

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
January 28, 2014**

- 9:05 A.M.**
- I. Attendance**
 - II. Approval of Health & Human Services Board Agenda**
 - III. Review December 17, 2013 Health & Human Service Board Minutes**
 - IV. Review Bills**
 - V. General/Miscellaneous Information**
 - A. MNChoices Update – Tom Burke / Kathy Ryan**
 - B. MSURE Update – Eileen Foss**
 - C. Building Remodeling Project – Tom Burke**
 - VI. Administrative Reports:**
 - A. Financial & Transportation Reports**
 - VII. Joint Powers Board Reports:**
 - A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke – Dec. 12th, 2013 Meeting Minutes.**
 - VIII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Cheryl Meld & Roberta Elvecrog Draft minutes of the January 8, 2014 meeting.**
 - B. AEOA / NEMOJT Committee Updates – Commissioner Napstad**
 - C. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - IX. Break at 9: __ a.m. for ____ minutes Next Meeting – February 25, 2014**

**The Statistical Reports for 2013
for Income Maintenance, Social Services and Public Health are included in this packet.**

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
December 17, 2013**

I. Attendance

The Aitkin County Board of Commissioners met this 17th day of December, 2013, at 9:07 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Patrick Wussow; H&HS Director Tom Burke; H&HS; Kathleen Ryan, Fiscal Supervisor; and guests; Roberta Elvecrog and Cheryl Meld, H&HS Advisory Committee Members; Bob Harwarth, resident; and Nanci Sauerbrei, Aitkin Independent Age.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve the Health & Human Services Board Agenda as presented.

III. Review November 26, 2013 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve the November 26, 2013 Health & Human Services Board Meeting Minutes as presented.

IV. Review Bills -

Motion to approve Bills presented this date. *Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the Bills as presented this date.*

Motion to authorize approval of 12/31/13 Bills by Patrick Wussow. *Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the approval of the 12/31/13 Bills by Patrick Wussow.*

V. General/Miscellaneous Information

A. Approve appointment of Health & Human Services Advisory Committee Members as follows:

- 1. Darlene Hlidek – Morrison Twp. – Comm. Dist. #4**
- 2. Gayle Janzen – Spencer Twp. – Comm. Dist. #1**
- 3. Kristine Layne – Spencer Twp. – Comm. Dist. #1**
- 4. Joy Janzen – Nordland Twp. – Comm. Dist. #2**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the appointment of the following candidates to the Health & Human Services Advisory Committee for two year terms:

- 1. Darlene Hlidek – Morrison Twp. – Comm. Dist. #4**
- 2. Gayle Janzen – Spencer Twp. – Comm. Dist. #1**
- 3. Kristine Layne – Spencer Twp. – Comm. Dist. #1**
- 4. Joy Janzen – Nordland Twp. – Comm. Dist. #2**

B. Approve re-appointment of Health & Human Services Advisory Committee Members as follows:

- 1. Jim Carlson – McGregor – Comm. Dist. #4**
- 2. Bob Lewis – McGregor – Comm. Dist. #4**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, the vote was to approve the re-appointment of the following candidates to the Health & Human Services Advisory Committee for two year terms:

- 1. Jim Carlson – McGregor – Comm. Dist. #4**
- 2. Bob Lewis – McGregor – Comm. Dist. #4**

- VI. Contracts - These are all renewals of established contracts expiring 12/31/13.**
- A. Letter of Agreement for the purpose of Public Health Medical Consultant between ACHHS and Mark Heggem, MD, for the period January 1, 2014 to December 31, 2014.**
Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the Board Chair to sign the Letter of Agreement for the purpose of Public Health Medical Consultant between ACHHS and Mark Heggem, MD, for the period January 1, 2014 to December 31, 2014.
- B. Ambulance Service Contracts for the period January 1, 2014 to December 31, 2014, between Aitkin County Board of Commissioners and:**
1. McGregor Area Ambulance Service, McGregor
2. Meds-1 Ambulance Services Inc., Grand Rapids
3. Mille Lacs Health System Ambulance, Onamia
4. North Memorial Medical Transportation
Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve and authorize the Board Chair to sign the Ambulance Service Contracts for the period January 1, 2014 to December 31, 2014, between Aitkin County Board of Commissioners and:
1. McGregor Area Ambulance Service, McGregor
2. Meds-1 Ambulance Services Inc., Grand Rapids
3. Mille Lacs Health System Ambulance, Onamia
4. North Memorial Medical Transportation
- C. Purchase of Service Agreements for the period January 1, 2014 to December 31, 2014 between ACH&HS and:**
1. New Pathways, Inc., Brainerd Site, (Services to homeless families)
2. Northern Psychiatric Associates, Baxter, MN (Diagnostic Assessments)
3. Northland Counseling Center, Grand Rapids, MN (Detox Services)
4. George Tetreault, Baxter, MN (Diagnostic/Parenting Assessments)
5. AEOA, Virginia, MN (MFIP Employment & Training Services)
6. NEMOJT, Virginia, MN (MFIP Employment & Training Services)
7. 2014 Family Planning Contract with Riverwood HealthCare Center
Motion by Commissioner Niemi, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreements for the period January 1, 2014 to December 31, 2014 between ACH&HS and:
1. New Pathways, Inc., Brainerd Site, (Services to homeless families)
2. Northern Psychiatric Associates, Baxter, MN (Diagnostic Assessments)
3. Northland Counseling Center, Grand Rapids, MN (Detox Services)
4. George Tetreault, Baxter, MN (Diagnostic/Parenting Assessments)
5. AEOA, Virginia, MN (MFIP Employment & Training Services)
6. NEMOJT, Virginia, MN (MFIP Employment & Training Services)
7. 2014 Family Planning Contract with Riverwood HealthCare Center
- D. Detoxification Services Contract between ACH&HS and Central MN Mental Health Center for the period January 1, 2014 through December 31, 2014.**
Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Detoxification Services Contract between ACH&HS and Central MN Mental Health Center for the period January 1, 2014 through December 31, 2014.

VII. Break at 9:34 a.m. for 10 minutes

Next Meeting – January 28, 2014

SLM1
 1/24/14 12:52PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1	6094 AADA 05-000-000-0000-6800	P	22,069.26	4TH QTR 2013- SAFE HAVEN GRANT 10/01/2013 12/31/2013	Safe Haven Grant - 2011CWAXK024
	6094 AADA		22,069.26	1 Transactions	
2	86359 Aitkin Co Attorney 05-420-640-4800-6263	P	5,418.75	IVD BILLING OCT'13- DEC'13 10/01/2013 12/31/2013	Contract Legal Services Iv- D
	86359 Aitkin Co Attorney		5,418.75	1 Transactions	
3	85003 Aitkin County DAC 05-400-440-0410-6231	P	9.87	PAPER SHREDDING 12/09/2013 12/31/2013	Services Or Contracts
3	05-420-600-4800-6231	P	25.66	PAPER SHREDDING 12/09/2013 12/31/2013	Services Or Contracts
3	05-430-700-4800-6231	P	30.27	PAPER SHREDDING 12/09/2013 12/31/2013	Services Or Contracts
	85003 Aitkin County DAC		65.80	3 Transactions	
4	86222 Aitkin Independent Age 05-420-640-4800-6231	P	51.56	IV- D LEGAL NOTICES 12/25/2013 12/25/2013	Services Or Contracts
	86222 Aitkin Independent Age		51.56	1 Transactions	
5	86308 Aitkin Public Schools 15-450-000-0000-6231		24,497.91	'13- '14 LCTS ALLOCATION	Aitkin School Services
	86308 Aitkin Public Schools		24,497.91	1 Transactions	
6	8239 Ameripride Linen & Apparel Services 05-400-440-0410-6405	P	4.82	CLEANING SUPPLIES 12/10/2013 12/10/2013	2200455078 Supplies- Computer/Office/Meeting
6	05-420-600-4800-6405	P	12.53	CLEANING SUPPLIES 12/10/2013 12/10/2013	2200455078 Supplies- Computer/Office/Meeting
6	05-430-700-4800-6405	P	14.78	CLEANING SUPPLIES 12/10/2013 12/10/2013	2200455078 Supplies- Computer/Office/Meeting
	8239 Ameripride Linen & Apparel Services		32.13	3 Transactions	
	12106 Antoine Electric				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7 05- 400- 440- 0410- 6231		7.72	DISCONCT FIXTURE- NE STAIRWELL 01/03/2014 01/03/2014	13448 Services Or Contracts
8 05- 400- 440- 0410- 6231		41.25	STAIRWELL LIGHT 01/19/2014 01/19/2014	14009 Services Or Contracts
9 05- 400- 440- 0410- 6231		38.80	REPLACE AIR HANDLER DISCONNECT 01/19/2014 01/19/2014	14010 Services Or Contracts
7 05- 420- 600- 4800- 6231		20.09	DISCONCT FIXTURE- NE STAIRWELL 01/03/2014 01/03/2014	13448 Services Or Contracts
8 05- 420- 600- 4800- 6231		107.25	STAIRWELL LIGHT 01/19/2014 01/19/2014	14009 Services Or Contracts
9 05- 420- 600- 4800- 6231		100.87	REPLACE AIR HANDLER DISCONNECT 01/19/2014 01/19/2014	14010 Services Or Contracts
7 05- 430- 700- 4800- 6231		23.69	DISCONCT FIXTURE- NE STAIRWELL 01/03/2014 01/03/2014	13448 Services Or Contracts
8 05- 430- 700- 4800- 6231		126.50	STAIRWELL LIGHT 01/19/2014 01/19/2014	14009 Services Or Contracts
9 05- 430- 700- 4800- 6231		118.98	REPLACE AIR HANDLER DISCONNECT 01/19/2014 01/19/2014	14010 Services Or Contracts
12106 Antoine Electric		585.15	9 Transactions	
89185 Bethesda Lutheran Church Of Malmö				
10 05- 400- 410- 0413- 6301	P	45.00	WIC RENT OCT- DEC'13 10/01/2013 12/31/2013	Wic Space Rentals
89185 Bethesda Lutheran Church Of Malmö		45.00	1 Transactions	
9973 Cremation Society Of Minnesota- Duluth				
11 05- 420- 650- 4800- 6810	P	1,000.00	COUNTY BURIAL 12/30/2013 12/30/2013	County Burials
9973 Cremation Society Of Minnesota- Duluth		1,000.00	1 Transactions	
10855 Culligan				
12 05- 400- 440- 0410- 6231		18.30	COOLER RENTAL SERVICE 01/01/2014 01/31/2014	150- 10016285- 1 Services Or Contracts
12 05- 420- 600- 4800- 6231		47.60	COOLER RENTAL SERVICE 01/01/2014 01/31/2014	150- 10016285- 1 Services Or Contracts
12 05- 430- 700- 4800- 6231		56.14	COOLER RENTAL SERVICE 01/01/2014 01/31/2014	150- 10016285- 1 Services Or Contracts

SLM1
 1/24/14 12:52PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10855 Culligan			122.04	3 Transactions		
88628 Dalco						
13 05- 400- 440- 0410- 6405			23.17	TOWELS/TOISSUE 01/02/2014 01/02/2014	2695971	Supplies- Computer/Office/Meeting
13 05- 420- 600- 4800- 6405			60.24	TOWELS/TOISSUE 01/02/2014 01/02/2014	2695971	Supplies- Computer/Office/Meeting
13 05- 430- 700- 4800- 6405			71.05	TOWELS/TOISSUE 01/02/2014 01/02/2014	2695971	Supplies- Computer/Office/Meeting
88628 Dalco			154.46	3 Transactions		
11051 Department of Human Services						
14 05- 400- 440- 0410- 6231	P		298.35	MERIT SYSTEM QE 12/31/13 10/01/2013 12/31/2013	A300MR01C7I	Services Or Contracts
15 05- 420- 640- 4800- 6231	P		29.30	CS MONTHLY FED OFFSET FEE 12/01/2013 12/31/2013	A300C401101	Services Or Contracts
14 05- 420- 600- 4800- 6231	P		775.71	MERIT SYSTEM QE 12/31/13 10/01/2013 12/31/2013	A300MR01C7I	Services Or Contracts
16 05- 420- 610- 4100- 6011	P		18.75	MAXIS AFDC RECOV PRE TANF 12/01/2013 12/31/2013	A300MX01130I	County Share- Afdc/Mfip
17 05- 420- 610- 4100- 6011	P		18.75	MAXIS MFIP RECOV TANF 12/01/2013 12/31/2013	A300MX01130I	County Share- Afdc/Mfip
18 05- 420- 620- 4100- 6011	P		30.00	MAXIS GA RECOVERIES 12/01/2013 12/31/2013	A300MX01130I	County Share - Ga
19 05- 420- 630- 4100- 6011	P		49.39	MAXIS SNAP RECOVERIES 12/01/2013 12/31/2013	A300MX01130I	County Share- Food Support
14 05- 430- 700- 4800- 6231	P		914.94	MERIT SYSTEM QE 12/31/13 10/01/2013 12/31/2013	A300MR01C7I	Services Or Contracts
11051 Department of Human Services			2,135.19	8 Transactions		
2186 Hillyard Inc - Kansas City						
20 05- 400- 440- 0410- 6405			57.52	CLEANING/BATHROOM SUPPLIES 01/07/2014 01/07/2014	600987196	Supplies- Computer/Office/Meeting
21 05- 400- 440- 0410- 6405			10.19	CLEANING/BATHROOM SUPPLIES 01/10/2014 01/10/2014	600992524	Supplies- Computer/Office/Meeting
20 05- 420- 600- 4800- 6405			149.55	CLEANING/BATHROOM SUPPLIES 01/07/2014 01/07/2014	600987196	Supplies- Computer/Office/Meeting
21 05- 420- 600- 4800- 6405			26.49	CLEANING/BATHROOM SUPPLIES	600992524	Supplies- Computer/Office/Meeting

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
20	05- 430- 700- 4800- 6405	176.40	01/10/2014 01/10/2014 CLEANING/BATHROOM SUPPLIES	600987196 Supplies- Computer/Office/Meeting
21	05- 430- 700- 4800- 6405	31.24	01/07/2014 01/07/2014 CLEANING/BATHROOM SUPPLIES	600992524 Supplies- Computer/Office/Meeting
2186	Hillyard Inc - Kansas City	451.39	01/10/2014 01/10/2014 6 Transactions	
11889	Honeywell International Inc.			
22	05- 400- 440- 0410- 6231	P 213.07	INSTALL & PRGM CNTRLLER/SENSOR 12/17/2013 12/17/2013	5227891460 Services Or Contracts
23	05- 400- 440- 0410- 6231	97.50	ADJUST OA DAMPER ON AHU1- 1 01/07/2014 01/07/2014	5228021133 Services Or Contracts
22	05- 420- 600- 4800- 6231	P 553.99	INSTALL & PRGM CNTRLLER/SENSOR 12/17/2013 12/17/2013	5227891460 Services Or Contracts
23	05- 420- 600- 4800- 6231	253.50	ADJUST OA DAMPER ON AHU1- 1 01/07/2014 01/07/2014	5228021133 Services Or Contracts
22	05- 430- 700- 4800- 6231	P 653.42	INSTALL & PRGM CNTRLLER/SENSOR 12/17/2013 12/17/2013	5227891460 Services Or Contracts
23	05- 430- 700- 4800- 6231	299.00	ADJUST OA DAMPER ON AHU1- 1 01/07/2014 01/07/2014	5228021133 Services Or Contracts
11889	Honeywell International Inc.	2,070.48	6 Transactions	
90182	Laboratory Corp Of America Holdings			
24	05- 420- 640- 4800- 6397	P 84.00	IVD GENETIC TEST 0011780859- 01 12/10/2013 12/10/2013	BILL #43241486 Genetic Tests Iv- D
90182	Laboratory Corp Of America Holdings	84.00	1 Transactions	
10492	Lakeside Counseling			
52	05- 400- 430- 0408- 6405	P 295.79	MCH HOME VISITING BAG SUPPLIES 12/27/2013 12/27/2013	Supplies- Computer/Office/Meeting
10492	Lakeside Counseling	295.79	1 Transactions	
12492	LexisNexis Risk Data Management Inc.			
25	05- 430- 700- 4800- 6231	P 116.00	DECEMBER 2013 SERVICES 12/01/2013 12/31/2013	1598721- 201312 Services Or Contracts
12492	LexisNexis Risk Data Management Inc.	116.00	1 Transactions	
5892	McGregor Printing & Graphics, Inc			

SLM1
 1/24/14 12:52PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
26 05- 400- 440- 0410- 6405			20.25	2 PART MEMO LETTERHEADS 01/03/2014 01/03/2014	15425	Supplies- Computer/Office/Meeting
26 05- 420- 600- 4800- 6405			52.65	2 PART MEMO LETTERHEADS 01/03/2014 01/03/2014	15425	Supplies- Computer/Office/Meeting
26 05- 430- 700- 4800- 6405			62.10	2 PART MEMO LETTERHEADS 01/03/2014 01/03/2014	15425	Supplies- Computer/Office/Meeting
5892 McGregor Printing & Graphics, Inc			135.00	3 Transactions		
89078 Mille Lacs Health System						
27 05- 400- 401- 0000- 6814	P		95.00	AMBULANCE SERVICE FOR DEC'13 12/01/2013 12/31/2013		Isle Ambulance/Mille Lacs Health System
89078 Mille Lacs Health System			95.00	1 Transactions		
89765 Minnesota Elevator, Inc						
28 05- 400- 440- 0410- 6231			23.42	ELEVATOR SERVICE- JAN'14 01/01/2014 01/31/2014	299635	Services Or Contracts
28 05- 420- 600- 4800- 6231			60.89	ELEVATOR SERVICE- JAN'14 01/01/2014 01/31/2014	299635	Services Or Contracts
28 05- 430- 700- 4800- 6231			71.82	ELEVATOR SERVICE- JAN'14 01/01/2014 01/31/2014	299635	Services Or Contracts
89765 Minnesota Elevator, Inc			156.13	3 Transactions		
11132 Mn Dept Of Health						
29 05- 420- 640- 4800- 6379			40.00	IVD PATRNTY AJUD 0012561595- 02 01/09/2014 01/09/2014	555081	Other Iv- D Charges
11132 Mn Dept Of Health			40.00	1 Transactions		
11120 Nardini Fire Equipment Co.,Inc						
30 05- 400- 440- 0410- 6231	P		64.53	ANNUAL INSPECTION 12/17/2013 12/17/2013	446428	Services Or Contracts
30 05- 420- 600- 4800- 6231	P		167.76	ANNUAL INSPECTION 12/17/2013 12/17/2013	446428	Services Or Contracts
30 05- 430- 700- 4800- 6231	P		197.87	ANNUAL INSPECTION 12/17/2013 12/17/2013	446428	Services Or Contracts
11120 Nardini Fire Equipment Co.,Inc			430.16	3 Transactions		
12449 NEOPOST USA INC						
31 05- 400- 440- 0410- 6231			41.24	RATE CHANGE PROTECTION	51261999	Services Or Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
31 05- 420- 600- 4800- 6231		107.22	01/02/2014 01/02/2014 RATE CHANGE PROTECTION	51261999 Services Or Contracts
31 05- 430- 700- 4800- 6231		126.46	01/02/2014 01/02/2014 RATE CHANGE PROTECTION	51261999 Services Or Contracts
12449 NEOPOST USA INC		274.92	01/02/2014 01/02/2014 3 Transactions	
32 3810 Paulbeck's County Market	P	2.44	AGENCY SUPPLIES	000009273744 Supplies- Computer/Office/Meeting
32 05- 400- 440- 0410- 6405			12/20/2013 12/20/2013	
32 05- 420- 600- 4800- 6405	P	6.34	AGENCY SUPPLIES	000009273744 Supplies- Computer/Office/Meeting
32 05- 430- 700- 4800- 6405	P	7.48	AGENCY SUPPLIES	000009273744 Supplies- Computer/Office/Meeting
3810 Paulbeck's County Market		16.26	12/20/2013 12/20/2013 3 Transactions	
33 4233 S & T Office Products Inc	P	2.34	AGENCY SUPPLIES	01QD3895 Supplies- Computer/Office/Meeting
34 05- 400- 440- 0410- 6405			12/20/2013 12/20/2013	
34 05- 400- 440- 0410- 6405	P	16.26	AGENCY SUPPLIES	01QD6537 Supplies- Computer/Office/Meeting
35 05- 400- 440- 0410- 6405		9.09	12/31/2013 12/31/2013 AGENCY SUPPLIES	01QD8227 Supplies- Computer/Office/Meeting
36 05- 400- 440- 0410- 6405		27.73	01/06/2014 01/06/2014 AGENCY SUPPLIES	01QE0412 Supplies- Computer/Office/Meeting
37 05- 400- 440- 0410- 6405		4.50	01/09/2014 01/09/2014 AGENCY SUPPLIES	01QE0413 Supplies- Computer/Office/Meeting
38 05- 400- 440- 0410- 6405		8.98	01/09/2014 01/09/2014 AGENCY SUPPLIES	01QE0909 Supplies- Computer/Office/Meeting
40 05- 400- 440- 0410- 6405		7.02	01/10/2014 01/10/2014 AGENCY SUPPLIES	01QE2520 Supplies- Computer/Office/Meeting
33 05- 420- 600- 4800- 6405	P	6.07	01/14/2014 01/14/2014 AGENCY SUPPLIES	01QD3895 Supplies- Computer/Office/Meeting
34 05- 420- 600- 4800- 6405	P	42.30	12/20/2013 12/20/2013 AGENCY SUPPLIES	01QD6537 Supplies- Computer/Office/Meeting
35 05- 420- 600- 4800- 6405		23.64	12/31/2013 12/31/2013 AGENCY SUPPLIES	01QD8227 Supplies- Computer/Office/Meeting
36 05- 420- 600- 4800- 6405		72.11	01/06/2014 01/06/2014 AGENCY SUPPLIES	01QE0412 Supplies- Computer/Office/Meeting

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
37	05-420-600-4800-6405		11.68	AGENCY SUPPLIES	01/09/2014 01/09/2014	01QE0413	Supplies- Computer/Office/Meeting
38	05-420-600-4800-6405		23.33	AGENCY SUPPLIES	01/09/2014 01/09/2014	01QE0909	Supplies- Computer/Office/Meeting
39	05-420-600-4800-6405		179.76	IM DATE STAMPERS	01/10/2014 01/10/2014	01QE2362	Supplies- Computer/Office/Meeting
40	05-420-600-4800-6405		18.25	AGENCY SUPPLIES	01/14/2014 01/14/2014	01QE2520	Supplies- Computer/Office/Meeting
33	05-430-700-4800-6405	P	7.16	AGENCY SUPPLIES	12/20/2013 12/20/2013	01QD3895	Supplies- Computer/Office/Meeting
34	05-430-700-4800-6405	P	49.89	AGENCY SUPPLIES	12/31/2013 12/31/2013	01QD6537	Supplies- Computer/Office/Meeting
35	05-430-700-4800-6405		27.89	AGENCY SUPPLIES	01/06/2014 01/06/2014	01QD8227	Supplies- Computer/Office/Meeting
36	05-430-700-4800-6405		85.05	AGENCY SUPPLIES	01/09/2014 01/09/2014	01QE0412	Supplies- Computer/Office/Meeting
37	05-430-700-4800-6405		13.78	AGENCY SUPPLIES	01/09/2014 01/09/2014	01QE0413	Supplies- Computer/Office/Meeting
38	05-430-700-4800-6405		27.52	AGENCY SUPPLIES	01/10/2014 01/10/2014	01QE0909	Supplies- Computer/Office/Meeting
40	05-430-700-4800-6405		21.52	AGENCY SUPPLIES	01/14/2014 01/14/2014	01QE2520	Supplies- Computer/Office/Meeting
4233	S & T Office Products Inc		685.87	22 Transactions			
86177	Sheriff Aitkin County						
42	05-420-600-4800-6265	P	75.00	FRAUD- OCT- DEC'13	10/01/2013 12/31/2013	14-0018	Sheriff - Fraud Investigation
41	05-420-640-4800-6270		50.00	IVD SERVICE 0011917563-02	01/15/2014 01/15/2014	2509	Aitkin Co Sheriff Fees Iv- D
43	05-430-700-4800-6231		50.00	RR CHILD CARE	01/03/2014 01/03/2014	2492	Services Or Contracts
44	05-430-700-4800-6231		50.00	RR DETOX	01/07/2014 01/07/2014	2495	Services Or Contracts
86177	Sheriff Aitkin County		225.00	4 Transactions			
87016	Sheriff Itasca County						
45	05-420-640-4800-6379		55.00	IVD SERVICE 0010076945-01		3695	Other Iv- D Charges

SLM1
 1/24/14 12:52PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
46 05-420-640-4800-6379		55.00	01/10/2014 01/10/2014 IVD SERVICE 0011917563-02	3704 Other Iv- D Charges
87016 Sheriff Itasca County		110.00	01/17/2014 01/17/2014 2 Transactions	
86703 Sheriff Pine County				
47 05-420-640-4800-6379		83.25	IVD SERVICE 0015344996-01	1311025 Other Iv- D Charges
86703 Sheriff Pine County		83.25	01/10/2014 01/10/2014 1 Transactions	
88859 Spee*Dee- St Cloud				
50 05-400-440-0410-6231	P	4.83	PH SERVICE	2525594 Services Or Contracts
			12/02/2013 12/28/2013	
48 05-420-600-4800-6231	P	446.66	IM SERVICE	2525594 Services Or Contracts
			12/02/2013 12/28/2013	
49 05-430-700-4800-6231	P	9.66	SS SERVICE	2525594 Services Or Contracts
			12/02/2013 12/28/2013	
88859 Spee*Dee- St Cloud		461.15	3 Transactions	
90805 Temco				
51 05-400-440-0410-6231	P	3.00	WELD CHAIR	16722 Services Or Contracts
			12/23/2013 12/23/2013	
51 05-420-600-4800-6231	P	7.80	WELD CHAIR	16722 Services Or Contracts
			12/23/2013 12/23/2013	
51 05-430-700-4800-6231	P	9.20	WELD CHAIR	16722 Services Or Contracts
			12/23/2013 12/23/2013	
90805 Temco		20.00	3 Transactions	
Final Total		61,927.65	30 Vendors	102 Transactions

SLM1
1/24/14 12:52PM
Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	37,429.74	Health & Human Services	
	15	24,497.91	Aitkin County Collaborative	
All Funds		61,927.65	Total	Approved by,
			
			

Aitkin County

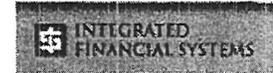
Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
							<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86	86222	AITKIN INDEPENDENT AGE		60.00	Child Care Advertising - Commu	12/18/2013 12/21/2013		Community Ed & Prevent/Advertising
		05- 430- 720- 3020- 6069						
	86222	AITKIN INDEPENDENT AGE		60.00	1 Transactions			
84	360	ARROWHEAD ECON OPP AGENCY		16,330.88	MFIP Empl Service- Qtrly Paymen	01/01/2014 03/31/2014		Mfip- Employment Services
		05- 430- 720- 3370- 6038						
85		05- 430- 720- 3370- 6038		3,209.75	DWP Empl Service- Qtrly Pmt	01/01/2014 03/31/2014		Mfip- Employment Services
	360	ARROWHEAD ECON OPP AGENCY		19,540.63	2 Transactions			
31	8125	BACKSTROM/MARILYN		61.25	Public guardianship	12/01/2013 12/31/2013		Public Guardianship Dd
		05- 430- 750- 3950- 6020						
38		05- 430- 750- 3950- 6020		35.00	Public guardianship	12/01/2013 12/31/2013		Public Guardianship Dd
	8125	BACKSTROM/MARILYN		96.25	2 Transactions			
35	9791	BIEGANЕК/JOAN M		105.00	Guardianship/Conservator Activ	12/01/2013 12/31/2013		Guardianship/Conservatorship
		05- 430- 760- 3950- 6020						
	9791	BIEGANЕК/JOAN M		105.00	1 Transactions			
12	12734	CARITAS MENTAL HEALTH CLINIC		975.00	Adult outpatient diagnostic as	12/10/2013 12/10/2013		Adult Outpat Diagnostic Assess/Psyc
		05- 430- 745- 3085- 6020						
	12734	CARITAS MENTAL HEALTH CLINIC		975.00	1 Transactions			
83	87882	Central MN Mental Health Ctr		1,300.00	Detoxification (Category I)	12/15/2013 12/18/2013		Detoxification - Other
		05- 430- 730- 3710- 6080						
	87882	Central MN Mental Health Ctr		1,300.00	1 Transactions			
56	12191	COOPER/SHIRLIE		87.00	Relative custody assistance	01/01/2014 01/31/2014		Relative Custody Assistance
		05- 430- 710- 3820- 6040						
57		05- 430- 710- 3820- 6040		150.00	Relative custody assistance			Relative Custody Assistance

SLM1
 1/24/14 1:33PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
12191 COOPER/SHIRLIE		237.00	01/01/2014 2 Transactions	01/31/2014
63 11572 Cooperative Solutions Inc. 05- 430- 710- 3660- 6020		887.04	Family group decision making 01/08/2014 1 Transactions	01/08/2014 Family Group Decision Making
11572 Cooperative Solutions Inc.		887.04	1 Transactions	
32 12920 DEER RIVER DENTAL CIINIC 05- 430- 710- 3180- 6020		160.00	Dental care - Health- related s 12/26/2013 1 Transactions	12/26/2013 Health- Related Services
12920 DEER RIVER DENTAL CIINIC		160.00	1 Transactions	
82 11051 Department of Human Services 05- 430- 720- 3110- 6069		361.38	BSFE County Match 12/01/2013 1 Transactions	12/31/2013 Bsf Child Care
11051 Department of Human Services		361.38	1 Transactions	
7 10342 DHS- Anoka Metro Rtc 05- 430- 745- 3721- 6081		10,716.60	State- operated inpatient 12/01/2013 1 Transactions	12/31/2013 Commitment Costs - Poor Relief
10342 DHS- Anoka Metro Rtc		10,716.60	1 Transactions	
8 9220 DHS- MSOP 05- 430- 745- 3721- 6081		985.80	State- operated inpatient 12/01/2013 1 Transactions	12/31/2013 Commitment Costs - Poor Relief
16 05- 430- 745- 3721- 6081		954.00	State- operated inpatient 12/01/2013 1 Transactions	12/31/2013 Commitment Costs - Poor Relief
53 05- 430- 745- 3721- 6081		2,464.50	State- operated inpatient 12/01/2013 3 Transactions	12/31/2013 Commitment Costs - Poor Relief
9220 DHS- MSOP		4,404.30	3 Transactions	
21 89965 DHS- ST PETER- SEE LIST 05- 430- 745- 3720- 6081		5,494.50	State- operated inpatient 09/01/2013 1 Transactions	09/11/2013 State- Operated Inpatient - Rtc Or Cbhh
22 05- 430- 745- 3720- 6081		2,997.00	State- operated inpatient 08/26/2013 1 Transactions	08/31/2013 State- Operated Inpatient - Rtc Or Cbhh
4 05- 430- 745- 3721- 6081		1,720.50	State- operated inpatient	Commitment Costs - Poor Relief

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
23 05- 430- 745- 3721- 6081	1,720.50	12/01/2013 12/31/2013	State- operated inpatient		Commitment Costs - Poor Relief
24 05- 430- 745- 3721- 6081	1,720.50	12/01/2013 12/31/2013	State- operated inpatient		Commitment Costs - Poor Relief
89965 DHS- ST PETER- SEE LIST	13,653.00	12/01/2013 12/31/2013	5 Transactions		
91345 ELVECROG/ROBERTA C					
10 05- 430- 750- 3950- 6020	35.00	01/01/2014 01/12/2014	Public guardianship - Nursing		Public Guardianship Dd
11 05- 430- 750- 3950- 6020	35.00	12/01/2013 12/31/2013	Public guardianship		Public Guardianship Dd
15 05- 430- 750- 3950- 6020	70.00	12/01/2013 12/31/2013	Public guardianship		Public Guardianship Dd
19 05- 430- 750- 3950- 6020	105.00	12/01/2013 12/31/2013	Public guardianship		Public Guardianship Dd
91345 ELVECROG/ROBERTA C	245.00	12/01/2013 12/31/2013	4 Transactions		
10030 GORDON/DOROTHY					
40 05- 430- 710- 3820- 6040	87.00	01/01/2014 01/31/2014	Relative custody assistance		Relative Custody Assistance
10030 GORDON/DOROTHY	87.00	01/01/2014 01/31/2014	1 Transactions		
9588 Greater Mn Family Services					
58 05- 430- 710- 3190- 6020	44.52	12/07/2013 12/07/2013	In- home services - Court- relat		Court Related Services & Activities
9588 Greater Mn Family Services	44.52	12/07/2013 12/07/2013	1 Transactions		
87829 HUDSON/PEGGY					
1 05- 430- 750- 3950- 6020	70.00	12/01/2013 12/31/2013	Public guardianship		Public Guardianship Dd
2 05- 430- 750- 3950- 6020	70.00	11/01/2013 11/30/2013	Public guardianship		Public Guardianship Dd
17 05- 430- 750- 3950- 6020	70.00	12/01/2013 12/31/2013	Public guardianship		Public Guardianship Dd
18 05- 430- 750- 3950- 6020	70.00	11/01/2013 11/30/2013	Public guardianship		Public Guardianship Dd

SLM1
 1/24/14 1:33PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
87829 HUDSON/PEGGY		280.00	4 Transactions	
5 11589 Lutheran Social Service of MN- Mankato 05- 430- 750- 3950- 6020		55.13	Public guardianship 12/31/2013 12/31/2013	Public Guardianship Dd
11589 Lutheran Social Service of MN- Mankato		55.13	1 Transactions	
34 86058 Martin/Patricia 05- 430- 760- 3950- 6020		105.00	Guardianship/conservatorship 12/01/2013 12/31/2013	Guardianship/Conservatorship
86058 Martin/Patricia		105.00	1 Transactions	
33 12793 MASTRO/TINA 05- 430- 710- 3820- 6040		487.00	Relative Custody Assistance 01/01/2014 01/13/2014	Relative Custody Assistance
12793 MASTRO/TINA		487.00	1 Transactions	
25 91221 McCormick/John 05- 430- 710- 3820- 6040		268.00	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
91221 McCormick/John		268.00	1 Transactions	
50 10593 Morrison/Debra 05- 430- 710- 3820- 6040		64.29	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
51 05- 430- 710- 3820- 6040		64.29	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
10593 Morrison/Debra		128.58	2 Transactions	
80 89163 NEMOJT 05- 430- 720- 3370- 6038		16,330.88	MFIP Empl Service- Qtrly Paymen 01/01/2014 03/31/2014	Mfip- Employment Services
81 05- 430- 720- 3370- 6038		3,209.75	DWP Empl Service- Qtrly Pmt 01/01/2014 03/31/2014	Mfip- Employment Services
89163 NEMOJT		19,540.63	2 Transactions	
87101 North Homes- Standard				

SLM1
 1/24/14 1:33PM
 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
14 05- 430- 710- 3160- 6057	253.00	Transportation 11/18/2013 11/25/2013		Foster Care- Transportation	
87101 North Homes- Standard	253.00	1 Transactions		86026	
12538 North Homes, Inc					
61 05- 430- 710- 3640- 6020	268.80	In- home services - Family asse 12/02/2013 12/19/2013		Family Assessment Response Services	
62 05- 430- 710- 3640- 6020	61.50	Mileage for in- home services - 12/02/2013 12/19/2013		Family Assessment Response Services	
12538 North Homes, Inc	330.30	2 Transactions			
10977 NORTHERN PSYCHIATRIC ASSOCIATES					
3 05- 430- 740- 3050- 6020	414.81	Child outpatient diagnostic as 12/13/2013 12/13/2013		Child Outpat Assess/Psyc. Testing	
27 05- 430- 740- 3050- 6020	414.81	Child outpatient diagnostic as 12/13/2013 12/13/2013		Child Outpat Assess/Psyc. Testing	
76 05- 430- 740- 3050- 6020	276.55	Child outpatient diagnostic as 12/13/2013 12/13/2013		Child Outpat Assess/Psyc. Testing	
78 05- 430- 740- 3900- 6020	180.00	Clinical supervision- Child Rul 12/06/2013 12/06/2013		Child Rule 79 Case Mgmt	
79 05- 430- 745- 3340- 6071	180.00	Clinical supervision- CSP 25% 12/06/2013 12/06/2013		Pyschosocial Rehab/Ind Living Skills Csp	
77 05- 430- 745- 3910- 6020	360.00	Clinical supervision- Adult Rul 12/06/2013 12/06/2013		Adult Rule 79 Case Mgmt	
10977 NORTHERN PSYCHIATRIC ASSOCIATES	1,826.17	6 Transactions			
3639 NORTHLAND COUNSELING CTR INC					
75 05- 430- 730- 3710- 6020	1,625.00	Detoxification (Category I) 12/19/2013 12/28/2013		Detoxification - Grand Rapids	
3639 NORTHLAND COUNSELING CTR INC	1,625.00	1 Transactions			
90748 OAKRIDGE HOMES SILS					
13 05- 430- 750- 3340- 6073	252.00	Semi- Independent Living Servic 12/01/2013 12/31/2013		Semi- Independent Living Serv (Sils)	
39 05- 430- 750- 3340- 6073	86.63	Semi- Independent Living Servic 12/01/2013 12/31/2013		Semi- Independent Living Serv (Sils)	
41 05- 430- 750- 3340- 6073	260.37	Semi- Independent Living Servic 12/01/2013 12/31/2013		Semi- Independent Living Serv (Sils)	

SLM1
 1/24/14 1:33PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
90748 OAKRIDGE HOMES SILS		599.00	3 Transactions	
12493 Oakridge Support Services - Woodview				
49 05- 430- 745- 3030- 6071		189.15	Client outreach (CSP) 12/19/2013 12/26/2013	Client Outreach - Csp
54 05- 430- 745- 3030- 6071		144.12	Client outreach (CSP) 12/19/2013 12/26/2013	Client Outreach - Csp
12493 Oakridge Support Services - Woodview		333.27	2 Transactions	
89879 OCCUPATIONAL DEVELOPMENT CENTER				
43 05- 430- 745- 3160- 6050		94.25	Transportation for employment 12/01/2013 12/31/2013	Adult Transportation
42 05- 430- 760- 3370- 6050		240.00	Employability- supported employ 12/01/2013 12/31/2013	Employability - Txx
89879 OCCUPATIONAL DEVELOPMENT CENTER		334.25	2 Transactions	
12676 OESTREICH/LINDA J				
20 05- 430- 710- 3820- 6040		34.80	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
12676 OESTREICH/LINDA J		34.80	1 Transactions	
12669 PETERS/RENEE D.				
59 05- 430- 710- 3820- 6040		57.00	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
12669 PETERS/RENEE D.		57.00	1 Transactions	
87514 Pine Manors Inc				
74 05- 430- 730- 3170- 6050		277.20	Detoxification transportation 11/30/2013 12/10/2013	Detox Transportation
73 05- 430- 730- 3710- 6080		1,100.00	Detoxification (Category I) 11/30/2013 12/10/2013	Detoxification - Other
87514 Pine Manors Inc		1,377.20	2 Transactions	
12997 RECOVER HEALTH				
67 05- 430- 760- 3180- 6020		502.50	RN & homemaking visits - Healt 10/01/2013 11/30/2013	Health Related Services

SLMI
 1/24/14 1:33PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12997 RECOVER HEALTH		502.50	1 Transactions		
6 9489 Redwood Toxicology Laboratory, Inc 05-430-710-3190-6020		50.00	Drug testing - Court-related s 12/03/2013 12/05/2013		Court Related Services & Activities
65 05-430-710-3190-6020		25.00	Drug testing - Court-related s 12/04/2013 12/04/2013		Court Related Services & Activities
9489 Redwood Toxicology Laboratory, Inc		75.00	2 Transactions		
72 9360 Redwood Toxicology Laboratory, Inc. 05-430-710-3180-6020		349.84	SOCIAL SERVICE DRUG TESTING SU 01/11/2014 01/11/2014		Health-Related Services
9360 Redwood Toxicology Laboratory, Inc.		349.84	1 Transactions		
28 11824 RIVERVIEW PSYCHOLOGICAL SERVICES 05-430-740-3050-6020		539.36	Child outpatient diagnostic as 11/06/2013 11/06/2013		Child Outpat Assess/Psyc. Testing
64 05-430-740-3530-6020		165.31	PCIT therapy - Child outpatien 12/27/2013 12/27/2013		Child Outpatient Psychotherapy
11824 RIVERVIEW PSYCHOLOGICAL SERVICES		704.67	2 Transactions		
66 6146 RS Eden 05-430-730-3930-6050		28.60	Drug Testing - Service coordin 12/13/2013 12/24/2013		General Case Management
6146 RS Eden		28.60	1 Transactions		
29 4242 Ryan & Brucker Ltd 05-430-750-3950-6020		43.75	Public guardianship 12/01/2013 12/31/2013		Public Guardianship Dd
30 05-430-750-3950-6020		35.00	Public guardianship 11/01/2013 11/30/2013		Public Guardianship Dd
4242 Ryan & Brucker Ltd		78.75	2 Transactions		
36 88890 SCHARRER/SHIRLEY 05-430-750-3950-6020		52.50	Public guardianship 12/01/2013 12/31/2013		Public Guardianship Dd
37 05-430-750-3950-6020		35.00	Public guardianship 11/01/2013 11/30/2013		Public Guardianship Dd

SLM1
 1/24/14 1:33PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
44 05- 430- 750- 3950- 6020		35.00	Public guardianship 12/01/2013 12/31/2013	Public Guardianship Dd
45 05- 430- 750- 3950- 6020		35.00	Public guardianship 11/01/2013 11/30/2013	Public Guardianship Dd
46 05- 430- 750- 3950- 6020		70.00	Public guardianship 08/01/2013 08/31/2013	Public Guardianship Dd
47 05- 430- 750- 3950- 6020		52.50	Public guardianship 12/01/2013 12/31/2013	Public Guardianship Dd
48 05- 430- 750- 3950- 6020		8.75	Public guardianship 11/01/2013 11/30/2013	Public Guardianship Dd
88890 SCHARRER/SHIRLEY		288.75	7 Transactions	
12573 SCHLEIFER/DANI				
55 05- 430- 710- 3820- 6040		341.60	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
60 05- 430- 710- 3820- 6040		48.00	Relative custody assistance 01/01/2014 01/31/2014	Relative Custody Assistance
12573 SCHLEIFER/DANI		389.60	2 Transactions	
86177 SHERIFF AITKIN COUNTY				
70 05- 430- 720- 3980- 6020		20.00	Day Care Background Check - Li 01/06/2014 01/06/2014	License And Resource Development
71 05- 430- 720- 3980- 6020		20.00	Day Care Background Check - Li 12/18/2013 12/18/2013	License And Resource Development
68 05- 430- 745- 3085- 6020		437.14	Jail Inmate MH Service- Riverwo 06/01/2013 10/31/2013	Adult Outpat Diagnostic Assess/Psyc
69 05- 430- 745- 3085- 6020		814.95	Jail Inmate MH Service- Home He 10/01/2013 12/31/2013	Adult Outpat Diagnostic Assess/Psyc
86177 SHERIFF AITKIN COUNTY		1,292.09	4 Transactions	
12214 Shopko Store Operating Co. LLC				
52 05- 430- 710- 3930- 6020		24.99	Baby formula - General case ma 12/03/2013 12/03/2013	General Case Management
12214 Shopko Store Operating Co. LLC		24.99	1 Transactions	
9140 SIMAR/CANDACE				
26 05- 430- 750- 3950- 6020		70.00	Public guardianship 12/01/2013 12/31/2013	Public Guardianship Dd

SLM1
 1/24/14 1:33PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
9	05- 430- 760- 3950- 6020		70.00	Guardianship/conservatorship 12/01/2013 12/31/2013	Guardianship/Conservatorship
9140	SIMAR/CANDACE		140.00	2 Transactions	
Final Total			84,381.84	44 Vendors	86 Transactions

SLM1
1/24/14 1:33PM
Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	84,381.84	Health & Human Services	
All Funds		84,381.84	Total	Approved by,
			
			

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-14	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007
Income:								
Tax Levy		2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53
CPA and In Lieu		314,823.94	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09
State Revenue		686,350.95	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43
Federal Revenue		2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50
Revenue From Third Party		216,749.43	204,217.36	163,265.77	126,077.60	-	-	-
Misc. Revenue	2,613.94	359,291.46	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27
Total:	2,613.94	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82
Expenditures:								
Payments to Recipients	136,523.73	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49
Salaries and Fringes	304,640.28	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49
Services and Charges	22,301.40	423,064.32	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87
Travel and Insurance	44,834.82	89,679.42	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96
Office Supplies	2,298.62	61,402.17	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05
Capital Outlay	-	52,492.10	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79
Misc Expense & Pass Thru	23,379.26	184,722.83	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71
Total:	533,978.11	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36
Final Totals:	(531,364.17)	529,580.96	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46

Cash Balance as of 01/2013

4,783,513.66

Cash Balance as of 01/2014

4,785,234.20

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-13	Actual Feb-13	Actual Mar-13	Actual Apr-13	Actual May-13	Actual Jun-13	Actual Jul-13
Income:							
Tax Levy						1,407,236.01	
CPA and In Lieu						42.84	62,293.96
State Revenue	15,570.93	24,128.67	85,776.34	14,164.03	24,189.47	71,302.77	210,315.91
Federal Revenue	109,163.73	267,990.87	208,603.25	86,887.78	193,428.33	224,846.66	74,165.88
Revenue From Third Party	15,262.66	16,316.26	20,849.11	16,972.91	22,034.80	23,197.47	16,886.04
Misc. Revenue	24,265.14	37,607.03	36,692.37	21,706.88	31,981.81	16,928.96	15,560.59
Total:	164,262.46	346,042.83	351,921.07	139,731.60	271,634.41	1,743,554.71	379,222.38
Expenditures:							
Payments to Recipients	126,135.91	91,716.55	126,884.17	151,477.53	95,165.73	106,045.05	131,317.79
Salaries and Fringes	291,797.76	264,109.59	267,870.34	278,239.00	371,207.27	268,394.65	273,137.27
Services and Charges	28,511.04	29,064.87	32,851.68	50,799.94	27,769.64	31,113.08	30,827.29
Travel and Insurance	42,436.48	4,344.31	8,021.20	3,555.65	4,810.34	3,526.43	1,814.36
Office Supplies	5,386.92	3,294.34	2,880.96	8,552.00	5,046.39	2,442.11	2,225.03
Capital Outlay	-	-	-	-	8,512.59	15,365.39	945.84
Misc Expense & Pass Thru	31,649.28	5,491.59	4,956.21	39,227.25	7,943.25	5,919.25	32,180.26
Total:	525,917.39	398,021.25	443,464.56	531,851.37	520,455.21	432,805.96	472,447.84
Final Totals:	(361,654.93)	(51,978.42)	(91,543.49)	(392,119.77)	(248,820.80)	1,310,748.75	(93,225.46)

Cash Balance as of 12/2012

4,783,513.66

Cash Balance as of 12/2013

5,318,088.97

	Actual Aug-13	Actual Sep-13	Actual Oct-13	Actual Nov-13	Actual Dec-13
Income:					
Tax Levy				958,390.39	104,653.33
CPA and In Lieu	10,242.39	6,801.31	2,730.10	82,757.44	149,955.90
State Revenue	39,171.26	72,497.06	26,099.04	41,356.91	61,778.56
Federal Revenue	311,300.48	178,447.39	60,017.70	226,674.00	195,027.34
Revenue From Third Party	17,733.41	14,848.17	15,969.87	16,063.51	20,615.22
Misc. Revenue	61,574.30	22,369.54	15,610.14	41,125.71	33,868.99
Total:	440,021.84	294,963.47	120,426.85	1,366,367.96	565,899.34
Expenditures:					
Payments to Recipients	98,922.41	106,290.67	139,190.95	86,062.01	158,049.45
Salaries and Fringes	261,841.96	261,755.30	272,274.57	363,785.73	251,435.46
Services and Charges	42,371.30	35,657.99	22,108.49	54,237.99	37,751.01
Travel and Insurance	2,954.40	4,421.71	5,693.66	3,889.15	4,211.73
Office Supplies	4,407.09	3,482.98	10,712.21	8,466.04	4,506.10
Capital Outlay	19,557.53	-	-	6,695.72	1,415.03
Misc Expense & Pass Thru	12,670.58	10,449.25	22,289.93	5,669.65	6,276.33
Total:	442,725.27	422,057.90	472,269.81	528,806.29	463,645.11
Final Totals:	(2,703.43)	(127,094.43)	(351,842.96)	837,561.67	102,254.23

	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007	ACTUAL 2006
Income:								
Tax Levy	2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53	1,817,723.90
CPA and In Lieu	314,823.94	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09	312,877.69
State Revenue	686,350.95	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43	905,921.06
Federal Revenue	2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50	1,993,226.16
Revenue From Third Party	216,749.43	204,217.36	163,265.77	126,077.60	-	-	-	-
Misc. Revenue	359,291.46	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27	484,763.05
Total:	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82	5,514,511.86
Expenditures:								
Payments to Recipients	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49	1,858,630.93
Salaries and Fringes	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49	2,911,440.42
Services and Charges	423,064.32	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87	281,345.91
Travel and Insurance	89,679.42	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96	96,293.29
Office Supplies	61,402.17	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05	65,267.30
Capital Outlay	52,492.10	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79	40,048.96
Misc Expense & Pass Thru	184,722.83	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71	145,866.15
Total:	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36	5,398,892.96
Final Totals:	529,580.96	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46	115,618.90

AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61	2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68	2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85	2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013	2014
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43	\$38,575.68
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31	
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76	
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49	
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55	
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58	
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43	
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24	
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77	
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	\$47,334.14	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	\$38,819.46	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	\$44,200.11	
TOTAL	\$818,453.02	\$834,511.73	\$950,273.21	\$970,887.85	\$886,243.11	\$816,028.00	\$590,994.27	\$38,575.68
CHILDREN	75	63	64	57	56	49	49	49
	\$818,453.02	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)	(\$225,033.73)	(\$552,418.59)
	Decrease	Increase	Increase	Increase	Decrease	Decrease	Decrease	Decrease
	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011	from 2012	from 2013

2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	\$7,187.58
Total	\$819,923.05

2013 Foster Care Breakdown

Child Shelter	\$4,194.22
Treatment Foster	\$79,138.00
Child Foster Care	\$ 252,908.55
Rule 8 FC	\$7,305.55
Corrections	\$ 188,405.85
Electronic Monitor	\$2,904.00
Rule 5	\$58,405.55
Respite	\$2,358.48
Child Care	\$718.00
Health Services	\$110.87
Transportation	\$14,128.68
Total	\$610,577.75

2014 Foster Care Breakdown Year to Date

Child Shelter	
Treatment Foster	\$3,297.16
Child Foster Care	\$ 15,349.35
Rule 8 FC	
Corrections	\$ 19,902.88
Electronic Monitor	
Rule 5	
Respite	
Child Care	
Health Services	
Transportation	\$1,107.20
Total	\$39,656.59

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92
Total	\$306,687.62

2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58
Total	\$245,830.57

2013 Foster Care Reimbursement

IV-E	
Rule 5	
Recoveries	
Total	\$0.00

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the

county for 2011 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the

county for 2012 expenses.

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.

Recoveries may be collected long after child has left placement.

IV-E and Rule 5 equals what has been paid to the

county for 2012 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00

Total \$976,259.24 \$544,023.08 \$131,713.39 \$300,522.77

Total \$976,259.24

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00

Total \$909,516.09 \$404,864.16 \$240,205.75 \$264,446.18

Total \$909,516.09

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00

Total \$819,923.05 \$395,228.38 \$248,465.10 \$176,229.57

Total \$819,923.05

2013 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$4,194.22	\$2,816.72	\$1,377.50	\$0.00
Treatment Foster	\$79,138.00	\$79,138.00	\$0.00	\$0.00
Child Foster Care	\$252,908.55	\$241,526.46	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$188,405.85	\$24,953.28	\$142,441.58	\$21,010.99
Electronic Monitoring	\$2,904.00	\$2,596.00	\$308.00	\$0.00
Rule 5	\$58,405.55	\$21,834.76	\$0.00	\$36,570.79
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$14,128.68	\$14,128.68	\$0.00	\$0.00

Total \$610,577.75 \$390,081.25 \$144,127.08 \$76,369.42

Total \$610,577.75

2014 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$0.00	\$0.00	\$0.00	\$0.00
Treatment Foster	\$3,297.16	\$3,297.16	\$0.00	\$0.00
Child Foster Care	\$15,349.35	\$15,349.35	\$0.00	\$0.00
Rule 8 FC	\$0.00	\$0.00	\$0.00	\$0.00
Corrections	\$19,902.88	\$0.00	\$19,902.88	\$0.00
Electronic Monitoring	\$0.00	\$0.00	\$0.00	\$0.00
Rule 5	\$0.00	\$0.00	\$0.00	\$0.00
Respite	\$0.00	\$0.00	\$0.00	\$0.00
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$0.00	\$0.00	\$0.00	\$0.00
Transportation	\$1,107.20	\$1,107.20	\$0.00	\$0.00

Total \$39,656.59 \$19,753.71 \$19,902.88 \$0.00

Total \$39,656.59

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
JAN '13	58	2	14	74	\$694.18
FEB '13	60	3	11	74	\$674.16
MARCH	57	0	9	67	\$845.36
APRIL	62	2	12	76	\$844.11
MAY	83	0	14	97	\$887.39
JUNE	59	4	12	75	\$1,150.84
JULY	44	0	9	53	\$520.04
AUGUST	50	5	20	75	\$207.43
SEPT	45	3	8	56	\$276.54
OCT	74	2	10	86	\$476.00
NOV	60	0	7	67	\$877.18
DEC	36	0	16	52	\$674.36
JAN '14					\$644.64

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

AITKIN-ITASCA-KOOCHICHING COMMUNITY HEALTH BOARD

Summary Minutes

Meeting Date: Thursday, December 12, 2013

Meeting Site: Itasca Resource Center, Grand Rapids, MN

Introductions and Welcome:

Self-introductions were provided by those present. It was noted that Lester Kachinske was retiring from his position as Itasca County Health and Human Services Director after a lengthy career working with St. Louis, Aitkin and Itasca Counties in our region. Also retiring was Sue Erzar Itasca County Public Health Division Manager, she too has many years of service and both Lester and Sue were thanked for their service and involvement with the Community Health Board. Marie Margitan, MDH NE District Representative also announced she will be retiring in February, 2014. The Board thanked her for her service to our Board as well. Eric Villeneuve was introduced to the Board. He has been hired as Itasca Health and Human Services Director.

Community Health Board Meeting Dates - 2014:

- The Board set its 2014 meeting dates as follows: February 13, 2014, April 10, 2014, June 12, 2014, August 14, 2014, October 9, 2014, December 11, 2014.

Financial Information:

- Reviewed the financial reports for various grants. Grants expenditures were on target for the year.

Administrative Information:

- **Triad Update** - PH supervisors /directors, CHS Grants Manager and the MDH Public Health Nurse Consultant make up the Triad Group. The group has been meeting at least monthly and sometimes more frequently either by telephone conference or face-face. Most recently, the Triad has had lots of discussions regarding how to proceed with filling the CHS Administrator position given recent resignations and retirements in positions which had filled this capacity in the past years. Discussions have centered on what we can afford on what options do we have? This will be addressed in a separate agenda item.
- **CHAMPS Update** - CHAMPS is the electronic medical records system which is now operational in all three counties. All 3 counties have now gone live with entering data and have worked together to define common terms for entering data. Staff believe they will get better data and statistics from this system, and are very excited about this web-based system.

• **Administrative Information (continued) :**

- **Community Assessment Update** – This process is part of a planning process which is due to the Minnesota Department of Health by 2015. All 3 counties have been reviewing the data assessment and will move ahead to review key data with stakeholders in their counties. Koochiching County has completed its data review and held a community meeting to receive input on their health priorities. Koochiching County has identified the problem areas they will address. Once each county completes its review, a combined tri-county report will be developed and submitted to MDH.
- **SHIP/CTG Update** – At our last meeting, Sue Erzar discussed a need for someone to hold the contract for the Itasca County SHIP Coordinator, since this position is contracted externally in Itasca County. This contract is now completed and will be with the Aitkin-Itasca-Koochiching Community Health Board, as a sub-contract of the 7 county SHIP grant. All 3 counties have begun the new cycle of SHIP activities and there is a lot going on. We will have a report on SHIP at our February meeting. Julie Myhre, Carlton-Cook-Lake-St. Louis Community Health Board Director has taken a position with MDH as Director of Office of Statewide Health Improvement Initiatives and will oversee SHIP and CTG at the state level.
- **Preparedness Update** - All 3 counties are sending staff working with the Preparedness program to national training in January. Public Health staff as well as other county preparedness staff are attending, and our 3 counties will join with other regional preparedness staff to work together on training and planning. This training was fully funded by federal preparedness funds.

Local Public Health Report (LPHA)

Sue Erzar, Itasca County Public Health Division Manager, is the tri-county CHS Local Public Health Association representative and provided a report on the past meeting. Local Public Health Association (LPHA) is looking at the number of retirements of public health staff at all levels throughout the state. They are looking at how to provide leadership development to new hires as well as potential ways to engage retirees after retirement. Are there ways that retirees could or would help with ongoing efforts on Local Public Health? Other topics included: Public Health Nuisances and policies related to this program; and awards were also presented. Marie Margitan, MDH NE District Representative, along with the statewide District representatives received a local capacity award. It was noted that Marie Margitan has been a great asset to our three counties and the region and will definitely be missed.

Public Health Reports:

- Reports were presented by public health staff from each county.

- **CHS Administrator Replacement**

As noted during the Triad report, The Board is faced with looking at a new administration plan due to recent retirements and resignations of key public health staff. The Triad met and developed suggestions for a starting point of discussion. Board members received a CHS Administrator Scope of Service document developed by the Triad Committee and Board Chair (Tom Burke, Sue Erzar, Susan Congrave, Karen Benson, Marie Magitan and Brian McBride). Karen Benson also presented a preliminary 2014 CHS Administration Budget, which identified funds available to provide funding for a contract position with no benefits for the 2014 calendar year. The Board discussed funding and contract considerations for a CHS Administrator. It was also noted that MDH is asking that an Interim Administrator be appointed during the contracting process. Following discussion, Leo Trunt made a motion to appoint Susan Congrave, as Interim CHS Administrator; Ihleen Williams seconded the motion; motion carried. A motion was next made by Leo Trunt to post a contract position listing in the newspapers located in Aitkin, Itasca and Koochiching counties; as well as the Duluth News Tribune and the Local Public Health Newsletter and CHS newsletter; motion was seconded by Ihleen Williams; motion carried. Susan Congrave will be listed as contact to screen applicants. Following receipt of applications, the Triad would form an interview committee. It was also requested, that Dr. Shara Pehl, Board member from Itasca County work with the Triad to develop the contract language.

- **Next Meeting:** The next meeting of the Community Health Board will be February 13, 2014 in Grand Rapids.

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, January 8, 2014**

Committee Members Present: Jim Carlson
Roberta Elvecrog
Mickey Gault
Kami Genz, CMCC
Darlene Hlidek
Gayle Janzen
Joy Janzen
Kristine Layne
David Leaf
Robert Lewis
Bob Marcum
Tricia Martin, ACCARE
Cheryl Meld, Kids Plus
Beverly Mensing, Red Cross
Kari Paulsen, NEMOJT
Michele Plagman, Aitkin High School
Jessi Schultz, AFSCME Union Rep
Jessica Seibert, HRA
Commissioner Laurie Westerlund
Commissioner Anne Marcotte

Others Present: Tom Burke, Director
Sue Tange, SS Supervisor
Kathy Ryan, Fiscal Supervisor
Julie Lueck, Clerk to this Committee

Absent: Renee Larson
Katie Nelson, Riverwood HealthCare

Guests: Tony Guerra, American Red Cross
Joel Hoppe

Introduction of new committee members:

- **Darlene Hlidek – Morrison Twp. – Comm. Dist. #4**
- **Gayle Janzen – Spencer Twp. – Comm. Dist. #1**
- **Kristine Layne – Spencer Twp. – Comm. Dist. #1**
- **Joy Janzen – Nordland Twp. – Comm. Dist. #2**

I. Approval of Agenda

Motion by Roberta Elvecrog, seconded by Bev Mensing, and carried; the vote was to approve the Agenda.

II. Approval of Minutes of the November 6, 2013 Meeting (December meeting was canceled)

Motion by Cheryl Meld, seconded by Roberta Elvecrog, and carried; the vote was to approve the November 6, 2013, minutes.

III. Nominations & Election of Officers:

1. **Chairperson** (Dave Leaf is/was 2013 Chair)
2. **Vice-Chair** (Cheryl Meld is/was 2013 Vice-Chair)

Motion by Jessi Schultz, seconded by Bev Mensing, and carried, the vote was to have Dave Leaf, current Chairperson, and Cheryl Meld, current Vice-Chairperson remain in those positions for 2014.

IV. Red Cross Presentation – Bev Mensing and Tony Guerra

Bev Mensing discussed her role as the American Red Cross contact person in Aitkin County noting that she assists with shelter, food and clothing for victims of fires and disasters.

Tony Guerra is the Disaster Program Manager for Northern Minnesota and Northern Wisconsin and he discussed the various programs. Tony also handles Emergency Services for single family fires and disasters such as the flood or a pipeline break, etc. Mutual Aide for housing for 3-5 days in a hotel, clothing, food, infant care, and medical. American Red Cross is not part of the government by they are chartered by congress to assist with disasters. They provide bulk supplies to counties. They are part of VOAD (Voluntary Organizations Active in Disaster) which includes Salvation Army, Pet care, etc. Sheltering is a big part of their assistance to help, assist and train and they develop and train Shelter Teams. Their funding comes from donations from community groups, fundraisers and he noted that no money comes from the government or FEMA. They offer shelter team training to groups (which take 4-6 hours) in order for communities to be able to shelter 3000 people for up to 30 days. They contract with schools, churches, large facilities that are ADA compliant.

Red Cross also offers: * Health & Safety CPR and First Aide training.

*International Tracking to locate family members.

*Blood Services

* Service the Armed Forces to connect family members in crisis/emergency.

* Veteran's Affairs – for financial and behavior aides.

When donations are made, they honor the donor intentions/requests for the dollars to be designated to a specific location (i.e. Northland Chapter).

V. Task Force Reports/Updates:

- A. **Corrections** - Cheryl Meld/Dave Leaf – No report.
- B. **Public Health** – Renee Larson / Bob Lewis / Bob Marcum / Katie Nelson – No report.
- C. **Children's Social Services/Mental Health** – Bev Mensing/Katie Nelson – No report.
- D. **Adult Social Services/Mental Health** – Jessica Seibert/Bob Marcum – No report.

VI. Budget Committee Report/Update – Jim Carlson / Jessica Seibert – It was noted that Cheryl Meld reported to the Board at the November Board meeting that the Committee approved the H&HS Budget and recommended approval by the Board.

VII. Comments:

- A. Departing members' discussion – Dave Leaf thanked the departing members for their service and participation on this committee.

Committee Members whose terms expired December, 2013 include:

- Roberta Elvecrog – has served 3 terms & is not eligible for reappointment
- Tricia Martin - has served 3 terms & is not eligible for reappointment
- Renee Larson – has chosen not to request reappointment at this time
- Michele Plagman - has chosen not to request reappointment at this time
- Jim Carlson – has chosen to apply for & was reappointed for another 2 year term
- Bob Lewis - has chosen to apply for & was reappointed for another 2 year term

B. Comments from the Committee Members for the Commissioners relative to HHS

It was noted that Cheryl Meld represented the H&HS Advisory Committee in recommending acceptance of the H&HS Budget. Kathy Ryan noted that the levy for H&HS was lowered by \$600,000.00 by the Board when it was accepted.

The question of hiring replacements for the vacation supervisor positions was discussed with Tom noting that we will be advertising and calling for Merit registers in hopes of finding new candidates to interview in the near future. Committee members asked how the absence of the two supervisors has impacted the agency and it was noted that Kathy, Sue and Tom have been covering those duties but Tom also noted that within the next three years he would be losing his Admin staff except for Kathy and himself due to retirements along with a number of other seasoned line staff. Tom also discussed the fact that nursing has changed over the years and a PHN position is not as attractive as it used to be. Currently we are in the process of hiring the four positions that were approved and also the two supervisor positions. When questions about the wage comparison, Tom noted that that area is not doing well either with three years of zero increases to our staff when surrounding counties are very healthy. Our healthcare benefits are not good either. We compete against hospitals/clinics even though our workers are also licensed and require ongoing training. Tom also discussed the Blue Cross/Blue Shield transportation issues whereby they contract with MTM who is no longer offering Medivan to our consumers who previously qualified for transportation via Medivan. This will force us to steer consumers away from BC/BS.

**C. Feedback from the Board Meetings – November 26 –Mickey Gault / Cheryl Meld
December 17 - Renee Larson / Cheryl Meld**

Cheryl Meld noted at the November Board meeting when asked what the committee members could do help or support H&HS or the Board, the Commissioners asked them to gather input from consumers with respect to the outcomes of services provided by H&HS. Cheryl noted that at the December meeting the Commissioners noted the high quality of advisory member participants.

Discussion with respect to methods of feedback and it was questioned whether there might be a means of getting feedback through the county website. Tom noted that Community Assessments for the Public Health unit will be done in 2014 for 2015. The H&HS Advisory committee members will be involved with the community assessments and getting input from other groups they are involved with.

D. Committee Members scheduled to attend upcoming Board Meetings in 2014:

January 28	Cheryl Meld	_____	February 25	Jim Carlson	_____
March 25	Dave Leaf	_____	April 22	Bob Marcum	_____
May 27	Jessica Seibert	Bev Mensing	June 24	Dave Leaf	_____
July 22	Jim Carlson	_____	August 26	Mickey Gault	Bob Marcum
September 23	Joy Janzen	_____	October 28	Jessica Seibert	_____
November 25	Cheryl Meld	_____	December 23	Cheryl Meld	_____

VII. Miscellaneous Discussion

- A. Nursing Facility Level of Care - Kathleen Ryan** informed the committee that this whole issue has been postponed until January 1, 2015. When our staff goes out and does assessments with clients, the client is given a level of care for services they will get in the community. Concerns for those with a low level of care being knocked off the program surfaced. MNChoices assessments play into this but we will wait until next fall and Kathy will give an update then.
- B. How often should the Committee Meet? Set Meeting Dates –** Consensus was to continue with monthly meetings.
- C. How often should the Task Forces Meet? Set Meeting Dates –** Task Forces will meet on their own and determine frequency, location, time, etc.
- D. Should this committee serve the March 19 Community Meal in McGregor?** Yes. A sign up sheet will be circulated at the February meeting.
- E. Should this committee serve the October Community Meal in Aitkin?** Yes.

- F. Discussion Topics for upcoming 2014 Committee Meetings –**
 February – Tom Burke has a number of topics to discuss.
 March – Sue Tange & Diane Eastman will discuss Revenue Streams
- G. Review Bylaws/Mission Statement/Agenda Layout/Committee Member Job Description based on Minnesota Statutes -** These were reviewed extensively in early 2013 and it was consensus to leave them in place for another year & review in 2015 unless the new members have questions to discuss at the February meeting.
- H. Create Goals & Objectives for 2014. (Things this committee would like to accomplish)**
 Discussion relative to forming a separate committee to develop specific goals and objectives to bring back to the committee. Ideas suggested were to introduce staff in groups to the committee with a presentation with respect to their specific program. Another idea was to set a goal of having a presentation at x number of meetings per year.
- I. Promote our monthly presenters via radio/newspaper, etc. (where applicable).** It was decided that this might take care of itself when committee members report to the county board about the information they have received at the Advisory Committee meetings and it is reported by the newspaper within the Board summary. In other words, this is not a specific function of this committee to promote other entities in Aitkin County.
- J. How can the committee do more to support HHS and the Commissioners?** It was felt that this committee is doing more now and will continue to with a good, active group of members involved with the formation of the Task Forces and sub-committees.
- K. Assign a Mentor for New Members –** This was discussed from the standpoint of having a go-to person for each new member and Dave Leaf said he would e-mail each of the new members extending the offer again if they would like to have a mentor and also if the new member had someone in mind.
- L. Operation Christmas Update – Jim Carlson** noted Operation Christmas took place at the Moose Lodge on December 17-18-19, 2013, with families registering ahead of time and scheduling an appointment to visit the “store”. The parent can select up to \$40 of gifts for each child from tables set up in various price ranges. There were 229 families with 569 children served this year. There was approximately \$17-18,000 raised and spent on the purchase of items to stock the store. Coordinators this year were Jim & Ann Carlson, Molly Dox, Tom Bruss, and Vern Watters.

VIII. Adjourn

Motion by Jessica Seibert, seconded by Michele Plagman, and carried; the vote was to adjourn the meeting at 5:18 p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to

Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the November 6, 2013, Advisory Committee Meeting
- Copy of the November 26, 2013 Health & Human Services Board Meeting Minutes
- Draft copy of December 17, 2013 Health & Human Services Board Meeting Minutes
- 2014 H&HS Board Meeting dates for Committee Members to sign up to attend
- Ideas for New (2014) & Past Topics for Discussion/Presentations
- Bylaws & Mission Statement
- Committee Member Job Description based on Minnesota Statutes
- Minnesota Statutes 402.03 (Advisory Committee)
- Red Cross “Recipe for Preparedness” magnets, & business cards for Tony Guerra & Bev Mensing

INCOME MAINTENANCE CASELOAD HISTORY

2013	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1831	1826	1847	1836	1852	1863	1836	1836	1827	1847	1839	1850
MNCare	369	377	372	377	373	375	373	373	356	350	361	145
Day Care	56	54	52	49	53	57	64	60	53	51	50	50
Totals	2256	2257	2271	2262	2278	2295	2273	2269	2236	2248	2250	2045
Applications-MAXIS	84	59	80	81	76	49	67	78	70	87	77	79

2012	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1813	1819	1820	1832	1848	1848	1842	1828	1813	1805	1804	1817
MNCare	341	346	368	345	309	332	351	352	346	363	367	369
Day Care	72	70	73	72	72	62	63	65	64	67	61	58
Totals	2226	2235	2261	2249	2229	2242	2256	2245	2223	2235	2232	2244
Applications-MAXIS	91	62	77	71	94	77	63	85	69	86	60	86

2011	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1727	1748	1784	1827	1848	1847	1837	1843	1802	1823	1822	1827
MNCare	521	532	442	381	354	354	336	346	350	343	347	347
Day Care	72	71	71	80	72	80	87	82	84	81	80	74
Totals	2320	2351	2297	2288	2274	2281	2260	2271	2236	2247	2249	2248
Applications-MAXIS	84	79	115	100	84	92	73	100	62	96	84	65

2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1686	1675	1705	1694	1686	1668	1676	1664	1665	1671	1695	1703
MNCare	408	417	419	442	439	439	451	477	490	502	522	513
Day Care	77	74	68	67	67	67	67	63	62	62	67	72
Totals	2171	2166	2192	2203	2192	2174	2194	2204	2217	2235	2284	2288
Applications-MAXIS	76	52	75	90	68	64	73	82	68	88	85	73

2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
MAXIS	1556	1578	1611	1628	1627	1620	1636	1629	1638	1644	1658	1687
MNCare	308	318	322	343	349	356	374	398	400	403	402	399
Day Care	80	81	82	85	83	83	80	84	82	80	81	78
Totals	1944	1977	2015	2056	2059	2059	2090	2111	2120	2127	2141	2164
Applications-MAXIS	93	93	98	91	66	78	89	72	81	84	67	91

MAXIS Cases: Number of unduplicated cases open for all programs except MNCare & Child Care can be open on multiple programs per case.

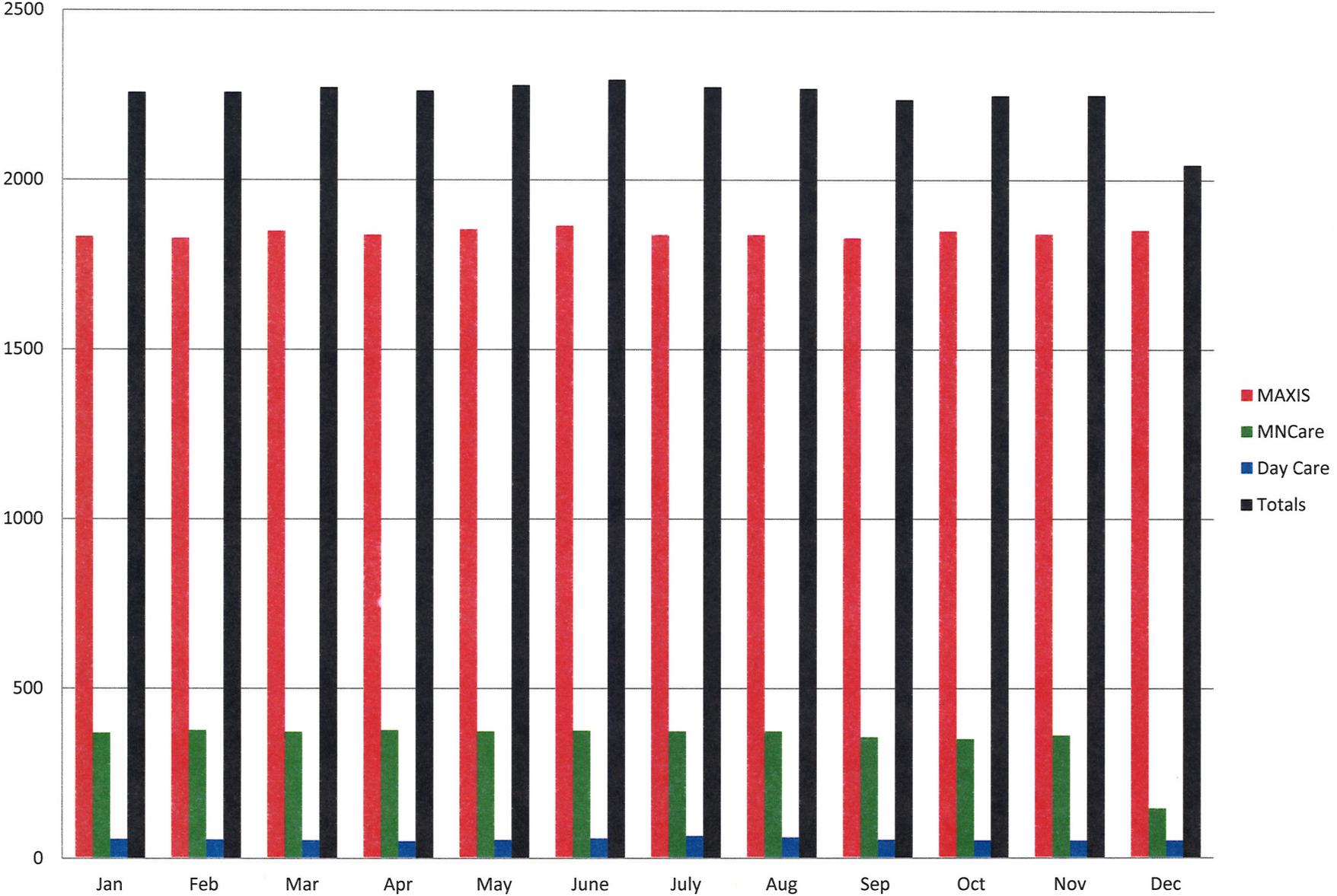
MNCare: Number of cases open on MNCare that Aitkin County manages. Residents do have the option of having their MNCare cases managed at the State Level.

Day Care: Number of day care cases open.

Total: Total cases open.

Applications – MAXIS: New applications taken during month for MAXIS programs only. Does not include MN Care or Day Care.

2013 Caseload Information



INCOME MAINTENANCE CASELOAD STATISTICS

2012 - 2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Total MAXIS Cases Open - Does not include MNCare & Day Care - 2012	1813	1819	1820	1832	1848	1848	1842	1828	1813	1805	1804	1817	1824
Total MAXIS Cases Open - Does not include MNCare & Day Care - 2013	1831	1826	1847	1836	1852	1863	1836	1836	1827	1847	1839	1850	1841
MinnesotaCare Cases - 2012	341	346	368	345	309	332	351	352	346	363	367	369	349
MinnesotaCare Cases - 2013	369	377	372	377	373	375	373	373	356	350	361	145	350
Day Care Cases - 2012	72	70	73	72	72	62	63	65	64	67	61	58	67
Day Care Cases - 2013	56	54	52	49	53	57	64	60	53	51	50	50	54
EA - Cases - 2012	5	0	5	3	7	2	7	3	7	12	8	0	5
EA - Cases - 2013	4	6	0	4	3	4	7	3	5	1	8	4	4
EA - Payments - 2012	2694	0	2696	1181	4653	1302	4771	1589	4549	7889	4972	0	3025
EA - Payments - 2013	1899	3636	0	3523	1601	2156	5652	2046	2962	374	4614	1380	2487
EGA - Cases - 2012	3	4	3	4	4	2	2	2	2	7	2	0	3
EGA - Cases - 2013	1	3	1	3	3	2	4	2	4	5	4	1	3
EGA - Payments - 2012	1090	1412	1200	1363	1207	411	506	694	714	2507	800	0	992
EGA - Payments - 2013	400	1048	400	1001	1149	708	1555	638	1528	2189	1470	370	1038
EMSA - Cases - 2012	0	0	0	0	0	0	0	0	0	0	0	0	0
EMSA - Cases - 2013	0	0	0	0	0	0	0	0	0	0	0	0	0
EMSA - Payments - 2012	0	0	0	0	0	0	0	0	0	0	0	0	0
EMSA - Payments - 2013	0	0	0	0	0	0	0	0	0	0	0	0	0
MA - Persons - 2012	2802	2833	2814	2828	2885	2883	2860	2807	2755	2762	2747	2772	2812
MA - Persons - 2013	2796	2800	2803	2767	2798	2777	2747	2745	2744	2752	2734	2754	2768
MFIP - Cases - 2012	62	60	63	65	67	66	61	62	76	76	82	81	68
MFIP - Cases - 2013	79	76	76	76	76	75	78	75	71	77	73	70	68
GA - Cases - 2012	44	53	57	54	52	55	52	53	50	46	52	50	52
GA - Cases - 2013	52	58	62	59	55	58	61	59	56	59	56	55	58
MSA - Cases - 2012	93	99	100	96	96	95	90	89	91	91	90	89	93
MSA - Cases - 2013	88	86	86	88	87	90	88	88	88	91	91	92	89

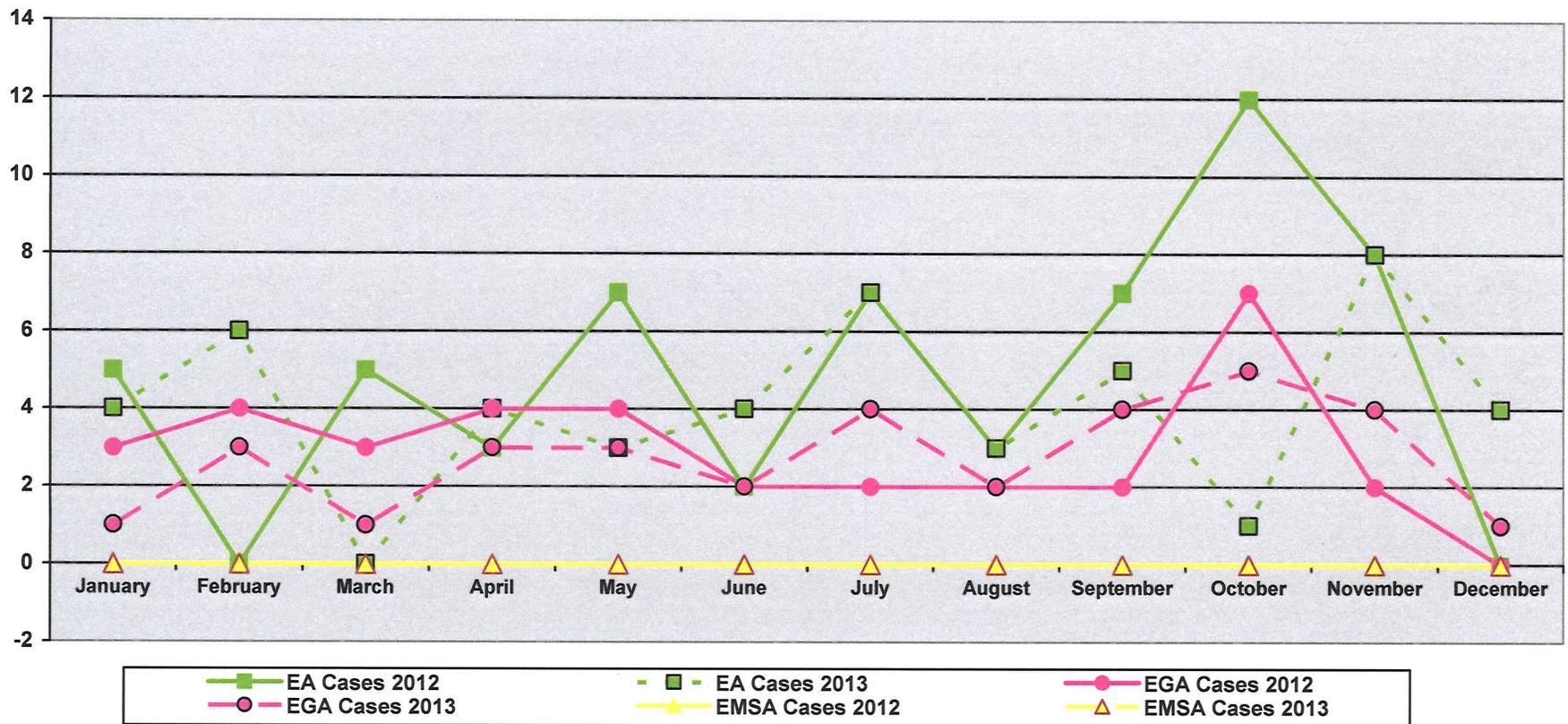
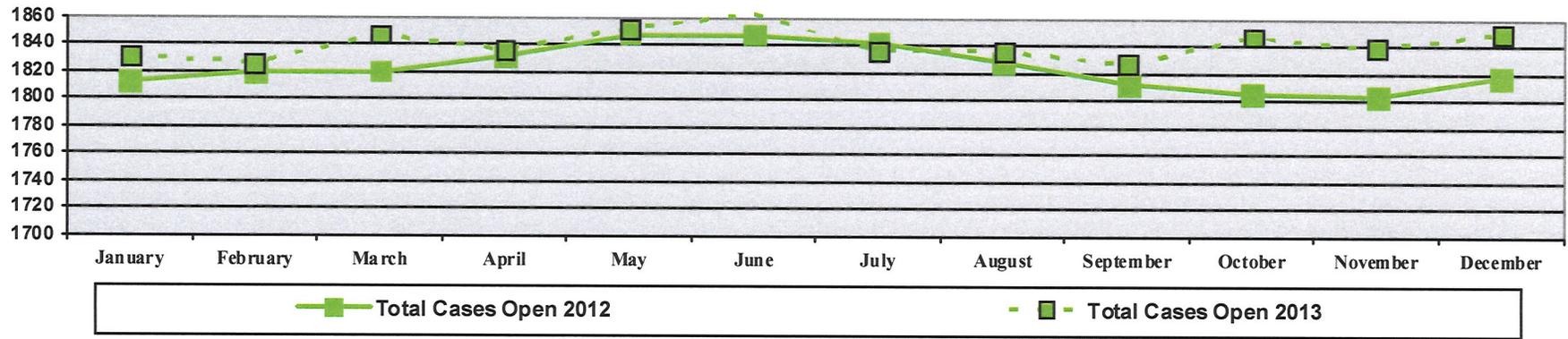
INCOME MAINTENANCE CASELOAD STATISTICS

2012 - 2013 Page # 2

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
GR - Cases - 2012	56	57	57	58	60	61	59	62	60	61	61	61	59
GR - Cases - 2013	63	65	66	64	65	67	63	62	63	61	62	59	63
Food Support - Cases - 2012	917	923	930	930	939	926	930	912	907	905	899	898	918
Food Support - Cases - 2013	897	898	925	925	914	911	919	927	902	915	897	898	911
DWP - 2012	16	10	12	13	15	16	23	21	20	22	16	14	93
DWP - 2013	8	5	8	8	11	13	14	10	4	7	6	10	9
WB (Work Benefit) - 2012	27	25	36	20	25	21	14	10	16	23	17	19	21
WB (Work Benefit) - 2013	15	17	20	19	23	14	20	22	12	21	26	22	19

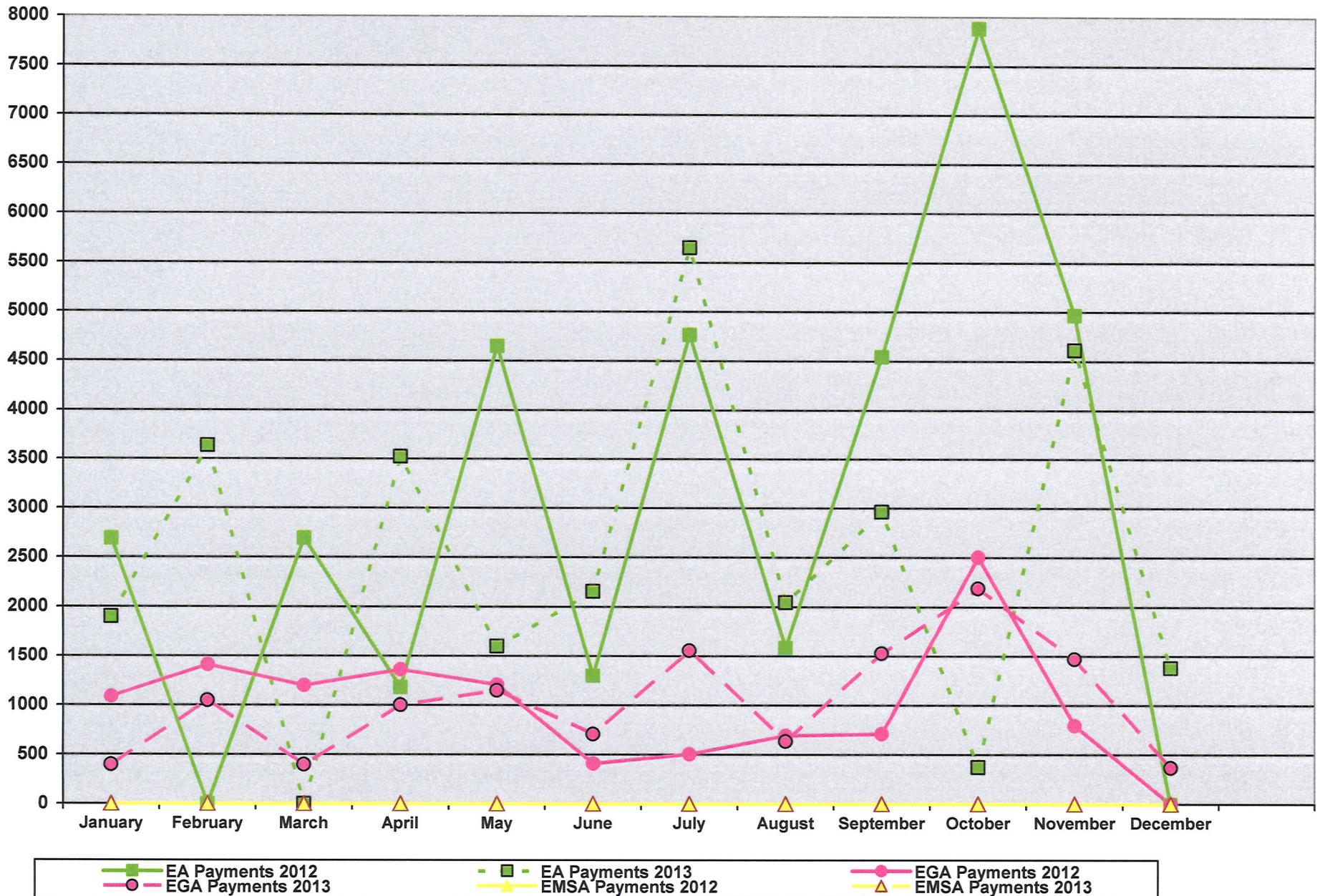
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 1



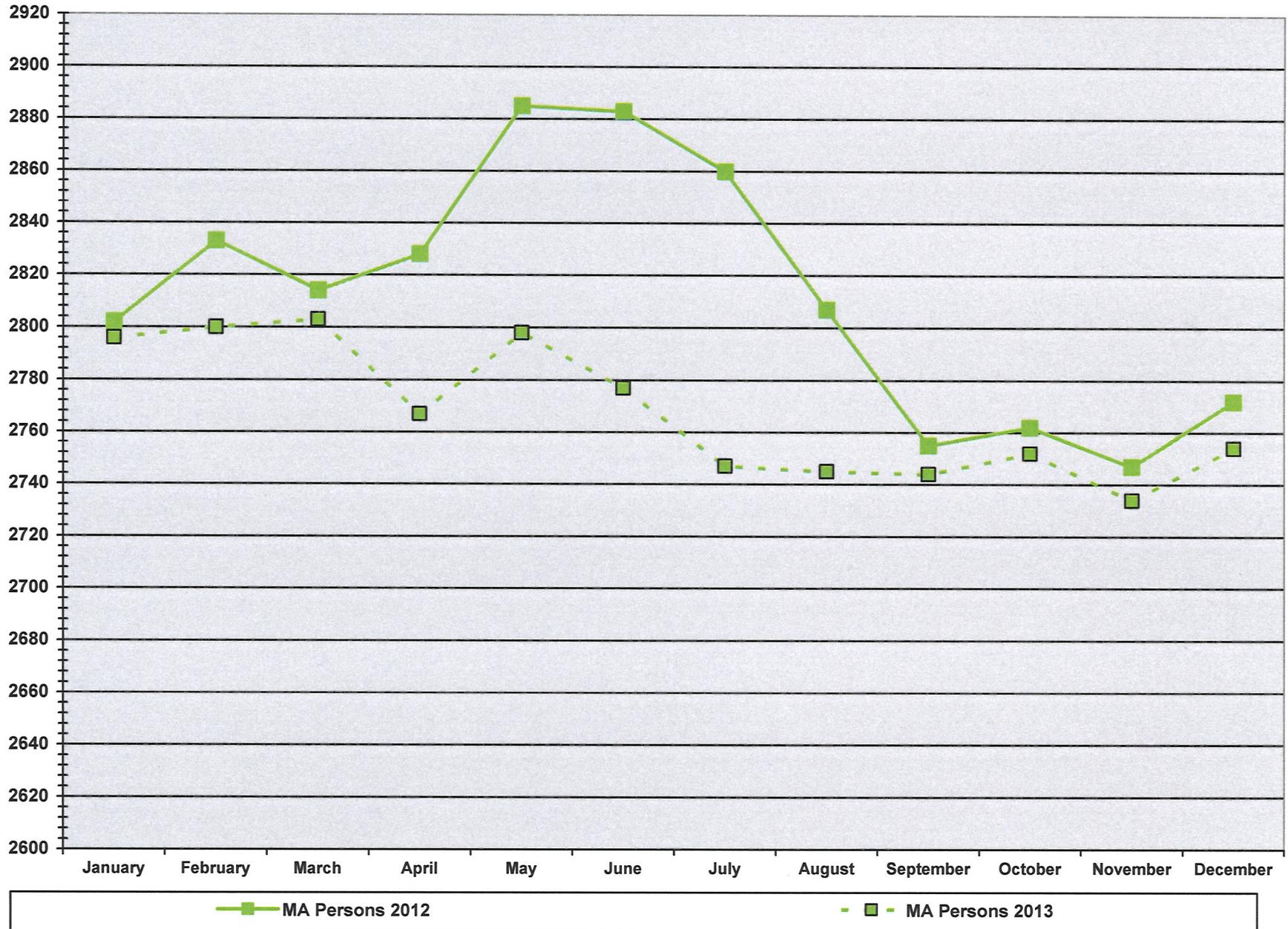
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 2



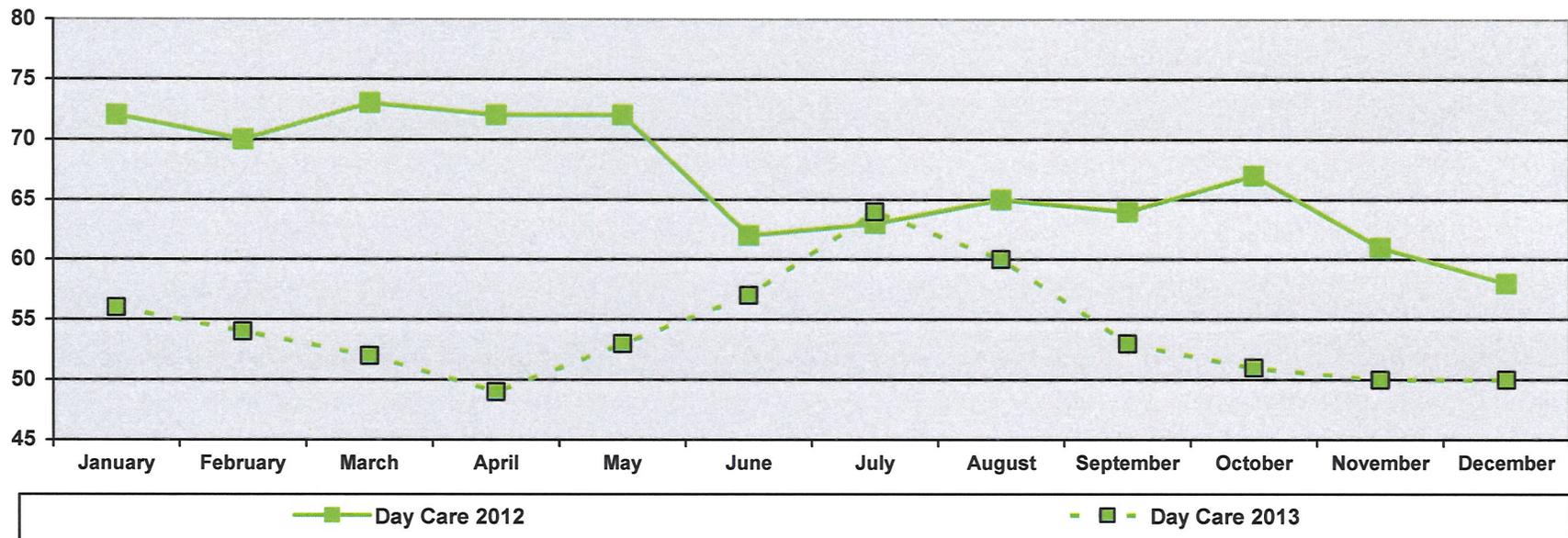
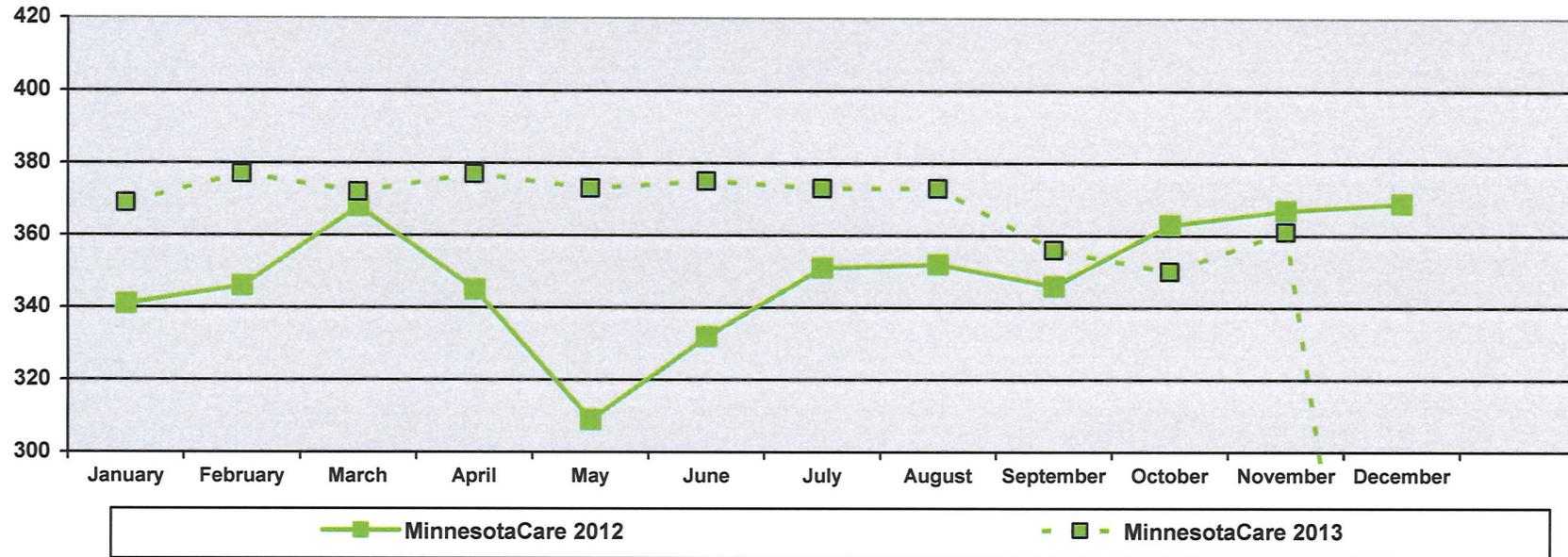
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 3



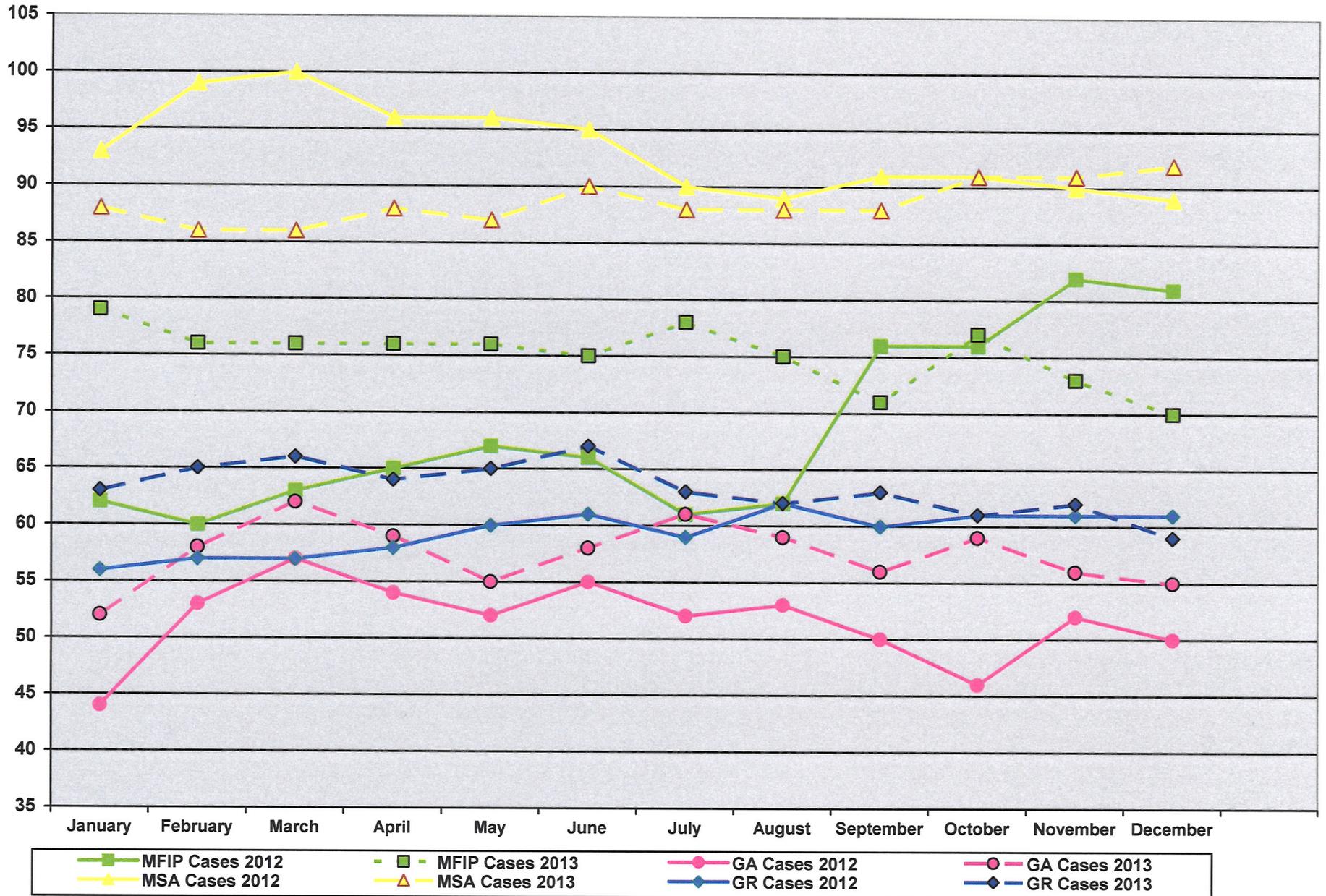
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 4



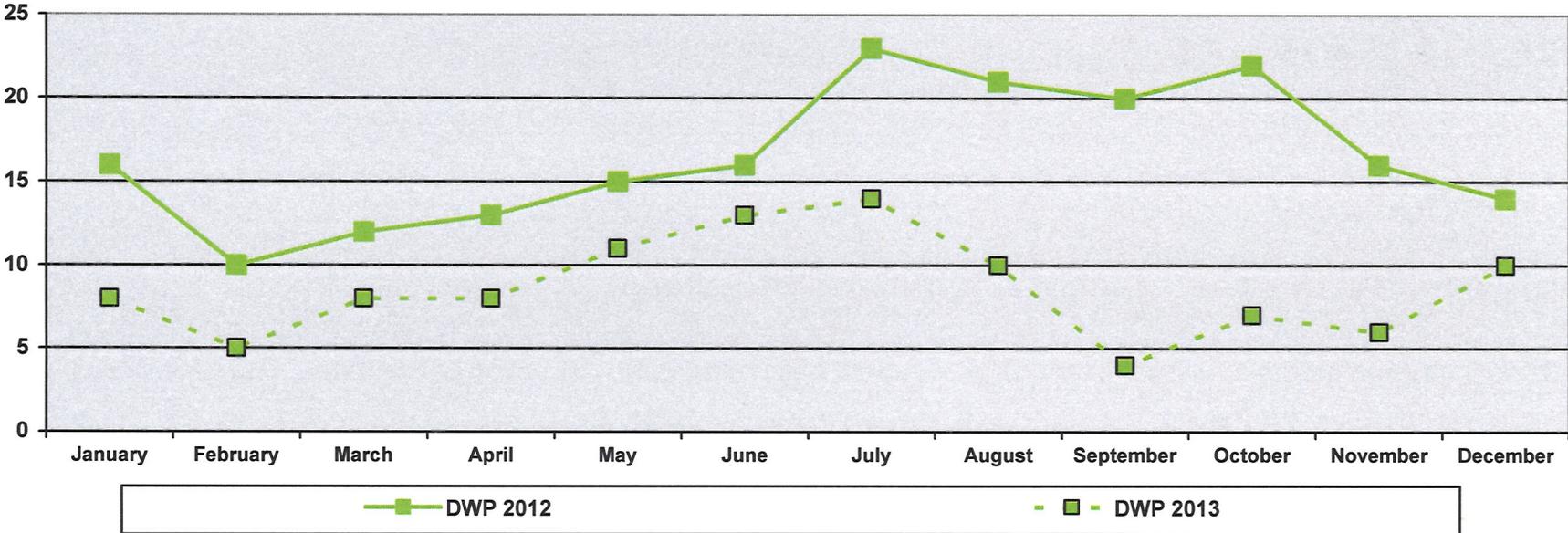
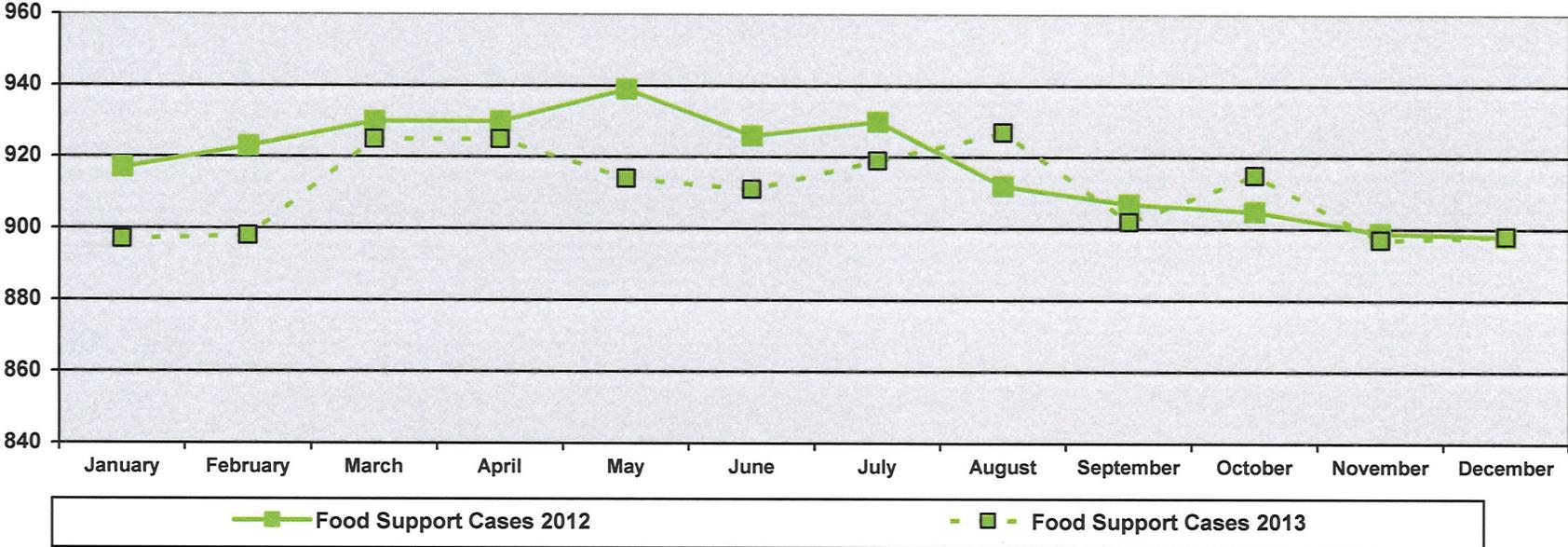
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 5



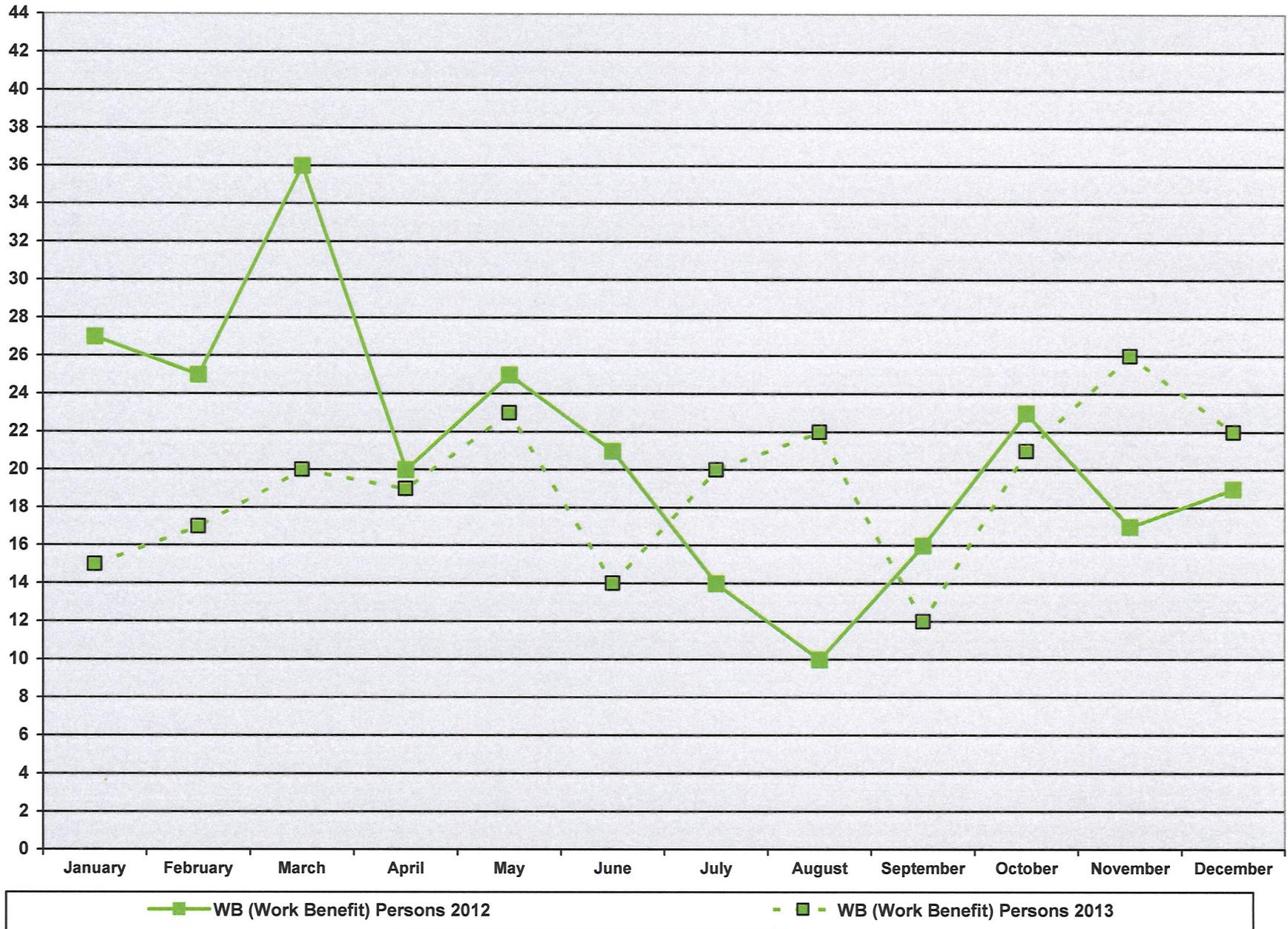
INCOME MAINTENANCE CASELOAD STATISTICS

Chart 6



INCOME MAINTENANCE CASELOAD STATISTICS

Chart 7



PUBLIC HEALTH CASELOAD STATISTICS

Monthly Essential Local Activities Report

2012 - 2013 - Page # 2

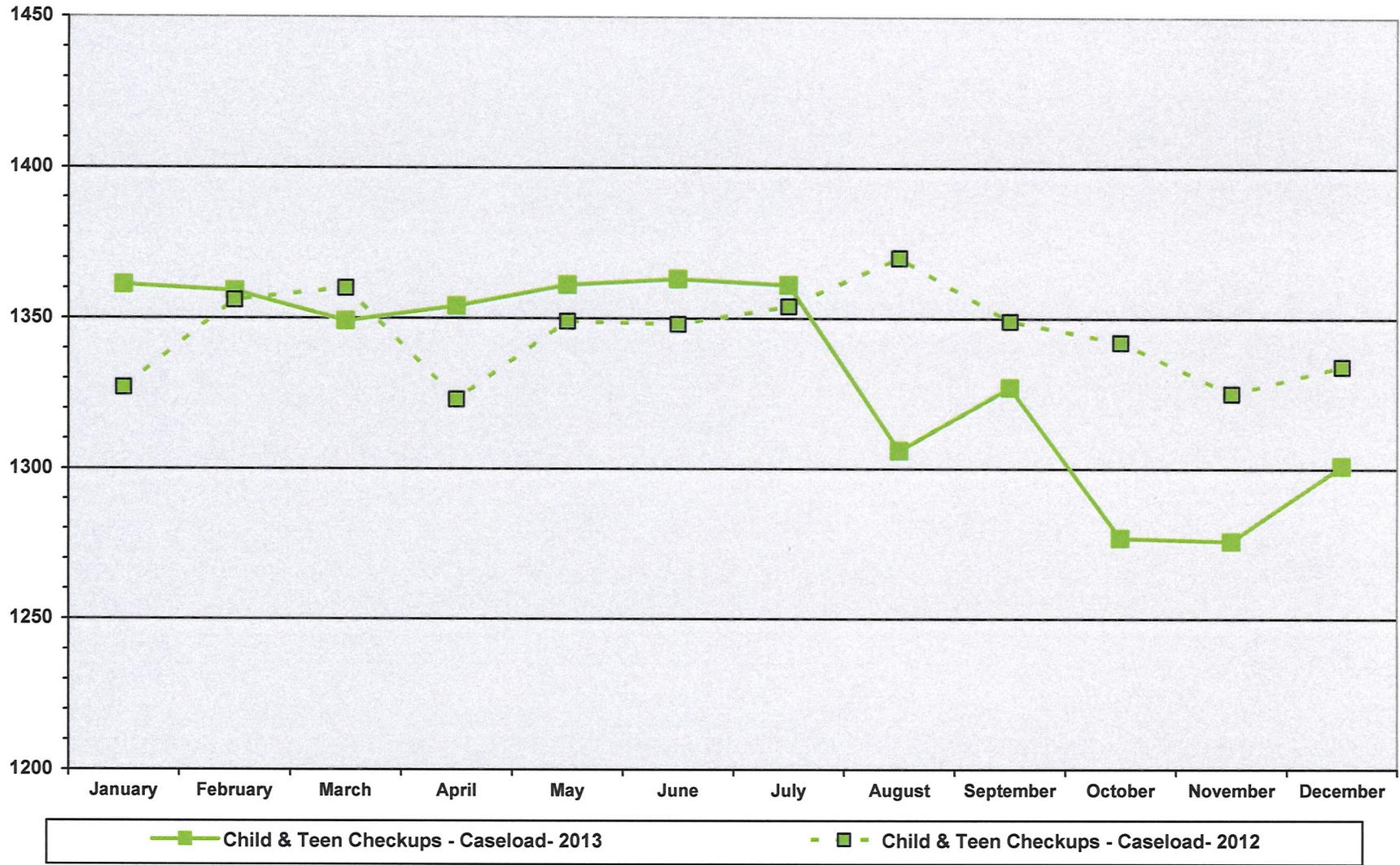
	Staff	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg	Totals
Injury Prevention															
Car Seats Distributed - 2012	NL/EM	2	4	5	3	3	1	6	4	2	2	2	0	3	34
Car Seats Distributed - 2013	NL/EM	1	2	0	3	1	3	0	3	1	1	2	1	2	18
PREVENT THE SPREAD OF INFECTIOUS DISEASE															
Disease Prevention & Control (DP&C)															
Office Visits (Blood Pressure Checks, Lice Checks, Temperature Checks, Ear Checks, Weight Checks, Hearing or Vision Checks) - 2012	JW	70	79	74	48	39	1	1	3	1	1	1	2	27	320
Office Visits (Blood Pressure Checks, Lice Checks, Temperature Checks, Ear Checks, Weight Checks, Hearing or Vision Checks) - 2013	JW	63	63	68	37	19	4	4	2	7	2	1	5	23	275
Immunizations															
Childhood, Adult, Flu, H1N1, etc. - 2012	JW	20	1	7	3	5	0	1	1	2	906	148	24	93	1118
Childhood, Adult, Flu, H1N1, etc. - 2013	JW	37	4	4	30	27	6	0	1	210	446	186	4	80	955
PROTECT AGAINST ENVIRONMENTAL HEALTH HAZARDS															
Lead Screenings - 2012	JW	1	1	0	0	0	0	0	0	1	2	0	0	0	5
Lead Screenings - 2013	JW	1	0	0	0	0	0	0	0	4	0	0	0	0	5
PREPARE FOR AND RESPOND TO DISASTERS AND ASSIST COMMUNITIES IN RECOVERY															
Health Alerts - 2012	SR	0	1	0	0	0	0	1	0	0	0	0	0	0	2
Health Alerts - 2013	SR	0	0	1	0	0	0	1	1	0	0	2	0	0	5
Health Advisories - 2012	SR	0	0	0	0	1	3	0	3	0	0	0	4	1	11
Health Advisories - 2013	SR	0	0	0	3	2	3	2	1	0	0	0	0	1	11
Exercises - 2012	SR	0	3	0	0	0	0	0	0	0	0	0	0	0	3
Exercises - 2013	SR	0	2	0	1	2	0	1	0	2	0	1	1	1	10
ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES															
Community Based Services (CBS) Caseload -2012	JP	175	176	176	176	183	183	182	179	172	173	173	171	177	
Community Based Services (CBS) Caseload -2013	JP	175	175	175	175	176	177	177	175	176	174	173	173	175	
CBS Billable Units - 2012	JP	1134	1087	1170	1031	1353	1097	1399	1003	1057	1116	1026	1121	1133	
CBS Billable Units - 2013	JP	1424	1122	1268	1134	1235	1034	1059	925	945	1262	1028	1265	1142	

PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 1

Child & Teen Checkups (C&TC) Outreach - Caseloads



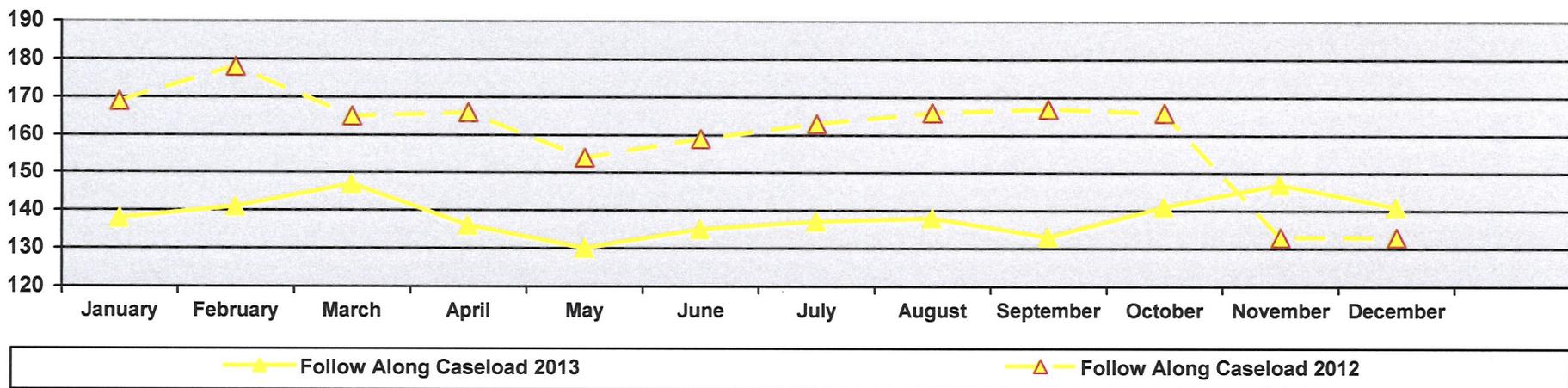
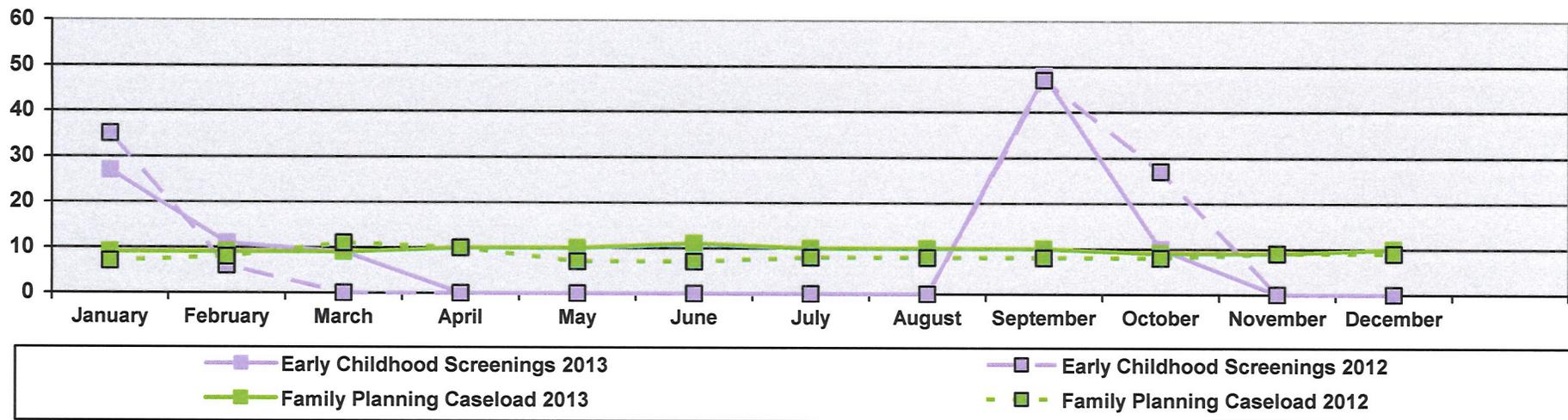
PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 2

Family Health

Early Childhood Screening (ECS) / Family Planning / Follow Along



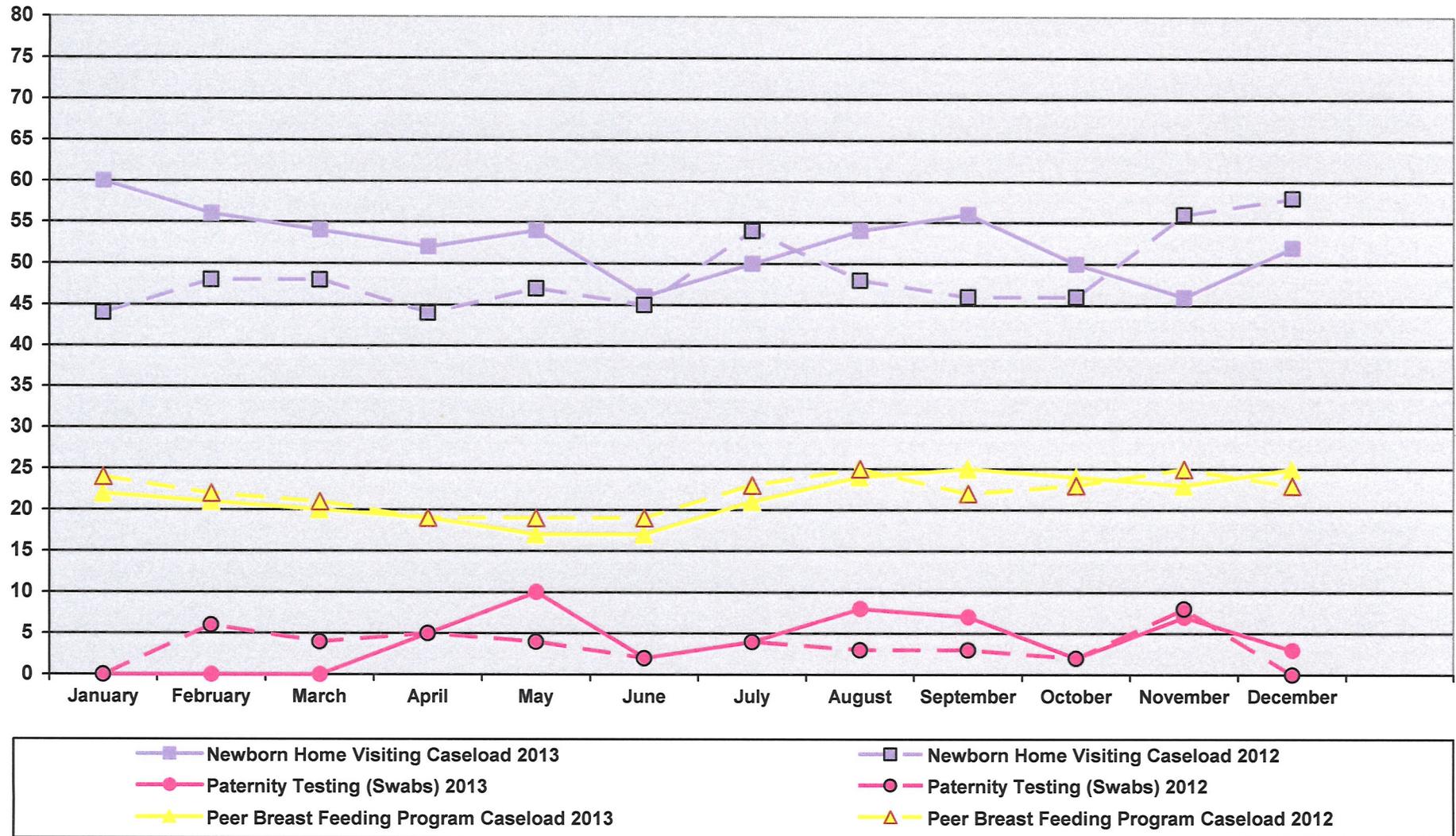
PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 3

Family Health

Newborn Home Visiting / Paternity Testing / Peer Breast Feeding Program

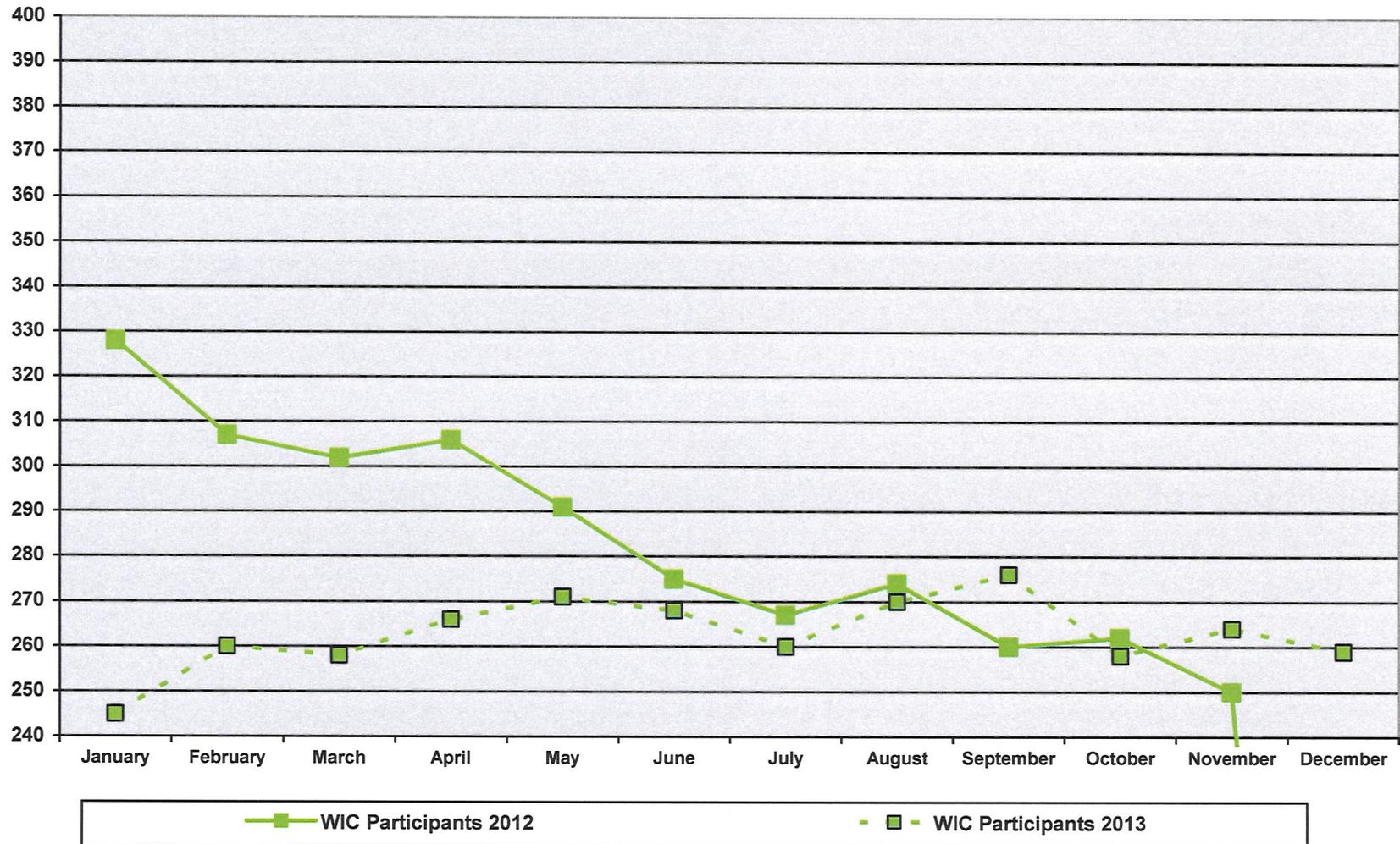


PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 4

WIC (Women, Infants and Children) Participants

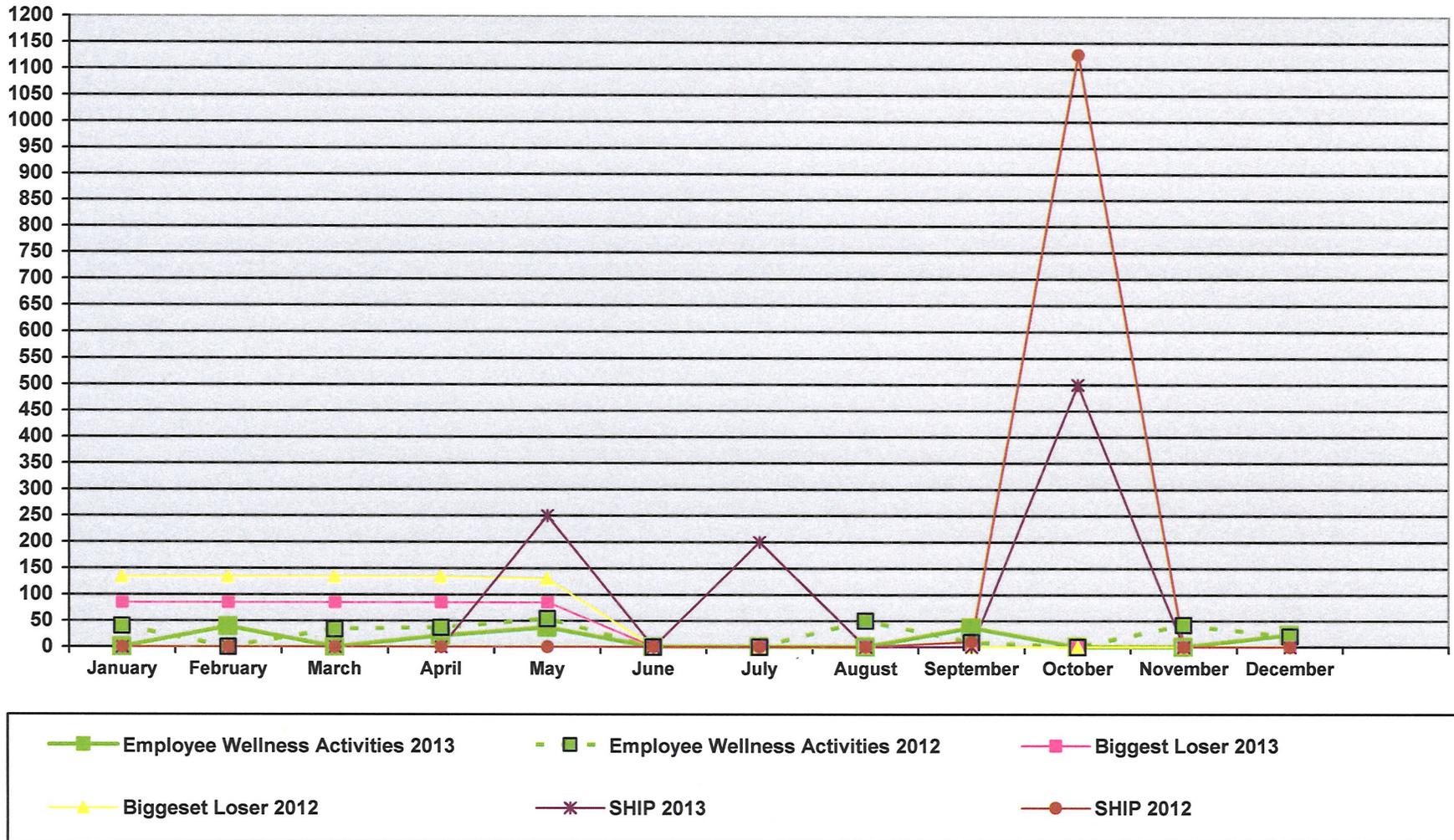


PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 5

General Health Promotion (Participants)
Aitkin County Health Promotion Team Employee Wellness Activities / Biggest Loser / SHIP

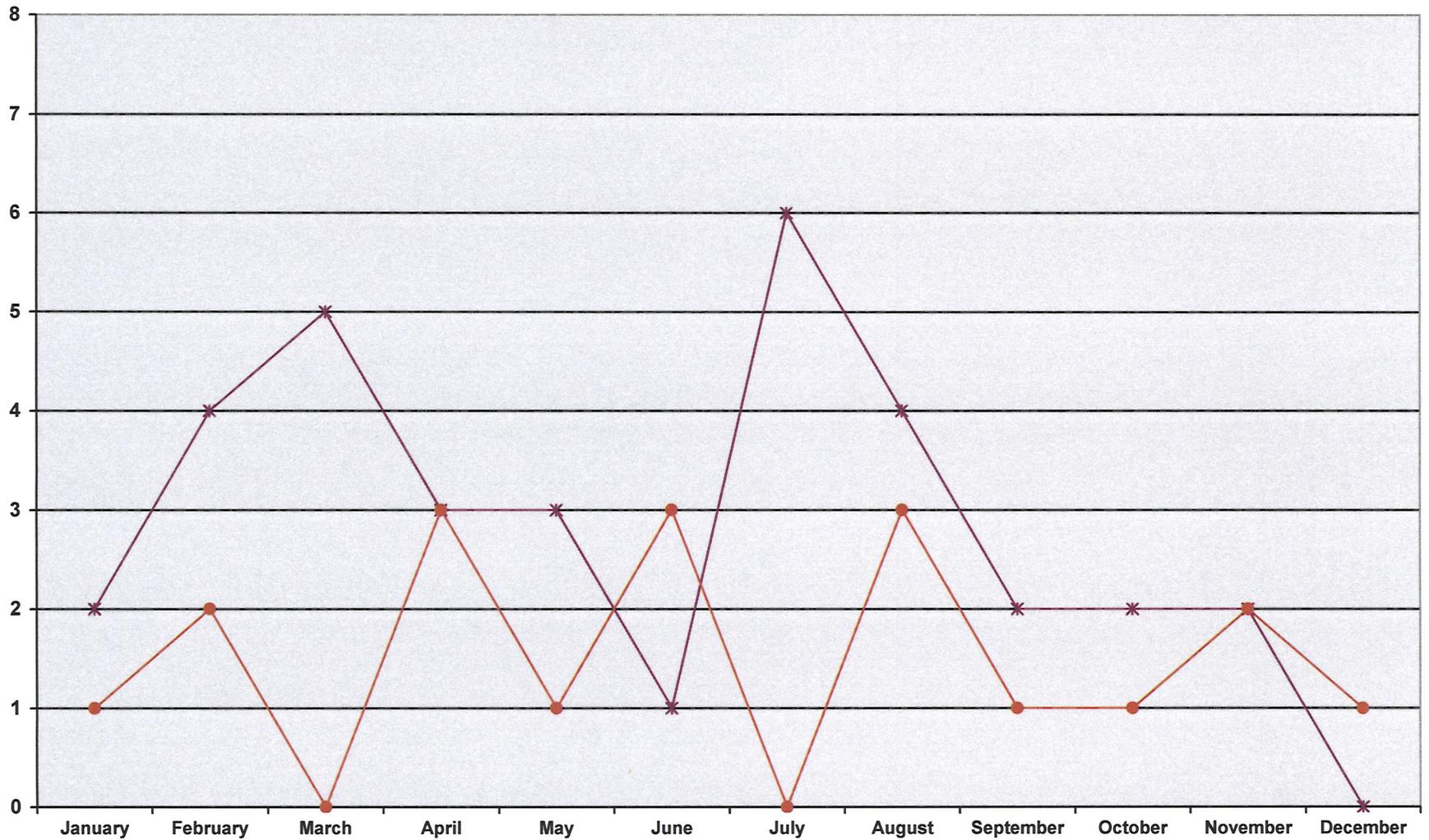


PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 6

Injury Prevention – Car Seat Distribution



—*— Car Seats Distributed 2012

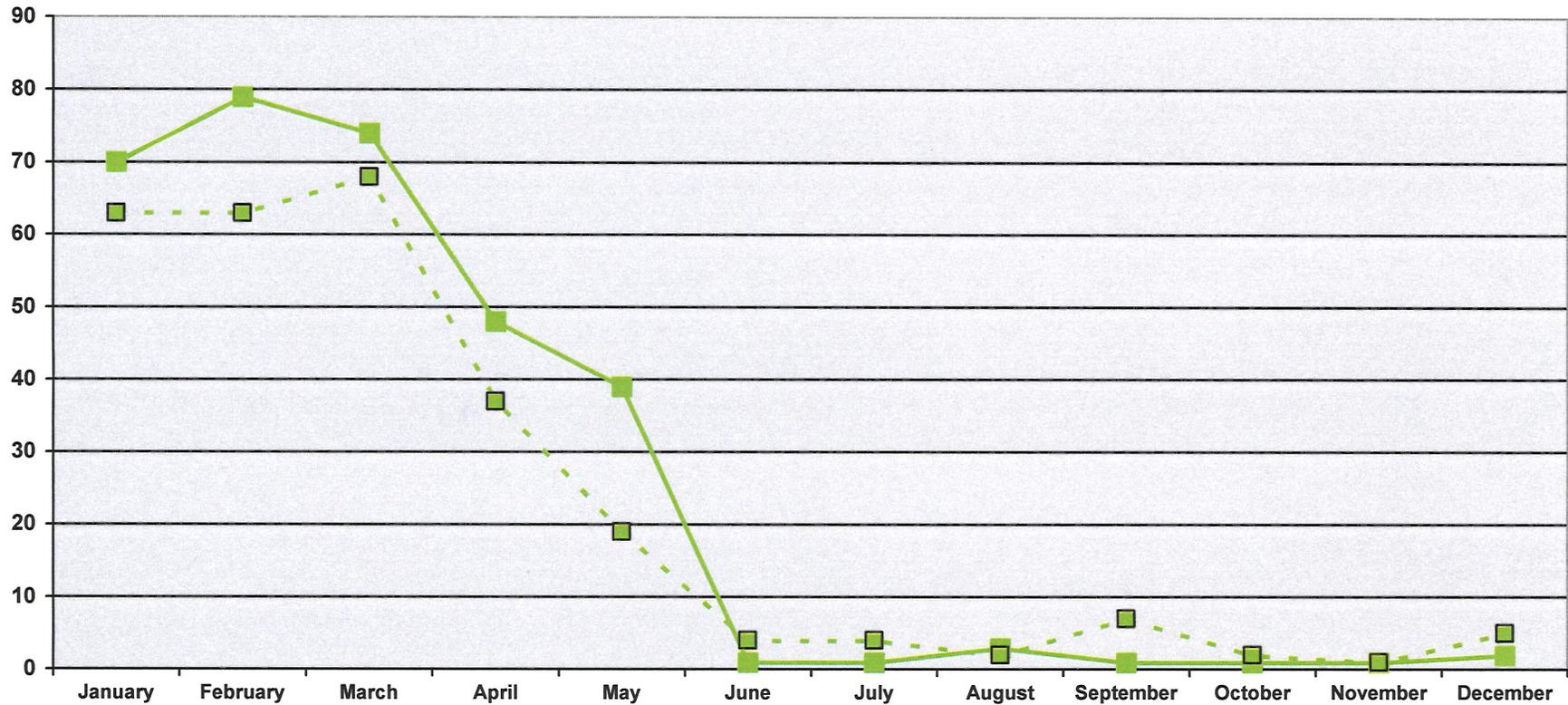
—●— Car Seats Distributed 2013

PUBLIC HEALTH STATISTICS

PROMOTE HEALTHY COMMUNITIES & HEALTHY BEHAVIORS

Chart 7

Disease Prevention & Control (DP&C) - Office Visits
Includes: Blood Pressure Checks, Lice Checks, Temperature Checks, Ear Checks, Weight Checks, Hearing or Vision Checks



—■— DP&C Office Visits 2012

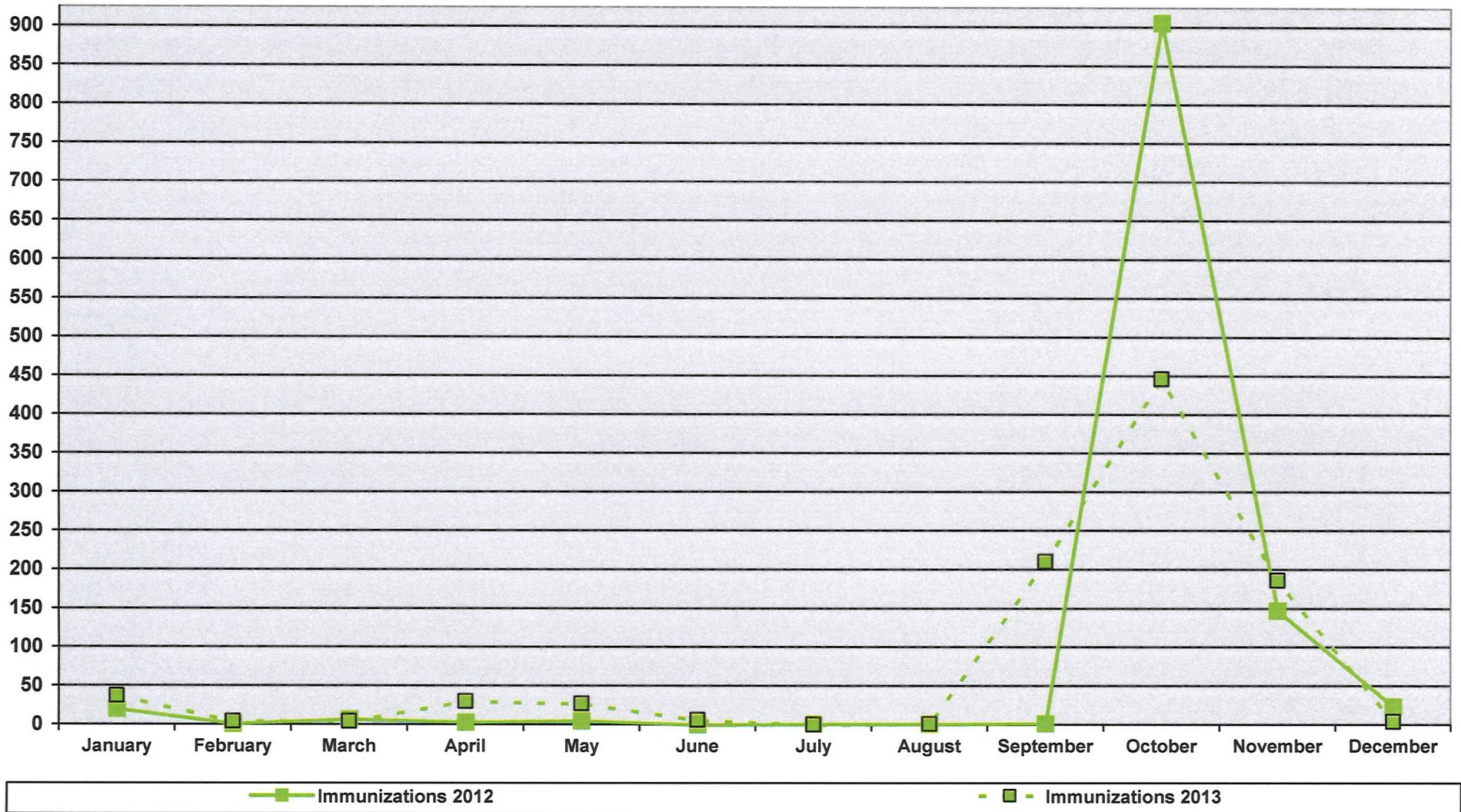
- -■ - DP&C Office Visits 2013

PUBLIC HEALTH STATISTICS

PREVENT THE SPREAD OF INFECTIOUS DISEASE

Chart 8

**Immunizations – Childhood/Adult/Flu/TB
Trainings (Blood Borne Pathogens, Lyme Disease, Infection Control, Sexually Transmitted Disease/Infections)**

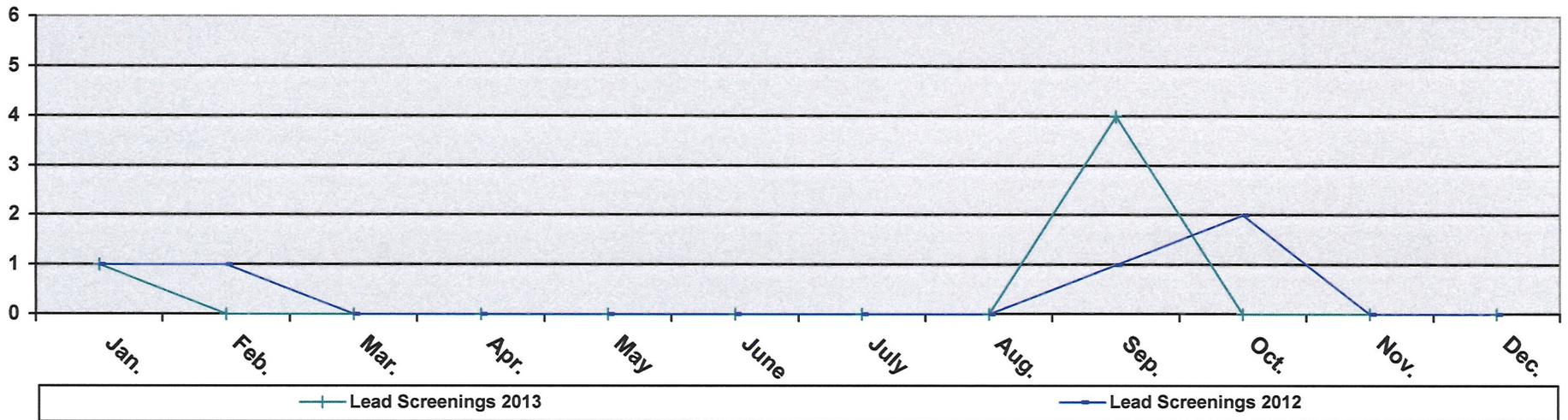


PUBLIC HEALTH STATISTICS

PROTECT AGAINST ENVIRONMENTAL HEALTH HAZARDS

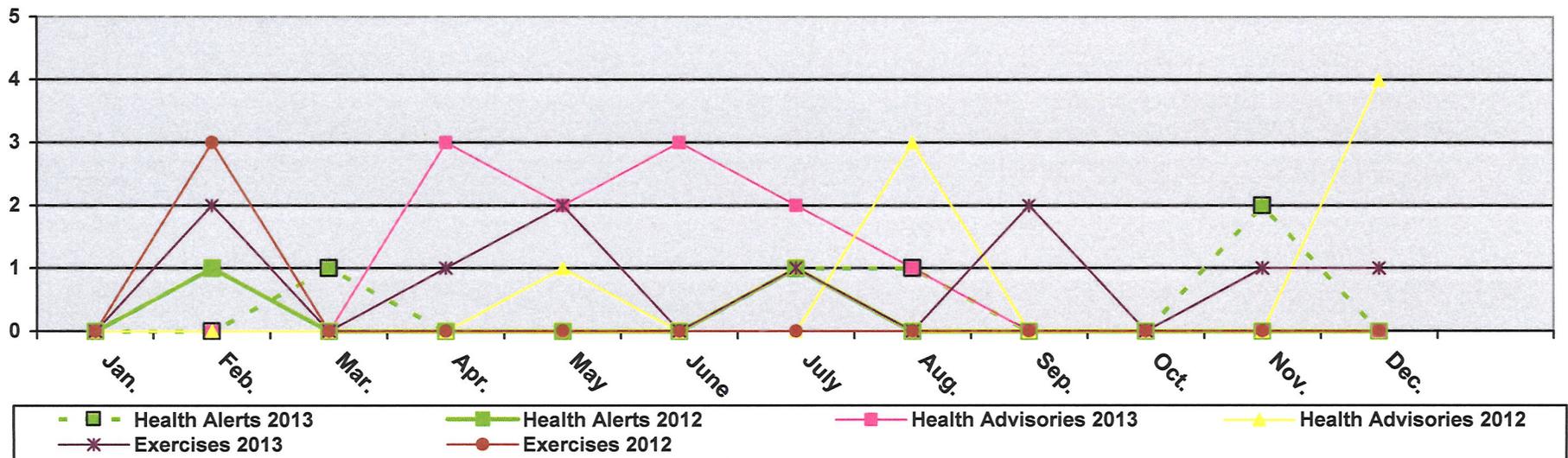
Chart 9

Includes: Lead Screenings



PREPARE FOR AND RESPOND TO DISASTERS AND ASSIST COMMUNITIES IN RECOVERY

Includes: Health Alerts / Health Advisories / Exercises



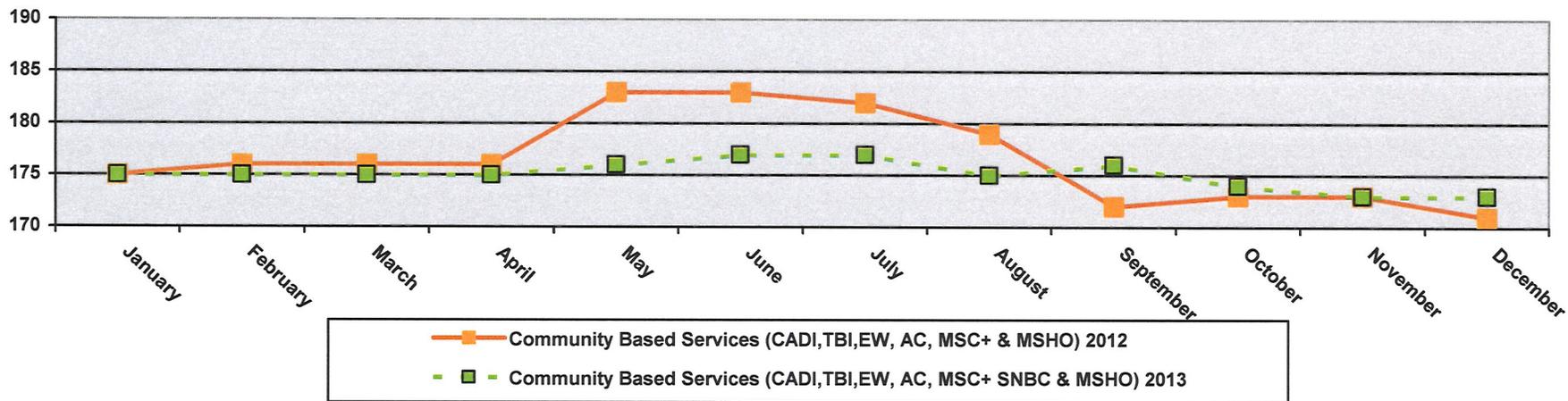
PUBLIC HEALTH STATISTICS

ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES

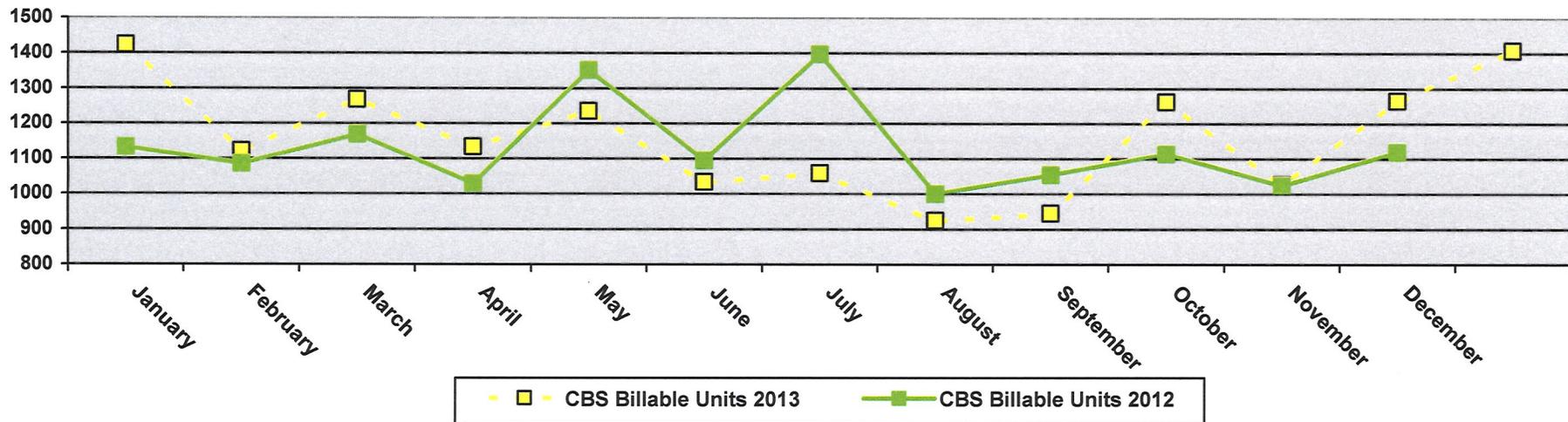
Chart 10

Community Based Services (CBS)

Includes: Community Alternative for Disabled Individuals (CADI), Traumatic Brain Injury (TBI), Elderly Waiver (EW), Alternative Care (AC), Minnesota Senior Care Plus (MSC+), Minnesota Senior Health Options (MSHO), Special Needs Basic Care (SNBC)



Community Based Services (CBS) - Billable Units



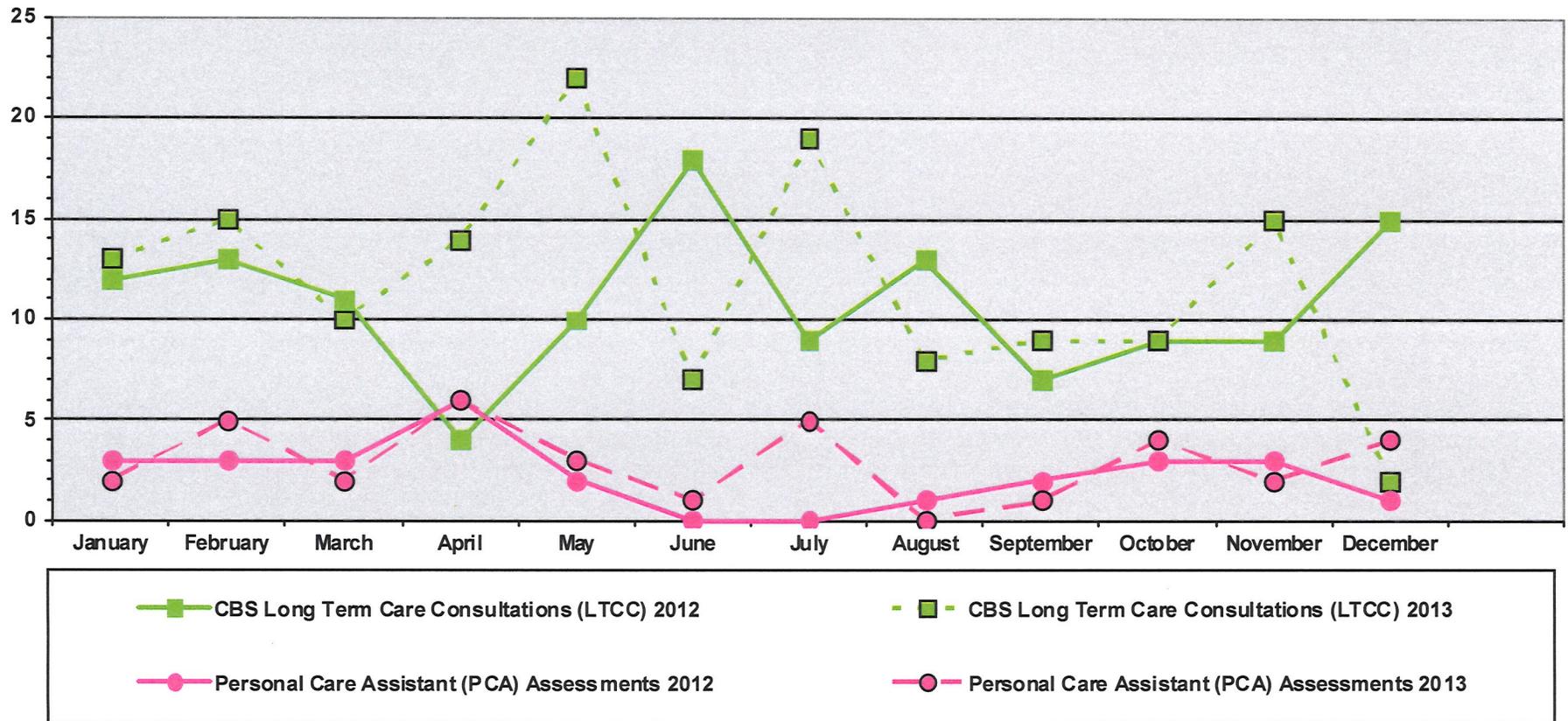
PUBLIC HEALTH STATISTICS

ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES

Chart 11

Community Based Services (CBS)

CBS Long Term Care Consultations (LTCC) Personal Care Assistant (PCA) Assessments

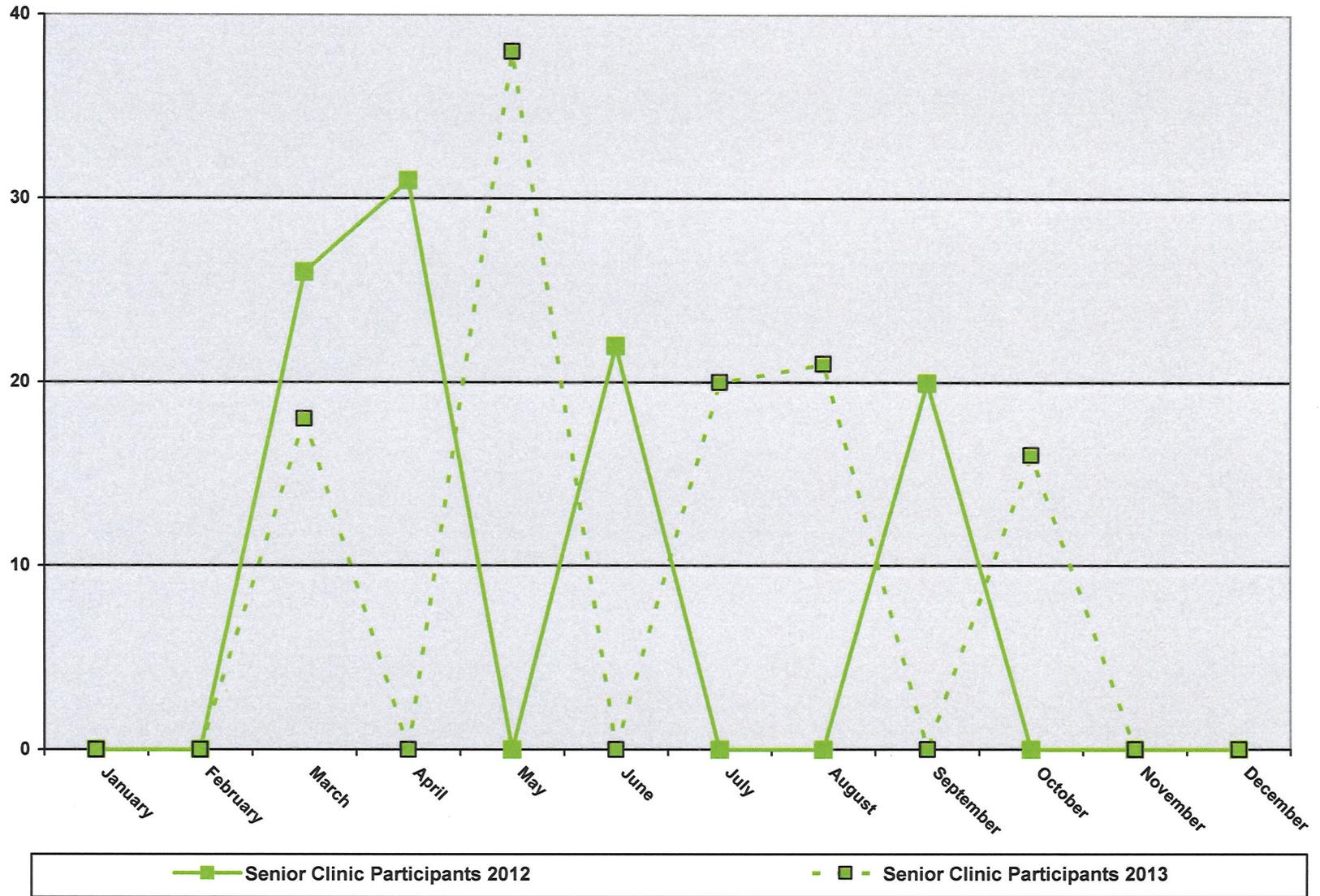


PUBLIC HEALTH STATISTICS

ASSURE THE QUALITY OF ACCESSIBLE HEALTH SERVICES

Chart 12

Senior Clinics



SOCIAL SERVICE CASELOAD STATISTICS

2012 - 2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Total Cases Open - 2012	508	523	520	502	539	507	475	469	478	501	482	505	501
Total Cases Open - 2013	519	489	478	496	533	542	523	511	501	524	530	517	514
Total Number of Workgroups - 2012	529	545	540	522	564	532	498	491	498	522	500	525	522
Total Number of Workgroups - 2013	540	510	498	516	556	566	547	533	523	541	550	538	535
Total Client Count - 2012	896	926	948	920	985	965	914	915	891	951	943	970	935
Total Client Count - 2013	997	963	940	972	1052	1062	1032	1031	1000	1050	1079	1044	1019
Cases Opened During the Month - 2012	34	26	26	32	25	33	23	23	27	29	16	30	27
Cases Opened During the Month - 2013	41	25	38	25	36	35	27	21	23	37	29	21	30
Cases Closed During the Month - 2012	10	17	9	11	20	8	24	16	13	10	9	13	13
Cases Closed During the Month - 2013	38	26	27	26	21	37	36	40	15	20	29	30	29
Intakes During the Month - 2012	66	66	66	68	58	62	72	59	74	62	61	62	65
Intakes During the Month - 2013	81	72	66	63	68	59	84	57	51	70	48	61	65
Children in Out of Home Placements													
* Individual Children - Monthly - 2012	22	22	25	24	24	25	23	16	15	19	21	20	21
* Individual Children - Monthly - 2013	22	25	26	22	24	23	24	25	23	23	26	24	24
Adm - 2012			19			29			20			16	21
Adm - 2013	14	15	14	9	8	10	15	17	16	17	20	14	14
IV-E - 2012			8			6			4			7	6
IV-E - 2013	8	10	11	13	16	13	9	8	7	6	6	10	10
Changes in Placements Away From Home - 2012	5	3	8	10	2	3	14	6	0	2	1	0	5
Changes in Placements Away From Home - 2013	0	2	5	8	3	5	0	5	2	6	3	0	3
Court Appearances - 2012	9	1	7	19	8	15	5	10	3	6	17	8	9
Court Appearances - 2013	17	17	17	20	17	15	9	3	14	18	4	18	14
Maltreatment Screenings - Adult - 2012	17	9	5	6	7	9	14	10	10	10	6	10	9
Maltreatment Screenings - Adult - 2013	13	11	13	10	10	11	12	5	5	9	8	14	10
Maltreatment Screenings - Children - 2012	6	11	10	10	6	8	11	11	17	16	11	10	11
Maltreatment Screenings - Children - 2013	9	11	11	15	13	9	17	5	12	11	11	5	11

SOCIAL SERVICE CASELOAD STATISTICS

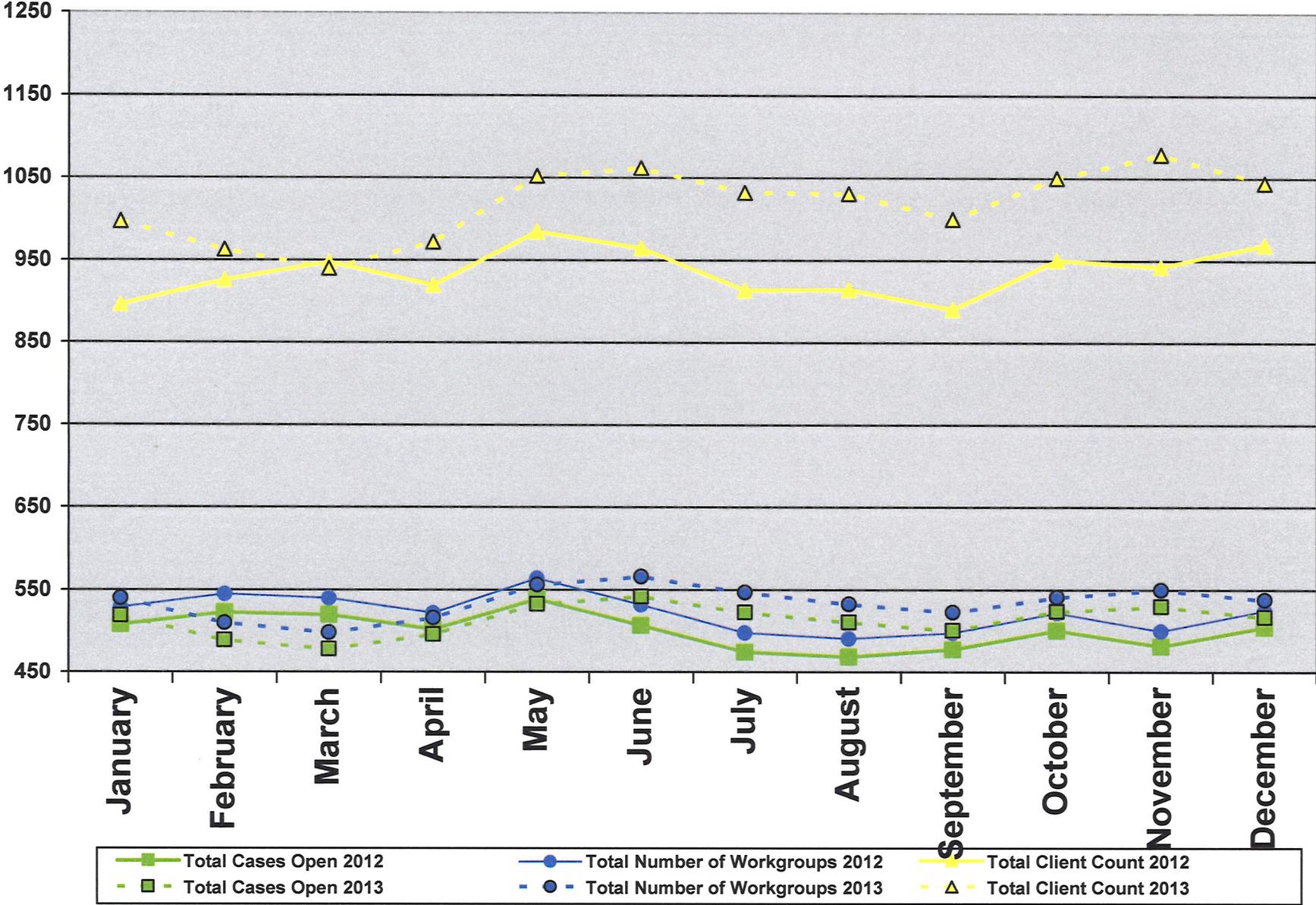
2012 - 2013 - Page # 2

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg
Day Care Homes - Total # Licensed - 2012	24	24	25	27	29	30	30	29	28	28	27	28	27
Day Care Homes - Total # Licensed - 2013	28	28	29	29	30	30	30	30	30	30	29	28	29
Child Foster Care Homes - Total # Licensed - 2012	6	6	6	6	6	6	7	8	9	14	15	17	9
Child Foster Care Homes - Total # Licensed - 2013	15	11	8	8	9	9	9	9	10	9	10	10	10
Adult Foster Care Homes - Total # Licensed - 2012	10	10	10	10	10	10	10	10	10	10	9	9	10
Adult Foster Care Homes - Total # Licensed - 2013	9	9	9	9	9	9	9	9	9	9	8	8	9
Corporate Foster Care Homes - 2012	14	14	14	14	14	14	14	14	14	14	14	14	14
Corporate Foster Care Homes - 2013	13	13	13	13	13	13	13	12	12	12	12	12	13

SOCIAL SERVICE CASELOAD STATISTICS

Chart 1

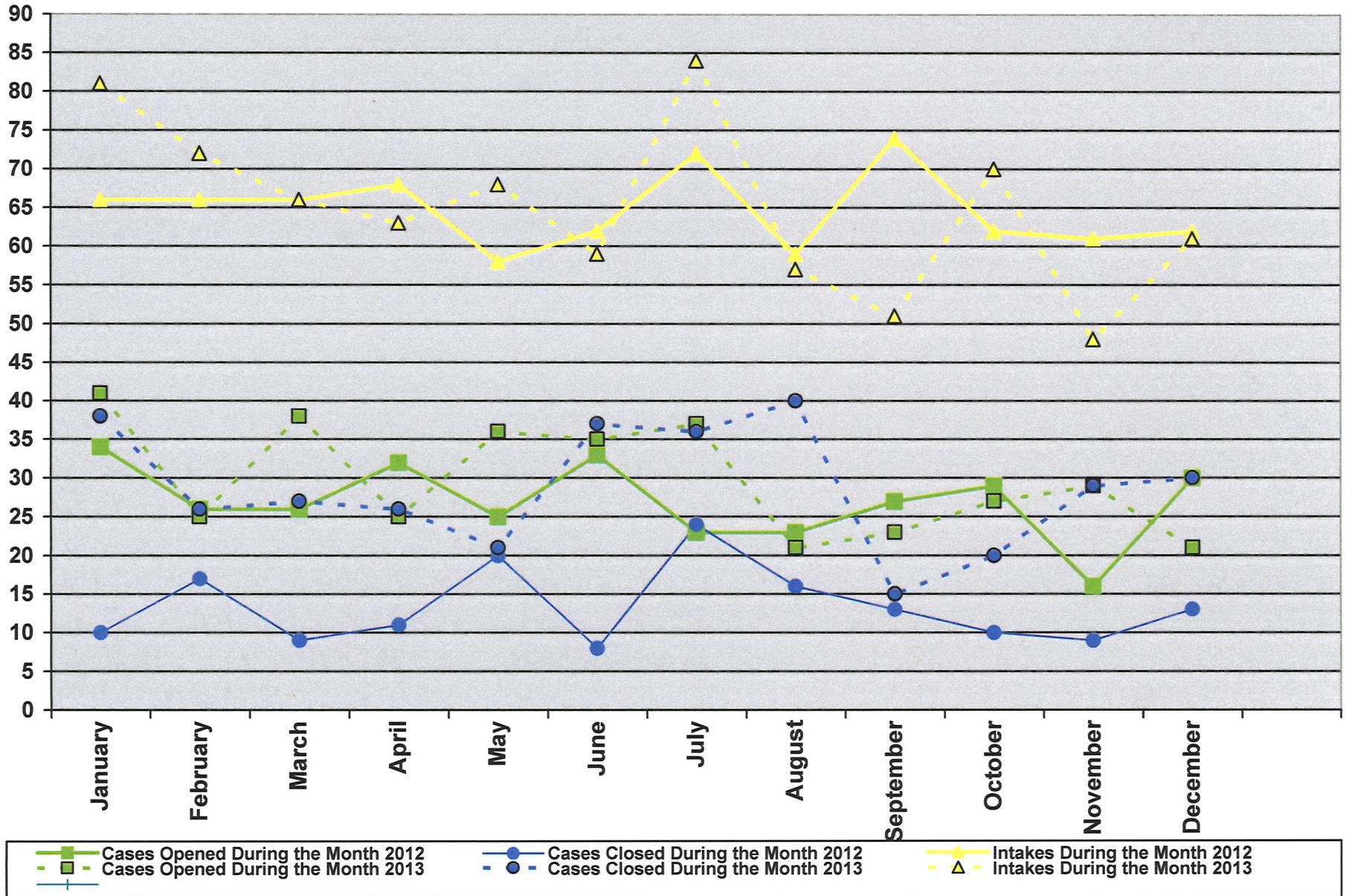
Total Cases Open / Total Number of Workgroups / Total Client Count



SOCIAL SERVICE CASELOAD STATISTICS

Chart 2

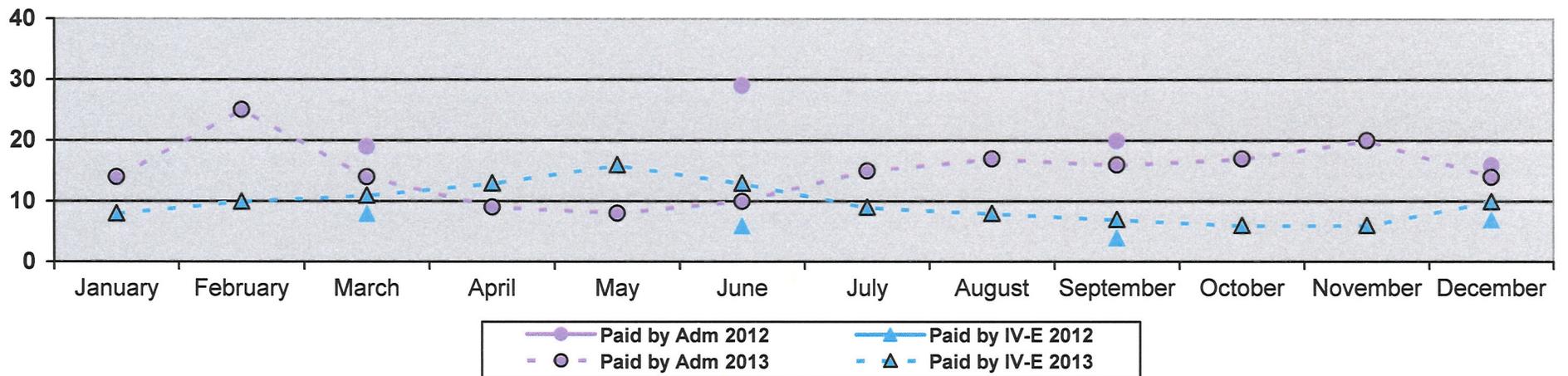
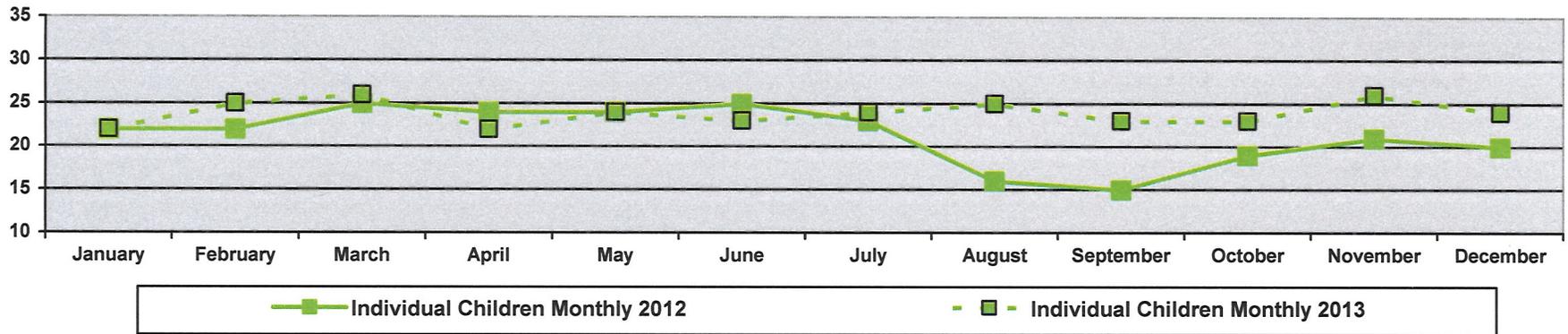
Cases Opened During the Month / Cases Closed During the Month / Closed Assessments



SOCIAL SERVICE CASELOAD STATISTICS

Children in Out of Home Placements

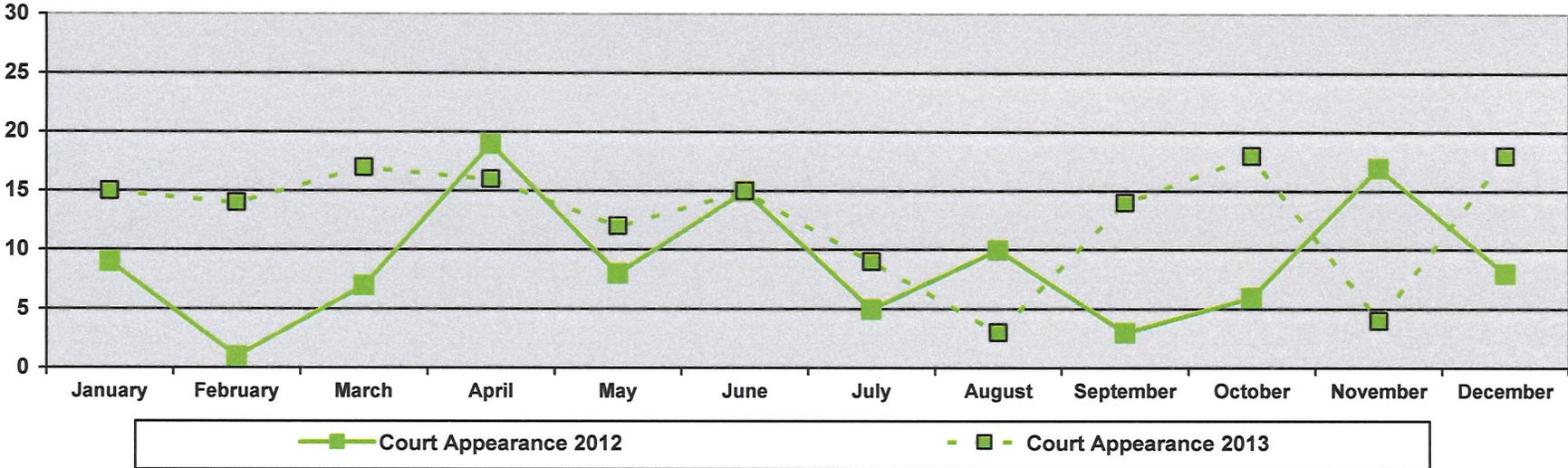
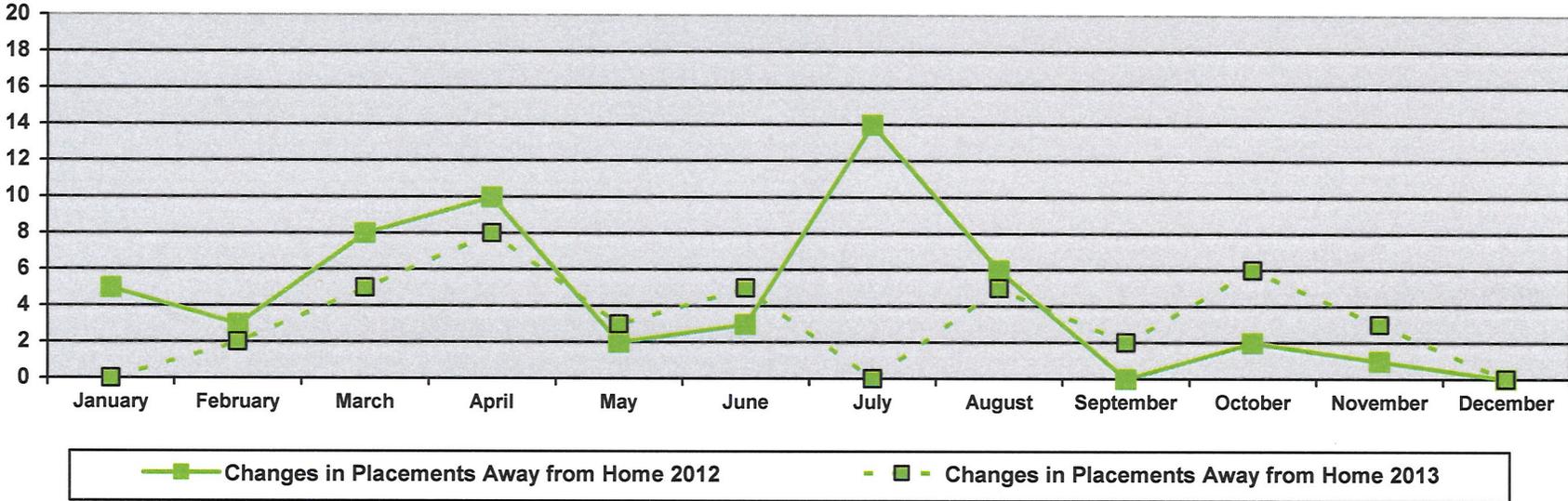
Chart 3



SOCIAL SERVICE CASELOAD STATISTICS

Chart 4

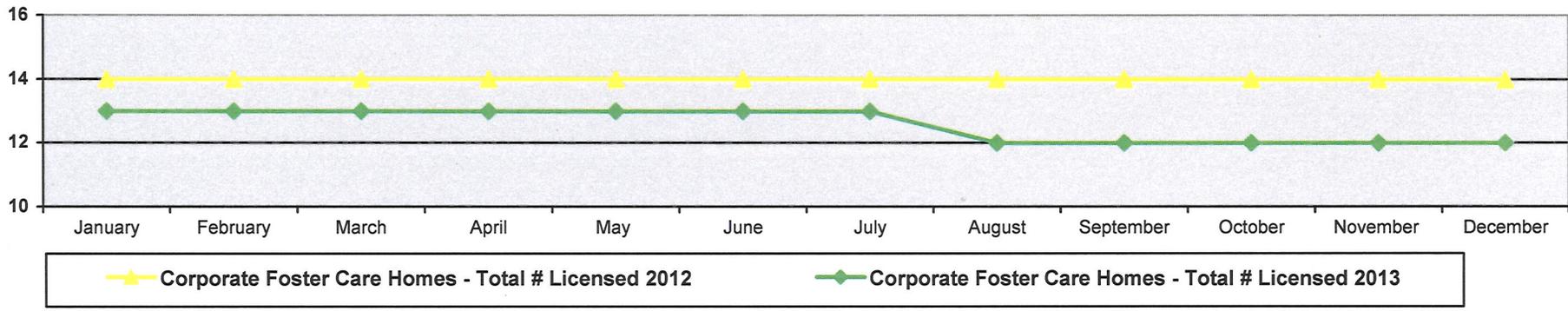
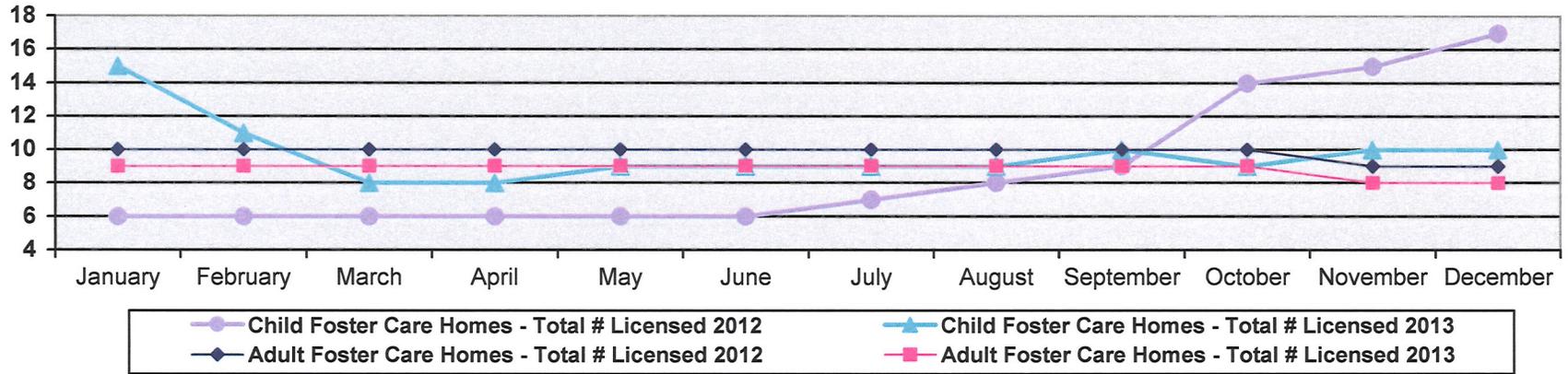
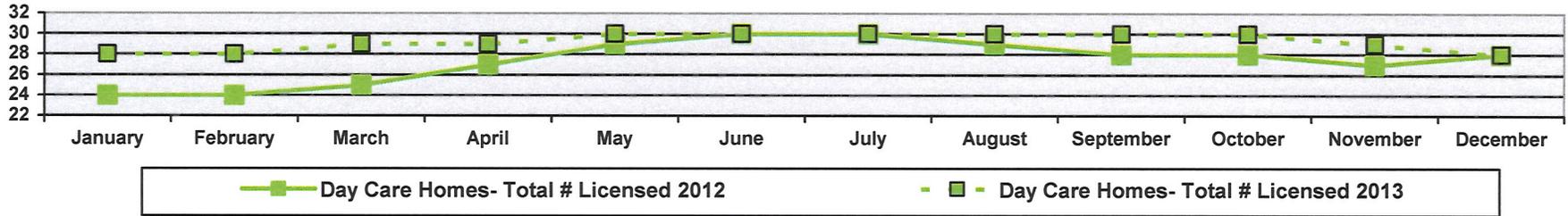
Changes in Placements Away from Home / Court Appearances



SOCIAL SERVICE CASELOAD STATISTICS

Licensed Day Care Homes, Child, Adult & Corporate Foster Care Homes

Chart 5



SOCIAL SERVICE CASELOAD STATISTICS

Chart 6
Maltreatment Screenings - Adult / Children

