

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS August 26, 2014 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)
- 10:00 Break
- 10:15 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File August 12, 2014 – August 25, 2014
  - B) Approve 8/12/14 County Board Minutes
  - C) Approve Commissioner Warrants
  - D) Approve Auditor Warrants – July Sales & Use Tax
  - E) Approve Auditor Warrants – Tax Overpays
  - F) Approve Commissioner Warrants
  - G) Adopt Resolution: White Pine Logging & Threshing Show
  - H) Adopt Resolution: County VSO Operational Enhancement Grant Program
  - I) Authorize Sale of Forfeited 1992 Geo Prizm as Salvage – Sheriff's Dept.
  - J) Approve Utilization of Unused Employee Flex Spending Account Funds for Health Promotion Team Purposes
  - K) Approve 2014 Emergency Management Performance Grant (EMPG)
  - L) Approve Temporary On Sale 3.2 Malt Liquor License – Howie's Mud Bog
  - M) Approve and Sign MCCC Bylaws and Joint Powers Agreement
  - N) Authorize Sale of Used Timber – Highway Dept.
  - O) Accept \$75 Donation to the Aitkin County Sheriff's Office – Deloris Goetzke
- 10:20 3) Nathan Burkett, County Administrator
- A) Discussion with Possible Action - Enbridge Pipeline  
*The Board will accept Public Comment during this discussion. The same rules will apply as noted above under Citizens' Public Comment.*
- 11:00 4) Tom Girtz, RtVision
- A) Introduction

- 11:10 5) John Welle, County Engineer  
A) Sale of Excess Right of Way  
B) Adopt Resolution – MnDot Agreement No. 06551  
C) Approve Architectural Service Agreement – Jacobson Shop
- 11:40 6) Lori Grams, Treasurer  
A) 2<sup>nd</sup> Quarter 2014 Investment Report
- 11:50 7) Bobbie Danielson, HR Director  
A) PERA Correctional Plan
- 12:00 Break
- 12:15 8) Nathan Burkett, County Administrator  
A) Property Tax Discussion
- 12:30 9) Committee Updates
- 1:00 Adjourn

# AITKIN COUNTY BOARD

August 12, 2014

The Aitkin County Board of Commissioners met this 12<sup>th</sup> day of August, 2014 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the August 12, 2014 amended agenda. Item 7C - Set Public Hearing Date for Partial Ditch Abandonment, was added to the regular agenda.

Gordon Prickett, Nordland Township updated the Board on new lake level gauges and rain gauge readers.

Jane VanderMey asked the Board for help with ditch brush.

Dale Lueck discussed the Enbridge Pipeline and asked the Board to take a formal position.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: July 22, 2014 – August 11, 2014; B) Approve County Board Minutes: July 22, 2014; C) Approve Commissioner Warrants: General Fund \$99,588.15, Road & Bridge \$85,899.07, Health & Human Services \$1,022.97, Trust \$2,403.68, Forest Development \$29,350.70, Long Lake Conservation Center \$12,765.17, Parks \$4,169.69 for a total of \$235,199.43; D) Approve Out-of-State Travel Request – Sue Tange, H&HS; E) Approve July Manual Warrants: General Fund \$53,123.11, Health & Human Services \$738.22, State \$6,593.07, Forest Development \$29.46, Agency \$62,694.00, Taxes & Penalties \$202.00, Long Lake Conservation Center \$941.99 for a total of \$124,321.85 F) Approve Utility Easement East Central Electric 1-43-22; G) Adopt Resolution: Repurchase Tax-Forfeited Property - Risvold

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve out-of-state travel for Sue Tange, Social Services Supervisor to attend Safe Havens Mid-West Regional Conference in St. Louis, Missouri on September 8<sup>th</sup> and 9<sup>th</sup>. All expenses are covered by training dollars within the Office on Violence Against Women (OVW) grant.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve Utility easement to East Central Electric 1-43-22. Approval is contingent on fees in the amount of \$2,523.19 being paid prior to construction.

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution - Repurchase Tax-Forfeited Property – Risvold:

**WHEREAS**, Byron D. Risvold and Kimberly A. Risvold, the former owners have made and filed an application with the County Auditor for the repurchase of the hereinafter described

**CALL TO ORDER**

**APPROVED  
AGENDA**

**CITIZENS' PUBLIC  
COMMENT**

**CONSENT  
AGENDA**

**OUT-OF-STATE  
TRAVEL  
REQUEST**

**UTILITY  
EASEMENT TO  
EAST CENTRAL  
ELECTRIC**

**RESOLUTION  
081214-050**

parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Plat of Rosewood Lot 8 Block 2

and **WHEREAS**, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:  
 Was buried in business debt due to being self employed for the period of which the property taxes went unpaid. After I closed my business, I was having a difficult time finding full time employment that wouldn't result in layoff which I incurred.
- b) that the repurchase of said land by me will promote and best serve the public interest, because  
 the land has a septic mound system on it. I am no longer self employed, and am able to pay our taxes when they are due. Am a full time employee with an over the road trucking company.

and **WHEREAS**, this board is of the opinion that said application should be granted for such reasons with the following contingencies:

This repurchase is approved upon the receipt of the taxes in full on Lot 9 Blk 2 of the Plat of Rosewood by October 15<sup>th</sup>, 2014 and the combination of the two lots (Lot 8 and Lot 9) for tax purposes.

**NOW THEREFORE BE IT RESOLVED**, that the application of Byron Risvold and Kimberly Risvold for the purchase of the above described parcel of tax forfeited land be granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended upon the completion of the contingency.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting that the Aitkin County Board as the Animal Control Authority finds that the evidence presented requesting to rescind the dangerous dog designation for the dog named "Brooklyn" is not sufficient. The Animal Control Authority therefore upholds the dangerous dog designation for the dog named "Brooklyn."

John Welle, County Engineer reviewed the 2013 Aitkin County Highway Department Annual Report with the Board. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the 2013 Aitkin County Highway Department Annual Report.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve establishing a committee which will report back to the County Board with a proposed Aquatic Invasive Species (AIS) Prevention Plan.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all

**REPURCHASE  
TAX-FORFEITED  
PROPERTY -  
RISVOLD**

**PUBLIC HEARING  
DANGEROUS  
DOG**

**HIGHWAY DEPT.  
ANNUAL REPORT**

**AIS PREVENTION  
PLAN  
DISCUSSION**

**FIELD CARD FEE**

# AITKIN COUNTY BOARD

August 12, 2014

members voting yes to approve Assessor's Office Field Card Fee increase from 50 cents per parcel to \$4.00 per parcel.

Mike Dangers, County Assessor updated the Board on electronic Certificates of Real Estate Value (eCRV).

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to schedule a Special Meeting for 2015 Budget Presentations on Wednesday, September 10, 2014 at 9:00 a.m. in the County Boardroom at the Aitkin County Courthouse, 217 2<sup>nd</sup> Street NW, Aitkin, MN.

The Board discussed options for hosting the October 24, 2014 District 1 Fall AMC meeting.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to schedule a Public Hearing for Partial Ditch Abandonment of a Drainage System pursuant to Minnesota Statute 103E.806, Subdivision 3, at 10:00 a.m. on Tuesday, September 9, 2014 in the County Boardroom located in the Courthouse at 217 2<sup>nd</sup> Street NW, Aitkin, MN.

Matthew Hill, Executive Director of CARE introduced himself to the Board and gave a brief overview of the program.

The Board reported on the following: NCLUCB, Joint Powers Natural Resources Board, Forest Advisory, Enbridge Pipeline, Veterans Transportation, ECRLB, HRA, Sobriety Court, Historical Society, Aitkin Airport, Cedarbrook Flooding.

Chairperson J. Mark Wedel closed the meeting at 12:37 p.m. under M.S. 13D.05 subd. 3(b) Attorney-Client Privilege - Mallak vs. Aitkin County.

Chairperson J. Mark Wedel reopened the meeting at 1:02 p.m.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 1:02 p.m. until Tuesday, August 26, 2014 at 9:00 a.m.

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Nathan Burkett, County Administrator

**eCRV UPDATE**

**SPECIAL  
MEETING  
SCHEDULED**

**DISTRICT 1 FALL  
AMC MTG**

**SCHEDULE  
PUBLIC HEARING  
FOR PARTIAL  
DITCH  
ABANDONMENT**

**CARE**

**BOARD  
DISCUSSION**

**CLOSED SESSION**

**REOPEN  
MEETING**

**ADJOURN**

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# Aitkin County

DKB1  
8/8/14 2:02PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

DKB1  
8/8/14 2:02PM  
1 General Fund

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
40	DEPT		Auditor		
88012	Aitkin Co Auditor				
	01-040-021-0000-6205		200.00		Postage
88012	Aitkin Co Auditor		200.00	1 Transactions	
13166	Dagen/Jerry or Christina				
	01-040-000-0000-5119		660.00		Liquor Licenses
13166	Dagen/Jerry or Christina		660.00	1 Transactions	
3267	Peysar/Kirk				
	01-040-000-0000-6330		106.40		Transportation & Travel
				190@.56	
				07/24/2014 07/24/2014	
3267	Peysar/Kirk		106.40	1 Transactions	
12287	Skattum/Brett				
	01-040-021-0000-6231		8.00		Services, Labor, Contracts
				451403	
				08/01/2014 08/01/2014	
12287	Skattum/Brett		8.00	1 Transactions	
86235	The Office Shop Inc				
	01-040-021-0000-6405		10.69		Office & Computer Supplies
	01-040-000-0000-6405		1.35		Office & Computer Supplies
	01-040-021-0000-6405		6.99		Office & Computer Supplies
	01-040-021-0000-6405		23.96		Office & Computer Supplies
	01-040-000-0000-6405		4.48		Office & Computer Supplies
	01-040-000-0000-6405		8.79		Office & Computer Supplies
	01-040-000-0000-6405		14.39		Office & Computer Supplies
	01-040-000-0000-6405		5.40		Office & Computer Supplies
86235	The Office Shop Inc		76.05	8 Transactions	
40	DEPT Total:		1,050.45	Auditor	5 Vendors 12 Transactions
43	DEPT			Assessor	
10452	AT&T Mobility				
	01-043-000-0000-6250		209.94		Telephone
10452	AT&T Mobility		209.94	1 Transactions	
2340	Hyytinen Hardware Hank				
	01-043-000-0000-6405		14.98		Office, Film & Computer Supplies
				Bug Spray	
				1196128	

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2340	Hyytinen Hardware Hank		1 Transactions		
86235	The Office Shop Inc				
	01- 043- 000- 0000- 6405	3.56	binder clips	963664- 0	Office, Film & Computer Supplies
	01- 043- 000- 0000- 6405	10.06	envelopes	964585- 0	Office, Film & Computer Supplies
86235	The Office Shop Inc	13.62	2 Transactions		
43	DEPT Total:	238.54	Assessor	3 Vendors	4 Transactions
44	DEPT		Central Services		
1010	City Of Aitkin				
	01- 044- 100- 0000- 6800	7,201.68	1/2 Tax Abatement		Tax Abatements
1010	City Of Aitkin	7,201.68	1 Transactions		
12808	Gallagher Benefit Services, Inc.				
	01- 044- 000- 0000- 6231	2,362.50	compensation consult fees	52844	Services, Labor, Contracts
12808	Gallagher Benefit Services, Inc.	2,362.50	1 Transactions		
2386	Information Systems Corp				
	01- 044- 196- 0000- 6625	309.85	FP cartridge 470	23573	Recorders Equip Fund Exp. 357.18 Subd 4
2386	Information Systems Corp	309.85	1 Transactions		
10313	Lenovo (United States) Inc.				
	01- 044- 000- 0000- 6625	1,381.13	laptop for Nate Burkett	6223258307	Office Equipment & Other Equipment
10313	Lenovo (United States) Inc.	1,381.13	1 Transactions		
3336	Office Of Enterprise Technology				
	01- 044- 000- 0000- 6231	1,300.00	July Useage	14070353	Services, Labor, Contracts
3336	Office Of Enterprise Technology	1,300.00	1 Transactions		
44	DEPT Total:	12,555.16	Central Services	5 Vendors	5 Transactions
45	DEPT		Motor Pool		
6128	Tire Barn				
	01- 045- 000- 0000- 6302	48.44	LOF, tire rotate #30 Impala	28385	Car Maintenance
	01- 045- 000- 0000- 6302	67.80	LOF, tire rotate #64 Malibu	28413	Car Maintenance
	01- 045- 000- 0000- 6302	55.80	LOF, tire rotate #36 Ion	28428	Car Maintenance
	01- 045- 000- 0000- 6302	62.55	AC quick charge #36 Ion	28445	Car Maintenance

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# Aitkin County



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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6128 Tire Barn		234.59	4 Transactions		
45 DEPT Total:		234.59	Motor Pool	1 Vendors	4 Transactions
49 DEPT			Information Technologies		
88880 Datacomm Computers & Networks Inc					
01-049-000-0000-6402		65.00	Battery	7534	Computer Supplies & Software
88880 Datacomm Computers & Networks Inc		65.00		1 Transactions	
4233 S & T Office Products Inc					
01-049-000-0000-6405		71.46	OFFICE SUPPLIES	01QL8464	Office Supplies (Non Computer)
4233 S & T Office Products Inc		71.46		1 Transactions	
49 DEPT Total:		136.46	Information Technologies	2 Vendors	2 Transactions
52 DEPT			Administration/Personnel Dept		
4641 Holiday Credit Office					
01-052-000-0000-6511		42.86	Gas	1400000135194	Gas And Oil
4641 Holiday Credit Office		42.86		1 Transactions	
86235 The Office Shop Inc					
01-052-000-0000-6405		31.91	Flags (2) & sticky notes	964244-0	Office & Computer Supplies
86235 The Office Shop Inc		31.91		1 Transactions	
52 DEPT Total:		74.77	Administration/Personnel Dept	2 Vendors	2 Transactions
60 DEPT			Elections		
1601 Election Systems & Software Inc					
01-060-000-0000-6405		270.00	120 PCMCIA Batteries	899470	Office & Computer Supplies
01-060-000-0000-6405		1,437.75	45 AutoMark ink cartridges	899686	Office & Computer Supplies
1601 Election Systems & Software Inc		1,707.75		2 Transactions	
86235 The Office Shop Inc					
01-060-000-0000-6405		3.79	Election supplies	273508-0	Office & Computer Supplies
86235 The Office Shop Inc		3.79		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/8/14 2:02PM  
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
60 DEPT Total:		1,711.54	Elections	2 Vendors 3 Transactions
90 DEPT			Attorney	
340 Anoka Co Sheriff 01-090-000-0000-6234		70.00	Subpoena 01CR131246	14003132 Co Sheriff Services
340 Anoka Co Sheriff		70.00		1 Transactions
10676 Bca Crime Alert Network 01-090-000-0000-6240		60.00	5 year membership	Dues & Registration Fee
10676 Bca Crime Alert Network		60.00		1 Transactions
880 Carlton County Sheriff's Office 01-090-000-0000-6234		40.00	Subpoena 01JV131164	1420703 Co Sheriff Services
880 Carlton County Sheriff's Office		40.00		1 Transactions
1180 Crow Wing Co Sheriff's Office 01-090-000-0000-6234		75.00	Subpoens 01JV131164	14001370 Co Sheriff Services
1180 Crow Wing Co Sheriff's Office		75.00		1 Transactions
90 DEPT Total:		245.00	Attorney	4 Vendors 4 Transactions
110 DEPT			Courthouse Maintenance	
88628 Dalco 01-110-000-0000-6422		138.31	toilet tissue, hard roll towel	2772395 Janitorial Supplies
88628 Dalco		138.31		1 Transactions
1598 Ferrara's Htg Air Cond & Refrig Inc 01-110-000-0000-6231		70.00	trouble shoot attorn.heater	7197 Services, Labor, Contracts
1598 Ferrara's Htg Air Cond & Refrig Inc		70.00		1 Transactions
12927 Midwest Machinery Co. 01-110-000-0000-6590		450.99	fixed deck on John Deere X485	903042 Repair & Maintenance
12927 Midwest Machinery Co.		450.99		1 Transactions
1652 Northland Fire Protection 01-110-000-0000-6231		342.90	re-cert handheld extinguishers	13658 Services, Labor, Contracts
1652 Northland Fire Protection		342.90		1 Transactions

DKBI  
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# Aitkin County



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86235 The Office Shop Inc					
01-110-000-0000-6405		15.08	Post its, Sharpie marker	273452-0	Office Supplies
86235 The Office Shop Inc		15.08	1 Transactions		
10684 Tidmore Flags					
01-110-000-0000-6590		238.80	Flags	116179	Repair & Maintenance
10684 Tidmore Flags		238.80	1 Transactions		
110 DEPT Total:		1,256.08	Courthouse Maintenance	6 Vendors	6 Transactions
120 DEPT			Service Officer		
4641 Holiday Credit Office					
01-120-000-0000-6511		454.04	July Vet Van Gas	1400000136034	Gas And Oil
4641 Holiday Credit Office		454.04	1 Transactions		
2448 Janzen/Carroll Mark					
01-120-000-0000-6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/14/2014	07/14/2014	
2448 Janzen/Carroll Mark		50.00	1 Transactions		
5714 K&J C- Stores Inc					
01-120-000-0000-6511		44.17	July vet van gas	104104	Gas And Oil
5714 K&J C- Stores Inc		44.17	1 Transactions		
5767 Lamke/Dennis					
01-120-000-0000-6350		50.00	Drive Vet Van	St Cloud	Per Diem
			07/11/2014	07/11/2014	
5767 Lamke/Dennis		50.00	1 Transactions		
10234 Miller/Conrad					
01-120-000-0000-6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/30/2014	07/30/2014	
10234 Miller/Conrad		50.00	1 Transactions		
10677 Olsen/Gerald D					
01-120-000-0000-6350		50.00	Drive Vet Van	St Cloud	Per Diem
			07/21/2014	07/21/2014	
10677 Olsen/Gerald D		50.00	1 Transactions		

# Aitkin County



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3912 Peterson/Richard					
01- 120- 000- 0000- 6231		9.00	DL inquiry reimb.		Services, Labor, Contracts
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/28/2014	07/28/2014	
3912 Peterson/Richard		59.00		2 Transactions	
11362 Roscoe/Bernie					
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/16/2014	07/16/2014	
11362 Roscoe/Bernie		50.00		1 Transactions	
6097 Verizon Wireless					
01- 120- 000- 0000- 6250		13.99	vet van cell phone	880690364	Telephone
6097 Verizon Wireless		13.99		1 Transactions	
10882 Wark/Charles F.					
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/08/2014	07/08/2014	
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/31/2014	07/31/2014	
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	St Cloud	Per Diem
			07/29/2014	07/29/2014	
10882 Wark/Charles F.		150.00		3 Transactions	
11970 Wikelius/Charles					
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	St Cloud	Per Diem
			07/01/2014	07/01/2014	
11970 Wikelius/Charles		50.00		1 Transactions	
6054 Willette/Richard Francis					
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	Mpls	Per Diem
			07/22/2014	07/22/2014	
6054 Willette/Richard Francis		50.00		1 Transactions	
5960 Wilmo/Wesley S.					
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	St Cloud	Per Diem
			07/09/2014	07/09/2014	
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	St Cloud	Per Diem
			07/23/2014	07/23/2014	

DKB1  
8/8/14 2:02PM  
1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5960	Wilmo/Wesley S.		100.00		2 Transactions	
9255	Witt/Warren 01-120-000-0000-6350		50.00	Drive Vet Van 07/10/2014	Mpls 07/10/2014	Per Diem
9255	Witt/Warren		50.00		1 Transactions	
120	DEPT Total:		1,221.20	Service Officer	14 Vendors	18 Transactions
121	DEPT			Housing & Redevelopment		
11113	Anderson/Edward 01-121-000-0000-6350		35.00	HRA MEETING	2/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	3/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	5/28/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	6/23/14	Per Diem
11113	Anderson/Edward		140.00		4 Transactions	
11353	Crane/Cheri L 01-121-000-0000-6350		35.00	HRA Meeting	3/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA Meeting	5/28/14	Per Diem
	01-121-000-0000-6350		35.00	HRA Meeting	6/23/14	Per Diem
11353	Crane/Cheri L		105.00		3 Transactions	
13164	Turner/Evelyn 01-121-000-0000-6350		35.00	HRA MEETING	2/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	3/24/14	Per Diem
13164	Turner/Evelyn		70.00		2 Transactions	
10017	Tveit/Galen 01-121-000-0000-6350		35.00	HRA MEETING	2/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	3/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	5/28/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	6/23/14	Per Diem
10017	Tveit/Galen		140.00		4 Transactions	
11355	Williams/Thleen E 01-121-000-0000-6350		35.00	HRA MEETING	2/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	3/24/14	Per Diem
	01-121-000-0000-6350		35.00	HRA MEETING	5/28/14	Per Diem

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
11355 Williams/Ihleen E		105.00	3 Transactions	
121 DEPT Total:		560.00	Housing & Redevelopment	5 Vendors 16 Transactions
122 DEPT			Planning & Zoning	
13066 Hargrave/Bryan				
01- 122- 000- 0000- 6231		3,250.00	contract inspections	10@325 Services, Labor, Contracts, Programming
			07/28/2014 08/08/2014	
13066 Hargrave/Bryan		3,250.00	1 Transactions	
5892 McGregor Printing & Graphics, Inc				
01- 122- 000- 0000- 6230		220.00	1,000 Permits	16342 Printing, Publishing & Adv
5892 McGregor Printing & Graphics, Inc		220.00	1 Transactions	
122 DEPT Total:		3,470.00	Planning & Zoning	2 Vendors 2 Transactions
123 DEPT			Coroner	
988 Hennepin Co Medical Centers				
01- 123- 000- 0000- 6260		125.00	Fees	ME 14- 1132 Autopsies- - Pathologist, Xrays, Etc
988 Hennepin Co Medical Centers		125.00	1 Transactions	
6105 National Medical Services				
01- 123- 000- 0000- 6260		291.00	Fees	ME 14- 1132 Autopsies- - Pathologist, Xrays, Etc
01- 123- 000- 0000- 6260		129.00	Fees	ME 14- 1225 Autopsies- - Pathologist, Xrays, Etc
6105 National Medical Services		420.00	2 Transactions	
3987 Ramsey County Medical Examiner				
01- 123- 000- 0000- 6260		1,400.00	Fees	ME 14- 1132 Autopsies- - Pathologist, Xrays, Etc
01- 123- 000- 0000- 6260		1,400.00	Fees	ME 14- 1225 Autopsies- - Pathologist, Xrays, Etc
3987 Ramsey County Medical Examiner		2,800.00	2 Transactions	
123 DEPT Total:		3,345.00	Coroner	3 Vendors 5 Transactions
200 DEPT			Enforcement	
117 Aitkin County Sheriff				
01- 200- 000- 0000- 6231		29.00	Account analysis fee	Bremer Services & Labor (Incl Contracts)
01- 200- 000- 0000- 6231		18.39	order of deposit slips	Bremer Services & Labor (Incl Contracts)

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
117 Aitkin County Sheriff		47.39	2 Transactions	
10452 AT&T Mobility				
01- 200- 000- 0000- 6250		19.98	#222 Squad Computer	287258495419 Telephone
10452 AT&T Mobility		19.98	1 Transactions	
12445 Brandl Chevrolet, Buick, GM				
01- 200- 000- 0000- 6302		1,601.22	#222 tranny svc,brakes,plugs	208844 Car Maintenance
12445 Brandl Chevrolet, Buick, GM		1,601.22	1 Transactions	
10442 Bureau Of Crim.Apprehension				
01- 200- 039- 0000- 6425		625.00	new & renewals	01- 000041 Gun Permit Expenses
10442 Bureau Of Crim.Apprehension		625.00	1 Transactions	
10715 Civil Air Patrol Magazine				
01- 200- 000- 0000- 6230		95.00	Annual Ad	JV 2703557 Printing, Publishing & Adv
10715 Civil Air Patrol Magazine		95.00	1 Transactions	
10412 O'Reilly Auto Parts				
01- 200- 000- 0000- 6302		14.24	#204 Lamp Bulb	1878- 275670 Car Maintenance
10412 O'Reilly Auto Parts		14.24	1 Transactions	
4010 Rasley Oil Company				
01- 200- 000- 0000- 6511		142.30	July Gas	AITCOSHERS Gas And Oil
4010 Rasley Oil Company		142.30	1 Transactions	
4233 S & T Office Products Inc				
01- 200- 000- 0000- 6405		34.77	OFFICE SUPPLIES	01QM2077 Office Supplies
4233 S & T Office Products Inc		34.77	1 Transactions	
12214 Shopko Store Operating Co. LLC				
01- 200- 000- 0000- 6405		21.76	TOTE,FOAM,TABLECLOTH	6702 Office Supplies
12214 Shopko Store Operating Co. LLC		21.76	1 Transactions	
4681 Streichers				
01- 200- 000- 0000- 6410		12.99	nameplates- Winter, Martin	I1103008 Clothing Allowance
4681 Streichers		12.99	1 Transactions	
86235 The Office Shop Inc				

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86235	The Office Shop Inc		161.58	toner	964067-0	Office Supplies
			161.58	1 Transactions		
9642	WEX BANK					
	01-200-000-0000-6405		6,869.44	GAS	0424007043961	Gas And Oil
9642	WEX BANK		6,869.44	1 Transactions		
200	DEPT Total:		9,645.67	Enforcement	12 Vendors	13 Transactions
202	DEPT			Boat & Water		
4010	Rasley Oil Company					
	01-202-000-0000-6511		980.20	July Gas	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		980.20	1 Transactions		
9642	WEX BANK					
	01-202-000-0000-6511		695.90	GAS	0424007043961	Gas And Oil
9642	WEX BANK		695.90	1 Transactions		
202	DEPT Total:		1,676.10	Boat & Water	2 Vendors	2 Transactions
252	DEPT			Corrections		
117	Aitkin County Sheriff					
	01-252-000-0000-6405		5.00	Baker- issue refund- key card		Office & Computer Supplies
117	Aitkin County Sheriff		5.00	1 Transactions		
12106	Antoine Electric					
	01-252-000-0000-6590		126.92	Ballast- jail laundry room	13598	Repair & Maintenance Supplies
	01-252-000-0000-6590		38.73	Emerg.light battery replacemen	13599	Repair & Maintenance Supplies
12106	Antoine Electric		165.65	2 Transactions		
456	Bob Barker Company, Inc.					
	01-252-000-0000-6424		75.15	inmate supplies	327037	Inmate Supplies
456	Bob Barker Company, Inc.		75.15	1 Transactions		
163	Charter Communications					
	01-252-252-0000-6405		42.75	Cable TV		Prisoner Welfare
163	Charter Communications		42.75	1 Transactions		

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>		
88628 Dalco				
01- 252- 000- 0000- 6422		378.26	jail paper products	2772394 Janitorial Supplies
88628 Dalco		378.26	1 Transactions	
2186 Hillyard Inc - Kansas City				
01- 252- 000- 0000- 6422		615.37	janitorial	601232241 Janitorial Supplies
01- 252- 000- 0000- 6422		60.48	janitorial	601235946 Janitorial Supplies
2186 Hillyard Inc - Kansas City		675.85	2 Transactions	
5756 KEEPRS, Inc				
01- 252- 000- 0000- 6410		163.96	5.11 uniform pant P. Martin	251173 Clothing Allowance
5756 KEEPRS, Inc		163.96	1 Transactions	
12777 Lammers Appliance Repair				
01- 252- 000- 0000- 6231		70.00	washing machine diagnostics	7/18/14 Services & Labor (Incl Contracts)
12777 Lammers Appliance Repair		70.00	1 Transactions	
84172 Riverwood Healthcare Center				
01- 252- 000- 0000- 6262		1,080.00	NURSE VISITS	ACH Medical Expenses & Supplies - Inmates
01- 252- 000- 0000- 6262		158.95	INMATE HEALTH CARE	V6998629 Medical Expenses & Supplies - Inmates
84172 Riverwood Healthcare Center		1,238.95	2 Transactions	
4233 S & T Office Products Inc				
01- 252- 000- 0000- 6405		34.76	OFFICE SUPPLIES	01QM2077 Office & Computer Supplies
4233 S & T Office Products Inc		34.76	1 Transactions	
4681 Streichers				
01- 252- 000- 0000- 6410		12.98	nameplates- Winter, Martin	I1103008 Clothing Allowance
4681 Streichers		12.98	1 Transactions	
4761 Sysco Minnesota Inc				
01- 252- 000- 0000- 6420		63.20	groceries	407171632 Kitchen Supplies
4761 Sysco Minnesota Inc		63.20	1 Transactions	
10930 Tidholm Productions				
01- 252- 000- 0000- 6230		149.40	inmate transfer forms	71684180 Printing, Publishing & Adv
01- 252- 000- 0000- 6230		149.40	inmate property forms	71884179 Printing, Publishing & Adv
10930 Tidholm Productions		298.80	2 Transactions	

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9642	WEX BANK					
	01- 252- 000- 0000- 6330		470.12	GAS	0424007043961	Prisoner Transportation & Travel
9642	WEX BANK		470.12		1 Transactions	
252	DEPT Total:		3,695.43	Corrections	14 Vendors	18 Transactions
253	DEPT			Aitkin Co Community Corrections		
12927	Midwest Machinery Co.					
	01- 253- 000- 0000- 6405		12.77	filter,parts- tax cr.on 893663		Operating Supplies
	01- 253- 000- 0000- 6405		2.52	PARTS	857212	Operating Supplies
	01- 253- 000- 0000- 6405		17.93	BRAKE STRAPS	857216	Operating Supplies
	01- 253- 000- 0000- 6405		16.82	air filter- tax cr.on 893663	893656	Operating Supplies
	01- 253- 000- 0000- 6405		1.90-	sales tax credit	893663	Operating Supplies
12927	Midwest Machinery Co.		48.14		5 Transactions	
13062	Prairie Lakes Youth Programs - Secure					
	01- 253- 000- 0000- 6204		570.00	Secure D- 14- 0131	06- 3618	Juvenile Detention
13062	Prairie Lakes Youth Programs - Secure		570.00		1 Transactions	
4010	Rasley Oil Company					
	01- 253- 000- 0000- 6511		402.04	July Gas	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		402.04		1 Transactions	
4425	Shirts Plus					
	01- 253- 000- 0000- 6410		102.90	STS T- SHIRTS	61047	Clothing Allowance
4425	Shirts Plus		102.90		1 Transactions	
253	DEPT Total:		1,123.08	Aitkin Co Community Corrections	4 Vendors	8 Transactions
257	DEPT			Sobriety Court		
11997	Minnesota Monitoring					
	01- 257- 022- 0000- 6406		255.00	Monitoring Joshua A	378	Sobriety Crt Expenses
	01- 257- 022- 0000- 6406		255.00	Monitoring Scott W	378	Sobriety Crt Expenses
11997	Minnesota Monitoring		510.00		2 Transactions	
3810	Paulbeck's County Market					
	01- 257- 022- 0000- 6406		35.92	Grad. Card/Cake/ice	927- 7299	Sobriety Crt Expenses

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
3810 Paulbeck's County Market		35.92	1 Transactions	
257 DEPT Total:		545.92	Sobriety Court	2 Vendors 3 Transactions
391 DEPT			Solid Waste	
1754 Garrison Disposal Company, Inc 01-391-060-0000-6360		6,244.86	June Recycling contract	Recycling Contract
1754 Garrison Disposal Company, Inc		6,244.86	1 Transactions	
5056 Western Lake Superior Sanitary 01-391-000-0000-6231		3,122.72	2nd Q Disposal & Contract	73114AITHHW Services, Labor, & Minor Contracts
5056 Western Lake Superior Sanitary		3,122.72	1 Transactions	
391 DEPT Total:		9,367.58	Solid Waste	2 Vendors 2 Transactions
392 DEPT			Water Wells	
2353 Idexx Laboratories, Inc 01-392-000-0000-6405		715.38	Gamma Irrad Colilert 200 pk	279969371 Office & Film Supplies
01-392-000-0000-6405		160.59	Coliform/E.Coli	279969374 Office & Film Supplies
2353 Idexx Laboratories, Inc		875.97	2 Transactions	
12486 Leitinger/Michelle 01-392-000-0000-6405		13.82	reimb. for water lab supplies	7/22/14 Office & Film Supplies
12486 Leitinger/Michelle		13.82	1 Transactions	
12169 NBS Calibrations 01-392-000-0000-6231		176.00	Svc & Calibrate Scale	91206 Services, Labor, Contracts
12169 NBS Calibrations		176.00	1 Transactions	
392 DEPT Total:		1,065.79	Water Wells	3 Vendors 4 Transactions
700 DEPT			Promotion,AEOA Tran,Airport,RC&D,Toi	
10058 Outdoor News 01-700-909-0000-6801		92.00	Northwood's ATV advertising	7973 Appropriations- Grant
10058 Outdoor News		92.00	1 Transactions	

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
700	DEPT Total:		Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	1 Transactions
1	Fund Total:		53,310.36 General Fund		134 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
	8175 Centurylink 03-301-000-0000-6250		22.61	FAX HWY OFFICE 072114	313199328	Telephone
	8175 Centurylink		22.61	1 Transactions		
	10855 Culligan 03-301-000-0000-6400		41.00	RENTAL AND WATER 072414	352904	Supplies And Materials
	10855 Culligan		41.00	1 Transactions		
	13037 Reserve Account 03-301-000-0000-6205		500.00	POSTAGE 080114	49775505	Postage
	13037 Reserve Account		500.00	1 Transactions		
	4233 S & T Office Products Inc 03-301-000-0000-6400		36.11	FILES 071414	1QL8460	Supplies And Materials
	4233 S & T Office Products Inc		36.11	1 Transactions		
301	DEPT Total:		599.72	R&B Administration	4 Vendors	4 Transactions
302	DEPT			R&B Engineering/Construction		
	1701 Forestry Suppliers Inc 03-302-000-0000-6449		42.39	PAINT 073114	637744-00	Rd/Br Engr. Supplies
	1701 Forestry Suppliers Inc		42.39	1 Transactions		
	2340 Hyytinen Hardware Hank 03-302-000-0000-6449		8.98	SPRAY PAINT 080114	1199113	Rd/Br Engr. Supplies
	2340 Hyytinen Hardware Hank		8.98	1 Transactions		
	7899 Locators & Supplies, Inc 03-302-000-0000-6449		96.32	RED PRINTED FLAGS 080414	226233	Rd/Br Engr. Supplies
	7899 Locators & Supplies, Inc		96.32	1 Transactions		
302	DEPT Total:		147.69	R&B Engineering/Construction	3 Vendors	3 Transactions
303	DEPT			R&B Highway Maintenance		
	9760 Advanced Diesel Service 03-303-000-0000-6590		63.73	PARTS 072414	19902	Repair & Maintenance Supplies

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9760	Advanced Diesel Service		63.73			
				1 Transactions		
170	Aitkin Motor Company					
	03- 303- 000- 0000- 6590		3.40	SUPPLIES 071114	1842	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		85.00	LABOR 071114	1842	Repair & Maintenance Supplies
170	Aitkin Motor Company		88.40			
				2 Transactions		
195	Aitkin Tire Shop					
	03- 303- 000- 0000- 6590		34.00	LABOR 071814	53556	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		34.00	LABOR 071814	53556	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		40.00	LABOR 071814	53562	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		3,261.12	TIRES 072414	53584	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		3,096.00	TIRES 071814	53585	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		20.00	LABOR 072814	53601	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		394.00	VALVE FLAP 080114	53633	Repair & Maintenance Supplies
195	Aitkin Tire Shop		6,879.12			
				7 Transactions		
8239	Ameripride Linen & Apparel Services					
	03- 303- 000- 0000- 6523		44.41	SHOP LAUNDRY 072914	2200540026	Misc Bldg & Shop Supplies
	03- 303- 000- 0000- 6523		44.41	SHOP LAUNDRY 080514	2200542638	Misc Bldg & Shop Supplies
8239	Ameripride Linen & Apparel Services		88.82			
				2 Transactions		
11960	ASAP Towing					
	03- 303- 000- 0000- 6231		460.25	TOWING UNIT 133 080614	3051	Services,Equip.Rental Etc.
11960	ASAP Towing		460.25			
				1 Transactions		
12445	Brandl Chevrolet, Buick, GM					
	03- 303- 000- 0000- 6590		68.00	VENT 070214	208459	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		66.85	VENT 070214	208459	Repair & Maintenance Supplies
12445	Brandl Chevrolet, Buick, GM		134.85			
				2 Transactions		
8048	Cemstone Products Co					
	03- 303- 000- 0000- 6523		86.43	CONCRETE FOR SIDEWALK 072114	A6027438	Misc Bldg & Shop Supplies
	03- 303- 000- 0000- 6590		483.38	4000 PSI 3/4 FLY 072314	C1409826	Repair & Maintenance Supplies
8048	Cemstone Products Co		569.81			
				2 Transactions		
8500	Diamond Mowers, Inc					
	03- 303- 000- 0000- 6590		984.26	PUMP VALVE 070814	88249	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		983.98	PUMP VALVE 070814	89107	Repair & Maintenance Supplies

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8500 Diamond Mowers, Inc		1,968.24	2 Transactions	
7935 East Central Energy				
03-303-000-0000-6254		127.16	POWER MCGRATH 071514	70415419 Utilities
7935 East Central Energy		127.16	1 Transactions	
8622 Frontier				
03-303-000-0000-6250		42.71	JACOBSON 072214	218-752-6591 Telephone
03-303-000-0000-6250		49.73	MCGREGOR 072214	218-768-4481 Telephone
03-303-000-0000-6250		41.92	PALISADE 072214	218-845-2607 Telephone
03-303-000-0000-6250		49.64	MCGRATH 072214	320-592-3580 Telephone
8622 Frontier		184.00	4 Transactions	
1754 Garrison Disposal Company, Inc				
03-303-000-0000-6254		78.22	MCGREGOR SHOP 073114	8185965 Utilities
1754 Garrison Disposal Company, Inc		78.22	1 Transactions	
4641 Holiday Credit Office				
03-303-000-0000-6513		18.07	FEDERAL TAX ADJUSTMENT 080514	Motor Fuel & Lubricants
03-303-000-0000-6513		1.98	REBATE 080514	Motor Fuel & Lubricants
03-303-000-0000-6513		44.00	GASOLINE 080514	100000032 Motor Fuel & Lubricants
03-303-000-0000-6513		42.77	GASOLINE 080514	114019074 Motor Fuel & Lubricants
03-303-000-0000-6513		62.02	GASOLINE 080514	121825048 Motor Fuel & Lubricants
03-303-000-0000-6513		85.20	GASOLINE 080514	91228048 Motor Fuel & Lubricants
03-303-000-0000-6513		100.90	GASOLINE 080514	91935020 Motor Fuel & Lubricants
4641 Holiday Credit Office		314.84	7 Transactions	
7525 Hometown Bldg Supply				
03-303-000-0000-6523		120.31	SIDEWALK 072314	54241 Misc Bldg & Shop Supplies
03-303-000-0000-6523		17.94	SIDEWALK 072314	54357 Misc Bldg & Shop Supplies
7525 Hometown Bldg Supply		138.25	2 Transactions	
2340 Hyytinen Hardware Hank				
03-303-000-0000-6523		9.98	WASP KILLER 080114	1193724 Misc Bldg & Shop Supplies
03-303-000-0000-6523		109.00	BACKPACK SPRAYER 080114	1194777 Misc Bldg & Shop Supplies
03-303-000-0000-6516		32.89	BOLTS 080114	1195538 Signs & Posts
03-303-000-0000-6516		111.97	BOLTS 080114	1197564 Signs & Posts
2340 Hyytinen Hardware Hank		263.84	4 Transactions	

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
2763	J & H Transfer Station- Lakes Sanitary					
	03- 303- 000- 0000- 6254		93.89	AITKIN 080114	79819	Utilities
	03- 303- 000- 0000- 6254		57.65	PALISADE 080114	79820	Utilities
2763	J & H Transfer Station- Lakes Sanitary		151.54			2 Transactions
91187	Lake Country Power					
	03- 303- 000- 0000- 6254		64.54	CSAH 14 080114	141979801	Utilities
	03- 303- 000- 0000- 6254		54.85	CSAH 6 080114	141979901	Utilities
91187	Lake Country Power		119.39			2 Transactions
2991	Malmo Market					
	03- 303- 000- 0000- 6513		47.57	GASOLINE 080114	30184	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		93.04	GASOLINE 080114	31992	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		39.18	GASOLINE 080114	33468	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		60.74	GASOLINE 080114	36754	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		52.19	GASOLINE 080114	39847	Motor Fuel & Lubricants
2991	Malmo Market		292.72			5 Transactions
3100	McGregor Oil					
	03- 303- 000- 0000- 6513		957.00	DIESEL 071714	51374	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		2,864.62	DIESEL 071814	51375	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		44.50	GASOLINE 080514	52156	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		91.76	GASOLINE 080514	52157	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		91.95	GASOLINE 080514	52158	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		90.22	GASOLINE 080514	52159	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		66.38	GASOLINE 080514	52160	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		75.73	GASOLINE 080514	52162	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		47.92	GASOLINE 080514	52163	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		45.74	GASOLINE 080514	52164	Motor Fuel & Lubricants
	03- 303- 000- 0000- 6513		40.60	GASOLINE 080514	52165	Motor Fuel & Lubricants
3100	McGregor Oil		4,416.42			11 Transactions
12927	Midwest Machinery Co.					
	03- 303- 000- 0000- 6590		45.38	V- BELT 072214	898132	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		96.80	HOSE 072414	899877	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		94.69	OIL FILTER 080514	908063	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		145.03	SENSOR 080514	908063	Repair & Maintenance Supplies
	03- 303- 000- 0000- 6590		11.97	LUBRICATION 080514	908063	Repair & Maintenance Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12927 Midwest Machinery Co.		393.87			
			5 Transactions		
8436 Northland Parts					
03-303-000-0000-6590		13.69	U- JOINT 080114	283449	Repair & Maintenance Supplies
03-303-000-0000-6590		5.38	FITTING 080114	283461	Repair & Maintenance Supplies
03-303-000-0000-6590		32.98	SPLASH GUARD 080114	283850	Repair & Maintenance Supplies
03-303-000-0000-6590		4.00	SPLASH GUARD 080114	283853	Repair & Maintenance Supplies
03-303-000-0000-6590		86.98	BRAKE KIT 080114	284303	Repair & Maintenance Supplies
8436 Northland Parts		143.03			
			5 Transactions		
3760 Palisade Cooperative Oil Assoc					
03-303-000-0000-6513		138.00	DIESEL 080114	288202	Motor Fuel & Lubricants
03-303-000-0000-6513		72.09	DIESEL 080114	288205	Motor Fuel & Lubricants
03-303-000-0000-6513		74.12	DIESEL 080114	288220	Motor Fuel & Lubricants
03-303-000-0000-6513		51.13	GASOLINE 080114	288255	Motor Fuel & Lubricants
03-303-000-0000-6513		47.44	GASOLINE 080114	288408	Motor Fuel & Lubricants
03-303-000-0000-6513		43.56	GASOLINE 080114	288748	Motor Fuel & Lubricants
03-303-000-0000-6513		46.35	GASOLINE 080114	288829	Motor Fuel & Lubricants
03-303-000-0000-6513		1.89	OIL 080114	289375	Motor Fuel & Lubricants
03-303-000-0000-6513		85.62	GASOLINE 080114	289375	Motor Fuel & Lubricants
03-303-000-0000-6513		66.18	GASOLINE 080114	289571	Motor Fuel & Lubricants
03-303-000-0000-6513		64.29	GASOLINE 080114	289574	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc		690.67			
			11 Transactions		
8537 Powerplan OIB					
03-303-000-0000-6590		78.79	IGNITION SWITCH 070914	1060669	Repair & Maintenance Supplies
03-303-000-0000-6590		129.74	TENSIONER 070914	1060669	Repair & Maintenance Supplies
8537 Powerplan OIB		208.53			
			2 Transactions		
4010 Rasley Oil Company					
03-303-000-0000-6513		113.93	GASOLINE 080114	22048	Motor Fuel & Lubricants
03-303-000-0000-6513		30.92	GASOLINE 080114	22060	Motor Fuel & Lubricants
03-303-000-0000-6513		138.24	GASOLINE 080114	22313	Motor Fuel & Lubricants
03-303-000-0000-6513		41.13	GASOLINE 080114	22382	Motor Fuel & Lubricants
03-303-000-0000-6513		24.59	GASOLINE 080114	22399	Motor Fuel & Lubricants
03-303-000-0000-6513		57.89	GASOLINE 080114	22417	Motor Fuel & Lubricants
03-303-000-0000-6513		31.54	GASOLINE 080114	22523	Motor Fuel & Lubricants
03-303-000-0000-6513		56.48	GASOLINE 080114	22575	Motor Fuel & Lubricants
03-303-000-0000-6513		58.68	GASOLINE 080114	22582	Motor Fuel & Lubricants

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
03-303-000-0000-6513		84.47	GASOLINE 080114	23124 Motor Fuel & Lubricants
03-303-000-0000-6513		89.74	GASOLINE 080114	23129 Motor Fuel & Lubricants
03-303-000-0000-6513		74.49	GASOLINE 080114	23133 Motor Fuel & Lubricants
03-303-000-0000-6513		80.26	GASOLINE 080114	23715 Motor Fuel & Lubricants
03-303-000-0000-6513		75.44	GASOLINE 080114	23823 Motor Fuel & Lubricants
03-303-000-0000-6513		42.97	GASOLINE 080114	23895 Motor Fuel & Lubricants
03-303-000-0000-6513		79.88	GASOLINE 080114	24003 Motor Fuel & Lubricants
03-303-000-0000-6513		87.38	GASOLINE 080114	24042 Motor Fuel & Lubricants
03-303-000-0000-6513		65.03	GASOLINE 080114	24053 Motor Fuel & Lubricants
03-303-000-0000-6513		75.20	GASOLINE 080114	24056 Motor Fuel & Lubricants
03-303-000-0000-6513		76.87	GASOLINE 080114	24064 Motor Fuel & Lubricants
03-303-000-0000-6513		93.95	GASOLINE 080114	24247 Motor Fuel & Lubricants
03-303-000-0000-6513		81.35	GASOLINE 080114	24403 Motor Fuel & Lubricants
03-303-000-0000-6513		27.25	GASOLINE 080114	24410 Motor Fuel & Lubricants
03-303-000-0000-6513		64.23	GASOLINE 080114	25415 Motor Fuel & Lubricants
03-303-000-0000-6513		50.33	GASOLINE 080114	30553 Motor Fuel & Lubricants
03-303-000-0000-6513		119.88	GASOLINE 080114	30555 Motor Fuel & Lubricants
03-303-000-0000-6513		91.70	GASOLINE 080114	32118 Motor Fuel & Lubricants
03-303-000-0000-6513		120.62	GASOLINE 080114	32134 Motor Fuel & Lubricants
03-303-000-0000-6513		34.05	GASOLINE 080114	32282 Motor Fuel & Lubricants
<b>4010 Rasley Oil Company</b>		<b>2,068.49</b>		<b>29 Transactions</b>
<b>4070 Riley Auto Supply</b>				
03-303-000-0000-6590		67.30	FITTINGS 080114	550173 Repair & Maintenance Supplies
03-303-000-0000-6590		380.35	BRAKE KIT 080114	550221 Repair & Maintenance Supplies
03-303-000-0000-6590		238.31	FITTINGS 080114	550297 Repair & Maintenance Supplies
03-303-000-0000-6590		18.18	BULB 080114	550545 Repair & Maintenance Supplies
03-303-000-0000-6590		42.99	TRAILER HITCH 080114	550726 Repair & Maintenance Supplies
03-303-000-0000-6590		753.98	BRAKE KIT 080114	550804 Repair & Maintenance Supplies
03-303-000-0000-6590		10.00	LAMP 080114	550872 Repair & Maintenance Supplies
03-303-000-0000-6590		9.99	CLAMP 080114	550896 Repair & Maintenance Supplies
03-303-000-0000-6523		89.94	DEXCOOL 080114	551037 Misc Bldg & Shop Supplies
03-303-000-0000-6590		28.77	RADIATOR HOSE 080114	551039 Repair & Maintenance Supplies
03-303-000-0000-6590		161.00	POWER BRAKE BOOSTER 080114	551238 Repair & Maintenance Supplies
03-303-000-0000-6590		42.00	CORE DEPOSIT 080114	551290 Repair & Maintenance Supplies
03-303-000-0000-6590		135.85	CHROME STACK 080114	551303 Repair & Maintenance Supplies
03-303-000-0000-6590		89.28	HOSE FITTINGS 080114	551454 Repair & Maintenance Supplies
<b>4070 Riley Auto Supply</b>		<b>1,983.94</b>		<b>14 Transactions</b>

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13165	Speckel/Timothy 03-303-000-0000-6825		500.00	APPROACH REFUND 080114		Maintenance Agreements
13165	Speckel/Timothy		500.00	1 Transactions		
4711	Sunnys Citgo 03-303-000-0000-6513		72.88	GASOLINE 080114	30650	Motor Fuel & Lubricants
	03-303-000-0000-6513		68.66	GASOLINE 080114	30651	Motor Fuel & Lubricants
	03-303-000-0000-6513		89.92	GASOLINE 080114	30652	Motor Fuel & Lubricants
4711	Sunnys Citgo		231.46	3 Transactions		
90805	Temco 03-303-000-0000-6590		20.90	ANGLE 071514	17510	Repair & Maintenance Supplies
90805	Temco		20.90	1 Transactions		
8364	Towmaster, Inc 03-303-000-0000-6590		475.59	RETURN 011614	354943	Repair & Maintenance Supplies
	03-303-000-0000-6590		630.15	RESERVOIR 011614	359940	Repair & Maintenance Supplies
8364	Towmaster, Inc		154.56	2 Transactions		
8671	Village Laundromat & Car Wash, Inc 03-303-000-0000-6523		20.00	RAGS 071914	841471	Misc Bldg & Shop Supplies
8671	Village Laundromat & Car Wash, Inc		20.00	1 Transactions		
8605	Wayne's Sanitation Llc 03-303-000-0000-6254		39.38	GARBAGE: MCGRATH 071014	242754	Utilities
8605	Wayne's Sanitation Llc		39.38	1 Transactions		
5295	Ziegler Inc 03-303-000-0000-6590		69.46	BELT 072614	190038515	Repair & Maintenance Supplies
	03-303-000-0000-6590		67.78	SWITCH 072614	190038516	Repair & Maintenance Supplies
5295	Ziegler Inc		137.24	2 Transactions		
303	DEPT Total:		22,931.67	R&B Highway Maintenance	31 Vendors	135 Transactions
307	DEPT			R&B Capital Infrastructure		
86222	Aitkin Independent Age 03-307-000-0000-6230		57.92	SAP 001 628 013 080114	1480	Printing & Publishing
	03-307-000-0000-6230		57.91	SAP 001-030-004 080114	1480	Printing & Publishing

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86222	Aitkin Independent Age		115.83	2 Transactions		
8694	Mn Dept Of Transportation					
	03- 307- 000- 0000- 6260		769.61	TESTING 072314	3376	Professional Services
8694	Mn Dept Of Transportation		769.61	1 Transactions		
307	DEPT Total:		885.44	R&B Capital Infrastructure	2 Vendors	3 Transactions
3	Fund Total:		24,564.52	Road & Bridge		145 Transactions

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
	4580 Mn Dept Of Finance				
	09- 000- 000- 0000- 2030		July 2014 Marriage fees		State Fees, Assessments & Surcharges
	4580 Mn Dept Of Finance		1 Transactions		
0	DEPT Total:		Undesignated	1 Vendors	1 Transactions
9	Fund Total:		State		1 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
900	DEPT		Timber Permit Bonds		
2694	Kromy/Ted				
	10-900-000-0000-2300		Bond Refund Rec.1839	13224	Timber Permit Bonds
	10-900-000-0000-2300		Bond Refund Rec.1839	13232	Timber Permit Bonds
2694	Kromy/Ted				2 Transactions
900	DEPT Total:		1,994.37	Timber Permit Bonds	1 Vendors 2 Transactions
921	DEPT		Co. Development		
12525	CES Imaging				
	10-921-000-0000-6405		paper for GIS plotter	7462	Office Supplies
12525	CES Imaging				1 Transactions
5845	Goble Portable Toilets				
	10-921-000-0000-6231		pump RL beach toilet	161163	Services, Labor, Contracts
5845	Goble Portable Toilets				1 Transactions
11944	Kett/Andrew				
	10-921-000-0000-6231		2 Beaver@\$30	5-43-23	Services, Labor, Contracts
11944	Kett/Andrew				1 Transactions
11324	Otto's Lawn Care Llc				
	10-921-000-0000-6231		Round Lake Beach	3437	Services, Labor, Contracts
11324	Otto's Lawn Care Llc				1 Transactions
13169	SONNEE/DARYL				
	10-921-000-0000-6231		2 BEAVER @\$30	17-45-24	Services, Labor, Contracts
13169	SONNEE/DARYL				1 Transactions
921	DEPT Total:		498.58	Co. Development	5 Vendors 5 Transactions
923	DEPT		Forfeited Tax Sales		
50	Aitkin Body Shop, Inc				
	10-923-000-0000-6590		new windshield	6068	Repair & Maintenance Supplies
	10-923-000-0000-6590		less sales tax	6068	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc				2 Transactions
170	Aitkin Motor Company				

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	10- 923- 000- 0000- 6590		LOF, Tire	1907	Repair & Maintenance Supplies
170	Aitkin Motor Company			1 Transactions	
10452	AT&T Mobility				
	10- 923- 000- 0000- 6254		cell phone charges	287257204209	Utilities
10452	AT&T Mobility			1 Transactions	
783	Canon Financial Services, Inc				
	10- 923- 000- 0000- 6231		contract charges- 022	14031450	Services, Labor, Contracts
783	Canon Financial Services, Inc			1 Transactions	
2340	Hyytinen Hardware Hank				
	10- 923- 000- 0000- 6406		bar/chain oil	1197408	Field Supplies
	10- 923- 000- 0000- 6406		bar/chain oil	1197411	Field Supplies
2340	Hyytinen Hardware Hank			2 Transactions	
4233	S & T Office Products Inc				
	10- 923- 000- 0000- 6405		laminate	01QM5156	Office Supplies
	10- 923- 000- 0000- 6405		stamp pad	01QM5511	Office Supplies
4233	S & T Office Products Inc			2 Transactions	
86235	The Office Shop Inc				
	10- 923- 000- 0000- 6405		COPIER STAPLES	273276- 0	Office Supplies
	10- 923- 000- 0000- 6405		COPIES	273330- 6	Office Supplies
86235	The Office Shop Inc			2 Transactions	
10930	Tidholm Productions				
	10- 923- 000- 0000- 6405		PRE HARVEST FORMS	72054204	Office Supplies
10930	Tidholm Productions			1 Transactions	
6128	Tire Barn				
	10- 923- 000- 0000- 6590		serpentine belt,pump pulley	28345	Repair & Maintenance Supplies
	10- 923- 000- 0000- 6590		LOF, Tires	28489	Repair & Maintenance Supplies
6128	Tire Barn			2 Transactions	
923	DEPT Total:		2,846.48	Forfeited Tax Sales	9 Vendors 14 Transactions
10	Fund Total:		5,339.43	Trust	21 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
924	DEPT		Forest Resource		
10452	AT&T Mobility				
	11-924-000-0000-6250		cell phone charges	287257204209	Telephone
10452	AT&T Mobility				
		111.98			
		111.98		1 Transactions	
12526	Bixby/James				
	11-924-000-0000-6330		FAC Mileage	68@.56	Transportation & Travel
	11-924-000-0000-6350		FAC meeting	8/5/14	Per Diem
12526	Bixby/James				
		38.08			
		35.00			
		73.08		2 Transactions	
9843	Elg Construction/Kenneth				
	11-924-000-0000-6590		culvert replacement- jones rd	7/29-31	Repair & Maintenance Supplies
	11-924-000-0000-6590		refund of bid bond	Rec 1981	Repair & Maintenance Supplies
9843	Elg Construction/Kenneth				
		1,290.00			
		250.00			
		1,540.00		2 Transactions	
4641	Holiday Credit Office				
	11-924-000-0000-6511		July Gas	1400000134961	Gas And Oil
4641	Holiday Credit Office				
		312.67			
		312.67		1 Transactions	
2270	Hoppe/Russell Peter				
	11-924-000-0000-6330		FAC mileage	20@.56	Transportation & Travel
			08/05/2014	08/05/2014	
	11-924-000-0000-6350		FAC meeting	8/5/14	Per Diem
2270	Hoppe/Russell Peter				
		11.20			
		35.00			
		46.20		2 Transactions	
10890	Insley/Kevin				
	11-924-000-0000-6330		FAC mileage	42@.56	Transportation & Travel
			08/04/2014	08/04/2014	
	11-924-000-0000-6350		FAC Meeting	8/4/14	Per Diem
10890	Insley/Kevin				
		23.52			
		35.00			
		58.52		2 Transactions	
3100	McGregor Oil				
	11-924-000-0000-6511		Grader Gas	AITKINLA	Gas And Oil
3100	McGregor Oil				
		460.44			
		460.44		1 Transactions	
9036	Neary/William F				
	11-924-000-0000-6330		FAC MILEAGE	64@.56	Transportation & Travel
			08/04/2014	08/04/2014	
	11-924-000-0000-6350		FAC MEETING	8/4/14	Per Diem
		35.84			
		35.00			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
9036	Neary/William F	70.84		2 Transactions	
3810	Paulbeck's County Market				
	11-924-000-0000-6511	48.90	GAS AND WASH	9277364	Gas And Oil
3810	Paulbeck's County Market	48.90		1 Transactions	
13016	Pedersen/Steven				
	11-924-000-0000-6350	35.00	FAC MEETING	8/5/14	Per Diem
	11-924-000-0000-6330	44.80	FAC MILEAGE	80@.56	Transportation & Travel
			08/05/2014	08/05/2014	
13016	Pedersen/Steven	79.80		2 Transactions	
4711	Sunnys Citgo				
	11-924-000-0000-6511	61.75	gas	29599	Gas And Oil
4711	Sunnys Citgo	61.75		1 Transactions	
10017	Tveit/Galen				
	11-924-000-0000-6330	17.92	FAC mileage	32@.56	Transportation & Travel
			08/06/2014	08/06/2014	
	11-924-000-0000-6350	35.00	FAC Meeting	8/6/14	Per Diem
10017	Tveit/Galen	52.92		2 Transactions	
924	DEPT Total:	2,917.10	Forest Resource	12 Vendors	19 Transactions
925	DEPT		Reforestation		
86467	Auto Value Aitkin				
	11-925-000-0000-6590	17.98	tune up fluid	40049720	Repair & Maintenance Supplies
	11-925-000-0000-6590	31.47	freon,refrigerant	40049967	Repair & Maintenance Supplies
86467	Auto Value Aitkin	49.45		2 Transactions	
10083	Cedarbrook Lumber Comp				
	11-925-000-0000-6406	125.93	stardruve 25	62215	Field Supplies
	11-925-000-0000-6406	66.12	screws,star drive,star drive	62959	Field Supplies
	11-925-000-0000-6406	19.77	return star drive	62964	Field Supplies
	11-925-000-0000-6406	8.40	2x4x8	63003	Field Supplies
10083	Cedarbrook Lumber Comp	180.68		4 Transactions	
91022	Courtemanche/Richard				
	11-925-000-0000-6330	17.48	mileage/FAC meeting 8/5	38@.46	Transportation & Travel

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
91022	Courtemanche/Richard	17.48			
			1 Transactions		
5845	Goble Portable Toilets				
	11- 925- 000- 0000- 6231	115.00	pump BL ATV toilet	161163	Services, Labor, Contracts
	11- 925- 000- 0000- 6231	115.00	pump Swatara ATV toilet	161163	Services, Labor, Contracts
5845	Goble Portable Toilets	230.00			
			2 Transactions		
7525	Hometown Bldg Supply				
	11- 925- 000- 0000- 6406	16.20	concrete for ATV gate Lawler	53629	Field Supplies
7525	Hometown Bldg Supply	16.20			
			1 Transactions		
2340	Hyytinen Hardware Hank				
	11- 925- 000- 0000- 6406	89.88	Off	1192259	Field Supplies
	11- 925- 000- 0000- 6590	118.00	spikes	1193921	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank	207.88			
			2 Transactions		
9174	Kassbohrer All Terrain Vehicles, Inc				
	11- 925- 000- 0000- 6590	9,952.16	repair piston bully	90145816	Repair & Maintenance Supplies
9174	Kassbohrer All Terrain Vehicles, Inc	9,952.16			
			1 Transactions		
12927	Midwest Machinery Co.				
	11- 925- 000- 0000- 6590	326.77	gator maintenance	890218	Repair & Maintenance Supplies
	11- 925- 000- 0000- 6590	25.54	fuel filter, spark plug	893917	Repair & Maintenance Supplies
	11- 925- 000- 0000- 6590	6.55	fuel filter, retainer	894730	Repair & Maintenance Supplies
	11- 925- 000- 0000- 6590	75.46	chainsaw parts, fuel can	898531	Repair & Maintenance Supplies
12927	Midwest Machinery Co.	434.32			
			4 Transactions		
4010	Rasley Oil Company				
	11- 925- 000- 0000- 6511	1,740.69	July Gas	AITCOL&PS	Gas And Oil
4010	Rasley Oil Company	1,740.69			
			1 Transactions		
925	DEPT Total:	12,828.86	Reforestation	9 Vendors	18 Transactions
935	DEPT		Forest Road		
86467	Auto Value Aitkin				
	11- 935- 000- 0000- 6590	177.42	hose clamps,tran fluid,hy flui	40049718	Repair & Maintenance Supplies
	11- 935- 000- 0000- 6590	25.98	tran fluid	40049744	Repair & Maintenance Supplies
	11- 935- 000- 0000- 6590	33.99	belt	5050032	Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/8/14 2:02PM  
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
86467	Auto Value Aitkin				
		237.39		3 Transactions	
3760	Palisade Cooperative Oil Assoc 11- 935- 000- 0000- 6511		2nd half July gas	ACPARKS	Gas And Oil
		778.08		1 Transactions	
3760	Palisade Cooperative Oil Assoc	778.08			
4010	Rasley Oil Company 11- 935- 000- 0000- 6511		July Gas	AITCOL&PS	Gas And Oil
		404.11		1 Transactions	
4010	Rasley Oil Company	404.11			
4070	Riley Auto Supply 11- 935- 000- 0000- 6590		filter,trans oil,fuel treatmen	551145	Repair & Maintenance Supplies
		57.67		1 Transactions	
4070	Riley Auto Supply	57.67			
935	DEPT Total:	1,477.25	Forest Road	4 Vendors	6 Transactions
11	Fund Total:	17,223.21	Forest Development		43 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/8/14 2:02PM  
19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration		
85003	Aitkin County DAC		June Cleaning Service		Services, Labor, Contracts
	19- 521- 000- 0000- 6231	250.00			
85003	Aitkin County DAC	250.00		1 Transactions	
246	Brothers Fire Protection		replace face plate gasket	93461	Services, Labor, Contracts
	19- 521- 000- 0000- 6231	904.85			
	19- 521- 000- 0000- 6231	2,730.00	2014 Annual alarm inspection	9583	Services, Labor, Contracts
	19- 521- 000- 0000- 6231	150.00	Hood inspection	9586	Services, Labor, Contracts
	19- 521- 000- 0000- 6231	135.00	annual extinguisher inspection	9587	Services, Labor, Contracts
	19- 521- 000- 0000- 6231	455.00	emerg.& e lights inspect.	9588	Services, Labor, Contracts
246	Brothers Fire Protection	4,374.85		5 Transactions	
8622	Frontier		service & long distance	2187684653	Telephone
	19- 521- 000- 0000- 6250	429.78			
8622	Frontier	429.78		1 Transactions	
2763	J & H Transfer Station- Lakes Sanitary		garbage service	81373	Garbage
	19- 521- 000- 0000- 6255	92.38			
2763	J & H Transfer Station- Lakes Sanitary	92.38		1 Transactions	
521	DEPT Total:	5,147.01	LLCC Administration	4 Vendors	8 Transactions
522	DEPT		LLCC Education		
9273	Reichert Enterprises, Inc		Forkhorn camp to shooting rng	93637	Permits/License/Field Trips
	19- 522- 000- 0000- 6224	500.00			
9273	Reichert Enterprises, Inc	500.00		1 Transactions	
90736	Westerlund/Stacy		Refund from R#16669		Refunds & Reimbursements
	19- 522- 000- 0000- 6820	100.00			
90736	Westerlund/Stacy	100.00		1 Transactions	
522	DEPT Total:	600.00	LLCC Education	2 Vendors	2 Transactions
523	DEPT		LLCC Food		
5662	McGregor Dairy, Inc		groceries	22641	Groceries- Students
	19- 523- 000- 0000- 6418	163.44			
	19- 523- 000- 0000- 6418	139.34	groceries	22673	Groceries- Students

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/8/14 2:02PM  
19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5662	McGregor Dairy, Inc				
		302.78		2 Transactions	
4968	Upper Lakes Foods, Inc				
	19- 523- 000- 0000- 6418	812.48	Groceries	361493	Groceries- Students
	19- 523- 000- 0000- 6418	859.25	Groceries	361493	Groceries- Students
	19- 523- 000- 0000- 6420	2.95	Groceries	361493	Food Service Supplies
4968	Upper Lakes Foods, Inc	1,674.68		3 Transactions	
523	DEPT Total:	1,977.46	LLCC Food	2 Vendors	5 Transactions
524	DEPT		LLCC Maintenance		
4968	Upper Lakes Foods, Inc				
	19- 524- 000- 0000- 6422	183.39	Groceries	361493	Janitorial Services/Supplies
4968	Upper Lakes Foods, Inc	183.39		1 Transactions	
524	DEPT Total:	183.39	LLCC Maintenance	1 Vendors	1 Transactions
19	Fund Total:	7,907.86	Long Lake Conservation Center		16 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/8/14 2:02PM  
21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
10452	AT&T Mobility					
	21- 520- 000- 0000- 6250		37.32	cell phone charges	287257204209	Telephone
10452	AT&T Mobility		37.32	1 Transactions		
86467	Auto Value Aitkin					
	21- 520- 000- 0000- 6590		3.98-	inv.40047183 pd twice	40047183	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		2.49	2 pole flat set	40048525	Repair & Maintenance Supplies
86467	Auto Value Aitkin		1.49-	2 Transactions		
10083	Cedarbrook Lumber Comp					
	21- 520- 000- 0000- 6406		42.79	penofin	62215	Field Supplies
	21- 520- 000- 0000- 6406		46.92	adhesive, corkboard	62439	Field Supplies
10083	Cedarbrook Lumber Comp		89.71	2 Transactions		
1754	Garrison Disposal Company, Inc					
	21- 520- 000- 0000- 6254		46.61	waste removal services	8185645	Utilities
1754	Garrison Disposal Company, Inc		46.61	1 Transactions		
5609	Hillyard Inc - Hutchinson					
	21- 520- 000- 0000- 6406		461.10	toilet tissue,paper towels	601232209	Field Supplies
5609	Hillyard Inc - Hutchinson		461.10	1 Transactions		
2340	Hyytinen Hardware Hank					
	21- 520- 000- 0000- 6590		1.98	key	1192224	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		3.39	silicone	1194245	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		15.49	paint	1194345	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		1.05	nut & bolt	1194354	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		47.82	cleaning supplies	1195803	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		8.19	measuring cup	1196135	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		16.67	Off	1197642	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		18.99	bolts	1197733	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		113.58	8 Transactions		
2763	J & H Transfer Station-Lakes Sanitary					
	21- 520- 000- 0000- 6254		76.05	Garbage Svc- Aitkin Park	82007	Utilities
	21- 520- 000- 0000- 6254		76.05	Garbage Svc- Bergl.Park	82008	Utilities
2763	J & H Transfer Station-Lakes Sanitary		152.10	2 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/8/14 2:02PM  
21 Parks

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12927 Midwest Machinery Co.				
21- 520- 000- 0000- 6590		0.72 starter rope end	888262	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		21.54 chain saw oil	890065	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		120.52 housing, V belt	899385	Repair & Maintenance Supplies
12927 Midwest Machinery Co.		142.78		3 Transactions
11324 Otto's Lawn Care Llc				
21- 520- 000- 0000- 6231		475.01 Berglund Campground	3438	Services, Labor, Contracts
21- 520- 000- 0000- 6231		849.98 Snake River Campground	3439	Services, Labor, Contracts
11324 Otto's Lawn Care Llc		1,324.99		2 Transactions
4070 Riley Auto Supply				
21- 520- 000- 0000- 6590		4.99 JB Weld	551046	Repair & Maintenance Supplies
4070 Riley Auto Supply		4.99		1 Transactions
520 DEPT Total:		2,371.69 Parks	10 Vendors	23 Transactions
21 Fund Total:		2,371.69 Parks		23 Transactions
Final Total:		111,092.07	194 Vendors	383 Transactions

DKB1  
8/8/14

2:02PM

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	53,310.36	General Fund
3	24,564.52	Road & Bridge
9	375.00	State
10	5,339.43	Trust
11	17,223.21	Forest Development
19	7,907.86	Long Lake Conservation Center
21	2,371.69	Parks
All Funds	111,092.07	Total

Approved by,

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# Aitkin County

DKB1  
8/15/14 9:14AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

*July Sales Tax*

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List:	D	D - Detailed Audit List
		S - Condensed Audit List

Save Report Options?: N

DKB1  
8/15/14 9:14AM  
1 General Fund

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<u>Amount</u>					
40	DEPT		Auditor		
	89991 Bremer Bank				
1	01-040-000-0000-5517	0.06	Receipt Nbr 1090 07/15/2014		Fees For Services
2	01-040-000-0000-5517	0.19	Receipt Nbr 1093 07/22/2014		Fees For Services
3	01-040-021-0000-5840	1.93	Receipt Nbr 949 07/07/2014		Misc Receipts
4	01-040-021-0000-5840	0.45	Receipt Nbr 949 07/07/2014		Misc Receipts
5	01-040-021-0000-5840	1.29	Receipt Nbr 951 07/14/2014		Misc Receipts
	89991 Bremer Bank	3.92		5 Transactions	
40	DEPT Total:	3.92	Auditor	1 Vendors	5 Transactions
42	DEPT		Treasurer		
	89991 Bremer Bank				
6	01-042-000-0000-5840	0.06	Receipt Nbr 3422 07/11/2014		Misc Receipts
7	01-042-000-0000-5840	0.90	Receipt Nbr 3424 07/15/2014		Misc Receipts
8	01-042-000-0000-5840	0.13	Receipt Nbr 3425 07/16/2014		Misc Receipts
9	01-042-000-0000-5840	0.06	Receipt Nbr 3426 07/16/2014		Misc Receipts
10	01-042-000-0000-5840	0.06	Receipt Nbr 3433 07/28/2014		Misc Receipts
11	01-042-000-0000-5840	0.06	Receipt Nbr 3435 07/29/2014		Misc Receipts
12	01-042-000-0000-5840	0.06	Receipt Nbr 3435 07/29/2014		Misc Receipts
13	01-042-000-0000-5840	0.06	Receipt Nbr 3436 07/30/2014		Misc Receipts
	89991 Bremer Bank	1.39		8 Transactions	
42	DEPT Total:	1.39	Treasurer	1 Vendors	8 Transactions
43	DEPT		Assessor		
	89991 Bremer Bank				
14	01-043-000-0000-5840	2.09	Receipt Nbr 815 07/28/2014		Misc Receipts
	89991 Bremer Bank	2.09		1 Transactions	
43	DEPT Total:	2.09	Assessor	1 Vendors	1 Transactions
44	DEPT		Central Services		
	89991 Bremer Bank				
15	01-044-000-0000-5840	0.10	Receipt Nbr 756 07/08/2014		Misc Receipts
	89991 Bremer Bank	0.10		1 Transactions	

