

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 28, 2014 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)
- 10:00 Break
- 10:15 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File October 14, 2014 – October 27, 2014
 - B) Approve 10/14/14 County Board Minutes
 - C) Approve Commissioner Warrants
 - D) Approve Auditor Warrants – September Sales and Use Tax
 - E) Approve Auditor Warrants – October/November School Advance
 - F) Approve 2014-2016 Teamsters Supervisory Unit Agreement
 - G) Approve Aitkin County Ladder Safety Policy
 - H) Approve Out of State Travel – Highway Dept.
 - I) Approve Purchase of 2-Slant Fin Boilers – Highway Dept.
 - J) Accept \$1,500 Donation to the Aitkin County STS Program from the McGregor Area Lions Club
 - K) Accept \$100 Donation from the Aitkin DAV to Purchase Five \$20 Gas Vouchers for Veterans in Need
 - L) Accept \$500 Donation to Sobriety Court from the McGregor Lions Club
 - M) Accept \$100 Donation to the Aitkin County Veterans Van from the McGregor American Legion Auxiliary
- 10:17 3) Lori Grams, Treasurer
- A) 3rd Quarter Investment Report
- 10:25 4) Terry Neff, Environmental Services Director
- A) Request for BOA & PC Per Diem Increases and Fee Increases

- 10:30 5) Kirk Peysar, County Auditor**
A) Continuation of September 9, 2014 Public Hearing for Partial Abandonment of Drainage Systems – EverStar
B) Partial Abandonment of Drainage Systems Deliberations – United States Steel Corporation
- 11:30 6) Mark Jacobs, Land Commissioner**
A) Forest Bat Study 12-51-23
- 12:00 Lunch**
- 1:00 7) Nathan Burkett, County Administrator**
A) Legislative Positions
B) Approve Records Retention Policy
C) Third Quarter Financial Report
D) 2015 Budget
- 1:45 8) Committee Updates**
- 2:30 Break**
- 2:40 9) Nathan Burkett, County Administrator**
A) Closed Session Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations
- 3:15 Adjourn**

AITKIN COUNTY BOARD

October 14, 2014

The Aitkin County Board of Commissioners met this 14th day of October, 2014 at 9:03 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham. Commissioner Don Niemi arrived at 9:08 a.m.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0 Niemi absent), all members voting yes to approve the October 14, 2014 amended agenda. Item 2K – Deny Request to Repurchase Tax-Forfeited Lands, was pulled from the consent agenda and placed on the regular agenda, just before the consent agenda. Item 7B – Request from Historical Society for a Letter of Support, was added.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (5-0 Niemi present) to deny at this time, the request to repurchase tax-forfeited property - 1st Add Aitkin, Blk 119 Lots 8 & 9 (Rhodes). The applicant may reapply if he is able to procure funding while the window for application is still open.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: September 23, 2014 – October 13, 2014; B) Approve County Board Minutes: September 23, 2014; C) Approve Not renewing Water Lab Accreditation with Minnesota Department of Health; D) Adopt Updated Countywide Fee Schedule; E) Adopt Resolution – 2014 Federal Boating Safety Supplemental Equipment Grant Agreement; F) Authorize Sale of Vehicles – Sheriff's Office; G) Adopt Resolution – Final Payment Contract No. 20131; H) Approve Commissioner Warrants: General Fund \$204,905.13, Road & Bridge \$48,016.39, Health & Human Services \$105.60, Trust \$9,817.13, Forest Development \$16,364.20, Long Lake Conservation Center \$8,113.86, Parks \$7,564.03 for a total of \$294,886.34; I) Approve September Manual Warrants: General Fund \$33,046.17, Road & Bridge \$284,904.27, Health & Human Services \$1,376.27, State \$46,073.19, Trust \$-2.50, Forest Development \$65.21, Long Lake Conservation Center \$3,134.83, Parks \$265.84 for a total of \$368,863.28; J) Approve Letter of Support for Aitkin County HRA

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting not to renew water lab accreditation with the Minnesota Department of Health, and to lower water lab testing fees from \$30 to test for bacteria and \$30 to test for nitrates to \$25 to test for bacteria and \$25 to test for nitrates. Fees will also be lowered from \$50 to test for both bacteria and nitrates, to \$40 to test for both.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt updated Aitkin County Fee Schedule, effective October 14, 2014.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2014 Federal Boating Safety Supplemental Equipment Grant Agreement:

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2014

CALL TO ORDER

**APPROVED
AGENDA**

**REQUEST TO
REPURCHASE
TAX-FORFEITED
PROPERTY**

**CONSENT
AGENDA**

**WATER LAB
ACCREDITATION**

**UPDATED AITKIN
COUNTY FEE
SCHEDULE**

**RESOLUTION
101414-065
2014 FEDERAL
BOATING SAFETY**

Federal Boating Safety Enforcement Supplemental Agreement – Equipment/Supplies Grant file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$4,680.00 for the term of July 1, 2014, through December 31, 2014.

