

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
December 17, 2013**

**I. Attendance**

The Aitkin County Board of Commissioners met this 17th day of December, 2013, at 9:07 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; H&HS; Kathleen Ryan, Fiscal Supervisor; and guests; Roberta Elvecrog and Cheryl Meld, H&HS Advisory Committee Members; Bob Harwarth, resident; and Nanci Sauerbrei, Aitkin Independent Age.

**II. Approval of Health & Human Services Board Agenda**

*Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the Health & Human Services Board Agenda as presented.*

**III. Review November 26, 2013 Health & Human Service Board Minutes**

*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve the November 26, 2013 Health & Human Services Board Meeting Minutes as presented.*

**IV. Review Bills -**

**Motion to approve Bills presented this date.** *Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the Bills as presented this date.*

**Motion to authorize approval of 12/31/13 Bills by Patrick Wussow.** *Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the approval of the 12/31/13 Bills by Patrick Wussow.*

**V. General/Miscellaneous Information**

**A. Approve appointment of Health & Human Services Advisory Committee Members as follows:**

- 1. Darlene Hlidek – Morrison Twp. – Comm. Dist. #4**
- 2. Gayle Janzen – Spencer Twp. – Comm. Dist. #1**
- 3. Kristine Layne – Spencer Twp. – Comm. Dist. #1**
- 4. Joy Janzen – Nordland Twp. – Comm. Dist. #2**

*Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the appointment of the following candidates to the Health & Human Services Advisory Committee for two year terms:*

- 1. Darlene Hlidek – Morrison Twp. – Comm. Dist. #4**
- 2. Gayle Janzen – Spencer Twp. – Comm. Dist. #1**
- 3. Kristine Layne – Spencer Twp. – Comm. Dist. #1**
- 4. Joy Janzen – Nordland Twp. – Comm. Dist. #2**

**B. Approve re-appointment of Health & Human Services Advisory Committee Members as follows:**

- 1. Jim Carlson – McGregor – Comm. Dist. #4**
- 2. Bob Lewis – McGregor – Comm. Dist. #4**

*Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, the vote was to approve the re-appointment of the following candidates to the Health & Human Services Advisory Committee for two year terms:*

- 1. Jim Carlson – McGregor – Comm. Dist. #4**
- 2. Bob Lewis – McGregor – Comm. Dist. #4**

- VI. Contracts - These are all renewals of established contracts expiring 12/31/13.**
- A. Letter of Agreement for the purpose of Public Health Medical Consultant between ACHHS and Mark Heggem, MD, for the period January 1, 2014 to December 31, 2014.**  
*Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the Board Chair to sign the Letter of Agreement for the purpose of Public Health Medical Consultant between ACHHS and Mark Heggem, MD, for the period January 1, 2014 to December 31, 2014.*
- B. Ambulance Service Contracts for the period January 1, 2014 to December 31, 2014, between Aitkin County Board of Commissioners and:**  
**1. McGregor Area Ambulance Service, McGregor**  
**2. Meds-1 Ambulance Services Inc., Grand Rapids**  
**3. Mille Lacs Health System Ambulance, Onamia**  
**4. North Memorial Medical Transportation**  
*Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2014 to December 31, 2014, between Aitkin County Board of Commissioners and:*  
**1. McGregor Area Ambulance Service, McGregor**  
**2. Meds-1 Ambulance Services Inc., Grand Rapids**  
**3. Mille Lacs Health System Ambulance, Onamia**  
**4. North Memorial Medical Transportation**
- C. Purchase of Service Agreements for the period January 1, 2014 to December 31, 2014 between ACH&HS and:**  
**1. New Pathways, Inc., Brainerd Site, (Services to homeless families)**  
**2. Northern Psychiatric Associates, Baxter, MN (Diagnostic Assessments)**  
**3. Northland Counseling Center, Grand Rapids, MN (Detox Services)**  
**4. George Tetreault, Baxter, MN (Diagnostic/Parenting Assessments)**  
**5. AEOA, Virginia, MN (MFIP Employment & Training Services)**  
**6. NEMOJT, Virginia, MN (MFIP Employment & Training Services)**  
**7. 2014 Family Planning Contract with Riverwood HealthCare Center**  
*Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2014 to December 31, 2014 between ACH&HS and:*  
**1. New Pathways, Inc., Brainerd Site, (Services to homeless families)**  
**2. Northern Psychiatric Associates, Baxter, MN (Diagnostic Assessments)**  
**3. Northland Counseling Center, Grand Rapids, MN (Detox Services)**  
**4. George Tetreault, Baxter, MN (Diagnostic/Parenting Assessments)**  
**5. AEOA, Virginia, MN (MFIP Employment & Training Services)**  
**6. NEMOJT, Virginia, MN (MFIP Employment & Training Services)**  
**7. 2014 Family Planning Contract with Riverwood HealthCare Center**
- D. Detoxification Services Contract between ACH&HS and Central MN Mental Health Center for the period January 1, 2014 through December 31, 2014.**  
*Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Detoxification Services Contract between ACH&HS and Central MN Mental Health Center for the period January 1, 2014 through December 31, 2014.*

**VII. Break at 9:34 a.m. for 10 minutes**

**Next Meeting – January 28, 2014**