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/15/14 9:14AM  
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
			<u>Amount</u>		
44	DEPT Total:		0.10	Central Services	1 Vendors 1 Transactions
49	DEPT			Information Technologies	
	89991 Bremer Bank				
16	01-049-000-0000-5525		1.72	Receipt Nbr 561 07/17/2014	Label & Listing Sales
	89991 Bremer Bank		1.72	1 Transactions	
49	DEPT Total:		1.72	Information Technologies	1 Vendors 1 Transactions
90	DEPT			Attorney	
	89991 Bremer Bank				
17	01-090-000-0000-5840		1.29	Receipt Nbr 1430 07/14/2014	Misc Receipts
18	01-090-000-0000-5840		1.93	Receipt Nbr 1434 07/29/2014	Misc Receipts
	89991 Bremer Bank		3.22	2 Transactions	
90	DEPT Total:		3.22	Attorney	1 Vendors 2 Transactions
100	DEPT			Recorder	
	89991 Bremer Bank				
86	01-100-000-0000-6311		114.76	July Copies Sales Tax	Sales Tax
87	01-100-000-0000-6312		0.24	July Sales Tax Adjustment	Sales Tax Adjustment
	89991 Bremer Bank		115.00	2 Transactions	
100	DEPT Total:		115.00	Recorder	1 Vendors 2 Transactions
122	DEPT			Planning & Zoning	
	89991 Bremer Bank				
19	01-122-000-0000-5840		1.61	Receipt Nbr 1344 07/03/2014	Misc Receipts
20	01-122-000-0000-5840		0.06	Receipt Nbr 1348 07/11/2014	Misc Receipts
21	01-122-000-0000-5840		1.61	Receipt Nbr 1352 07/18/2014	Misc Receipts
	89991 Bremer Bank		3.28	3 Transactions	
122	DEPT Total:		3.28	Planning & Zoning	1 Vendors 3 Transactions
252	DEPT			Corrections	
	89991 Bremer Bank				
22	01-252-252-0000-5872		30.43	Receipt Nbr 2470 07/03/2014	Phone Card Prisoner Welfare(Taxable)

DKBI  
 8/15/14 9:14AM  
 1 General Fund

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
23	01-252-252-0000-5872		173.65	Receipt Nbr 2477 07/17/2014	Phone Card Prisoner Welfare(Taxable)
24	01-252-252-0000-5872		29.72	Receipt Nbr 2484 07/28/2014	Phone Card Prisoner Welfare(Taxable)
25	01-252-252-0000-5885		12.25	Receipt Nbr 2470 07/03/2014	Commissary Sales Taxable
26	01-252-252-0000-5885		31.89	Receipt Nbr 2477 07/17/2014	Commissary Sales Taxable
89991	Bremer Bank		277.94	5 Transactions	
252	DEPT Total:		277.94	Corrections	1 Vendors 5 Transactions
1	Fund Total:		408.66	General Fund	28 Transactions

DKB1  
8/15/14 9:14AM  
3 Road & Bridge

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated			
89991	Bremer Bank					
27	03-000-000-0000-5855		3.86	Receipt Nbr 782 07/01/2014		Charges- Individuals
28	03-000-000-0000-5855		13.51	Receipt Nbr 782 07/01/2014		Charges- Individuals
29	03-000-000-0000-5855		3.44	Receipt Nbr 782 07/01/2014		Charges- Individuals
30	03-000-000-0000-5855		3.44	Receipt Nbr 782 07/01/2014		Charges- Individuals
31	03-000-000-0000-5855		0.13	Receipt Nbr 783 07/01/2014		Charges- Individuals
32	03-000-000-0000-5855		1.93	Receipt Nbr 1938 07/07/2014		Charges- Individuals
33	03-000-000-0000-5855		1.29	Receipt Nbr 784 07/07/2014		Charges- Individuals
34	03-000-000-0000-5855		1.93	Receipt Nbr 1946 07/11/2014		Charges- Individuals
35	03-000-000-0000-5855		3.86	Receipt Nbr 788 07/14/2014		Charges- Individuals
36	03-000-000-0000-5855		5.79	Receipt Nbr 788 07/14/2014		Charges- Individuals
37	03-000-000-0000-5855		3.44	Receipt Nbr 788 07/14/2014		Charges- Individuals
38	03-000-000-0000-5855		3.44	Receipt Nbr 788 07/14/2014		Charges- Individuals
39	03-000-000-0000-5855		6.43	Receipt Nbr 789 07/14/2014		Charges- Individuals
40	03-000-000-0000-5855		0.26	Receipt Nbr 789 07/14/2014		Charges- Individuals
41	03-000-000-0000-5855		1.93	Receipt Nbr 1964 07/21/2014		Charges- Individuals
42	03-000-000-0000-5855		1.93	Receipt Nbr 1967 07/22/2014		Charges- Individuals
43	03-000-000-0000-5855		1.93	Receipt Nbr 1970 07/24/2014		Charges- Individuals
44	03-000-000-0000-5855		1.93	Receipt Nbr 1971 07/24/2014		Charges- Individuals
45	03-000-000-0000-5855		1.93	Receipt Nbr 1972 07/24/2014		Charges- Individuals
46	03-000-000-0000-5855		7.72	Receipt Nbr 791 07/29/2014		Charges- Individuals
47	03-000-000-0000-5855		7.72	Receipt Nbr 791 07/29/2014		Charges- Individuals
48	03-000-000-0000-5855		3.44	Receipt Nbr 791 07/29/2014		Charges- Individuals
49	03-000-000-0000-5855		17.19	Receipt Nbr 791 07/29/2014		Charges- Individuals
50	03-000-000-0000-5855		0.51	Receipt Nbr 792 07/29/2014		Charges- Individuals
89991	Bremer Bank		98.98	24 Transactions		
0	DEPT Total:		98.98	Undesignated	1 Vendors	24 Transactions
303	DEPT			R&B Highway Maintenance		
8410	Bremer Bank					
91	03-303-000-0000-6513		1,264.55	July Diesel Tax		Motor Fuel & Lubricants
8410	Bremer Bank		1,264.55	1 Transactions		
303	DEPT Total:		1,264.55	R&B Highway Maintenance	1 Vendors	1 Transactions
3	Fund Total:		1,363.53	Road & Bridge		25 Transactions

DKB1  
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 5 Health & Human Services

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
430	DEPT				
	89991 Bremer Bank				
51	05- 430- 700- 0000- 5832		6.43	Receipt Nbr 2477 07/15/2014	Ss Administrative Recoveries
	89991 Bremer Bank		6.43	1 Transactions	
430	DEPT Total:		6.43	Social Services	1 Vendors 1 Transactions
5	Fund Total:		6.43	Health & Human Services	1 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/15/14 9:14AM  
9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
0	DEPT		Undesignated		
4580	Mn Dept Of Finance				
93	09- 000- 000- 0000- 2022		120.00	July Birth	Birth/Death Surcharges
94	09- 000- 000- 0000- 2022		384.00	July Death	Birth/Death Surcharges
95	09- 000- 000- 0000- 2024		90.00	July Children's	St Share Of Birth Cert.- Children
96	09- 000- 000- 0000- 2031		18.00	July Torrens	Real Estate Assurance (Was 5874 And 627
97	09- 000- 000- 0000- 2036		4,830.00	July State General Fund	Recording Surcharges (Was 5871 & 6281)
98	09- 000- 000- 0000- 2036		300.00	July State General Fund	Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance		5,742.00	6 Transactions	
3375	Mn Dept Of Health				
92	09- 000- 000- 0000- 2027		1,020.00	July State Well	State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health		1,020.00	1 Transactions	
0	DEPT Total:		6,762.00	Undesignated	2 Vendors 7 Transactions
9	Fund Total:		6,762.00	State	7 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/15/14 9:14AM  
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
921	DEPT		Co. Development		
	89991 Bremer Bank				
52	10- 921- 000- 0000- 5840		Receipt Nbr 1934 07/02/2014		Misc Receipts
	89991 Bremer Bank		1 Transactions		
921	DEPT Total:		Co. Development	1 Vendors	1 Transactions
923	DEPT		Forfeited Tax Sales		
	89991 Bremer Bank				
89	10- 923- 000- 0000- 6311		July Gravel Sales Tax		Sales Tax
90	10- 923- 000- 0000- 6311		July Maps sales tax		Sales Tax
	89991 Bremer Bank		2 Transactions		
923	DEPT Total:		Forfeited Tax Sales	1 Vendors	2 Transactions
10	Fund Total:		Trust		3 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/15/14 9:14AM  
11 Forest Development

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
925	DEPT				
	89991 Bremer Bank				
88	11- 925- 000- 0000- 6312		0.09-	July Sales Tax Adjustment	Sales Tax Adjustment
	89991 Bremer Bank		0.09-	1 Transactions	
925	DEPT Total:		0.09-	Reforestation	1 Vendors 1 Transactions
11	Fund Total:		0.09-	Forest Development	1 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/15/14 9:14AM  
19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration		
	89991 Bremer Bank				
53	19- 521- 000- 0000- 5885		Receipt Nbr 963 07/14/2014		Commissary Sales Taxable
54	19- 521- 000- 0000- 5885		Receipt Nbr 965 07/29/2014		Commissary Sales Taxable
	89991 Bremer Bank		2 Transactions		
521	DEPT Total:		LLCC Administration	1 Vendors	2 Transactions
19	Fund Total:		Long Lake Conservation Center		2 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/15/14 9:14AM  
21 Parks

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
520 DEPT					
89991 Bremer Bank					
55 21-520-000-0000-5510		3.86	Receipt Nbr 1935 07/02/2014		Co. Parks Campground Fees
56 21-520-000-0000-5510		2.32	Receipt Nbr 1935 07/02/2014		Co. Parks Campground Fees
57 21-520-000-0000-5510		2.32	Receipt Nbr 1939 07/07/2014		Co. Parks Campground Fees
58 21-520-000-0000-5510		4.63	Receipt Nbr 1940 07/07/2014		Co. Parks Campground Fees
59 21-520-000-0000-5510		2.32	Receipt Nbr 1940 07/07/2014		Co. Parks Campground Fees
60 21-520-000-0000-5510		2.32	Receipt Nbr 1941 07/07/2014		Co. Parks Campground Fees
61 21-520-000-0000-5510		2.32	Receipt Nbr 1947 07/11/2014		Co. Parks Campground Fees
62 21-520-000-0000-5510		3.86	Receipt Nbr 1948 07/11/2014		Co. Parks Campground Fees
63 21-520-000-0000-5510		1.93	Receipt Nbr 1949 07/11/2014		Co. Parks Campground Fees
64 21-520-000-0000-5510		11.32	Receipt Nbr 1950 07/14/2014		Co. Parks Campground Fees
65 21-520-000-0000-5510		8.43	Receipt Nbr 1952 07/16/2014		Co. Parks Campground Fees
66 21-520-000-0000-5510		33.32	Receipt Nbr 1952 07/16/2014		Co. Parks Campground Fees
67 21-520-000-0000-5510		9.13	Receipt Nbr 1952 07/16/2014		Co. Parks Campground Fees
68 21-520-000-0000-5510		15.76	Receipt Nbr 1952 07/16/2014		Co. Parks Campground Fees
69 21-520-000-0000-5510		11.39	Receipt Nbr 1952 07/16/2014		Co. Parks Campground Fees
70 21-520-000-0000-5510		2.32	Receipt Nbr 1957 07/18/2014		Co. Parks Campground Fees
71 21-520-000-0000-5510		3.47	Receipt Nbr 1958 07/18/2014		Co. Parks Campground Fees
72 21-520-000-0000-5510		1.54	Receipt Nbr 1959 07/18/2014		Co. Parks Campground Fees
73 21-520-000-0000-5510		2.32	Receipt Nbr 1959 07/18/2014		Co. Parks Campground Fees
74 21-520-000-0000-5510		2.32	Receipt Nbr 1959 07/18/2014		Co. Parks Campground Fees
75 21-520-000-0000-5510		7.72	Receipt Nbr 1961 07/21/2014		Co. Parks Campground Fees
76 21-520-000-0000-5510		4.63	Receipt Nbr 1961 07/21/2014		Co. Parks Campground Fees
77 21-520-000-0000-5510		1.54	Receipt Nbr 1962 07/21/2014		Co. Parks Campground Fees
78 21-520-000-0000-5510		6.95	Receipt Nbr 1965 07/22/2014		Co. Parks Campground Fees
79 21-520-000-0000-5510		4.82	Receipt Nbr 1973 07/24/2014		Co. Parks Campground Fees
80 21-520-000-0000-5510		1.93	Receipt Nbr 1973 07/24/2014		Co. Parks Campground Fees
81 21-520-000-0000-5510		3.47	Receipt Nbr 1975 07/29/2014		Co. Parks Campground Fees
82 21-520-000-0000-5510		3.09	Receipt Nbr 1975 07/29/2014		Co. Parks Campground Fees
83 21-520-000-0000-5510		1.54	Receipt Nbr 1976 07/29/2014		Co. Parks Campground Fees
84 21-520-000-0000-5510		5.79	Receipt Nbr 1978 07/29/2014		Co. Parks Campground Fees
85 21-520-000-0000-5510		2.32	Receipt Nbr 1979 07/29/2014		Co. Parks Campground Fees
89991 Bremer Bank		171.00	31 Transactions		
520 DEPT Total:		171.00	Parks	1 Vendors	31 Transactions
21 Fund Total:		171.00	Parks		31 Transactions

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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8/15/14 9:14AM  
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
Final Total:		8,878.55	19 Vendors	98 Transactions

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	408.66	General Fund
3	1,363.53	Road & Bridge
5	6.43	Health & Human Services
9	6,762.00	State
10	17.11	Trust
11	-0.09	Forest Development
19	149.91	Long Lake Conservation Center
21	171.00	Parks
All Funds	8,878.55	Total

Approved by, .....  
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# Aitkin County

DKB1  
8/14/14 9:35AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Tax Overpays

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/14/14 9:35AM  
13 Taxes & Penalties

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT				Taxes And Penalties		
13171	Aydt/Robin						
	13- 943- 000- 0000- 2001			4.20	11- 1- 223000 PER 2 OVERPAY	DENNY	Cur - Property Taxes
13171	Aydt/Robin			4.20	1 Transactions		
11863	Clearwater Construction LLC						
	13- 943- 000- 0000- 2001			8.10	31- 0- 062000 PER 2 OVERPAY	CLEARWATER	Cur - Property Taxes
11863	Clearwater Construction LLC			8.10	1 Transactions		
13172	Dawson/Mary						
	13- 943- 000- 0000- 2001			47.00	59- 0- 008300 PER 2 OVERPAY	DAWSON	Cur - Property Taxes
13172	Dawson/Mary			47.00	1 Transactions		
13173	Eagles Nest Townhome Association						
	13- 943- 000- 0000- 2001			288.00	29- 1- 519400 PER 2 OVERPAY	EAGLES NEST	Cur - Property Taxes
13173	Eagles Nest Townhome Association			288.00	1 Transactions		
13174	Engquist/Jill B or Tyler J						
	13- 943- 000- 0000- 2001			8.00	29- 1- 160401 PER 2 OVERPAY	ENGQUIST	Cur - Property Taxes
13174	Engquist/Jill B or Tyler J			8.00	1 Transactions		
13175	Farah/Patrick						
	13- 943- 000- 0000- 2001			346.00	29- 0- 057901 PER 2 OVERPAY	FARAH	Cur - Property Taxes
13175	Farah/Patrick			346.00	1 Transactions		
13176	Franzen/Jack						
	13- 943- 000- 0000- 2001			44.00	60- 1- 003600 PER 2 OVERPAY	FRANZEN	Cur - Property Taxes
13176	Franzen/Jack			44.00	1 Transactions		
13177	Fritz/Barry or Terri						
	13- 943- 000- 0000- 2001			76.00	11- 0- 013611 PER 2 OVERPAY	FRITZ	Cur - Property Taxes
13177	Fritz/Barry or Terri			76.00	1 Transactions		
13178	Garvey/Karen						
	13- 943- 000- 0000- 2001			94.97	29- 1- 388200 PER 2 OVERPAY	GARVEY	Cur - Property Taxes
13178	Garvey/Karen			94.97	1 Transactions		
13179	Godbout/Christopher						
	13- 943- 000- 0000- 2001			10.08	29- 0- 004103 PER 2 OVERPAY	GODBOUT	Cur - Property Taxes

DKB1  
 8/14/14 9:35AM  
 13 Taxes & Penalties

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13179 Godbout/Christopher		10.08	1 Transactions		
13180 Johnson/Steven or Katherine 13- 943- 000- 0000- 2001		13.52	02- 0- 027801 PER 2 OVERPAY	JOHNSON	Cur - Property Taxes
13180 Johnson/Steven or Katherine		13.52	1 Transactions		
13182 Kearney/Karin 13- 943- 000- 0000- 2001		41.29	02- 1- 077000 PER 2 OVERPAY	KEARNEY	Cur - Property Taxes
13182 Kearney/Karin		41.29	1 Transactions		
13183 Logli/David 13- 943- 000- 0000- 2001		8.00	36- 0- 032404 PER 2 OVERPAY	LOGLI	Cur - Property Taxes
13183 Logli/David		8.00	1 Transactions		
12735 Malaske/Cary 13- 943- 000- 0000- 2001		4.08	29- 1- 281300 PER 2 OVERPAY	MALASKE	Cur - Property Taxes
12735 Malaske/Cary		4.08	1 Transactions		
13184 Mesker/Tami 13- 943- 000- 0000- 2001		17.60	11- 0- 025800 PER 2 OVERPAY	MESKER	Cur - Property Taxes
13- 943- 000- 0000- 2001		46.04	11- 0- 026100 PER 2 OVERPAY	MESKER	Cur - Property Taxes
13184 Mesker/Tami		63.64	2 Transactions		
13185 Miranda/Joell 13- 943- 000- 0000- 2001		15.88	57- 1- 025900 PER 2 OVERPAY	MIRANDA	Cur - Property Taxes
13185 Miranda/Joell		15.88	1 Transactions		
13186 Nelson/Jackie 13- 943- 000- 0000- 2001		75.24	11- 0- 001600 PER 2 OVERPAY	NELSON	Cur - Property Taxes
13186 Nelson/Jackie		75.24	1 Transactions		
3605 North Shore Forest Prod Inc 13- 943- 000- 0000- 2001		29.76	28- 0- 024200 PER 2 OVERPAY	NORTHSHORE	Cur - Property Taxes
3605 North Shore Forest Prod Inc		29.76	1 Transactions		
13187 O'Neil/Gary 13- 943- 000- 0000- 2001		24.00	11- 0- 071703 PER 2 OVERPAY	O'NEIL	Cur - Property Taxes
13187 O'Neil/Gary		24.00	1 Transactions		

DKB1  
 8/14/14 9:35AM  
 13 Taxes & Penalties

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
13188	Olesen/Chris 13-943-000-0000-2001		4.04	35-0-034200 PER 2 OVERPAY 1 Transactions	OLESEN Cur - Property Taxes
13188	Olesen/Chris		4.04		
13189	Pearson/Pamela 13-943-000-0000-2001		178.28	24-0-047503 PER 2 OVERPAY 1 Transactions	PEARSON Cur - Property Taxes
13189	Pearson/Pamela		178.28		
13190	Peet/Donald 13-943-000-0000-2001		8.00	29-0-023703 PER 2 OVERPAY 1 Transactions	PEET Cur - Property Taxes
13190	Peet/Donald		8.00		
13192	Polaschek/Karen 13-943-000-0000-2001		7.92	24-0-054908 PER 2 OVERPAY 1 Transactions	POLASCHEK Cur - Property Taxes
13192	Polaschek/Karen		7.92		
13191	Rice/Phillip Edward 13-943-000-0000-2001		56.00	02-0-051403 PER 2 OVERPAY 1 Transactions	RICE Cur - Property Taxes
13191	Rice/Phillip Edward		56.00		
11627	Sawvel/Valerie 13-943-000-0000-2001		119.16	08-0-050600 PER 2 OVERPAY 1 Transactions	SAWVEL Cur - Property Taxes
11627	Sawvel/Valerie		119.16		
12323	Taterka/John 13-943-000-0000-2001		60.40	01-1-149700 PER 2 OVERPAY 1 Transactions	TATERKA Cur - Property Taxes
12323	Taterka/John		60.40		
13181	The Barbara Kast Walton Family Trust 13-943-000-0000-2001		66.56	11-1-151600 PER 2 OVERPAY 1 Transactions	WALTON Cur - Property Taxes
13181	The Barbara Kast Walton Family Trust		66.56		
11261	Thompson/Walt or Kristine 13-943-000-0000-2001		95.68	13-0-052901 PER 2 OVERPAY 1 Transactions	THOMPSON Cur - Property Taxes
11261	Thompson/Walt or Kristine		95.68		
943	DEPT Total:		1,797.80	Taxes And Penalties	28 Vendors 29 Transactions
13	Fund Total:		1,797.80	Taxes & Penalties	29 Transactions

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
8/14/14 9:35AM  
13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
Final Total:		1,797.80	28 Vendors	29 Transactions

DKB1  
8/14/14

9:35AM

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
13	1,797.80	Taxes & Penalties
All Funds	1,797.80	Total

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DKB1  
8/25/14 11:56AM

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
1 DEPT				Commissioners
86222 Aitkin Independent Age				
01-001-000-0000-6230		75.08		Synopsis 6/17 BOA 1479 Printing, Publishing & Adv
01-001-000-0000-6230		90.09		Synopsis 6/24 1479 Printing, Publishing & Adv
01-001-000-0000-6230		100.82		Synopsis 6/10 1479 Printing, Publishing & Adv
01-001-000-0000-6230		51.48		Synopsis 7/8 1479 Printing, Publishing & Adv
86222 Aitkin Independent Age		317.47		4 Transactions
8175 Centurylink				
01-001-000-0000-6250		7.04		LOCAL PHONE 313645966 Telephone
8175 Centurylink		7.04		1 Transactions
9048 Napstad/Brian				
01-001-000-0000-6250		49.99		Internet Service Telephone
			02/16/2014 03/15/2014	
01-001-000-0000-6250		49.99		Internet Service Telephone
			03/16/2014 04/15/2014	
01-001-000-0000-6250		49.99		Internet Service Telephone
			04/16/2014 05/15/2014	
01-001-000-0000-6250		49.99		Internet Service Telephone
			05/16/2014 06/15/2014	
01-001-000-0000-6250		49.99		Internet Service Telephone
			06/16/2014 07/15/2014	
01-001-000-0000-6250		49.99		Internet Service Telephone
			07/16/2014 08/15/2014	
01-001-000-0000-6330		576.24		mileage 1029@.56 Transportation & Travel & Parking
			05/01/2014 05/19/2014	
01-001-000-0000-6330		597.52		mileage 1067@.56 Transportation & Travel & Parking
			02/05/2014 04/28/2014	
01-001-000-0000-6330		553.84		mileage 989@.56 Transportation & Travel & Parking
			06/04/2014 06/28/2014	
9048 Napstad/Brian		2,027.54		9 Transactions
6097 Verizon Wireless				
01-001-000-0000-6250		30.99		CELL PHONE CHARGES 286287802 Telephone
01-001-000-0000-6250		52.06		Commissioners Mifi 786663881 Telephone
6097 Verizon Wireless		83.05		2 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT Total:		2,435.10	Commissioners	4 Vendors	16 Transactions
12	DEPT			Court Administration		
	8175 Centurylink					
	01-012-000-0000-6250		112.63	LOCAL PHONE Q3	313645966	Telephone
	8175 Centurylink		112.63		1 Transactions	
	10185 Centurylink Communications Inc					
	01-012-000-0000-6250		32.57	LD Phone Q3	320146217	Telephone
	10185 Centurylink Communications Inc		32.57		1 Transactions	
12	DEPT Total:		145.20	Court Administration	2 Vendors	2 Transactions
40	DEPT			Auditor		
	86222 Aitkin Independent Age					
	01-040-021-0000-6230		40.00	ServDir	1014	Printing, Publishing & Adv
	86222 Aitkin Independent Age		40.00		1 Transactions	
	783 Canon Financial Services, Inc					
	01-040-000-0000-6231		220.24	Contract Charges-026	14064055	Services, Labor, Contracts
	783 Canon Financial Services, Inc		220.24		1 Transactions	
	5398 CDW Government, Inc					
	01-040-000-0000-6405		254.89	Ms Gsa Office 2013-in Vault	NL78741	Office & Computer Supplies
	5398 CDW Government, Inc		254.89		1 Transactions	
	8175 Centurylink					
	01-040-000-0000-6250		49.28	LOCAL PHONE	313645966	Telephone
	01-040-021-0000-6250		296.66	LOCAL PHONE	314154028	License Center-Phone
	8175 Centurylink		345.94		2 Transactions	
	10185 Centurylink Communications Inc					
	01-040-000-0000-6250		15.77	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		15.77		1 Transactions	
	2214 Holder/Maryann					
	01-040-021-0000-6301		750.00	September rent		Rentals

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
2214 Holder/Maryann		750.00	1 Transactions		
3165 MDRA					
01-040-021-0000-6241		20.00	Annual Meeting Registration		Registration Fee
3165 MDRA		20.00	1 Transactions		
4233 S & T Office Products Inc					
01-040-000-0000-6405		24.60	(12) GRIP PENS	01QM9802	Office & Computer Supplies
4233 S & T Office Products Inc		24.60	1 Transactions		
4343 Schwaab, Inc.					
01-040-000-0000-6405		25.00	Notary Stamp for Liz H.	787880	Office & Computer Supplies
4343 Schwaab, Inc.		25.00	1 Transactions		
86235 The Office Shop Inc					
01-040-000-0000-6405		32.74	(1) box personnel jacket folde	273624-0	Office & Computer Supplies
01-040-000-0000-6405		299.00	60x90 chair mat for Dee	964933-0	Office & Computer Supplies
86235 The Office Shop Inc		331.74	2 Transactions		
40 DEPT Total:		2,028.18	Auditor	10 Vendors	12 Transactions
41 DEPT			Internal Audit		
3358 Minnesota State Auditor					
01-041-000-0000-6231		20,391.28	Audit Svc yr ending 12/31/13	64943	Services, Labor, Etc
			07/02/2014 07/29/2014		
3358 Minnesota State Auditor		20,391.28	1 Transactions		
41 DEPT Total:		20,391.28	Internal Audit	1 Vendors	1 Transactions
42 DEPT			Treasurer		
8175 Centurylink					
01-042-000-0000-6250		28.16	LOCAL PHONE	313645966	Telephone
8175 Centurylink		28.16	1 Transactions		
10185 Centurylink Communications Inc					
01-042-000-0000-6250		3.89	LD Phone	320146217	Telephone
10185 Centurylink Communications Inc		3.89	1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
42	DEPT Total:		32.05	Treasurer	2 Vendors	2 Transactions
43	DEPT			Assessor		
	783 Canon Financial Services, Inc					
	01-043-000-0000-6231		185.87	contract copier-021	14031449	Services, Labor, Contracts
	01-043-000-0000-6231		12.00	Print Kit-024	14031451	Services, Labor, Contracts
	783 Canon Financial Services, Inc		197.87			2 Transactions
	8175 Centurylink					
	01-043-000-0000-6250		77.43	LOCAL PHONE	313645966	Telephone
	8175 Centurylink		77.43			1 Transactions
	10185 Centurylink Communications Inc					
	01-043-000-0000-6250		12.66	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		12.66			1 Transactions
	1570 Freedom Valu Centers, Inc					
	01-043-000-0000-6511		520.89	July Fuel	011347	Gas And Oil
	1570 Freedom Valu Centers, Inc		520.89			1 Transactions
	2155 Hicks/James					
	01-043-000-0000-6340		39.70	meals/basic income course	Plymouth	Meals (Overnight)
				08/12/2014 08/14/2014		
	2155 Hicks/James		39.70			1 Transactions
	13197 Koochiching County Administration					
	01-043-000-0000-6232		2,200.00	J.Squires Fee for Services	Blandin tax ct	Attorney Services
	13197 Koochiching County Administration		2,200.00			1 Transactions
	10567 Lake Country Auto Center Of Aitkin					
	01-043-000-0000-6511		42.66	Oil change-2004 Blazer	18115	Gas And Oil
	10567 Lake Country Auto Center Of Aitkin		42.66			1 Transactions
	6097 Verizon Wireless					
	01-043-000-0000-6250		76.11	CELL PHONE BILL	680690882	Telephone
	6097 Verizon Wireless		76.11			1 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
43	DEPT Total:	3,167.32	Assessor	8 Vendors	9 Transactions
44	DEPT		Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231	328.05	Copier Contract-019	14064052	Services, Labor, Contracts
783	Canon Financial Services, Inc	328.05		1 Transactions	
10185	Centurylink Communications Inc 01-044-000-0000-6250	1.65	LD Phone	320146217	Telephone
	01-044-000-0000-6250	0.50	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc	2.15		2 Transactions	
88880	Datacomm Computers & Networks Inc 01-044-196-0000-6625	262.00	1000' Blue Cat5E Cable	7532	Recorders Equip Fund Exp. 357.18 Subd 4
	01-044-196-0000-6625	129.00	493' Gray Cat5E Cable	7532	Recorders Equip Fund Exp. 357.18 Subd 4
88880	Datacomm Computers & Networks Inc	391.00		2 Transactions	
9867	Government Management Group Inc 01-044-000-0000-6231	3,600.00	2013 Cost Allocation Plan	1301	Services, Labor, Contracts
9867	Government Management Group Inc	3,600.00		1 Transactions	
44	DEPT Total:	4,321.20	Central Services	4 Vendors	6 Transactions
49	DEPT		Information Technologies		
8175	Centurylink 01-049-000-0000-6250	35.20	LOCAL PHONE	313645966	Telephone
8175	Centurylink	35.20		1 Transactions	
10185	Centurylink Communications Inc 01-049-000-0000-6250	9.95	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	9.95		1 Transactions	
6097	Verizon Wireless 01-049-000-0000-6231	26.02	Renewal	386695110	Programming, Services, Contracts
6097	Verizon Wireless	26.02		1 Transactions	
49	DEPT Total:	71.17	Information Technologies	3 Vendors	3 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
52	DEPT			Administration/Personnel Dept		
13170	Burkett/Nathan					
	01-052-000-0000-6330		33.60	mileage-Big Sandy Lake Assoc.	60@.56	Transportation & Travel & Parking
	01-052-000-0000-6330		34.72	mileage-Baxter Deed Mtg	62@.56	Transportation & Travel & Parking
13170	Burkett/Nathan		68.32	2 Transactions		
8175	Centurylink					
	01-052-000-0000-6250		42.24	LOCAL PHONE	313645966	Telephone
8175	Centurylink		42.24	1 Transactions		
10185	Centurylink Communications Inc					
	01-052-000-0000-6250		26.02	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		26.02	1 Transactions		
2946	Madden Galanter Hansen,LLP					
	01-052-000-0000-6232		1.26	LD Phone Charges		Attorney Services
	01-052-000-0000-6232		5,104.50	Labor Relation Services	41.5@123.00	Attorney Services
				07/01/2014 07/31/2014		
	01-052-000-0000-6232		403.20	mileage	720@.56	Attorney Services
2946	Madden Galanter Hansen,LLP		5,508.96	3 Transactions		
6097	Verizon Wireless					
	01-052-000-0000-6250		30.99	CELL PHONE CHARGES	286287802	Telephone
	01-052-000-0000-6250		26.02	Nate Burkett's MIFI	786663881	Telephone
6097	Verizon Wireless		57.01	2 Transactions		
52	DEPT Total:		5,702.55	Administration/Personnel Dept	5 Vendors	9 Transactions
60	DEPT			Elections		
86222	Aitkin Independent Age					
	01-060-000-0000-6230		61.87	AB notice	1014	Printing, Publishing & Adv
	01-060-000-0000-6230		61.87	AB notice	1014	Printing, Publishing & Adv
	01-060-000-0000-6230		51.48	Equip. Test Ad	1014	Printing, Publishing & Adv
86222	Aitkin Independent Age		175.22	3 Transactions		
1601	Election Systems & Software Inc					
	01-060-000-0000-6406		6,258.61	2014 Primary Election Coding	900612	Ballots & Programming
1601	Election Systems & Software Inc		6,258.61	1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2099	Harmon/Elizabeth					
	01-060-000-0000-6405		143.19	reimb for election night suppl		Office & Computer Supplies
	01-060-000-0000-6330		30.80	election day mileage	55@.56	Transportation & Travel
	01-060-000-0000-6405		10.20	B envelopes to OSS	8/15/14	Office & Computer Supplies
2099	Harmon/Elizabeth		184.19		3 Transactions	
3390	Minnesota Uc Fund					
	01-060-000-0000-6267		147.02	2014 Q2-Gansen		Unemployment Compensation
3390	Minnesota Uc Fund		147.02		1 Transactions	
10761	TCC Distributors Inc.					
	01-060-000-0000-6405		80.00	1,000 voter registration cards	I-16692	Office & Computer Supplies
	01-060-000-0000-6405		220.00	10,000 EDR voter reg. cards	I-16692	Office & Computer Supplies
	01-060-000-0000-6405		30.00	Return address imprint fee	I-16692	Office & Computer Supplies
10761	TCC Distributors Inc.		330.00		3 Transactions	
86235	The Office Shop Inc					
	01-060-000-0000-6405		4.45	(5) letter openers	273629-0	Office & Computer Supplies
	01-060-000-0000-6405		25.20	(6) 3-ring binders/ MB rosters	273629-0	Office & Computer Supplies
	01-060-000-0000-6405		25.20	(6) 3-ring binders/ MB rosters	965184-0	Office & Computer Supplies
86235	The Office Shop Inc		54.85		3 Transactions	
60	DEPT Total:		7,149.89	Elections	6 Vendors	14 Transactions
90	DEPT			Attorney		
117	Aitkin County Sheriff					
	01-090-000-0000-6250		31.01	Verizon bill-Jim Ratz	14-0186	Telephone
117	Aitkin County Sheriff		31.01		1 Transactions	
340	Anoka Co Sheriff					
	01-090-000-0000-6234		70.00	subpoena 01CR13758	14003507	Co Sheriff Services
	01-090-000-0000-6234		70.00	subpoena 01CR13758	14003508	Co Sheriff Services
340	Anoka Co Sheriff		140.00		2 Transactions	
457	Bachman Printing Companies					
	01-090-000-0000-6230		409.50	Respondent's Brief	54253	Printing, Publishing & Adv
457	Bachman Printing Companies		409.50		1 Transactions	
783	Canon Financial Services, Inc					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
783	Canon Financial Services, Inc 01-090-000-0000-6625		355.45 355.45	contract charge-028 1 Transactions	14077859	Office Equipment
8175	Centurylink 01-090-000-0000-6250		63.35	LOCAL PHONE	313645966	Telephone
8175	Centurylink		63.35	1 Transactions		
10185	Centurylink Communications Inc 01-090-000-0000-6250		26.31	LD Phone	320146217	Telephone
	01-090-000-0000-6250		1.85	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		28.16	2 Transactions		
1180	Crow Wing Co Sheriff's Office 01-090-000-0000-6234		75.00	Subpoena 01JV131164	873	Co Sheriff Services
1180	Crow Wing Co Sheriff's Office		75.00	1 Transactions		
10855	Culligan 01-090-000-0000-6213		60.75	monthly water supply	150x00706903	Drug & Forfeiture Ms387.213
10855	Culligan		60.75	1 Transactions		
2140	Hennepin County Sheriff's Office 01-090-000-0000-6234		70.00	Subpoena 01CR14137	64716	Co Sheriff Services
2140	Hennepin County Sheriff's Office		70.00	1 Transactions		
2390	Itasca Co Sheriff 01-090-000-0000-6234		55.00	subpoena 20141333	4235	Co Sheriff Services
2390	Itasca Co Sheriff		55.00	1 Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6213		38.50	UA REIMBURSEMENTS	12289120147	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		38.50	1 Transactions		
4260	St Louis Co Sheriff's Office 01-090-000-0000-6234		50.00	SUBPOENA 01CR13722	1403426	Co Sheriff Services
4260	St Louis Co Sheriff's Office		50.00	1 Transactions		
11949	Swanson/Sondra 01-090-000-0000-6205		17.95	POSTAGE FOR BRIEFS	LINDQUIST	Postage

