

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
May 27, 2014**

- 9:05 A.M.**
- I. Attendance**
 - II. Approval of Health & Human Services Board Agenda**
 - III. Review April 22, 2014 Health & Human Service Board Minutes**
 - IV. Review Bills**
 - V. General/Miscellaneous Information**
 - A. Proposal for Improved Interview System – Tom Burke/Sue Tange**
 - B. Safeguarding Federal Tax & Social Security Information – Tom Burke**
 - C. Human Service Performance Management System – Tom Burke**
 - VI. Joint Powers Board Reports:**
 - A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Tom Burke – April 10th, 2014 Meeting Minutes.**
 - VII. Administrative Reports:**
 - A. Financial & Transportation Reports – Kathy Ryan**
 - VIII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jessica Seibert / Bev Mensing Draft minutes of the May 7, 2014 meeting.**
 - B. AEOA Committee Updates- Commissioner Niemi**
 - C. NEMOJT Committee Updates – Commissioner Napstad**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**
 - IX. Break at 9:___ a.m. for _____ minutes Next Meeting – June 24, 2014**

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
April 22, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 22nd day of April, 2014, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: Interim County Administrator Roxy Traxler; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; Amy Wyant, Public Health Educator; Jessi Schultz, Social Worker; and guests; Darlene Hlidek, H&HS Advisory Committee Member; and Nancy Sauerbrei, Aitkin Independent Age; Marissa Skuza & William Haroldson, Greater Lakes Assn. of Realtors; Roberta Elvecrog and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review March 25, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the March 25, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried, the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Purchase of ApplicationXtender Connector Software - \$3,100 – Tom Burke

Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried, the vote was to approve and authorize the purchase of the ApplicationXtender Connector Software.

B. Employee (Jessica Schultz) Request for Leave of Absence – Tom Burke

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve the Leave of Absence for Jessica Schultz for her MSW field placement from August 25, 2014 to December 12, 2014.

VI. FYI:

A. DHS Letter Commending Staff from Commissioner Lucinda Jesson – Commissioner Wedel noted that H&HS staff have consistently achieved 100% performance in meeting DHS Human Service financial reporting for many consecutive years and commended the staff for their excellent work.

B. MnCFSR Onsite Review Instrument ICWA Addendum – Tom Burke noted that this document is included to respond to questions from previous meetings. Discussion ensued with respect to the difference between non-substantial and substantial child endangerment.

VII. Administrative Reports:

- A. **Financial & Transportation Reports** – Kathy Ryan discussed the Transportation Report noting that taxi service for one specific situation has been corrected so it can now be billed. She noted that the Foster Care Report is up due to no bill being submitted last month which therefore meant a double bill coming out of this month along with an increase in placements this past month. She also noted that on the Financial Report we are still waiting for the 4th quarter revenue to come in.
- B. **PH Community Assessment – Erin Melz / Amy Wyant - See attached PowerPoint Slides for Five Parts of the Local Public Health Assessment and Plan that Erin Melz reviewed with the Board and additional handouts from Amy Wyant discussing the Aitkin County Community Health Summit to be held at Long Lake Conservation Center on June 9, 2014. On a separate note, Amy Wyant discussed the upcoming “Bike to Work Day” on Thursday, May 29th. Amy also gave a brief overview of her SHIP presentation noting we are known as “Healthy Northland”.**

VIII. Committee Reports from Commissioners

- A. **H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte**
Meeting updates from Committee Members: Darlene Hlidek
Draft minutes of the April 2, 2014 meeting. Darlene Hlidek noted that the Committee is working on measurable Goals and Objectives and also setting up presentations for the remainder of the year.
- B. **AEOA Committee Updates-** Commissioner Niemi noted that the weather prevented him from attending the most recent meeting although he did receive a packet of information following that meeting. He will get additional information to share with the Board at a later date.
- C. **NEMOJT Committee Updates –** Commissioner Napstad noted there has not been a meeting since his last report.
- D. **CJI (Children’s Justice Initiative) –** Commissioner Westerlund was on jury duty and unable to attend the last meeting. Sue Tange noted that the judge was not able to attend so their meeting was very short with nothing specific to report.
- E. **Lakes & Pines Update –** Commissioner Niemi noted that he did not attend the last meeting.

IX. Break at 10:28 a.m. for 15 minutes

Next Meeting –May 27, 2014

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 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
85003 Aitkin County DAC				
1 05-400-440-0410-6231		34.40	PAPER SHREDDING 04/03/2014 04/30/2014	Services Or Contracts
2 05-400-440-0410-6231		6.28	CLEANING 04/01/2014 04/29/2014	Services Or Contracts
1 05-420-600-4800-6231		89.43	PAPER SHREDDING 04/03/2014 04/30/2014	Services Or Contracts
2 05-420-600-4800-6231		16.33	CLEANING 04/01/2014 04/29/2014	Services Or Contracts
1 05-430-700-4800-6231		105.48	PAPER SHREDDING 04/03/2014 04/30/2014	Services Or Contracts
2 05-430-700-4800-6231		19.26	CLEANING 04/01/2014 04/29/2014	Services Or Contracts
85003 Aitkin County DAC		271.18	6 Transactions	
86222 Aitkin Independent Age				
3 05-400-440-0410-6231		29.70	FEMA NOTICE 04/30/2014 04/30/2014	ACCT #00001329 Services Or Contracts
3 05-420-600-4800-6231		77.22	FEMA NOTICE 04/30/2014 04/30/2014	ACCT #00001329 Services Or Contracts
3 05-430-700-4800-6231		91.08	FEMA NOTICE 04/30/2014 04/30/2014	ACCT #00001329 Services Or Contracts
86222 Aitkin Independent Age		198.00	3 Transactions	
8239 Ameripride Linen & Apparel Services				
4 05-400-440-0410-6405		4.75	CLEANING SUPPLIES 04/01/2014 04/01/2014	2200495686 Supplies- Computer/Office/Meeting
5 05-400-440-0410-6405		4.75	CLEANING SUPPLIES 04/29/2014 04/29/2014	2200506118 Supplies- Computer/Office/Meeting
4 05-420-600-4800-6405		12.35	CLEANING SUPPLIES 04/01/2014 04/01/2014	2200495686 Supplies- Computer/Office/Meeting
5 05-420-600-4800-6405		12.35	CLEANING SUPPLIES 04/29/2014 04/29/2014	2200506118 Supplies- Computer/Office/Meeting
4 05-430-700-4800-6405		14.57	CLEANING SUPPLIES 04/01/2014 04/01/2014	2200495686 Supplies- Computer/Office/Meeting
5 05-430-700-4800-6405		14.57	CLEANING SUPPLIES 04/29/2014 04/29/2014	2200506118 Supplies- Computer/Office/Meeting

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8239 Ameripride Linen & Apparel Services		63.34	6 Transactions		
5398 CDW Government, Inc					
6 05-400-440-0410-6405		33.48	VIEWSONIC 24" LED MONITOR 04/23/2014 04/23/2014	LK09868	Supplies- Computer/Office/Meeting
6 05-420-600-4800-6405		87.04	VIEWSONIC 24" LED MONITOR 04/23/2014 04/23/2014	LK09868	Supplies- Computer/Office/Meeting
6 05-430-700-4800-6405		102.67	VIEWSONIC 24" LED MONITOR 04/23/2014 04/23/2014	LK09868	Supplies- Computer/Office/Meeting
7 05-430-700-4800-6405		156.74	ACROBAT PRO 11- 1 LICENSE- JP 04/29/2014 04/29/2014	LM53581	Supplies- Computer/Office/Meeting
5398 CDW Government, Inc		379.93	4 Transactions		
10855 Culligan					
8 05-400-440-0410-6231		19.85	COOER RENTAL SERVICE 05/01/2014 05/31/2014	150-10016285-1	Services Or Contracts
8 05-420-600-4800-6231		51.62	COOER RENTAL SERVICE 05/01/2014 05/31/2014	150-10016285-1	Services Or Contracts
8 05-430-700-4800-6231		60.88	COOER RENTAL SERVICE 05/01/2014 05/31/2014	150-10016285-1	Services Or Contracts
10855 Culligan		132.35	3 Transactions		
88628 Dalco					
9 05-400-440-0410-6405		18.42	TOWELS/TISSUE 04/29/2014 04/29/2014	2739761	Supplies- Computer/Office/Meeting
9 05-420-600-4800-6405		47.88	TOWELS/TISSUE 04/29/2014 04/29/2014	2739761	Supplies- Computer/Office/Meeting
9 05-430-700-4800-6405		56.48	TOWELS/TISSUE 04/29/2014 04/29/2014	2739761	Supplies- Computer/Office/Meeting
88628 Dalco		122.78	3 Transactions		
11984 DataBank IMX					
10 05-420-600-4800-6231		395.71	EDOCS- PROFESSIONAL SERVICES 04/01/2014 04/30/2014	145000486	Services Or Contracts
11984 DataBank IMX		395.71	1 Transactions		
11051 Department of Human Services					
11 05-420-650-4400-6025		2,523.18	MA LTC UN 65	A300MM6X01I	State/Fed Share - MA

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12	05- 420- 650- 4400- 6025	766.68	04/01/2014 04/30/2014	MA ESTATE COLLECTIONS- FED A300MM6X01I State/Fed Share - MA
13	05- 420- 650- 4400- 6025	383.34	04/01/2014 04/30/2014	MA ESTATE COLLECTIONS- ST A300MM6X01I State/Fed Share - MA
14	05- 420- 650- 4400- 6025	165.00	04/01/2014 04/30/2014	MA EX MH TCM CV A300MM6X01I State/Fed Share - MA
15	05- 420- 610- 4100- 6011	18.75	04/01/2014 04/30/2014	MAXIS AFDC RECOV PRE TANF A300MX01133I County Share- Afdc/Mfip
16	05- 420- 610- 4100- 6011	267.19	03/01/2014 03/31/2014	MAXIS MFIP RECOV TANF A300MX01133I County Share- Afdc/Mfip
17	05- 420- 610- 4100- 6011	287.25	03/01/2014 03/31/2014	MAXIS DWP RECOV A300MX01133I County Share- Afdc/Mfip
18	05- 420- 620- 4100- 6011	79.00	03/01/2014 03/31/2014	MAXIS GA RECOVERIES A300MX01133I County Share - Ga
19	05- 420- 630- 4100- 6011	144.70	03/01/2014 03/31/2014	MAXIS SNAP RECOVERIES A300MX01133I County Share- Food Support
20	05- 420- 610- 4100- 6011	168.75	03/01/2014 03/31/2014	MAXIS AFDC RECOV PRE TANF A300MX01134I County Share- Afdc/Mfip
21	05- 420- 610- 4100- 6011	1,250.70	04/01/2014 04/30/2014	MAXIS MFIP RECOV TANF A300MX01134I County Share- Afdc/Mfip
22	05- 420- 610- 4100- 6011	102.00	04/01/2014 04/30/2014	MAXIS MFIP RECOV STATE A300MX01134I County Share- Afdc/Mfip
23	05- 420- 620- 4100- 6011	37.50	04/01/2014 04/30/2014	MAXIS GA RECOVERIES A300MX01134I County Share - Ga
11051	Department of Human Services	6,194.04	13 Transactions	
24	13081 HAMLIN- HANSEN- KOSLOSKI FUNERAL 05- 420- 650- 4800- 6810	1,000.00	05/14/2014 05/14/2014	COUNTY BURIAL County Burials
13081	HAMLIN- HANSEN- KOSLOSKI FUNERAL	1,000.00	1 Transactions	
25	2186 Hillyard Inc - Kansas City 05- 400- 440- 0410- 6405	38.49	05/09/2014 05/09/2014	CLEANING/BATHROOM SUPPLIES 601141227 Supplies- Computer/Office/Meeting
26	05- 400- 440- 0410- 6405	27.33	05/13/2014 05/13/2014	CLEANING/BATHROOM SUPPLIES 601144316 Supplies- Computer/Office/Meeting
25	05- 420- 600- 4800- 6405	100.08		CLEANING/BATHROOM SUPPLIES 601141227 Supplies- Computer/Office/Meeting

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26	05- 420- 600- 4800- 6405	71.05	05/09/2014 05/09/2014 CLEANING/BATHROOM SUPPLIES	601144316 Supplies- Computer/Office/Meeting
25	05- 430- 700- 4800- 6405	118.05	05/13/2014 05/13/2014 CLEANING/BATHROOM SUPPLIES	601141227 Supplies- Computer/Office/Meeting
26	05- 430- 700- 4800- 6405	83.81	05/09/2014 05/09/2014 CLEANING/BATHROOM SUPPLIES	601144316 Supplies- Computer/Office/Meeting
2186	Hillyard Inc - Kansas City	438.81	05/13/2014 05/13/2014 6 Transactions	
2340	Hyytinen Hardware Hank			
27	05- 400- 440- 0410- 6405	4.34	04/03/2014 04/03/2014 PAINT	1170221 Supplies- Computer/Office/Meeting
28	05- 400- 440- 0410- 6405	11.09	04/07/2014 04/07/2014 PLUG IN/BATTERY CO DETECTORS	1170754 Supplies- Computer/Office/Meeting
29	05- 400- 440- 0410- 6405	7.35-	04/07/2014 04/07/2014 RETURN CO DETECTORS	1170878 Supplies- Computer/Office/Meeting
27	05- 420- 600- 4800- 6405	11.31	04/03/2014 04/03/2014 PAINT	1170221 Supplies- Computer/Office/Meeting
28	05- 420- 600- 4800- 6405	28.85	04/07/2014 04/07/2014 PLUG IN/BATTERY CO DETECTORS	1170754 Supplies- Computer/Office/Meeting
29	05- 420- 600- 4800- 6405	19.10-	04/07/2014 04/07/2014 RETURN CO DETECTORS	1170878 Supplies- Computer/Office/Meeting
27	05- 430- 700- 4800- 6405	13.34	04/03/2014 04/03/2014 PAINT	1170221 Supplies- Computer/Office/Meeting
28	05- 430- 700- 4800- 6405	34.03	04/07/2014 04/07/2014 PLUG IN/BATTERY CO DETECTORS	1170754 Supplies- Computer/Office/Meeting
29	05- 430- 700- 4800- 6405	22.53-	04/07/2014 04/07/2014 RETURN CO DETECTORS	1170878 Supplies- Computer/Office/Meeting
2340	Hyytinen Hardware Hank	53.98	9 Transactions	
2386	Information Systems Corp			
30	05- 400- 440- 0410- 6231	9.59	05/01/2014 05/02/2014 DR908OC- SCANNER REPLACE ROLLER	6319 Services Or Contracts
30	05- 420- 600- 4800- 6231	24.92	05/01/2014 05/02/2014 DR908OC- SCANNER REPLACE ROLLER	6319 Services Or Contracts
30	05- 430- 700- 4800- 6231	29.39	05/01/2014 05/02/2014 DR908OC- SCANNER REPLACE ROLLER	6319 Services Or Contracts

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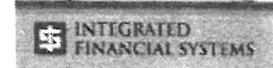


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2386 Information Systems Corp		63.90	3 Transactions	
87382 K- B Enterprises				
31 05- 400- 440- 0410- 6405		112.18	CHECK STOCK 05/07/2014 05/07/2014	29064 Supplies- Computer/Office/Meeting
31 05- 420- 600- 4800- 6405		291.66	CHECK STOCK 05/07/2014 05/07/2014	29064 Supplies- Computer/Office/Meeting
31 05- 430- 700- 4800- 6405		344.01	CHECK STOCK 05/07/2014 05/07/2014	29064 Supplies- Computer/Office/Meeting
87382 K- B Enterprises		747.85	3 Transactions	
2569 Kanabec Co Sheriff				
73 05- 420- 640- 4800- 6379		47.30	IVD SERVICE 0014931223- 02 04/15/2014 04/15/2014	DCKT #14- 0146 Other Iv- D Charges
2569 Kanabec Co Sheriff		47.30	1 Transactions	
90182 Laboratory Corp Of America Holdings				
32 05- 420- 640- 4800- 6397		56.00	IVD GENETIC TEST 0011479299- 03 04/23/2014 04/23/2014	BILL #44364730 Genetic Tests Iv- D
33 05- 420- 640- 4800- 6397		84.00	IVD GENETIC TEST 0014931223- 02 05/09/2014 05/09/2014	BILL #44535628 Genetic Tests Iv- D
34 05- 420- 640- 4800- 6397		84.00	IVD GENETIC TEST 0015380096- 01 05/09/2014 05/09/2014	BILL #44536036 Genetic Tests Iv- D
35 05- 420- 640- 4800- 6397		84.00	IVD GENETIC TEST 0011002801- 02 05/13/2014 05/13/2014	BILL #44577282 Genetic Tests Iv- D
90182 Laboratory Corp Of America Holdings		308.00	4 Transactions	
13073 LAKES AREA LOCK & DOOR HARDWARE				
36 05- 400- 440- 0410- 6231		32.83	10 KEYS/3 DRAWER LOCKS 04/21/2014 04/21/2014	80231 Services Or Contracts
36 05- 420- 600- 4800- 6231		85.35	10 KEYS/3 DRAWER LOCKS 04/21/2014 04/21/2014	80231 Services Or Contracts
36 05- 430- 700- 4800- 6231		100.67	10 KEYS/3 DRAWER LOCKS 04/21/2014 04/21/2014	80231 Services Or Contracts
13073 LAKES AREA LOCK & DOOR HARDWARE		218.85	3 Transactions	
89079 McGregor Area Ambulance Service				
37 05- 400- 401- 0000- 6812		1,665.00	AMBLUANCE RUNS- APR'14	Mcgregor Area Ambulance

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89079 McGregor Area Ambulance Service		1,665.00	1 Transactions	
38 89078 Mille Lacs Health System				
05- 400- 401- 0000- 6814		115.00	AMBULANCE RUNS- APR'14	Isle Ambulance/Mille Lacs Health System
89078 Mille Lacs Health System		115.00	1 Transactions	
39 3337 Minnesota County Attorneys Association				
05- 420- 640- 4800- 6263		150.00	CS CONFERENCE(CO ATTY)	18160790 Contract Legal Services Iv- D
			04/28/2014 04/28/2014	
3337 Minnesota County Attorneys Association		150.00	1 Transactions	
40 89765 Minnesota Elevator, Inc				
05- 400- 440- 0410- 6231		23.42	ELEVATOR SERVICE- MAY'14	311273 Services Or Contracts
			05/01/2014 05/31/2014	
40 05- 420- 600- 4800- 6231		60.89	ELEVATOR SERVICE- MAY'14	311273 Services Or Contracts
			05/01/2014 05/31/2014	
40 05- 430- 700- 4800- 6231		71.82	ELEVATOR SERVICE- MAY'14	311273 Services Or Contracts
			05/01/2014 05/31/2014	
89765 Minnesota Elevator, Inc		156.13	3 Transactions	
41 12745 MJS CONSULTING, INC				
05- 420- 640- 4800- 6231		500.28	EDOCS- REG 3 CS PRJT DEFINITION	50265 Services Or Contracts
			04/27/2014 04/27/2014	
42 05- 420- 600- 4800- 6231		282.75	EDOCS- REG 3 EDMS IMPLEMETATION	50276 Services Or Contracts
			04/27/2014 04/27/2014	
12745 MJS CONSULTING, INC		783.03	2 Transactions	
43 11132 Mn Dept Of Health				
05- 420- 640- 4800- 6379		40.00	IVD PATRNTY AJUD 0014477088- 03	692751 Other Iv- D Charges
			04/21/2014 04/21/2014	
11132 Mn Dept Of Health		40.00	1 Transactions	
44 90318 Moore Medical Corp- LLC				
05- 400- 400- 0402- 6405		443.24	DP&C MEDICAL SUPPLIES	98189812I Supplies- Computer/Office/Meeting
			05/13/2014 05/13/2014	
90318 Moore Medical Corp- LLC		443.24	1 Transactions	

Aitkin County

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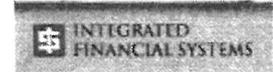
<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
45 89081 North Ambulance Brainerd		1,710.00	AMBULANCE RUNS' APR'14	No. Memorial Ambulance- Aitkin
89081 North Ambulance Brainerd		1,710.00	1 Transactions	
46 4233 S & T Office Products Inc		0.87	CALCULATOR RIBBON(JL)	Supplies- Computer/Office/Meeting
05- 400- 440- 0410- 6405			04/15/2014 04/15/2014	
47 05- 400- 440- 0410- 6405		17.38	PH POST ITS	Supplies- Computer/Office/Meeting
			04/15/2014 04/15/2014	
48 05- 400- 440- 0410- 6405		2.19	TWIN POCKET FOLDERS	Supplies- Computer/Office/Meeting
			04/23/2014 04/23/2014	
49 05- 400- 440- 0410- 6405		33.38	PH LASER PAPER	Supplies- Computer/Office/Meeting
			04/23/2014 04/23/2014	
50 05- 400- 440- 0410- 6405		5.06	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/24/2014 04/24/2014	
51 05- 400- 440- 0410- 6405		21.03	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/24/2014 04/24/2014	
52 05- 400- 440- 0410- 6405		7.60	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/25/2014 04/25/2014	
53 05- 400- 440- 0410- 6405		4.55	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/28/2014 04/28/2014	
54 05- 400- 440- 0410- 6405		8.44	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/28/2014 04/28/2014	
55 05- 400- 440- 0410- 6405		11.60	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/29/2014 04/29/2014	
56 05- 400- 440- 0410- 6405		2.30	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			04/29/2014 04/29/2014	
61 05- 400- 440- 0410- 6405		18.45	CALENDAR(LT)	Supplies- Computer/Office/Meeting
			05/07/2014 05/07/2014	
57 05- 400- 430- 0403- 6405		7.40	C&TC DOCUMENT HOLDERS	Supplies- Computer/Office/Meeting
			05/06/2014 05/06/2014	
58 05- 400- 440- 0410- 6405		185.64	CHS SUMMIT SUPPLIES	Supplies- Computer/Office/Meeting
			05/07/2014 05/07/2014	
59 05- 400- 440- 0410- 6405		7.84	AGENCY SUPPLIES	Supplies- Computer/Office/Meeting
			05/07/2014 05/07/2014	
60 05- 400- 440- 0410- 6405		0.99	WRIST COIL KEY CHAIN(EM)	Supplies- Computer/Office/Meeting
			05/07/2014 05/07/2014	
63 05- 400- 440- 0410- 6405		1.27	DOORSTOP	Supplies- Computer/Office/Meeting
			05/07/2014 05/07/2014	

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
64 05-400-430-0403-6405		7.40 C&TC DOCUMENT HOLDERS 05/08/2014 05/08/2014	01QJ2414	Supplies- Computer/Office/Meeting
65 05-400-440-0410-6405		2.10 DOORSTOP 05/08/2014 05/08/2014	01QJ2437	Supplies- Computer/Office/Meeting
66 05-400-440-0410-6405		14.16 AGENCY SUPPLIES 05/14/2014 05/14/2014	01QJ4767	Supplies- Computer/Office/Meeting
67 05-400-440-0410-6405		60.05 PH ENVELOPES 05/14/2014 05/14/2014	01QJ4767	Supplies- Computer/Office/Meeting
68 05-400-440-0410-6405		9.00 VISTIOR BADGE SUPPLIES 05/16/2014 05/16/2014	01QJ6237	Supplies- Computer/Office/Meeting
46 05-420-600-4800-6405		2.25 CALCULATOR RIBBON(JL) 04/15/2014 04/15/2014	01QJ2476	Supplies- Computer/Office/Meeting
48 05-420-600-4800-6405		5.70 TWIN POCKET FOLDERS 04/23/2014 04/23/2014	01QI6107	Supplies- Computer/Office/Meeting
50 05-420-600-4800-6405		13.16 AGENCY SUPPLIES 04/24/2014 04/24/2014	01QI6544	Supplies- Computer/Office/Meeting
51 05-420-600-4800-6405		54.65 AGENCY SUPPLIES 04/24/2014 04/24/2014	01QI7124	Supplies- Computer/Office/Meeting
52 05-420-600-4800-6405		19.76 AGENCY SUPPLIES 04/25/2014 04/25/2014	01QI7311	Supplies- Computer/Office/Meeting
53 05-420-600-4800-6405		11.83 AGENCY SUPPLIES 04/28/2014 04/28/2014	01QI7799	Supplies- Computer/Office/Meeting
54 05-420-600-4800-6405		21.95 AGENCY SUPPLIES 04/28/2014 04/28/2014	01QI7847	Supplies- Computer/Office/Meeting
55 05-420-600-4800-6405		30.16 AGENCY SUPPLIES 04/29/2014 04/29/2014	01QI8532	Supplies- Computer/Office/Meeting
56 05-420-600-4800-6405		5.98 AGENCY SUPPLIES 04/29/2014 04/29/2014	01QI8533	Supplies- Computer/Office/Meeting
59 05-420-600-4800-6405		20.40 AGENCY SUPPLIES 05/07/2014 05/07/2014	01QJ1820	Supplies- Computer/Office/Meeting
63 05-420-600-4800-6405		3.31 DOORSTOP 05/07/2014 05/07/2014	01QJ2227	Supplies- Computer/Office/Meeting
65 05-420-600-4800-6405		5.45 DOORSTOP 05/08/2014 05/08/2014	01QJ2437	Supplies- Computer/Office/Meeting
66 05-420-600-4800-6405		36.82 AGENCY SUPPLIES 05/14/2014 05/14/2014	01QJ4767	Supplies- Computer/Office/Meeting
68 05-420-600-4800-6405		23.40 VISTIOR BADGE SUPPLIES 05/16/2014 05/16/2014	01QJ6237	Supplies- Computer/Office/Meeting
46 05-430-700-4800-6405		2.65 CALCULATOR RIBBON(JL)	01QI2476	Supplies- Computer/Office/Meeting

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
48	05- 430- 700- 4800- 6405	6.72 TWIN POCKET FOLDERS 04/15/2014 04/15/2014	01QJ6107	Supplies- Computer/Office/Meeting
50	05- 430- 700- 4800- 6405	15.53 AGENCY SUPPLIES 04/23/2014 04/23/2014	01QJ6544	Supplies- Computer/Office/Meeting
51	05- 430- 700- 4800- 6405	64.46 AGENCY SUPPLIES 04/24/2014 04/24/2014	01QJ7124	Supplies- Computer/Office/Meeting
52	05- 430- 700- 4800- 6405	23.31 AGENCY SUPPLIES 04/24/2014 04/24/2014	01QJ7311	Supplies- Computer/Office/Meeting
53	05- 430- 700- 4800- 6405	13.96 AGENCY SUPPLIES 04/25/2014 04/25/2014	01QJ7799	Supplies- Computer/Office/Meeting
54	05- 430- 700- 4800- 6405	25.89 AGENCY SUPPLIES 04/28/2014 04/28/2014	01QJ7847	Supplies- Computer/Office/Meeting
55	05- 430- 700- 4800- 6405	35.57 AGENCY SUPPLIES 04/28/2014 04/28/2014	01QJ8532	Supplies- Computer/Office/Meeting
56	05- 430- 700- 4800- 6405	7.05 AGENCY SUPPLIES 04/29/2014 04/29/2014	01QJ8533	Supplies- Computer/Office/Meeting
59	05- 430- 700- 4800- 6405	24.06 AGENCY SUPPLIES 04/29/2014 04/29/2014	01QJ1820	Supplies- Computer/Office/Meeting
62	05- 430- 700- 4800- 6405	16.99 CP DVD 05/07/2014 05/07/2014	01QJ1921	Supplies- Computer/Office/Meeting
63	05- 430- 700- 4800- 6405	3.91 DOORSTOP 05/07/2014 05/07/2014	01QJ2227	Supplies- Computer/Office/Meeting
65	05- 430- 700- 4800- 6405	6.43 DOORSTOP 05/07/2014 05/07/2014	01QJ2437	Supplies- Computer/Office/Meeting
66	05- 430- 700- 4800- 6405	43.42 AGENCY SUPPLIES 05/08/2014 05/08/2014	01QJ4767	Supplies- Computer/Office/Meeting
68	05- 430- 700- 4800- 6405	27.60 VISTIOR BADGE SUPPLIES 05/14/2014 05/14/2014	01QJ6237	Supplies- Computer/Office/Meeting
4233	S & T Office Products Inc	1,001.07 51 Transactions 05/16/2014 05/16/2014		
89003	Seven County Process Servers LLC			
69	05- 420- 640- 4800- 6379	55.00 IVD SERVICE 0011432167- 01 05/09/2014 05/09/2014	7504	Other Iv- D Charges
70	05- 420- 640- 4800- 6379	55.00 IVD SERVICE 0014103638- 01 05/13/2014 05/13/2014	7523	Other Iv- D Charges
89003	Seven County Process Servers LLC	110.00 2 Transactions		

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<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
71 86474 Sheriff Carlton County 05-420-640-4800-6379	80.00		IVD SERVICE 0014100148-01 05/05/2014 05/05/2014 1 Transactions	1420379	Other Iv- D Charges
86474 Sheriff Carlton County	80.00				
72 86944 Sheriff Crow Wing County 05-420-640-4800-6379	75.00		IVD SERVICE 0014563302-02 05/15/2014 05/15/2014 1 Transactions	515	Other Iv- D Charges
86944 Sheriff Crow Wing County	75.00				
74 86433 Sheriff Mille Lacs County 05-420-640-4800-6379	54.64		IVD SERVICE 0015344739-01 04/30/2014 04/30/2014 1 Transactions	5644	Other Iv- D Charges
86433 Sheriff Mille Lacs County	54.64				
75 11357 Sheriff Wadena County 05-420-640-4800-6379	75.00		IVD SERVICE 0011479299-03 04/15/2014 04/15/2014 1 Transactions	CASE# 14- 116	Other Iv- D Charges
11357 Sheriff Wadena County	75.00				
77 88859 Spee*Dee- St Cloud 05-400-440-0410-6231	15.24		PH SERVICE 04/01/2014 05/03/2014	2597193	Services Or Contracts
76 05-420-600-4800-6231	435.59		IM SERVICE 04/01/2014 05/03/2014 2 Transactions	2597193	Services Or Contracts
88859 Spee*Dee- St Cloud	450.83				
78 4258 St Louis County Auditor 05-420-600-4800-6231	2,352.16		REG 3 EDMS- IT SUPPORT 01/01/2014 03/31/2014 1 Transactions	IN- 00000552	Services Or Contracts
4258 St Louis County Auditor	2,352.16				
79 86235 The Office Shop Inc 05-400-440-0410-6231	1,485.37		PH- COPIER CONTRACT IRC5255 04/28/2014 04/28/2014	271746- 0	Services Or Contracts
80 05-400-440-0410-6231	134.39		OSS COPIER CONTRACT IR5240 04/28/2014 04/28/2014	271861- 0	Services Or Contracts
81 05-400-440-0410-6405	29.70		3 DRAWER FILE(AD)	957295- 0	Supplies- Computer/Office/Meeting

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
82	05-400-440-0410-6405	5.78	04/02/2014 04/02/2014 CMS1500 FORMS(ACCTG)	957367-0 Supplies- Computer/Office/Meeting
84	05-400-440-0410-6405	9.90	04/02/2014 04/02/2014 MAILROOM- COPIER STAPLE CARTRDG	959153-0 Supplies- Computer/Office/Meeting
80	05-420-600-4800-6231	349.40	04/30/2014 04/30/2014 OSS COPIER CONTRACT IR5240	271861-0 Services Or Contracts
81	05-420-600-4800-6405	77.22	04/28/2014 04/28/2014 3 DRAWER FILE(AD)	957295-0 Supplies- Computer/Office/Meeting
82	05-420-600-4800-6405	15.02	04/02/2014 04/02/2014 CMS1500 FORMS(ACCTG)	957367-0 Supplies- Computer/Office/Meeting
83	05-420-640-4800-6405	154.98	04/02/2014 04/02/2014 CS- PRINTER TONER	957954-0 Supplies- Computer/Office/Meeting
84	05-420-600-4800-6405	25.74	04/11/2014 04/11/2014 MAILROOM- COPIER STAPLE CARTRDG	959153-0 Supplies- Computer/Office/Meeting
80	05-430-700-4800-6231	412.12	04/30/2014 04/30/2014 OSS COPIER CONTRACT IR5240	271861-0 Services Or Contracts
81	05-430-700-4800-6405	91.08	04/28/2014 04/28/2014 3 DRAWER FILE(AD)	957295-0 Supplies- Computer/Office/Meeting
82	05-430-700-4800-6405	17.71	04/02/2014 04/02/2014 CMS1500 FORMS(ACCTG)	957367-0 Supplies- Computer/Office/Meeting
84	05-430-700-4800-6405	30.36	04/02/2014 04/02/2014 MAILROOM- COPIER STAPLE CARTRDG	959153-0 Supplies- Computer/Office/Meeting
86235	The Office Shop Inc	2,838.77	04/30/2014 04/30/2014 14 Transactions	
85	11608 Thrifty White Pharmacy- Mcgregor 05-400-430-0407-6262	117.97	04/11/2014 04/17/2014 BIRTH CONTROL & PG TEST	Family Planning Approp
11608	Thrifty White Pharmacy- Mcgregor	117.97	1 Transactions	
86	10930 Tidholm Productions 05-430-700-4800-6405	69.65	05/14/2014 05/14/2014 BUSINESS CARDS(LC)	70634687 Supplies- Computer/Office/Meeting
10930	Tidholm Productions	69.65	1 Transactions	
Final Total		22,923.51	35 Vendors	156 Transactions

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Health & Human Services

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<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	22,923.51	Health & Human Services	
All Funds		22,923.51	Total	Approved by,
			
			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
65 6094 AADA 05- 430- 710- 3190- 6020		450.00	Supervised visitation - Court- 04/11/2014 04/26/2014	Court Related Services & Activities
58 05- 430- 710- 3640- 6020		585.00	Supervised visits - Family ass 04/17/2014 04/26/2014	Family Assessment Response Services
6094 AADA		1,035.00	2 Transactions	
64 88284 AITKIN CO RECORDER 05- 430- 710- 3930- 6020		26.00	Certified birth certificate- fo 05/20/2014 05/20/2014	General Case Management
88284 AITKIN CO RECORDER		26.00	1 Transactions	
76 86222 AITKIN INDEPENDENT AGE 05- 430- 720- 3020- 6069		66.00	Child Care Advertising - Commu 04/16/2014 04/19/2014	Community Ed & Prevent/Advertising
86222 AITKIN INDEPENDENT AGE		66.00	1 Transactions	
30 8125 BACKSTROM/MARILYN 05- 430- 750- 3950- 6020		61.25	Public guardianship 04/01/2014 04/30/2014	Public Guardianship Dd
39 05- 430- 750- 3950- 6020		8.75	Public guardianship 04/01/2014 04/30/2014	Public Guardianship Dd
8125 BACKSTROM/MARILYN		70.00	2 Transactions	
38 9791 BIEGANEK/JOAN M 05- 430- 760- 3950- 6020		105.00	Guardianship/Conservator Activ 04/01/2014 04/30/2014	Guardianship/Conservatorship
9791 BIEGANEK/JOAN M		105.00	1 Transactions	
49 11062 BLAND/KENNETH D 05- 430- 710- 3820- 6040		151.00	Relative Custody Assistance 05/01/2014 05/31/2014	Relative Custody Assistance
11062 BLAND/KENNETH D		151.00	1 Transactions	
48 9020 CENTRAL LAKES DRUG TESTING 05- 430- 710- 3190- 6020		98.00	Drug testing - Court- related s 05/07/2014 05/07/2014	Court Related Services & Activities