**SUPPLEMENTAL
EQUIPMENT
GRANT
AGREEMENT**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of the following forfeited vehicles: 1998 Dodge Durango, and 2008 Can-Am Outlander 800XT ATV – Sheriff’s Department.

**FORFEITED
VEHICLES –
SHERIFF’S DEPT.**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Final Payment Contract No. 20131:

WHEREAS, Contract No. 20131 has in all been completed, and the County Board being fully advised in the premises.

**RESOLUTION
101414-066
FINAL PAYMENT
CONTRACT NO.
20131**

NOW THEN BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Tri City Paving in the amount of \$62,396.20.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve letter to the Minnesota Housing Finance Agency in support of the Housing & Redevelopment Authority of Aitkin County’s application for funding.

**LETTER OF
SUPPORT FOR
AITKIN COUNTY
HRA**

The Board recognized the following County employees for their years of service:

- Karen Ladd, 25 years, Assistant County Assessor - Assessor’s Department
- Bill Thompson, 30 years, Building Maintenance Supervisor - Maintenance Department

**EMPLOYEE
RECOGNITION**

Sheriff Scott Turner gave a power point presentation to the Board, and provided a final update on the ARMER Radio Project.

**ARMER RADIO
PROJECT – FINAL
UPDATE**

Sheriff Scott Turner updated the Board on the progress of the Aitkin County All Hazard Mitigation Plan.

**ALL HAZARD
MITIGATION PLAN**

Kirk Peysar, County Auditor held a second continuation of the July 22, 2014 Public Hearing for Petition for Partial Abandonment of a Drainage System within Sections 27, 28, 32, 33 and 34 of Workman Township (T.49N.-R.24W.) Aitkin County, MN. United States Steel Corporation (U.S. Steel) submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. On September 15, 2014 United States Steel Corporation presented revisions to the original request. No public comment was given at today’s Public Hearing. The written public comment period ends today, October 14, 2014 at 4:30 p.m. Board deliberations with possible action are scheduled for October 28, 2014.

**CONTINUATION
OF JULY 22ND
PUBLIC HEARING
FOR PETITION
FOR PARTIAL
ABANDONMENT
OF A DRAINAGE
SYSTEM – UNITED
STATES STEEL**

Steve Hughes, SWCD Manager presented the proposed Aquatic Invasive Species (AIS) Prevention Plan and proposed AIS budget to the Board. Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve resolution – Aquatic Invasive Species Prevention Aid:

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county. Aitkin County was allocated \$125,061 for 2014 and \$277,913 for 2015 and years following, and

WHEREAS, the legislation requires that Aitkin County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county, and

WHEREAS, the county may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section, and

WHEREAS, the county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received, and

WHEREAS, Aquatic Invasive Species is a priority concern identified in the 2009 Water Plan. A stated goal in the Water Plan is to provide leadership in the fight against Aquatic Invasive Species by developing proactive solutions aimed at educating and empowering local citizens.

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of Aitkin County, Minnesota, designates oversight of Aitkin County’s AIS prevention efforts to the Aitkin County Soil and Water Conservation District and delegates to them the responsibility to implement the Plan, report annually and allocate the funding in accordance with the Plan and approved grant requests. Grant requests and Plan updates are to be approved by the Aitkin County AIS Committee. For 2014, the plan is on file in the Aitkin County Environmental Services Department and Aitkin County Soil and Water Conservation District Office.

Nathan Burkett, County Administrator and the Board discussed the remaining 2014 County Board meeting dates and determined the following: The November 11th, November 25th, and December 23rd Board meetings will meet as scheduled. The December 9th Board meeting will meet later in the day, time yet to be determined. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to change the Budget Hearing date from November 25th to December 9th at 6:05 p.m. in the Aitkin County Boardroom, located at the Aitkin County Courthouse - 217 2nd Street NW, Aitkin, MN.

CORPORATION

**RESOLUTION
101414-067
AQUATIC
INVASIVE
SPECIES
PREVENTION AID**

**REMAINING 2014
COUNTY BOARD
MEETING DATES
& BUDGET
HEARING DATE**

AITKIN COUNTY BOARD

October 14, 2014

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to authorize Chairperson J. Mark Wedel write a letter of support for Aitkin County Historical Society's grant application. There is no cost to the County.

**AITKIN COUNTY
HISTORICAL
SOCIETY**

The Board reported on the following: Wetland Mitigation, McGregor Airport, NCLUCB, NEMOJET, Class One Tribal Air Designations, Lakes & Pines, ECRL, MCIT Mgmt. Workshop, Arrowhead Counties, MRCC, MACCAC, Aitkin Airport, EDA, Historical Society, TZD.

**BOARD
DISCUSSION**

Break: 11:52 a.m. to 11:59 a.m.

BREAK

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to close the meeting at 11:59 a.m. under MN Statute 13D.03 Subd. 1(b) Labor Negotiations.

CLOSED SESSION

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to reopen the meeting at 12:22 p.m.

**REOPEN
MEETING**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 12:22 p.m. until Tuesday, October 28, 2014 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

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DKB1
10/20/14 11:54AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List:	D	D - Detailed Audit List
		S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT			Commissioners		
	86222 Aitkin Independent Age					
	01-001-000-0000-6230		77.22	Synopsis 8/12	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		83.66	Synopsis 8/26	1479	Printing, Publishing & Adv
	86222 Aitkin Independent Age		160.88	2 Transactions		
	3334 MCIT					
	01-001-000-0000-6241		25.00	Risk Mgmt Workshop- Marcotte	6081	Registration Fee
	3334 MCIT		25.00	1 Transactions		
1	DEPT Total:		185.88	Commissioners	2 Vendors	3 Transactions
12	DEPT			Court Administration		
	10185 Centurylink Communications Inc					
	01-012-000-0000-6250		49.26	LD Phone Q3	320146217	Telephone
	10185 Centurylink Communications Inc		49.26	1 Transactions		
	2810 Larson/Shari S					
	01-012-000-0000-6232		1,493.75	fees		Attorney Services
	01-012-000-0000-6232		94.08	costs		Attorney Services
	2810 Larson/Shari S		1,587.83	2 Transactions		
	5176 Wetzel Law Firm					
	01-012-000-0000-6232		52.50	PX-99-99	2014-0339	Attorney Services
	5176 Wetzel Law Firm		52.50	1 Transactions		
12	DEPT Total:		1,689.59	Court Administration	3 Vendors	4 Transactions
40	DEPT			Auditor		
	86222 Aitkin Independent Age					
	01-040-000-0000-6230		64.35	Absentee Ballot Notice	1014	Printing, Publishing & Adv
	01-040-021-0000-6230		32.00	Serv/Dir	1014	Printing, Publishing & Adv
	86222 Aitkin Independent Age		96.35	2 Transactions		
	10185 Centurylink Communications Inc					
	01-040-000-0000-6250		8.84	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		8.84	1 Transactions		

DKB1
 10/20/14 11:54AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1570	Freedom Valu Centers, Inc 01-040-021-0000-6511		Gas/Langren 9/19/14	20559	Gas And Oil
1570	Freedom Valu Centers, Inc	16.98			
		16.98	1 Transactions		
2214	Holder/Maryann 01-040-021-0000-6301		November license ctr rent		Rentals
2214	Holder/Maryann	750.00			
		750.00	1 Transactions		
12290	Monson/Denise 01-040-021-0000-6330		mileage- PERA training- Brd 10/07/2014 10/07/2014	74@.46	Transportation/Travel/Parking (Own Auto
12290	Monson/Denise	34.04			
		34.04	1 Transactions		
9908	Office Of The Secretary Of State 01-040-000-0000-6241		Notary Renewal- Harmon		Registration Fee
	01-040-000-0000-6241	120.00	Notary Renewal- Monson		Registration Fee
9908	Office Of The Secretary Of State	120.00			
		240.00	2 Transactions		
4233	S & T Office Products Inc 01-040-000-0000-6405		Shredder Bags	01QP2703	Office & Computer Supplies
	01-040-000-0000-6405	27.53	round reinforcement labels	01QP2703	Office & Computer Supplies
4233	S & T Office Products Inc	6.43			
		33.96	2 Transactions		
12287	Skattum/Brett 01-040-021-0000-6231		wash windows at license center	903258	Services, Labor, Contracts
12287	Skattum/Brett	8.00			
		8.00	1 Transactions		
86235	The Office Shop Inc 01-040-000-0000-6405		(2) .5mm pencil lead	969008-0	Office & Computer Supplies
	01-040-000-0000-6405	1.98	tape dispenser tape	969008-1	Office & Computer Supplies
86235	The Office Shop Inc	8.99			
		10.97	2 Transactions		
40	DEPT Total:	1,199.14	Auditor	9 Vendors	13 Transactions
42	DEPT		Treasurer		
10185	Centurylink Communications Inc 01-042-000-0000-6250		LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	4.31			
		4.31	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
11603	Girard's Business Solutions, Inc.		JAG PPS service contract	201411AITCO	Services, Labor, Contracts
	01-042-000-0000-6231				
	01-042-000-0000-6231	1,690.00			
		422.00	maint.agreement M/A software	201411AITCO	Services, Labor, Contracts
11603	Girard's Business Solutions, Inc.	2,112.00	2 Transactions		
4233	S & T Office Products Inc				
	01-042-000-0000-6405	55.81	Ribbon, Envelope	01QP2709	Office & Computer Supplies
4233	S & T Office Products Inc	55.81	1 Transactions		
86235	The Office Shop Inc				
	01-042-000-0000-6405	155.39	10- key for Becky	968767-0	Office & Computer Supplies
86235	The Office Shop Inc	155.39	1 Transactions		
42	DEPT Total:	2,327.51	Treasurer	4 Vendors	5 Transactions
43	DEPT		Assessor		
783	Canon Financial Services, Inc				
	01-043-000-0000-6231	185.87	COPIER CONTRACT- 021	14221751	Services, Labor, Contracts
	01-043-000-0000-6231	12.00	ACCESSORIES/PRINT KIT	14221753	Services, Labor, Contracts
783	Canon Financial Services, Inc	197.87	2 Transactions		
5398	CDW Government, Inc				
	01-043-000-0000-6625	376.96	computer security Fobs	PT50700	Office Equipment
5398	CDW Government, Inc	376.96	1 Transactions		
10185	Centurylink Communications Inc				
	01-043-000-0000-6250	16.81	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	16.81	1 Transactions		
1570	Freedom Valu Centers, Inc				
	01-043-000-0000-6511	406.92	September Fuel	011347	Gas And Oil
1570	Freedom Valu Centers, Inc	406.92	1 Transactions		
2340	Hyytinen Hardware Hank				
	01-043-000-0000-6405	7.49	bug spray	1209456	Office, Film & Computer Supplies
2340	Hyytinen Hardware Hank	7.49	1 Transactions		
2743	Ladd/Karen				
	01-043-000-0000-6330	27.60	Assessor group meeting- 10/9	60@.46	Transportation & Travel & Parking

