

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

Wednesday, August 6, 2014

Committee Members Present: Jim Carlson
Mickey Gault
Darlene Hlidek
Gayle Janzen
Joy Janzen
Kristine Layne, Riverwood HealthCare
David Leaf
Bob Marcum
Cheryl Meld, Kids Plus
Katie Nelson, Riverwood HealthCare
Kari Paulsen, NEMOJT
Jessi Schultz, AFSCME Union Rep
Commissioner Anne Marcotte

Others Present: Erin Melz, PH Supervisor
Kathleen Ryan, Fiscal Supervisor
Ann Rivas, Social Service Supervisor
Julie Lueck, Clerk to the H&HS Advisory Committee

Absent: Kami Genz, CMCC
Robert Lewis
Beverly Mensing, Red Cross
Jessica Seibert, HRA
Commissioner Laurie Westerlund

Guests: Roberta Elvecrog
Joel Hoppe

I. Approval of Agenda

Motion by Cheryl Meld, seconded by Darlene Hlidek, and carried; the vote was to approve the Agenda with the addition under IX. Miscellaneous Discussion, A. Community Meal at 1st Lutheran on September 29th.

II. Approval of Minutes of the June 4, 2014 Meeting

Motion by Joy Janzen, seconded by Jessi Schultz, and carried; the vote was to approve the June 4, 2014, minutes.

Introductions of committee members to our new Social Service Supervisor, Ann Rivas.

III. Community Based Services (CBS) – Erin Melz/Kathy Ryan - Erin prepared and reviewed a handout which is an overview of the waived services in Community Based Services. She discussed the plan for seven certified assessors in the agency each having to have 40 hours of training prior to implementation on September 17th. (See attached five-page handout.)

Introductions of committee members to our new County Administrator, Nathan Burkett.

IV. Task Force Reports/Updates:

- A. **Corrections** - Cheryl Meld/Kami Genz - No Report
- B. **Public Health** – Bob Lewis / Bob Marcum / Kristine Layne - No Report
- C. **Children’s Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek - No report
- D. **Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum - No report

V. Budget Committee Report/Update – Jim Carlson / Jessica Seibert - No Report

VI. Goals & Objectives Update – Darlene Hlidek/Cheryl Meld - No Report

VII. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics. No decisions made at this time.

VIII. Comments:

- A. **Comments from the Committee Members for the Commissioners relative to HHS** – Nothing noted at this time
- B. **Feedback from the Board Meetings – June 24** – Dave Leaf & Gayle Janzen - Gayle noted she is retired from a supervisor position in Morrison County and enjoyed the comparison between our Board meetings and her former Board.
July 22 – Bob Lewis is absent so no report at this time. Erin Melz updated the committee on the report she gave at Board about the Fair Booth we had this year. She explained the camper which was available for a respite for nursing mothers and mothers with young children and how well received it was.

C. Committee Members scheduled to attend upcoming Board Meetings in 2014:

<i>August 26</i>	Mickey Gault	Katie Nelson	<i>September 23</i>	Joy Janzen	Bob Lewis
<i>October 28</i>	Jessica Seibert	_____	<i>November 25</i>	Cheryl Meld	Bob Marcum
<i>December 23</i>	Cheryl Meld	_____			

IX. Miscellaneous Discussion

- A. **Community Meal to be held September 29th at First Lutheran** - A sign-up sheet will be circulated at the September meeting.
- B. It was noted that there will be a Conference for the Commissioners on September 3rd so Commissioners Marcotte and Westerlund will not be able to attend this committee meeting.

X. Adjourn

Motion by Joy Janzen, seconded by Kari Paulsen, and carried; the vote was to adjourn the meeting at 4:18 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the June 4, 2014, Advisory Committee Meeting
- Copy of June 24, 2014, Health & Human Services Board Meeting Minutes
- Draft copy of July 22, 2014, Health & Human Services Board Meeting Minutes
- Ideas for H&HS Topics for Discussion/Presentations in 2015
- List of Members on Task Forces and Budget Committee
- Updated Roster of H&HS Advisory Committee Members
- Charts of Covered Services/Non-Covered Services & Program Descriptions/Funding Sources/Level of Care Assessment/Caseload/Criteria, etc.