



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: December 9, 2014

Title of Item: Reserving funds from 2014 budget

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Terry Neff, Environmental Services Director		Department: Environmental Services
Presenter (Name and Title): Consent Agenda		Estimated Time Needed: N/A
Summary of Issue: As mentioned in the attached memorandum, I would like to place in reserves the \$5,000.00 that was budgeted in 2014 for an automobile in the future (4 to 5 years).		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve placing the \$5,000.00 from account number 01-390-6620 in reserves for a future automobile.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: December 3, 2014
TO: Aitkin County Board of Commissioners
Nathan Burkett, County Administrator
FROM: Terry Neff, Environmental Services Director
RE: Request for Reserves, Department 390

A handwritten signature in blue ink, appearing to be 'Terry Neff', written over the 'RE:' line of the memorandum.

I am requesting to hold the \$5000.00 in account number 01-390-6620 (Environmental Health FBL) and hold in reserves for purchase of a newer vehicle in the future. The current car should last another 4 to 5 years, at that time, the reserve funds will be used to trade in for a newer vehicle.

If you have any questions, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

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