



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: December 9, 2014

Title of Item: County Administrator Performance Evaluation

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| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
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| Submitted by: Nathan Burkett, County Administrator | Department: Administration |
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| Presenter (Name and Title): Nathan Burkett, County Administrator | Estimated Time Needed: |
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Summary of Issue:
 Dave Unmacht of Springsted, Inc. who performed the administrator search for Aitkin County has offered to coordinate the 6 month performance evaluation for Nathan Burkett, County Administrator. There will be no cost to the County.

Additionally, a new template performance evaluation has been prepared. The County Board may wish to use this format to evaluate the County Administrator. The evaluation template will be provided at the Board meeting.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Consent to Dave Unmacht of Springsted, Inc to coordinate the performance evaluation process for the County Administrator in December 2015.
 Approve use of a new performance evaluation template / direct usage of the current performance evaluation template.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*