

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
August 26, 2014**

- 9:05 A.M.**
- I. Attendance**
 - II. Approval of Health & Human Services Board Agenda**
 - III. Review July 22, 2014 Health & Human Service Board Minutes**
 - IV. Review Bills**
 - V. General/Miscellaneous Information**
 - A. NACO Appointment – Tom Burke**
 - B. MNChoices Update – Erin Melz**
 - VI. Contracts**
 - A. WIC Agreements for the period September 1, 2014, to August 31, 2015 between Aitkin County Health & Human Services and:
1. Hill City Independent School District #2
2. McGregor Independent School District #4**
 - B. Purchase of Service Agreement between ACH&HS and Compass Counseling Partners, Nisswa, for the period August 1, 2014 to December 31, 2014.**
 - VII. Administrative Reports:**
 - A. Financial & Transportation Reports – Kathy Ryan**
 - VIII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Mickey Gault & Katie Nelson Draft minutes of the August 6, 2014 meeting.**
 - B. AEOA Committee Updates- Commissioner Niemi**
 - C. NEMOJT Committee Updates – Commissioner Napstad**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**
 - IX. Break at 9:___ a.m. for _____ minutes Next Meeting – September 23, 2014**

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
July 22, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 22nd day of July, 2014, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, and Don Niemi; (Absent, Laurie Westerlund); and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Bob Lewis, H&HS Advisory Committee Member; and Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted

III. Review June 24, 2014 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve the June 24, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

- A. Public Health Summit Update** – Erin Melz updated the Board on the Public Health Summit on June 9th at Long Lake Conservation Center with 85 people attending.
- B. NACO Update** – Tom Burke attended the conference in New Orleans and discussed the flooding issues remaining six years after Katrina as well as the lack of recovery following flooding in nearly all areas. The immigration issue was the other main topic discussed. Hennepin Health has been talking about County Based Purchasing like the existing South Country and Prime West with regard to food market and healthcare.
- C. Aitkin County Fair Booth Update** – Erin Melz updated the Board on the success of the Health & Human Services Fair Booth and the camper for mothers and infants for diaper changing or breastfeeding.
- D. Aging in Aitkin County Initiative** – Northland Foundation Rural Aging Initiative with a purpose of how we can better provide services to seniors so they can age in place in Aitkin County. AC Care has agreed to be the fiscal host and Beth Leaf will be the coordinator of the initiative in Aitkin County. It will be a two year grant funded program with \$50,000 over the two years for the services and \$15,000 over the two years for the coordinator position. Matthew Hill is the new Executive Director of AC Care.

VI. Administrative Reports:

- A. Financial & Transportation Reports** – Kathy Ryan reviewed the Financial and Transportation reports with the Board.

VII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Meeting updates from Committee Members: Bob Lewis – no meeting so no update at this time.
No meeting in July. Next Advisory Committee meeting, August 6, 2014
- B. AEOA Committee Updates- Commissioner Niemi noted there has not been a meeting.
- C. NEMOJT Committee Updates – Commissioner Napstad noted there has not been a meeting.
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund absent so therefore no report.
- E. Lakes & Pines Update – Commissioner Niemi will have some statistical information to share with the Board regarding weatherization.

VIII. Break at 10:04 a.m. for 12 minutes

Next Meeting – August 26, 2014

SLM1
 8/22/14 1:27PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
46	6094 AADA		202.50	Supervised exchange - Court- re	07/01/2014 07/12/2014		Court Related Services & Activities
24	05- 430- 710- 3640- 6020		180.00	Supervised Visits at AADA. Fa	07/01/2014 07/29/2014		Family Assessment Response Services
	6094 AADA		382.50	2 Transactions			
57	86222 AITKIN INDEPENDENT AGE		66.00	Child Care Advertising - Commu	07/16/2014 07/19/2014		Community Ed & Prevent/Advertising
	05- 430- 720- 3020- 6069		66.00	1 Transactions			
26	9791 BIEGANEK/JOAN M		105.00	Guardianship/Conservator Activ	07/01/2014 07/31/2014		Guardianship/Conservatorship
	05- 430- 760- 3950- 6020		105.00	1 Transactions			
32	11062 BLAND/KENNETH D		276.00	Relative Custody Assistance	08/01/2014 08/31/2014		Relative Custody Assistance
	05- 430- 710- 3820- 6040		276.00	1 Transactions			
1	12734 CARITAS MENTAL HEALTH CLINIC		154.41	Parenting and Psychological as	07/24/2014 07/24/2014		Adult Outpat Diagnostic Assess/Psyc
	05- 430- 745- 3085- 6020		412.50	Adult outpatient diagnostic as	07/24/2014 07/24/2014		Adult Outpat Diagnostic Assess/Psyc
2	12734 CARITAS MENTAL HEALTH CLINIC		566.91	2 Transactions			
43	9020 CENTRAL LAKES DRUG TESTING		98.00	Hair Follicle drug testing - C	07/31/2014 07/31/2014		Court Related Services & Activities
	05- 430- 710- 3190- 6020		98.00	1 Transactions			
22	90746 CITY OF BRAINERD- PUBLIC TRANSIT		100.00	bus tickets	08/01/2014 08/31/2014		Transportation - Waiver
	05- 430- 750- 3160- 6094						

SLM1
 8/22/14 1:27PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!

<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	90746	CITY OF BRAINERD- PUBLIC TRANSIT			100.00	1 Transactions			
38	12191	COOPER/SHIRLIE			87.00	Relative custody assistance			Relative Custody Assistance
		05- 430- 710- 3820- 6040					08/01/2014 08/31/2014		
	12191	COOPER/SHIRLIE			87.00	1 Transactions			
5	9220	DHS- MSOP			922.20	State- operated inpatient			Commitment Costs - Poor Relief
		05- 430- 745- 3721- 6081					06/01/2014 06/30/2014		
9		05- 430- 745- 3721- 6081			954.00	State- operated inpatient			Commitment Costs - Poor Relief
							06/01/2014 06/30/2014		
33		05- 430- 745- 3721- 6081			2,385.00	State- operated inpatient			Commitment Costs - Poor Relief
							06/01/2014 06/30/2014		
	9220	DHS- MSOP			4,261.20	3 Transactions			
35	9312	DHS- SOS- ARC- 472			1,788.00	State- operated inpatient			Commitment Costs - Poor Relief
		05- 430- 745- 3721- 6081					07/01/2014 07/31/2014		
36		05- 430- 745- 3721- 6081			1,665.00	State- operated inpatient			Commitment Costs - Poor Relief
							06/01/2014 06/30/2014		
37		05- 430- 745- 3721- 6081			666.00	State- operated inpatient			Commitment Costs - Poor Relief
							05/20/2014 05/31/2014		
	9312	DHS- SOS- ARC- 472			4,119.00	3 Transactions			
3	89965	DHS- ST PETER- SEE LIST			1,665.00	State- operated inpatient			Commitment Costs - Poor Relief
		05- 430- 745- 3721- 6081					06/01/2014 06/30/2014		
13		05- 430- 745- 3721- 6081			1,665.00	State- operated inpatient			Commitment Costs - Poor Relief
							06/01/2014 06/30/2014		
	89965	DHS- ST PETER- SEE LIST			3,330.00	2 Transactions			
8	91345	ELVECROG/ROBERTA C			52.50	Public guardianship			Public Guardianship Dd
		05- 430- 750- 3950- 6020					07/01/2014 07/31/2014		
10		05- 430- 750- 3950- 6020			105.00	Public guardianship			Public Guardianship Dd
							07/01/2014 07/31/2014		

SLM1
 8/22/14 1:27PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
91345	ELVECROG/ROBERTA C		157.50	2 Transactions		
4	11072 Lutheran Social Service Of Mn- St Paul 05- 430- 750- 3950- 6020		27.57	Public guardianship 07/08/2014 07/21/2014		Public Guardianship Dd
17	05- 430- 760- 3950- 6020		88.87	Guardianship/Conservatorship 07/02/2014 07/25/2014		Guardianship/Conservatorship
	11072 Lutheran Social Service Of Mn- St Paul		116.44	2 Transactions		
23	12793 MASTRO/TINA 05- 430- 710- 3820- 6040		189.00	Relative Custody Assistance 08/01/2014 08/31/2014		Relative Custody Assistance
	12793 MASTRO/TINA		189.00	1 Transactions		
16	91221 McCormick/John 05- 430- 710- 3820- 6040		335.00	Relative custody assistance 08/01/2014 08/31/2014		Relative Custody Assistance
	91221 McCormick/John		335.00	1 Transactions		
45	13122 MENTAL HEALTH PROFESSIONALS 05- 430- 740- 3050- 6020		200.00	Child outpatient diagnostic as 06/10/2014 06/10/2014		Child Outpat Assess/Psyc. Testing
44	05- 430- 740- 3530- 6020		1,020.00	Child outpatient psychotherapy 06/18/2014 08/07/2014		Child Outpatient Psychotherapy
	13122 MENTAL HEALTH PROFESSIONALS		1,220.00	2 Transactions		
15	10977 NORTHERN PSYCHIATRIC ASSOCIATES 05- 430- 740- 3050- 6020		90.64	Child outpatient diagnostic as 07/11/2014 07/11/2014		Child Outpat Assess/Psyc. Testing
25	05- 430- 740- 3050- 6020		90.64	Child outpatient diagnostic as 07/11/2014 07/11/2014		Child Outpat Assess/Psyc. Testing
54	05- 430- 740- 3050- 6020		90.65	Child outpatient diagnostic as 07/11/2014 07/11/2014		Child Outpat Assess/Psyc. Testing
56	05- 430- 740- 3900- 6020		360.00	Clinical supervision- Child Rul 07/11/2014 07/11/2014		Child Rule 79 Case Mgmt
47	05- 430- 745- 3085- 6020		90.64	Adult outpatient diagnostic as 07/11/2014 07/11/2014		Adult Outpat Diagnostic Assess/Psyc
55	05- 430- 745- 3910- 6020		360.00	Clinical supervision- Adult Rul		Adult Rule 79 Case Mgmt

SLM1
 8/22/14 1:27PM
 Health & Human Services

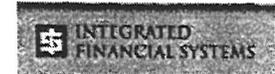
Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
10977 NORTHERN PSYCHIATRIC ASSOCIATES		1,082.57	07/11/2014 07/11/2014 6 Transactions	
90748 Oakridge Homes Sils				
7 05- 430- 750- 3340- 6073		521.42	07/01/2014 07/31/2014 Semi- Independent Living Servic	Semi- Independent Living Serv (Sils)
27 05- 430- 750- 3340- 6073		210.25	07/01/2014 07/31/2014 Semi- Independent Living Servic	Semi- Independent Living Serv (Sils)
14 05- 430- 750- 3350- 6020		496.19	07/01/2014 07/31/2014 Family support program- rate in	Family Support Program
90748 Oakridge Homes Sils		1,227.86	07/01/2014 07/31/2014 3 Transactions	
12493 Oakridge Support Services - Woodview				
28 05- 430- 745- 3030- 6071		594.49	07/03/2014 07/23/2014 Client outreach (CSP)	Client Outreach - Csp
12493 Oakridge Support Services - Woodview		594.49	07/03/2014 07/23/2014 1 Transactions	
12676 OESTREICH/LINDA J				
12 05- 430- 710- 3820- 6040		35.00	08/01/2014 08/31/2014 Relative custody assistance	Relative Custody Assistance
12676 OESTREICH/LINDA J		35.00	08/01/2014 08/31/2014 1 Transactions	
12669 PETERS/RENEE D.				
39 05- 430- 710- 3820- 6040		87.00	08/01/2014 08/31/2014 Relative custody assistance	Relative Custody Assistance
12669 PETERS/RENEE D.		87.00	08/01/2014 08/31/2014 1 Transactions	
87514 Pine Manors Inc				
53 05- 430- 730- 3710- 6080		900.00	07/17/2014 07/20/2014 Detoxification (Category I)	Detoxification - Other
87514 Pine Manors Inc		900.00	07/17/2014 07/20/2014 1 Transactions	
88878 PRODUCTIVE ALTERNATIVES INC				
11 05- 430- 730- 3050- 6050		225.00	08/12/2014 08/12/2014 Rule 25 assessment/Rule 24 fin	Rule 25 Assessment
18 05- 430- 730- 3050- 6050		225.00	08/12/2014 08/12/2014 Rule 25 assessment/Rule 24 fin	Rule 25 Assessment

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
88878 PRODUCTIVE ALTERNATIVES INC		450.00	2 Transactions		
9489 Redwood Toxicology Laboratory, Inc					
29 05- 430- 710- 3190- 6020		75.00	Drug testing - Court- related s 07/08/2014 07/16/2014		Court Related Services & Activities
30 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 07/16/2014 07/16/2014		Court Related Services & Activities
31 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 07/19/2014 07/19/2014		Court Related Services & Activities
41 05- 430- 710- 3190- 6020		6.75	Drug Testing - Court- related s 07/02/2014 07/02/2014		Court Related Services & Activities
42 05- 430- 710- 3190- 6020		3.50	Drug Testing - Court- related s 07/22/2014 07/22/2014		Court Related Services & Activities
9489 Redwood Toxicology Laboratory, Inc		98.75	5 Transactions		
4242 Ryan & Brucker Ltd					
20 05- 430- 750- 3950- 6020		35.00	Public guardianship 07/01/2014 07/31/2014		Public Guardianship Dd
21 05- 430- 750- 3950- 6020		70.00	Public guardianship 06/01/2014 06/30/2014		Public Guardianship Dd
4242 Ryan & Brucker Ltd		105.00	2 Transactions		
12573 SCHLEIFER/DANI					
34 05- 430- 710- 3820- 6040		177.00	Relative custody assistance 08/01/2014 08/31/2014		Relative Custody Assistance
40 05- 430- 710- 3820- 6040		8.00	Relative custody assistance 08/01/2014 08/31/2014		Relative Custody Assistance
12573 SCHLEIFER/DANI		185.00	2 Transactions		
86177 SHERIFF AITKIN COUNTY					
52 05- 430- 720- 3980- 6020		70.00	Day Care Background Check - Li 07/09/2014 08/04/2014		License And Resource Development
86177 SHERIFF AITKIN COUNTY		70.00	1 Transactions		
12214 Shopko Store Operating Co. LLC					
50 05- 430- 710- 3180- 6020		27.99	Baby formula, diapers & return 07/21/2014 07/21/2014		Health- Related Services
51 05- 430- 710- 3180- 6020		53.98	Baby Formula - Health- related		Health- Related Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12214	Shopko Store Operating Co. LLC		81.97	07/17/2014 2 Transactions	07/17/2014	
19	9140 SIMAR/CANDACE 05- 430- 750- 3950- 6020		70.00	Public guardianship 07/01/2014 07/31/2014		Public Guardianship Dd
6	05- 430- 760- 3950- 6020		70.00	Guardianship/conservatorship 07/01/2014 07/31/2014		Guardianship/Conservatorship
	9140 SIMAR/CANDACE		140.00	2 Transactions		
49	12215 Wright County Human Services Center 05- 430- 730- 3050- 6050		448.50	Reimb for Rule 25 assessment/R 06/02/2014 06/02/2014		Rule 25 Assessment
48	05- 430- 730- 3160- 6020		45.36	Reimb mileage for Rule 25 Asse 06/02/2014 06/02/2014		Cd Transportation
	12215 Wright County Human Services Center		493.86	2 Transactions		
Final Total			20,961.05	30 Vendors	57 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	20,961.05	Health & Human Services
All Funds		20,961.05	Total

Approved by,
.....
.....

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1 86359 Aitkin Co Attorney 05-420-640-4800-6263			6,141.25	IVD BILLING APR'14-JUN'14	04/01/2014 06/30/2014		Contract Legal Services Iv-D
86359 Aitkin Co Attorney			6,141.25	1 Transactions			
2 85003 Aitkin County DAC 05-400-440-0410-6231			14.65	PAPER SHREDDING	07/01/2014 07/17/2014		Services Or Contracts
3 05-400-440-0410-6231			4.49	CLEANING	07/01/2014 07/29/2014		Services Or Contracts
2 05-420-600-4800-6231			38.11	PAPER SHREDDING	07/01/2014 07/17/2014		Services Or Contracts
3 05-420-600-4800-6231			11.66	CLEANING	07/01/2014 07/29/2014		Services Or Contracts
2 05-430-700-4800-6231			44.95	PAPER SHREDDING	07/01/2014 07/17/2014		Services Or Contracts
3 05-430-700-4800-6231			13.76	CLEANING	07/01/2014 07/29/2014		Services Or Contracts
85003 Aitkin County DAC			127.62	6 Transactions			
4 86222 Aitkin Independent Age 05-400-440-0410-6231			4.80	AGENCY SUBSCRIPTION(1YR)			Services Or Contracts
4 05-420-600-4800-6231			12.48	AGENCY SUBSCRIPTION(1YR)			Services Or Contracts
4 05-430-700-4800-6231			14.72	AGENCY SUBSCRIPTION(1YR)			Services Or Contracts
86222 Aitkin Independent Age			32.00	3 Transactions			
5 8239 Ameripride Linen & Apparel Services 05-400-440-0410-6405			4.75	CLEANING SUPPLIES	07/22/2014 07/22/2014	2200537334	Supplies-Computer/Office/Meeting
5 05-420-600-4800-6405			12.35	CLEANING SUPPLIES	07/22/2014 07/22/2014	2200537334	Supplies-Computer/Office/Meeting
5 05-430-700-4800-6405			14.57	CLEANING SUPPLIES	07/22/2014 07/22/2014	2200537334	Supplies-Computer/Office/Meeting
8239 Ameripride Linen & Apparel Services			31.67	3 Transactions			
6 91007 Applied Professional Services 05-420-640-4800-6379			70.00	IVD SERVICE 0015145926-01	07/16/2014 07/16/2014	21687	Other Iv-D Charges

AMD1
 8/22/14 12:57PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
91007	Applied Professional Services		70.00	1 Transactions		
7	5398 CDW Government, Inc 05-400-440-0410-6405		21.54	AGENCY WIRELESS SPARE MICE 07/29/2014 07/29/2014	NK68661	Supplies-Computer/Office/Meeting
9	05-400-440-0410-6405		4.74	KEYBOARD-ACCT-KR 08/01/2014 08/01/2014	NM23054	Supplies-Computer/Office/Meeting
8	05-400-440-0410-6405		40.93	NETWORK BACKUP UNIT 08/05/2014 08/05/2014	NN43092	Supplies-Computer/Office/Meeting
7	05-420-600-4800-6405		56.00	AGENCY WIRELESS SPARE MICE 07/29/2014 07/29/2014	NK68661	Supplies-Computer/Office/Meeting
9	05-420-600-4800-6405		12.32	KEYBOARD-ACCT-KR 08/01/2014 08/01/2014	NM23054	Supplies-Computer/Office/Meeting
8	05-420-600-4800-6405		106.41	NETWORK BACKUP UNIT 08/05/2014 08/05/2014	NN43092	Supplies-Computer/Office/Meeting
7	05-430-700-4800-6405		66.06	AGENCY WIRELESS SPARE MICE 07/29/2014 07/29/2014	NK68661	Supplies-Computer/Office/Meeting
9	05-430-700-4800-6405		14.53	KEYBOARD-ACCT-KR 08/01/2014 08/01/2014	NM23054	Supplies-Computer/Office/Meeting
8	05-430-700-4800-6405		125.51	NETWORK BACKUP UNIT 08/05/2014 08/05/2014	NN43092	Supplies-Computer/Office/Meeting
	5398 CDW Government, Inc		448.04	9 Transactions		
10	10855 Culligan 05-400-440-0410-6231		19.85	COOLER RENTAL SERVICE 08/01/2014 08/31/2014	150-10016285-1	Services Or Contracts
10	05-420-600-4800-6231		51.62	COOLER RENTAL SERVICE 08/01/2014 08/31/2014	150-10016285-1	Services Or Contracts
10	05-430-700-4800-6231		60.88	COOLER RENTAL SERVICE 08/01/2014 08/31/2014	150-10016285-1	Services Or Contracts
	10855 Culligan		132.35	3 Transactions		
12	11051 Department of Human Services 05-420-640-4800-6231		43.95	CS MONTHLY FED OFFSET FEE 06/01/2014 06/30/2014	A300C419301	Services Or Contracts
11	05-420-650-4400-6025		2,445.66	MA LTC UN 65 07/01/2014 07/31/2014	A300MM7A011	State/Fed Share - MA

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bnf #</u>	<u>On Behalf of Name</u>
11051 Department of Human Services		2,489.61	2 Transactions		
2186 Hillyard Inc - Kansas City					
14 05-400-440-0410-6405		32.26	CLEANING/BATHROOM SUPPLIES 08/05/2014 08/05/2014	601251980	Supplies-Computer/Office/Meeting
13 05-400-440-0410-6405		46.79	CLEANING/BATHROOM SUPPLIES 08/19/2014 08/19/2014	601271313	Supplies-Computer/Office/Meeting
14 05-420-600-4800-6405		83.87	CLEANING/BATHROOM SUPPLIES 08/05/2014 08/05/2014	601251980	Supplies-Computer/Office/Meeting
13 05-420-600-4800-6405		121.65	CLEANING/BATHROOM SUPPLIES 08/19/2014 08/19/2014	601271313	Supplies-Computer/Office/Meeting
14 05-430-700-4800-6405		98.93	CLEANING/BATHROOM SUPPLIES 08/05/2014 08/05/2014	601251980	Supplies-Computer/Office/Meeting
13 05-430-700-4800-6405		143.48	CLEANING/BATHROOM SUPPLIES 08/19/2014 08/19/2014	601271313	Supplies-Computer/Office/Meeting
2186 Hillyard Inc - Kansas City		526.98	6 Transactions		
10313 Lenovo (United States) Inc.					
15 05-430-700-4800-6405		29.95	CASE BAG-ANN R 08/13/2014 08/13/2014	6223367883	Supplies-Computer/Office/Meeting
10313 Lenovo (United States) Inc.		29.95	1 Transactions		
2880 Long Lake Conservation Ctr					
16 05-400-000-0000-6800		821.50	BH FLOOD GRANT MEALS 08/14/2014 08/14/2014	5281	MN Recovers Task Force Expenditures
2880 Long Lake Conservation Ctr		821.50	1 Transactions		
89079 McGregor Area Ambulance Service					
17 05-400-401-0000-6812		2,270.00	AMBULANCE RUNS-JUL'14 07/01/2014 07/31/2014		Mcgregor Area Ambulance
89079 McGregor Area Ambulance Service		2,270.00	1 Transactions		
89078 Mille Lacs Health System					
18 05-400-401-0000-6814		210.00	AMBULANCE RUNS-JUNE'14 06/01/2014 06/30/2014		Isle Ambulance/Mille Lacs Health System
19 05-400-401-0000-6814		170.00	AMBULANCE RUNS-JULY'14 07/01/2014 07/31/2014		Isle Ambulance/Mille Lacs Health System

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>		<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89078	Mille Lacs Health System		380.00	2 Transactions			
24	89765 Minnesota Elevator, Inc 05-400-440-0410-6231		23.42	ELEVATOR SERVICE-AUG'14 08/01/2014	08/31/2014	320309	Services Or Contracts
24	05-420-600-4800-6231		60.89	ELEVATOR SERVICE-AUG'14 08/01/2014	08/31/2014	320309	Services Or Contracts
24	05-430-700-4800-6231		71.82	ELEVATOR SERVICE-AUG'14 08/01/2014	08/31/2014	320309	Services Or Contracts
89765	Minnesota Elevator, Inc		156.13	3 Transactions			
25	3358 Minnesota State Auditor 05-400-440-0410-6231		1,202.59	AUDIT 01/01/2014	07/29/2014	64944	Services Or Contracts
25	05-420-600-4800-6231		3,126.73	AUDIT 01/01/2014	07/29/2014	64944	Services Or Contracts
25	05-430-700-4800-6231		3,687.94	AUDIT 01/01/2014	07/29/2014	64944	Services Or Contracts
3358	Minnesota State Auditor		8,017.26	3 Transactions			
21	11132 Mn Dept Of Health 05-420-640-4800-6379		40.00	IVD PATRNTY AJUD 0014931223-02 07/30/2014	07/30/2014	731666	Other Iv-D Charges
22	05-420-640-4800-6379		40.00	IVD PATRNTY AJUD 0011416735-08 07/30/2014	07/30/2014	731676	Other Iv-D Charges
23	05-420-640-4800-6379		40.00	IVD PATRNTY AJUD 0011479299-03 07/30/2014	07/30/2014	731679	Other Iv-D Charges
20	05-420-640-4800-6379		9.00	IVD CERT ROP 0014960784-03 08/04/2014	08/04/2014	763707	Other Iv-D Charges
11132	Mn Dept Of Health		129.00	4 Transactions			
26	89081 North Ambulance Brainerd 05-400-401-0000-6809		2,025.00	AMBULANCE RUNS-JULY'14 07/01/2014	07/31/2014		No. Memorial Ambulance-Aitkin
89081	North Ambulance Brainerd		2,025.00	1 Transactions			
27	1652 Northland Fire Protection 05-400-440-0410-6231		22.55	MAINTENANCE RECERTIFICATION		13655	Services Or Contracts

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	<u>Amount</u>				
27	05-420-600-4800-6231		07/01/2014 06/30/2015 MAINTENANCE RECERTIFICATION	13655	Services Or Contracts
27	05-430-700-4800-6231		07/01/2014 06/30/2015 MAINTENANCE RECERTIFICATION	13655	Services Or Contracts
1652	Northland Fire Protection		07/01/2014 06/30/2015 3 Transactions		
3810	Paulbeck's County Market				
29	05-400-440-0410-6405		07/03/2014 07/03/2014 AGENCY SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
30	05-400-440-0410-6405		07/03/2014 07/03/2014 PH FAIR BOOTH SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
31	05-400-440-0410-6405		07/03/2014 07/03/2014 PH FAIR BOOTH SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
32	05-400-440-0410-6405		07/03/2014 07/03/2014 PH FAIR BOOTH SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
28	05-400-450-0451-6405		07/03/2014 07/03/2014 SHIP-FAIR BOOTH NUTRIMAN	000009273744	Supplies-Computer/Office/Meeting
29	05-420-600-4800-6405		07/03/2014 07/03/2014 AGENCY SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
29	05-430-700-4800-6405		07/03/2014 07/03/2014 AGENCY SUPPLIES	000009273744	Supplies-Computer/Office/Meeting
3810	Paulbeck's County Market		7 Transactions		
4233	S & T Office Products Inc				
38	05-400-440-0410-6405		06/04/2014 06/04/2014 AGENCY SUPPLIES	01QK3004	Supplies-Computer/Office/Meeting
36	05-400-440-0410-6405		06/04/2014 06/04/2014 PH LASER PAPER	01QK3193	Supplies-Computer/Office/Meeting
35	05-400-440-0410-6405		06/04/2014 06/04/2014 PH HOLDER SIGN STAND	01QK3266	Supplies-Computer/Office/Meeting
33	05-400-440-0410-6405		06/04/2014 06/04/2014 PH POST ITS	01QK3292	Supplies-Computer/Office/Meeting
34	05-400-440-0410-6405		06/04/2014 06/04/2014 PH SUMMIT POST ITS	01QK3292	Supplies-Computer/Office/Meeting
46	05-400-440-0410-6405		07/16/2014 07/16/2014 AGENCY SUPPLIES	01QL9551	Supplies-Computer/Office/Meeting
40	05-400-440-0410-6405		ACCOUNTING RECEIPT BOOK	01QM2314	Supplies-Computer/Office/Meeting

