

Aitkin County Board of Commissioners
Request for County Board Action/Agenda Item Cover Sheet



To: Chairperson, Aitkin County Board of Commissioners Date: 3-3-14

Via: Roxy Traxler, Interim County Administrator

From: Roxy Traxler, Interim County Administrator

Title of Item:

JCNRB Resolution for \$300,000

Requested Meeting Date: 3-11-14 Estimated Presentation Time: _____

Presenter: Roxy Traxler, Interim County Administrator

Type of Action Requested (check all that apply)

- For info only, no action requested
- For discussion with possible action
- Let/Award Bid or Quote (attach copy of basic bid/quote specs or summary of complex specs, each bid/quote received & bid/quote comparison)
- Approve/adopt proposal by motion
- Authorize filling vacant staff position
- Request to schedule public hearing or sale
- Request by member of the public to be heard
- Item should be addressed in closed session under MN Statute _____
- Approve under Consent Agenda
- Adopt Ordinance Revision
- Approve/adopt proposal by resolution (attach draft resolution)
- Other (please list) _____

Fiscal Impact (check all that apply)

- Is this item in the current approved budget? Yes _____ No _____ (attach explanation)
- What type of expenditure is this? Operating Capital Other (attach explanation)
- Revenue line account # that funds this item is: _____
- Expenditure line account # for this item is: _____

Staffing Impact (Any yes answer requires a review by Human Resources Manager before going to the board)

- Duties of a department employee(s) may be materially affected. Yes No
- Applicable job description(s) may require revision. Yes No
- Item may impact a bargaining unit agreement or county work policy. Yes No
- Item may change the department's authorized staffing level. Yes No



Supporting Attachment(s)

- Memorandum Summary of Item
- Copy of applicable county policy and/or ordinance (excerpts acceptable)
- Copy of applicable state/federal statute/regulation (excerpts acceptable)
- Copy of applicable contract and/or agreement
- Original bid spec or quote request (excluding complex construction projects)
- Bids/quotes received (excluding complex construction projects, provide comparison worksheet)
- Bid/quote comparison worksheet
- Draft County Board resolution
- Plat approval check-list and supporting documents
- Copy of previous minutes related to this issue
- Other supporting document(s) (please list) _____

Provide (1) copy of supporting documentation NO LATER THAN Wednesday at Noon to make the Board's agenda for the following Tuesday. (If your packet contains colored copies, please provide (4) paper copies of supporting documentation as we do not have a color printer or copier.) Items WILL NOT be placed on the Board agenda unless complete documentation is provided for the Board packets.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: Aitkin County Board of Commissioners

FROM: Roxy Traxler, Interim County Administrator

RE: JCNRB Resolution for \$300,000

DATE: March 3, 2014

Commissioner Napstad requested the attached resolution be placed on the March 11th Board agenda for consideration.

Sue Bingham

From: Roxy Traxler [Roxy.Traxler@co.aitkin.mn.us]
Sent: Monday, March 03, 2014 9:53 AM
To: Sue Bingham
Subject: FW: ConCon resolution
Attachments: JCNRB Resolution for \$300000 - Final.docx

For the next Board agenda.

From: kallie briggs [mailto:kalliebriggs@gmail.com]
Sent: Friday, February 28, 2014 8:01 PM
To: Roxy Traxler; Jerry Dahl; Gary Kiesow; Frank Thompson
Cc: Brian Napstad
Subject: Re: ConCon resolution

Here is the Resolution for \$300,000. All of the Counties have passed the resolution except for Aitkin and Mohnomen. If and when your county board passes it, please send me a signed copy. My address is 3675 County Road 21, International Falls, MN 56649

On Thu, Feb 27, 2014 at 9:11 AM, Roxy Traxler <roxy.traxler@co.aitkin.mn.us> wrote:
Can you resend this resolution?

Thanks.

Roxy

Roxy Traxler
Interim County Administrator
Aitkin County

Brian Napstad <bnapstad@yahoo.com> wrote:

Roxy;

The Joint Counties Natural Resources Board sent out a resolution regarding distribution of ConCon ditch maintenance funds. Ann and I attended a JCNr meeting yesterday and were alerted to the fact Aitkin County had not yet approved and sent the resolution back. We indicated that it was probably sent to Pat W. And sitting in his inactive inbox. Do you have the ability to check his inbox?

If not I have copied the Chair and Administrator of the JCNr so you can contact one another to get the resolution to Aitkin.

Please place consideration of the resolution on the next board agenda.

Thank you,

Brian

Sent from my iPad

Kallie Briggs
Your Office or Mine
3675 County Road 21
International Falls, MN 56649

Cell: 218-417-0358

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 11, 2014

By Commissioner: xx

031114-0xx

JCNRB Resolution for \$300,000

WHEREAS, Consolidated Conservation area lands provide diverse conservation, agricultural and infrastructure values for Minnesota and are critical assets for the economic stability of the state, and

WHEREAS, Counties, through their Ditch Authority, have responsibility to maintain ditch systems as well as assure financial viability of such ditch systems through assessments to all owners on the ditch system, and

WHEREAS, legislative annual appropriation of \$300,000, passed during the 2013 session is intended to pay for ditch assessments for DNR administered land in the Consolidated Conservation Area.

NOW THEREFORE, BE IT RESOLVED, Counties containing Consolidated Conservation area lands hereby agree to a formula that provides a share of the \$300,000 payment as defined here: individual county assessment divided by the aggregate assessment of all involved counties, times \$300,000.

BE IT FURTHER RESOLVED, each county agrees to submit DNR Ditch Assessments for lands in the Consolidated Conservation Area, and only in the Consolidated Conservation Area, to the Joint Powers Board for compilation and dissemination to the Department of Natural Resources on an annual basis, to be used for calculation and payment of each county's proportionate share.

BE IT FURTHER RESOLVED, Counties will settle the total payment received from the state to the ditches in the same proportion as the aggregate assessment of each ditch was to the DNR Con Con ditch assessment total. Counties will consider all current year State of Minnesota payments on said Con Con ditches completed upon receipt of the payment.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11th day of March A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 11th day of March A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy