

**ADJOURNED MEETING OF THE
COUNTY BOARD OF COMMISSIONERS
June 17, 2014 – BOARD AGENDA**

Board of Appeal & Equalization Starts at 4:00 P.M.

- 4:00 1) Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
- 2) Public Hearing- Aitkin County Board of Appeal and Equalization
- 4:02 Introduction and General Review of 2014 Assessment
- Note: There are no scheduled appointments
- Written Appeals and/or Assessor Recommendations:
- a. Jerry Demenge
 - b. David and Kim Lesnau
- 4:30 ADJOURN

*As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times are approximate and subject to change without notice.**



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
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assessor@co.aitkin.mn.us

MEMO

June 10, 2014

To: County Board of Commissioners
Roxy Traxler, Interim County Administrator

From: Mike Dangers, County Assessor 

Re: 2014 County Board of Appeal and Equalization

Please find attached to this memo, the packet of information prepared for the 2014 County Board of Appeal and Equalization. As of the date of this memo, there are no confirmed appointments with the Board. However, we do have two items that may require Board action. The packets contain the details of these items.

Also attached is an updated Rules of Procedure for County Board of Appeal and Equalization. This was originally developed when there were many appeals in past years. The Board may make changes to these if necessary.

The format of the packets are the same as in previous years. The first packet is regarding the Jerome (Jerry) Demenge property and consists of four pages. The second packet and property to discuss is the David and Kim Lesnau property. This packet consists of 44 pages.

If you would like a refresher on the meeting procedures and best practices as described by the Department of Revenue, please visit the following website:

revenue.state.mn.us/local_gov/prop_tax_admin/Pages/cbaetraining.aspx

This site contains the handbook for the Boards of Appeal and Equalization as well as the attendance lists, power point presentations, and other information.

If we receive appointment requests after today but before Tuesday June 17, we will prepare the supporting information as completely as we can given the time constraints. The packet or packets will be provided to you as quickly as possible.

Please contact me with any questions.



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Rules of Procedure for County Board of Appeal and Equalization

1. All appeals considered today must have previously appealed to the 2014 Local Board of Appeal and Equalization. If a property is located in an area that had an Open Book Meeting, this rule does not apply. Other exceptions must be approved by the County Assessor. Open Book Meeting areas include only these areas: Balsam Twp, Beaver Twp, Lee Twp, Hill Lake Twp, Libby Twp, Logan Twp, McGrath City, McGregor City, Millward Twp, Palisade City, Pliny Twp, Tamarack City, White Pine Twp, and all Unorganized Twps.
2. Each appeal will be limited to approximately 15 minutes. This includes time for the property owner to present and time for the staff and Board to deliberate. This time limit is at the Board's discretion.
3. The 2014 Assessment Estimated Market Value and Classification are the only items that can be appealed at this meeting.
4. Property owners or representatives that did not make an appointment prior to today's meeting will be scheduled for the end of the meeting.