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
44 05-400-440-0410-6405		16.99	08/04/2014 08/04/2014 AGENCY SUPPLIES	01QM5163 Supplies-Computer/Office/Meeting
45 05-400-440-0410-6405		2.74	07/30/2014 07/30/2014 AGENCY SUPPLIES	01QM5744 Supplies-Computer/Office/Meeting
41 05-400-440-0410-6405		2.21	07/31/2014 07/31/2014 AGENCY SUPPLIES	01QM6220 Supplies-Computer/Office/Meeting
42 05-400-440-0410-6405		18.88	08/01/2014 08/01/2014 AGENCY SUPPLIES	01QM7410 Supplies-Computer/Office/Meeting
43 05-400-440-0410-6405		8.38	08/05/2014 08/05/2014 AGENCY SUPPLIES	01QM8535 Supplies-Computer/Office/Meeting
39 05-400-440-0410-6405		5.66	08/07/2014 08/07/2014 AGENCY SUPPLIES	01QN0998 Supplies-Computer/Office/Meeting
37 05-400-440-0410-6405		27.52	08/13/2014 08/13/2014 PH-LABELS	01QN1701 Supplies-Computer/Office/Meeting
38 05-420-600-4800-6405		4.17	08/14/2014 08/14/2014 AGENCY SUPPLIES	01QK3004 Supplies-Computer/Office/Meeting
46 05-420-600-4800-6405		63.35	06/04/2014 06/04/2014 AGENCY SUPPLIES	01QL9551 Supplies-Computer/Office/Meeting
40 05-420-600-4800-6405		3.97	07/16/2014 07/16/2014 ACCOUNTING RECEIPT BOOK	01QM2314 Supplies-Computer/Office/Meeting
44 05-420-600-4800-6405		44.16	08/04/2014 08/04/2014 AGENCY SUPPLIES	01QM5163 Supplies-Computer/Office/Meeting
45 05-420-600-4800-6405		7.14	07/30/2014 07/30/2014 AGENCY SUPPLIES	01QM5744 Supplies-Computer/Office/Meeting
41 05-420-600-4800-6405		5.76	07/31/2014 07/31/2014 AGENCY SUPPLIES	01QM6220 Supplies-Computer/Office/Meeting
42 05-420-600-4800-6405		49.09	08/01/2014 08/01/2014 AGENCY SUPPLIES	01QM7410 Supplies-Computer/Office/Meeting
43 05-420-600-4800-6405		21.80	08/05/2014 08/05/2014 AGENCY SUPPLIES	01QM8535 Supplies-Computer/Office/Meeting
39 05-420-600-4800-6405		14.71	08/07/2014 08/07/2014 AGENCY SUPPLIES	01QN0998 Supplies-Computer/Office/Meeting
38 05-430-700-4800-6405		4.92	08/13/2014 08/13/2014 AGENCY SUPPLIES	01QK3004 Supplies-Computer/Office/Meeting
46 05-430-700-4800-6405		74.72	06/04/2014 06/04/2014 AGENCY SUPPLIES	01QL9551 Supplies-Computer/Office/Meeting
40 05-430-700-4800-6405		4.68	07/16/2014 07/16/2014 ACCOUNTING RECEIPT BOOK	01QM2314 Supplies-Computer/Office/Meeting
			08/04/2014 08/04/2014	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>						<u>Paid On Bnf #</u>	<u>On Behalf of Name</u>
44	05-430-700-4800-6405		52.09	AGENCY SUPPLIES		01QM5163	Supplies-Computer/Office/Meeting
				07/30/2014	07/30/2014		
45	05-430-700-4800-6405		8.42	AGENCY SUPPLIES		01QM5744	Supplies-Computer/Office/Meeting
				07/31/2014	07/31/2014		
41	05-430-700-4800-6405		6.79	AGENCY SUPPLIES		01QM6220	Supplies-Computer/Office/Meeting
				08/01/2014	08/01/2014		
42	05-430-700-4800-6405		57.90	AGENCY SUPPLIES		01QM7410	Supplies-Computer/Office/Meeting
				08/05/2014	08/05/2014		
43	05-430-700-4800-6405		25.71	AGENCY SUPPLIES		01QM8535	Supplies-Computer/Office/Meeting
				08/07/2014	08/07/2014		
39	05-430-700-4800-6405		17.36	AGENCY SUPPLIES		01QN0998	Supplies-Computer/Office/Meeting
				08/13/2014	08/13/2014		
4233	S & T Office Products Inc		681.81	32 Transactions			
89450	SCPS South Inc						
47	05-420-640-4800-6379		67.50	IVD SERVICE 0015332516-01		009002	Other Iv-D Charges
				08/14/2014	08/14/2014		
89450	SCPS South Inc		67.50	1 Transactions			
89003	Seven County Process Servers LLC						
48	05-420-640-4800-6379		55.00	IVD SERVICE 0014935019-01		8123	Other Iv-D Charges
				08/10/2014	08/10/2014		
89003	Seven County Process Servers LLC		55.00	1 Transactions			
86177	Sheriff Aitkin County						
51	05-420-600-4800-6265		45.00	FRAUD-APRIL-JUNE'14		14-0187	Sheriff - Fraud Investigation
				04/01/2014	06/30/2014		
52	05-420-640-4800-6270		50.00	IVD SERVICE 0014536407-01		2712	Aitkin Co Sheriff Fees Iv-D
				07/25/2014	07/25/2014		
53	05-420-630-4800-6800		100.00	RR SNAP		2717	Other Expenses - Direct Charge
				08/04/2014	08/04/2014		
54	05-420-640-4800-6270		50.00	IVD SERVICE 0001437558-02		2725	Aitkin Co Sheriff Fees Iv-D
				08/01/2014	08/01/2014		
55	05-420-620-4800-6804		50.00	RR GA		2726	Other Expenses - Allocated
				08/04/2014	08/04/2014		
49	05-420-640-4800-6270		50.00	IVD SERVICE 0011002483-04		2742	Aitkin Co Sheriff Fees Iv-D
				08/14/2014	08/14/2014		
50	05-420-640-4800-6270		50.00	IVD SERVICE 0010484419-02		2743	Aitkin Co Sheriff Fees Iv-D

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bnf # On Behalf of Name</u>
86177 Sheriff Aitkin County		395.00	08/15/2014 08/15/2014 7 Transactions	
56 87016 Sheriff Itasca County 05-420-640-4800-6379		55.00	IVD SERVICE 0015380096-02 07/31/2014 07/31/2014	4227 Other Iv-D Charges
57 05-420-640-4800-6379		55.00	IVD SERVICE 0012486425-01 08/01/2014 08/01/2014	4236 Other Iv-D Charges
87016 Sheriff Itasca County		110.00	2 Transactions	
58 86433 Sheriff Mille Lacs County 05-420-640-4800-6379		50.00	IVD SERVICE 0011327443-02 07/31/2014 07/31/2014	1403412 Other Iv-D Charges
86433 Sheriff Mille Lacs County		50.00	1 Transactions	
59 88859 Spee*Dee-St Cloud 05-420-600-4800-6231		325.85	IM SERVICE 06/30/2014 08/02/2014	2652518 Services Or Contracts
60 05-430-700-4800-6231		10.34	SS SERVICE 06/30/2014 08/02/2014	2652518 Services Or Contracts
88859 Spee*Dee-St Cloud		336.19	2 Transactions	
61 86235 The Office Shop Inc 05-400-450-0451-6405		10.00	SHIP-HSF SUPPLIES 07/07/2014 07/07/2014	2373019-0 Supplies-Computer/Office/Meeting
62 05-400-440-0410-6231		2,231.86	PH-COPIER CONTRACT IRC5255 07/29/2014 07/29/2014	273332-0 Services Or Contracts
63 05-400-440-0410-6231		151.79	OSS COPIER CONTRACT IR5240 07/29/2014 07/29/2014	273442-0 Services Or Contracts
64 05-400-440-0410-6405		4.50	COLORED PAPER 07/11/2014 07/11/2014	963386-0 Supplies-Computer/Office/Meeting
65 05-400-440-0410-6405		15.89	OSS FAX TONER 07/11/2014 07/11/2014	963444-0 Supplies-Computer/Office/Meeting
66 05-400-440-0410-6405		2.92	INK STAMP 07/21/2014 07/21/2014	963764-0 Supplies-Computer/Office/Meeting
67 05-400-440-0410-6231		15.00	SHREDDER SERVICED 07/21/2014 07/21/2014	963982-0 Services Or Contracts
63 05-420-600-4800-6231		394.66	OSS COPIER CONTRACT IR5240	273442-0 Services Or Contracts

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
64 05-420-600-4800-6405		11.70	COLORED PAPER 07/29/2014 07/29/2014	963386-0	Supplies-Computer/Office/Meeting
65 05-420-600-4800-6405		41.34	OSS FAX TONER 07/11/2014 07/11/2014	963444-0	Supplies-Computer/Office/Meeting
66 05-420-600-4800-6405		7.61	INK STAMP 07/11/2014 07/11/2014	963764-0	Supplies-Computer/Office/Meeting
67 05-420-600-4800-6231		39.00	SHREDDER SERVICED 07/21/2014 07/21/2014	963982-0	Services Or Contracts
63 05-430-700-4800-6231		465.49	OSS COPIER CONTRACT IR5240 07/29/2014 07/29/2014	273442-0	Services Or Contracts
64 05-430-700-4800-6405		13.80	COLORED PAPER 07/11/2014 07/11/2014	963386-0	Supplies-Computer/Office/Meeting
65 05-430-700-4800-6405		48.76	OSS FAX TONER 07/11/2014 07/11/2014	963444-0	Supplies-Computer/Office/Meeting
66 05-430-700-4800-6405		8.97	INK STAMP 07/11/2014 07/11/2014	963764-0	Supplies-Computer/Office/Meeting
67 05-430-700-4800-6231		46.00	SHREDDER SERVICED 07/21/2014 07/21/2014	963982-0	Services Or Contracts
86235 The Office Shop Inc		3,509.29	17 Transactions		
Final Total		29,684.05	27 Vendors	123 Transactions	

AMD1
8/22/14 12:57PM
Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	29,684.05	Health & Human Services
All Funds		29,684.05	Total

Approved by,
.....
.....

Aitkin County Health & Human Services

204 First St. NW
AITKIN, MINNESOTA 56431
PHONE 1-800-328-3744 or 1-218-927-7200 - FAX # 927-7210

DATE: August 20, 2104
TO: Aitkin County Board of Commissioners
FROM: Tom Burke, Director
SUBJECT: NACO's Healthy Counties Initiative Advisory Board

As indicated in the attached letter from Riki Hokama (Hawaii) the newly appointed President of NACO, I have been appointed to the Healthy Counties Initiative Advisory Board. This presidential appointment will compliment my involvement on the Health Steering Committee. I have attached a brief summary of the Advisory Board as well as the membership list for 2014/15.

Many of the appointees to this committee are from metro counties from across the nation. I was asked to consider an appointment to this advisory board due to my involvement on the Health Steering Committee, my attendance at the Healthy Counties sessions and the fact I am from a rural county. Minnesota has two representatives from Ramsey County in Commissioners Jim McDonough and Toni Carter as well as Commissioner Randy Johnson from Hennepin County. I believe it is important to have a rural voice.

With the Board's support, I would be able to have input into how initiatives at NACO are planned for and implemented with county and private sector representatives. Over the past years I have been allowed to participate at the Legislative, Western, and Annual conferences. I would suggest replacing the Western Conference held in May (I have attended only two that I recall) with a Healthy Counties Conference held in January.

I would ask for the Board's support in this appointment and for me to participate in the out of state events as scheduled by NACO.



July 25, 2014

Mr. Thomas Burke
Health and Human Services Director
Aitkin County
204 1st St
Aitkin, MN 56431

Dear Thomas:

As president of the National Association of Counties, I have the honor and privilege of appointing NACO's leadership team. It is my pleasure to appoint you Member of the Healthy Counties Initiative Advisory Board. Thank you for agreeing to serve.

Committee participation at the National Level is a serious commitment and a big responsibility, even more so this year with a federal administration engaged in developing policy on a number of issues facing counties.

My goal is to build a committed leadership team for NACO. A great deal of NACO's strength is in its committees and that strength is reflected in the commitment and active participation revealed throughout our committee structure.

Your NACO committee liaison will follow-up with you and provide specific details and information regarding future meetings and the mission of the committee.

I hope you will participate in the various Transportation and Infrastructure activities surrounding my Presidential Initiative this year. With the reauthorization of MAP-21 and other related federal policy issues, we have a lot of work ahead of us, and we need to make sure Counties are telling their stories in Washington DC. This year promises to be an exciting one and I look forward to working closely with you to further the goals of NACO and the nation's counties.

Sincerely,

A handwritten signature in black ink that reads 'Riki Hokama'. The signature is written in a cursive, flowing style.

Riki Hokama
President

HEALTHY COUNTIES INITIATIVE

OVERVIEW

Creating and Sustaining Healthy Counties by Engaging, Collaborating and Sharing Solutions

Recognizing counties play a critical role in the health of all those who live, work and play across the country, the Healthy Counties Initiative was launched in 2011 to actively support counties as they serve their residents and employees.



The Initiative focuses on enhancing public-private partnerships in local health delivery, improving individual and community health, and assisting counties to effectively implement the Affordable Care Act. With guidance from an Advisory Board comprised of county leaders who are health advocates at NACO and corporate partners, priorities are identified to ensure county leaders received timely information to make the appropriate decisions for their counties. Areas of interest include:

- Enhancing coverage, access to and coordination of care for vulnerable populations in the community, including health services in hospitals, community health centers and county jails, while focusing on cost-containment strategies; and
- Promoting community public health, prevention and wellness programs.

By addressing these areas and others, the Initiative envisions county leaders will be able to maximize their capacities to use best practices and foster public-private partnerships to promote healthy communities.

ACTIVITIES

To empower county leaders with resources for promoting and advancing health policies and programs that meet the needs of their residents and employees, NACO develops activities with input from the Advisory Board. Educational forums, workshops, webinars, blogposts, peer exchanges and publications are ways the Initiative engages counties and partners throughout the year to not only collaborate, but to also share efficient and effective solutions and build healthy counties. Counties can also explore the Healthy Counties Database, an online directory of strategies implemented by counties.



For more information, contact: **Emmanuelle St. Jean** | Health Program Manager
estjean@naco.org | 202.942.4267 | www.naco.org/healthycountiesinitiative

**Healthy Counties Initiative
Advisory Board Members
2014-2015**

Leadership

Hon. Joan Garner, Chair
Commissioner
Fulton County, GA

Hon. Lenny Eliason
Commissioner
Athens County, OH

Nick Macchione, Vice Chair
Director
Health & Human Services Agency
San Diego County, CA

Hon. Jim McDonough, Vice Chair
Commissioner
Ramsey County, MN

Terry Speiker, Vice Chair
Chief Assistant County Administrator
Contra Costa County, CA

Angelica Baltazar, Vice Chair
Health & Human Services Industry
Support Specialist
Esri

County Members

Hon. Mary Ardapple
Vice Chair
Peoria, IL

Hon. Lindora Baker
Commissioner
Caddo Parish, LA

Lori Bays
Human Services Department Director
Salt Lake County, Utah

Hon. Maryann Borgeson
Commissioner
Douglas County, NE

Hon. Roy C. Brooks
Commissioner
Tarrant County, TX

Hon. Bryan Desloge
Commissioner
Leon County, FL

Leon Evans
President/CEO
Center for Health Care Services
Bexar County, TX

Hon. Viola Harris
Commissioner
Edgecombe County, NC

Patricia Harrison
Deputy County Executive
Fairfax County, VA

Hon. Joe Bryan
Commissioner
Wake County, NC

Thomas Burke
Health and Human Services Director
Aitkin County, MN

Hon. Toni Carter
Commissioner
Ramsey County, MN

Hon. Thomas L. Coley
Commissioner
Tallapoosa County, AL

Chris Coudriet
County Manager
New Hanover County, NC

Mark A. Refowitz
Agency Director, Health Care Agency
Orange County, CA

Dr. Kenneth Robinson
Public Health Policy Advisor
Shelby County, TN

Hon. Chris Rodgers
Commissioner
Douglas County, NE

Hon. Elizabeth Stefanics
Commissioner
Santa Fe County, NM

Hon. Larry Hicks
Commissioner
Geary County, KS

Hon. Helen Holton
Councilmember
Baltimore City, MD

Hon. Larry Johnson
Commissioner
DeKalb County, GA

Hon. Randy Johnson
Commissioner
Hennepin County, MN

Hon. Doris Karloff
Supervisor
Saunders County, NE

Hon. Linda Langston
Supervisor
Linn County, IA

Hon. Mark Luttrell
Mayor
Shelby County, TN

Carol Moehrl
Public Health Director, North Central District
Nez Perce County, ID

Corporate Members

Michael Brown, Vice Chair
Vice President, New Business Development
Healthstat, Inc.

Marianne Burdison
Senior Director, Strategic Alliances &
Development
Cenpatico

Gina Ciccio
Vice President, Client Management
Aetna

Paul Campbell
Vice President, State & Local Solutions, Public
Sector
UnitedHealthcare

Jerry Friedman
Director of Strategic Initiatives, Accenture
Human Services
Accenture

Hon. Lenore Stuart
Supervisor
Yuma County, AZ

Hon. Walter Tejada
Supervisor
Arlington County, VA

Hon. Karen Toles
Councilmember
Prince George's County, MD

Hon. Gloria Whisenhunt
Commissioner
Forsyth County, NC

Hon. Arlanda Williams
Councilwoman
Terrebonne Parish, LA

Kenneth N. Wilson
Deputy County Administrator
Franklin County, OH

Joy Wykowski
Director of Intergovernmental Affairs
Cook County, IL

Kristen Guillaume
Vice President & General Manager, Public Sector
Netsmart

Steve Lodge
Senior Director, Outreach & Special Projects
American Beverage Association

Taylor Tomczyszyn
Director, National Programs
CBS EcoMedia, Inc.

Joan Ralph
Group Vice President
Continuum of Care Services
Premier

Jim Rolfe
Partner
VMG Health



August 18, 2014

Mr. Thomas Burke
Health & Human Services Director
Aitkin County
204 1st St NW
Aitkin, MN 56431-1260

Dear Mr. Burke,

As President of the National Association of Counties (NACo), it is my pleasure to confirm your nomination as a member of the Health Steering Committee for the 2014-2015 term. We are excited to have you as part of our team!

Your NACo committee staff liaison is Paul Beddoe. Please feel free to reach out to Paul at 202.942.4234 or pbeddoe@naco.org. He will also be contacting you soon.

All steering committee members should plan to:

- Actively participate in steering committee work including conference calls, legislative strategy development and advocacy efforts
- Attend NACo's 2015 Legislative Conference in Washington, D.C. – February 21-25, 2015
- Attend NACo's 2015 Annual Conference in Charlotte, N.C. – July 10-13, 2015

NACo steering committee members play a critical role in advancing legislative and policy priorities important to the nation's counties. At the NACo legislative and annual conferences, the 10 policy steering committees meet to hear federal legislative and policy updates, discuss best practices and innovation, and advise the NACo Board of Directors and voting delegates who set NACo policy for the coming year.

As a member of a steering committee, you may introduce policy resolutions and platform changes and will vote on other proposed resolutions and platform changes within the jurisdiction of your committee. It is my hope that all steering committee members make the most of this opportunity and help create a dynamic and productive policy process.

Thank you for your willingness to serve in this capacity and I look forward to working with you this year and value your membership with NACo.

Sincerely,

Riki Hokama
President
National Association of Counties

WIC AGREEMENT—Hill City

THIS AGREEMENT is made and entered into the 1st day of September, 2014 by and between Aitkin County Health and Human Services for the Aitkin County WIC Program, hereinafter referred to as the "Agency" and the Hill City Independent School District #2, 500 Lone Avenue, Hill City, MN 55748, hereinafter referred to as the "Hill City School".

IN CONSIDERATION of the mutual promises, agreements, and understanding hereinafter set forth, it is agreed as follows:

1. The Hill City School will provide space within their premises for the Agency to administer the Aitkin County WIC Program for eligible Women, Infants, and Children through WIC Clinics free of charge.
2. Agency will hold the Clinic at the contracted location once a month.
3. The time and dates of the WIC Clinic will be:

Every third Tuesday of the month: 9:00 a.m. – 4:00 p.m.

Any changes in rental fees, times or dates will be negotiated between the Agency and the Hill City School.
4. The Hill City School will provide tables, chairs, heat and light for the Agency to carry out the WIC Clinic. The Agency agrees to leave the premises in the same condition as at the beginning of the Clinic.
5. The Hill City School shall take all necessary steps to maintain and keep the premises in a safe and clean condition. This shall include (a) sidewalks and parking areas cleared of snow and ice and other obstructions; (b) stairways and walkways cleared of clutter and in safe repair; (c) electrical hazards removed from the Department's area.
6. This agreement shall continue and be binding upon both parties until August 31st, 2015. Termination of this agreement may be made by either party with sixty (60) days written notice of intention to the other party.
7. The Lessor agrees to abide by all Federal and State nondiscrimination legislation to the effect that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, national origin, age, sex, or handicap in regards to the WIC Program.

WIC AGREEMENT-- Hill City School

Aitkin County Health and Human Services

By: _____

Its: Director

Date: _____

Hill City School

By: Dean Joun _____

Its: Superintendent _____

Date: 7-29-14 _____

Aitkin County Board of Commissioners

By: _____

Its: Chairperson

Date: _____

Approved as to form and execution:

By: _____
County Attorney

Date: _____

WIC AGREEMENT— McGregor

THIS AGREEMENT is made and entered into the 1st day of September, 2014 by and between Aitkin County Health and Human Services for the Aitkin County WIC Program, hereinafter referred to as the “Agency” and the McGregor Independent School District #4, M.O.R.E. Building, hereinafter referred to as the “McGregor School”.

IN CONSIDERATION of the mutual promises, agreements, and understanding hereinafter set forth, it is agreed as follows:

1. The McGregor School will provide space within their premises for the Agency to administer the Aitkin County WIC Program for eligible Women, Infants, and Children through WIC Clinics free of charge.
2. The Agency will hold the Clinic at the contracted location once a month.
3. The time and dates of the WIC Clinic will be:

Every third Thursday of the month: 9:00 a.m. – 4:00 p.m.

Any changes in rental fees, times or dates will be negotiated between the Agency and the McGregor School.
4. The McGregor School will provide tables, chairs, heat and light for the Agency to carry out the WIC Clinic. The Agency agrees to leave the premises in the same condition as at the beginning of the Clinic.
5. The McGregor School shall take all necessary steps to maintain and keep the premises in a safe and clean condition. This shall include (a) sidewalks and parking areas cleared of snow and ice and other obstructions; (b) stairways and walkways cleared of clutter and in safe repair; (c) electrical hazards removed from the Department’s area.
6. This agreement shall continue and be binding upon both parties until August 31st, 2015. Termination of this agreement may be made by either party with sixty (60) days written notice of intention to the other party.
7. The Lessor agrees to abide by all Federal and State nondiscrimination legislation to the effect that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, national origin, age, sex, or handicap in regards to the WIC Program.

WIC AGREEMENT-- McGregor School

Aitkin County Health and Human Services

By: _____

Its: Director

Date: _____

McGregor School

By: Paul Granne

Its: Paul Granne Supt.

Date: 28 July 14

Aitkin County Board of Commissioners

By: _____

Its: Chairperson

Date: _____

Approved as to form and execution:

By: _____
County Attorney

Date: _____

PURCHASE OF SERVICE AGREEMENT

VI. – B.

The **Aitkin County Health & Human Services**, 204 – 1st Street NW, Aitkin, Minnesota 56431, hereafter referred to as the Department and **Compass Counseling Partners**, 25282 Hazelwood Drive, Nisswa, MN 56468, hereafter referred to as Contractor, enter into this agreement for the period from **August 1, 2014, to December 31, 2014**.

WHEREAS, Minnesota Statutes, section 245.461 to 245.486 and 245.487 to 245.4888 establishes the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department is required to provide Mental Health services in accordance with the Comprehensive Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department pursuant to Minnesota statutes, section 373.01, 373.02, 245.465(4), and 256E.08 wishes to purchase mental health services from multi-disciplinary service Contractor; and

WHEREAS, the Contractor is an autonomous mental health provider in private practice, and in multiple disciplines and is qualified and willing to perform such services;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth, the Department and Contractor agree as follows:

I SERVICES TO BE PROVIDED OR PURCHASED

The Department agrees to purchase and the Contractor agrees to furnish services as listed in Attachment A.

Psychological evaluations and tests ordered by the court system will be subject to review by the Department to determine whether said evaluations and tests appropriately fall under the terms of this agreement. If Department determines that said evaluations and tests fall outside the scope of this agreement, Contractor will be notified upon referral by Department.

II COST AND DELIVERY OF PURCHASED SERVICES

Statements will be submitted by the 10th of each month in the approved format detailing services provided in the prior month. Payment by the Department to Contractor will be by the end of the month and will be based on actual billing.

III DELIVERY OF CARE AND SERVICES:

Except as otherwise provided herein, Contractor shall maintain in all respects its present control over and autonomy with respect to:

1. The application of its intake procedures and requirements to clients.
2. The methods, times, means and personnel for furnishing Purchased Services to eligible clients.
3. The determination of when to terminate the furnishing of Purchased Services to eligible clients.

Nothing in this agreement shall be construed as requiring Contractor to provide or continue Purchased Services to or for any eligible clients.

IV AUDIT AND RECORD DISCLOSURE

1. Allow personnel of the Department, the Minnesota Department of Human Services, and the Department of Health and Human Services, access to the Contractor's records, in accordance with state and federal laws and regulations, at reasonable hours in order to exercise their responsibility to monitor the services.
2. Maintain records at **Compass Counseling Partners** for audit purposes.
3. Comply with Minnesota Code for Agency Rule - Minnesota Department of Public Welfare and the Minnesota Government Practice Act, M.S. 15.1611 - 16.1698. (Suppl. 1979)

V SAFEGUARD OF CLIENT INFORMATION:

1. The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality of for any purpose not directly connected with the administration of the Department's or Contractor's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client or his/her responsible parent or guardian.
2. The individual employed by the Contractor who is designated to assure compliance with Minnesota Government Data Practices Act, in accordance with Minnesota Statutes, section 13.46, subdivision 10, paragraph (d), shall be Frank Weber. Contractor reserves the right to designate an alternate individual to assure such compliance by written notice to Department.

VI EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS CLAUSE:

The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (43 USC 2000e), including Executive Order No. 11246, and Title VI (42 USC 2000d).

VII FAIR HEARING AND GRIEVANCE PROCEDURES:

The Contractor agrees that a fair hearing and grievance procedure will be established.

VIII BONDING, INDEMNITY, AND INSURANCE CLAUSE:

1. The Contractor shall save and hold the County of Aitkin and the Department harmless from all liability for damages to persons or property arising out of the services performed under the terms of the contract. The Contractor shall indemnify the County of Aitkin and the Department for any liability assessed to the county and the Department on account of the services performed under the terms of the contract. The Contractor agrees to purchase liability insurance naming Aitkin County Department of Health & Human Services as an additional insured in an amount at least equal to the maximum liability limits set forth in Minnesota Statutes, 466.04, Subd.1, of **\$500,000** per person and **\$1,500,000** per occurrence and agrees to provide the County of Aitkin and the Department a certificate of insurance or other document demonstrating that such insurance has been procured. Contractor shall provide proof of insurance prior to commencement of Contractor's performance under this agreement.
2. Insurance: The Contractor does further agree that, in order to protect itself as well as the Department under the indemnity agreement provision hereinabove set forth, it will, at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000.

IX CONDITIONS OF THE PARTIES' OBLIGATIONS:

1. Before the termination date specified in the Introduction of this agreement, the Department may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.
2. Any alterations, variations, modifications or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.
3. No claim for services furnished by the Contractor, not specifically provided in the agreement, will be allowed by the Department, nor shall the Contractor do any work or furnish any material not covered by the agreement unless this is approved in writing by the Department. Such approval shall be considered to be a modification of the agreement.
4. If the Department determines that funds are not being administered in accordance with the approved plan and budget, they may be withdrawn after reasonable notice to the Contractor. It is understood and agreed that the parties do not anticipate that Contractor will administer funds as a result of this agreement.
5. In the event that there is a revision of Federal regulations which might make this agreement ineligible for Federal financial participation, all parties will review the agreement and renegotiate those items necessary to bring the agreement into compliance with the new Federal regulations.

6. In accordance with Minnesota Statutes, Section 245.466, Subd.3 (1), the Commissioner of Minnesota Department of Human Services is a third party beneficiary to this contract.

X SUBCONTRACTING

The Contractor shall not enter into subcontracts for any of the work contemplated under this agreement without written approval of the Department. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

XI COMPLIANCE WITH THE CLEAN AIR ACT:

The Contractor certifies that it meets lawful conditions of the Clean Air Act, as required by 45 CFR 228.70 and 74.159 (4).

XII MISCELLANEOUS

1. Entire Agreement: It is understood and agreed that the entire agreement of the parties contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Contractor and Aitkin County Health and Human Services Department relating to the subject matter hereof.
2. This contract may be terminated or renegotiated upon 30 days written notification by either party.
3. **Compass Counseling Partners** agrees to provide Aitkin County Health & Human Services, (attached to the contract):
 - A. Description of staffing, including job descriptions and professional qualifications of all personnel under this agreement (Attachment B).
4. Program and fiscal records shall be retained in the Contractor facility for a minimum of five years.
5. This contract may be extended for a period of six months at the option of the County of Aitkin. If the county desires to extend the term of the contract, it shall notify the Contractor in writing at least sixty days before the expiration of the contract. All terms of this contract will remain in effect pending execution of a contract amendment, execution of new contract or notice of termination.

IN WITNESS WHEREOF the Department (Aitkin County Health & Human Services) and the Contractor (Compass Counseling Partners) have executed this agreement as of the day and year first above written:

BY: _____
Aitkin County Health & Human Services Director

DATE: _____

BY: _____
Aitkin County Health & Human Services Director

DATE: _____

BY: _____
Printed Name and Title for Compass Counseling Partners

Compass Counseling Partners Signature

DATE: _____

APPROVED AS TO FORM AND EXECUTION

BY: _____
Aitkin County Attorney

DATE: _____

COST & DELIVERY OF PURCHASED SERVICES

A.	Pre-Petition Screens	\$100.00/hour
B.	Psychological Assessment	Flat Rate \$600.00
	Additional Charges for:	
	WAIS	\$200.00
	WISC	\$200.00
	WRAT	\$ 80.00
C.	Outpatient Psychiatric Evaluation	Flat Rate \$440.00

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-14	Actual Feb-14	Actual Mar-14	Actual Apr-14	Actual May-14	Actual Jun-14	Actual Jul-14
Income:							
Tax Levy						1,078,907.17	
CPA and In Lieu						64.18	3,335.00
State Revenue	5,195.16	18,476.78	84,181.48	54,485.28	22,390.84	138,925.15	224,607.39
Federal Revenue	69,159.35	85,703.28	292,903.20	197,327.79	107,051.57	332,233.24	80,638.30
Revenue From Third Party	11,583.90	14,301.61	13,094.37	17,084.26	21,802.69	17,682.54	13,290.53
Misc. Revenue	13,909.30	27,832.14	18,090.80	13,641.85	23,380.78	11,034.05	92,960.15
Total:	99,847.71	146,313.81	408,269.85	282,539.18	174,625.88	1,578,846.33	414,831.37
Expenditures:							
Payments to Recipients	139,694.11	78,958.56	107,147.21	149,836.89	103,383.21	169,578.00	150,704.89
Salaries and Fringes	304,640.28	265,391.93	274,153.29	289,221.93	404,370.86	285,618.88	289,864.44
Services and Charges	28,962.91	37,406.81	24,041.12	20,480.44	26,258.04	20,491.67	21,641.35
Travel and Insurance	46,000.96	3,018.98	4,404.18	6,215.78	4,819.40	3,573.01	2,852.27
Office Supplies	5,113.72	5,975.17	5,380.48	11,417.09	6,934.06	4,670.57	3,897.13
Capital Outlay	-	11,385.16	7,707.39	7,966.22	-	-	1,209.83
Misc Expense & Pass Thru	24,117.13	7,351.13	5,998.27	28,403.87	7,593.08	7,001.46	30,849.03
Total:	548,529.11	409,487.74	428,831.94	513,542.22	553,358.65	490,933.59	501,018.94
Final Totals:	(448,681.40)	(263,173.93)	(20,562.09)	(231,003.04)	(378,732.77)	1,087,912.74	(86,187.57)

Cash Balance as of 08/2013

4,977,963.97

Cash Balance as of 08/2014

4,598,664.86

	Actual Aug-14	Actual Sep-14	Actual Oct-14	Actual Nov-14	Actual Dec-14
Income:					
Tax Levy					
CPA and In Lieu					
State Revenue					
Federal Revenue					
Revenue From Third Party					
Misc. Revenue	2,002.21				
Total:	2,002.21	-	-	-	-
Expenditures:					
Payments to Recipients	88,978.12				
Salaries and Fringes	279,807.15				
Services and Charges	33,708.85				
Travel and Insurance	3,870.87				
Office Supplies	2,491.19				
Capital Outlay	-				
Misc Expense & Pass Thru	17,718.53				
Total:	426,574.71	-	-	-	-
Final Totals:	(424,572.50)	-	-	-	-

	YTD 2014	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008
Income:							
Tax Levy	1,078,907.17	2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71
CPA and In Lieu	3,399.18	314,823.94	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53
State Revenue	548,262.08	686,350.95	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64
Federal Revenue	1,165,016.73	2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00
Revenue From Third Party	108,839.90	216,749.43	204,217.36	163,265.77	126,077.60	-	-
Misc. Revenue	202,851.28	359,291.46	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74
Total:	3,107,276.34	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62
Expenditures:							
Payments to Recipients	988,280.99	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89
Salaries and Fringes	2,393,068.76	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25
Services and Charges	212,991.19	423,064.32	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72
Travel and Insurance	74,755.45	89,679.42	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88
Office Supplies	45,879.41	61,402.17	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17
Capital Outlay	28,268.60	52,492.10	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07
Misc Expense & Pass Thru	129,032.50	184,722.83	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22
Total:	3,872,276.90	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20
Final Totals:	(765,000.56)	529,580.96	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42

AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61	2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68	2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85	2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013	2014
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43	\$38,575.68
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31	\$35,579.24
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76	\$24,095.99
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49	\$71,994.81
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55	\$42,970.74
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58	\$68,481.80
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43	\$53,313.73
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24	\$48,392.38
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77	
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	\$47,334.14	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	\$38,819.46	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	\$44,200.11	
TOTAL CHILDREN	\$818,453.02	\$834,511.73	\$950,273.21	\$970,887.85	\$886,243.11	\$816,028.00	\$590,994.27	\$383,404.37
	75	63	64	57	56	49		
	\$818,453.02	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)	(\$225,033.73)	(\$207,589.90)
	Decrease	Increase	Increase	Increase	Decrease	Decrease	Decrease	Decrease
	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011	from 2012	from 2013

2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	\$7,187.58
Total	\$819,923.05

2013 Foster Care Breakdown

Child Shelter	\$4,194.22
Treatment Foster	\$79,138.00
Child Foster Care	\$ 252,908.55
Rule 8 FC	\$7,305.55
Corrections	\$ 188,405.85
Electronic Monitor	\$2,904.00
Rule 5	\$58,405.55
Respite	\$2,358.48
Child Care	\$718.00
Health Services	\$110.87
Transportation	\$14,128.68
Total	\$610,577.75

2014 Foster Care Breakdown Year to Date

Child Shelter	\$1,640.00
Treatment Foster	\$22,441.96
Child Foster Care	\$ 124,270.15
Rule 8 FC	\$987.57
Corrections	\$ 225,831.27
Extended FC	\$100.00
Rule 5	\$55,423.09
Respite	
Child Care	\$591.50
Health Services	\$2,606.51
Transportation	\$5,500.16
Total	\$439,392.21

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92
Total	\$306,687.62

2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58
Total	\$245,830.57

2013 Foster Care Reimbursement

IV-E	\$105,518.00
Rule 5	\$8,501.46
Recoveries	\$126,112.23
Total	\$240,131.69

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.
 Recoveries may be collected long after child has left placement.
 IV-E and Rule 5 equals what has been paid to the county for 2011 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.
 Recoveries may be collected long after child has left placement.
 IV-E and Rule 5 equals what has been paid to the county for 2012 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.
 Recoveries may be collected long after child has left placement.
 IV-E and Rule 5 equals what has been paid to the county for 2013 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00

Total \$976,259.24 \$544,023.08 \$131,713.39 \$300,522.77

Total \$976,259.24

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00

Total \$909,516.09 \$404,864.16 \$240,205.75 \$264,446.18

Total \$909,516.09

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00

Total \$819,923.05 \$395,228.38 \$248,465.10 \$176,229.57

Total \$819,923.05

2013 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$4,194.22	\$2,816.72	\$1,377.50	\$0.00
Treatment Foster	\$79,138.00	\$79,138.00	\$0.00	\$0.00
Child Foster Care	\$252,908.55	\$241,526.46	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$188,405.85	\$24,953.28	\$142,441.58	\$21,010.99
Electronic Monitoring	\$2,904.00	\$2,596.00	\$308.00	\$0.00
Rule 5	\$58,405.55	\$21,834.76	\$0.00	\$36,570.79
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$14,128.68	\$14,128.68	\$0.00	\$0.00

Total \$610,577.75 \$390,081.25 \$144,127.08 \$76,369.42

Total \$610,577.75

2014 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$1,640.00	\$0.00	\$1,640.00	\$0.00
Treatment Foster	\$22,441.96	\$22,441.96	\$0.00	\$0.00
Child Foster Care	\$124,270.15	\$116,856.54	\$1,998.00	\$5,415.61
Rule 8 FC	\$987.57	\$99.57	\$0.00	\$888.00
Corrections	\$225,831.27	\$0.00	\$181,892.86	\$43,938.41
Electronic Monitoring	\$100.00	\$100.00	\$0.00	\$0.00
Rule 5	\$55,423.09	\$55,423.09	\$0.00	\$0.00
Respite	\$0.00	\$0.00	\$0.00	\$0.00
Child Care	\$591.50	\$591.50	\$0.00	\$0.00
Health Services	\$2,606.51	\$2,606.51	\$0.00	\$0.00
Transportation	\$5,500.16	\$5,500.16	\$0.00	\$0.00

Total \$439,392.21 \$203,619.33 \$185,530.86 \$50,242.02

Total \$439,392.21

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
AUGUST	50	5	20	75	\$207.43
SEPT	45	3	8	56	\$276.54
OCT	74	2	10	86	\$476.00
NOV	60	0	7	67	\$877.18
DEC	36	0	16	52	\$674.36
JAN '14	70	4	11	85	\$644.64
FEB '14	46	0	13	59	\$780.40
MARCH	55	8	17	80	\$1296.64
APRIL	58	5	20	83	\$597.24
MAY	67	0	9	76	\$435.52
JUNE	68	6	12	86	\$422.00
JULY	49	23	13	85	\$351.16
AUGUST					\$475.16

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

Wednesday, August 6, 2014

Committee Members Present: Jim Carlson
Mickey Gault
Darlene Hlidek
Gayle Janzen
Joy Janzen
Kristine Layne, Riverwood HealthCare
David Leaf
Bob Marcum
Cheryl Meld, Kids Plus
Katie Nelson, Riverwood HealthCare
Kari Paulsen, NEMOJT
Jessi Schultz, AFSCME Union Rep
Commissioner Anne Marcotte

Others Present: Erin Melz, PH Supervisor
Kathleen Ryan, Fiscal Supervisor
Ann Rivas, Social Service Supervisor
Julie Lueck, Clerk to the H&HS Advisory Committee

Absent: Kami Genz, CMCC
Robert Lewis
Beverly Mensing, Red Cross
Jessica Seibert, HRA
Commissioner Laurie Westerlund

Guests: Roberta Elvecrog
Joel Hoppe

I. Approval of Agenda

Motion by Cheryl Meld, seconded by Darlene Hlidek, and carried; the vote was to approve the Agenda with the addition under IX. Miscellaneous Discussion, A. Community Meal at 1st Lutheran on September 29th.

II. Approval of Minutes of the June 4, 2014 Meeting

Motion by Joy Janzen, seconded by Jessi Schultz, and carried; the vote was to approve the June 4, 2014, minutes.

Introductions of committee members to our new Social Service Supervisor, Ann Rivas.

III. Community Based Services (CBS) – Erin Melz/Kathy Ryan - Erin prepared and reviewed a handout which is an overview of the waived services in Community Based Services. She discussed the plan for seven certified assessors in the agency each having to have 40 hours of training prior to implementation on September 17th. (See attached five-page handout.)

Introductions of committee members to our new County Administrator, Nathan Burkett.

IV. Task Force Reports/Updates:

- A. **Corrections** - Cheryl Meld/Kami Genz - No Report
- B. **Public Health** – Bob Lewis / Bob Marcum / Kristine Layne - No Report
- C. **Children’s Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek - No report
- D. **Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum - No report

V. Budget Committee Report/Update – Jim Carlson / Jessica Seibert - No Report

VI. Goals & Objectives Update – Darlene Hlidek/Cheryl Meld - No Report

VII. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics. No decisions made at this time.

VIII. Comments:

- A. **Comments from the Committee Members for the Commissioners relative to HHS** – Nothing noted at this time
- B. **Feedback from the Board Meetings – June 24** – Dave Leaf & Gayle Janzen - Gayle noted she is retired from a supervisor position in Morrison County and enjoyed the comparison between our Board meetings and her former Board.
July 22 – Bob Lewis is absent so no report at this time. Erin Melz updated the committee on the report she gave at Board about the Fair Booth we had this year. She explained the camper which was available for a respite for nursing mothers and mothers with young children and how well received it was.

C. Committee Members scheduled to attend upcoming Board Meetings in 2014:

<i>August 26</i>	Mickey Gault	Katie Nelson	<i>September 23</i>	Joy Janzen	Bob Lewis
<i>October 28</i>	Jessica Seibert	_____	<i>November 25</i>	Cheryl Meld	Bob Marcum
<i>December 23</i>	Cheryl Meld	_____			

IX. Miscellaneous Discussion

- A. **Community Meal to be held September 29th at First Lutheran** - A sign-up sheet will be circulated at the September meeting.
- B. It was noted that there will be a Conference for the Commissioners on September 3rd so Commissioners Marcotte and Westerlund will not be able to attend this committee meeting.

X. Adjourn

Motion by Joy Janzen, seconded by Kari Paulsen, and carried; the vote was to adjourn the meeting at 4:18 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the June 4, 2014, Advisory Committee Meeting
- Copy of June 24, 2014, Health & Human Services Board Meeting Minutes
- Draft copy of July 22, 2014, Health & Human Services Board Meeting Minutes
- Ideas for H&HS Topics for Discussion/Presentations in 2015
- List of Members on Task Forces and Budget Committee
- Updated Roster of H&HS Advisory Committee Members
- Charts of Covered Services/Non-Covered Services & Program Descriptions/Funding Sources/
Level of Care Assessment/Caseload/Criteria, etc.