



Board of County Commissioners Agenda Request

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Agenda Item #

Requested Meeting Date: August 12, 2014

Title of Item: eCRV Update

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Mike Dangers		Department: County Assessor
Presenter (Name and Title): Mike Dangers, County Assessor		Estimated Time Needed: 5 minutes
Summary of Issue: <p>The Minnesota Department of Revenue will require all Certificates of Real Estate Value to be filed electronically starting on October 1, 2014. These documents are filed with most real estate transactions. They show the sale price of property and basic sale information. This is being done as another step towards having a paperless property records system.</p> <p>The County Assessor's Office has a public computer available for individuals to file an eCRV. There may also be a public computer available for eCRV on the second floor of the courthouse at some point. Most people will not need to use the public computers as abstract companies and real estate agents often file these documents from their offices.</p> <p>The public can currently search these documents online. The website address for eCRV is: www.revenue.state.mn.us/CRV/Pages/eCRV.aspx</p>		
Alternatives, Options, Effects on Others/Comments: <p>This change should eventually save time and money for the public and the government by eliminating some data entry, reducing paper and printing costs, and eliminating the need to physically deliver documents.</p>		
Recommended Action/Motion: 		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

MINNESOTA - REVENUE

MEMO

Date: August 1, 2014

To: County Assessors, County Auditors

From: Minnesota Department of Revenue, Property Tax Division

Subject: Paper Certificates of Real Estate Value No Longer Accepted October 1, 2014

(PLEASE SHARE THIS MEMO WITH YOUR COUNTY RECORDER'S OFFICE)

No More Paper CRVs After September 30, 2014

The Department of Revenue is excited to announce that beginning October 1, 2014, eCRV will completely replace the paper copies of the certificate of real estate value. Beginning October 1, all certificates of real estate value must be submitted using eCRV. Paper CRVs will not be accepted after September 30, 2014.

Notify Your Submitters of this Change

We will be issuing further notices regarding this change to the public and other stakeholders. However, we know that we will not be able to reach out to everyone who will be impacted by this change. Therefore, we are asking for your help to begin notifying submitters of this change. Please begin notifying your submitters that paper CRVs will no longer be accepted after September 30, 2014.

Things to Do

Start planning for this change now. Here are a few things to consider:

- How will you handle people that come to your counter and want to submit an eCRV?
- Can you provide a public terminal for submitters?
- Where are the nearest public computers for submitters to use?
- How will you assist submitters that bring in a paper CRV after September 30, 2014?
- Develop an internal training/user manual specific to your county workflow.
- Develop and implement a communication plan to notify employees, submitters, and others of this change.

Thank you for your Support!

Your support of eCRV is a crucial step towards improving the quality and efficiency of property tax administration across the state. Electronic CRV will provide a better government experience by saving time and resources, and we know the public, the real estate industry, and tax administrators have been asking for it for a long time.

Contact Us:

- eCRV.support@state.mn.us
- 651-556-3278
- www.revenue.state.mn.us and enter eCRV in the Search box