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u> <u>Accr</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9020 CENTRAL LAKES DRUG TESTING		98.00	1 Transactions		
90746 CITY OF BRAINERD- PUBLIC TRANSIT					
28 05- 430- 750- 3160- 6094		50.00	bus tickets 06/01/2014 06/30/2014		Transportation - Waiver
29 05- 430- 750- 3160- 6094		50.00	bus tickets 05/01/2014 05/31/2014		Transportation - Waiver
90746 CITY OF BRAINERD- PUBLIC TRANSIT		100.00	2 Transactions		
12191 COOPER/SHIRLIE					
61 05- 430- 710- 3820- 6040		87.00	Relative custody assistance 05/01/2014 05/31/2014		Relative Custody Assistance
12191 COOPER/SHIRLIE		87.00	1 Transactions		
11051 Department of Human Services					
74 05- 430- 720- 3110- 6069		361.42	BSFE County Match 04/01/2014 04/30/2014		Bsf Child Care
75 05- 430- 720- 3110- 6069		361.42	BSFE County Match 03/01/2014 03/31/2014		Bsf Child Care
11051 Department of Human Services		722.84	2 Transactions		
9220 DHS- MSOP					
6 05- 430- 745- 3721- 6081		954.00	State- operated inpatient 04/01/2014 04/30/2014		Commitment Costs - Poor Relief
7 05- 430- 745- 3721- 6081		985.80	State- operated inpatient 03/01/2014 03/31/2014		Commitment Costs - Poor Relief
12 05- 430- 745- 3721- 6081		954.00	State- operated inpatient 04/01/2014 04/30/2014		Commitment Costs - Poor Relief
13 05- 430- 745- 3721- 6081		985.80	State- operated inpatient 03/01/2014 03/31/2014		Commitment Costs - Poor Relief
50 05- 430- 745- 3721- 6081		2,385.00	State- operated inpatient 04/01/2014 04/30/2014		Commitment Costs - Poor Relief
51 05- 430- 745- 3721- 6081		2,464.50	State- operated inpatient 03/01/2014 03/31/2014		Commitment Costs - Poor Relief
9220 DHS- MSOP		8,729.10	6 Transactions		
89965 DHS- ST PETER- SEE LIST					
2 05- 430- 745- 3721- 6081		1,665.00	State- operated inpatient		Commitment Costs - Poor Relief

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
3	05- 430- 745- 3721- 6081	1,720.50	04/01/2014 04/30/2014 State- operated inpatient	Commitment Costs - Poor Relief
15	05- 430- 745- 3721- 6081	1,665.00	03/01/2014 03/31/2014 State- operated inpatient	Commitment Costs - Poor Relief
16	05- 430- 745- 3721- 6081	1,720.50	04/01/2014 04/30/2014 State- operated inpatient	Commitment Costs - Poor Relief
17	05- 430- 745- 3721- 6081	1,665.00	03/01/2014 03/31/2014 State- operated inpatient	Commitment Costs - Poor Relief
18	05- 430- 745- 3721- 6081	1,720.50	04/01/2014 04/30/2014 State- operated inpatient	Commitment Costs - Poor Relief
89965	DHS- ST PETER- SEE LIST	10,156.50	03/01/2014 03/31/2014 6 Transactions	
88419	DULUTH TRANSIT AUTHORITY			
59	05- 430- 760- 3160- 6075	30.00	06/01/2014 06/30/2014 STRIDE Bus Passes - 4 books wi	Waiver & Ac Transportation
60	05- 430- 760- 3160- 6075	30.00	05/15/2014 05/31/2014 STRIDE Bus Passes - 4 books wi	Waiver & Ac Transportation
88419	DULUTH TRANSIT AUTHORITY	60.00	2 Transactions	
11072	Lutheran Social Service Of Mn- St Paul			
4	05- 430- 750- 3950- 6020	159.88	04/01/2014 04/29/2014 Public guardianship	Public Guardianship Dd
20	05- 430- 760- 3950- 6020	94.40	04/02/2014 04/29/2014 Guardianship/Conservatorship	Guardianship/Conservatorship
21	05- 430- 760- 3950- 6020	142.63	03/03/2014 03/31/2014 Guardianship/Conservatorship	Guardianship/Conservatorship
11072	Lutheran Social Service Of Mn- St Paul	396.91	3 Transactions	
86058	Martin/Patricia			
35	05- 430- 760- 3950- 6020	105.00	04/01/2014 04/30/2014 Guardianship/conservatorship	Guardianship/Conservatorship
36	05- 430- 760- 3950- 6020	105.00	03/01/2014 03/31/2014 Guardianship/conservatorship	Guardianship/Conservatorship
86058	Martin/Patricia	210.00	2 Transactions	
12793	MASTRO/TINA			
34	05- 430- 710- 3820- 6040	237.00	Relative Custody Assistance	Relative Custody Assistance

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
12793 MASTRO/TINA		237.00	05/01/2014 05/31/2014 1 Transactions	
19 91221 McCormick/John 05-430-710-3820-6040		268.00	05/01/2014 05/31/2014 Relative custody assistance 1 Transactions	Relative Custody Assistance
45 10593 Morrison/Debra 05-430-710-3820-6040		41.00	05/01/2014 05/31/2014 Relative custody assistance	Relative Custody Assistance
46 05-430-710-3820-6040		41.00	05/01/2014 05/31/2014 Relative custody assistance	Relative Custody Assistance
10593 Morrison/Debra		82.00	05/01/2014 05/31/2014 2 Transactions	
9 10977 NORTHERN PSYCHIATRIC ASSOCIATES 05-430-740-3050-6020		350.00	04/11/2014 04/11/2014 Child outpatient diagnostic as	Child Outpat Assess/Psyc. Testing
32 05-430-740-3050-6020		350.00	04/11/2014 04/11/2014 Child outpatient diagnostic as	Child Outpat Assess/Psyc. Testing
71 05-430-740-3050-6020		319.88	04/11/2014 04/11/2014 Child outpatient diagnostic as	Child Outpat Assess/Psyc. Testing
73 05-430-740-3900-6020		360.00	04/04/2014 04/04/2014 Clinical supervision- Child Rul	Child Rule 79 Case Mgmt
72 05-430-745-3910-6020		360.00	04/04/2014 04/04/2014 Clinical supervision- Adult Rul	Adult Rule 79 Case Mgmt
10977 NORTHERN PSYCHIATRIC ASSOCIATES		1,739.88	04/04/2014 04/04/2014 5 Transactions	
70 3639 NORTHLAND COUNSELING CTR INC 05-430-730-3710-6020		1,300.00	04/05/2014 04/20/2014 Detoxification (Category I)	Detoxification - Grand Rapids
3639 NORTHLAND COUNSELING CTR INC		1,300.00	04/05/2014 04/20/2014 1 Transactions	
11 90748 Oakridge Homes Sils 05-430-750-3340-6073		624.78	04/01/2014 04/30/2014 Semi-Independent Living Servic	Semi-Independent Living Serv (Sils)
40 05-430-750-3340-6073		456.57	04/01/2014 04/30/2014 Semi-Independent Living Servic	Semi-Independent Living Serv (Sils)

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
90748 Oakridge Homes Sils		1,081.35	2 Transactions	
44 12493 Oakridge Support Services - Woodview 05- 430- 745- 3030- 6071		390.56	Client outreach (CSP) 04/02/2014 04/30/2014	Client Outreach - Csp
52 05- 430- 745- 3030- 6071		504.42	Client outreach (CSP) 04/02/2014 04/30/2014	Client Outreach - Csp
12493 Oakridge Support Services - Woodview		894.98	2 Transactions	
43 89879 OCCUPATIONAL DEVELOPMENT CENTER 05- 430- 745- 3160- 6050		123.25	Transportation for employment 04/01/2014 04/30/2014	Adult Transportation
42 05- 430- 760- 3370- 6050		270.00	Employability- supported employ 04/01/2014 04/30/2014	Employability - Txx
89879 OCCUPATIONAL DEVELOPMENT CENTER		393.25	2 Transactions	
14 12676 OESTREICH/LINDA J 05- 430- 710- 3820- 6040		35.00	Relative custody assistance 05/01/2014 05/31/2014	Relative Custody Assistance
12676 OESTREICH/LINDA J		35.00	1 Transactions	
22 3810 PAULBECK'S COUNTY MARKET 05- 430- 710- 3640- 6020		50.00	Gift card for food - Family as 04/24/2014 04/24/2014	Family Assessment Response Services
3810 PAULBECK'S COUNTY MARKET		50.00	1 Transactions	
62 12669 PETERS/RENEE D. 05- 430- 710- 3820- 6040		57.00	Relative custody assistance 05/01/2014 05/31/2014	Relative Custody Assistance
12669 PETERS/RENEE D.		57.00	1 Transactions	
69 87514 Pine Manors Inc 05- 430- 730- 3710- 6080		900.00	Detoxification (Category I) 04/13/2014 04/16/2014	Detoxification - Other
87514 Pine Manors Inc		900.00	1 Transactions	
87300 Port Boy's Group Homes				

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 5/23/14 2:41PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
31 05- 430- 740- 3890- 6020		328.00	Child respite care 04/02/2014 04/04/2014	Child Mh Respite
87300 Port Boy's Group Homes		328.00	1 Transactions	
88878 PRODUCTIVE ALTERNATIVES INC				
68 05- 430- 730- 3710- 6080		1,600.00	Detoxification (Category I) 04/12/2014 04/16/2014	Detoxification - Other
1 05- 430- 750- 3380- 6050		186.00	Extended and supported employm 04/01/2014 04/30/2014	Extended Supported Employment
10 05- 430- 750- 3380- 6050		348.75	Extended and supported employm 04/01/2014 04/30/2014	Extended Supported Employment
27 05- 430- 750- 3380- 6050		209.25	Extended and supported employm 04/01/2014 04/30/2014	Extended Supported Employment
88878 PRODUCTIVE ALTERNATIVES INC		2,344.00	4 Transactions	
9489 Redwood Toxicology Laboratory, Inc				
56 05- 430- 710- 3180- 6020		13.50	Drug testing - Health- related 04/01/2014 04/30/2014	Health- Related Services
25 05- 430- 710- 3181- 6020		6.75	UA- Health- related services 04/23/2014 04/23/2014	Drug Testing - CMCC Juveniles
5 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 04/09/2014 04/09/2014	Court Related Services & Activities
24 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 04/15/2014 04/15/2014	Court Related Services & Activities
33 05- 430- 710- 3190- 6020		13.50	Drug testing - Court- related s 04/04/2014 04/19/2014	Court Related Services & Activities
41 05- 430- 710- 3190- 6020		29.50	Drug testing - Court- related s 04/17/2014 04/17/2014	Court Related Services & Activities
47 05- 430- 710- 3190- 6020		40.50	Drug testing - Court- related s 04/01/2014 04/26/2014	Court Related Services & Activities
54 05- 430- 710- 3190- 6020		25.00	Drug testing - Court- related s 04/04/2014 04/04/2014	Court Related Services & Activities
55 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 04/01/2014 04/01/2014	Court Related Services & Activities
57 05- 430- 710- 3190- 6020		6.75	Drug testing - Court- related s 04/05/2014 04/05/2014	Court Related Services & Activities
9489 Redwood Toxicology Laboratory, Inc		155.75	10 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
26 4242 Ryan & Brucker Ltd 05- 430- 750- 3950- 6020		52.50	Public guardianship 04/01/2014 04/30/2014 1 Transactions	Public Guardianship Dd
4242 Ryan & Brucker Ltd		52.50	1 Transactions	
53 12573 SCHLEIFER/DANI 05- 430- 710- 3820- 6040		342.00	Relative custody assistance 05/01/2014 05/31/2014	Relative Custody Assistance
63 05- 430- 710- 3820- 6040		48.00	Relative custody assistance 05/01/2014 05/31/2014	Relative Custody Assistance
12573 SCHLEIFER/DANI		390.00	2 Transactions	
67 86177 SHERIFF AITKIN COUNTY 05- 430- 720- 3980- 6020		60.00	Day Care Background Check - Li 04/29/2014 05/12/2014 1 Transactions	License And Resource Development
86177 SHERIFF AITKIN COUNTY		60.00	1 Transactions	
66 86460 Sheriff Dakota County 05- 430- 720- 3980- 6020		5.25	Background fees - Licensing an 05/12/2014 05/12/2014 1 Transactions	License And Resource Development
86460 Sheriff Dakota County		5.25	1 Transactions	
23 9140 SIMAR/CANDACE 05- 430- 750- 3950- 6020		70.00	Public guardianship 04/01/2014 04/30/2014	Public Guardianship Dd
8 05- 430- 760- 3950- 6020		70.00	Guardianship/conservatorship 04/01/2014 04/30/2014 2 Transactions	Guardianship/Conservatorship
9140 SIMAR/CANDACE		140.00	2 Transactions	
37 13003 TRAILSIDE CONVENIENCE BAIT & TACKLE 05- 430- 710- 3160- 6020		171.16	Gas charges for CP Transportat 03/31/2014 04/25/2014 1 Transactions	Transportation Child Serv
13003 TRAILSIDE CONVENIENCE BAIT & TACKLE		171.16	1 Transactions	
Final Total		32,698.47	36 Vendors	76 Transactions

SLM1
5/23/14 2:41PM
Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	32,698.47	Health & Human Services
All Funds	32,698.47	Total

Approved by,

.....

.....

April 29, 2014

V. - A.

TO: Mr. Steve Bennett
 Aitkin County Jail
 217 Second Street
 Aitkin, MN 56431



326 Blackburn St.
 Ripon, WI 54971
 920.748.6603
 fax 920.748.9397

RE: Proposal for Improvements to the Interview System

Interview System Proposal

The following is our price quotation for the above referenced project. Our quotation is for a complete system, which encompasses all the functions required by a facility of this nature and the device quantities provided as we discussed during my visit on April 15, 2014

Summary of Scope:

The existing system has (1) wall mounted Bosch fixed box camera, (1) Louroe ceiling mounted microphone and a commercial Sony DVR. The owners have reported that if the interviewee is not facing the camera and is either whispering or does not speak clearly they cannot record and hear what has been said. We would recommend that (2) additional ceiling mounted cameras be added to eliminate the blind spots and capture both the child and parent (or guardian) along with the interviewer. The existing Louroe microphone does not have enough sensitivity to capture the audio and it will be removed and replaced with a new microphone. The Astatic 210 microphones we are proposing have line-level audio which can be adjusted for the specific acoustic properties of the room. A second Astatic 210 will be added to the ceiling at the opposite end of the room. Two mini-dome Bosch cameras will also be added at the corners of the ceiling opposite the existing box camera. We will route all three cameras to a new Bosch 4 Channel DVR with 1 Terabyte of memory. We will combine the (2) audio signals with a preamplifier and a mixer and then route the audio into the DVR. All recorded video from any camera will include the audio from both microphones. The owners will provide a network cable that will be connected to the DVR enabling up to four remote owner computers with preloaded Bosch software to view live and recorded video and audio at their desks. The DVR also has a DVD burner feature allowing HD DVD s to be created. The DVD will include a watermark providing an authenticity check for both local and remote archives, ensuring recording integrity. We will add a switch inside the room near the door that the interviewer will push to start the recording on the DVR at the beginning of an interview. We are including a new Planar 22" LCD HD monitor that will be wall mounted next to the shelves that will hold the DVR and audio devices. The monitor will allow someone to review the stored video at the DVR and select the recording to be downloaded to the DVD.

Included in our proposal is a lump sum for a completely assembled and tested interview control system. In addition to all the equipment, this proposal includes the following:

- Installation of audio and video cable in the drop ceiling above the room.
- Installation of surface mounted cameras, microphones and a wall switch.
- Wiremold from ceiling to switch to cover switch wires. (unless wire can be routed inside wall)
- Installation of a monitor wall mount and new head end audio equipment.
- System testing and adjusting.
- Owner training and final documentation.
- Bosch software to be loaded on owner computers. (please see PC requirements found on DVR specification sheet)
- Freight to the project site.

Exceptions:

This proposal assumes that the following is not included:

- All of the 120VAC input power, connections and power distribution of the various systems to generator power. (Assume the existing power can be re-used).
- (1) Cat 5e cable between owner network and DVR.
- Computers, video cards or monitors at owner desks.
- County network switches
- Firewalls or other measures to protect network.

- Performance and payment bond.
- County permits and fees.
- Prevailing wages.
- State, County or Municipal sales taxes.
- Liquidated damages.
- Portable toilets.

Bill of Material:

General Requirements

- Submittal Development
- Shop & record drawings
- Maintenance & operating manuals
- One year warranty

Audio System by Radio Design Labs/Astatic

- (2) Astatic 210 line-level microphones
- (1) RDL STMX2 Mixer
- (1) RDL STDA3 Preamplifier
- (2) West Penn 292 audio cables 20' lg.

Video System by Bosch and Planar

- (1) Bosch DIVAR DVR-3000-04A101
- (2) Bosch VDC-455V03-20S mini-dome cameras
- Bosch video software
- Planar 22" LCD monitor
- Tripp Lite full motion wall mount for monitor
- Coaxial cable, power cable and power supplies

Proposal:

Total Interview Control System Base Bid = \$4,989.00

If a bond is required please add 1.25% to estimate for the bond cost

Scheduling

Scheduling will be coordinated upon a purchase order or contract for project. Typically a project with this scope of work will require (6) weeks for drawings, product procurement and shop testing. An additional (4 to 6) weeks may be required for scheduling a field technician.

Warranty:

Accurate Controls, Inc. shall guarantee our hardware and engineering to be free from defects for one year. We shall replace defective material in a timely fashion after diagnosis. Accurate Controls, Inc. will not replace or warrant hardware which is damaged due to negligence, acts of god or vandalism.

Summary:

Accurate Controls, Inc. is a national UL508A integrator of the preceding equipment with all of our project coordinators, technicians and engineers being factory authorized. I trust that this gives you a good indication as to what Accurate Controls, Inc. will provide to you. For more information about Accurate Controls, Inc. please visit our website at www.accuratecontrols.com. If you have any questions, comments or suggestions, please feel free to call me at 920-748-6603 ext 247.

Respectfully,
Fred Voetberg
 Fred Voetberg
 Project Manager/Estimator

210

Premium Omnidirectional Button Style Microphone with Adjustable Line-Level

Description

The Astatic 210 is a miniature-boundary microphone designed for installation in security, ambient monitoring and observation applications. The output level is variable from -50dBv (3.2mV) to -10.5dBV (300mV) @ 1 μ Bar which is designed to interface with security cameras, digital video recorders and other observation and recording devices.

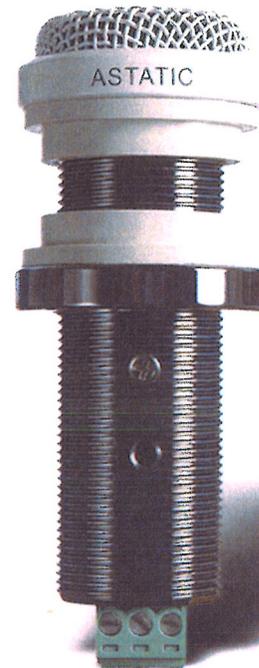
Astatic's internal audio limiter circuitry tames high sound pressure levels and improves intelligibility by protecting the audio signal from distorting sensitive recording circuitry in cameras and digital recorders. The integrated volume control is located on the side of the microphone and is protected from tampering when the microphone is installed. The integrated 150Hz, 6dB/oct high-pass filter attenuates unwanted low frequency energy.

8 to 18VDC (70mA) is required to power the microphone (not supplied). The connection is made through a removable 3.5mm terminal block plug connector on the opposite end of the microphone. The connector accepts DC power and outputs an unbalanced, amplified signal.

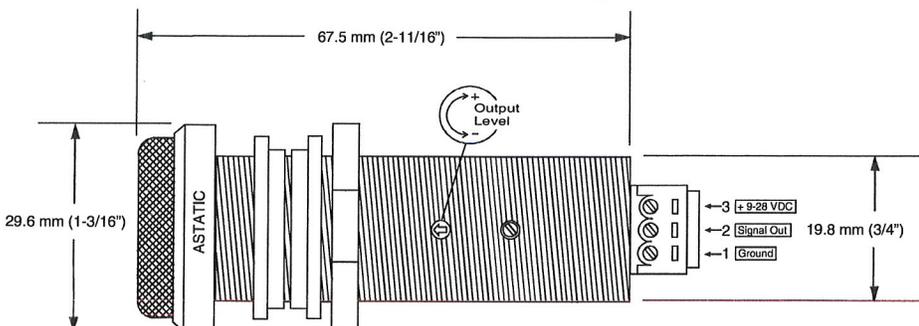
The Astatic 210 housing is all-metal, designed for commercial applications. The threaded housing makes for easy installation into ceilings, walls, tables and other surfaces. Rubber isolation bushings and metal nut/washer hardware are also provided.

Features

- Adjustable Line-level output
- Omnidirectional pick-up pattern
- Integrated high-pass filter for improved intelligibility and voice articulation
- Integrated limiter maintains near/far signal integrity
- All-metal housing suitable for commercial applications
- Mounting hardware included
- RF (radio frequency) Resistant Architecture
- Shock-absorbing polymer bushings included
- Inconspicuous design



Dimensional Drawing



ASTATIC COMMERCIAL

210

Premium Omnidirectional Button Style Microphone with Adjustable Line-Level

Specifications†

Operating Principle	Condenser
Polar Pattern	Omnidirectional
Frequency Response	120Hz -18KHz
Sensitivity	Adjustable, -50dBV (3.2mV) to -10.5dBV (300mV) @ 1 µBar
Impedance	50 ohms
Maximum SPL	100dB
Self Noise	22dBA
Power Requirements	8 to 18VDC, 70mA
Connector	3.5 mm terminal block plug with 180 degree wire-to-plug orientation, accepting 30 to 14AWG size wire.
Polarity	Positive pressure on diaphragm corresponds to positive voltage on pin 2.
Finish	Durable matte-white urethane
Dimensions	(See drawing)
Net Weight [Mass]	2.4oz [.07Kg]
Packaged Weight [Mass]	5.4oz [.15Kg]
RF Immunity	Meets or exceeds EN55103-2, E1, E2, E3 and E4

RoHS Compliant

†Specifications subject to change without notice.

Included Accessories2 rubber bushings,
hex nut and washer.

Architects' and Engineers' Specifications

The microphone will be an inconspicuous, omnidirectional, button-style, condenser boundary microphone designed for surface installation. The integrated limiter will maintain near/far signal integrity. The sensitivity of the microphone will be -50dBV (3.2mV) to -10.5dBV (300mV) @ 1 µBar. The frequency response will be 120Hz to 18KHz. The impedance of the microphone will be 50 ohms. The self noise will be 22dBA. The maximum SPL will be 100dB.

The microphone will include an integral 150Hz, 6dB/oct high-pass filter to improve intelligibility. The microphone will have a removable 3.5mm terminal block plug with 180 degree wire-to-plug orientation, accepting 30 to 14AWG size wire.

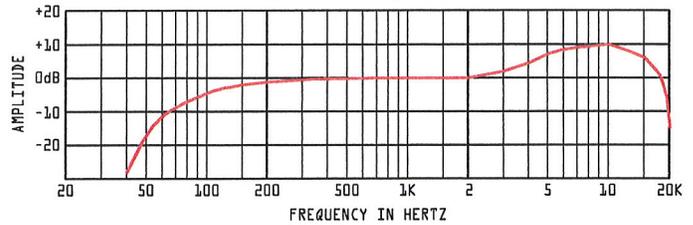
The microphone will be externally powered with an 8 to 18VDC 70mA source (not supplied). The microphone element and electronics will be enclosed in a radio frequency resistant housing meeting or exceeding EN55103-2. The microphone will be 3-3/8" [85mm] long, 1-1/8" [28mm] in diameter and stand 3/4" [20mm] above boundary. The net weight [mass] will be 2.4oz [.07Kg]. The packaged weight [mass] will be 5.4oz [0.15Kg]. The microphone will have durable matte-white urethane finish.

The Astatic model 210 is specified.

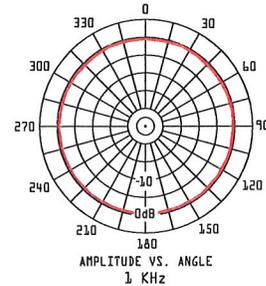


ASTATIC COMMERCIAL

Frequency Response



Polar Pattern



Two-Year Limited Warranty

CAD Audio hereby warrants that this product will be free of defects in material and workmanship for a period of two years from the date of purchase. In the unlikely event that a defect occurs CAD Audio will, at its option, either repair or replace with a new unit of equal or greater value. Retain proof of purchase to validate the purchase date and return it with any warranty claim.

This warranty excludes exterior finish or appearance, damage from abuse, misuse of the product, use contrary to CAD Audio's instructions or unauthorized repair. All implied warranties, merchantability, or fitness for a particular purpose is hereby disclaimed and CAD Audio hereby disclaims liability for incidental, special or consequential damages resulting from the use or unavailability of this product.

This warranty gives you specific legal rights and you may have other rights that vary from state to state. Some states do not allow the exclusion or limitation of incidental or consequential damages or limitations on how long an implied warranty lasts, so the above exclusions and limitations may not apply to you.

Note: No other warranty, written or oral is authorized by CAD Audio.

Shipping Instructions

Please call our customer service department at 440-349-4900 for a pre-approved return authorization number.

Carefully repack the unit and return the insured package to: CAD Audio, 6573 Cochran Road, Building 1, Solon, Ohio 44139.

RETURNS WITHOUT A PRE-APPROVED RETURN AUTHORIZATION NUMBER WILL BE REFUSED.

If outside the United States, contact your local dealer or distributor for warranty details.



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Part No. 46873-95-01 Jan2010

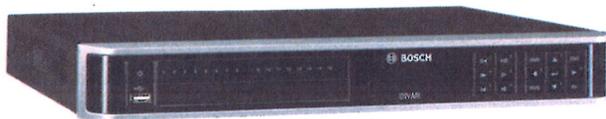
CAD Audio
6573 Cochran Rd. Building I
Solon, Ohio 44139 U.S.A.
Tel: (440) 349-4900 Fax: (440) 248-4902
Sales: (800) 762-9266
www.cadaudio.com

DIVAR AN 3000

www.boschsecurity.com



BOSCH
Invented for life



- ▶ 960H RT high-resolution on HDMI output
- ▶ Mobile device support (iOS, Android)
- ▶ Remote alarm notification
- ▶ Network function for remote viewing, playback and control
- ▶ Simultaneous monitoring, recording and playback

The DIVAR AN 3000 is a family of 4/8/16 channel digital recorders that use the latest 960H high-resolution video technology and state-of-the-art compression techniques. These advanced technologies, coupled with efficient network data transmission, deliver the high security and reliability required for modern surveillance systems. Simultaneous remote or local monitoring, recording, archive and playback are guided by simple menu selections and operator commands. The recorders are available with a number of storage capacities, and a built-in DVD burner can be specified.

System overview

The DIVAR takes advantage of the latest H.264 video and G.711 audio compression technology to dramatically reduce bandwidth and storage requirements while still delivering superb image and audio quality. Armed with the newest 960H video technology, DIVAR gives you the full benefits of the latest 960H high-resolution cameras. With the ability to capture more than 30% extra horizontal image resolution compared to D1/CIF recorders, the proof is in the pixels.

The DIVAR records multiple video and audio signals while simultaneously providing live multi-screen viewing and playback. Comprehensive search and playback functions provide quick recall and viewing of recorded video.

The DIVAR is not intended for use over a PoE switch.

Recording

The DIVAR is very easy to use. Simply connect the cameras, apply power and let the unit record automatically with no further intervention required. The H.264 compression function significantly reduces file size of recordings without sacrificing image quality. The DIVAR can record at up to 25 (PAL) / 30 (NTSC) images per second, per channel at 960H resolution.

Dome control

The DIVAR can control pan/tilt/zoom (PTZ) equipment via RS-485 / RS-232 serial communications. PTZ devices, including the AUTODOME from Bosch and a number of third party domes, are supported.

Alarms

All models have extensive alarm handling functions and telemetry control. Alarm functions include local inputs and relay outputs, plus motion detection in user-defined areas. If an alarm is detected, the DIVAR can:

- send an e-mail notification and/or FTP push
- display an on-screen message

- sound a buzzer and/or show a warning

Local control

The unit can be easily operated and programmed via the on-screen display menu system using:

- the supplied mouse
- the front panel control keys
- the supplied remote control

Video inputs, audio inputs/output, and alarm inputs/outputs are located on the rear panel.

A choice of monitor outputs provide full-screen, multi-screen and sequenced viewing:

- Three video connectors (BNC/VGA/HDMI) provide simultaneous output for monitor A for live display (with zoom) and playback (display can be frozen and zoomed)
- A single BNC connector provides output to monitor B (spot monitor) for live viewing

Network control

Use the PC software or built-in web application via a network for live viewing, playback, and configuration.

Watermark

The DIVAR includes an authenticity check for both local and remote archives, ensuring recording integrity. An Archive Player is provided for playback of secure video files and to check if video is authentic.

Smartphone App

A DIVAR Viewer App from Bosch for iOS and Android devices is available for live viewing and PTZ control. This means you can watch live video from cameras connected to the DVR from anywhere in the world. You can also control focus, pan, tilt and zoom on PTZ-enabled cameras.

Functions

The DIVAR has the following features:

- 4, 8 or 16, auto-terminating camera inputs with 960H resolution
- 4 audio inputs and 1 audio output
- 1 MIC input for talk input/output
- Simultaneous live viewing, recording, playback, archiving, and remote streaming
- Choice of CVBS/VGA/HDMI monitor A outputs
- 10/100/1000Base-T Ethernet port for local or wide area network connection
- RS-485 / RS-232 serial ports to control movable cameras (PTZ)
- IR remote control, front panel keyboard and USB mouse support for camera control
- Selectable PAL/NTSC TV monitor output mode
- Secret (covert) recording channel that can be locked for unauthorized viewing
- Full-screen and multi-screen display capabilities in live and playback modes for monitors
- 16 switching (alarm) inputs and 3 alarm outputs
- Alarm and error notification (screen, audible, warning light, FTP, e-mail) and automatic record activation
- Motion detection and video loss detection
- DIVAR viewer App for live and PTZ control on Smartphone (iOS and Android)

- Supports Bosch and Pelco PTZ control protocols
- Authenticity check in Archive player
- Manual and automatic recording (scheduled and alarm)
- Multiple search modes (time, channel, type, motion, smart motion within recorded images)
- Local video/audio archiving via USB and optional built-in DVD burner
- Local video storage via optional built-in HDDs

Certifications and approvals

Standards

EMC Directive	2004/108/EC
EMC Immunity	EN 50130-4:2011 *
EMC Emission	EN 55022:2010, +AC:2011. Class B conducted + radiated emission EN 61000-3-2:2006, +A1: 2009, +A2:2009 Mains harmonics EN 61000-3-3:2008. Voltage fluctuations
Environment	EN 50130-5 Class 1
Low voltage directive	2006/95/EC
Safety	EN 60950-1:2006, +A11:2009, +A1:2010, +A12:2011, +AC:2011 USA: UL 60950-1: 2nd edition 2011-12-19 CAN/CSA-C22.2 No.60950-1-07, 2nd edition 2011-12
FCC	CFR Title 47 Part 15:2009 class B
EMC Australia	C-Tick

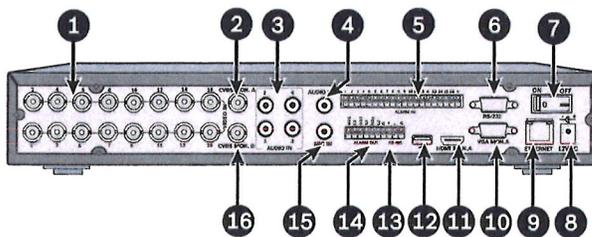
* Clause 8 (mains supply voltage dips and short interruptions): to meet the requirements of this clause, auxiliary equipment (such as a UPS) must be used.

Region Certification

Europe	CE
USA	UL
	FCC
Canada	CSA

Installation/configuration notes

Connections on back of DIVAR 3000 (16-channel version)



- | | |
|---------------------------|---------------------------|
| 1 Camera inputs | 9 RJ45 network connector |
| 2 CVBS output - Monitor A | 10 VGA output - Monitor A |

3 Audio inputs	11 HDMI output - Monitor A
4 Audio output	12 USB connector
5 Alarm inputs	13 RS485 connector for Dome control
6 RS232 connector for Dome control	14 Alarm outputs
7 Power ON/OFF switch	15 Microphone input
8 Power connector	16 CVBS output - Monitor B

Recommended PC requirements for Web support

Operating system	Windows XP, Windows Vista or Windows 7
Web browser	Safari, Chrome, Firefox (QuickTime required; no playback supported) Internet Explorer 9 (including playback)
Processor	Intel Core Duo 2.0 GHz or comparable
RAM memory	2048 MB
Free disk space	10 MB
Graphics card	NVIDIA GeForce 8600 or better
Video memory	256 MB
Network interface	10/100/1000-BaseT

Technical specifications

Electrical

Rated voltage and power

External power adapter AC input	100–240 VAC; 50-60 Hz; 1.7 A
Power adapter DC output	12 VDC; 5 A
DVR Power input	12 VDC; 35 W, 119 BTU/h
RTC battery on main PCB	Lithium CR2032, 3 VDC

Video

Video standard	PAL or NTSC (select via General Setup menu, or auto detect on channel 1) 960H resolution support
Playback	960H: 960x576 (PAL), 960x480 (NTSC) 4CIF: 704x576 (PAL), 704x480 (NTSC) 2CIF: 704x288 (PAL), 704x240 (NTSC) CIF: 352x288 (PAL), 352x240 (NTSC) QCIF: 176x144 (PAL), 176x120 (NTSC)
Compression	H.264
Inputs	4, 8 or 16 composite video 1 Vpp, 75 ohm, CVBS (BNC)
Outputs	1 channel Mon. A: CVBS (BNC) 1 channel Mon. A: HDMI 1 channel Mon. A: VGA 1 channel Mon. B: CVBS (BNC)

Support for simultaneous CVBS/VGA/HDMI output to Mon. A

Monitors

MON.A	Live, playback, menus VGA: analog RGB max. 1920x1080, 60 Hz HDMI: digital RGB max. 1920x1080, 165 MHz CVBS: 1 Vpp, 75 ohm, BNC (NTSC/PAL)
Resolution (MON.A)	CVBS (PAL): 704x576 CVBS (NTSC): 704x480 VGA: 1920x1080, 1280x1024, 1280x720, 1024x768 HDMI: 1920x1080, 1280x1024, 1280x720, 1024x768 960H camera: 960x576 (PAL), 960x480 (NTSC) 720H camera: 704x576 (PAL), 704x480 (NTSC)
MON.B	Live CVBS: 1 Vpp, 75 ohm, BNC
Resolution (MON.B)	CVBS (PAL): 704x576 CVBS (NTSC): 704x480

Audio

Inputs	4-ch RCA (for 4/8/16 channel), 200 to 3000 mV, 10 kOhm (RCA)
Output	Mono RCA, 200 to 3000 mV, 5 kOhm (RCA)
MIC input	Mono talk input RCA, 200 to 3000 mV, 10 kOhm (RCA)
Compression	G.711A
Sample rate	8 kHz per channel
Bit rate	8-bit

Control

RS485	PTZ control port Output signals according to RS485, max. signal voltage -5 to +5 V
RS232	PTZ control port interface Output signals according to EIA/TIA-232-F, max input voltage ± 10 V
Supported protocols	Pelco P and D (over RS-485) Bosch OSRD (over RS-485 or RS-232)

Alarms

Inputs	16 inputs configurable NO/NC, max. input voltage 5 VDC
Outputs	3 relay outputs, configurable NO/NC
Relay contact	Max. rated, 30 VDC, 2 A continuous or 125 VAC, 1 A (activated)

Connectors

Video inputs	4, 8 or 16 BNC
Monitor outputs	1 VGA D-SUB 1 HDMI 2 channel BNC (CVBS)
Alarm inputs	16 screw terminal inputs, cable diameter AWG26-16 (0.13–1.5 mm)
Alarm outputs	3 screw terminal outputs, cable diameter AWG26-16 (0.13–1.5 mm)
Audio inputs	4 RCA
Audio outputs	1 RCA
Audio bidirectional (MIC)	1 RCA for talk input or output
Ethernet	RJ45, 10/100/1000Base-T according to IEEE802.3
RS485	Screw terminal output
RS232	DB9 male, 9-pin D-type
USB 2.0	One front and one rear USB connector for mouse or USB memory device
+12 VDC	External power input

Video recording**Recording**

Speed	Max. 30 IPS per channel (NTSC), configurable Max. 25 IPS per channel (PAL), configurable
Mode	Manual, motion detection, scheduled, alarm

Network control

View alarm	External, motion detection, system alarms and video loss
Audio	Bidirectional (audio input and output connected via device)
PC software	Bosch Video Client

Playback

Multi-channel	Simultaneous 1/4/9/16 channels
Mode	Frame-by-frame, slow play, fast play, reverse
Search	Time, channel, type, smart
Network	Bosch Video Client or Web Client software

Alarm Handling

Motion detection	Detection zones: 396 (PAL) / 330 (NTSC)
Video loss	External alarm and screen prompt

Storage

Internal	2 SATA HDD or 1 HDD + 1 DVD (R/RW) Max. capacity per HDD: 3 TB Max. supported speed per HDD: 6 Gb/s
----------	---

Exporting

DVD (optional)	Built-in DVD+R/RW writer
USB	Flash memory or external HDD (FAT32)
Network	Bosch Video Client or Web Client software

Mechanical

Dimensions (WxDxH)	375 x 290 x 50 mm (14.8 x 11.4 x 2.0 in) excluding cabling and feet (5 mm)
Weight	2.5 kg (5.51 lb) approx. excluding HDD(s) and DVD writer

Environmental**Temperature (incl. HDD(s) and DVD writer)**

Operating	+0°C to +40°C (+32°F to +104°F)
Storage	-40°C to +70°C (-40°F to +158°F)

Humidity

Operating	<93% non-condensing
Storage	<95% non-condensing

Ordering information**DIVAR AN 3000**

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 4 channels; base unit
Order number **DVR-3000-04A000**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 8 channels; base unit
Order number **DVR-3000-08A000**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 16 channels; base unit
Order number **DVR-3000-16A000**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 4 channels; DVD
Order number **DVR-3000-04A001**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 8 channels; DVD
Order number **DVR-3000-08A001**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 16 channels; DVD
Order number **DVR-3000-16A001**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 4 channels; 1 TB HDD
Order number **DVR-3000-04A100**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 8 channels; 1 TB HDD
Order number **DVR-3000-08A100**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 16 channels; 1 TB HDD
Order number **DVR-3000-16A100**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 4 channels; DVD; 1 TB HDD
Order number **DVR-3000-04A101**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 8 channels; DVD; 1 TB HDD
Order number **DVR-3000-08A101**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 16 channels; DVD; 1 TB HDD
Order number **DVR-3000-16A101**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 4 channels; 2 TB HDD
Order number **DVR-3000-04A200**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 8 channels; 2 TB HDD
Order number **DVR-3000-08A200**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 16 channels; 2 TB HDD
Order number **DVR-3000-16A200**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 4 channels; DVD; 2 TB HDD
Order number **DVR-3000-04A201**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 8 channels; DVD; 2 TB HDD
Order number **DVR-3000-08A201**

DIVAR AN 3000

960H/RT digital recorder for analog camera video management. HDMI/VGA/CVBS outputs; audio; H.264; PTZ control; web interface; free viewing Apps; 16 channels; DVD; 2 TB HDD
Order number **DVR-3000-16A201**

Accessories**DVR-XS050-A Storage Expansion Kit**

Storage expansion kit. 500 GB
Order number **DVR-XS050-A**

DVR-XS100-A Storage Expansion Kit

Storage expansion kit. 1 TB
Order number **DVR-XS100-A**

DVR-XS200-A Storage Expansion Kit

Storage expansion kit. 2 TB
Order number **DVR-XS200-A**

DVR-XS300-A Storage Expansion Kit

Storage expansion kit. 3 TB
Order number **DVR-XS300-A**

DVR-XS-DVD DVD Writer Expansion kit

DVD writer expansion kit
Order number **DVR-XS-DVD**

Represented by:

Americas:

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Phone: +1 800 289 0096
Fax: +1 585 223 9180
security.sales@us.bosch.com
www.boschsecurity.us

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P.O. Box 80002
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Phone: + 31 40 2577 284
Fax: +31 40 2577 330
emea.securitysystems@bosch.com
www.boschsecurity.com

Asia-Pacific:

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Phone: +65 6571 2808
Fax: +65 6571 2699
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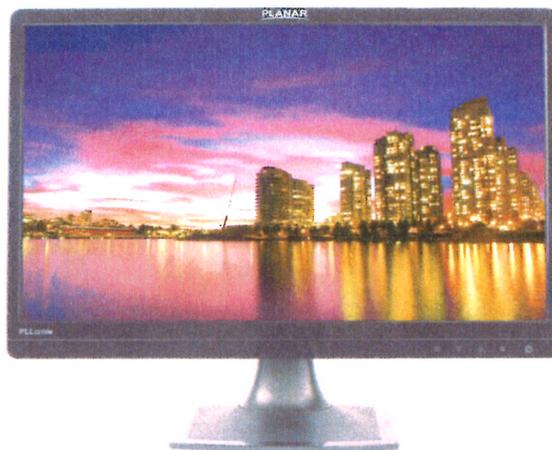
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Campinas, Sao Paulo, Brazil
Phone: +55 19 2103 2860
Fax: +55 19 2103 2862
latam.boschsecurity@bosch.com
www.boschsecurity.com

The Planar® PLL2210W 22" widescreen LED backlit LCD monitor is a great value for home or office. This slim, space-saving monitor delivers superb performance at a great price point.



SPECIFICATION	DETAIL
Product Name	PLL2210W
Planar Part Number	997-6897-00
Viewable Size	21.5" diagonal (18.77" horizontal x 10.56" vertical)
Aspect Ratio	16:9
Contrast Ratio (typ)	1000:1
Viewing Angle (typ)	170° Horizontal and 160° Vertical (Specified at CR>10:1)
Response Time (typ)	5 ms
Brightness (Typical)	250 cd/m ²
Display Type	Edge-Lit LED LCD
Display Resolution	1920 x 1080, full HD
Tilt Range	-5° to +20°
Palette	16.7 million colors
Pixel Pitch	0.24825
Refresh Rate	55-76Hz (60Hz recommended)
Dimensions (W x H x D)	19.94" x 15.35" x 7.0"
Dimensions without Stand	19.94" x 12.64" x 1.91"
Panel Depth	1.91"
Display Weight	7 lbs.
Shipping weight	10 lbs.

External Connections	D-sub 15-pin, 24-pin DVI-D
Audio Output	N/A
Compatibility	PC and Mac® (adapter may be required for Mac)
Power Supply	Internal
Power Consumption (max)	25W Typical, (0.5W standby)
Power Requirements	AC 110/220 VAC
VESA Compatible/Location	Built-in 100 mm VESA, back
Product Approvals	FCC-B, UL/cUL, CE, WEEE, Rohs
Service and Support	3-Year Customer First™ warranty featuring FREE 2-Day Advance Replacement for three full years
Options / Features	Anti-glare coating, Multi-language support, On Screen Display (OSD), Kensington® Security slot
In the Box	PLL2210W 21.5" LCD Monitor, Power Cord, VGA Cable, User's Guide
UPC	8 10689 06897 6

For more information, please visit www.planar.com

Specifications are subject to change without notice.

Specification Report Date: 4/29/2014

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VDC-4x5 Series Dome Cameras FlexiDome VF and XT+

www.boschsecurity.com



BOSCH

Invented for life



- ▶ Low-impact and impact-resistant models
- ▶ 1/3-inch format CCD imager
- ▶ Superior picture clarity in virtually all situations
- ▶ 540 TVL color resolution
- ▶ AC or DC operation

The FlexiDome^{VF} and FlexiDome^{XT+} series of dome cameras are an excellent solution for virtually any indoor or outdoor application. The cast aluminum housing, polycarbonate dome and hardened inner liner of the FlexiDome^{XT+} version can withstand the equivalent of 120 lbs of force. The FlexiDome^{VF} utilizes a standard indoor enclosure. These units contain full-featured color cameras with 1/3-inch CCD and integral varifocal lenses.

Installation is quick and easy, since the cameras come completely assembled and ready to use. Using the proprietary pan/tilt/rotation mechanism, installers can select exactly the required field of view. Mounting options are numerous, including surface, 4S, wall, corner and suspended ceiling.

The FlexiDome^{VF} and FlexiDome^{XT+} cameras are an ideal solution for many surveillance applications. Their compact, sleek design and virtually flush-mount appearance complement any decor. The camera enclosure provides the extra protection necessary for applications such as in schools, banks, prisons, parking garages, retail and commercial buildings.

Functions

Technology

The FlexiDome^{VF} and FlexiDome^{XT+} series incorporate the latest technology in imaging, with 540 TVL resolution color cameras. Their superior sensitivity, high resolution and picture quality provide optimal performance in virtually all situations. The choice of lenses makes these cameras very versatile, because they can cover everything from standard and telephoto to low-light applications.

Operation

The lens wizard and focus aid make lens adjustment easy and straightforward, and ensure proper focus throughout the 24-hour cycle. All cameras can operate on both AC and DC. LineLock and phase adjustment are available, when AC power is used. NightSense is a feature that can extend the excellent sensitivity by a factor of three in monochrome operation. All cameras incorporate Bilinx, a technology that allows technicians to set up and control the camera settings remotely over the video cable.

Controls and Indicators

- OSD
- 5-key operation

Interconnections

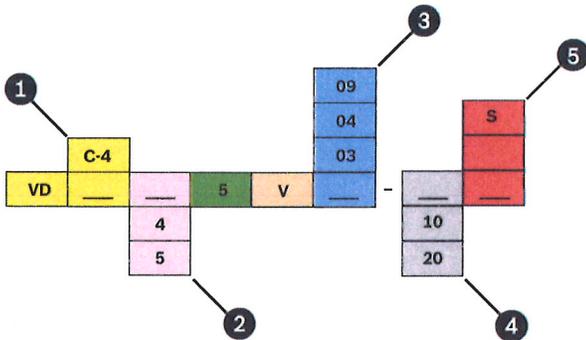
- Video connection BNC on flying lead
- Power connection on flying leads

Certifications and approvals

Safety	UL 1950; CSA 22.2 No. 950; EN 60950 (CE)
Immunity	EN 50130-4 (CE)
Emission	EN 50022 class B (CE); FCC, class B part 15
Water/dust protection	IP 66 and NEMA-4X (VDC-455 models only)

Region	Certification
Europe	CE
USA	FCC Declaration of Conformity VDx 355-455-485-495

Installation/configuration notes



1	C-4	Color (with NightSense)
2	4	Low impact
	5	High impact
3	03	2.6 to 6 mm F1.4
	04	4 to 9 mm F1.6 (low impact version) 3.7 to 12 mm F1.6 (high impact version)
	09	9 to 22 mm F1.4
4	10	PAL color
	20	NTSC color
5		Flush mount
	S	Surface mount

FlexiDome^{VF} model overview

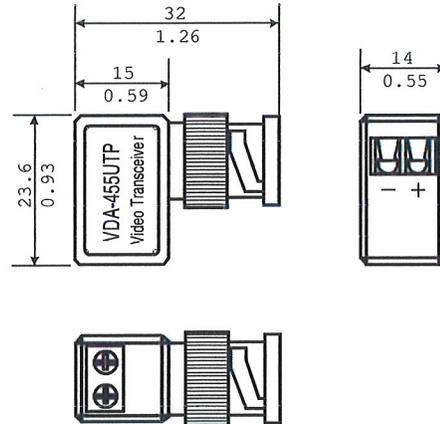
Model	Standard	Lens
VDC-445V03-10	PAL	2.6 to 6 mm F1.4

VDC-445V03-20	NTSC	2.6 to 6 mm F1.4
VDC-445V04-10	PAL	4 to 9 mm F1.6
VDC-445V04-20	NTSC	4 to 9 mm F1.6
VDC-445V09-10	PAL	9 to 22 mm F1.4
VDC-445V09-20	NTSC	9 to 22 mm F1.4

FlexiDome^{XT+} model overview

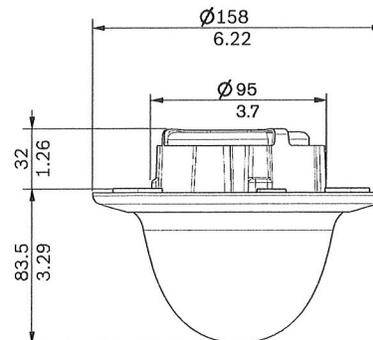
Model	Standard	Lens
VDC-455V03-10	PAL	2.6 to 6 mm F1.4
VDC-455V03-20	NTSC	2.6 to 6 mm F1.4
VDC-455V04-10	PAL	3.7 to 12 mm F1.6
VDC-455V04-20	NTSC	3.7 to 12 mm F1.6
VDC-455V09-10	PAL	9 to 22 mm F1.4
VDC-455V09-20	NTSC	9 to 22 mm F1.4

BNC to UTP Transceiver



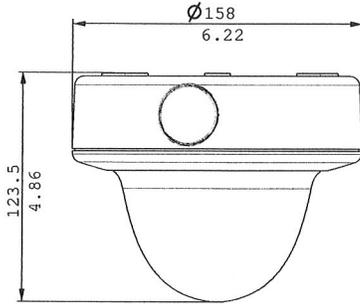
Dimensions in mm (in.)

FlexiDome^{VF} Low Impact, Indoor Flush Mounting Model



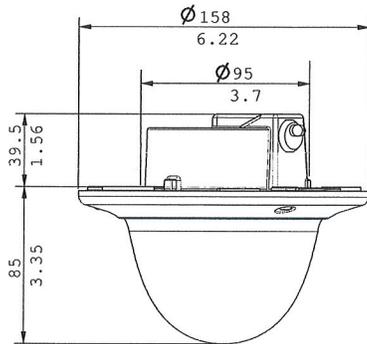
Dimensions in mm (in.)

VDA-445SMB-Surface Mount Box



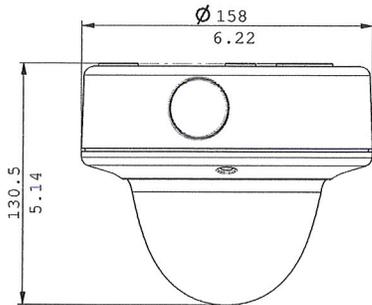
Dimensions in mm (in.) for the FlexiDome^{VF} low-impact, indoor surface mounting model

FlexiDome^{XT+} Impact-resistant, Indoor Flush Mounting Model



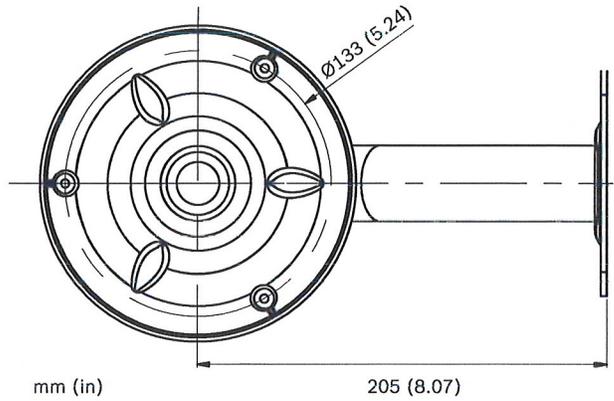
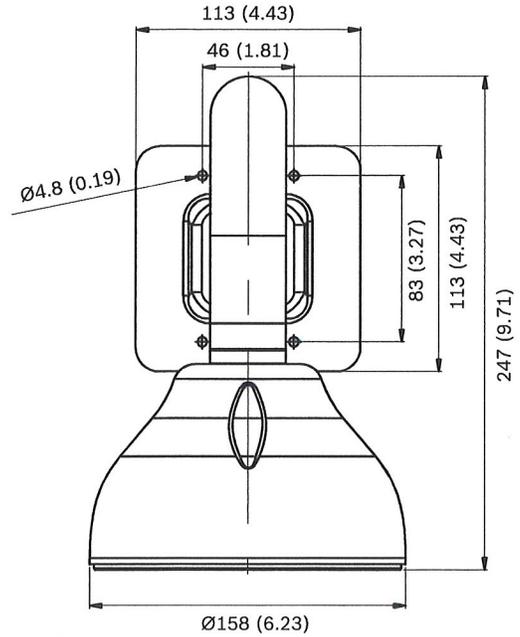
Dimensions in mm (in.)

VDA-455SMB -Hardened Surface Mount Box

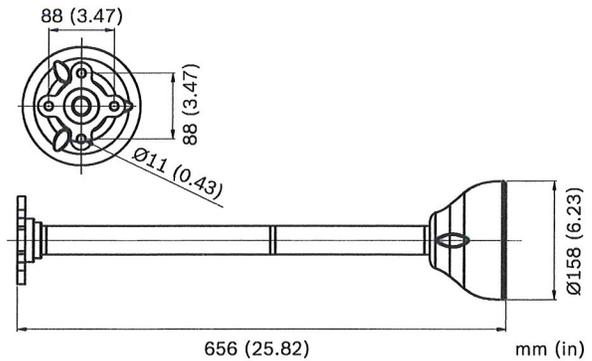


Dimensions in mm (in.) for the FlexiDome^{XT+} impact-resistant, surface mounting model

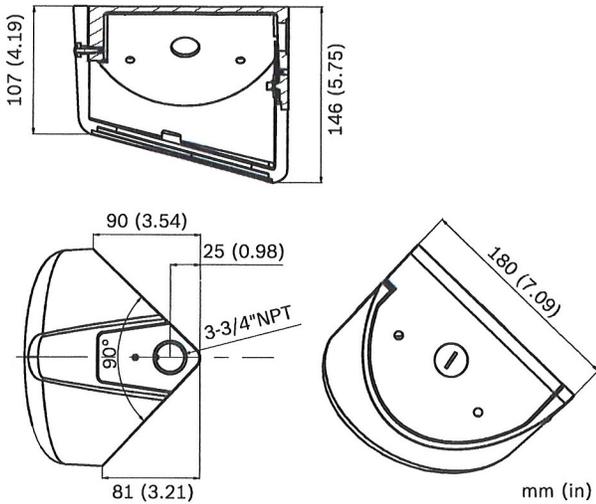
VDA-WMT-DOME -Pendant Wall Mount



VDA-PMT-DOME -Pipe Mount



VDA-CMT-DOME –Corner Mount



Technical specifications

Electrical

Power Supply	
Rated Voltage	12 VDC or 24 VAC, 50/60 Hz
Voltage Range	10.8 to 39 VDC or 12 to 28 VAC, 45 to 65 Hz
Power Consumption	
VDC-445	4 W
VDC-455	4 W (6 W with heater operation)
Imager	Interline transfer CCD, 1/3-inch image format
Active Picture Elements	
PAL Models	752 H x 582 V
NTSC Models	768 H x 494 V

Sensitivity (3200 K)

Model		Usable Picture (30 IRE)	Usable Picture (50 IRE)	Full Video (100 IRE)
VDC-445V03 VDC-455V03	Color	0.44 lx (0.041 fc)	0.98 lx (0.091 fc)	3.9 lx (0.36 fc)
	NightSense	0.18 lx (0.016 fc)	0.39 lx (0.036 fc)	1.6 lx (0.15 fc)
VDC-445V04 VDC-455V04	Color	0.58 lx (0.053 fc)	1.3 lx (0.12 fc)	5.1 lx (0.48 fc)
	NightSense	0.23 lx (0.021 fc)	0.5 lx (0.048 fc)	2.0 lx (0.19 fc)

VDC-445V09 VDC-455V09	Color	0.44 lx (0.041 fc)	0.98 lx (0.091 fc)	3.9 lx (0.36 fc)
	NightSense	0.18 lx (0.016 fc)	0.39 lx (0.036 fc)	1.6 lx (0.15 fc)

Resolution	540 TVL
Signal-to-noise Ratio	>50 dB
AGC	20 dB (max)
Auto Black	On/off selectable
Electronic Shutter	Flickerless, on/off
NightSense	Auto, forced, off selectable
Sharpness Correction	Horizontal and vertical, symmetrical
Backlight Compensation	Center window weighting, off selectable
White Balance	Automatic sensing (2500 to 9000 K) and hold
Video Output	Composite video 1.0 Vpp, 75 Ohm
Synchronization	Internal or LineLock*
Connector	Flying leads (through the back)

* Line-lock (only when AC-powered) synchronizes the camera to the power line zero crossing for roll-free vertical interval switching. Vertical phase delay can be adjusted (from 0° to 358°) to allow vertical synchronization in multi-phase power installations.

Optical

Varifocal	Manual zoom and focus adjustment
Iris Control	Automatic iris control
Viewing Angle	
2.6 to 6 mm	Wide: 98.5° x 75.3° (H x V) Tele: 48.1° x 36.2° (H x V)
4 to 9 mm	Wide: 68° x 50.2° (H x V) Tele: 32.1° x 24.1° (H x V)
3.7 to 12 mm	Wide: 76.1° x 55.8° (H x V) Tele: 23.8° x 17.9° (H x V)
9 to 22 mm	Wide: 31.2° x 22.8° (H x V) Tele: 12.8° x 9.6° (H x V)

Mechanical

Dimensions	See drawings
Weight	
VDC-445	440 g (1.1 lb)
VDC-455	740 g (1.63 lb)

Mounting	Flush on hollow surface with three (3) screws in a 4S electrical box
Color	White (RAL9010) trim ring with black inner liner
Adjustment Range	360° pan, 90° tilt, ±90° azimuth
Dome Bubble	Polycarbonate, clear with UV blocking anti-scratch coating
Trim Ring	Vandal resistant models: aluminum Low impact models: polycarbonate

Environmental

Operating temperature	
VDC-445	-10 °C to +45 °C (+14 °F to +113 °F)
VDC-455	-50 °C to +50 °C (-58 °F to +122 °F) (with heater 'ON')
Storage temperature	-40 °C to +70 °C (-40 °F to +158 °F)
Humidity	5% to 93% relative humidity
Impact protection	IEC 60068-2-75 test Eh, 50 J; EN 50102, exceeding IK 10 (VDM-355 and VDC-455 models only)

Ordering information

VDC-445V03-10 Indoor Color Model

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/2.6-6 mm F1.4 Varifocal lens, white.
Order number **VDC-445V03-10**

VDC-445V03-10S Indoor Color Model, Surface Mount

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/2.6-6 mm F1.4 Varifocal lens, white, surface mount
Order number **VDC-445V03-10S**

VDC-445V03-20 Indoor Color Model

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/2.6-6 mm F1.4 Varifocal lens, white
Order number **VDC-445V03-20**

VDC-445V03-20S Indoor Color Model, Surface Mount

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/2.6-6 mm F1.4 Varifocal lens, white, surface mount
Order number **VDC-445V03-20S**

VDC-445V04-10 Indoor Color Model

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/4-9 mm F1.6 Varifocal lens, white
Order number **VDC-445V04-10**

VDC-445V04-10S Indoor Color Model, Surface Mount

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/4-9 mm F1.6 Varifocal lens, white, surface mount
Order number **VDC-445V04-10S**

VDC-445V04-20 Indoor Color Model

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/4-9 mm F1.6 Varifocal lens, white
Order number **VDC-445V04-20**

VDC-445V04-20S Indoor Color Model, Surface Mount

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/4-9 mm F1.6 Varifocal lens, white, surface mount
Order number **VDC-445V04-20S**

VDC-455V03-10 Vandal Resistant Color Model

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/2.6-6 mm F1.4 Varifocal lens, white
Order number **VDC-455V03-10**

VDC-455V03-10S Vandal Resistant Color Model, Surface Mount

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/2.6-6 mm F1.4 Varifocal lens, white, surface mount
Order number **VDC-455V03-10S**

VDC-455V03-20 Vandal Resistant Color Model

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/2.6-6 mm F1.4 Varifocal lens, white
Order number **VDC-455V03-20**

VDC-455V03-20S Vandal Resistant Color Model, Surface Mount

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/2.6-6 mm F1.4 Varifocal lens, white, surface mount
Order number **VDC-455V03-20S**

VDC-455V04-10 Vandal Resistant Color Model

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/3.7-12 mm F1.6 Varifocal lens, white
Order number **VDC-455V04-10**

VDC-455V04-10S Vandal Resistant Color Model, Surface Mount

1/3-inch, PAL color, 540 TVL, 12V DC/24 VAC, 50 Hz, w/3.7-12 mm F1.6 Varifocal lens, white, surface mount
Order number **VDC-455V04-10S**

VDC-455V04-20 Vandal Resistant Color Model

1/3-inch, NTSC color, 540 TVL, 12V DC/24 VAC, 60 Hz, w/3.7-12 mm F1.6 Varifocal lens, white
Order number **VDC-455V04-20**

VDC-455V04-20S Vandal Resistant Color Model, Surface Mount

1/3-inch, NTSC color, 540 TVL, 12V DC/24 VAC, 60 Hz, w/3.7-12 mm F1.6 Varifocal lens, white, surface mount
Order number **VDC-455V04-20S**

VDC-445V09-10 Indoor Color Model

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/9-22 mm F1.4 Varifocal lens, white.
Order number **VDC-445V09-10**

VDC-445V09-20 Indoor Color Model

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/9-22 mm F1.4 Varifocal lens, white.
Order number **VDC-445V09-20**

VDC-445V09-10S Indoor Color Model, Surface Mount

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/9-22 mm F1.4 Varifocal lens, white, surface mount.
Order number **VDC-445V09-10S**

VDC-445V09-20S Indoor Color Model, Surface Mount

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/9-22 mm F1.4 Varifocal lens, white, surface mount.
Order number **VDC-445V09-20S**

VDC-455V09-10 Vandal Resistant Color Model

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/9-22 mm F1.4 Varifocal lens, white.
Order number **VDC-455V09-10**

VDC-455V09-20 Vandal Resistant Color Model

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/9-22 mm F1.4 Varifocal lens, white.
Order number **VDC-455V09-20**

VDC-455V09-10S Vandal Resistant Color Model, Surface Mount

1/3-inch, PAL color, 540 TVL, 12 VDC/24 VAC, 50 Hz, w/9-22 mm F1.4 Varifocal lens, white, surface mount.
Order number **VDC-455V09-10S**

VDC-455V09-20S Vandal Resistant Color Model, Surface Mount

1/3-inch, NTSC color, 540 TVL, 12 VDC/24 VAC, 60 Hz, w/9-22 mm F1.4 Varifocal lens, white, surface mount.
Order number **VDC-455V09-20S**

Accessories**VDA-445DMY-S**

Flexidome surface mounted indoor dummy camera
Order number **VDA-445DMY-S**

VDA-445SMB

Surface mount box, indoor for VDM-345 and VDC-445
Order number **VDA-445SMB**

VDA-455SMB

Surface mount box, high impact for VDM-345, VDC-445, VDM-355, VDC-455, VDC-485 and VDN-495 (not for FlexiDome VF).
Order number **VDA-455SMB**

VDA-455UTP

Adaptor for UTP twisted pair output
Order number **VDA-455UTP**

S1460 Service/Monitor Cable

2.5 mm connector to BNC for analog and IP cameras, 1 m
Order number **S1460**

UPA-1509-60 Power Supply

120 VAC, 60 Hz, 15 VDC, 9 VA Out
Order number **UPA-1509-60**

UPA-1509-50 Power Supply

220 VAC, 50 Hz, 15 VDC, 9 VA Out
Order number **UPA-1509-50**

UPA-2420-50 Power Supply

220 VAC, 50 Hz, 24 VAC, 20 VA Out
Order number **UPA-2420-50**

UPA-2450-50 Power Supply, 220 V, 50 Hz

Indoor, 220 VAC, 50 Hz In; 24 VAC, 50 VA Out
Order number **UPA-2450-50**

VDA-455TBL Tinted bubble

Tinted bubble for FlexiDome series
Order number **VDA-455TBL**

VDA-455CBL Clear bubble

Clear Bubble for FlexiDome series
Order number **VDA-455CBL**

VDA-WMT-DOME Wall Pendant Mount Bracket

Wall pendant mount bracket for FlexiDome cameras
Order number **VDA-WMT-DOME**

VDA-CMT-DOME Corner Mount Bracket

Corner mount bracket for FlexiDome cameras
Order number **VDA-CMT-DOME**

VDA-PMT-DOME Pendant Pipe Mount Bracket

Pendant pipe mount bracket for FlexiDome cameras
Order number **VDA-PMT-DOME**

Software Options**VP-CFGSFT Configuration Software**

for cameras using Bilinx, includes VP-USB Adaptor
Order number **VP-CFGSFT**

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Federal Tax Information (FTI) is defined as a return, return information, federal tax offset program information, and any tax information not received directly from the party the information is about.

Visitor Access to FTI Areas

1. A restricted area visitor log must be maintained at the designated entrance to the restricted area and all visitors entering the area shall enter (in ink) in the log: the date, time of entry, their printed name, signature, escort, and purpose of entry. The escort will indicate on the log, the form of ID checked and the time of departure when the visitor leaves the restricted area. The restricted areas are located inside the locked doors of the building which include: Financial, Child Support, Accounting, Social Services, Public Health, Clerical, Probation offices, Environmental Services water lab and office, meeting rooms and restrooms.
2. A “visitor” is any non-Human Service employee or non-County employee (i.e. Clients, outside agency employees, copier repair, Hillyard) that is not listed on one of the Authorized Access Lists. Health & Human Service/Probation personnel (**that have their County ID visible at all times**) are able to enter the FTI areas without an escort.
3. The Authorized Access List will have *ACH&HS Building Employees (that have their County ID visible at all times)* listed who do business here.

The Authorized Access List will have *County Employees (that have their County ID visible at all times)* listed who may be doing business here, i.e. maintenance staff, human resources, deputies, etc. This will eliminate the need for them to be escorted. This list will be located with the visitor log.

The Authorized Access List will have *Non-Agency Personnel (upon entry to the restricted area will be given Authorized Non-Agency Personnel Badges which must be visible at all times)* listed who do business here. This will eliminate the need for them to be escorted. This list will be located with the visitor log.

The Authorized Access List will have *Vendors (upon entry to the restricted area will be given Vendor Badges which must be visible at all times)* listed who do business here. This will eliminate the need for them to be escorted. This list will be located with the visitor log.

4. **ALL** “visitors” entering the restricted area must be escorted at all times. They must also show a photo ID and are required to sign in on the visitor log. The visitor log is located at the OSS desk immediately inside the locked door. Each ACHHS, Probation, Environmental Services, staff person will be responsible for having all clients/guests sign this log and *verify their ID*.
5. If you use any of the Meeting rooms and bring in “visitors”, they must be entered on the log.

The Waiting Room at the front of the building is the only area not FTI restricted.

*** ID badges are required to be worn and visible by employees at all times.**

- * Employees **MUST** remember to lock their computers when leaving their desks.
- * Each person entering the FTI area must use their own badge to gain access. This would include the entrance doors into the building because they act as the first lock of security to FTI. **A NO Tailgating Policy must be enforced.** You cannot enter through the door on somebody else’s badge

- * If any staff feel there has been a breach of FTI, notify your supervisor and your supervisor will report this to the agency security liaison for reporting to SSAM@state.mn.us giving: name of agency; agency point of contact for resolving data incident with his or her contact information; date and time incident occurred; date and time incident was discovered; how discovered; description of incident; data involved being specific; potential #of FTI or SSA records involved; information on technology involved i.e.: laptop. Refer to Bulletin 13-69-09 page 11 for more information on this.
- * DHS will start performing internal inspections on MAXIS IEVS FTI safeguarding practices on a 3 year cycle beginning calendar year 2014. Each county will be inspected once every 3 years. This will be in conjunction with regularly scheduled DHS SNAP-ME evaluation reviews.

Front Desk – Safeguarding Federal Tax and Social Security Info – Bulletin 13-69-09 11/26/13
Interface with MAXIS

1. An FTI destruction log has been developed. If an IEVS Difference Notice is received by the front desk staff (returned mail), they need to enter this on the FTI destruction log.
2. The FTI Destruction Log will be on the hhs clerical\$ drive under FTI Destruction.
3. IEVS Difference Notice mailings received in our office **CANNOT be scanned into EDMS.** These must be tracked from receipt to disposal. These need to be put in a manila envelope and hand delivered to the FTI Coordinator (or the designated back-up) for them to handle, track and dispose of.
4. Required shredder for authorized staff to destroy FTI. This cannot go into the shredding bins we currently have. (5/16" wide or smaller – operated by the FTI Coordinator or designated backup, and the lines of print must be shredded perpendicular to the cutting line).



Minnesota Department of **Human Services**

Human Services Performance Management System

The new Human Services Performance Management System creates an opportunity for the Minnesota Department of Human Services (DHS) and counties to work more closely together to improve the lives of people served. This new way of measuring performance will give counties more flexibility in administering human services programs as long as positive outcomes for Minnesotans are achieved. Implemented in 2014, the system will track specific performance measures around essential human services to determine if outcomes in the key service areas of children's services, income supports and adult services are met.

The Human Services Performance Management System's goals are to:

- Establish shared outcomes and performance measures across jurisdictions
- Establish a more effective mechanism to hold the human service system accountable for improving outcomes for the people we serve
- Drive continuous improvements in performance against key measures of success
- Provide transparency to the public.

The system will focus on six population outcomes:

- People have access to health care and receive effective services.
- People are economically secure.
- Children have the opportunity to develop to their fullest potential.
- Children have stability in their living situation.
- Adults and children are safe and secure.
- Vulnerable adults experience a quality life.

DHS is responsible for the implementation of the Human Services Performance Management System and will:

- Provide support to the Human Services Performance Council.
- Provide training and technical assistance to counties.
- Identify counties that do not meet standards.
- Work with counties to design strategies to improve performance.
- Implement the remedies process established by the Minnesota Legislature.

Human Services Performance Council

The work of the council is to advise the DHS commissioner on the implementation and operation of the Human Services Performance Management System and to provide annual reviews and reports to the Legislature related to human services performance management. (Minnesota Statutes, Section 402A.15).

The 15-member council was authorized by the 2013 Legislature as part of the establishment of a performance management system for human services.

- DHS has appointed three members each from tribes and communities of color, service providers and advocates and DHS.

- The Association of Minnesota Counties (AMC) and the Minnesota Association of County Social Service Administrators (MACSSA) have each appointed their three representative members.

Background

In 2009, the Minnesota Legislature passed the 2009 State-County Results, Accountability and Service Delivery Redesign Act. This act established the Steering Committee on Performance and Outcome Reform, which included county commissioners and human services directors, advocates and DHS staff.

The charge of the steering committee was to:

- Determine a list of essential human services.
- Determine minimum outcome standards for those services.
- Develop a uniform data collection and review process.

The committee presented its recommendations to legislators in December 2012. During the 2013 session, the Minnesota Legislature and Gov. Mark Dayton adopted the outcomes, measures, and standards and a remedy process to hold counties accountable for meeting standards. (Minnesota Statutes, Chapter 402A)

Essential services

Legislation defines essential human services as assistance and services to recipients or potential recipients of public welfare and other services delivered by counties or tribes that are mandated in federal and state law and are available in all counties of the state. Essential services are sometimes known as mandated services. Those services are:

- Child welfare, including protection, truancy, minor parent, guardianship and adoption
- Children's mental health
- Children's disability services
- Public assistance eligibility, including measures related to processing timelines across programs
- Minnesota Family Investment Program (MFIP)
- Child support
- Chemical dependency
- Adult disability
- Adult mental health
- Adult services such as long-term care
- Adult protection

Information on DHS website

Council membership, monthly meeting agendas, approved minutes and the work of the Human Services Performance Council will be published on the DHS website, mn.gov/dhs.

This information is available in accessible formats for people with disabilities by calling 651-431-2911 or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.



Minnesota Department of **Human Services**

Human Services Performance Management System

Outcomes & Measures

The Human Services Performance Management (HSPM) system creates an opportunity for the Minnesota Department of Human Services (DHS) and counties to work more closely together to improve the lives of people served. The system will focus on six population outcomes and begin its implementation with nine program performance measures.

Outcome 1: Adults and children are safe and secure

- Measure: Percent of children with a maltreatment determination who do not experience a repeat maltreatment determination within six months.

Outcome 2: Children have stability in their living situation

- Measure: Percent of current child support paid
- Measure: Percent of children discharged from out-of-home placement to reunification who were reunified in less than 12 Months

Outcome 3: Children have the opportunity to develop to their fullest potential

- Measure: Percent of children in family foster care that were placed in a relative home
- Measure: Percent of open child support cases with paternity established

Outcome 4: People are economically secure

- Measure: Percent of Supplemental Nutrition Assistance Program (SNAP) applications processed within one business day
- Measure: Percent of SNAP and cash assistance applications processed timely
- Measure: Percent of open child support cases with an order established
- Measure: MFIP/DWP Self-Support Index

Outcome 5: Vulnerable adults experience a quality of life.

Outcome 6: People have access to health care and receive effective services.

Measures do not currently exist for outcomes five and six. HSPM staff are working with counties, within DHS, and with the Human Services Performance Council to determine measures for these areas.

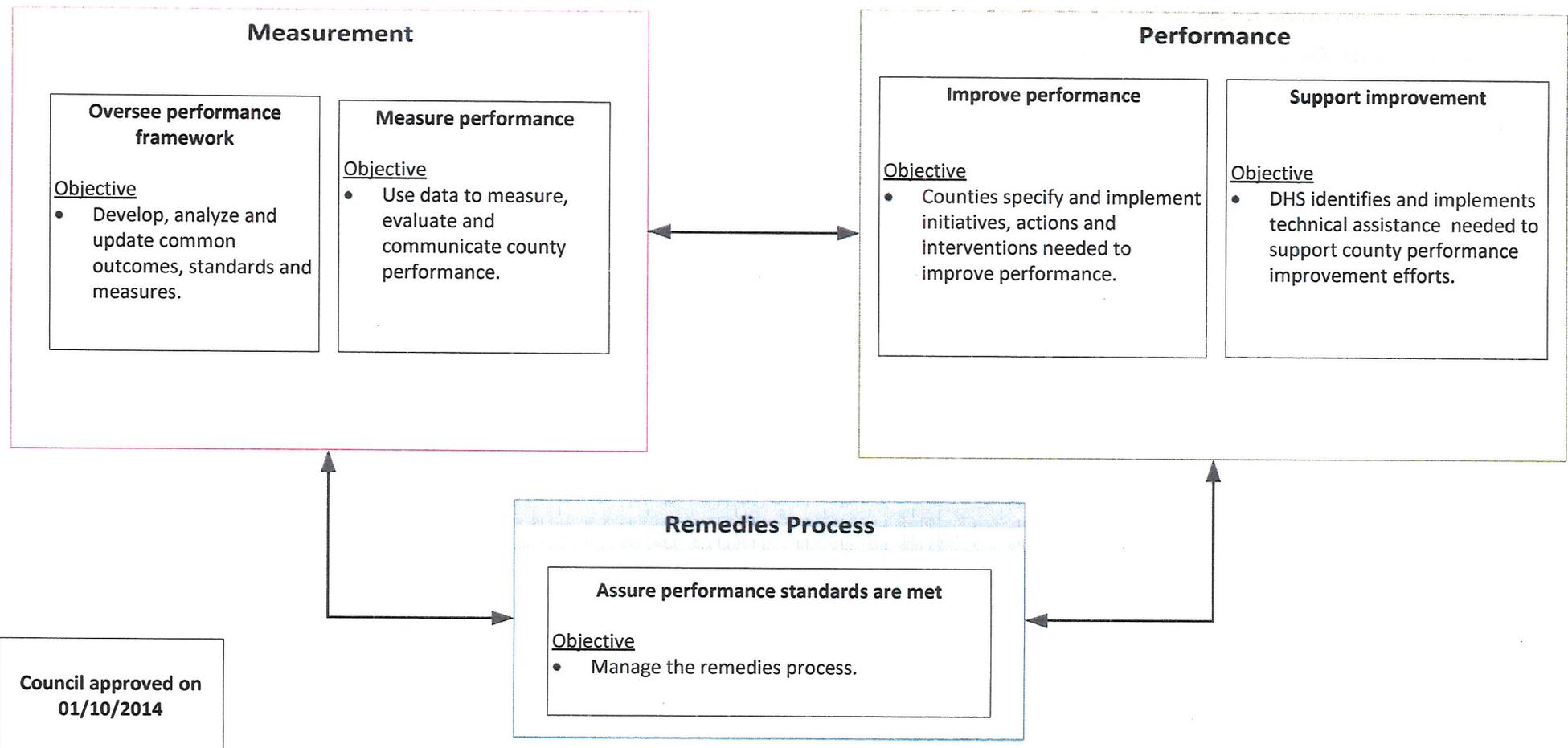
Human Services Performance Management System

Overarching Values

- DHS, counties, and service delivery authorities will work in collaboration improve the lives of people served.
- The focus of the system will be to work together to improve performance.
- Reliable and tested data, measures, and standards will be used.
- Improvement methods will be sustainable, effective, efficient, and continuous.
- Flexibility and creativity will be used to adapt to the changing needs of those served.

Overarching Objectives

- Oversee and adapt shared outcomes, performance measures, and performance standards.
- Drive continuous improvement.
- Oversee and adapt effective mechanisms for accountability.
- Provide transparency to the public.



Framework Elements

Human Services Performance Management System

Measurement

Oversee performance framework

Objective: Develop, analyze and update common outcomes, standards and measures.

Activities	County Roles and Responsibility*	DHS Roles and Responsibility*	HSPM Roles and Responsibility*
Monitor and update outcomes.	Consulted	Consulted	Responsible
Monitor and update measures.	Consulted	Consulted	Responsible
Develop standards.	Consulted	Responsible	Responsible

Measure performance

Objective: Use data to measure, evaluate and communicate county performance.

Activities	County Roles and Responsibility	DHS Roles and Responsibility	HSPM Roles and Responsibility
Develop methodology and timeline for managing data.	Informed	Support	Responsible
Evaluate county performance compared to accepted measures.	Consulted	Responsible	Responsible
Produce county specific data using accepted and developed methodologies.	Consulted	Support	Responsible
Share data and findings with all counties.	Consulted	Support	Responsible

Performance

Improve performance

Objective: Counties specify and implement initiatives, actions and interventions needed to improve performance.

Activities	County Roles and Responsibility	DHS Roles and Responsibility	HSPM Roles and Responsibility
Write and implement Performance Improvement Plan (s).	Responsible	Consulted	Support
Implement performance improvement strategies, adjusting when appropriate.	Responsible	Support	Support
Identify & address performance-related challenges, barriers and risks.	Responsible	Support	Support
Obtain stakeholder input when evaluating and implementing methods to improve performance.	Responsible	Consulted	Support
Track performance results based on data and outcomes.	Responsible	Consulted	Support
Monitor, develop and pursue continuous improvement or policy solutions.	Responsible	Consulted	Support

Support improvement

Objective: DHS identifies and implements technical assistance needed to support county performance improvement efforts.

Activities	County Roles and Responsibility	DHS Roles and Responsibility	HSPM Roles and Responsibility
Reach out to and assist counties that need a Performance Improvement Plan.	Consulted	Responsible	Responsible
Identify and develop performance management methods, tools & resources.	Consulted	Responsible	Responsible
Provide performance management methods, tools & resources leveraging existing sources where possible.	Consulted	Responsible	Responsible
Identify and provide technical solutions & supports leveraging existing sources where possible.	Consulted	Responsible	Responsible
Leverage existing training to assist counties apply best practices, use methods & meet reporting requirements.	Consulted	Responsible	Responsible
Evaluate and adapt capacity to support county performance management efforts.	Consulted	Support	Responsible

Remedies Process

Assure performance standards are met

Objective: Manage the remedies process.

Activities	County Roles and Responsibility	DHS Roles and Responsibility	HSPM Roles and Responsibility
Develop communications plan for remedies process.	Consulted	Responsible	Responsible
Develop and administer a clear process for applying sanctions according to the law.	Consulted	Support	Responsible
Reach out to and assist counties that are at risk of fiscal or other sanctions.	Consulted	Support	Responsible
Develop and administer process used to assess the performance and progress of counties who are in the remedies process.	Consulted	Support	Responsible
Provide targeted supports for counties in the remedies process.	Consulted	Responsible	Responsible
Develop an appeals process for counties seeking recourse.	Consulted	Consulted	Responsible
Administer an appeals process for counties seeking recourse.	Consulted	Consulted	Responsible

*Roles and Responsibility Definitions

RASCI Chart	
R esponsible	Those who get the work done
A ccountable	Those who sign off or approve
S upport	Those who help complete the task
C onsulted	Subject matter experts, seek input
I nformed	Kept up to date provide output



Minnesota Department of **Human Services**

Human Services Performance Council

The Human Services Performance Council was authorized by the 2013 Legislature as part of the establishment of a performance management system for human services. The work of the council is to advise the Minnesota Department of Human Services (DHS) commissioner on the implementation and operation of the human services performance management system, including county performance management and departmental procedures, and to provide annual reviews and reports to the Minnesota Legislature related to human services performance management. (Minnesota Statutes, Section 402A.15).

The commissioner has appointed members from tribes and communities of color, service providers and advocates and DHS; the Association of Minnesota Counties (AMC) and the Minnesota Association of County Social Service Administrators (MACSSA) have each appointed their representative members. Appointments are for two years and council membership is as follows:

Representing advocates/services providers:

- Arnie Anderson, executive director, Minnesota Community Action Partnership
- Heidi Holste, director of government affairs, Care Providers of Minnesota
- Jeri Schettler, executive director, Client Community Services, Inc.

Representing AMC:

- Toni Carter, county commissioner, Ramsey County
- Rob Ecklund, county commissioner, Koochiching County
- Linda Higgins, county commissioner, Hennepin County

Representing DHS:

- Charles Johnson, deputy commissioner for Policy and Operations
- Kate Lerner, director of MNsure Implementation
- Robert Meyer, performance management director

Representing MACCSA:

- Judith Brumfield, director of health and human services, Scott County
- Tom Henderson, family services director, Brown County
- Stacy Hennen, social services director, Grant County

Representing tribes/communities of color:

- Alfred Babington-Johnson, CEO, Stairstep Foundation
- Ben Bement, director of human services, White Earth Tribal Council
- Ruby Lee, president/CEO, CLUES

AITKIN-ITASCA-KOOCHICHING COMMUNITY HEALTH BOARD

Summary Minutes

Meeting Date: April 10, 2014

Meeting Site: Itasca Resource Center, Grand Rapids, MN

Introductions: The Board and others present provided self-introduction. New Board member Betsy Johnson from Itasca County and new staff in attendance, Kelly Chandler, Public Health Division Manager for Itasca County and Erin Melz, Public Health Supervisor for Aitkin County were introduced.

Election of Officers:

- This was the first meeting of the year and as such, elections were held. Officers elected: Chair: Brian McBride, Koochiching County; Vice Chair: Leo Trunt, Itasca County; Secretary: Phyllis Karsnia, Koochiching County; State CHS Advisory Comm. Rep.: Betsy Johnson, Itasca County; State CHS Advisory Comm. Alternate: Laurie Westerlund, Aitkin County.

Financial Information:

- Reviewed the CHS budget and financial reports and year end reports for expenditures for various grants. Grant expenditures were on target for the year, and all 2013 funds were fully expended.
- The 2014 federal rate for reimbursement for auto mileage has been revised to .56. The reimbursement for lunch was raised to \$11.00 by the Board fiscal agent. The Board approved this rate change for meals and mileage, retroactive to January 1, 2014 upon a motion by Leo Trunt, seconded by Laurie Westerlund; motion carried.
- The Board adopted the 2014 CHS Administration Budget upon a motion by Leo Trunt, seconded by Phyllis Karsnia; motion carried.
- The Board allocated \$2,990.37 of the 2013 Administration Budget balance to the Carryover Account upon a motion by Laurie Westerlund, seconded by Ihleen Williams; motion carried.

- **Administrative Information:**

- **Triad Update** - PH supervisors /directors, CHS Grants Manager and the MDH Public Health Nurse Consultant make up the Triad Group. Aitkin County Health and Human Services Director, Tom Burke has been participating in the Triad during the transition period while Aitkin County fills its Public Health Supervisor position. The group has been meeting every other week either by telephone conference or face-face. Areas the Triad have been working on include:
- **CHS Administrator Contract** – We have been discussing filling a contract position for the tri-County CHS Administrator and what the expected duties and funding for this position will entail. We will discuss this later in today’s agenda.
- **2013-14 PPMRS** - The group has been busy with our year end reporting which combines and reports statistical and fiscal data for 2013 in all public health program areas. This is submitted as a combined 3 county report to MDH, and is due March 31. Our counties did really well with the validation process which provides a computer check of fiscal and statistical data entered in all reports. We only had one small error to correct and this was a credit to our three counties staff and the CHS Grants Manager.
- **Electronic Medical Records (CHAMPS)** – All 3 counties are now entering data on CHAMPS and continue to work together to coordinate the system. Most staff feel the system is working well and like the online charting capability.
- **Assessment Planning** – All counties have been actively involved in the community assessment of health needs. Koochiching County has completed its assessment; Aitkin County will conduct their assessment June 9, and Itasca is in the process of reviewing their data and preparing for completing the assessment. After these assessments are complete, the Triad has scheduled a meeting for June 25 where we will review the top 10 priorities identified in each county, and develop an action plan to submit to MDH.
- **Bylaws / Joint Powers Agreement-**
- The Bylaws were reviewed by the Board and approved upon a motion by Ihleen Williams, seconded by Phyllis Karsnia; motion carried.
- The Joint Powers Agreement was previously reviewed by the Board and has now been reviewed by each of the County Attorneys. Upon a motion by Laurie Westerlund, seconded by Ihleen Williams, the Board approved the Joint Powers Agreement; motion carried.
- **Joint Meeting between Aitkin-Itasca-Koochiching Community Health Board and Carlton-Cook-Lake-St. Louis Community Health Board** - The CCLS CHB has proposed a meeting between our two board to explore common areas of collaboration and coordination between our two boards. The Board discussed this and agreed it would be a good idea to have this meeting, however, the Koochiching County Public Health Director is retiring, and Koochiching County is looking at a Health and Human Services structure. It was suggested we wait until the new person is in place in Koochiching County and that Health and Human Services directors in each county be involved in these meetings. Chair McBride also requested that the Public Health Directors talk with the 4-county CHS Director and public health directors in those counties.

- **CHS Administrator Contract:**

- Board Members and staff reviewed options for funding and hiring a Contract CHS Administrator. It was noted that Susan Congrave, Public Health Director for Koochiching County, and current Interim CHS Administrator is retiring. This provides further need to reach a decision on filling this position. The Board discussed fiscal needs for hiring this contract position as well as some of the background of the function of the CHS Administrator and how we have filled this position previously. It was suggested that, once the position in Koochiching County is clarified, the three county Public Health Directors, Health and Human Services Directors and CHS Grants Manager, Karen Benson meet to discuss options to bring back to the Board. Eric Villeneuve, Health and Human Services Director for Itasca County requested that Karen Benson prepare a fiscal summary of how this position was funded in the past, and what current and future allocations will be needed. Upon a motion by Laurie Westerlund, seconded by Betsy Johnson; Susan Congrave was appointed as Interim CHS Administrator for the period following her April 30, 2014 retirement; motion carried. She will serve without compensation and be reimbursed for travel expenses. Betsy Johnson requested that a letter be written to those who had applied for this position to clarify the delay in filling this position and determine their interest in future consideration for the position.

- **Local Public Health Report:**

Kelly Chandler, Itasca County Public Health Division Manager, is the tri-county CHS Local Public Health Association representative. She reported that she had attended the LPHA Day on The Hill to support Local Public Health with state legislators. She said the recent LPHA meeting had included discussion of: building state and local partnerships in Environmental Health; the Local Public Health Act is being revised in this legislative session to clean up language changes to be consistent with current terminology; SHIP and CTG grants were discussed with funding being in question for the CTG program. Health concerns at the legislature include E-Cigarettes, Medical Marijuana and Newborn Blood Spots.

State CHS Advisory Committee (SCHSAC) Report:

Laurie Westerlund, Aitkin County Board Representative is the Tri-County CHS State CHS Advisory Committee Representative. She attended the past meeting and provided an update of that meeting. Information shared included:

- Preparedness – The funding formula for next year's Preparedness grant is being revised. Current proposals provide an increase for our 3 counties, however, the formula proposed at this meeting did not pass due to concerns from counties which might see a cut in funding. A workgroup will rework the formula and present it at the next SCHSAC meeting.
- E-Cigarettes – legislation surrounding regulation of e-cigarettes was discussed.

Ihleen Williams made a motion to approve the SCHSAC Report; Phyllis Karsnia seconded the motion; motion carried.

Public Health Reports:

- Reports were presented by Public health staff from each county.

Next Meeting & Future Meeting Dates:

- The next meeting of the Community Health Board will be June 12, 2014 in Grand Rapids.

Aitkin County Health & Human Services

Financial Statement

	Actual Jan-14	Actual Feb-14	Actual Mar-14	Actual Apr-14	Actual May-14	Actual Jun-14	Actual Jul-14
Income:							
Tax Levy							
CPA and In Lieu							
State Revenue	5,195.16	18,476.78	84,181.48	54,485.28			
Federal Revenue	69,159.35	85,703.28	292,903.20	197,327.79			
Revenue From Third Party	11,583.90	14,301.61	13,094.37	17,084.26			
Misc. Revenue	13,909.30	27,832.14	18,090.80	13,641.85	(590.88)		
Total:	99,847.71	146,313.81	408,269.85	282,539.18	(590.88)	-	-
Expenditures:							
Payments to Recipients	139,694.11	78,958.56	107,147.21	149,836.89	98,256.20		
Salaries and Fringes	304,640.28	265,391.93	274,153.29	289,221.93	282,317.24		
Services and Charges	28,962.91	37,406.81	24,041.12	20,480.44	21,593.95		
Travel and Insurance	46,000.96	3,018.98	4,404.18	6,215.78	3,637.63		
Office Supplies	5,113.72	5,975.17	5,380.48	11,417.09	6,934.06		
Capital Outlay	-	11,385.16	7,707.39	7,966.22	-		
Misc Expense & Pass Thru	24,117.13	7,351.13	5,998.27	28,403.87	6,883.08		
Total:	548,529.11	409,487.74	428,831.94	513,542.22	419,622.16	-	-
Final Totals:	(448,681.40)	(263,173.93)	(20,562.09)	(231,003.04)	(420,213.04)	-	-

Cash Balance as of 05/2013
3,741,255.98

Cash Balance as of 05/2014
3,961,150.36

	YTD 2014	ACTUAL 2013	ACTUAL 2012	ACTUAL 2011	ACTUAL 2010	ACTUAL 2009	ACTUAL 2008	ACTUAL 2007
Income:								
Tax Levy	-	2,470,279.73	2,445,757.88	2,345,969.16	2,333,865.63	2,340,935.73	2,409,856.71	2,303,196.53
CPA and In Lieu	-	314,823.94	131,275.60	236,240.57	235,223.92	321,690.72	303,462.53	389,866.09
State Revenue	162,338.70	686,350.95	723,462.02	736,864.33	611,120.93	632,506.88	936,661.64	790,366.43
Federal Revenue	645,093.62	2,136,553.41	2,161,389.09	2,120,681.67	2,225,918.50	2,266,036.42	2,031,189.00	2,013,560.50
Revenue From Third Party	56,064.14	216,749.43	204,217.36	163,265.77	126,077.60	-	-	-
Misc. Revenue	72,883.21	359,291.46	451,663.65	446,320.68	541,300.99	575,677.90	608,372.74	568,060.27
Total:	936,379.67	6,184,048.92	6,117,765.60	6,049,342.18	6,073,507.57	6,136,847.65	6,289,542.62	6,065,049.82
Expenditures:								
Payments to Recipients	573,892.97	1,417,258.22	1,604,608.63	1,729,427.71	1,862,889.86	1,818,277.01	1,729,049.89	1,827,333.49
Salaries and Fringes	1,415,724.67	3,425,848.90	3,516,455.12	3,602,677.75	3,585,784.86	3,658,299.47	3,300,291.25	3,091,358.49
Services and Charges	132,485.23	423,064.32	397,600.22	271,548.15	305,453.93	295,501.81	327,685.72	271,589.87
Travel and Insurance	63,277.53	89,679.42	87,885.39	96,969.42	107,221.46	125,924.90	125,736.88	91,625.96
Office Supplies	34,820.52	61,402.17	33,369.33	61,209.60	56,501.21	52,262.98	79,742.17	63,677.05
Capital Outlay	27,058.77	52,492.10	120,759.15	23,482.25	33,649.79	68,997.74	35,484.07	24,380.79
Misc Expense & Pass Thru	72,753.48	184,722.83	168,640.01	96,521.72	123,123.15	142,355.79	133,526.22	148,157.71
Total:	2,320,013.17	5,654,467.96	5,929,317.85	5,881,836.60	6,074,624.26	6,161,619.70	5,731,516.20	5,518,123.36
Final Totals:	(1,383,633.50)	529,580.96	188,447.75	167,505.58	(1,116.69)	(24,772.05)	558,026.42	546,926.46

AITKIN COUNTY FOSTER CARE

1998	\$470,228.76	61	2001	\$840,674.02	116	2004	\$1,054,034.05	76
1999	\$619,842.48	68	2002	\$927,493.49	94	2005	\$911,374.91	69
2000	\$663,637.48	85	2003	\$1,210,524.55	81	2006	\$847,823.25	73

	2007	2008	2009	2010	2011	2012	2013	2014
JAN	\$57,760.29	\$51,397.99	\$71,257.41	\$73,496.04	\$78,312.32	\$59,278.73	\$52,334.43	\$38,575.68
FEB	\$94,242.30	\$62,605.01	\$78,980.18	\$82,467.05	\$82,982.51	\$78,783.86	\$50,122.31	\$35,579.24
MARCH	\$67,724.29	\$62,918.27	\$75,728.59	\$75,000.60	\$61,384.45	\$89,386.88	\$44,070.76	\$24,095.99
APRIL	\$74,285.29	\$62,865.11	\$91,603.72	\$79,548.43	\$69,570.36	\$101,195.78	\$52,651.49	\$71,994.81
MAY	\$74,048.44	\$71,824.48	\$74,777.50	\$77,811.48	\$73,398.62	\$70,140.91	\$49,124.55	\$42,970.74
JUNE	\$85,395.63	\$79,633.26	\$78,255.63	\$99,039.56	\$92,735.90	\$79,654.30	\$51,198.58	
JULY	\$59,397.74	\$76,076.59	\$84,874.52	\$74,466.67	\$63,530.39	\$68,929.00	\$59,525.43	
AUG	\$66,770.76	\$74,550.01	\$74,213.76	\$97,571.86	\$77,971.22	\$67,386.62	\$50,216.24	
SEPT	\$68,837.51	\$67,930.63	\$74,599.74	\$70,427.32	\$65,924.31	\$66,615.87	\$51,396.77	
OCT	\$52,226.54	\$66,331.65	\$73,431.32	\$89,100.75	\$83,971.03	\$45,407.15	\$47,334.14	
NOV	\$66,203.74	\$77,776.03	\$91,038.51	\$76,359.06	\$78,148.23	\$45,889.63	\$38,819.46	
DEC	\$51,560.49	\$80,602.70	\$81,512.33	\$75,599.03	\$58,313.77	\$43,359.27	\$44,200.11	
TOTAL CHILDREN	\$818,453.02	\$834,511.73	\$950,273.21	\$970,887.85	\$886,243.11	\$816,028.00	\$590,994.27	\$213,216.46
	75	63	64	57	56	49		
	\$818,453.02	\$16,058.71	\$115,761.48	\$20,614.64	(\$84,644.74)	(\$70,215.11)	(\$225,033.73)	(\$377,777.81)
	Decrease	Increase	Increase	Increase	Decrease	Decrease	Decrease	Decrease
	from 2006	from 2007	from 2008	from 2009	from 2010	from 2011	from 2012	from 2013

2012 Foster Care Breakdown

Child Shelter	\$8,847.10
Treatment Foster	\$96,215.62
Child Foster Care	\$276,532.46
Rule 8 FC	\$76,095.10
Corrections	\$245,552.59
Electronic Monitor	\$352.00
Rule 5	\$99,575.24
Respite	\$9,183.36
Child Care	
Health Services	\$382.00
Transportation	<u>\$7,187.58</u>
Total	\$819,923.05

2013 Foster Care Breakdown

Child Shelter	\$4,194.22
Treatment Foster	\$79,138.00
Child Foster Care	\$ 252,908.55
Rule 8 FC	\$7,305.55
Corrections	\$ 188,405.85
Electronic Monitor	\$2,904.00
Rule 5	\$58,405.55
Respite	\$2,358.48
Child Care	\$718.00
Health Services	\$110.87
Transportation	<u>\$14,128.68</u>
Total	\$610,577.75

2014 Foster Care Breakdown Year to Date

Child Shelter	\$1,148.00
Treatment Foster	\$16,060.36
Child Foster Care	\$ 69,144.85
Rule 8 FC	\$99.57
Corrections	\$ 102,267.77
Electronic Monitor	
Rule 5	\$24,988.19
Respite	
Child Care	\$44.00
Health Services	\$151.56
Transportation	<u>\$3,913.68</u>
Total	\$217,817.98

2011 Foster Care Reimbursement

IV-E	\$75,838.00
Rule 5	\$103,505.70
Recoveries	\$127,343.92
Total	\$306,687.62

2012 Foster Care Reimbursement

IV-E	\$73,551.00
Rule 5	\$59,512.99
Recoveries	\$112,766.58
Total	\$245,830.57

2013 Foster Care Reimbursement

IV-E	\$105,518.00
Rule 5	\$8,501.46
Recoveries	\$126,112.23
Total	\$240,131.69

Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.
 Recoveries may be collected long after child has left placement.
 IV-E and Rule 5 equals what has been paid to the county for 2011 expenses.

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Recoveries include IV-E recoveries from IV-D and Admin recoveries from SSI.
 Recoveries may be collected long after child has left placement.
 IV-E and Rule 5 equals what has been paid to the county for 2013 expenses.

2010 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$9,488.00	\$0.00	\$9,488.00	\$0.00
Treatment Foster	\$56,083.53	\$33,226.63	\$22,856.90	\$0.00
Child Foster Care	\$476,817.55	\$346,845.36	\$18,694.69	\$111,277.50
Rule 8 FC	\$76,179.08	\$14,709.60	\$13,372.90	\$48,096.58
Corrections	\$170,224.47	\$0.00	\$66,820.90	\$103,403.57
Home Monitoring/Spec. Equip	\$1,201.39	\$721.39	\$480.00	\$0.00
Rule 5	\$140,169.52	\$103,209.65	\$0.00	\$36,959.87
Respite	\$34,850.93	\$34,065.68	\$0.00	\$785.25
Child Care	\$1,579.00	\$1,579.00	\$0.00	\$0.00
Health Services	\$81.56	\$81.56	\$0.00	\$0.00
Transportation	\$9,584.21	\$9,584.21	\$0.00	\$0.00

Total \$976,259.24 \$544,023.08 \$131,713.39 \$300,522.77

Total \$976,259.24

2011 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$2,832.90	\$177.00	\$2,655.90	\$0.00
Treatment Foster	\$101,130.13	\$101,130.13	\$0.00	\$0.00
Child Foster Care	\$317,597.09	\$167,153.57	\$11,627.25	\$138,816.27
Rule 8 FC	\$79,291.48	\$45,321.48	\$17,569.80	\$16,400.20
Corrections	\$316,273.71	\$0.00	\$208,352.80	\$107,920.91
18-21	\$1,228.00	\$1,228.00	\$0.00	\$0.00
Rule 5	\$70,889.29	\$70,889.29	\$0.00	\$0.00
Respite	\$8,645.32	\$7,336.52	\$0.00	\$1,308.80
Child Care	\$1,166.65	\$1,166.65	\$0.00	\$0.00
Health Services	\$193.65	\$193.65	\$0.00	\$0.00
Transportation	\$10,267.87	\$10,267.87	\$0.00	\$0.00

Total \$909,516.09 \$404,864.16 \$240,205.75 \$264,446.18

Total \$909,516.09

2012 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$8,847.10	\$2,696.30	\$6,150.80	\$0.00
Treatment Foster	\$96,215.62	\$96,215.62	\$0.00	\$0.00
Child Foster Care	\$276,532.46	\$174,297.88	\$9,783.11	\$92,451.47
Rule 8 FC	\$76,095.10	\$7,061.90	\$43,317.20	\$25,716.00
Corrections	\$245,552.59	\$0.00	\$188,861.99	\$56,690.60
Electronic Monitoring	\$352.00	\$0.00	\$352.00	\$0.00
Rule 5	\$99,575.24	\$99,575.24	\$0.00	\$0.00
Respite	\$9,183.36	\$7,811.86	\$0.00	\$1,371.50
Child Care	\$0.00	\$0.00	\$0.00	\$0.00
Health Services	\$382.00	\$382.00	\$0.00	\$0.00
Transportation	\$7,187.58	\$7,187.58	\$0.00	\$0.00

Total \$819,923.05 \$395,228.38 \$248,465.10 \$176,229.57

Total \$819,923.05

2013 Foster Care Breakdown

	Total	Social Service	Corrections	ICWA
Child Shelter	\$4,194.22	\$2,816.72	\$1,377.50	\$0.00
Treatment Foster	\$79,138.00	\$79,138.00	\$0.00	\$0.00
Child Foster Care	\$252,908.55	\$241,526.46	\$0.00	\$11,382.09
Rule 8 FC	\$7,305.55	\$0.00	\$0.00	\$7,305.55
Corrections	\$188,405.85	\$24,953.28	\$142,441.58	\$21,010.99
Electronic Monitoring	\$2,904.00	\$2,596.00	\$308.00	\$0.00
Rule 5	\$58,405.55	\$21,834.76	\$0.00	\$36,570.79
Respite	\$2,358.48	\$2,258.48	\$0.00	\$100.00
Child Care	\$718.00	\$718.00	\$0.00	\$0.00
Health Services	\$110.87	\$110.87	\$0.00	\$0.00
Transportation	\$14,128.68	\$14,128.68	\$0.00	\$0.00

Total \$610,577.75 \$390,081.25 \$144,127.08 \$76,369.42

Total \$610,577.75

2014 Foster Care Breakdown Year to Date

	Total	Social Service	Corrections	ICWA
Child Shelter	\$1,148.00	\$0.00	\$1,148.00	\$0.00
Treatment Foster	\$16,060.36	\$16,060.36	\$0.00	\$0.00
Child Foster Care	\$69,144.85	\$67,257.82	\$0.00	\$1,887.03
Rule 8 FC	\$99.57	\$99.57	\$0.00	\$0.00
Corrections	\$102,267.77	\$0.00	\$90,240.77	\$12,027.00
Electronic Monitoring	\$0.00	\$0.00	\$0.00	\$0.00
Rule 5	\$24,988.19	\$24,988.19	\$0.00	\$0.00
Respite	\$0.00	\$0.00	\$0.00	\$0.00
Child Care	\$44.00	\$44.00	\$0.00	\$0.00
Health Services	\$151.56	\$151.56	\$0.00	\$0.00
Transportation	\$3,913.68	\$3,913.68	\$0.00	\$0.00

Total \$217,817.98 \$112,515.18 \$91,388.77 \$13,914.03

Total \$217,817.98

AITKIN COUNTY VOLUNTEER DRIVER TRANSPORTATION

MONTH	MEDICAL TRANSPORTS COMPLETED	OTHER TRANSPORTS COMPLETED*	TRANSPORTS CANCELED OR NO SHOWS	TOTAL TRANSPORTS ARRANGED	COUNTY EXPENSE FOR MEDICAL TRANSPORTS
MAY	83	0	14	97	\$887.39
JUNE	59	4	12	75	\$1,150.84
JULY	44	0	9	53	\$520.04
AUGUST	50	5	20	75	\$207.43
SEPT	45	3	8	56	\$276.54
OCT	74	2	10	86	\$476.00
NOV	60	0	7	67	\$877.18
DEC	36	0	16	52	\$674.36
JAN '14	70	4	11	85	\$644.64
FEB '14	46	0	13	59	\$780.40
MARCH	55	8	17	80	\$1296.64
APRIL	58	5	20	83	\$597.24
MAY					\$435.52

***COURT, MEDICAL W/NO TRANSPORTATION (SUCH AS MN CARE), VISITATION, ETC.**

**AITKIN COUNTY HEALTH & HUMAN SERVICE
ADVISORY COMMITTEE MEETING MINUTES
Wednesday, May 7, 2014**

Committee Members Present: Mickey Gault
Kami Genz, CMCC
Darlene Hlidek
Gayle Janzen
Joy Janzen
Kristine Layne, Riverwood HealthCare
David Leaf
Robert Lewis
Bob Marcum
Cheryl Meld, Kids Plus
Kari Paulsen, NEMOJT
Jessi Schultz, AFSCME Union Rep
Jessica Seibert, HRA
Commissioner Anne Marcotte

Others Present: Kathy Ryan, Fiscal Supervisor
Tom Burke, Director
Sue Tange, SS Supervisor
Julie Lueck, Clerk to the H&HS Advisory Committee

Absent: Jim Carlson
Beverly Mensing, Red Cross
Katie Nelson, Riverwood HealthCare
Commissioner Laurie Westerlund

Guests: Roberta Elvecrog
Joel Hoppe

Introductions of Erin Melz, PH Supervisor; Amy Wyant, PH Educator & Ship Coordinator; Stacey Durgin, PH Educator & Emergency Preparedness Coordinator, to the committee and the committee members introduced themselves to Erin, Amy & Stacey.

I. Approval of Agenda

Motion by Bob Lewis, seconded by Jessica Seibert, and carried; the vote was to approve the Agenda with the addition under VIII. A. Goals & Objectives.

II. Approval of Minutes of the April 2, 2014 Meeting

Motion by Bob Lewis, seconded by Cheryl Meld, and carried; the vote was to approve the April 2, 2014, minutes.

III. Local Public Health Assessment Overview- Erin Melz, PH Supervisor reviewed the PowerPoint presentation with the committee giving an overview/update of the Local Public Health Assessment and Planning Process (LPHAPP).

Community Health Summit Information - Amy Wyant, PH Educator reviewed the agenda for the

Aitkin County Community Health Summit to be held at Long Lake Conservation Center on June 9, 2014 beginning with registration at 8:15 a.m. and concluding with networking time at 2:00 p.m. They are hoping for representation from all Aitkin County Townships along with county commissioners, public dignitaries, and residents.

SHIP Overview (State Health Improvement Project) Stacey Durgin/Amy Wyant-PH Educators
 Amy Wyant reviewed the Active Living Action Plan portion of SHIP (State Health Improvement Plan) and the progress made over the last four years with the Bike Trails/Bicycle Safety, Healthy Snacks / Nutriman/Nutrition Break/School Garden at Rippleside Elementary School, and Fit City Aitkin/Walking Trails/Run to the Dump. Stacey Durgin reviewed the PowerPoint of the McGregor on the Move campaign noting the McGregor School Wellness Team activities including: assessment of the nutritional environment of the McGregor School, Walk to School Day, SRTS (Safe Routes to School) Parent Survey, provided bike racks at school, creating a walkable community, participation in the Wild Rice Days parade in 2012, purchased a fleet of bicycles, made modifications to the District Wellness Policy, salads and healthy options are now provided through the McGregor School Lunch program, Cold Day Plans and creation of Healthy Eating Mascots. Stacey also discussed the Aitkin County Good Foods Collaborative creating access to locally grown food through a Farmers Market.

IV. Task Force Reports/Updates:

- A. **Corrections** - Cheryl Meld/Kami Genz – Cheryl noted that they are working on a Summary of internal and external programming to help facilitate change in offenders based on the CMCC Comprehensive Plan. This summary will be presented at the June meeting.
- B. **Public Health** – Bob Lewis / Bob Marcum / Kristine Layne – No Report
- C. **Children’s Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek – No Report.
- D. **Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum – No Report.

V. Budget Committee Report/Update – Jim Carlson / Jessica Seibert – No Report.

VI. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics. Added the Emergency Preparedness presentation to the list for January 7, 2015 and tabled discussion for additional 2015 presentations.

VII. Comments:

- A. **Comments from the Committee Members for the Commissioners relative to HHS** – Nothing.
- B. **Feedback from the Board Meetings** – April 22 – Darlene Hlidek noted the Board approved the purchase of the ApplicationXtender Connector Software, approved the education leave of absence for Jessica Schultz, and heard some of the same Public Health presentation as was presented today.

C. Committee Members scheduled to attend upcoming Board Meetings in 2014:

<i>May 27</i>	Jessica Seibert	Bev Mensing	<i>June 24</i>	Dave Leaf	Gayle Janzen
<i>July 22</i>	Jim Carlson	Bob Lewis	<i>August 26</i>	Mickey Gault	Bob Marcum
<i>September 23</i>	Joy Janzen	Bob Lewis	<i>October 28</i>	Jessica Seibert	_____
<i>November 25</i>	Cheryl Meld	Bob Marcum	<i>December 23</i>	Cheryl Meld	_____

VIII. Miscellaneous Discussion

- A. **Goals and Objectives** – Darlene Hlidek and Cheryl Meld met and were working on two Goals and some Objectives for the committee for the remainder of 2014 and would like time on the June agenda to present the information.

IX. Adjourn

Motion by Mickey Gault, seconded by Bob Marcum, and carried; the vote was to adjourn the meeting at 5:04p.m.

Dave Leaf, Chairperson

Julie Lueck, Clerk to
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the April 2, 2014, Advisory Committee Meeting
- Draft copy of April 22, 2014, Health & Human Services Board Meeting Minutes
- Ideas for H&HS Topics for Discussion/Presentations in 2015
- The Five Parts of Local Public Health Assessment and Planning (PowerPoint)
- Packet of information from Amy Wyant with respect to Fit City Aitkin/Healthy Snacks/WIC population statistic on Overweight or Obese status 2006-2011(State/CHB/Aitkin)
- McGregor on the Move PowerPoint handout from Stacey Durgin
- Aitkin County Good Foods Collaborative PowerPoint handout from Stacey Durgin