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11949	Swanson/Sondra		17.95		1 Transactions	
86235	The Office Shop Inc 01-090-000-0000-6625		65.88	SMD Pocket Ltr, STRT	965008-0	Office Equipment
86235	The Office Shop Inc		65.88		1 Transactions	
5173	West Payment Center 01-090-000-0000-6406		1,055.92	INFORMATION CHARGES 07/01/2014 07/31/2014	830044301	Law Publ. & Subscriptions
5173	West Payment Center		1,055.92		1 Transactions	
90	DEPT Total:		2,516.47	Attorney	15 Vendors	17 Transactions
100	DEPT			Recorder		
8175	Centurylink 01-100-000-0000-6250		21.12	LOCAL PHONE	313645966	Telephone
8175	Centurylink		21.12		1 Transactions	
10185	Centurylink Communications Inc 01-100-000-0000-6250		15.72	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		15.72		1 Transactions	
4233	S & T Office Products Inc 01-100-000-0000-6405		16.23	office supplies	01QM9803	Office & Computer Supplies
4233	S & T Office Products Inc		16.23		1 Transactions	
100	DEPT Total:		53.07	Recorder	3 Vendors	3 Transactions
110	DEPT			Courthouse Maintenance		
86222	Aitkin Independent Age 01-110-000-0000-6230		130.68	Custodian Ad	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		130.68		1 Transactions	
8239	Ameripride Linen & Apparel Services 01-110-000-0000-6422		45.93	tissue,towels,soap,mop	2200542621	Janitorial Supplies
	01-110-000-0000-6422		45.93	tissue,towels,soap,mop	2200547863	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		91.86		2 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description		
No. Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
8175 Centurylink						
01-110-000-0000-6250		14.08	LOCAL PHONE	313645966		Phone
8175 Centurylink		14.08			1 Transactions	
10185 Centurylink Communications Inc						
01-110-000-0000-6250		3.89	LD Phone	320146217		Phone
10185 Centurylink Communications Inc		3.89			1 Transactions	
88628 Dalco						
01-110-000-0000-6422		276.08	toilet tissue, hard roll towel	2750788		Janitorial Supplies
88628 Dalco		276.08			1 Transactions	
1491 Dutch's Electric, Inc						
01-110-000-0000-6231		72.28	Ballast by Human Resources	22329		Services, Labor, Contracts
1491 Dutch's Electric, Inc		72.28			1 Transactions	
1754 Garrison Disposal Company, Inc						
01-110-000-0000-6255		609.70	Waste Removal	8185644		Garbage
1754 Garrison Disposal Company, Inc		609.70			1 Transactions	
2186 Hillyard Inc - Kansas City						
01-110-000-0000-6422		606.39	Janitorial Supplies	601251978		Janitorial Supplies
01-110-000-0000-6422		231.66	mat for license center	601251979		Janitorial Supplies
2186 Hillyard Inc - Kansas City		838.05			2 Transactions	
2340 Hyytinen Hardware Hank						
01-110-000-0000-6590		15.99	fertilizer	1191584		Repair & Maintenance
01-110-000-0000-6590		28.28	washers and screws	1193665		Repair & Maintenance
01-110-000-0000-6590		40.77	box nails,yellow jacket c3444	1193702		Repair & Maintenance
01-110-000-0000-6590		21.65	household, grounding plug	1194275		Repair & Maintenance
01-110-000-0000-6590		39.93	hardware	1195839		Repair & Maintenance
01-110-000-0000-6590		31.47	deck sprayer,clear primer	1197255		Repair & Maintenance
01-110-000-0000-6590		35.97	broom with dustpan	1197547		Repair & Maintenance
01-110-000-0000-6590		29.99	Roundup	1197799		Repair & Maintenance
01-110-000-0000-6590		33.98	paint supplies	1197993		Repair & Maintenance
01-110-000-0000-6590		20.97	silicone, caulking gun	1198195		Repair & Maintenance
01-110-000-0000-6590		3.50	key rings	1198972		Repair & Maintenance
01-110-000-0000-6590		20.77	swiffer dust kit & refills	1199618		Repair & Maintenance

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2340	Hyytinen Hardware Hank		323.27		12 Transactions	
13073	Lakes Area Lock & Door Hardware Inc. 01-110-000-0000-6231		138.00	Labor, Key & Service Call	81787	Services, Labor, Contracts
13073	Lakes Area Lock & Door Hardware Inc.		138.00		1 Transactions	
2928	Lundberg Plumbing & Heating, Inc 01-110-000-0000-6231		453.74	Jury room & STS repairs	13231	Services, Labor, Contracts
2928	Lundberg Plumbing & Heating, Inc		453.74		1 Transactions	
12927	Midwest Machinery Co. 01-110-000-0000-6590		44.81	Drive Tubes	894910	Repair & Maintenance
	01-110-000-0000-6511		27.62	Oil & Filter	909437	Gas And Oil
12927	Midwest Machinery Co.		72.43		2 Transactions	
89765	Minnesota Elevator, Inc 01-110-000-0000-6231		156.13	August billing	320310	Services, Labor, Contracts
89765	Minnesota Elevator, Inc		156.13		1 Transactions	
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		39.49	GAS-COURTHOUSE	4323328-7	Utilities & Heating
	01-110-000-0000-6254		16.36	GAS-LA TOOL	4911601-5	Utilities & Heating
9692	Minnesota Energy Resources Corporation		55.85		2 Transactions	
10948	MN Dept of Labor & Industry 01-110-000-0000-6271		100.00	Annual Elevator Permit	00793	Inspection Fees
10948	MN Dept of Labor & Industry		100.00		1 Transactions	
6128	Tire Barn 01-110-000-0000-6590		338.02	Maint.Truck Repairs	28502	Repair & Maintenance
6128	Tire Barn		338.02		1 Transactions	
6097	Verizon Wireless 01-110-000-0000-6250		30.99	CELL PHONE CHARGES	286287802	Phone
6097	Verizon Wireless		30.99		1 Transactions	
110	DEPT Total:		3,705.05	Courthouse Maintenance	17 Vendors	32 Transactions

120 DEPT

Service Officer

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink 01-120-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175	Centurylink		7.04		1 Transactions	
10185	Centurylink Communications Inc 01-120-000-0000-6250		26.41	LD Phone	320146217	Telephone
	01-120-000-0000-6250		2.73	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		29.14		2 Transactions	
10567	Lake Country Auto Center Of Aitkin 01-120-000-0000-6302		541.96	4 new tires	18078	Car Maintenance
	01-120-000-0000-6302		35.32	oil change	18099	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		577.28		2 Transactions	
120	DEPT Total:		613.46	Service Officer	3 Vendors	5 Transactions
122	DEPT			Planning & Zoning		
86222	Aitkin Independent Age 01-122-000-0000-6230		205.93	PC/BOA hearing notices	1482	Printing, Publishing & Adv
	01-122-000-0000-6230		139.91	Office Assistant Ad	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		345.84		2 Transactions	
170	Aitkin Motor Company 01-122-000-0000-6302		664.92	Driveshaft Replacement	01795	Car Maintenance
170	Aitkin Motor Company		664.92		1 Transactions	
13193	AMC 01-122-000-0000-6208		30.00	invasive species workshop 08/27/2014 08/27/2014	Gansen	Training/Education
13193	AMC		30.00		1 Transactions	
734	Bright/Irene 01-122-038-0000-6330		16.80	mileage	30@.56	Boa/Pc Mileage
	01-122-000-0000-6350		35.00	BOA meeting	8/6/14	Per Diem
	01-122-000-0000-6350		10.00	Onsite	Taylor	Per Diem
	01-122-000-0000-6350		10.00	Onsite	Wade	Per Diem
734	Bright/Irene		71.80		4 Transactions	
8175	Centurylink					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
8175 Centurylink		49.28	LOCAL PHONE 313645966	Telephone
		49.28	1 Transactions	
10185 Centurylink Communications Inc				
01-122-000-0000-6250		41.05	LD Phone 320146217	Telephone
10185 Centurylink Communications Inc		41.05	1 Transactions	
13196 Eppenberger/Dale				
01-122-000-0000-6820		150.00	Partial Refund #40524	Refunds & Reimbursements
13196 Eppenberger/Dale		150.00	1 Transactions	
13066 Hargrave/Bryan				
01-122-000-0000-6231		3,250.00	Contract Inspections 10@325	Services, Labor, Contracts, Programming
			08/11/2014 08/22/2014	
13066 Hargrave/Bryan		3,250.00	1 Transactions	
4641 Holiday Credit Office				
01-122-000-0000-6511		114.61	July Fuel 1400000135321	Gas And Oil
4641 Holiday Credit Office		114.61	1 Transactions	
5784 Lake/Robert				
01-122-038-0000-6330		18.48	mileage 33@.56	Boa/Pc Mileage
01-122-000-0000-6350		35.00	BOA meeting 8/6/14	Per Diem
01-122-000-0000-6350		10.00	Onsite Taylor	Per Diem
01-122-000-0000-6350		10.00	Onsite Wade	Per Diem
5784 Lake/Robert		73.48	4 Transactions	
2953 MACPZA				
01-122-000-0000-6208		160.00	MACPZA conference-Gansen 09/24/2014 09/26/2014	Training/Education
2953 MACPZA		160.00	1 Transactions	
5516 Paquette/Jeremy M				
01-122-038-0000-6330		94.64	BOA/ONSITES Mileage 169@.56	Boa/Pc Mileage
01-122-000-0000-6350		35.00	Boa meeting 8/6/14	Per Diem
01-122-000-0000-6350		10.00	Onsite Taylor	Per Diem
01-122-000-0000-6350		10.00	Onsite Wade	Per Diem
01-122-000-0000-6350		10.00	Onsite Walker	Per Diem

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
5516 Paquette/Jeremy M		159.64	5 Transactions	
10028 Spiel/Edward				
01-122-000-0000-6350		35.00	BOA MEETING	8/6/14 Per Diem
01-122-038-0000-6330		45.81	BOA/ONSITE MILEAGE	81.8@.56 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	TAYLOR Per Diem
01-122-000-0000-6350		10.00	ONSITE	WADE Per Diem
01-122-000-0000-6350		10.00	ONSITE	WALKER Per Diem
10028 Spiel/Edward		110.81	5 Transactions	
86235 The Office Shop Inc				
01-122-000-0000-6405		22.50	Address Stamp	964752-0 Office, Computer, Film, & Field Supplies
01-122-000-0000-6405		19.98	11x17 copy paper	964830-0 Office, Computer, Film, & Field Supplies
86235 The Office Shop Inc		42.48	2 Transactions	
10017 Tveit/Galen				
01-122-038-0000-6330		33.04	MILEAGE	59@.56 Boa/Pc Mileage
01-122-000-0000-6350		35.00	BOA MEETING	8/6/14 Per Diem
01-122-000-0000-6350		10.00	ONSITE	TAYLOR Per Diem
01-122-000-0000-6350		10.00	ONSITE	WADE Per Diem
10017 Tveit/Galen		88.04	4 Transactions	
13194 Warne/Mark				
01-122-000-0000-6820		225.00	PARTIAL PERMIT REFUND	40540 Refunds & Reimbursements
13194 Warne/Mark		225.00	1 Transactions	
122 DEPT Total:		5,576.95	Planning & Zoning	16 Vendors 35 Transactions
123 DEPT			Coroner	
2939 McGee P.A./M.B.				
01-123-000-0000-6231		500.00	FEES ME 2014-0991	2162 Coroner Fees
01-123-000-0000-6231		500.00	FEES ME 2014-1132	2162 Coroner Fees
01-123-000-0000-6231		500.00	FEES ME 2014-1225	2162 Coroner Fees
2939 McGee P.A./M.B.		1,500.00	3 Transactions	
123 DEPT Total:		1,500.00	Coroner	1 Vendors 3 Transactions
200 DEPT			Enforcement	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
117	Aitkin County Sheriff 01-200-000-0000-6231		20.00	Record Coffman Notary filing	8/18/14	Services & Labor (Incl Contracts)
	01-200-000-0000-6231		20.00	Record Exsted Notary filing	8/18/14	Services & Labor (Incl Contracts)
117	Aitkin County Sheriff		40.00	2 Transactions		
170	Aitkin Motor Company 01-200-000-0000-6409		7.90	two keys cut #224	10245	Deputy Supplies
170	Aitkin Motor Company		7.90	1 Transactions		
11960	ASAP Towing 01-200-000-0000-6359		180.00	tow Dodge Ram 14-3003	2260	Wrecker Service
11960	ASAP Towing		180.00	1 Transactions		
86467	Auto Value Aitkin 01-200-000-0000-6302		111.99	battery for #222	40051279	Car Maintenance
86467	Auto Value Aitkin		111.99	1 Transactions		
12445	Brandl Chevrolet, Buick, GM 01-200-000-0000-6302		568.04	#206 front wiring harness	208653	Car Maintenance
	01-200-000-0000-6302		155.58	headlight connector #204	209204	Car Maintenance
12445	Brandl Chevrolet, Buick, GM		723.62	2 Transactions		
8175	Centurylink 01-200-000-0000-6250		183.02	LOCAL PHONE	313645966	Telephone
	01-200-000-0000-6250		56.31	LOCAL PHONE-PROBATION	313645966	Telephone
8175	Centurylink		239.33	2 Transactions		
10185	Centurylink Communications Inc 01-200-000-0000-6250		61.69	LD Phone-PROBATION	320146217	Telephone
	01-200-000-0000-6250		67.85	LD Phone	320146217	Telephone
	01-200-000-0000-6250		11.51	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		141.05	3 Transactions		
1339	Dennis Auto Body & Auto Sales 01-200-000-0000-6359		145.00	tow Arctic Cat ATV-14-3246	8/18/14	Wrecker Service
1339	Dennis Auto Body & Auto Sales		145.00	1 Transactions		
4641	Holiday Credit Office 01-200-000-0000-6511		234.60	July Fuel	1400000288942	Gas And Oil

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
4641 Holiday Credit Office		234.60	1 Transactions	
3263 K&M Signs Inc.				
01-200-000-0000-6231		450.00	letter K9 Ford Explorer	10153 Services & Labor (Incl Contracts)
3263 K&M Signs Inc.		450.00	1 Transactions	
10567 Lake Country Auto Center Of Aitkin				
01-200-000-0000-6302		94.99	TPN sensor,tire repair #212	17829 Car Maintenance
01-200-000-0000-6302		109.29	#209 LOF, rotate tires	17950 Car Maintenance
01-200-000-0000-6302		647.23	#209 rotors/pads, mount 2 tire	18026 Car Maintenance
01-200-000-0000-6302		79.95	Wheel alignment #208	18033 Car Maintenance
01-200-000-0000-6302		49.29	Oil Change #212	18043 Car Maintenance
01-200-000-0000-6302		69.29	Oil Change, Tire rotation #207	18119 Car Maintenance
10567 Lake Country Auto Center Of Aitkin		1,050.04	6 Transactions	
1652 Northland Fire Protection				
01-200-000-0000-6231		454.50	recharge,recert.extinguishers	13654 Services & Labor (Incl Contracts)
1652 Northland Fire Protection		454.50	1 Transactions	
3712 Office Depot				
01-200-000-0000-6405		131.90	toner/printer cartridges	724046960001 Office Supplies
3712 Office Depot		131.90	1 Transactions	
4010 Rasley Oil Company				
01-200-000-0000-6511		100.30	Gas	AITCOSHERS Gas And Oil
4010 Rasley Oil Company		100.30	1 Transactions	
13006 Ray Allen Manufacturing, LLC				
01-200-019-0000-6409		1,376.99	Kimono bite suit	307966 Supplies
13006 Ray Allen Manufacturing, LLC		1,376.99	1 Transactions	
12110 Revelin, LLC				
01-200-000-0000-6314		6,980.00	outfit new K9 Ford Explorer	95 Radio Maint
12110 Revelin, LLC		6,980.00	1 Transactions	
4233 S & T Office Products Inc				
01-200-000-0000-6405		46.38	office supplies	01QM5774 Office Supplies
01-200-000-0000-6405		26.96	office supplies	01QM5870 Office Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4233	S & T Office Products Inc		73.34		2 Transactions	
4681	Streichers 01-200-000-0000-6409		119.95	holster, silent keyholders	11106729	Deputy Supplies
4681	Streichers		119.95		1 Transactions	
86235	The Office Shop Inc 01-200-000-0000-6405		181.98	Toner	964760-0	Office Supplies
86235	The Office Shop Inc		181.98		1 Transactions	
6128	Tire Barn 01-200-000-0000-6302		53.94	oil change #206	28433	Car Maintenance
	01-200-000-0000-6302		18.00	tire repair #223	28440	Car Maintenance
	01-200-000-0000-6302		505.06	4 tires,install,alignment #222	28631	Car Maintenance
6128	Tire Barn		577.00		3 Transactions	
12186	Tracker Products LLC 01-200-000-0000-6231		2,300.00	SOFTWARE SUPPORT 09/18/2013 09/17/2014	15489	Services & Labor (Incl Contracts)
12186	Tracker Products LLC		2,300.00		1 Transactions	
6097	Verizon Wireless 01-200-000-0000-6250		594.82	Cell Phone	286090412	Telephone
	01-200-000-0000-6250		260.26	SQUAD CONNECTIONS	786663881	Telephone
6097	Verizon Wireless		855.08		2 Transactions	
5066	Visa 01-200-000-0000-6405		64.08	10 8gb Flash Drives	Card 1-3074	Office Supplies
5066	Visa		64.08		1 Transactions	
5170	Willey's Sportshop 01-200-000-0000-6511		41.66	GAS #212	37282	Gas And Oil
5170	Willey's Sportshop		41.66		1 Transactions	
200	DEPT Total:		16,580.31	Enforcement	24 Vendors	38 Transactions
202	DEPT			Boat & Water		
5322	A & M AUTO OF MCGREGOR 01-202-000-0000-6302		51.10	Oil change-B&W '12 Silverado	042946	B&W Maintenance

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5322	A & M AUTO OF MCGREGOR		51.10		1 Transactions	
12445	Brandl Chevrolet, Buick, GM 01-202-000-0000-6302		171.41	left rear tail light assembly	209065	B&W Maintenance
12445	Brandl Chevrolet, Buick, GM		171.41		1 Transactions	
1682	Fishers Resort 01-202-000-0000-6511		54.00	B&W gas	3266-28	Gas And Oil
1682	Fishers Resort		54.00		1 Transactions	
1570	Freedom Valu Centers, Inc 01-202-000-0000-6511		58.49	July Fuel	9334	Gas And Oil
1570	Freedom Valu Centers, Inc		58.49		1 Transactions	
4010	Rasley Oil Company 01-202-000-0000-6511		954.79	Gas	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		954.79		1 Transactions	
6128	Tire Barn 01-202-000-0000-6302		330.68	front pads/rotors B&W Dodge	28518	B&W Maintenance
6128	Tire Barn		330.68		1 Transactions	
6097	Verizon Wireless 01-202-000-0000-6250		81.44	Cell Phone	286090412	Telephone
6097	Verizon Wireless		81.44		1 Transactions	
202	DEPT Total:		1,701.91	Boat & Water	7 Vendors	7 Transactions
252	DEPT			Corrections		
5658	Amerigas 01-252-000-0000-6254		931.83	propane fill/tank maintenance	801874806	Utilities & Heating
5658	Amerigas		931.83		1 Transactions	
12106	Antoine Electric 01-252-000-0000-6590		120.92	Ballasts-kitchen & upstr bunk	13611	Repair & Maintenance Supplies
12106	Antoine Electric		120.92		1 Transactions	
456	Bob Barker Company, Inc. 01-252-000-0000-6424		323.40	inmate supplies	327710	Inmate Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
01-252-000-0000-6424		205.17	inmate supplies	327714 Inmate Supplies
01-252-000-0000-6424		107.55	inmate supplies	328560 Inmate Supplies
01-252-000-0000-6424		67.45	inmate supplies	329783 Inmate Supplies
01-252-000-0000-6424		71.80	inmate supplies	329900 Inmate Supplies
456 Bob Barker Company, Inc.		775.37	5 Transactions	
783 Canon Financial Services, Inc				
01-252-000-0000-6231		96.84	Contract Charges-016	14064049 Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc		96.84	1 Transactions	
8175 Centurylink				
01-252-000-0000-6250		112.63	LOCAL PHONE	313645966 Telephone
8175 Centurylink		112.63	1 Transactions	
10185 Centurylink Communications Inc				
01-252-000-0000-6250		89.58	LD Phone	320146217 Telephone
01-252-000-0000-6250		11.51	Toll Free Phone	320295974 Telephone
10185 Centurylink Communications Inc		101.09	2 Transactions	
5583 Crawford Supply Company				
01-252-252-0000-6408		274.20	commissary supplies	439450 Commissary Supplies
01-252-252-0000-6408		187.20	commissary supplies	442081 Commissary Supplies
5583 Crawford Supply Company		461.40	2 Transactions	
88628 Dalco				
01-252-000-0000-6422		309.03	jail paper products	2777202 Janitorial Supplies
88628 Dalco		309.03	1 Transactions	
88880 Datacomm Computers & Networks Inc				
01-252-000-0000-6405		65.00	APC Replacement Battery	7520 Office & Computer Supplies
88880 Datacomm Computers & Networks Inc		65.00	1 Transactions	
9211 Derby Industries				
01-252-000-0000-6422		1,116.00	10 mattresses	041367 Janitorial Supplies
9211 Derby Industries		1,116.00	1 Transactions	
1598 Ferrara's Htg Air Cond & Refrig Inc				
01-252-000-0000-6590		578.21	install rebuilt circ pump	7199 Repair & Maintenance Supplies
01-252-000-0000-6590		1,377.00	Replace Evap./walk in cooler	7218 Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
1598 Ferrara's Htg Air Cond & Refrig Inc		1,955.21	2 Transactions	
13198 First Contact 9-1-1, LLC				
01-252-003-0000-6241		169.00	Dispatch Refresher-Blazek 7173	School Registration Fee
01-252-003-0000-6241		169.00	Dispatch Refresher-Croatt 7173	School Registration Fee
13198 First Contact 9-1-1, LLC		338.00	2 Transactions	
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422		867.97	Janitorial 601252027	Janitorial Supplies
2186 Hillyard Inc - Kansas City		867.97	1 Transactions	
2340 Hyytinen Hardware Hank				
01-252-000-0000-6590		19.99	handle-dispatch bathroom 1193384	Repair & Maintenance Supplies
01-252-000-0000-6590		14.34	plumbing repair supplies 1197257	Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank		34.33	2 Transactions	
6084 Inventory Trading Company				
01-252-000-0000-6410		422.00	ACSO Clothing 267283	Clothing Allowance
6084 Inventory Trading Company		422.00	1 Transactions	
5503 Keefe Supply Company				
01-252-252-0000-6405		263.42	commissary supplies 439467	Prisoner Welfare
01-252-252-0000-6405		78.48	commissary supplies 442105	Prisoner Welfare
5503 Keefe Supply Company		341.90	2 Transactions	
5756 KEEPRS, Inc				
01-252-000-0000-6405		63.55	gloves for jail 251714	Office & Computer Supplies
01-252-000-0000-6405		53.97	silent keyholders 252110	Office & Computer Supplies
5756 KEEPRS, Inc		117.52	2 Transactions	
10567 Lake Country Auto Center Of Aitkin				
01-252-000-0000-6302		35.32	oil change Xport Impala 17950	Car Maintenance
10567 Lake Country Auto Center Of Aitkin		35.32	1 Transactions	
91187 Lake Country Power				
01-252-000-0000-6254		42.64	Quadna Tower	Utilities & Heating
91187 Lake Country Power		42.64	1 Transactions	
12777 Lammers Appliance Repair				

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
12777 Lammers Appliance Repair		221.99	Dryer Hinge replaced	Repair & Maintenance Supplies
		221.99	1 Transactions	
3160 Mille Lacs Energy Coop-Albert Lea				
01-252-000-0000-6254		733.13	Shelter/Tower	Utilities & Heating
3160 Mille Lacs Energy Coop-Albert Lea		733.13	1 Transactions	
89765 Minnesota Elevator, Inc				
01-252-000-0000-6231		156.13	August billing	Services & Labor (Incl Contracts)
89765 Minnesota Elevator, Inc		156.13	1 Transactions	
9692 Minnesota Energy Resources Corporation				
01-252-000-0000-6254		17.21	GAS STS	Utilities & Heating
01-252-000-0000-6254		712.31	GAS-JAIL	Utilities & Heating
01-252-000-0000-6254		39.49	GAS-JAIL	Utilities & Heating
9692 Minnesota Energy Resources Corporation		769.01	3 Transactions	
1652 Northland Fire Protection				
01-252-000-0000-6231		276.30	recharge,recert.extinguishers	Services & Labor (Incl Contracts)
1652 Northland Fire Protection		276.30	1 Transactions	
3712 Office Depot				
01-252-000-0000-6405		373.98	toner/printer cartridges	Office & Computer Supplies
3712 Office Depot		373.98	1 Transactions	
3789 Pan-O-Gold Baking Company				
01-252-000-0000-6418		169.12	groceries	Groceries
01-252-000-0000-6418		160.42	groceries	Groceries
01-252-000-0000-6418		169.30	groceries	Groceries
01-252-000-0000-6418		184.58	groceries	Groceries
01-252-000-0000-6418		164.86	groceries	Groceries
3789 Pan-O-Gold Baking Company		848.28	5 Transactions	
9499 Reliance Telephone Systems, Inc				
01-252-252-0000-6406		600.00	PHONE CARDS	Phone Card Prisoner Welfare
01-252-252-0000-6406		1,500.00	PHONE CARDS	Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc		2,100.00	2 Transactions	
5774 Riverwood Healthcare Clinic				

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6272		Physical-Martin		Physical Examinations
	01-252-000-0000-6262		office visit-Blunt, J.	6/11	Medical Expenses & Supplies - Inmates
5774	Riverwood Healthcare Clinic			2 Transactions	
4233	S & T Office Products Inc				
	01-252-000-0000-6405	46.37	office supplies	01QM5774	Office & Computer Supplies
	01-252-000-0000-6405	26.96	office supplies	01QM5870	Office & Computer Supplies
4233	S & T Office Products Inc			2 Transactions	
4761	Sysco Minnesota Inc				
	01-252-000-0000-6418	3,414.70	GROCERIES	407170908	Groceries
	01-252-000-0000-6418	3,227.49	GROCERIES	407240874	Groceries
	01-252-000-0000-6418	3,862.48	GROCERIES	407310889	Groceries
	01-252-000-0000-6420	24.70	MEASURING CUPS	407311577	Kitchen Supplies
	01-252-000-0000-6418	3,385.41	GROCERIES	408070964	Groceries
	01-252-000-0000-6418	3,143.18	GROCERIES	408140929	Groceries
4761	Sysco Minnesota Inc	17,057.96		6 Transactions	
86235	The Office Shop Inc				
	01-252-000-0000-6405	29.18	Toner	964787-0	Office & Computer Supplies
86235	The Office Shop Inc	29.18		1 Transactions	
11608	Thrifty White Pharmacy-Mcgregor				
	01-252-000-0000-6262	690.55	July prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-Mcgregor	690.55		1 Transactions	
5551	Unclaimed Freight North				
	01-252-000-0000-6262	25.87	13 pair 'cheater' glasses	8/20/14	Medical Expenses & Supplies - Inmates
5551	Unclaimed Freight North	25.87		1 Transactions	
6097	Verizon Wireless				
	01-252-000-0000-6250	61.98	Cell Phone	286090412	Telephone
	01-252-000-0000-6250	26.02	SCOLLARD CELL	786663881	Telephone
6097	Verizon Wireless	88.00		2 Transactions	
252	DEPT Total:	31,990.71	Corrections	34 Vendors	60 Transactions
253	DEPT		Aitkin Co Community Corrections		
88879	Central Mn Community Corrections-DT				

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-253-000-0000-6823			10,724.08	September appropriation				County Allocation	
88879	Central Mn Community Corrections-DT				10,724.08						
8175	Centurylink										
		01-253-000-0000-6250			7.04	LOCAL PHONE		313645966		Telephone	
8175	Centurylink				7.04				1 Transactions		
10185	Centurylink Communications Inc										
		01-253-000-0000-6250			2.61	LD Phone		320146217		Telephone	
10185	Centurylink Communications Inc				2.61				1 Transactions		
4010	Rasley Oil Company										
		01-253-000-0000-6511			445.33	Gas		AITCOSHERS		Gas And Oil	
4010	Rasley Oil Company				445.33				1 Transactions		
5551	Unclaimed Freight North										
		01-253-000-0000-6405			11.97	3 CANS ULTRA THON		002325		Operating Supplies	
		01-253-000-0000-6405			10.82	paint mixer,brushes,pan liners		8/13/14		Operating Supplies	
5551	Unclaimed Freight North				22.79				2 Transactions		
253	DEPT Total:				11,201.85	Aitkin Co Community Corrections			5 Vendors		6 Transactions
255	DEPT					General Crime Victim Grant					
8175	Centurylink										
		01-255-000-0000-6250			7.04	LOCAL PHONE		313645966		Telephone	
8175	Centurylink				7.04				1 Transactions		
10185	Centurylink Communications Inc										
		01-255-000-0000-6250			1.53	LD Phone		320146217		Telephone	
10185	Centurylink Communications Inc				1.53				1 Transactions		
255	DEPT Total:				8.57	General Crime Victim Grant			2 Vendors		2 Transactions
257	DEPT					Sobriety Court					
22	Aitkin Area Chamber of Commerce										
		01-257-022-0000-6406			250.00	Aitkin Bucks for Grads		5@50		Sobriety Crt Expenses	
22	Aitkin Area Chamber of Commerce				250.00				1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink 01-257-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175	Centurylink		7.04	1 Transactions		
5714	K&J C-Stores Inc 01-257-022-0000-6406		15.00	gift card for phase change	104108	Sobriety Crt Expenses
5714	K&J C-Stores Inc		15.00	1 Transactions		
257	DEPT Total:		272.04	Sobriety Court	3 Vendors	3 Transactions
280	DEPT			Emergency Management		
8175	Centurylink 01-280-000-0000-6250		14.08	LOCAL PHONE	313645966	Telephone
8175	Centurylink		14.08	1 Transactions		
10185	Centurylink Communications Inc 01-280-000-0000-6250		2.00	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		2.00	1 Transactions		
280	DEPT Total:		16.08	Emergency Management	2 Vendors	2 Transactions
390	DEPT			Environmental Health (FBL)		
8175	Centurylink 01-390-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175	Centurylink		7.04	1 Transactions		
10185	Centurylink Communications Inc 01-390-000-0000-6250		9.46	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		9.46	1 Transactions		
4641	Holiday Credit Office 01-390-000-0000-6511		172.58	July Fuel	1400000135321	Gas And Oil
4641	Holiday Credit Office		172.58	1 Transactions		
390	DEPT Total:		189.08	Environmental Health (FBL)	3 Vendors	3 Transactions
391	DEPT			Solid Waste		
86222	Aitkin Independent Age					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
01-391-000-0000-6230		139.91	Office Assistant Ad	1483	Printing, Publishing & Adv
86222 Aitkin Independent Age		139.91	1 Transactions		
170 Aitkin Motor Company					
01-391-000-0000-6302		664.92	Driveshaft Replacement	01795	Car Maintenance
170 Aitkin Motor Company		664.92	1 Transactions		
13193 AMC					
01-391-000-0000-6208		30.00	invasive species workshop	Neff	Training/Education
			08/27/2014 08/27/2014		
13193 AMC		30.00	1 Transactions		
783 Canon Financial Services, Inc					
01-391-000-0000-6231		317.12	Contract Charges-017	14064050	Services, Labor, & Minor Contracts
783 Canon Financial Services, Inc		317.12	1 Transactions		
8175 Centurylink					
01-391-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175 Centurylink		7.04	1 Transactions		
10185 Centurylink Communications Inc					
01-391-000-0000-6250		6.90	LD Phone	320146217	Telephone
10185 Centurylink Communications Inc		6.90	1 Transactions		
2763 J & H Transfer Station-Lakes Sanitary					
01-391-060-0000-6360		637.20	July Recycling		Recycling Contract
2763 J & H Transfer Station-Lakes Sanitary		637.20	1 Transactions		
2953 MACPZA					
01-391-000-0000-6208		160.00	2014 MACPZA Conference	Neff	Training/Education
			09/24/2014 09/26/2014		
2953 MACPZA		160.00	1 Transactions		
4010 Rasley Oil Company					
01-391-000-0000-6511		21.77	July fuel	AITCOZOS	Gas And Oil
4010 Rasley Oil Company		21.77	1 Transactions		
6097 Verizon Wireless					
01-391-000-0000-6250		48.39	JULY CELL PHONE	286252299	Telephone

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6097	Verizon Wireless		48.39		1 Transactions	
391	DEPT Total:		2,033.25	Solid Waste	10 Vendors	10 Transactions
600	DEPT			Ag Society, Soil & Water, Ag Inspect		
89856	Aitkin Co Agricultural Society 01-600-550-0000-5840		9,677.42	Ag Soc.\$-not ours	90PCT Adv Pmt	Misc Receipts
89856	Aitkin Co Agricultural Society		9,677.42		1 Transactions	
600	DEPT Total:		9,677.42	Ag Society, Soil & Water, Ag Inspect	1 Vendors	1 Transactions
601	DEPT			Extension		
89471	Aitkin Co 4-H Council 01-601-551-0000-5840		80.00	Plat Book Sales Rec# 403	4453&4579	4-H Plat Book Sales
	01-601-551-0000-5840		400.00	Plat Book Sales Rec# 404	4599-4608	4-H Plat Book Sales
89471	Aitkin Co 4-H Council		480.00		2 Transactions	
8175	Centurylink 01-601-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175	Centurylink		7.04		1 Transactions	
10185	Centurylink Communications Inc 01-601-000-0000-6250		1.87	LD PHONE	320146217	Telephone
10185	Centurylink Communications Inc		1.87		1 Transactions	
86235	The Office Shop Inc 01-601-000-0000-6405		3.39	4H Receipt Book	273591-0	Office Supplies
86235	The Office Shop Inc		3.39		1 Transactions	
601	DEPT Total:		492.30	Extension	4 Vendors	5 Transactions
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,To		
11458	MSPN 01-700-909-0000-6801		270.00-	Credit		Appropriations-Grant
	01-700-909-0000-6801		445.00	Northwood's ATV advertising	12144	Appropriations-Grant
11458	MSPN		175.00		2 Transactions	

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 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
700	DEPT Total:		175.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	2 Transactions
711	DEPT			Economic Development		
	8175 Centurylink					
	01-711-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
	8175 Centurylink		7.04		1 Transactions	
	10185 Centurylink Communications Inc					
	01-711-000-0000-6250		0.34	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		0.34		1 Transactions	
711	DEPT Total:		7.38	Economic Development	2 Vendors	2 Transactions
1	Fund Total:		133,754.84	General Fund		310 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE 081314	14064054	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
8175	Centurylink 03-301-000-0000-6250		24.63	FAX HWY OFFICE 081114		Telephone
8175	Centurylink		24.63	1 Transactions		
10185	Centurylink Communications Inc 03-301-000-0000-6250		27.25	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		27.25	1 Transactions		
11411	Charter Business 03-301-000-0000-6250		140.25	PHONE HWY OFFICE 080914		Telephone
11411	Charter Business		140.25	1 Transactions		
10855	Culligan 03-301-000-0000-6400		26.80	RENTAL AND WATER 073114	150-10020584-1	Supplies And Materials
10855	Culligan		26.80	1 Transactions		
11406	Innovative Office Solutions 03-301-000-0000-6400		203.32	OFFICE SUPPLIES 082114	594516	Supplies And Materials
11406	Innovative Office Solutions		203.32	1 Transactions		
6097	Verizon Wireless 03-301-000-0000-6250		267.60	DEPT CELL PHONES 080114	9729626278	Telephone
6097	Verizon Wireless		267.60	1 Transactions		
301	DEPT Total:		902.11	R&B Administration	7 Vendors	7 Transactions
302	DEPT			R&B Engineering/Construction		
13199	Federal Publishing 03-302-000-0000-6449		298.50	OSHA JOURNAL 080514	45952	Rd/Br Engr. Supplies
13199	Federal Publishing		298.50	1 Transactions		
9802	Kragness/Conrad 03-302-000-0000-6296		12.59	wetland mtg 081214-22.48@.56	SAP 001-603-01	Meeting Expense/Physicals

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3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
9802 Kragness/Conrad		12.59	1 Transactions	
302 DEPT Total:		311.09	R&B Engineering/Construction	2 Vendors 2 Transactions
303 DEPT			R&B Highway Maintenance	
195 Aitkin Tire Shop				
03-303-000-0000-6590		516.88	TIRES 080514	53628 Repair & Maintenance Supplies
03-303-000-0000-6590		56.00	TIRE REPAIR 080514	53644 Repair & Maintenance Supplies
03-303-000-0000-6590		48.00	TIRE REPAID 081114	53665 Repair & Maintenance Supplies
03-303-000-0000-6590		60.00	CHANGE TIRES 081314	53683 Repair & Maintenance Supplies
03-303-000-0000-6590		48.00	CHANGE TIRES 081514	53688 Repair & Maintenance Supplies
195 Aitkin Tire Shop		728.88	5 Transactions	
8239 Ameripride Linen & Apparel Services				
03-303-000-0000-6523		48.68	SHOP LAUNDRY 081214	2200545247 Misc Bldg & Shop Supplies
03-303-000-0000-6523		82.09	SHOP LAUNDRY 081914	2200547881 Misc Bldg & Shop Supplies
8239 Ameripride Linen & Apparel Services		130.77	2 Transactions	
86467 Auto Value Aitkin				
03-303-000-0000-6590		480.26	FILTERS 080814	40051056 Repair & Maintenance Supplies
03-303-000-0000-6590		99.60	FILTERS 081214	40051264 Repair & Maintenance Supplies
03-303-000-0000-6590		23.97	HALOGEN BEAM 082114	40051777 Repair & Maintenance Supplies
86467 Auto Value Aitkin		603.83	3 Transactions	
12445 BrandI Chevrolet, Buick, GM				
03-303-000-0000-6590		42.47	FUEL CAP 062714	208007 Repair & Maintenance Supplies
03-303-000-0000-6590		77.52	LABOR 062714	208007 Repair & Maintenance Supplies
12445 BrandI Chevrolet, Buick, GM		119.99	2 Transactions	
12787 Centra Sota Cooperative				
03-303-000-0000-6513		11,640.00	DIESEL 081414	8101774 Motor Fuel & Lubricants
03-303-000-0000-6513		11,640.00	DIESEL 081414	8101774 Motor Fuel & Lubricants
12787 Centra Sota Cooperative		23,280.00	2 Transactions	
8265 Centurylink				
03-303-000-0000-6250		46.26	PHONE HILL CITY 072614	Telephone
8265 Centurylink		46.26	1 Transactions	
1115 Contech Engineered Solutions				

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6515		2,463.84	CULVERTS 062314	IN00110221 Culverts
03-303-000-0000-6515		391.14	CULVERTS 062314	IN00110221 Culverts
03-303-000-0000-6515		1,098.24	CULVERTS 062314	IN00110221 Culverts
03-303-000-0000-6515		25.12	BANDS 062314	IN00110221 Culverts
03-303-000-0000-6515		128.18	BANDS 062314	IN00110221 Culverts
03-303-000-0000-6515		141.45	BANDS 062314	IN00110221 Culverts
03-303-000-0000-6515		119.40	BANDS 062314	IN00110221 Culverts
1115 Contech Engineered Solutions		4,367.37		7 Transactions
1200 Cummings Oil, Inc				
03-303-000-0000-6513		1,678.72	SWATARA DIESEL 081914	31969 Motor Fuel & Lubricants
03-303-000-0000-6513		1,574.21	JACOBSON DIESEL 081914	31969 Motor Fuel & Lubricants
03-303-000-0000-6513		2,531.16	PALISADE DIESEL 081914	31969 Motor Fuel & Lubricants
1200 Cummings Oil, Inc		5,784.09		3 Transactions
8500 Diamond Mowers, Inc				
03-303-000-0000-6590		102.54	COUPLINGS 080814	89694 Repair & Maintenance Supplies
03-303-000-0000-6590		102.54	COUPLINGS 080814	89694 Repair & Maintenance Supplies
03-303-000-0000-6590		102.55	COUPLINGS 080814	89694 Repair & Maintenance Supplies
8500 Diamond Mowers, Inc		307.63		3 Transactions
1570 Freedom Valu Centers, Inc				
03-303-000-0000-6513		441.20	GASOLINE 080114	370501 Motor Fuel & Lubricants
03-303-000-0000-6513		6.35	DISCOUNT 080114	370501 Motor Fuel & Lubricants
1570 Freedom Valu Centers, Inc		434.85		2 Transactions
1959 H & L Mesabi Inc				
03-303-000-0000-6523		1,062.00	PLOW BOLTS 080714	91287 Misc Bldg & Shop Supplies
1959 H & L Mesabi Inc		1,062.00		1 Transactions
8844 H & R Construction Co				
03-303-000-0000-6521		59.70	REPAIR GUARDRAIL 081214	15145 Maintenance Supplies
03-303-000-0000-6521		1,196.80	REPAIR GUARDRAIL 081214	15146 Maintenance Supplies
8844 H & R Construction Co		1,256.50		2 Transactions
91187 Lake Country Power				
03-303-000-0000-6254		54.85	JACOBSON 080414	1400073000 Utilities
91187 Lake Country Power		54.85		1 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
12626 Lubrication Technologies, Inc.				
03-303-000-0000-6513	260.00	GREASE 071814	2401674	Motor Fuel & Lubricants
03-303-000-0000-6513	1,074.00	MOTOR OIL 071814	2401674	Motor Fuel & Lubricants
12626 Lubrication Technologies, Inc.	1,334.00			2 Transactions
10824 Maney International Inc				
03-303-000-0000-6590	146.90	GAUGE 081314	673510	Repair & Maintenance Supplies
03-303-000-0000-6590	164.50	FILTERS 081314	673510	Repair & Maintenance Supplies
10824 Maney International Inc	311.40			2 Transactions
12927 Midwest Machinery Co.				
03-303-000-0000-6590	441.26	BLOWER 080814	909843	Repair & Maintenance Supplies
12927 Midwest Machinery Co.	441.26			1 Transactions
3160 Mille Lacs Energy Coop-Albert Lea				
03-303-000-0000-6254	118.36	POWER PALISADE 081114	18-52-026-01	Utilities
03-303-000-0000-6254	49.94	169 & CSAH 3 081114	19-23-010-01	Utilities
03-303-000-0000-6254	25.00	GUN LAKE 081114	275602903	Utilities
03-303-000-0000-6254	123.14	POWER MCGREGOR 081114	29-53-003-01	Utilities
03-303-000-0000-6254	872.63	POWER AITKIN 081114	33-52-007-02	Utilities
03-303-000-0000-6254	51.86	169 & CSAH 28 081114	39-62-022-01	Utilities
03-303-000-0000-6254	40.61	CSAH 12 081114	40-06-000-01	Utilities
03-303-000-0000-6254	55.16	47 & CSAH 2 081114	54-51-104-01	Utilities
3160 Mille Lacs Energy Coop-Albert Lea	1,336.70			8 Transactions
9692 Minnesota Energy Resources Corporation				
03-303-000-0000-6297	41.20	NATURAL GAS - AITKIN SH 080614	4255217-4	Shop Fuel
9692 Minnesota Energy Resources Corporation	41.20			1 Transactions
10720 Nuss Truck & Equipment				
03-303-000-0000-6590	153.63	CORE RETURN 072414	3125339P	Repair & Maintenance Supplies
03-303-000-0000-6590	200.69	EXPANSION 081214	3126047P	Repair & Maintenance Supplies
03-303-000-0000-6590	309.07	COMPRESSOR 081414	3126123P	Repair & Maintenance Supplies
03-303-000-0000-6590	112.84	MACK KIT 081414	3126191P	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment	468.97			4 Transactions
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513	41.60	GASOLINE 080514	290160	Motor Fuel & Lubricants
03-303-000-0000-6513	57.29	GASOLINE 080514	290217	Motor Fuel & Lubricants

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3760	Palisade Cooperative Oil Assoc		98.89		2 Transactions	
4095	Ritter & Ritter, Inc 03-303-000-0000-6523		490.00	LIFT PUMP INSTALL 080614	26713	Misc Bldg & Shop Supplies
4095	Ritter & Ritter, Inc		490.00		1 Transactions	
8208	Royal Tire, Inc 03-303-000-0000-6590		1,205.46	TIRES 081414	317-14196	Repair & Maintenance Supplies
8208	Royal Tire, Inc		1,205.46		1 Transactions	
8364	Towmaster, Inc 03-303-000-0000-6590		197.87	SOLENOID 080714	361164	Repair & Maintenance Supplies
8364	Towmaster, Inc		197.87		1 Transactions	
5295	Ziegler Inc 03-303-000-0000-6590		1,318.35-	PARTS DISCOUNT 080514	190003729	Repair & Maintenance Supplies
	03-303-000-0000-6590		2,427.10-	CUTTING EDGES 081514	190003763	Repair & Maintenance Supplies
	03-303-000-0000-6590		135.87-	BOLTS 081614	190003778	Repair & Maintenance Supplies
	03-303-000-0000-6590		750.06	SPROCKETS 080714	190038821	Repair & Maintenance Supplies
	03-303-000-0000-6590		414.87	BATTERIES 080714	190038822	Repair & Maintenance Supplies
	03-303-000-0000-6590		154.65	FILTERS 080814	190038860	Repair & Maintenance Supplies
	03-303-000-0000-6590		2,427.10	CUTTING EDGES 081414	190039038	Repair & Maintenance Supplies
	03-303-000-0000-6590		737.33	FILTERS 081514	190039078	Repair & Maintenance Supplies
	03-303-000-0000-6590		1,213.55	CUTTING EDGES 081614	190039126	Repair & Maintenance Supplies
	03-303-000-0000-6590		1,051.75	CUTTING EDGES 081614	190039126	Repair & Maintenance Supplies
	03-303-000-0000-6590		530.00	CUTTING EDGES 081614	190039126	Repair & Maintenance Supplies
5295	Ziegler Inc		3,397.99		11 Transactions	
303	DEPT Total:		47,500.76	R&B Highway Maintenance	24 Vendors	68 Transactions
307	DEPT			R&B Capital Infrastructure		
86222	Aitkin Independent Age 03-307-000-0000-6230		54.70	SP 001-610-022 AD 081414		Printing & Publishing
	03-307-000-0000-6230		54.70	SP 001-610-025 AD 081414		Printing & Publishing
86222	Aitkin Independent Age		109.40		2 Transactions	
307	DEPT Total:		109.40	R&B Capital Infrastructure	1 Vendors	2 Transactions

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3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	Fund Total:		48,823.36	Road & Bridge		79 Transactions

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 4 Special Revenue(Unorg R&

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
422	DEPT			Unorganized Fire		
1010	City Of Aitkin 04-422-000-0000-6801		2,084.00	2014 Fire Protection contract	48-27	Appropriations
1010	City Of Aitkin		2,084.00	1 Transactions		
7001	Town Of Ball Bluff Treasurer 04-422-000-0000-6801		143.77	2014 Fire Protection Contract	51-22	Appropriations
	04-422-000-0000-6801		8,452.75	2014 Fire Protection Contract	52-22	Appropriations
	04-422-000-0000-6801		1,345.21	2014 Fire Protection Contract	52-24	Appropriations
7001	Town Of Ball Bluff Treasurer		9,941.73	3 Transactions		
422	DEPT Total:		12,025.73	Unorganized Fire	2 Vendors	4 Transactions
4	Fund Total:		12,025.73	Special Revenue(Unorg R&B,Fire		4 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
8175	Centurylink 05-400-440-0410-6250		63.35	LOCAL PHONE-PH	313645966	Telephone
	05-400-440-0410-6250		11.61	LOCAL PHONE-ACCTING	313645966	Telephone
8175	Centurylink		74.96	2 Transactions		
10185	Centurylink Communications Inc 05-400-440-0410-6250		1.23	LD Phone	320146217	Telephone
	05-400-440-0410-6250		2.93	LD Phone-HHS	320146217	Telephone
	05-400-440-0410-6250		33.51	LD Phone-PH	320146217	Telephone
	05-400-440-0410-6250		7.81	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		45.48	4 Transactions		
400	DEPT Total:		120.44	Public Health Department	2 Vendors	6 Transactions
420	DEPT			Income Maintenance		
8175	Centurylink 05-420-600-4800-6250		70.39	LOCAL PHONE-IM	313645966	Telephone
	05-420-600-4800-6250		30.20	LOCAL PHONE-ACCTING	313645966	Telephone
	05-420-640-4800-6250		49.28	LOCAL PHONE-CS	313645966	Telephone
8175	Centurylink		149.87	3 Transactions		
10185	Centurylink Communications Inc 05-420-600-4800-6250		3.19	LD Phone	320146217	Telephone
	05-420-600-4800-6250		7.61	LD Phone-HHS	320146217	Telephone
	05-420-600-4800-6250		108.11	LD Phone-IM	320146217	Telephone
	05-420-640-4800-6250		36.37	LD Phone-CS	320146217	Telephone
	05-420-600-4800-6250		20.28	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		175.56	5 Transactions		
420	DEPT Total:		325.43	Income Maintenance	2 Vendors	8 Transactions
430	DEPT			Social Services		
8175	Centurylink 05-430-700-4800-6250		35.62	LOCAL PHONE-ACCTING	313645966	Telephone
	05-430-700-4800-6250		183.02	LOCAL PHONE-SS	313645966	Telephone
8175	Centurylink		218.64	2 Transactions		

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 5 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
10185	Centurylink Communications Inc				
	05-430-700-4800-6250		3.76	LD Phone	320146217 Telephone
	05-430-700-4800-6250		8.97	LD Phone-HHS	320146217 Telephone
	05-430-700-4800-6250		194.89	LD Phone-SS	320146217 Telephone
	05-430-700-4800-6250		23.92	Toll Free Phone	320295974 Telephone
10185	Centurylink Communications Inc		231.54	4 Transactions	
430	DEPT Total:		450.18	Social Services	2 Vendors 6 Transactions
5	Fund Total:		896.05	Health & Human Services	20 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
921	DEPT			Co. Development		
8175	Centurylink 10-921-000-0000-6250		7.04	LOCAL PHONE-SURVEYOR	313645966	Telephone
	10-921-000-0000-6250		7.04	LOCAL PHONE-GIS	313645966	Telephone
8175	Centurylink		14.08	2 Transactions		
10185	Centurylink Communications Inc 10-921-000-0000-6250		1.87	LD Phone-GIS	320146217	Telephone
	10-921-000-0000-6250		4.09	LD Phone-Surveyor	320146217	Telephone
10185	Centurylink Communications Inc		5.96	2 Transactions		
86235	The Office Shop Inc 10-921-000-0000-6405		349.00	sit/stand pedestal	964988-0	Office Supplies
86235	The Office Shop Inc		349.00	1 Transactions		
921	DEPT Total:		369.04	Co. Development	3 Vendors	5 Transactions
923	DEPT			Forfeited Tax Sales		
10925	Aitkin Co Assessor's Office 10-923-000-0000-6231		500.00	10 tracts @50.00		Services, Labor, Contracts
10925	Aitkin Co Assessor's Office		500.00	1 Transactions		
8175	Centurylink 10-923-000-0000-6250		56.31	LOCAL PHONE	313645966	Telephone
8175	Centurylink		56.31	1 Transactions		
10185	Centurylink Communications Inc 10-923-000-0000-6250		9.56	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		9.56	1 Transactions		
13201	MN TWS 10-923-000-0000-6208		20.00	Forest Habitat Workshop	Gordon	Training/Education
	10-923-000-0000-6208		20.00	Forest Habitat Workshop	Kangas	Training/Education
	10-923-000-0000-6208		20.00	Forest Habitat Workshop	Parkin	Training/Education
13201	MN TWS		60.00	3 Transactions		
4233	S & T Office Products Inc 10-923-000-0000-6405		11.79	CORRECTION TAPE	01QM8907	Office Supplies
	10-923-000-0000-6405		129.48	CALENDARS	01QM9805	Office Supplies

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10 Trust

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
4233	S & T Office Products Inc		141.27	2 Transactions		
923	DEPT Total:		767.14	Forfeited Tax Sales	5 Vendors	8 Transactions
926	DEPT			Law Library		
8175	Centurylink					
	10-926-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175	Centurylink		7.04	1 Transactions		
5173	West Payment Center					
	10-926-000-0000-6408		1,055.92	INFORMATION CHARGES	830044305	Law Books
				07/01/2014 07/31/2014		
	10-926-000-0000-6408		611.34	Subscription Charges	830128964	Law Books
				06/05/2014 07/04/2014		
5173	West Payment Center		1,667.26	2 Transactions		
926	DEPT Total:		1,674.30	Law Library	2 Vendors	3 Transactions
10	Fund Total:		2,810.48	Trust		16 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
4233	S & T Office Products Inc 11-924-000-0000-6405		17.34	ink cartridge for Tracy	01QN0309	Office Supplies
4233	S & T Office Products Inc		17.34		1 Transactions	
6097	Verizon Wireless 11-924-000-0000-6250		64.48	CELL PHONE BILL	580683827	Telephone
	11-924-000-0000-6250		48.20-	EQUIP.CREDITS	580683827	Telephone
6097	Verizon Wireless		16.28		2 Transactions	
924	DEPT Total:		33.62	Forest Resource	2 Vendors	3 Transactions
925	DEPT			Reforestation		
11397	Holmvg Excavating, LLC 11-925-000-0000-6231		5,346.00	600 yards Rabey Line	3851	Services, Labor, Contracts
	11-925-000-0000-6231		144.00	36 yds tailings Rabey Line	3851	Services, Labor, Contracts
	11-925-000-0000-6231		1,078.00	154 yds gravel-forest Rd 2-3	3852	Services, Labor, Contracts
11397	Holmvg Excavating, LLC		6,568.00		3 Transactions	
2410	Jacobs/Mark H 11-925-000-0000-6330		59.36	mileage-MACLC meeting	106@.56 8/14	Transportation & Travel
2410	Jacobs/Mark H		59.36		1 Transactions	
9354	Kangas Enterprises, Inc 11-925-000-0000-6231		90.00	Lawler trail head lot	9908	Services, Labor, Contracts
	11-925-000-0000-6231		157.00	Lone Lake swim beach HD	9908	Services, Labor, Contracts
	11-925-000-0000-6231		90.00	McGregor trail head lot	9908	Services, Labor, Contracts
	11-925-000-0000-6231		90.00	City of McGrath/Soo Line	9908	Services, Labor, Contracts
9354	Kangas Enterprises, Inc		427.00		4 Transactions	
3390	Minnesota Uc Fund 11-925-000-0000-6267		25.61	2014 Q2-O'Brien		Unemployment Compensation
3390	Minnesota Uc Fund		25.61		1 Transactions	
8822	MPJ Enterprises LLC 11-925-000-0000-6231		693.50	Rabey Line culvert/class 5	12928	Services, Labor, Contracts
8822	MPJ Enterprises LLC		693.50		1 Transactions	
10412	O'Reilly Auto Parts					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	11-925-000-0000-6590		2.49	term bolt	1878275885	Repair & Maintenance Supplies
10412	O'Reilly Auto Parts		2.49		1 Transactions	
3951	Pro West & Associates, Inc					
	11-925-000-0000-6231		75.00	create forestry installer	14080701	Services, Labor, Contracts
				07/01/2014 07/31/2014		
3951	Pro West & Associates, Inc		75.00		1 Transactions	
86235	The Office Shop Inc					
	11-925-000-0000-6405		299.00	sit/stand pedestal	964988-0	Office Supplies
86235	The Office Shop Inc		299.00		1 Transactions	
925	DEPT Total:		8,149.96	Reforestation	8 Vendors	13 Transactions
935	DEPT			Forest Road		
	657 Aitkin Glass Service					
	11-935-000-0000-6590		60.00	side window	13600	Repair & Maintenance Supplies
	657 Aitkin Glass Service		60.00		1 Transactions	
	3760 Palisade Cooperative Oil Assoc					
	11-935-000-0000-6511		638.47	1st 1/2 gas August	ACPARKS	Gas And Oil
	3760 Palisade Cooperative Oil Assoc		638.47		1 Transactions	
935	DEPT Total:		698.47	Forest Road	2 Vendors	2 Transactions
11	Fund Total:		8,882.05	Forest Development		18 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
86222	Aitkin Independent Age 19-521-000-0000-6230		303.58	LLCC Admin Coord.Ad	1483	Printing, Publ & Adv Promotion
86222	Aitkin Independent Age		303.58	1 Transactions		
783	Canon Financial Services, Inc 19-521-000-0000-6231		126.47	Copier Contract-020	14031452	Services, Labor, Contracts
783	Canon Financial Services, Inc		126.47	1 Transactions		
5664	Carlson/Pam 19-521-000-0000-6400		43.21	paracord for canteen	reimburse	Commissary Items
5664	Carlson/Pam		43.21	1 Transactions		
9270	Gray Freshwater Center 19-521-000-0000-6400		113.58	(12) weatherguide calendars	70430	Commissary Items
9270	Gray Freshwater Center		113.58	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		77.89	LLCC Electricity	271300401	Utilities
	19-521-000-0000-6254		223.31	LLCC Electricity	271300502	Utilities
	19-521-000-0000-6254		604.25	LLCC Electricity	271300601	Utilities
	19-521-000-0000-6254		595.22	LLCC Electricity	271300703	Utilities
	19-521-000-0000-6254		43.53	LLCC Electricity	271300801	Utilities
	19-521-000-0000-6254		138.54	LLCC Electricity	271300901	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,682.74	6 Transactions		
3555	Newman Signs 19-521-000-0000-6230		1,318.65	4 signs	TI-0276688	Printing, Publ & Adv Promotion
3555	Newman Signs		1,318.65	1 Transactions		
86235	The Office Shop Inc 19-521-000-0000-6405		24.99	adaptor for projector to compu	273570-0	Office & Computer Supplies
86235	The Office Shop Inc		24.99	1 Transactions		
521	DEPT Total:		3,613.22	LLCC Administration	7 Vendors	12 Transactions
522	DEPT			LLCC Education		
2340	Hyytinen Hardware Hank 19-522-000-0000-6416		5.99	education supplies	1193272	Education Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
				Paid On Bhf #		
	19-522-000-0000-6416		19.75	education supplies	1197400	Education Supplies
	19-522-000-0000-6416		8.99-	return supplies	1197653	Education Supplies
2340	Hyytinen Hardware Hank		16.75			3 Transactions
9606	Minnesota Deer Hunters Association					
	19-522-000-0000-6416		2,620.00	Forkhorn I/II memberships	7210	Education Supplies
9606	Minnesota Deer Hunters Association		2,620.00			1 Transactions
9273	Reichert Enterprises, Inc					
	19-522-000-0000-6224		500.00	Forkhorn I to shooting range	93799	Permits/License/Field Trips
	19-522-000-0000-6224		500.00	Forkhorn I to shooting range	93800	Permits/License/Field Trips
9273	Reichert Enterprises, Inc		1,000.00			2 Transactions
522	DEPT Total:		3,636.75	LLCC Education		3 Vendors 6 Transactions
523	DEPT			LLCC Food		
5998	Appert's Foodservice					
	19-523-000-0000-6418		613.00	Groceries	408070414	Groceries-Students
	19-523-000-0000-6420		52.14	Groceries	408070414	Food Service Supplies
5998	Appert's Foodservice		665.14			2 Transactions
5814	Hagen/Christine					
	19-523-000-0000-6418		11.80	items for Bahai group	reimburse	Groceries-Students
5814	Hagen/Christine		11.80			1 Transactions
5662	McGregor Dairy, Inc					
	19-523-000-0000-6418		189.61	groceries	22721	Groceries-Students
5662	McGregor Dairy, Inc		189.61			1 Transactions
3390	Minnesota Uc Fund					
	19-523-000-0000-6267		278.00	2014 Q2-Essen		Unemployment Compensation
3390	Minnesota Uc Fund		278.00			1 Transactions
3810	Paulbeck's County Market					
	19-523-000-0000-6418		27.36	GROCERIES	7684653	Groceries-Students
	19-523-000-0000-6418		4.29	GROCERIES	7684653	Groceries-Students
	19-523-000-0000-6418		15.37	GROCERIES	7684653	Groceries-Students
3810	Paulbeck's County Market		47.02			3 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12560	Rian/Scott 19-523-000-0000-6418		13.77	groceries-one stop	00033440	Groceries-Students
12560	Rian/Scott		13.77	1 Transactions		
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		189.99-	groceries	361493-OA	Groceries-Students
	19-523-000-0000-6418		1,477.16	groceries	367325	Groceries-Students
	19-523-000-0000-6418		238.94	groceries	370954	Groceries-Students
4968	Upper Lakes Foods, Inc		1,526.11	3 Transactions		
523	DEPT Total:		2,731.45	LLCC Food	7 Vendors	12 Transactions
524	DEPT			LLCC Maintenance		
8809	Biscoe/Scott A 19-524-000-0000-6422		37.37	Maintenance supplies	Menards	Janitorial Services/Supplies
8809	Biscoe/Scott A		37.37	1 Transactions		
5664	Carlson/Pam 19-524-000-0000-6422		114.85	5 flush valve cartidges	reimburse	Janitorial Services/Supplies
5664	Carlson/Pam		114.85	1 Transactions		
2186	Hillyard Inc - Kansas City 19-524-000-0000-6422		407.93	maintenance supplies	601251973	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		407.93	1 Transactions		
2340	Hyytinen Hardware Hank 19-524-000-0000-6422		205.38	maintenance supplies	1199363	Janitorial Services/Supplies
2340	Hyytinen Hardware Hank		205.38	1 Transactions		
524	DEPT Total:		765.53	LLCC Maintenance	4 Vendors	4 Transactions
19	Fund Total:		10,746.95	Long Lake Conservation Center		34 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
86222	Aitkin Independent Age 21-520-000-0000-6230		150.20	Seasonal Park laborer Ad	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		150.20	1 Transactions		
195	Aitkin Tire Shop 21-520-000-0000-6590		153.00	5th wheel tires	53673	Repair & Maintenance Supplies
195	Aitkin Tire Shop		153.00	1 Transactions		
13200	Blissful Backyards 21-520-000-0000-6231		212.50	mosquito treatment-Jacobson	7/28/14	Services, Labor, Contracts
13200	Blissful Backyards		212.50	1 Transactions		
589	Blomberg/Judith 21-520-000-0000-6330		9.42	Parks mileage	16.82@.56	Transportation & Travel
	21-520-000-0000-6350		35.00	Parks Meeting	7/7/14	Per Diem
	21-520-000-0000-6350		35.00	Parks Meeting	8/11/14	Per Diem
589	Blomberg/Judith		79.42	3 Transactions		
8175	Centurylink 21-520-000-0000-6250		7.04	LOCAL PHONE	313645966	Telephone
8175	Centurylink		7.04	1 Transactions		
1430	Dotzler Power Equipment 21-520-000-0000-6590		43.05	deck bolt-77516	81235	Repair & Maintenance Supplies
	21-520-000-0000-6590		329.95	weed whip-77558	81786	Repair & Maintenance Supplies
1430	Dotzler Power Equipment		373.00	2 Transactions		
1829	Goble's Sewer Service Inc. 21-520-000-0000-6231		130.00	pump Aitkin RV station	1219554	Services, Labor, Contracts
	21-520-000-0000-6231		130.00	pump Aitkin RV station	1220111	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.		260.00	2 Transactions		
2448	Janzen/Carroll Mark 21-520-000-0000-6350		35.00	Parks meeting	7/7/14	Per Diem
	21-520-000-0000-6330		41.44	Parks mileage	74@.56	Transportation & Travel
	21-520-000-0000-6350		35.00	Parks meeting	8/11/14	Per Diem
2448	Janzen/Carroll Mark		111.44	3 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9354	Kangas Enterprises, Inc 21-520-000-0000-6231		120.00	pump Jacobson rest area	9728	Services, Labor, Contracts
9354	Kangas Enterprises, Inc		120.00	1 Transactions		
5759	Kitzrow/Donald 21-520-000-0000-6330		77.84	Parks mileage	139@.56	Transportation & Travel
	21-520-000-0000-6350		35.00	Parks meeting	7/7/14	Per Diem
	21-520-000-0000-6350		35.00	Parks meeting	8/11/14	Per Diem
5759	Kitzrow/Donald		147.84	3 Transactions		
10337	Mille Lacs Driftskippers 21-520-000-0000-6802		4,780.40	GIA Reimb. May-June	RCPT 1969	Trail Grants-State
	21-520-000-0000-6802		1,485.83	GIA Reimb. May-June	RCPT 2006	Trail Grants-State
10337	Mille Lacs Driftskippers		6,266.23	2 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		210.05	Electricity Berglund Park	185110602	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		210.05	1 Transactions		
9692	Minnesota Energy Resources Corporation 21-520-000-0000-6254		39.49	July shop gas	41624958	Utilities
9692	Minnesota Energy Resources Corporation		39.49	1 Transactions		
10412	O'Reilly Auto Parts 21-520-000-0000-6590		19.99	40 PC mini fuses	1878274387	Repair & Maintenance Supplies
10412	O'Reilly Auto Parts		19.99	1 Transactions		
4927	Turnock/Franklin Allen 21-520-000-0000-6330		76.16	Parks mileage	136@.56	Transportation & Travel
	21-520-000-0000-6350		35.00	Parks Meeting	7/7/14	Per Diem
	21-520-000-0000-6350		35.00	Parks Meeting	8/11/14	Per Diem
4927	Turnock/Franklin Allen		146.16	3 Transactions		
12718	Up North Riders 21-520-000-0000-6802		1,171.14	Lawler ATV reimbursement	Rcpt 2011	Trail Grants-State
12718	Up North Riders		1,171.14	1 Transactions		
10339	White Pine Riders 21-520-000-0000-6802		322.40	Solana ATV reimbursement	RCPT 2011	Trail Grants-State

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
10339 White Pine Riders		322.40	1 Transactions	
520 DEPT Total:		9,789.90	Parks	17 Vendors 28 Transactions
21 Fund Total:		9,789.90	Parks	28 Transactions
Final Total:		227,729.36	300 Vendors	509 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	133,754.84	General Fund	
	3	48,823.36	Road & Bridge	
	4	12,025.73	Special Revenue(Unorg R&B,Fire	
	5	896.05	Health & Human Services	
	10	2,810.48	Trust	
	11	8,882.05	Forest Development	
	19	10,746.95	Long Lake Conservation Center	
	21	9,789.90	Parks	
	All Funds	227,729.36	Total	Approved by, .....
				.....
				.....



# Board of County Commissioners Agenda Request

**26**  
Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** White Pine Logging & Threshing Show

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Sally M. Huhta	<b>Department:</b> Auditor's
----------------------------------------	---------------------------------

<b>Presenter (Name and Title):</b> N/A	<b>Estimated Time Needed:</b> N/A
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**Summary of Issue:**  
 Seeking County Board approval for a Large Assembly License for August 30th, 31st & September 1st, 2014 for the White Pine Logging & Threshing Show

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Adopt attached Resolution

**Financial Impact:**  
*Is there a cost associated with this request?*       Yes       No  
*What is the total cost, with tax and shipping? \$*  
*Is this budgeted?*       Yes       No      *Please Explain:*

By Commissioner: xx

082614-0xx

White Pine Logging & Threshing Show

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

White Pine Logging & Threshing Show – Williams Township.

This is scheduled to take place August 30<sup>th</sup> & 31<sup>st</sup>, September 1<sup>st</sup>, 2014 from 7:00 A.M. to 12:00 Midnight.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26<sup>th</sup> day of August A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 26<sup>th</sup> day of August A.D., 2014

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy



# Board of County Commissioners Agenda Request

2H

Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** County VSO Operational Enhancement Grant Program

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Penny Harms		<b>Department:</b> Veterans Service Office
<b>Presenter (Name and Title):</b> n/a		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b> Aitkin County Veteran Services is eligible to receive a CVSO Operational Enhancement Grant for FY15 in the amount of \$10,000 from the MN Department of Veterans Affairs.  The purpose of this grant is to enhance the operations of the Aitkin County Veterans Service Office. The grant can be used for outreach, marketing, transportation and office equipment.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Adopt attached resolution: County VSO Operational Enhancement Grant Program		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xx

082614-0xx

County VSO Operational Enhancement Grant Program

**BE IT RESOLVED** by **Aitkin County** that the County enter into the **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following project: **County Veterans Service Office Operational Enhancement Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by **Aitkin County** that the County Veterans Service Officer, **Penny Harms** be authorized to execute the Grant Contract for the above-mentioned program on behalf of the County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26th day of August A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 26th day of August A.D. 2014

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

STATE OF MINNESOTA  
MINNESOTA DEPARTMENT OF VETERANS AFFAIRS

COUNTY VETERANS SERVICE OFFICE OPERATIONAL ENHANCEMENT GRANT PROGRAM

GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its commissioner of the **MINNESOTA DEPARTMENT OF VETERANS AFFAIRS** ("State" or "MDVA") and Aitkin County, 217 2nd St NW, Room 130, Courthouse, Aitkin, MN 56431 ("Grantee").

**Recitals**

1. Under Minnesota Statutes §197.608, as amended by Minnesota Laws 2013 Chapter 142 Article 4, the State is empowered to enter into this grant.
1. The State is in need of enhancing the operation of the County Veterans Service Offices.
2. This grant must be used to enhance the operations of the Grantee's County Veterans Service Office under Minnesota Statutes §197.608 Subdivision 4 (a), and should not be used to supplant or replace other funding.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minnesota Statutes §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

**Grant Contract**

**1 Term of Grant Contract**

1.1 **Effective date:** **July 1, 2014** or the date the State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2, whichever is later.

**The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work except as permitted by Minnesota Laws 2014, Chapter 187, sec. 2.**

1.2 **Expiration date:** **June 1, 2015**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

**2 Grantee's Duties**

The Grantee, who is not a state employee, will:

Conduct the **County Veterans Service Office Operational Enhancement Grant Program** by purchasing one or more of the allowable goods and services as specified in Attachment A, Items Approved/Disapproved, which is attached and incorporated into this grant contract.

If the Grantee wishes to purchase a good or service not listed on Attachment A, Items Approved, they shall submit a written request to the State's Authorized Representative listing the item, its estimated cost, and how it will benefit county veterans. The item may only be purchased with grant funds upon receipt of written approval from MDVA.

Upon the conclusion of this Project, but no later than June 1, 2015, the Grantee shall submit Copies of all

Paid Receipts, a completed Expenditure Report Form, a CVSO Operational Enhancement Grant Compliance Report and any unexpended Grant Funds to MDVA. Such Reports shall show all goods and services purchased and account for all grant funds expended.

In the event that any provision of the Items, Approved/Disapproved, Attachment A, reviewed by the State and incorporated into this grant contract by reference is not consistent with any portion of this grant contract, then the terms of this grant contract supersede the inconsistent provision.

### 3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

### 4 Consideration and Payment

4.1 **Consideration.** The State will pay for all eligible goods and services purchased by the Grantee under this grant contract as follows:

(1) **Compensation.** The Grantee will be paid a lump sum and must account for funds spent according to the breakdown of costs contained in the Items, Approved/Disapproved, Attachment A, which is attached and incorporated into this grant contract.

(b) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will be made. The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed **\$10,000 (Ten thousand Dollars)**.

#### 4.2. Payment

(1) The State will promptly pay the Grantee a lump sum of **\$10,000** upon the execution of this Grant Contract

(1) **Eligible Project Costs.** In order to be eligible for Grant Funds, costs must be reasonable, necessary and allocable to the Program, permitted by appropriate State cost principles, approved by the State and determined to be eligible pursuant to Minnesota Statutes §197.608, as amended, and this grant contract.

(2) Pursuant to Minn. Stat §197.608 Subd 7, if the purchase of eligible goods and services is not completed, or is completed without expending the budgeted total of MDVA Grant Funds, the Grantee shall apply MDVA Grant Funds towards the total cost properly expended on the goods and services specified above, and shall remit those MDVA Grant Funds not so expended to the MDVA.

### 5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in

accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment, or will return payment already received, for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

## 6 **Authorized Representative**

The State's Authorized Representative is **Bradley S. Lindsay**, Minnesota Department of Veterans Affairs, 2nd Floor Veterans Service Building, 20 West 12<sup>th</sup> Street, Saint Paul, Minnesota 55155 (651) 757-1582 or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance.

The Grantee's Authorized Representative is **Penny Harms**, County Veterans Service Office, Aitkin County, 217 2nd St NW, Room 130, Courthouse, Aitkin, MN 56431, or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

## 7 **Assignment, Amendments, Waiver, and Grant Contract Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

## 8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

## 9 **State Audits**

Under Minnesota Statutes §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

## 10 **Government Data Practices and Intellectual Property**

- 10.1. **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the

Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

## 10.2. *Intellectual Property Rights*

A *Intellectual Property Rights*. The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant contract*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this contract. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

### (B) *Obligations*

- a. *Notification*. Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant contract, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
- b. *Representation*. The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or

Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

## 11 Workers' Compensation

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

## 12 Publicity and Endorsement

12.1 **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

## 13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## 14 Termination

14.1 **Termination by the State.** The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to retain payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. If the Grantee does not complete the Project by June 1, 2015, as evidenced by the incurrence of documented expenses for eligible costs; then this grant contract shall be reviewed by MDVA, and, may be canceled and all or part of the funds returned to MDVA to be reallocated to training and education under Minnesota Statutes §197.608 Subdivision 7.

14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:

- a) It does not obtain funding from the Minnesota Legislature.
- b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services



SWIFT # \_\_\_\_\_

any undisputed amount not paid on time to the Subcontractor.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract/PO No(s). \_\_\_\_\_

**2. GRANTEE: Aitkin County**

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY: MINNESOTA DEPARTMENT OF VETERANS AFFAIRS**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:  
Agency  
Grantee  
State's Authorized Representative - Photo Copy

**ATTACHMENT A**  
**CVSO Operational Enhancement Grant**  
**Items Approved/Disapproved – FY15**

Minnesota Statute § 197.608, as amended, provides that this grant may be utilized for the following general purposes:

- To provide outreach to the county's veterans.
- To assist in the reintegration of combat veterans into society.
- To collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans.
- To reduce homelessness among veterans.
- To enhance the operations of the county veterans service office.

Only the items approved on this form are authorized for purchase using grant funds. The MDVA will seek recovery from your county for any items not on this list that have been purchased with grant funds.

**Items Approved:**

Monitors ( <i>Purchase price limited to \$500.00</i> ) and Dual monitor video cards	Publicity Items ( <i>Magnets, Brochures, Challenge Coins – must include reference to LinkVet</i> )
Laptops/Tablet PC's/I-Pad ( <i>including accessories</i> )	Label printers and supplies
Personal computers - Desktop	Teleconferencing equipment
Veterans Information/Case Management Systems and Software ( <i>Including user maintenance agreements.</i> )	Headsets – Phone ONLY ( <i>Purchase price limited to \$250.00</i> )
Printers/Scanners	Paper shredders or shredding contracts
Cellular Phones/Smart Phones ( <i>Purchase price limited to \$450.00. No monthly contracts or fees.</i> )	TV /DVD combinations ( <i>Purchase price limited to \$500.00</i> )
Photo copiers ( <i>or 12 month lease</i> ) ( <i>Including user maintenance agreements.</i> )	Mobile broadband data access device/Hotspot ( <i>No monthly contracts or fees.</i> )
Digital Video Recorders ( <i>Purchase price limited to \$1000.00</i> )	Fax machines and installation of initial phone line ( <i>No monthly contracts or fees.</i> )
Digital Projectors – LCD/DLP ( <i>Purchase price limited to \$1,500.00</i> )	Digital Cameras ( <i>Camera purchase price limited to \$500.00. Tax and accessories are separate.</i> )
Expenses related to the goal of reducing Veteran homelessness ( <i>Must be pre-approved</i> )	Travel expenses related to MACVSO / MDVA/ USDVA sponsored training events. ( <i>Transportation, Lodging and Registration ONLY.</i> )
Training at local colleges – Includes all staff in CVSO Office and must relate to the position of CVSO. Registration ONLY. ( <i>Must be pre-approved and expenses are limited to \$500.00 per individual.</i> )	Required NACVSO Accreditation/CEU/CVA Training – Must provide a “Certificate of Completion” after training. ( <i>Transportation, Lodging and Registration ONLY.</i> ) No meals or per diem.
Expenses related to the transportation of Veterans needing to access their benefits (Including van/vehicle purchases for this primary purpose, maintenance, fuel, etc.)	Expenses related to the reintegration of returning service members (Including travel expenses to official reintegration events)
Marketing expenses (Display boards, radio airtime, TV airtime and newspaper ads, billboards ( <i>Must include reference to LinkVet</i> ))	Expenses related to “Outreach” such as benefits fairs, town halls and seminars. ( <i>Refreshments &amp; food over \$500.00 must be pre-approved</i> )
Medical expenses to pay for 2 <sup>nd</sup> opinions on previously denied VA disability claims.	Staff expenses for new/increased staff that provide direct services to veterans.

**Also Approved:**

- Supplies related to items purchased during this grant cycle ONLY (toner cartridges, ink cartridges, etc.). You may NOT purchase supplies for items you already have.
- Reference materials (medical dictionaries, VA rules and regulations manuals, etc.).
- Furniture that is directly related to a computerization, organization and enhancement efforts (such as required furniture for new/increased staff, computer desk, printer stand, filing cabinets, etc.). All furniture purchases must receive prior approval from the MDVA.
- Up to one year of extended warranties/extended maintenance contracts on equipment and related software purchased during this grant cycle ONLY.

**\*NOTE: The maximum purchase price for certain items does NOT include tax or shipping charges.**

**Items Not Approved:**

- Furniture that is NOT for new/increased staff or that is directly related to computerization/organization efforts (chairs, desks, etc.).
- Direct assistance payments to veterans, their survivors or dependents.
- Payments made to a third party on behalf of a veteran, their survivors or their dependents, such as mortgage, rent, auto loans, insurance, credit cards, etc.



# Board of County Commissioners Agenda Request

21

Agenda Item #

**Requested Meeting Date:** 08/26/14

**Title of Item:** Scrap Forfeited Vehicle

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Scott Turner		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> n/a		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b>  Seeking to sell the following vehicle as salvage  - 1992 Geo Prizm, with 216,032 miles, and considered in "poor condition"  This vehicle was forfeited in August, 2013, under Minnesota DWI laws.		
<b>Alternatives, Options, Effects on Others/Comments:</b>   		
<b>Recommended Action/Motion:</b> Motion to approve selling forfeited 1992 Geo Prizm as salvage.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

25

Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** Approval of Health Promotion Team Funding

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Mike Dangers		<b>Department:</b> County Assessor
<b>Presenter (Name and Title):</b> none		<b>Estimated Time Needed:</b> none
<b>Summary of Issue:</b> The Health Promotion Team is the committee that promotes Aitkin County employee health and wellness. They are requesting additional funding for employee benefits through the unused employee flex spending account funds.		
<b>Alternatives, Options, Effects on Others/Comments:</b> Please see the memo for more details.		
<b>Recommended Action/Motion:</b> We request County Board approval of the utilization of unused employee flex spending account funds for Health Promotion Team purposes.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ varies Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> This does not involve budgeted funds.		

Legally binding agreements must have County Attorney approval prior to submission.

# MEMO

August 18, 2014

To: County Board of Commissioners  
Nathan Burkett, County Administrator

From: Health Promotion Team

Re: Utilization of Unused Employee Flex Account Funds

Aitkin County currently holds flexible spending account funds that county employees previously forfeited due to non-use. Federal Law requires that the employer retain the funds if the employee does not use them for an approved purpose within a given year.

These forfeited funds can now be utilized to benefit all county employees. The County Attorney and County Auditor have both approved the usage of these funds for this purpose. The health of employees is of high importance to management as the productivity of the workforce and the health insurance rates are closely related to employee health.

The Health Promotion Team is an employee organization that promotes employee health and wellness. They coordinate the quarterly employee Lunch and Learn program that educates all interested staff on how to live healthy. In addition, healthy snacks are provided in cabinets located in the courthouse, health and human services building, and the highway department building. The Team also facilitates month-long programs such as programs that encourage walking, eating fruits and vegetables, drinking plenty of water, and avoiding sugary foods.

A survey was given to all county employees in June 2014 to gauge interest in new activities to benefit the employees. The top five responses received from the 64 completed surveys consisted of the following: exercise equipment for on-site use, yoga classes, healthy cooking classes, personal training sessions, and personal activity trackers. The Health Promotion Team receives all of its funding from the sale of food at the snack cabinets. The income derived from that source is insufficient to fund programs such as those listed above.

We are requesting County Board approval of the usage of these employee flexible spending account funds for Health Promotion Team use.

Please contact Naomi Larson, Public Health Nurse and Health Promotion Team Chairperson or Mike Dangers with any questions regarding this proposal.



# Board of County Commissioners Agenda Request

**2K**  
Agenda Item #

**Requested Meeting Date:** 08/26/14

**Title of Item:** 2014 EMPG Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Scott Turner		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> n/a		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b> Attached is a copy of the 2014 Emergency Management Performance Grant (EMPG) agreement which funds a portion of our county emergency management program. It is a standard contract that we have executed with the state of Minnesota on an annual basis.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> I am looking for a motion to allow the Board Chair and I to execute this contract with the state of Minnesota.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is a budgeted revenue item.		



<b>Minnesota Department of Public Safety ("State")</b> Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101	<b>Grant Program:</b> Emergency Management Performance Grant 2014  <b>Grant Agreement No.:</b> A-EMPG-2014-AITKINCO-00005
<b>Grantee:</b> Aitkin County 209 2nd Street NW, Aitkin County Courthouse Aitkin, Minnesota 56431	<b>Grant Agreement Term:</b> <b>Effective Date:</b> 1/1/2014 <b>Expiration Date:</b> 12/31/2014
<b>Grantee's Authorized Representative:</b> Scott Turner, Emergency Management Director 217 Second Street NW Aitkin, Minnesota 56431 Phone: 218-927-7420 e-mail: scott.turner@co.aitkin.mn.us	<b>Grant Agreement Amount:</b> Original Agreement \$20,907.00 Matching Requirement \$20,907.00
<b>State's Authorized Representative:</b> Kathryn Halling Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101 Phone: 651-201-7493 Kathryn.Halling@state.mn.us	Federal Funding: CFDA 97.042 State Funding: none Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Emergency Management Performance Grant 2014 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant-2014 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGGrants>), which are incorporated by reference into this grant agreement.

**Budget Revisions:** The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



**Payment:** As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Agreement No. A-EMPG-2014-AITKINCO-00005/ PO# 3000028645

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State's Authorized Representative

Emergency Management Performance Grant 2014

EXHIBIT A  
A-EMPG-2014-AITKINCO-00005

Organization: Aitkin County

Budget Summary

EMPG: Aitkin County Emergency Management	Award	Match
Budget Category		
Planning		
Staff costs associated with Emergency Management Planning and Training and Exercising	\$20,907.00	\$20,907.00
<b>Total</b>	<b>\$20,907.00</b>	<b>\$20,907.00</b>
<b>Total</b>	<b>\$20,907.00</b>	<b>\$20,907.00</b>
<b>Allocation</b>	<b>\$20,907.00</b>	<b>\$20,907.00</b>
<b>Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>



# Board of County Commissioners Agenda Request

22

Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** Temp 3.2% License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b> Temporary License needed for Park Rapids Eagles Club #870 to sell 3.2% On-Sale - at Howie's Mud Bog on 8/29-8/31/14		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Temporary ON Sale 3.2 Malt Liquor License for a period from August 29, 2014 through August 31, 2014: Park Rapids Eagles Club #870, d/b/a Park Rapids Eagles Club #870 – Wagner Township (Howie's Mud Bog)		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** 08/26/2014

**Title of Item:** MCCC Bylaws & Joint Powers Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Kathleen Ryan	<b>Department:</b> H&HS & Other Co. Depts.
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<b>Presenter (Name and Title):</b> n/a	<b>Estimated Time Needed:</b> n/a
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**Summary of Issue:**  
 The MCCC new bylaws and joint powers agreements were approved at the MCCC June 4th Membership Meeting. The new bylaws is complete and posted for your information. The new joint powers agreement will require approval by each of your boards along with a signature from your board chair. Signed documents should be returned to MCCC. (Per email dated June 24, 2014.)

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Approve and sign MCCC Bylaws and Joint Powers Agreement.

**Financial Impact:**  
*Is there a cost associated with this request?*       Yes       No  
*What is the total cost, with tax and shipping? \$*  
*Is this budgeted?*       Yes       No      *Please Explain:*  
 This is a current agreement that is just being updated/renewed.

**AMENDED AND RESTATED  
JOINT POWERS AGREEMENT**

THIS AMENDED AND RESTATED JOINT POWERS AGREEMENT, made as of the 4<sup>th</sup> day of June, 2014, by and between the Minnesota Counties Computer Cooperative ("MCCC") and \_\_\_\_\_ ("Member"), to amend, restate and redefine the operation of MCCC, and the rights, benefits, obligations and liabilities of MCCC members.

**WITNESSETH:**

WHEREAS, MCCC and its participating members have established by agreement an organization through which the parties may jointly and cooperatively provide for the establishment, operation, and maintenance of data processing facilities, software and other information management systems for the use and benefit of the parties; and

WHEREAS, Minnesota Statutes, Section 471.59, authorizes two or more units of government jointly or cooperatively to exercise any power common to the parties or any other similar power and by agreement to provide for a joint board representing the parties to the agreement;

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and pursuant to Minnesota Statutes, Section 471.59, as amended, and any other applicable statutes, the parties hereto do hereby mutually agree, affirm and agree as follows:

**Article I  
Purpose**

Member and the other members of MCCC have agreed to a cooperative mechanism, enabling them to jointly exercise powers common to each participating member to:

- A. Develop, maintain and enhance proprietary software programs and related information systems and services of interest to MCCC members and licensees, that can be registered and owned by MCCC, and which may also be offered to third parties for commercialization by license or other agreement outside of Minnesota;
- B. Acquire or license third party software programs and related information systems and services of interest to MCCC members;
- C. Provide for post-installation training, maintenance, support, enhancement and related managed professional services for MCCC software programs and related information systems;

- D. Pursue government and related technology grants and related opportunities to acquire or improve software programs and information systems of interest to MCCC members and eligible licensees;
- E. Assess, collect, hold and disburse dues, contract payments and other member contributions authorized by the Board;
- F. Employ a full time Executive Director to administer MCCC operations and directives of the Board, and such other employees as may be necessary or desirable to administer MCCC operations;
- G. Rent, purchase or otherwise acquire and hold property and other assets necessary or reasonably desirable for the successful operation of the MCCC;
- H. Organize and conduct annual regional and MCCC conferences, User Group training sessions, workshops and other meetings of members and licensees; and
- I. Establish and maintain a listing of such minimum acceptable contract terms to be included in any software license or managed services agreement, including such minimum required liability insurance obligations for all such licensors or service providers that meet or exceed the minimum standards as recommended from time to time by the Minnesota Counties Intergovernmental Trust (MCIT), or of any other primary insurer of MCCC.
- J. Engage in such other similar or related services and programs as determined by the Board as are incident to and proper or reasonable to carry out the foregoing.

It is further the intent of the members to establish procedures whereby additional qualifying members may be added to Agreement, and to establish a mechanism whereby additional and/or alternative programs and services may be developed for the benefit of MCCC members and eligible software licensees.

## **Article II Name**

The name of this joint powers entity shall be the MINNESOTA COUNTIES COMPUTER COOPERATIVE, hereinafter sometimes referred to as the "MCCC".

## **Article III Membership**

Membership in the MCCC shall be open to any governmental unit or other political subdivision of the State of Minnesota as contemplated by M.S. 471.59 Subdivision 1. The Board may impose such conditions on membership, and may create or modify different classes, levels or types of membership within MCCC, with differing member rights, privileges or obligations as it deems appropriate to protect the interest of the MCCC and to provide for the benefit of its

members; and in compliance with such conditions as are required by this Agreement, then-current Bylaws as amended ("Bylaws"), or by applicable statutes, administrative rules or other applicable Minnesota regulations for Minnesota joint powers organizations. During the term of membership, Member shall be entitled to use software and related managed professional services for all software in use by any User Group that Member belongs to, subject to payment of all applicable User Group fees or other associated charges relating to such software.

Member agrees that such access and use of software is also contingent upon and subject at all times to compliance with all then-current MCCC software and information systems rules and regulations (as well as those license and other covenants and obligations made by MCCC with any third party owners). Member shall maintain in strictest confidence any and all software source code, user documentation or other confidential asset of MCCC and/or any third party licensor, and acknowledges that such access and usage is reserved and authorized solely for Member's confidential internal use only, and that Member has no right to, and will not sell, license, distribute, transfer or otherwise make any unauthorized copy of any software source or object code or system or user documentation or any derivatives thereof, or to make any other unauthorized use of such assets without the prior written authorization of the MCCC Board or the Executive Director; and that all MCCC or third party licensor software or other property (including copies thereof) will be removed from such Member's computer system and returned to MCCC (or destroyed, if so requested by MCCC), promptly following such Member's withdrawal, other termination of membership, or following any uncured breach of such license or other software use agreement. In the event that any Member is authorized to and modifies the source code, such Member shall indemnify, defend and hold the MCCC, other members or licensees, harmless from any claims resulting from such modifications, as well as for any unauthorized disclosure or other unauthorized use of such source code.

#### **Article IV Board of Directors**

There is hereby created a Board of Directors of the MCCC, herein referred to as the "Board", which shall be empowered to oversee and administer the MCCC, in the manner provided in the Bylaws, as may be amended from time to time. The Board shall be fully empowered to oversee and direct all the affairs of the MCCC and to do all things necessary or convenient for the furtherance of the purposes of the MCCC, including but not limited to: expending and receiving funds; entering into contracts, leases, and other agreements and obligations; employing personnel either as employees or by contract, including consultants, such as technology advisors, attorneys, accountants or others. At all times as Member is an eligible Voting Member (as such term is defined in the Bylaws), Member and each other eligible MCCC Voting Member shall elect those Board representatives as provided in the Bylaws, who shall each serve for an indefinite term and until such Board representative dies, resigns, retires from employment with, or is otherwise removed or replaced by the affirmative vote of a majority of the Voting Members present and participating at the Annual Meeting, or at a special meeting of the Voting Members called, noticed and held for such purposes.

The Board shall have the full authority and direction of Member to oversee and manage the business of the MCCC, except:(a) as may be limited or otherwise modified from time to time by

any resolution duly approved by the majority affirmative vote of Voting Members in attendance at the Annual Meeting, or at a special meeting of Voting Members called, noticed and held for such purposes; or (b) and/or except for matters of long range policy, or any proposed amendment of this Agreement or of the Bylaws; or (c) the approval of the MCCC annual budget, which shall each be the exclusive province of the Voting Members. The MCCC Board shall be comprised of the officers, regional representatives, and the Information Service Support Group at-large Member, all as designated in the Bylaws, and a majority of all then-current Board members shall be necessary and sufficient to constitute a quorum for the transaction of business.

#### **Article V User Groups**

The Board shall be empowered to create, manage, modify, or terminate MCCC user groups, to be comprised of members and other licensed end users of similar software programs and other information systems ("User Groups"), to be operated under such standard User Group rules and regulations as have been approved from time to time by the Board (the "User Group Rules and Regulations"). Subject to Board approval, User Groups may elect and replace User Group officers; create and administer annual User Group budgets; and prepare recommendations for User Group software or information systems acquisitions, enhancements or related services of interest to that User Group's participants, or propose revisions to its User Group's Rules and Regulations.

#### **Article VI Bylaws and Operating Policies and Procedures**

MCCC's then-current Voting Members shall adopt, and shall have the sole power and authority to amend or replace the Bylaws, which shall provide for the operation and administration of the MCCC. The Voting Members, by resolution of the affirmative majority vote of eligible Voting Members in attendance at the Annual Meeting, or at any special meeting called, noticed and held for such purpose, or by electronic or mailed ballot in lieu of a meeting, may also adopt and modify User Group Rules, or any other operating policies and procedures, or other policies or agreements that may be created or utilized from time to time to direct and document the specific activities of the MCCC, consistent with this Agreement and the Bylaws.

#### **Article VII Financial Matters/Limitation of Liability**

MCCC shall have a calendar fiscal year beginning January 1 and ending each December 31. On or before June 1 of each year, the MCCC Board shall prepare and circulate to each Member a proposed annual budget for the following calendar fiscal year, comprised of budgeted operating costs, other expenses, capital costs and other revenues and expense categories, which budget will be subject to review, adjustment and/or approval for the next year by the affirmative majority vote of Voting Members at the Annual Meeting, to be held each June. During each fiscal year, the approved MCCC budget and individual line items therein may be adjusted by the Board in order to reflect actual costs incurred; changes in estimated expenses, costs or revenues; or reallocation of budgeted costs and expenses, with any such adjustments promptly reported to all

MCCC members. Each User Group shall be responsible for determining and providing amounts to MCCC's Executive Director by June 30 of each fiscal year, which will be invoiced to participating User Group members for the following year's participation and other shared fees and expenses and as otherwise provided in the Bylaws.

Member agrees to promptly pay its proportional share of all MCCC expenses, as well as its User Group fees or other contributions upon receipt of and in the manner designated in MCCC invoices, and to pay or reimburse MCCC for its reasonable attorney's fees or other costs incurred in enforcement of this Agreement (collectively, "Costs"). All software licenses and similar agreements will include comparable provisions for User Group Members, or for licensee User Group participants, who are not eligible for MCCC membership as defined in Article III above. Member will be temporarily ineligible to vote if and for as long as any invoice(s) and any interest or other expenses remain unpaid. Minnesota Statutes Chapter 118A shall govern all depositories and investments of MCCC funds.

The Board may, at its discretion and from time to time, determine that an assessment is necessary to insure the financial integrity of the MCCC, to operate and maintain the MCCC or to carry out other purposes of the MCCC pursuant to this Agreement. Such assessments shall be in a form, manner and amount as determined by the Board, and shall be payable to MCCC by Member and other members in the manner specified by the Board, provided that any proposed assessment of Member that exceeds the amount of \$50,000 will not be binding unless and until such assessment has also been ratified by a majority of the applicable County Board of Commissioners or other ultimate governing bodies of those Voting Members present and voting at the Annual Meeting, or at a special meeting of all MCCC Voting Members called, noticed and held for such purpose.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity", and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. 1(a); provided further that for purposes of that statute, Member expressly declines responsibility for the acts or omissions of MCCC, or of any other MCCC member. The parties to this Agreement are not liable for the acts or omissions of the other participants to this Agreement, except to the extent to which they have expressly agreed in writing to be responsible for acts or omissions of any other MCCC member(s).

#### **Article VIII Withdrawal of Member**

Member or any other MCCC members may only withdraw from this Agreement, or any MCCC User Group created pursuant to Article V, in the manner provided in this Article VIII. To withdraw from a User Group and/or the MCCC, Member must first give at least ninety (90) days prior written notice of its intent to do so to the MCCC's Executive Director, to be delivered by certified or registered mail or national overnight courier service or by facsimile or email, in cases where Member can provide verified, reliable proof of delivery, with such withdrawal to become effective as of the first day of the calendar quarter following the quarter in which such notice was given and the 90 day notice period expires.

Member shall remain jointly and severally liable for its full share of all fees, costs, expenses, debts, obligations and liabilities which were incurred by or on its behalf during the term of its membership, including, without limitation, any such amounts attributable to Member's participation in any User Group for then-current or pending software or other information system deliverable, service obligation, updates, enhancements or other participatory projects or other work then in progress through the expiration or conclusion of each such User Group program as approved by the User Group prior to Member's delivery of the termination notice specified in the prior paragraph. Member's financial withdrawal liability and payment arrangements therefor will be determined by the Board, who shall calculate and offer a present value discount if such liabilities are paid as a lump sum by the Member on or prior to the effective date of termination. Member shall also be liable for all MCCC enforcement Costs for any withdrawal obligation not paid within 10 days of invoice, or of such other payment deadline as specified by the Board.

Member's withdrawal shall not affect the continuance of the MCCC or any User Group by the remaining members and other participants. If Member terminates or ceases to qualify for participation in the MCCC, Member shall have no right or claim to the assets, reserves or other holdings of the MCCC on withdrawal or termination, unless deemed appropriate by the Board, who may, in its sole discretion, determine the nature and timing of any distribution of assets to a withdrawing member.

Member may apply for post-termination use of MCCC software in use by such Member as of withdrawal, in the same manner as provided in Article X below for termination of MCCC membership.

#### **Article IX Insurance**

From time to time, MCCC may purchase and maintain liability insurance coverage with carriers and such coverage terms as are approved by the Board, in order to insure the activities of MCCC and its joint software, information systems and services, with copies of such policies made available to members upon request.

- A. MCCC shall be considered a separate and distinct public entity to which the parties have transferred all responsibility and control for actions taken pursuant to this Amended and Restated Joint Powers Agreement. MCCC shall comply with all laws and rules that govern a public entity in the State of Minnesota, and shall be entitled to the protections of Minnesota Statutes, Chapter 466.
- B. MCCC shall defend, indemnify and hold Member harmless against all claims, losses, liability, suits, judgment, costs and expenses by reason of the action or inaction of the Board and/or employees and/or the agents of MCCC. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes, Section 466.04.

**Article X**  
**Term of Agreement/Termination of All Member Agreements**

This Agreement shall remain in effect indefinitely until:

- A. Terminated by the written agreement of Member and all other MCCC members;
- B. Suspended or superseded by a subsequent agreement between all MCCC members, adopted and approved at a duly called meeting or otherwise as provided by the Bylaws;
- C. Dissolution of MCCC by affirmative vote of a majority of its members;
- D. Otherwise terminated by operation of law;

In the event that the MCCC is terminated as specified in subsections (A)-(D) above, and subject to the provisions of Article XII below relating to potential future use of software products then in use by MCCC, any property or other assets acquired by the Board shall be distributed to Member and the then-current other members in a manner commensurate with their contributions, or otherwise as determined by the Board. However, sufficient reserves shall be retained and maintained consistent with the MCCC's obligations and known or foreseeable risks, under this Agreement, the Bylaws, and applicable laws or regulations.

**Article XI**  
**Term of Agreement/Termination of Member's Agreement**

This Agreement shall remain in effect indefinitely until:

- A. Terminated by the mutual written agreement of MCCC and Member; or
- B. Terminated by MCCC following delivery of any exclusion notice issued by MCCC to Member under [Article VI] of the then-current MCCC Bylaws, or otherwise in any manner provided for therein.

**Article XII**  
**Post Termination Use of MCCC Software**

Termination under Article X or Article XI will also terminate Member's rights and license to use MCCC software or related services, except with MCCC's express prior written consent. MCCC agrees to grant its consent upon request and provided that Member is no longer delinquent in any payment or other pre-termination obligations for the then-current version(s) of any software owned by MCCC, and/or licensed from third parties and sublicensable after termination of such membership. Any such post-termination use of software by a former Member will be on a nonexclusive, nontransferable basis; fully subject to the terms of any then-current license or sublicense agreements; and contingent on the execution of an assumption, release and indemnification agreement in a form specified by MCCC, acknowledging that such software is

being acquired without warranty and in "AS IS" condition, and that the user(s) thereof will indemnify, defend and hold MCCC, its other members, employees, licensees and other affiliates harmless from any liability for post- termination use thereof.

**Article XIII**  
**Entire Agreement; Amendments**

This Agreement, the Bylaws and applicable User Group Rules and Regulations constitute the parties' entire agreement and understanding regarding the organization and general operation of the MCCC. This Agreement replaces all prior oral or written agreements or understandings regarding the common exercise of joint powers as contemplated by Minnesota Statutes § 471.59. Any Voting Member may propose one or more amendments to this Agreement, which shall be forwarded to all Members upon receipt. In order to amend this Agreement, at least fifty five percent (55%) of all eligible Voting Members attending the Annual Meeting or any special meeting called for such purpose, or voting by electronic or mailed ballot taken in lieu of a meeting, must affirmatively approve of such amendment, effective as of the date of the meeting or resolution, or such later affirmative date as may be specified therein.

**Article XIV**  
**Remedies**

Amounts not paid by Member within 30 days of invoice (or such other time period as may be specified by the Board) shall bear interest on the unpaid balance from date of invoice at the lower of : (a) 9 percent per annum, compounded quarterly; or (b) the highest legal rate allowed by applicable law. MCCC shall also be entitled to recover or be reimbursed from Member for all Costs incurred in enforcement.

**Article XV**  
**Governing Law/Jurisdiction and Venue**

This Agreement will be governed by the laws of the State of Minnesota. Each party irrevocably submits to the jurisdiction of the applicable federal or state courts located in Ramsey County, Minnesota. Member and MCCC each agree that such courts shall be the exclusive venues for any disputes arising hereunder.

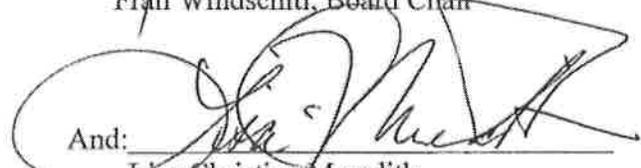
IN WITNESS WHEREOF, the undersigned Member and MCCC have caused this agreement to be signed in duplicate or counterpart originals, all of which are considered to be a single agreement dated and effective as of the date hereof and delivered on their behalves.

\_\_\_\_\_ (MEMBER)

MINNESOTA COUNTIES  
COMPUTER COOPERATIVE (MCCC)

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Board Chair

By:   
\_\_\_\_\_  
Fran Windschitl, Board Chair

And:   
\_\_\_\_\_  
Lisa Christine Meredith  
Executive Director

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**MINNESOTA COUNTIES  
COMPUTER COOPERATIVE**

**BYLAWS**

As adopted March 2, 1978  
As amended November 30, 1978  
As amended June 8, 1979  
As amended June 11, 1982  
As amended September 9, 1983  
As amended June 8, 1984  
As amended October 4, 1984  
As amended June 13, 1986  
As amended June 12, 1987  
As amended November 15, 1988  
As amended June 9, 1989  
As amended June 8, 1990  
As amended June 14, 1991  
As amended June 12, 1992  
As amended June 6, 2002  
As amended June 9, 2004  
As amended June 8, 2005  
As amended June 6, 2007  
As amended June 4, 2008  
As amended June 4, 2014

**MINNESOTA COUNTIES  
COMPUTER COOPERATIVE**

**AMENDED AND RESTATED BYLAWS**

**June 4, 2014**

**ARTICLE I  
PURPOSE**

Section 1. The purpose of the Minnesota Counties Computer Cooperative (“MCCC”) is to jointly and cooperatively provide for the establishment, operation, and maintenance of data processing systems, facilities, training services, managed professional services and management information systems for the use and benefit of the parties, as well as the commercialization of its proprietary software for licensed use by third parties.

**ARTICLE II  
POWERS**

Section 1. The Minnesota Counties Computer Cooperative shall take such action, as it deems necessary and appropriate to accomplish the general purposes of the organization as set forth in the Amended and Restated Joint Powers Agreement of even date.

**ARTICLE III  
DEFINITIONS**

Section 1. "Board" shall mean the MCCC’s Board of Directors, to be organized and operated as provided herein.

Section 2. "Charges" shall mean any and each of: (a) annual Dues or other periodic charges billed to a Member and/or Licensee for services provided or to be provided to that party as a result of membership in a User Group; (b) such other charges billed to a Member and/or Licensee for goods or services specifically requested by such participant; and (c) an equitable share of the cost of the MCCC's Annual Meeting.

Section 3. "Dues" shall mean each Member's and/or Licensee’s annual payment to MCCC, consisting of an equitable share (as determined by the Board) of the annual budget approved by the Board at the Annual Meeting.

Section 4. “ISSG” shall mean the Information Services Support Group, comprised of Member or Licensee information technology/data processing professional employees who meet to provide technical assistance to the MCCC staff and User Groups; coordinate MCCC information systems training; and evaluate and advise on software, hardware, documentation, education and managed professional services.

Section 5. "Joint Powers Agreement" shall mean the Amended and Restated Joint Powers Agreement, as adopted by each eligible Member as provided in Minnesota Statutes 471.59, and as may be amended from time to time.

Section 6. "Licensee" shall mean any other governmental subdivision, agency, group, or any non-governmental entity or group that is not eligible to be a Member, including, without limitation, an agency of a non-county governmental entity, or a nonprofit corporation, or a trade association, or such other eligible participant that may be authorized from time to time by the Board to participate in one or more User Groups, and that has entered into a Licensee Agreement with the MCCC.

Section 7. "Licensee Agreement" shall mean an agreement defining the rights, responsibilities and obligations between MCCC and a Licensee that wishes to participate in MCCC programs for the purpose of licensing MCCC software, acquiring managed professional services, and participating in one or more User Groups and/or the ISSG.

Section 8. "Member" shall mean a Minnesota county or other Minnesota governmental subdivision that is eligible to enter into a joint powers agreement under Minnesota Statute § 471.59, and that has ratified and executed the Joint Powers Agreement and has paid those membership Dues and other Charges established by the MCCC from time to time.

Section 9. "Non-Voting Member" shall mean a Minnesota-based Member county or other Minnesota governmental subdivision that participates in only one or two User Groups, but not the ISSG, or one User Group and the ISSG. Non-Voting Members shall be entitled to receive notice of and attend all Member meetings, but shall not vote, or be counted for determining a quorum for voting purposes.

Section 10. "User Group" shall mean a group of Members and/or Licensees who use common software application(s) and who meet regularly to provide direction to the Board regarding selection of vendors for software development, maintenance, marketing, training, modifications, and enhancements for such software applications and services, as well as the ISSG, other than for voting qualification purposes of Section 9 above. User Groups fall into two categories: a) Large User Groups with 40 or more users; or b) Small User Groups with less than 40 users. For purposes of User Group voting, and for defining User Group size, each Member or Licensee shall be counted as a single user, regardless of the number of internal licensed seats, authorized users, etc. held by such Member or Licensee.

Section 11. "Voter(s)" are those full time or part time employee representatives of Voting Members that attend Member or User Group meetings and that vote on behalf of such Voting Member. Each Voting Member may, at its option, and from time to time, rank and prioritize the Voter participation for any meeting or other Voting Member resolution by delivering written notice thereof to the Executive Director, which ranking shall control for all purposes until revoked or replaced. In the absence of such ranking, any employee(s) of such Voting Member in attendance at a meeting shall determine internally how such ballots shall be cast, and who is entitled and authorized to deliver any Voting Member's ballot card distributed at a Member meeting. For electronic or

emailed ballots, all Voter ballots will be tabulated, and the majority number of Voter votes of eligible employees shall determine the vote of such Voting Member, with any ties counted as a “no” vote, unless and to the extent such Voting Member has ranked and prioritized its Voters. In such event, the then-current ranking shall be followed in determining who is entitled to vote on behalf of such Voting Member.

Section 12. “Voting Member” shall mean a Member county or other governmental entity located within Minnesota that participates in at least three User Groups, or at least two User Groups and the ISSG.

#### **ARTICLE IV** **MCCC OFFICE**

Section 1. The principal office of the MCCC shall be at a location determined from time to time by the Board.

#### **ARTICLE V** **RULES AND REGULATIONS**

Section 1. From time to time, the Board may adopt Rules and Regulations to govern the business and operation of all User Groups regarding membership fees, Charges for software applications, managed services agreements and/or other jointly authorized projects that the group is concerned with, and any other group-related matters not specifically addressed by Articles I through XIII of these Bylaws. Such Rules and Regulations shall be considered supplementary to the Bylaws, and cannot conflict with or be inconsistent with these Bylaws, and may at any time be modified, replaced or repealed by majority vote at any meeting of the Board at which a quorum is present, or by affirmative vote of a majority of written or electronic ballots cast, with the total number of ballots so cast being at least equal to the number as would be sufficient to constitute a quorum for a Board meeting.

Section 2. The Board shall also adopt, maintain and from time to time, update a set of core contract principles and minimum standards that must be included within any software or service agreements (e.g. development, enhancement, licenses, maintenance, support or other service agreements) or other MCCC contracts. Any deviation from such core principals or minimum standards by any User Group will require the Board’s prior written consent.

#### **ARTICLE VI** **MEMBERSHIP RIGHTS**

Section 1. (a) Voting Members shall be the only Members entitled to vote on Member resolutions, and each Voting Member shall be entitled to cast one (1) vote for each Member resolution, as well as one (1) vote in each User Group for purposes of managing the application(s) and conducting other business therein, with all voting to be conducted by the Voting Member’s Voter(s), subject to any then-current ranking and prioritization of record with the MCCC’s Executive Director.

(b) Each Non-Voting Member is also entitled to participate in and cast one (1) vote in each User Group it belongs to, but shall have no vote on any Member resolution. Its User Group votes shall be cast by the then-current designated User Group representative, if one has been appointed by the Non-Voting Member by giving written notice to the Executive Director, or by those full or part time employees of such Non-Voting Member in attendance at any User Group meeting, or exercising the right, in the absence of any designated representative, to cast an electronic or mailed ballot. In the absence of any designated representative, votes of a Non-Voting Member shall be counted as cast by the majority of its employees attending such User Group meeting or participating in any electronic or mailed User Group ballot, with any ties counted as a “no” vote. Non-Voting Members shall also have the right to receive notices of and are entitled to attend any Member meetings, but shall have no voting rights, and shall not be counted for any quorum requirement.

(c) Each Licensee shall have the right to receive notice of and attend each User Group or Member meetings, but shall have no voting rights, and shall not be counted for any quorum requirement.

Section 2. (a) A joint powers entity, either as a Member or Licensee, may serve as the representation and fiscal agent for entities belonging to it, but each individual member of such joint powers entity that is not and never has been a Member or Licensee of the MCCC is liable for and must pay the Dues, One-Time Fee and all other then-current applicable Charges set by the Board, in order to use software and otherwise participate in MCCC through a joint powers entity.

(b) For each User Group in which it uses MCCC software or otherwise participates, each Non-Voting Member and Licensee shall pay the then-current annual User Group Dues set by the Board, which Dues shall not exceed the amount of then-current Member Dues set by the Board.

Section 3. A Member or Licensee shall cease to qualify for further use of MCCC software applications and other participation, and will be excluded and terminated therefrom when it fails to comply with the provisions of the Joint Powers Agreement, a Licensee Agreement, these Bylaws, or such Rules and Regulations as may be issued from time to time by the Board. An essential and material condition of participation is also the timely payment of all One-Time Fees, Dues, Charges, Costs (as defined in the Joint Powers Agreement) or other assessments made by the MCCC from time to time. Exclusion shall be effective on delivery of termination action by the Board, whose determination shall be final, binding and non-appealable.

Section 4. Any Member or Licensee that ceases to qualify for participation in the MCCC shall remain liable for its full share of any Dues, Charges or other costs accrued prior to its termination of participation, payable as and when due, or otherwise as designated by the Board, together with any attorney’s fees or other costs incurred in collecting past due amounts, enforcing these Bylaws, the Joint Powers Agreement, any Licensee Agreement, or other agreement or obligation between MCCC and a Member or Licensee. In lieu of continued payments by such terminated Member or Licensee, the Board reserves the right to assess a lump sum termination payment against such Member or Licensee, to be computed by subtracting the stated value (or such value as may be determined in good faith by the Board) of any accrued, but unpaid Member joint ownership share, if applicable, of MCCC software applications or other assets co-owned and

developed by such Member, from such Member's remaining aggregate future payments due for all Dues, Charges and other amounts owed, and then reducing such sum to present value (using the then-current Wells Fargo Bank NA prime lending rate). Terminated Members shall in no event be entitled to any refund or other credit if the amount due after present value calculations is negative. Except as may be available by application and in the manner expressly identified in the Joint Powers Agreement or Licensee Agreement for software, or as otherwise may be granted by the Board from time to time and in its sole discretion, no such Member shall retain any ownership, and no such Member or any terminated Licensee shall retain any usage rights or other interest in any MCCC software, assets, properties or revenues following termination as specified herein.

## **ARTICLE VII** **MEMBER VOTING**

Section 1. Each Voting Member shall be entitled from time to time to designate or rank and prioritize those Voters entitled to vote on such Voting Member's behalf, for any Member resolution, whether at a Member meeting, or by electronic or mailed ballot, in the manner identified in Article I, Section 11.

Section 2. At each annual Member meeting, as called and noticed by the Board and to be held in the manner provided in Article XI, the Voting Members shall elect the officer(s) and other Board representative designated in Article VIII. Voting Members shall also be entitled to vote at any special meetings called by the Board, or via any electronic or mailed ballots approved and circulated by the Board in accordance with these Bylaws.

Section 3. The Voting Members, to the exclusion of the Board, shall have the sole and exclusive rights to authorize: (a) amendment of the Joint Powers Agreement or the Bylaws; (b) adoption of the MCCC budget; or (c) changes to the MCCC staff.

Section 4. Special meetings of the Voting Members may be called at any time by the Board, or upon the written request of at least 25% of Voting Members. Upon receipt of such request, the Secretary-Treasurer shall give notice of the meeting, setting forth the time and purpose thereof, and to be held as soon as practicable, but in all cases within 60 days of receipt of such request. Business at any special meeting shall be limited to the purpose(s) stated in the meeting notice, and any Member may attend, regardless of voting status.

Section 5. The presence of at least fifty percent (50%) of all Voting Members shall constitute a quorum to transmit business at any meeting thereof.

Section 6. Any meeting among Members may be conducted wholly or in part by one or more means of remote communication (conference telephone, webcast or such alternate means as may be authorized by the Board from time to time, and where all attendees physically present at the meeting and those participating remotely may hear and communicate with each other during the meeting), provided that timely, valid notice is given, and the number of Voting Members so participating in such meeting is sufficient to constitute a quorum.

Section 7. Any action that may be taken at a meeting by Voting members may be taken without a meeting by written action, evidenced by the affirmative majority of electronic or mailed ballots cast by at least the number of Voting Members that would constitute a quorum for meeting purposes.

**ARTICLE VIII**  
**BOARD OF DIRECTORS**

Section 1. At each Annual Meeting, commencing with the Annual Meeting at which the Voting Members approve the amendment and restatement of these Bylaws, the Voting Members shall elect the office of Secretary-Treasurer, together with any other office occupied in the immediately preceding term by any person filling an office vacancy by appointment, and who had not been elected as an officer within the preceding two years by majority vote of the Voting Members. Subject at all times to the preceding rule requiring all officers to be elected by the Voting Members, at the next Annual Meeting, and at each Annual Meeting thereafter the Board shall appoint the then-current Vice Chairperson as new Chairperson, the then-current Secretary-Treasurer as new Vice Chairperson, and a the Voting Members shall elect new Secretary-Treasurer. New officers shall take office at the adjournment of the Annual Meeting in the year in which they are elected.

Section 2. In addition to the officer(s) elected by the Voting Members as set forth in Section 1 above, there shall be elected four (4) Regional Representatives of the Board, who shall serve from four (4) geographic regions as may be designated from time to time by the Board. Each Regional Representative shall be elected by the Voting Members of such region, and shall each serve for a term of two (2) years following election. The Regional Representatives of Regions I and III shall be elected in even-numbered years; the Regional Representatives of Regions II and IV shall be elected in odd-numbered years, with all such elections conducted at the designated annual regional meetings.

Section 3. Following the approval of these Amended and Restated Bylaws at the 2014 Annual Meeting, and at each Annual Meeting held in even years thereafter, the Voting Members shall also elect an at-large Board member, who shall be an information technology professional employee and then-current ISSG member.

Section 4. The Board shall consist of the then-current Board officers, the four (4) Regional Representatives, the ISSG at-large Board member, and the immediate past Chairperson, who shall each have one vote on all Board matters.

Section 5. A vacancy in the Board shall immediately occur in the office of any officer or other director upon his/her resignation, retirement or death, or upon otherwise ceasing to be a qualified full or part-time employee of a Voting Member.

Upon any vacancy occurring in any office with less than six months remaining in the then-current term, the Board shall appoint a successor, to serve out the remainder of the then-current term, with a new election for each such vacated office to be held at the next Annual Meeting.

Upon any such vacancy occurring in any office with at least six months remaining in the then-current term, it shall be filled by a special election of the Voting Members, after giving effect to the normal progression of remaining officers from Secretary-Treasurer to Vice Chair, and Vice Chair to Chair, with the special election to fill each office for the balance of the then-current term, and with such officers so elected subject to normal progression rules as identified in Section 1 above for succeeding terms.

Upon vacancy occurring among the Regional Representatives, the Region shall fill such position for the balance of the then-current term, and pursuant to Article VIII, Section 2.

Section 6. The presence of a majority of the members of the Board shall constitute a quorum at any meeting thereof, but the members present at any meeting, although less than a quorum, may adjourn the meeting from time to time. At all meetings of the Board, each director shall be entitled to cast one vote on any question coming before the meeting. A majority vote of the directors in attendance at any meeting at which there is a quorum shall be sufficient to transact any business, unless a greater number of votes is required by law or these Bylaws. A director shall not appoint a proxy for himself or herself or vote by proxy at a meeting of the Board. For purposes of determining whether a director has met his or her fiduciary duties as a director, but for no other purpose, a director who is present at a meeting of the Board when an action is approved by the Board is presumed to have assented to the action, unless the director votes against the action or is prohibited from voting on the action.

Section 7. The Chairperson shall preside at all meetings of the Board, and shall also serve as MCCC's principal spokesperson.

Section 8. The Vice Chairperson shall act as the Chairperson by written direction of the Chairperson, and/or in the absence of the Chairperson at any meeting that the Chairperson cannot attend.

Section 9. The Secretary-Treasurer shall be responsible for keeping a record of all the proceedings of the Board, for custody of all funds, for the keeping of all financial records of the organization and for such other matters as shall be delegated him/her by the Board.

Section 10. The Board may appoint a recording secretary, who, if appointed, shall assist the Secretary-Treasurer in making a written record of all MCCC meetings, and with such other duties or assignments as the Chairperson or Secretary-Treasurer may designate.

Section 11. The Board may create, modify or disband User Groups, the ISSG or any special groups or committees, and may also appoint persons as deemed appropriate to serve on special committees.

Section 12. The Board may be delegated any special responsibilities and authority at the discretion of the Board, unless otherwise specifically provided for by the Joint Powers Agreement or these Bylaws.

Section 13. The Board or its designees shall participate in the negotiation of contracts with vendors chosen by majority vote of the appropriate User Group or special committee for goods or services and may execute contracts only after approval of a majority of the Members and Licensees participating in the User Group or special group or committee.

Section 14. The Board shall also negotiate and execute contracts for goods and services already approved in MCCC's annual budget.

Section 15. Any meeting among Members may be conducted wholly or in part by one or more means of remote communication (conference telephone, webcast or such alternate means as may be authorized by the Board from time to time, and where all attendees physically present at the meeting and those participating remotely may hear and communicate with each other during the meeting), provided that timely, valid notice is given, and the number of Voting Members so participating in such meeting is sufficient to constitute a quorum.

Section 16. Any action required or permitted to be taken at a meeting of the Members may be taken by written action signed (or electronic ballot cast) by the number of Voting Members that would be required to take the same action at a meeting of the Members at which all Voting Members were present. All Members shall be notified immediately of the text and effective date of any such written action that is duly taken. Such written action is effective when signed by the requisite number of Voting Members, unless a different effective time is provided for in the written action.

#### **ARTICLE IX** **STAFF**

Section 1. The Board may employ or contract for appropriate full time or part time professional, administrative, technical or other staff members. Changes in the number of staff positions shall be approved by the Voting Members.

#### **ARTICLE X** **COST SHARING AND FUNDS**

Section 1. The fiscal year of MCCC shall be the calendar year, beginning January 1 and ending December 31.

Section 2. Subject to approval by the majority of the Voting Members at the Annual Meeting, the Board shall calculate and propose annual Dues and Charges through an equitable cost-sharing formula and annual budget. Upon approval at the Annual Meeting, the cost-sharing formula and annual budget for the next fiscal year shall be final and binding, and a summary thereof shall be prepared and made available to each Member and Licensee no later than July 15<sup>th</sup> of each year.

Section 3. In the absence of a specific agreement stating otherwise, MCCC's development costs will be shared equally by those Members and Licensees participating in and belonging to the applicable User Group. In development programs where all members are participating, new User Group members shall participate and share equally by making an initial payment calculated to cover its pro-rata, equitable share of the development costs accrued to the

point of becoming a User Group member. In development programs where all User Group members are not participating, new User Group members have the option to participate or not to participate. Where a specific agreement has been approved by majority vote of any User Group, that agreement shall govern the methods used by the Board to allocate and invoice for cost sharing.

Section 4. Dues or other Charges are payable in full upon receipt of invoice from MCCC and are nonrefundable.

Section 5. Failure to pay, within forty-five (45) days of date of invoice, any MCCC Dues, Charges, or other amounts billed by MCCC shall result in a late-payment penalty charge at the lower rate of: (a) one percent (1%) per month, or (b) the highest legal rate allowed by law, compounded monthly on the unpaid balance. The Board shall have authority to waive any late-payment penalty charge, upon a showing of excusable neglect or other good cause, as determined in its sole discretion. Each Joint Powers Agreement and Licensee Agreement shall contain provisions obligating each Member (or Licensee) to pay or reimburse MCCC for its reasonable attorney's fees and other expenses incurred in the enforcement of any MCCC right or remedy thereunder.

Section 6. The Secretary-Treasurer shall be authorized to establish one or more bank accounts for MCCC, with preference given to federally insured financial institution.

Section 7. Expenditures of MCCC shall not exceed the total approved budget for any one-year; with the exception of the equipment budget which can be carried over year-to-year to be used for equipment purchases only.

## ARTICLE XI MEETINGS

Section 1. The annual meeting of Members (the "Annual Meeting") shall be held each June at a date and location determined by the Board in accordance with these Bylaws. The Annual Meeting shall be held for the election of officer(s), the establishment of an equitable Dues structure and adoption of an annual budget for the following next year, and any other business as deemed appropriate by the Board. All Members and Licensees shall receive notices of the Annual Meeting, as well as access to those reports prepared for the Annual Meeting, although voting is limited to Voting Members.

Section 2. The Board shall present an annual report to members of the activities of MCCC. The Board shall keep true and accurate accounts and records of all of its activities.

Section 3. Meetings of the regional membership may be held quarterly or at the call of the duly elected Regional Representative, but shall be held at least annually in all cases.

Section 4. A special meeting of Members may be called by the Chairperson upon giving at least ten (10) days written notice to all Members. Notice of a special meeting may be waived by any Voting Member before, at, or after such meeting, by a writing signed on behalf of such Voting Member.

Section 5. The regular monthly meeting of the Board shall be held on the second Thursday of each month, which time may be rescheduled in any month for good cause by the Chairperson.

Section 6. A quorum shall consist of 50% or more of the members of the Board, and a vote by the majority present shall determine each Board action.

Section 7. Roberts Rules of Order shall be followed in the conduct of each meeting unless suspended by the members of the Board in attendance at the meeting.

**ARTICLE XII**  
**AMENDMENT OF BYLAWS**

Section 1. These Bylaws may be amended by affirmative vote of a majority of Voting Members in attendance at the Annual Meeting or any other duly-called meeting of the Voting Members, or by any or by any electronic or mailed ballot circulated in lieu of such meeting, and approved in the manner identified in Article VII, provided that notice of such proposed amendment shall have been given in writing at least ten (10) days in advance to all Members. The Board shall forthwith notify the Members of any and all amendments adopted.

**ARTICLE XIII**  
**FINANCIAL OBLIGATION**

Section 1. Pursuant to each Member's Joint Powers Agreement, a Member must provide MCCC with written notice of its objection to any new proposed financial obligation, other than future Dues, which are exclusively subject to the provisions of Article X above, or One-time Fees, Charges, previously assessed to such Member. Written notice of such objection must be provided within forty-five (45) days of initial notification of the financial obligation by giving written notice to the Executive Director. Declination of any proposed financial obligation may result in suspension or termination of Member rights in the User Group where the financial obligation was approved. Delinquent payment of any amounts owed may also result in suspension and/or termination of any Member or Licensee, in each case, as determined by the Board in its sole discretion.

These Amended and Restated Bylaws have been dated and are effective as of the \_\_\_<sup>th</sup> day of June, 2014.

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# Summary of the Bylaws & Joint Powers Agreement Changes as approved by the MCCC Membership on June 4, 2014:

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As requested, this memorandum will summarize the major business and legal issues that have been addressed and refined in the proposed Amended and Restated Joint Powers Agreements and Amended and Restated Bylaws submitted for approval at next week's MCCC Annual Meeting. These changes were largely made to reorganize and establish the MCCC Board of Directors as the principle decision making body; to conform the governing documents to actual MCCC operations and practices; and to help fulfill MCCC's best practices objectives going forward.

## **I. JOINT POWERS AGREEMENT**

### *Article I – Purpose*

- The scope of MCCC's organizational purpose and objectives has been updated and expanded to match its current activities, including the new requirement to negotiate and obtain certain minimum acceptable terms that MCCC will expect in all future licenses and other contracts.

### *Article III – Membership*

- Confidentiality and other obligations for each member's use of software code, documentation and other confidential or sensitive materials have been clarified.

### *Article IV – Board of Directors*

- MCCC is proposing that its Executive Committee be abolished and reorganized, expanded and authorized to act as its Board of Directors, in order to reflect current practice, as well as to better control and govern MCCC operations between Annual Meetings.
- Certain current Board decisions have been reserved for Voting Members, as noted in Articles IV, VI (revision of Bylaws); VII (approval of budget and major assessments) XIII (future amendments to Joint Powers Agreement).

### *Article V – User Group*

- Gives the MCCC board power to standardize all User Group rules, as well as to amend or modify them.
- Clarifies user expectations regarding the protection and use of software code, documentation and other sensitive materials.

## ***Article VI – Bylaws and Operating Policies and Procedures***

- Confirms the sole authority and right of Voting Members to approve or amend the Bylaws by majority vote of those Voting Members in attendance at MCCC's Annual Meeting, in order to improve and streamline the ability to obtain a quorum and approve actions effectively and efficiently.
- Creates an alternate, oversight right of Voting Members to amend User Group rules (*NOTE: consider deleting this, to preserve sole control by the new Board of User Group operation and governance*).

## ***Article VII – Financial Matters/Limitation of Liability***

- Updates the MCCC annual budget approval process (initial preparation and approval by Board of Directors; adoption by majority of Voting Members attending the Annual Meeting).
- Clarifies the procedure for approving member assessments in excess of \$50,000.
- Incorporates the statutory liability exclusion for acts or omissions of fellow members (MS § 471.59 Subd. 1.a.).
- Adds cost recovery remedies for delinquent members' payments.

## ***Article VIII – Withdrawal of Member***

- Clarifies and expands the rules, procedures and post-withdrawal obligations for members who want to withdraw from a User Group and/or from MCCC.
- Confirms a departing member's post-withdrawal financial obligations, and adds MCCC enforcement remedies.

## ***Article IX – Insurance***

- Adds MCIT – recommended MCCC Member indemnification language.

## ***Article X – Term of Agreement/Termination***

- Reorganizing of those circumstances that trigger the ability to terminate the joint powers agreement and/or MCCC's existence, and the consequences and post-termination steps to be taken.
- Streamlines and separates the procedures for any complete termination and liquidation of MCCC and distribution of its assets from those that allow and govern termination of the Joint Powers Agreement only.

## ***Article XI – Terms of Agreement/Termination of Member's Agreement***

- A new Article XI has been added to provide two means to terminate a Member, and to clarify and expand the post-termination procedures, obligations liabilities and MCCC remedies for any Member's failure to follow post-termination processes and obligations.

- New Article XI also defines the limited, internal use, post-termination software licenses available to a departing Member in certain cases for object code versions of MCCC software.

### ***Article XII – Post Termination Use of MCCC Software***

- Expands and defines the circumstances that would also terminate a former member’s MCCC software access rights.

### ***Article XIII – Entire Agreement; Amendments***

- Amends the current two-thirds supermajority of all Voting Members to a 55% majority of those attending and voting at the MCCC Annual Meeting, including the right to approve such amendments by written or electronic ballots in lieu of holding a meeting.

## **II. BYLAWS**

### ***Article I – Purpose***

- Updated to include all current core activities and purposes.

### ***Article III – Definitions***

- Reorganized to eliminate “Delegates”, “Alternate Delegates”, “Representatives” and “Support Group”.
- Adds a new definition for “ISSG”, and also for “Voters”, in order to facilitate prioritization and voting by those in attendance at the Annual Meeting.
- Redefines MCCC “Members” as qualifying counties or other governmental subdivisions that belong to at least 3 User Groups, including ISSG.

### ***Article V – Rules and Regulations***

- Newly expanded procedures for adopting, enforcing and amending User Group rules.
- New minimum standards and core principles to be negotiated and included in all vendor agreements.
- New User Group voting procedures, and confirmation of a Licensee’s rights to attend, but not vote, at User Group meetings.

### ***Article VI – Membership Rights***

- New procedures to specify who is authorized to cast a member’s vote, including formal adoption of MCCC’s longstanding practice of determining majority/plurality positions of a Voting Member when multiple votes are cast by its representatives.

- Clarifies obligations of departing MCCC members, and available MCCC remedies on breach of any MCCC obligations.

### ***Article VII – Member Voting***

- Replaces current Delegate and Alternate Delegate rules and procedures with new rules to prioritize and count any multiple votes of a Voting Member's meeting attendees.
- Enables 25% or more of Voting Members to call for special meetings and take action by majority vote of those in attendance.
- Authorizes remote communications for all meetings, and electronic or written ballots, in lieu of holding a meeting.

### ***Article VIII – Board of Directors***

- Reorganizes and expands Executive Committee as the new nine member MCCC Board, comprised of its Chairman, Vice Chairman, Treasurer, four regional directors, one ISSG board representative and MCCC's past Chairman.
- Establishes provisions for filing director vacancies.
- New 50% Quorum rules for Board meeting.
- Authorization of meetings to be conducted by telephone or other remote communications, and approving actions taken by written or electronic ballots in lieu of holding a meeting.

### ***Article X – Cost Sharing and Funds***

- Requires annual budget documentation be given to both Members and Licensees.
- Adds interest obligations for late or nonpayment of Member or Licensee obligations.
- Updates and conforms amendment procedures similar to those proposed for any amendment of the Joint Powers Agreement.

### ***Article XII – Amendment of Bylaw***

- Allows amendments of Bylaws by majority vote of written or electronic ballots of MCCC members, in lieu of holding a meeting.



# Board of County Commissioners Agenda Request

**2N**  
Agenda Item #

**Requested Meeting Date:** 8-26-14

**Title of Item:** Sale of Excess Timber Material

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> Request authorization to sell used timber bridge material on online auction. Value of the material is approximately \$500.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <span style="margin-left: 100px;">Please Explain:</span>		

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

20

Agenda Item #

**Requested Meeting Date:** 08/26/14

**Title of Item:** Donation to Aitkin County Sheriff's Office

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Scott Turner		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> Sheriff Scott Turner		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b> Accept donation of \$75 to the Aitkin County Sheriff's Office from private citizen Ms. Deloris Goetzke. Ms. Goetzke's annual donation is used for children's safety and drug education materials that are distributed by the sheriff's office.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Accept donation.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is a budgeted revenue item.		



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** Discussion with Possible Action - Enbridge Pipeline

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Nathan Burkett		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Nathan Burkett, County Administrator		<b>Estimated Time Needed:</b> 45 minutes
<b>Summary of Issue:</b>  The County Board will discuss and possibly take action on their position of the proposed Enbridge Pipeline.  The Board will accept Public Comment. The same rules will apply as noted on the agenda under Citizens' Public Comment.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

**4A**  
Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** RtVision

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Nathan Burkett		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Tom Girtz, RtVision		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b> Tom Girtz, RtVision and possibly one other person from RtVision, would like to thank the County Board for Aitkin County's continued use of RtVision solutions.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> No action required.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

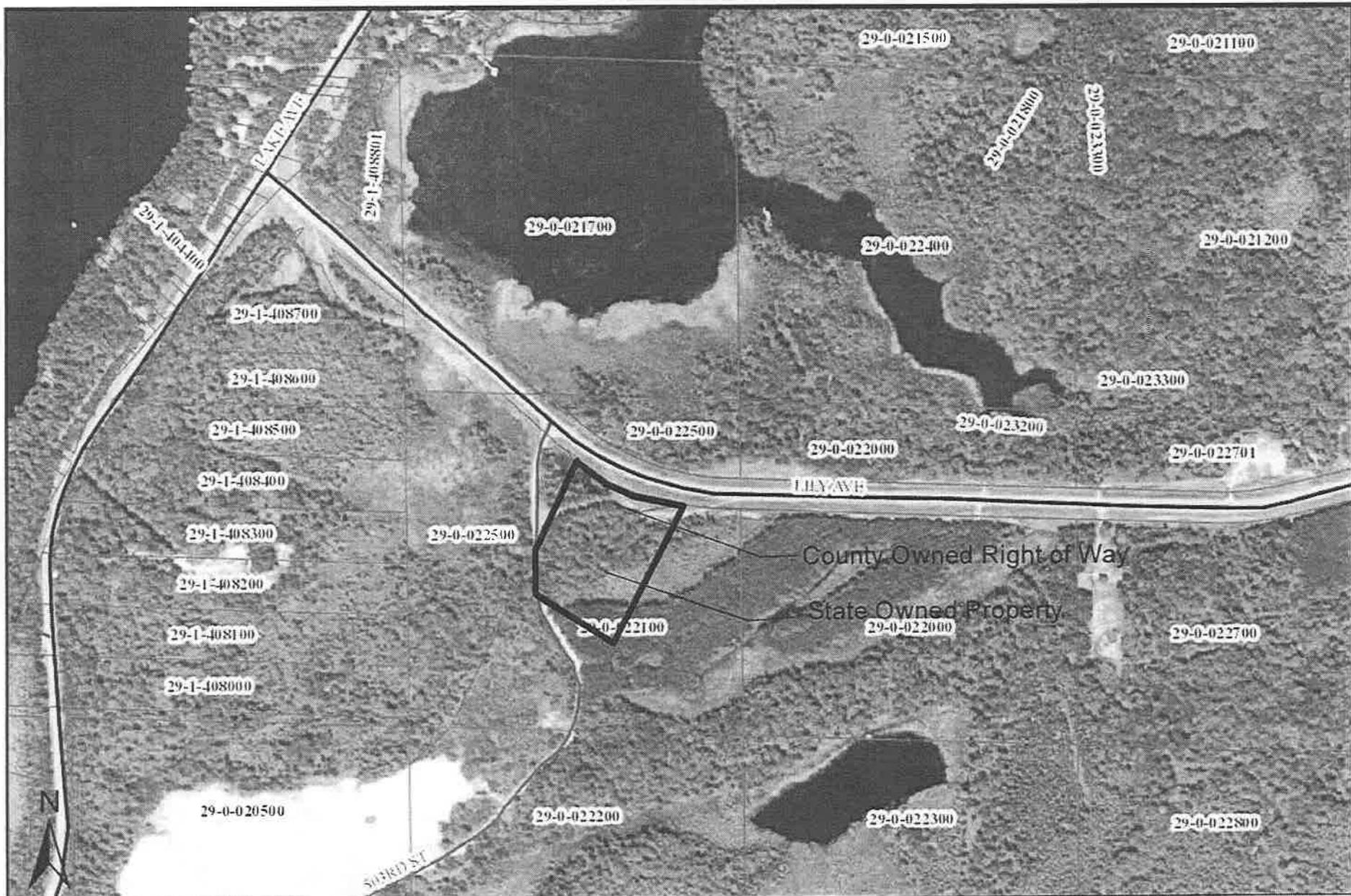
**5A**  
Agenda Item #

**Requested Meeting Date:** 8-26-14

**Title of Item:** Sale of Excess Right of Way

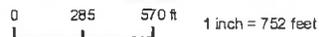
<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> John Welle		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b> <p>Lake Country Power is in the process of planning construction of a new Substation on the east side of Big Sandy Lake in 2017. After an extensive site search, their preferred site is as shown on the attached map. The site is a combination of state-owned property and county-owned right of way that was acquired as part of the CSAH 40 construction project in 2000. They are working to acquire the state-owned portion of the property and have recently requested to purchase the excess excess right of way from the Aitkin County Highway Department.</p> <p>After a field review of the site with staff from Lake Country Power, the Highway Department is agreeable to facilitating this sale to Lake Country Power.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> <p>Request authorization by motion for Aitkin County Highway Department to continue to work with Lake Country Power to convey ownership of requested excess right of way to Lake Country Power.</p>		
<b>Financial Impact:</b> <p>Is there a cost associated with this request?      <input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ unknown</p> <p>Is this budgeted?      <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No      <i>Please Explain:</i></p> <p>Purchase price of the property will be determined prior to sale.</p>		

Legally binding agreements must have County Attorney approval prior to submission.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

### Lake County Power Substation



Date: 8/19/2014



# Board of County Commissioners Agenda Request

## 5B

Agenda Item #

**Requested Meeting Date:** 8-26-14

**Title of Item:** Mississippi River Trail Sign Installation Agreement (No. 06551)

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> John Welle	<b>Estimated Time Needed:</b> 10 minutes
--------------------------------------------------	---------------------------------------------

**Summary of Issue:**  
 MnDOT is in the process of planning a project to erect Mississippi River Trail MRT) signs along the entire MRT route in Minnesota. In Aitkin County, the MRT route generally follows the Great River Road along the Mississippi River and includes Aitkin County Roads 1, 10, 15, 21, and 10. They have requested Aitkin County to enter into the attached agreement, which essentially allows them to place the signs at their cost along the route. They have worked with the Highway Department office to determine route designation, sign locations, and material specifications. The agreement has been reviewed by the County Attorney's office.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Request authorization by attached resolution to enter into MnDOT Agreement No. 06551.

**Financial Impact:**  
*Is there a cost associated with this request?*       Yes       No  
*What is the total cost, with tax and shipping? \$*  
*Is this budgeted?*       Yes       No      *Please Explain:*

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED August 26, 2014

By Commissioner: xx

**082614-0xx**

**MnDOT Agreement No. 06551**

**BE IT HEREBY RESOLVED**, that Aitkin County enter into MnDOT Agreement No. 06551 with the State of Minnesota, Department of Transportation for the following purpose:

To provide for the State to enter upon County Right of Way to install Mississippi River Trail signing along the designated Mississippi River Trail route on County roadways and for the County to provide for proper maintenance of the route signing. Such work will be conducted under State Project No. 8823-293, on various Trunk Highway routes.

**BE IT FURTHER RESOLVED**, that the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)  
County of Aitkin ) ss.  
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26<sup>th</sup> day of August A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 26<sup>th</sup> day of August A.D., 2014

KIRK PEYSAR, County Auditor

BY \_\_\_\_\_, Deputy

**STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
And  
AITKIN COUNTY  
COOPERATIVE CONSTRUCTION  
AGREEMENT**

<b>State Project Number (S.P.):</b>	<u>8823-293</u>	<b>Estimated Amount Receivable</b>
<b>Fed. Project Number (S.P.):</b>	<u>SB11MN(007)</u>	<u>None</u>
<b>Trunk Highway Number (T.H.):</b>	<u>Various Routes</u>	
<b>State Aid Project Number (S.P.):</b>	<u>088-090-001</u>	
<b>State Aid Project Number (S.P.):</b>	<u>091-060-103</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and AITKIN COUNTY acting through its Board of Commissioners ("County").

**Recitals**

1. The State will perform Mississippi River Trail (MRT) sign installation construction and other associated construction upon, along and adjacent to various Trunk Highways, County Roads, City Streets, Township Roads, or trails according to State-prepared plans, specifications and special provisions designated by the State as State Project No. 8823-293 ("Project"); and
2. The County has stated its support of the development of the Mississippi River Trail (MRT) which traverses County roadways and trails in accordance with Letter of Support dated September 21, 2012; and
3. The State wishes to sign the route and will do so through a construction contract; and
4. The State requests that the County grant the State and its contractor the right to enter upon County right of way or property for the purpose of installing the MRT signs, including posts and hardware as needed, along the designated routes; and
5. The State requests and the County agrees to maintain the signs in accordance with County standard maintenance practices; and
6. Minnesota Statutes § 160.266, subdivision 4 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority to establish, develop, maintain, and operate the bikeway and to interpret associated natural and cultural resources.

**Agreement**

**1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits**

- 1.1. **Effective date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 4. Maintenance by the County; 7. Liability; Worker Compensation Claims; 9. State Audits; 10. Government Data Practices; 11. Governing Law; Jurisdiction; Venue; and 13. Force Majeure.
- 1.4. **Renewal of Contract.** At the time the MRT sign panels require systematic renewal, the parties will review this agreement.

- 1.5. **Plans, Specifications, Special Provisions.** Plans, specifications and special provisions designated by the State as State Project No. 8823-293 are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference. ("Project Plans")
- 1.6. **Exhibit A.** Exhibits A (Letter of Support) for MRT and a proposed route attached and incorporated into this Agreement.

**2. Construction by the State**

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans, at no cost to the County. The State has obtained funding for the fabrication of the panels and the installation of the signs from the Mississippi River Parkway Commission of Minnesota agreement SB11MN(007).
- 2.2. **Direction, Supervision and Inspection of Construction.**
  - A. **Supervision and Inspection by the State.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
  - B. **Inspection by the County.** The County sign installation construction covered under this Agreement will be open to inspection by the County. If the County believes the County participation construction covered under this Agreement has not been properly performed or that the construction is defective, the County will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the County are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the County participation construction covered under this Agreement.

**3. Permit to Construct**

The County, at no cost to the State, hereby grants to the State and its contractor, an immediate right of entry and permit to perform the sign installation construction, the location of such work is available on the Project Plans.

**4. Maintenance by the County.**

- A. Upon completion of the project, the County agrees to maintain the signs in accordance with County standard maintenance practices.
- B. The State will fabricate a limited number of additional sign panels to replace those panels that may become damaged or destroyed. The County may request replacement of damaged or destroyed MRT sign panels, and if available they will be provided at no cost.

**5. Authorized Representatives**

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

**5.1. The State's Authorized Representative will be:**

Name/Title: Tim Mitchell, Bicycle and Pedestrian Coordinator, (or successor)  
Address: 395 John Ireland Boulevard, Mailstop 315, St. Paul, MN 55155  
Telephone: (651) -366-4162  
E-Mail: [tim.mitchell@state.mn.us](mailto:tim.mitchell@state.mn.us)

**5.2. The County's Authorized Representative will be:**

Name/Title: John Welle, County Engineer (or successor)  
Address: 1211 Air Park Drive, Aitkin, MN 56431  
Telephone: (218) 927-3741

**6. Assignment; Amendments; Waiver; Contract Complete**

- 6.1. *Assignment.*** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. *Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. *Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. *Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

**7. Liability; Worker Compensation Claims**

- 7.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County.
- 7.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

**8. Nondiscrimination**

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

**9. State Audits**

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

**10. Government Data Practices**

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the County or the State.

**11. Governing Law; Jurisdiction; Venue**

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**12. Termination; Suspension**

- 12.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties.
- 12.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the County.

**12.3. *Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

**13. Force Majeure**

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

**AITKIN COUNTY**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

Recommended for Approval:

By: \_\_\_\_\_  
(District Engineer)

Date: \_\_\_\_\_

Approved:

By: \_\_\_\_\_  
(State Design Engineer)

Date: \_\_\_\_\_

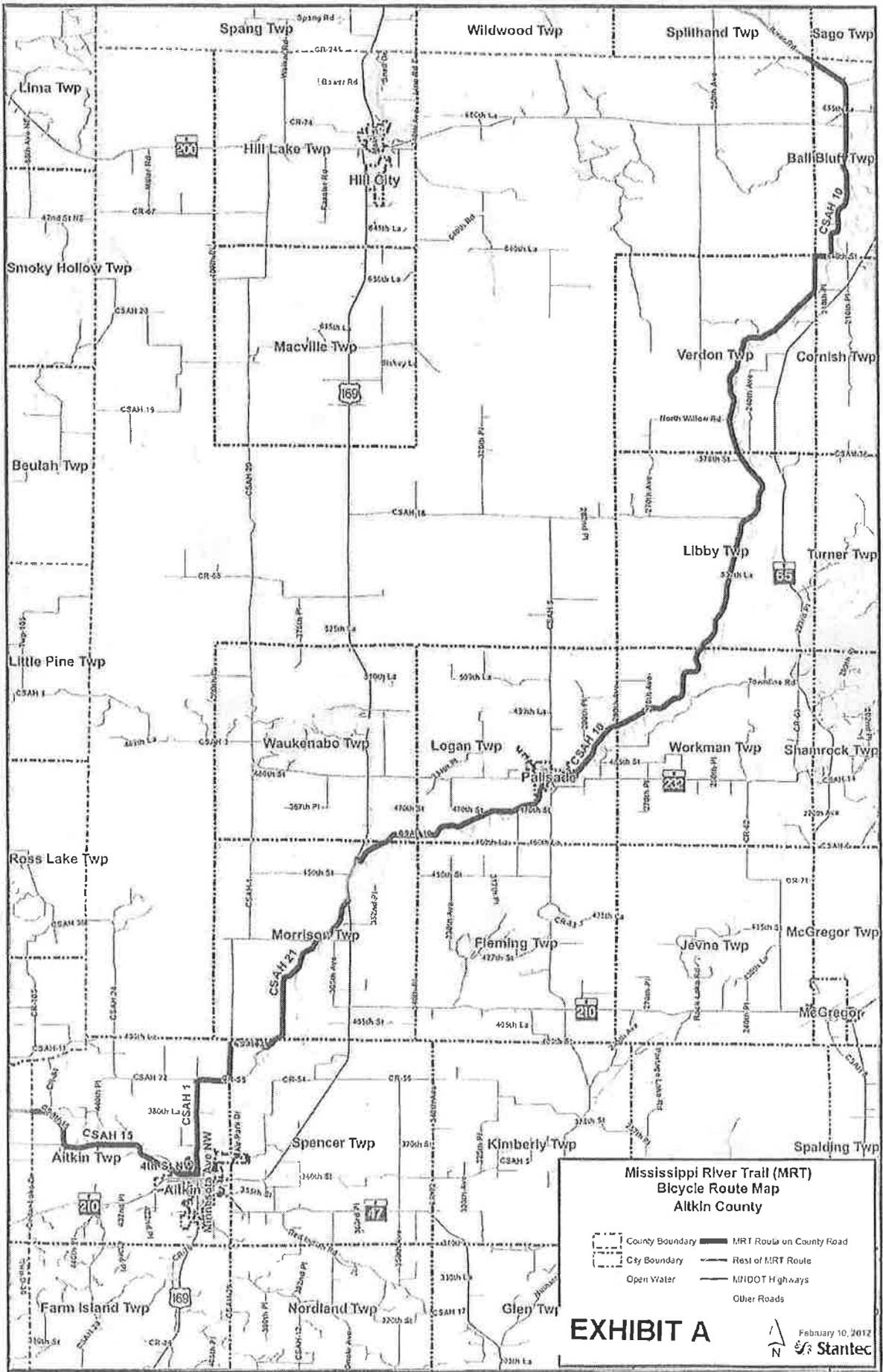
**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
(With delegated authority)

Date: \_\_\_\_\_

**INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.**

*M.E.S*



**Mississippi River Trail (MRT)  
Bicycle Route Map  
Aitkin County**

[Dashed Line] County Boundary    [Thick Black Line] MRT Route on County Road  
 [Dotted Line] City Boundary    [Thin Black Line] Rest of MRT Route  
 [Blue Area] Open Water    [Double Line] MHDOT Highways  
 [Thin Grey Line] Other Roads



## AITKIN COUNTY HIGHWAY DEPARTMENT

1211 Air Park Drive  
Aitkin, MN 56431

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Phone: 218/927-3741 • FAX: 218/927-2356

September 21, 2012

Daniel Collins  
Principal Planner, Bicycle and Pedestrian Section  
Minnesota Department of Transportation  
395 John Ireland Blvd M.S. 315  
St Paul, MN 55155

Re: Mississippi River Trail

Dear Mr. Collins

As the Aitkin County Engineer, I have been designated by the Aitkin County Board to represent the County's interests regarding the Mississippi River Trail (MRT). Please find this letter as confirmation of Aitkin County's support of the Minnesota Department of Transportation (MnDOT) application to designate, and development of, the MRT along the Mississippi River as a United States Bike Route.

The County has considered the proposed route and determined it to be a suitable route through the County's jurisdiction. The County supports the MRT's designation so that it can be appropriately mapped and signed, thereby promoting the benefits of bicycling locally and throughout Minnesota along the Mississippi River.

It is my understanding that MnDOT will continue to maintain statewide mapping and information regarding MRT, convene meetings and facilitate the resolution of issues and future alignment revisions within the State.

Respectfully,

A handwritten signature in black ink that reads "John Welle". The signature is written in a cursive, flowing style.

John Welle, P.E.

Aitkin County Engineer



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** 8-26-14

**Title of Item:** Architectural Service Agreement - Jacobson Shop

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
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<b>Presenter (Name and Title):</b> John Welle	<b>Estimated Time Needed:</b> 10 minutes
--------------------------------------------------	---------------------------------------------

**Summary of Issue:**  
 \$30,000 was budgeted in the 2014 Capital Facilities Budget to replace the cold storage building at the Jacobson Maintenance Facility with a 14' by 46' shop addition. An additional \$50,000 is programmed in future years to cover the estimated \$80,000 cost of the structure. The existing cold storage building is failing structurally and needs to be replaced. A small shop addition was chosen as the preferred alternative to a new cold storage building to provide better servicability and because it fits better on the very small lot that we have in Jacobson.

Architectural service proposals were requested from WSN in Baxter and SEH in St. Paul with the following results:

WSN - estimated \$13,000 to \$16,500, not to exceed \$16,500

SEH - \$15,800 lump sum plus estimated \$500 reimbursable expenses, \$500 per site visit beyond 2

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Based on a comparison of services and anticipated number of site visits, the WSN proposal appears to be the lower cost alternative. Authorization by motion is therefore requested to enter into agreement with WSN for these services.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ \$16,500  
 Is this budgeted?  Yes  No *Please Explain:*  
 \$30,000 budgeted in 2014 for total estimated \$80,000 project cost.



# Board of County Commissioners Agenda Request

**6A**  
Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** 2nd Quarter Investment Report

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<input type="checkbox"/> Approve/Deny Motion		
<input type="checkbox"/> Adopt Resolution (attach draft)		

<b>Submitted by:</b> Lori Grams	<b>Department:</b> Treasurer
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<b>Presenter (Name and Title):</b> Lori Grams, County Treasurer	<b>Estimated Time Needed:</b> 10 minutes
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**Summary of Issue:**

To present the 2nd quarter 2014 Investment Report for informational purposes.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

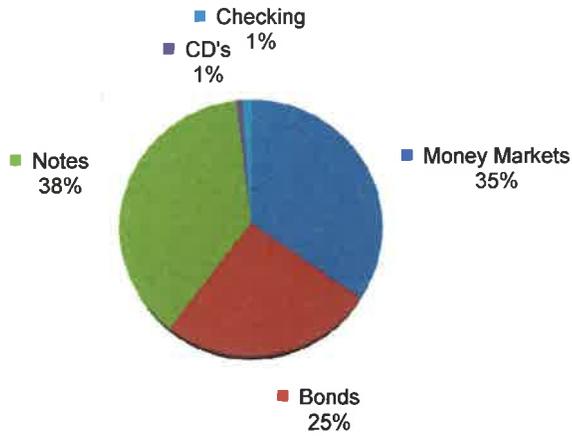
Lori Grams, County Treasurer

Bank #	Bank	Type of Investment	Purchase Date	Maturity Date	Interest Rate	Total
8	Grand Timber Bank	Money Market	-	-	0.25	2,530.91
15	Federal Reserve	Bond	4/20/1987	4/1/2017	8.00	67.54
104	Magic-General	Money Market	-	-	0.04	8,164,788.21
108	Wells Fargo	Money Market	-	-	0.01	27,981.52
109	Security State	Checking	-	-	0.05	22,467.90
110	Bremer	Checking	-	-	0.01	280,577.70
147	Magic-Ditch 2	Money Market	-	-	0.04	12,322.98
148	Magic-Ditch 30	Money Market	-	-	0.04	27,987.67
177	Magic-Envir Trust	Money Market	-	-	0.04	19,383.46
189	Bremer	Money Market	-	-	0.01	560,061.11
323	WFA	Money Market	-	-	0.01	0.00
363	Security State Bank	Money Market	-	-	0.30	846,981.00
414	Magic	Note	3/30/2011	3/9/2018	3.25	2,530,876.39
440	WFA	Note	7/24/2012	7/27/2019	1.00	2,215,000.00
442	WFA	Note	8/28/2012	8/28/2019	1.65	2,250,000.00
443	WFA	Bond	9/27/2012	9/27/2019	1.66	494,117.65
444	WFA	Note	10/4/2012	10/4/2019	1.72	1,000,000.00
446	WFA	Bond	10/3/2012	10/3/2019	1.65	2,000,000.00
445	WFA	Bond	10/11/2012	10/11/2019	1.69	1,304,347.83
447	WFA	Bond	10/15/2012	10/15/2019	1.63	250,000.00
448	Grand Timber Bank	CD	1/11/2013	1/11/2015	1.25	200,000.00
449	WFA	Bond	1/30/2013	1/30/2020	1.64	1,000,000.00
450	WFA	Note	2/12/2013	2/12/2020	1.67	1,000,000.00
451	WFA	Bond	2/13/2013	2/13/2020	1.73	1,000,000.00
452	WFA	Note	4/17/2013	4/17/2020	1.80	1,000,000.00
453	WFA	Note	6/26/2013	6/26/2020	2.04	500,000.00
455	WFA	Bond	9/11/2013	9/11/2020	3.25	1,000,000.00
456	Peoples National Bank	CD	1/28/2014	1/28/2015	0.35	25,000.00
						27,734,491.87

## INVESTMENT PORTFOLIO DIVERSIFICATION

### PORTFOLIO

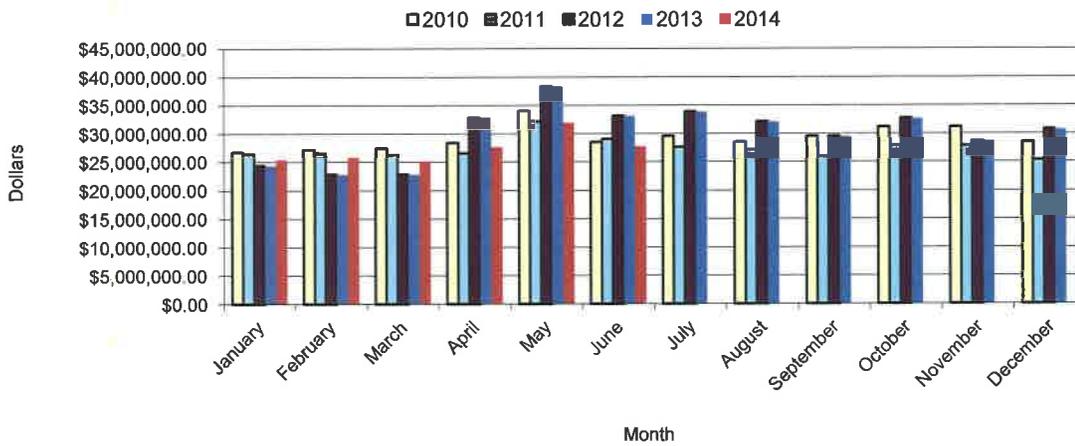
Money Markets	\$9,662,036.86
Bonds	\$7,048,533.02
Notes	\$10,495,876.39
CD's	\$225,000.00
Checking	\$303,045.60
<b>Total</b>	<b>\$27,734,491.87</b>



### PORTFOLIO BALANCE

	2010	2011	2012	2013	2014
January	\$26,731,514.66	\$26,414,041.13	\$24,367,549.40	\$24,367,549.40	\$25,412,093.97
February	\$27,106,213.10	\$26,547,115.00	\$22,873,046.63	\$22,873,046.63	\$25,861,121.83
March	\$27,319,533.28	\$26,288,864.37	\$22,854,934.11	\$22,854,934.11	\$25,149,483.96
April	\$28,410,235.28	\$26,536,253.86	\$32,720,309.44	\$32,720,309.44	\$27,598,300.21
May	\$33,936,657.66	\$32,170,929.96	\$38,314,598.16	\$38,314,598.16	\$31,918,369.74
June	\$28,513,599.15	\$29,058,120.68	\$33,155,604.57	\$33,155,604.57	\$27,734,491.87
July	\$29,590,832.38	\$27,638,077.10	\$33,946,246.47	\$33,946,246.47	
August	\$28,461,956.29	\$27,200,515.06	\$32,141,928.59	\$32,141,928.59	
September	\$29,575,813.54	\$25,975,141.17	\$29,568,924.83	\$29,568,924.83	
October	\$31,220,715.67	\$27,828,872.25	\$32,703,656.18	\$32,703,656.18	
November	\$31,220,715.67	\$27,828,872.25	\$28,619,875.28	\$28,619,875.28	
December	\$28,479,935.82	\$25,325,566.17	\$30,798,195.43	\$30,798,195.43	
<b>Average Balance</b>	<b>\$29,213,976.88</b>	<b>\$27,401,030.75</b>	<b>\$30,172,072.42</b>	<b>\$30,172,072.42</b>	<b>\$27,278,976.93</b>

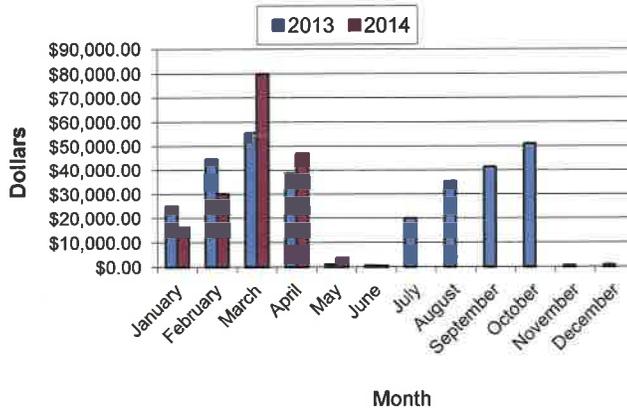
### PORTFOLIO BALANCE



### INTEREST EARNED

	2013	2014
January	\$25,110.50	\$16,360.81
February	\$44,781.58	\$30,049.56
March	\$55,604.94	\$79,889.99
April	\$38,627.26	\$46,783.36
May	\$1,076.56	\$3,917.20
June	\$608.37	\$452.46
July	\$19,903.30	
August	\$35,486.57	
September	\$41,269.92	
October	\$50,944.03	
November	\$565.46	
December	\$851.93	
<b>Total</b>	<b>\$314,830.42</b>	<b>\$177,453.38</b>

### INTEREST EARNED



### Interest Earned

2012	\$314,893.06
2011	\$322,490.59
2010	\$530,362.75



# Board of County Commissioners Agenda Request

7A
Agenda Item #

**Requested Meeting Date:** 8/26/2014

**Title of Item:** PERA Correctional Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Bobbie Danielson		<b>Department:</b> Human Resources Dept.
<b>Presenter (Name and Title):</b> Bobbie Danielson, HR Director		<b>Estimated Time Needed:</b> 5-10 minutes
<b>Summary of Issue:</b> <p>When the Legislature created the PERA Correctional Plan 7/1/99, the first employees were transferred from the Coordinated Plan and their Social Security coverage continued. Afterwards, new participants were also given Social Security coverage. Recently, PERA learned the paperwork done did not go far enough to obtain Social Security coverage for the new participants. The SSA indicated a referendum should have been conducted years ago for those members. This was a technical oversight.</p> <p>A referendum will be conducted in December 2014. PERA is asking employers to decide the voting procedure by choosing between two options. Two options are described on page 2. As of 8/20/2014 about half of the counties have responded to PERA. Most outstate counties have chosen the Majority Vote Approach, a few others have abstained. Some of the Metro counties have also abstained - the fear is lawsuit if a majority vote does not pass, it could affect former employees.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Motion to abstain.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ n/a Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> n/a		

## What are the Two Voting Approaches for the Referendum?

State and federal law provide the following two methods for conducting this Social Security referendum. **Because this will be a retirement system referendum, it must be one approach for all.**

1. Coverage can be on an **all or none** basis as determined through a majority vote of the members of the Correctional Plan who are **eligible to vote** (not a majority of those who actually vote).
  - a) **If a majority vote referendum passes**, then all employees occupying positions covered under the Correctional Plan would be covered under Social Security, including those who voted “no” or who did not vote. In other words, if a majority vote passes, then **everything stays the same** - the current members continue in, and all future enrollees of the retirement plan would be covered by, Social Security.

A successful referendum would also mean that all new hires enrolled in the Correctional Plan must be enrolled in Social Security. There would be no choice for future newly enrolled members of the PERA Plan.
  - b) **If a majority vote referendum fails<sup>1</sup>**, then only the Correctional Plan members who were in the Coordinated Plan **before** their positions were moved to the Correctional Plan would keep their Social Security coverage. For all other employees the following would apply:
    - Current Correctional Plan members who had Social Security deductions withheld, but should not have, could get a refund from the IRS. **No refund of Social Security contributions would be retroactive beyond the federal statute of limitations, generally the three previous tax years, nor would any members lose the Social Security credits earned prior to the period covered by the statute of limitations.**
    - Former employees who had become Correctional Plan members after 7/1/1999 and who terminated their employment during the IRS statute of limitations period may be in jeopardy of losing the Social Security coverage for that period. The resulting effect on Social Security benefits would be possible lower benefit amounts, possible loss of insured status, and possible overpayments for the former employee and others receiving benefits on the same Social Security record.

Additionally, an unsuccessful referendum would mean that all new participants enrolled in the Correctional Plan would be exempt from have Social Security coverage. There would be no choice for future newly enrolled members of the PERA Plan.

2. Coverage can be on a **“divided”** basis. Under this procedure, each employee who is eligible to vote would make an *individual choice* as to whether or not he/she personally wishes to have Social Security coverage under Minnesota’s Section 218 Agreement.
  - a) Social Security coverage would continue for each person who votes to have such coverage.
  - b) Social Security participation would stop for each person who votes to not have such coverage. These Correctional Plan members could get a refund from the IRS for the allowable period under the federal statute of limitations period, generally the three previous tax years. **No refund of Social Security contributions would be retroactive beyond the federal statute of limitations, nor would any members lose any Social Security credits earned prior to the period covered by the statute of limitations.**

Once a divided vote is concluded, PERA would execute a Section 218 Agreement so that all new hires enrolled in the Correctional Plan must be enrolled in Social Security. This agreement could also extend Social Security coverage to former members of the Correctional Plan.

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<sup>1</sup> The referendum would fail if a majority of the 2900 eligible members vote “NO” and/or do not cast a ballot.  
7/31/2014

## Why the Majority Vote Approach may be the Better Approach to Take.

The omission of the referendum years ago was an inadvertent technical error that must be corrected through either the majority vote or the divided vote process. Employers may prefer using the majority vote approach for the upcoming referendum for the following reasons:

- The majority vote approach provides the opportunity to retain uniformity in the Social Security coverage of ALL affected employees. If a majority vote referendum passes, the status quo would be maintained; meaning that all current and former members of the Correctional plan would have the Social Security coverage that has been provided through their employment with a local correctional facility.
- This is not a vote about PERA Correctional Plan benefits – it is about *keeping Social Security protection*. Unlike the Basic/Coordinated Plan vote in 1967 – 1968, the Correctional Plan members are NOT deciding if they will take a lesser benefit from PERA and add Social Security protection – the PERA Correctional Plan benefits are the same with or without the Social Security coverage.
- Individual choice could “divide” this retirement plan into two groups of members - those with Social Security coverage and those without it. If any individual takes a short term perspective and chooses to no longer make the 6.2 percent Social Security contribution, rather than seeing the bigger picture of maintaining the three-legged stool support for financial security in retirement (i.e., Social Security, retirement plan benefits, personal savings), that could lead to a push for more generous benefits from PERA Correctional Plan – at a greater cost to ALL employers and employees.
- Passage of a majority vote referendum would reduce the likelihood that a member of the Correctional Plan would see Social Security benefit reductions under the Windfall Elimination Provision (WEP).<sup>2</sup> The WEP affects how the retirement or disability benefit from Social Security is calculated for persons who draw a government pension from work where Social Security taxes were *not* taken from their pay. A modified formula is used to calculate the Social Security benefit, resulting in a lower benefit amount.
- Social Security benefit coverage for the surviving spouse and dependent children of a younger Correctional Plan member provides more complete protection than the PERA plan alone provides.
- If a divided vote results in some employees choosing not to contribute to Social Security, the employer’s payroll system will have to accommodate the recordkeeping of those individuals; however, that will be a diminishing group because once the referendum is completed and the Agreement is modified, all future enrollees into the Correctional Plan must participate in Social Security.

## Once the Decision on the Type of Voting Procedure to use is made, what is next?

Regardless of the voting method, federal provisions require that all employees be given at least 90 days’ notice prior to the referendum date. The actual vote will take place December 1, 2014 through December 31, 2014; therefore, employees must be given a written notice about the referendum no later than September 2, 2014.

PERA will prepare this notice, along with important information about the Social Security program that the employees should consider before they vote, but help will be needed from employers. Once we work with each employer to finalize a list of who is eligible to vote, the involvement of county human resource personnel will be limited to personally distributing the notice to the employees to ensure a timely receipt by each person.

Relating to the actual vote process, the role of the county human resource personnel will be personally distributing the ballots and PERA return envelopes in November to the eligible employees. PERA will be responsible for collecting the ballots and counting the ballots received in the mail.

*on calendar* ✓

<sup>2</sup>A person can avoid the WEP by accruing at least 30 years of "substantial earnings" that were taxed by Social Security.  
7/31/2014

**Public Employees Retirement Association (PERA) – 8/5/2012**  
**Social Security Referendum Procedures for Employers**  
**(that have members of the PERA Correctional Plan who are eligible to vote)**

Step	Activity to be done by the County HR Representative	Activity Date(s)
1	<p align="center"><i>Full copy to Dec - Pera contact</i></p> <p><b>Request from PERA an initial list of the active Correctional Plan members who may be eligible to vote. (You will be assigned a caseworker to work with throughout this process.)</b></p> <p>PERA will provide two lists as below. (The inclusion of partial SSNs will require sending the data over secure email.)</p> <p>(a) The members who DO NOT APPEAR TO BE ELIGIBLE TO VOTE because their PERA coverage for employment in the correctional institution was certified to move from the Coordinated Plan to the Correctional Plan and there has been no break in service since the Correctional Plan coverage began.</p> <p>(b) The members who APPEAR TO BE ELIGIBLE TO VOTE because their coverage under the Correctional Plan did not stem from a position in the facility that had been previously covered under the Coordinated Plan or, if it did, the members had a break in correctional service and then subsequently returned to the plan.</p>	<p>As soon as possible</p> <p align="right"><i>- Scott McLeod</i> <i>List updated</i></p>
2	<p><b>Finalize a roster of the eligible referendum participants.</b></p> <p>Between now and 9/2/2014, modify this list as needed to add employees hired prior to 9/2/2014 and to remove the names of any members who end their employment and cannot participate in the referendum. Send this roster to PERA via secure email by 8/29/2014.</p> <p>Between 9/2/2014 and 12/31/2014, modify this list again to remove the names of members who retire or end their employment before the date of the referendum because they will not be eligible to participate in the vote.</p> <p>Note: To vote, employees must be employed and members of the Correctional Plan on two dates: the date in which they receive the notice of the referendum (which is proposed to be 9/2/2014 and the date of the actual referendum, which is 12/1/2014 through 12/31/2014.</p>	<p>No later than 8/29/2014</p> <p align="right"><i>- Fwd to payroll -</i> <i>Pera updates</i></p>
3	<p><b>Distribute the Notice of Referendum and informational materials to each eligible employee.</b></p> <p>The referendum will be held between 12/1/2014 and 12/31/2014. As the employer, you must distribute the Notice of Referendum (provided in template form that can be downloaded from the PERA website) to each eligible employee no later than September 2, 2014. Included with the Notice of Referendum will be an informational document that answers the common questions that your employees might have about this matter.</p> <p>The delivery of the Notice of Referendum is necessary to comply with federal laws which require that each person eligible to vote be given notice of the referendum at least 90 calendar days before the established referendum date. Included with the Notice of Referendum will be an informational document that answers the common questions that your employees might have about this matter.</p> <p>Be sure to give the Notice of Referendum to eligible employees who are on leave of absence or on active military duty. If any doubt arises as to an employee's eligibility to vote in the referendum, a notice should be provided, and the person's status can be resolved later.</p> <p>Preferably, the Notice of Referendum will be hand delivered to the employees or sent via email, but it may also be sent via first class mail. The notice should also be posted on all appropriate bulletin boards within the facility to give notice to all eligible employees.</p>	<p>On or before 9/02/2014</p> <p align="right"><i>- on calendar</i></p>
4	<p><b>Provide information to the employees who are members of the Correctional Plan but who are NOT eligible to participate in the referendum.</b></p> <p>PERA will prepare an informational document in template form that you can use for this.</p>	<p>Between 9/2/2014 and</p>

## PERA - Draft of the Social Security Referendum Procedures for Employers

		9/19/2014
5	<p><b>Provide resources to employees who want more information.</b></p> <p>Representatives from PERA and SSA will participate in a webinar to be hosted by the Association of Counties on a date to be determined.</p> <p>PERA will also be available by telephone or email to answer questions during the 90-day notice period. As requested, representatives from PERA and SSA will be available to come and speak with your employees if you are in the metropolitan area. For outstate employers, arrangements can be made for conference calls.</p>	During the 90 day waiting period
6	<p><b>Distribute the Ballots to all eligible employees.</b></p> <p>Print the number of ballots you need from PERA's website – be sure to add the name of your employer unit to the ballot before you print it. Then distribute the paper ballot and a postage-paid PERA return envelope to each employee who is eligible to vote. Preferably, the Ballot will be hand delivered to the employees.</p> <p>Remember, to be eligible to vote the employees must be employed and members of the Correctional Plan on two dates: the date in which the Notice of Referendum was issued by you, and the date of the actual referendum (set at 12/1/2014 through 12/31/2014). Use your roster to know to whom you need to distribute a ballot.</p> <p>If you have an employee who will not be able to participate in the referendum date please contact PERA to determine if the person may complete an absentee ballot.</p>	At the end of November 2014
7	<p>Once the voting period has ended, you must complete a certification form documenting the roster of names of the employees who were eligible to vote and indicating that you provided a Notice of Referendum and Ballot to each eligible employee. PERA will provide the certification form via template that will be available on the PERA website.</p>	Between 1/1/2015 and 1/9/2015

### ABOUT THE VOTE AND ITS RESULTS

When completing the ballot, the employee must indicate "YES" if s/he desires Social Security coverage under the Section 218 Agreement, or "NO" if the person desires not to be covered under the Section 218 Agreement. The employee must add his/her name and Social Security Number to the ballot and then date and sign it. Failure to properly execute and return a ballot shall be deemed a "NO" vote.

Under a majority vote process, whether Social Security participation can continue for the affected Correctional Plan members is determined on an "all or none" basis. If a majority vote referendum is held and passes, then everything stays the same – all of the members have the Social Security coverage that has been provided through their public employment, even those employees who voted "no." Additionally, PERA would prepare a modification to Minnesota's Section 218 Agreement to give Social Security coverage to all future Correctional Plan members.

If a majority vote referendum fails, PERA cannot execute a 218 modification. The resulting effect would be refunds of the taxes paid improperly by the current Correctional Plan members who participated in the referendum and for former members who terminated employment in 2011, 2012, or 2013. The loss of Social Security coverage for the former members could also result in lower Social Security benefit amounts, loss of insured status, and overpayments for the former employees and auxiliaries receiving benefits on the same Social Security record.

Under a divided vote referendum, an individual choice about Social Security participation is made. Each employee who votes "YES" would retain Social Security coverage and continue to contribute while employed in a position under the Correctional Plan. Each employee who votes "NO" would stop paying the 6.2% Social Security tax and could apply for a refund subject to the IRS statute of limitations. PERA would execute a 218 modification giving coverage to the employees who voted "yes" and to all new members of the Correctional plan.

Microsoft  
**Exchange**  
Hosted Encryption

bobbie.danielson@co.aitkin.mn.us



Sign Out

Reply

Reply to All

Forward

**From:** scott.mcleod@mnpera.org (Authenticated by encryption.messaging.microsoft.com) Valid Signature ([Help](#))  
**To:** bobbie.danielson@co.aitkin.mn.us  
**Sent:** Wed Aug 6, 2014 4:11 PM (13 days ago)  
**Subject:** FW: [secure] PERA Correctional Plan Social Security Referendum List  
**Attached:** Referendum\_Steps\_for\_Employers\_8-05-2014.docx (32k) - [View](#), [Download](#)  
Correctional SS Referendum - Aitkin Co.xlsx (14k) - [View](#), [Download](#)

Bobbie,

Attached please find a spreadsheet listing your agency's Correctional Plan members who we show as currently active. It contains two tabs: Those members who we believe can and cannot vote in the December referendum.

- **Those who can't:** Members who transferred from the Coordinated to the Correctional Plan in 1999, or prior to May 15, 2000, who have remained in the plan ever since and are active members when their ballot is cast.
- **Those who can:** The same members above with the exception that their correctional-plan membership terminated at some point after May 2000 and subsequently rehired; members who were directly enrolled in the Correctional Plan at the time of hire. Both groups must be active at the time their ballots are cast.

What we need from your office is to confirm that the lists are accurate and to return the spreadsheet back to me by August 29. Please indicate whether there are members who are no longer active, and add any new employees not listed.

Also attached is the timeline for the various referendum steps. Regarding the "Notice of Referendum" and Q&A document that is to be distributed to members by September 2, it will be sent to you after employers notify PERA whether they prefer the referendum to be conducted under the majority- or divided-vote method. We have asked employers to email their preference no later than August 20.

Please let me know if you have any questions at this time.

*Scott D. McLeod*  
Account Information Management Division  
Public Employees Retirement Association  
60 Empire Dr., Ste. 200/St. Paul, MN 55103  
Ph: 651-355-0059/Toll-free 1-888-892-7372 (option #3)  
Fax: 651-296-2493/ Website: [www.mnpera.org](http://www.mnpera.org)

The statutes and regulations governing PERA may change at any time. If there is a discrepancy between the law governing PERA and the information contained in this e-mail, the statutes and regulations shall govern. This e-mail and attachments are intended only for the addressee and may contain privileged or not-public data. If you are not the addressee, do not review, forward or use the information in this e-mail. If you received this e-mail in error, contact the sender and delete this e-mail and attachments.

[Public Employees Retirement Association of Minnesota](#)

Exchange Hosted Encryption

First Name      Last Name

Can Vote

KEVIN	ANDERSON
NOEL	BAILEY
LANCE	BAUMANN
MADISON	BENZ
MELISSA	BLAZEK
<del>ROBERT</del>	<del>COOPER</del>
WILLIAM	CROWTHER
ELIZABETH	EDDY
THOMAS	FISTERE
MARCIA	HASSKAMP
JON	HEGMAN
SCOTT	MALLOY
KATHERINE	MOORE
STEPHEN	MORELAND
KIM	MORRISSEY
BENJAMIN	MOWERS
KENT	OLESEN
MISTY	PETERSON
COLTER	RIEDEL
DOUGLASS	SACK
PATRICK	SCOLLARD
STACI	SINELL
<del>JEREMY</del>	<del>SWENSON</del>
JENNIFER	TWOMBLY

Dan Moriarty  
Philip Martin

**First Name** **Last Name**

JEANNIE CROATT  
DEBRA HAMILTON  
KARLA WHITE

Cannot Vote



# Board of County Commissioners Agenda Request

**8A**  
Agenda Item #

**Requested Meeting Date:** August 26, 2014

**Title of Item:** Property Tax Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Nathan Burkett	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Nathan Burkett, County Administrator	<b>Estimated Time Needed:</b>
----------------------------------------------------------------------------	-------------------------------

**Summary of Issue:**

Will present data and information at Tuesday's Board meeting related to property tax impacts.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

No action required.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



# Aitkin County Board of Commissioners Agenda Request Form

# 9

Agenda Item #

**Requested Meeting Date:** August 26, 2014  
**Title of Item:** Committee Reports

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested by:</b> County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Niemi
Arrowhead Regional Development Council	Monthly	3 <sup>rd</sup> Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 <sup>rd</sup> Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 <sup>rd</sup> Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Monday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 <sup>rd</sup> Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 <sup>rd</sup> Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Marcotte, Alt. Niemi
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 <sup>nd</sup> Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Niemi
Sobriety Court	Monthly	3 <sup>rd</sup> Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund