

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 6-3-14

Via: Roxy Traxler, Interim County Administrator

From: Steve Hughes, District Manager ACSWD

Title of Item:

Special Extension Request – Revision of Aitkin County Comprehensive Local Water Plan

Requested Meeting Date: 6-10-14 Estimated Presentation Time: _____

Presenter: Steve Hughes, District Manager ACSWD

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.



**MINNESOTA
SOIL AND WATER CONSERVATION DISTRICTS**

**AITKIN COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

130 Southgate Drive
Aitkin, Minnesota 56431-7407
Telephone (218) 927-6565

June 3, 2014

Dear County Board Members:

I have enclosed a copy of a cover letter that will go with the proposed Aitkin County Water Plan time extension. I know that we can greatly improve the content and value of the water plan by incorporating the minor watershed assessments and other activities such as the MPCA Wrap study on the Upper Mississippi watershed. I will be at the June 10th Board Meeting to discuss this with you and answer any questions you may have. Thank You!

Sincerely,

A handwritten signature in black ink that reads "Steve Hughes". The signature is written in a cursive, flowing style.

Steve Hughes

District Manager



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June 2, 2014

The Aitkin County Board of Commissioners is requesting a time extension for the completion of the Aitkin County Water Plan. The current deadline date is August 27, 2014 and the request is to extend that deadline to August 27, 2016.

Aitkin County would like to fully integrate some relatively new GIS information into our upcoming water plan. We have met on several occasions with representatives from Crow Wing County and have reviewed their minor watershed assessment maps. We have had our GIS department use similar data sorts to define land uses and potential water quality impacts on a minor watershed level. We believe this is the future of land use planning and we want to use these new capabilities. In addition, coordination with adjacent counties and application of our minor watershed assessments will be a very high priority in our plan revision.

We are also beginning a WRAP study with MPCA on the Upper Mississippi River (Grand Rapids). This effort officially begins on July 1, 2014.

With the timing of several important watershed project start-ups, we feel that an extension of time will allow us to create a much more targeted and useful water plan. Of course our current plan will remain in effect and it will continue to be implemented. Our water plan coordinator is authorized to request this extension.

Sincerely,

Steve Hughes, District Manager

Aitkin County SWCD

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 10, 2014

By Commissioner: xx

061014-0xx

Revision of Aitkin County Comprehensive Local Water Plan – Special Extension Request

WHEREAS, Minnesota Session Law 2012 Chapter 103B.3367 gave the MN Board of Water and Soil Resources (BWSR) authority to extend the date of local water plans for a period not to exceed two (2) years; and

WHEREAS, Aitkin County has a current state approved and locally adopted Comprehensive Local Water Plan with an end date of August 27, 2014; and

WHEREAS, the public comment period has been conducted and results of the public survey have been prioritized for the extension of the 2014 water plan to August 27, 2016; and

WHEREAS, Aitkin County is an active participant in other major projects currently underway such as BWSR's One Watershed One Plan for the Snake River and Upper Mississippi (Brainerd) project which is scheduled to be completed in 2015 which could then be included in the Aitkin County LWP. Aitkin County is also participating in the Upper Mississippi River WRAP which is beginning its first year, and

WHEREAS, the Aitkin County Local Water Planner has created a model for Local Water Plans targeted at the minor watershed level and which coordinates with the Department of Natural Resources Fisheries Lake Protection and Restoration Strategy. Aitkin County would like to integrate both practices into the updated LWP to create a common methodology to prioritize, target and develop measurable outcomes for future projects.

NOW THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners request from MN Board of Water and Soil Resources (BWSR) a 24 month extension for a total extension of two (2) years (August 27, 2016) to include the work being completed on the BWSR's One Watershed One Plan for the Snake River and Upper Mississippi (Brainerd) project and the DNR Fisheries Lake Protection and Restoration model for minor watersheds to be added to the Aitkin County Comprehensive Water Plan.

BE IT FURTHER RESOLVED, that Aitkin County will ensure continued public participation in the form of a Water Plan Task Force and Public Information meetings.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 10th day of June A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 10th day of June A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy