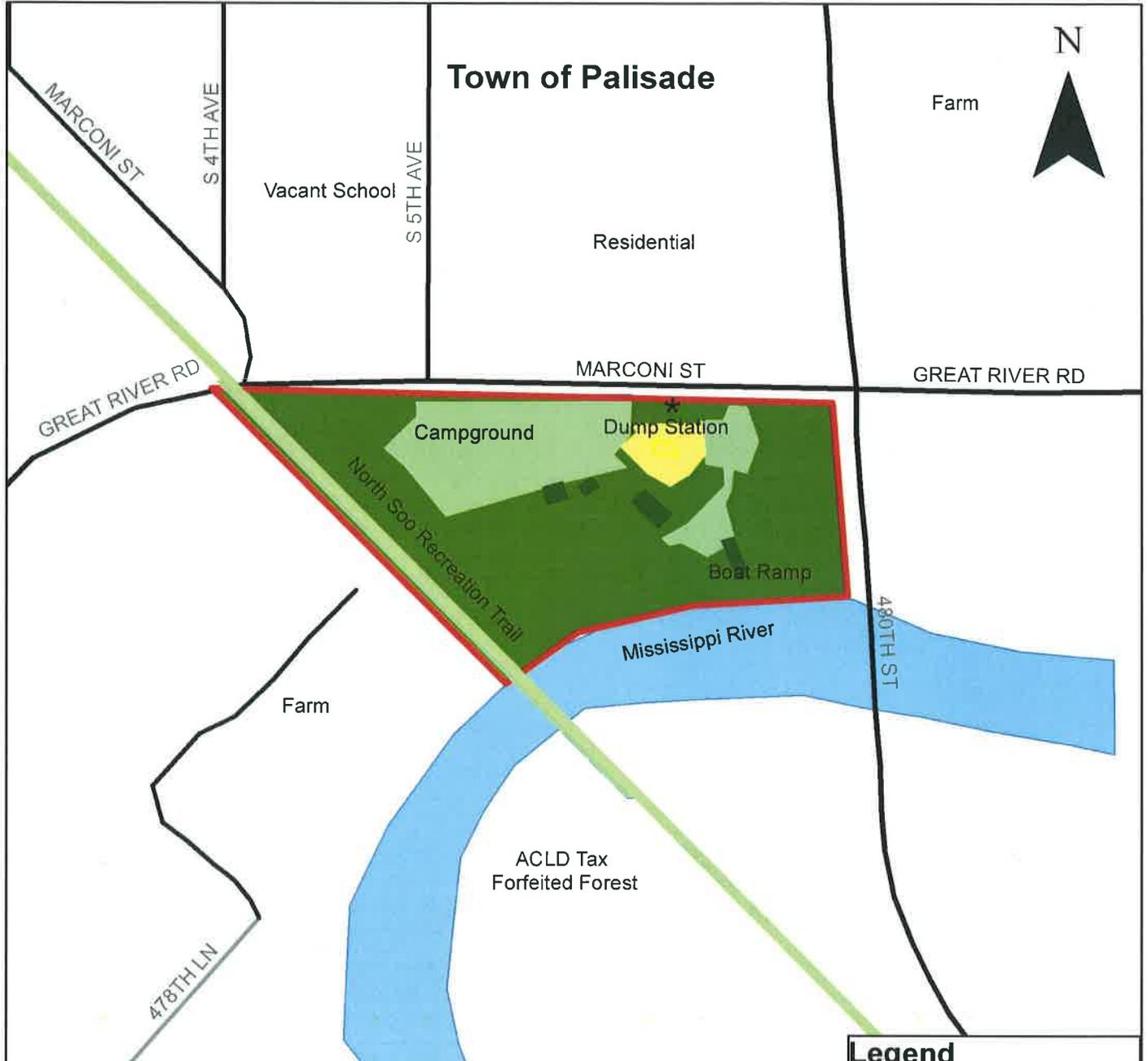
- Existing Facilities
- Campground
- Redevelopment
- Admin. Park Boundary
- River

Aitkin County
Aitkin County Land Department

Recreation Site Plan

Mississippi River Parks & Trails Improvement

Berglund Park



0 125 250 500 Feet

Berglund Park
7.5 Acres

* 46°42'37"N 93°29'08"W

Legend

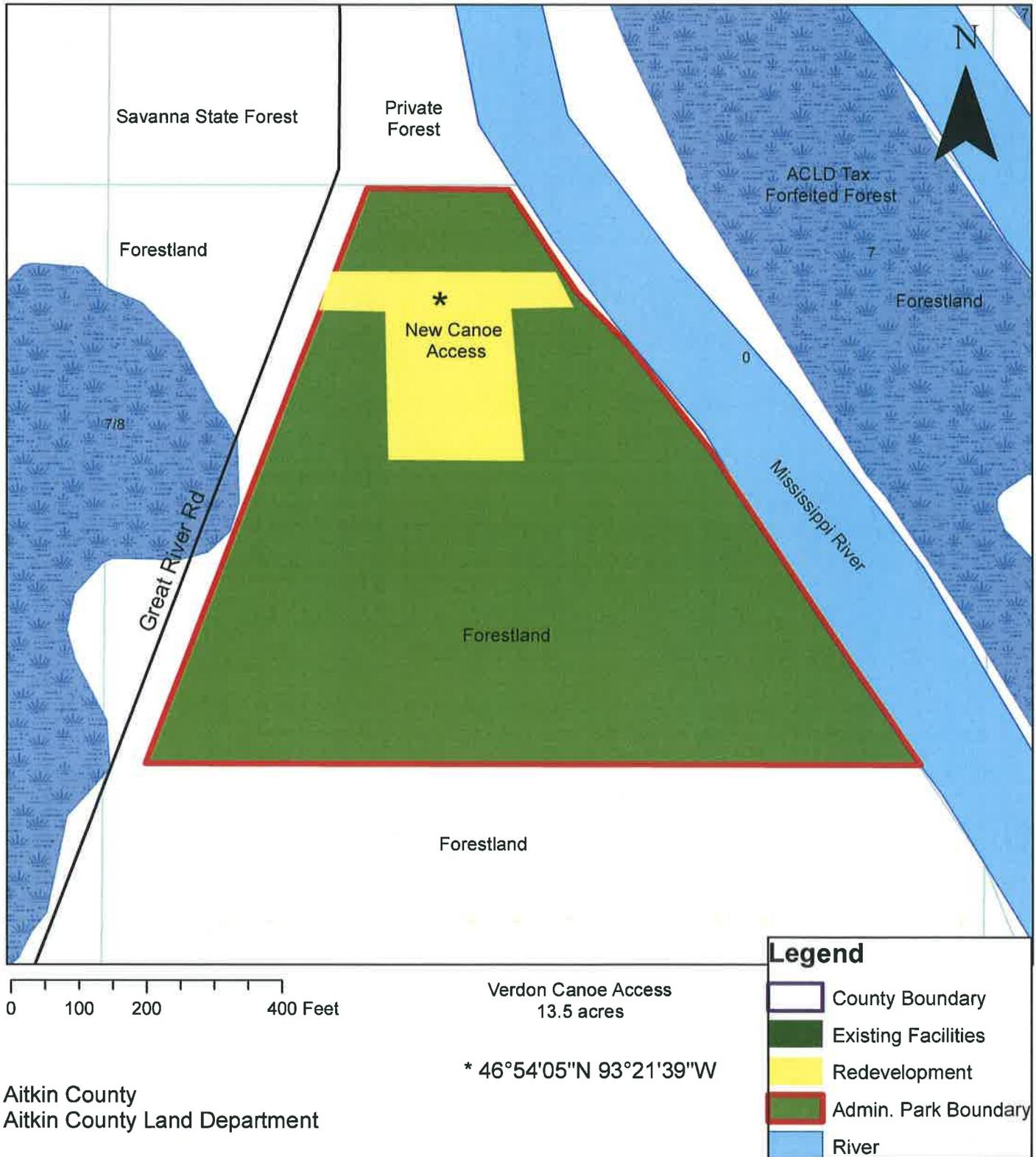
- Existing Facilities
- Campground
- Redevelopment
- Admin. Park Boundary
- River

Aitkin County
Aitkin County Land Department

Recreation Site Plan

Mississippi River Parks & Trails Improvement

Verdon Canoe Access

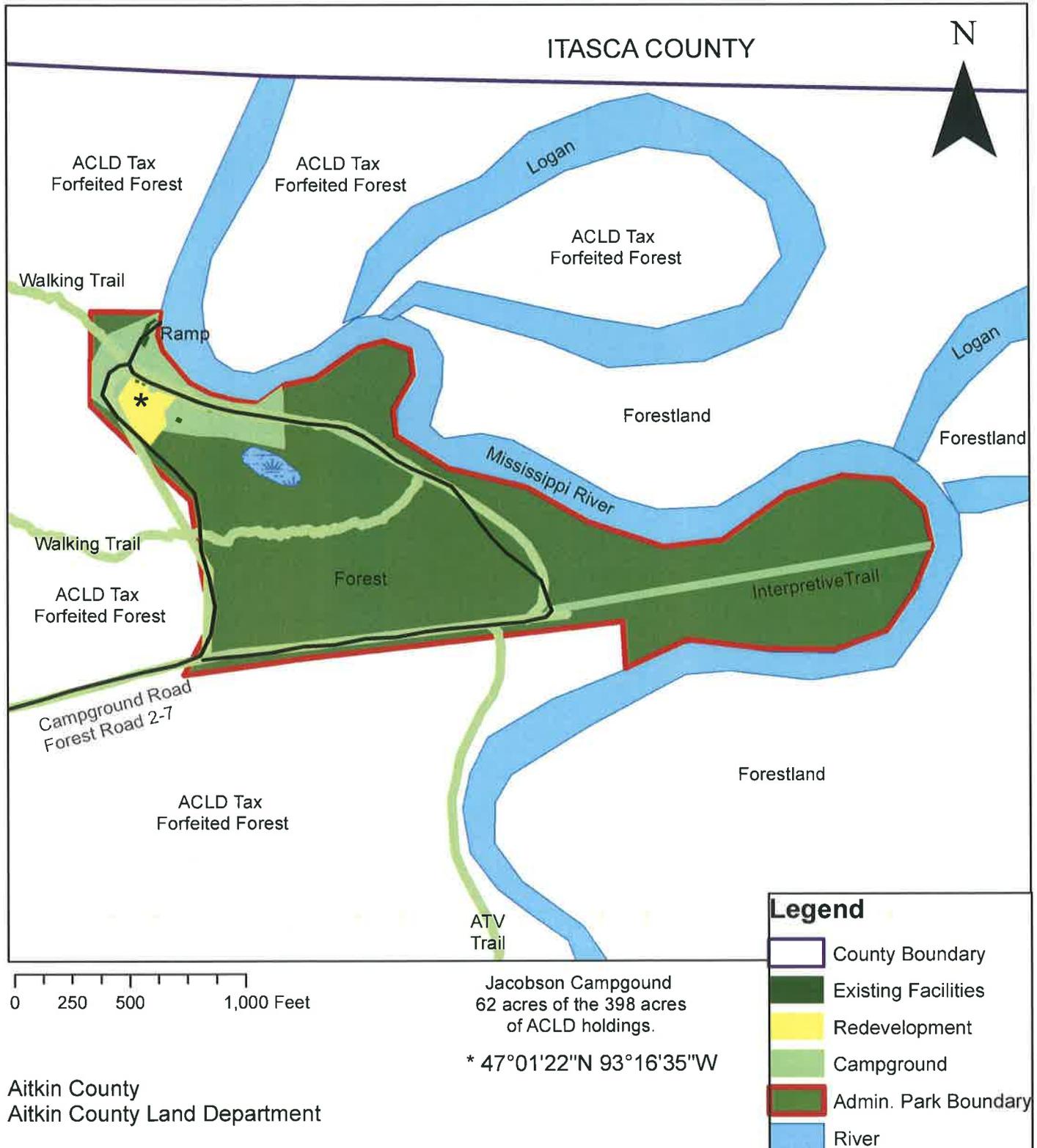


Aitkin County
Aitkin County Land Department

Recreation Site Plan

Mississippi River Parks & Trails Improvement

Jacobson Campground



Aitkin County
Aitkin County Land Department

Facility	Description	Estimated Cost
Toilet/Shower Building/Plumbing	Build or place prebuilt structure with handicap accessible female and male restrooms and showers outside floodplain. Connecting to public sanitary services.	\$95,000
Redevelopment and Creation of Campsites	Moving guideposts, road systems, parking pads, and adding fire rings for new camping sites.	\$10,000
Aitkin Campground Electricity	Upgrading and adding electricity to the campsites	\$12,000
Aitkin Campground Pathways	Creating a handicap accessible paved pathway to restroom	\$5,000
Aitkin Campground Walking Trail	Develop a walking trail along river to historic steamboat and logging site in cooperation with the City of Aitkin.	\$3,000
New Kiosks	Install informational kiosks with maps that are consistent to trail system, plus new tamper resistant pay tubes at each campground.	\$9,000
Remove Outhouse	Demolish structure in floodway, remove and fill non-conforming septic chamber,	\$5,000
Dump Station	Construct dump station and ATV washing site at Berglund Park	\$7,000
Canoe Access Spencer Twp	Using existing site, construct staircase access for canoes to access Mississippi River trail to replace concrete pad that was washed away	\$15,000
Canoe Access Verdon Township	Build access road, parking sites and new canoe access to Mississippi River	\$15,000
Jacobson Campground Sites	Design and construct replacement sites at the Jacobson Campground with fire rings.	\$3,000
Jacobson Campground Trail Upgrades	Develop an improved multipurpose trail along Mississippi River to allow movement between Campground, Rest area, Mississippi River Accesses, and Rabey ATV/Snowmobile trails.	\$20,000
Mileage Markers	Provide weather resistant mileage markers for the Mississippi River Trail. Create consistency with maps.	\$5,000
TOTAL		\$204,000

Attachment 3