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/20/14 11:54AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2743 Ladd/Karen				
	27.60			1 Transactions
86235 The Office Shop Inc				
01-043-000-0000-6405	411.19	copies	274441-0	Office, Film & Computer Supplies
01-043-000-0000-6405	320.00	legal pads,toner,batteries	967933-0	Office, Film & Computer Supplies
01-043-000-0000-6405	144.99	toner	968590-0	Office, Film & Computer Supplies
01-043-000-0000-6405	29.81	binder clips, post its	969347-0	Office, Film & Computer Supplies
86235 The Office Shop Inc	905.99			4 Transactions
6128 Tire Barn				
01-043-000-0000-6511	37.06	2012 Ford Escape oil change	28962	Gas And Oil
6128 Tire Barn	37.06			1 Transactions
6097 Verizon Wireless				
01-043-000-0000-6250	76.03	CELL PHONE	680690882	Telephone
		09/02/2014	10/01/2014	
6097 Verizon Wireless	76.03			1 Transactions
43 DEPT Total:	2,052.73	Assessor	9 Vendors	13 Transactions
44 DEPT		Central Services		
5398 CDW Government, Inc				
01-044-196-0000-6625	94.24	computer security Fobs	PT50700	Recorders Equip Fund Exp. 357.18 Subd 4
5398 CDW Government, Inc	94.24			1 Transactions
10185 Centurylink Communications Inc				
01-044-000-0000-6250	3.29	LD Phone	320146217	Telephone
01-044-000-0000-6250	0.17	Toll Free Phone	320295974	Telephone
10185 Centurylink Communications Inc	3.46			2 Transactions
3336 Office Of Enterprise Technology				
01-044-000-0000-6231	1,300.00	September Useage	14090355	Services, Labor, Contracts
3336 Office Of Enterprise Technology	1,300.00			1 Transactions
13243 Shred- N- Go, Inc				
01-044-000-0000-6208	163.20	816 pounds purge service	40255	In Service Training/Education
13243 Shred- N- Go, Inc	163.20			1 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/20/14 11:54AM
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
44	DEPT Total:		Central Services	4 Vendors	5 Transactions
45	DEPT		Motor Pool		
	4641 Holiday Credit Office		September Gas	1400000135194	Car Maintenance
	01-045-000-0000-6302	37.13			
	4641 Holiday Credit Office	37.13		1 Transactions	
	6128 Tire Barn		2014 Ford Escape oil change	28864	Car Maintenance
	01-045-000-0000-6302	38.48			
	01-045-000-0000-6302	32.44	2010 Impala oil change	28908	Car Maintenance
	6128 Tire Barn	70.92		2 Transactions	
45	DEPT Total:	108.05	Motor Pool	2 Vendors	3 Transactions
49	DEPT		Information Technologies		
	5398 CDW Government, Inc		Websense renewal	PS05394	Programming, Services, Contracts
	01-049-000-0000-6231	5,697.00			
	01-049-000-0000-6231	188.48	25 pk RSA Fobs	PT50700	Programming, Services, Contracts
	5398 CDW Government, Inc	5,885.48		2 Transactions	
	10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
	01-049-000-0000-6250	6.62			
	10185 Centurylink Communications Inc	6.62		1 Transactions	
	6097 Verizon Wireless		Renewal	386695110	Programming, Services, Contracts
	01-049-000-0000-6231	26.02			
	6097 Verizon Wireless	26.02		1 Transactions	
49	DEPT Total:	5,918.12	Information Technologies	3 Vendors	4 Transactions
52	DEPT		Administration/Personnel Dept		
	5398 CDW Government, Inc		computer security Fobs	PT50700	Office & Computer Supplies
	01-052-000-0000-6405	47.12			
	5398 CDW Government, Inc	47.12		1 Transactions	
	10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
	01-052-000-0000-6250	16.32			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/20/14 11:54AM
1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc		16.32		1 Transactions	
4641	Holiday Credit Office					
	01-052-000-0000-6511		85.29	September Gas	1400000135194	Gas And Oil
4641	Holiday Credit Office		85.29		1 Transactions	
3334	MCIT					
	01-052-000-0000-6241		25.00	Risk Mgmt Workshop- Visnovec	6081	Registration Fee
3334	MCIT		25.00		1 Transactions	
86235	The Office Shop Inc					
	01-052-000-0000-6405		10.15	portfolio pocket folders	968386-0	Office & Computer Supplies
86235	The Office Shop Inc		10.15		1 Transactions	
52	DEPT Total:		183.88	Administration/Personnel Dept	5 Vendors	5 Transactions
60	DEPT			Elections		
11051	Department of Human Services					
	01-060-000-0000-6405		81.42	postage to mail voter cards	A300IC01139I	Office & Computer Supplies
11051	Department of Human Services		81.42		1 Transactions	
86235	The Office Shop Inc					
	01-060-000-0000-6405		47.34	(2) boxes Dymo labels	969008-0	Office & Computer Supplies
	01-060-000-0000-6405		16.33	(1) ream paper for AB instruct	969028-0	Office & Computer Supplies
	01-060-000-0000-6405		94.68	4 boxes dymo labels	969489-0	Office & Computer Supplies
86235	The Office Shop Inc		158.35		3 Transactions	
60	DEPT Total:		239.77	Elections	2 Vendors	4 Transactions
90	DEPT			Attorney		
783	Canon Financial Services, Inc					
	01-090-000-0000-6625		355.45	contract charges- 028	14259536	Office Equipment
				10/20/2014	11/19/2014	
783	Canon Financial Services, Inc		355.45		1 Transactions	
880	Carlton County Sheriff's Office					
	01-090-000-0000-6234		40.00	Subpoena CR14269	1420985	Co Sheriff Services

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
880	Carlton County Sheriff's Office		40.00	1 Transactions	
5398	CDW Government, Inc				
	01-090-000-0000-6625		47.12	computer security Fobs	PT50700 Office Equipment
5398	CDW Government, Inc		47.12	1 Transactions	
10185	Centurylink Communications Inc				
	01-090-000-0000-6250		26.65	LD Phone	320146217 Telephone
	01-090-000-0000-6250		2.96	Toll Free Phone	320295974 Telephone
10185	Centurylink Communications Inc		29.61	2 Transactions	
1180	Crow Wing Co Sheriff's Office				
	01-090-000-0000-6234		75.00	Subpoena 01CR13738	1047 Co Sheriff Services
	01-090-000-0000-6234		75.00	subpoena 01CR11573	1056 Co Sheriff Services
1180	Crow Wing Co Sheriff's Office		150.00	2 Transactions	
1265	Dakota Co Sheriff				
	01-090-000-0000-6234		70.00	subpoena 01CR13738	163570 Co Sheriff Services
1265	Dakota Co Sheriff		70.00	1 Transactions	
3334	MCIT				
	01-090-000-0000-6208		25.00	Risk Mgmt Workshop- Ratz	6081 Training/Education
3334	MCIT		25.00	1 Transactions	
3273	Mn Co Attorneys Assn				
	01-090-000-0000-6208		20.00	MCAA 2014 Mtg- Ratz	18169310 Training/Education
3273	Mn Co Attorneys Assn		20.00	1 Transactions	
3578	Skaj/Karen				
	01-090-000-0000-6233		26.25	transcript Huse- 9/8 hrg	2014- 8 Court Reporter Services
3578	Skaj/Karen		26.25	1 Transactions	
8688	University Of Minnesota				
	01-090-000-0000-6208		95.00	2014 TZD CONFERENCE	L.RAKOTZ Training/Education
8688	University Of Minnesota		95.00	1 Transactions	
90	DEPT Total:		858.43	Attorney	10 Vendors 12 Transactions
100	DEPT			Recorder	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc		16.18	LD Phone	320146217	Telephone
	01-100-000-0000-6250					
10185	Centurylink Communications Inc		16.18		1 Transactions	
100	DEPT Total:		16.18	Recorder	1 Vendors	1 Transactions
110	DEPT			Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services					
	01-110-000-0000-6422		45.93	tissue,towels,mop/mop tool	2200563570	Janitorial Supplies
	01-110-000-0000-6422		45.93	tissue,towels,soap,mop	2200568873	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		91.86		2 Transactions	
12106	Antoine Electric					
	01-110-000-0000-6231		59.00	troubleshoot light fixture	13648	Services, Labor, Contracts
	01-110-000-0000-6231		477.00	garage security light	13649	Services, Labor, Contracts
12106	Antoine Electric		536.00		2 Transactions	
10185	Centurylink Communications Inc					
	01-110-000-0000-6250		5.67	LD Phone	320146217	Phone
10185	Centurylink Communications Inc		5.67		1 Transactions	
88628	Dalco					
	01-110-000-0000-6422		138.31	toilet tissue, hard towel roll	2798339	Janitorial Supplies
	01-110-000-0000-6422		120.63	toilet tissue,hard towel rolls	2804504	Janitorial Supplies
88628	Dalco		258.94		2 Transactions	
1570	Freedom Valu Centers, Inc					
	01-110-000-0000-6511		34.52	September gas	20559	Gas And Oil
1570	Freedom Valu Centers, Inc		34.52		1 Transactions	
1754	Garrison Disposal Company, Inc					
	01-110-000-0000-6255		556.54	Waste Removal	8188646	Garbage
1754	Garrison Disposal Company, Inc		556.54		1 Transactions	
2186	Hillyard Inc - Kansas City					
	01-110-000-0000-6422		40.75	janitorial supplies	601328021	Janitorial Supplies
2186	Hillyard Inc - Kansas City		40.75		1 Transactions	
2340	Hyytinen Hardware Hank					

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01-110-000-0000-6590		55.79 composted manure, grass seed	1208573	Repair & Maintenance
01-110-000-0000-6590		5.97 composted manure	1208583	Repair & Maintenance
01-110-000-0000-6422		7.99 batteries	1209427	Janitorial Supplies
01-110-000-0000-6590		2.99 super glue	1209929	Repair & Maintenance
01-110-000-0000-6590		97.96 filters	1211957	Repair & Maintenance
2340 Hyytinen Hardware Hank		170.70		5 Transactions
13073 Lakes Area Lock & Door Hardware Inc.				
01-110-000-0000-6231		145.00 Motor Pool door lock	82118	Services, Labor, Contracts
13073 Lakes Area Lock & Door Hardware Inc.		145.00		1 Transactions
2928 Lundberg Plumbing & Heating, Inc				
01-110-000-0000-6422		1,155.17 55 gal. Glycol for Courthouse	13314	Janitorial Supplies
2928 Lundberg Plumbing & Heating, Inc		1,155.17		1 Transactions
89765 Minnesota Elevator, Inc				
01-110-000-0000-6231		156.13 October Service Billing	326227	Services, Labor, Contracts
89765 Minnesota Elevator, Inc		156.13		1 Transactions
110 DEPT Total:		3,151.28		Courthouse Maintenance 11 Vendors 18 Transactions
120 DEPT				Service Officer
86222 Aitkin Independent Age				
01-120-000-0000-6230		76.85 5 senior ads less June Pymt	1783	Printing, Publishing & Adv
86222 Aitkin Independent Age		76.85		1 Transactions
10185 Centurylink Communications Inc				
01-120-000-0000-6250		24.97 LD Phone	320146217	Telephone
01-120-000-0000-6250		5.40 Toll Free Phone	320295974	Telephone
10185 Centurylink Communications Inc		30.37		2 Transactions
4641 Holiday Credit Office				
01-120-000-0000-6511		537.10 September Gas	1400000136034	Gas And Oil
4641 Holiday Credit Office		537.10		1 Transactions
120 DEPT Total:		644.32		Service Officer 3 Vendors 4 Transactions
122 DEPT				Planning & Zoning

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	<u>Amount</u>			
86222 Aitkin Independent Age		BOA hearing notice	1482	Printing, Publishing & Adv
01- 122- 000- 0000- 6230	85.80			
86222 Aitkin Independent Age	85.80	1 Transactions		
13255 Boldt/Stephen		PARTIAL PERMIT REFUND	#40685	Refunds & Reimbursements
01- 122- 000- 0000- 6820	400.00			
13255 Boldt/Stephen	400.00	1 Transactions		
734 Bright/Irene		BOA MEETING	10/1/14	Per Diem
01- 122- 000- 0000- 6350	35.00			
01- 122- 038- 0000- 6330	52.64	BOA/ONSITES MILEAGE	94@.56	Boa/Pc Mileage
01- 122- 000- 0000- 6350	10.00	ONSITE	DUNN	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	JORGENSEN	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	O'BRIEN	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	PEGG	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	REBECK	Per Diem
734 Bright/Irene	137.64	7 Transactions		
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
01- 122- 000- 0000- 6250	43.83			
10185 Centurylink Communications Inc	43.83	1 Transactions		
13256 CMG Construction		partial refund	#40687	Refunds & Reimbursements
01- 122- 000- 0000- 6820	75.00			
13256 CMG Construction	75.00	1 Transactions		
13257 Gasser/Terrance		Partial Refund	#40705	Refunds & Reimbursements
01- 122- 000- 0000- 6820	550.00			
13257 Gasser/Terrance	550.00	1 Transactions		
13066 Hargrave/Bryan		Contract Inspections	10@325	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231	3,250.00	10/06/2014 10/17/2014		
13066 Hargrave/Bryan	3,250.00	1 Transactions		
4641 Holiday Credit Office		Sept Fuel	1400000135321	Gas And Oil
01- 122- 000- 0000- 6511	68.42			
4641 Holiday Credit Office	68.42	1 Transactions		

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5784	Lake/Robert				
	01-122-000-0000-6350		BOA MEETING	10/1/14	Per Diem
	01-122-038-0000-6330		BOA/ONSITES MILEAGE	85@.56	Boa/Pc Mileage
	01-122-000-0000-6350		ONSITE	DUNN	Per Diem
	01-122-000-0000-6350		ONSITE	JORGENSEN	Per Diem
	01-122-000-0000-6350		ONSITE	O'BRIEN	Per Diem
	01-122-000-0000-6350		ONSITE	PEGG	Per Diem
	01-122-000-0000-6350		ONSITE	ROBECK	Per Diem
5784	Lake/Robert				
		132.60		7 Transactions	
5516	Paquette/Jeremy M				
	01-122-000-0000-6350		BOA MEETING	10/1/14	Per Diem
	01-122-038-0000-6330		BOA/ONSITES MILEAGE	114@.56	Boa/Pc Mileage
	01-122-000-0000-6350		ONSITE	DUNN	Per Diem
	01-122-000-0000-6350		ONSITE	JORGENSEN	Per Diem
	01-122-000-0000-6350		ONSITE	O'BRIEN	Per Diem
	01-122-000-0000-6350		ONSITE	PEGG	Per Diem
	01-122-000-0000-6350		ONSITE	ROBECK	Per Diem
5516	Paquette/Jeremy M				
		148.84		7 Transactions	
10017	Tveit/Galen				
	01-122-000-0000-6350		BOA Meeting	10/1/14	Per Diem
	01-122-038-0000-6330		BOA/Onsites mileage	123@.56	Boa/Pc Mileage
	01-122-000-0000-6350		Onsite	DUNN	Per Diem
	01-122-000-0000-6350		Onsite	JORGENSEN	Per Diem
	01-122-000-0000-6350		Onsite	PEGG	Per Diem
	01-122-000-0000-6350		Onsite	ROBECK	Per Diem
10017	Tveit/Galen				
		143.88		6 Transactions	
122	DEPT Total:	5,036.01	Planning & Zoning	11 Vendors	34 Transactions
123	DEPT		Coroner		
	4205 Rowe Funeral Home				
	01-123-000-0000-6330	430.00	transport to Ramsey med ctr	10-5-14	Transportation For Autopsy
	4205 Rowe Funeral Home	430.00		1 Transactions	
123	DEPT Total:	430.00	Coroner	1 Vendors	1 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
200	DEPT		Enforcement		
86359	Aitkin Co Attorney		permit to carry consultations	2014 Q3	Gun Permit Expenses
	01-200-039-0000-6425				
86359	Aitkin Co Attorney		1 Transactions		
		1,275.00			
		1,275.00			
117	Aitkin County Sheriff		NRA Membership #209	3 yrs	Dues
	01-200-000-0000-6240				
	01-200-000-0000-6240		NRA Membership #216	3 yrs	Dues
	01-200-000-0000-6231		#209 & 216 instructor recert.	NRA	Services & Labor (Incl Contracts)
117	Aitkin County Sheriff		3 Transactions		
		60.00			
		60.00			
		100.00			
		220.00			
11960	ASAP Towing		tow Century- 14- 4033	3145	Wrecker Service
	01-200-000-0000-6359				
11960	ASAP Towing		1 Transactions		
		337.50			
		337.50			
10442	Bureau Of Crim.Apprehension		NEW & RENEWALS	01-000042	Gun Permit Expenses
	01-200-039-0000-6425				
10442	Bureau Of Crim.Apprehension		1 Transactions		
		250.00			
		250.00			
5398	CDW Government, Inc		computer security Fobs	PT50700	Deputy Supplies
	01-200-000-0000-6409				
5398	CDW Government, Inc		1 Transactions		
		424.08			
		424.08			
10185	Centurylink Communications Inc		LD Phone- PROBATION	320146217	Telephone
	01-200-000-0000-6250				
	01-200-000-0000-6250		LD Phone	320146217	Telephone
	01-200-000-0000-6250		Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		3 Transactions		
		47.45			
		54.61			
		8.29			
		110.35			
964	Chief Supply Corp		batteries	131724	Office Supplies
	01-200-000-0000-6405				
	01-200-000-0000-6409		rechargeable batteries	136275	Deputy Supplies
964	Chief Supply Corp		2 Transactions		
		39.47			
		27.74			
		67.21			
1160	Craguns Conference Center		Triad conference fee	14-0392	Registration Fee
	01-200-000-0000-6241				
1160	Craguns Conference Center		1 Transactions		
		20.00			
		20.00			
1367	Derksen/Lawrence A				

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	
				<u>On Behalf of Name</u>	
1367 Derksen/Lawrence A		7.11	overnight meal/firearms trng	9/29- 10/2	Meals
		7.11	1 Transactions		
4641 Holiday Credit Office		190.78	September Gas	1400000288942	Gas And Oil
4641 Holiday Credit Office		190.78	1 Transactions		
5756 KEEPRS, Inc		55.87	Uniform shirt #221	257266	Clothing Allowance
5756 KEEPRS, Inc		55.87	1 Transactions		
2925 L & M Supply, Inc.		83.86	dog food. pad, exercise balls	6672830	Supplies
2925 L & M Supply, Inc.		83.86	1 Transactions		
252 Lynn Peavey Company		174.00	NIK Test Kits	294594	Office Supplies
252 Lynn Peavey Company		174.00	1 Transactions		
6057 Nate's Towing		172.00	Tow GMC 1500 14- 4009	10/3/14	Wrecker Service
6057 Nate's Towing		172.00	1 Transactions		
3712 Office Depot		213.28	toner/printer cartridges	734105463001	Office Supplies
3712 Office Depot		213.28	1 Transactions		
4010 Rasley Oil Company		227.20	gas	AITCOSHERS	Gas And Oil
4010 Rasley Oil Company		227.20	1 Transactions		
4233 S & T Office Products Inc		104.43	office supplies	01QP4167	Office Supplies
		4.99	office supplies	01QP4168	Office Supplies
4233 S & T Office Products Inc		109.42	2 Transactions		
4681 Streichers		39.99	car seat organizer #221	I1114962	Deputy Supplies

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4681	Streichers		39.99	1 Transactions		
4797	TransUnion Risk and Alternative 01-200-000-0000-6231		0.25	revers phone #222	1371322	Services & Labor (Incl Contracts)
4797	TransUnion Risk and Alternative		0.25	1 Transactions		
6097	Verizon Wireless 01-200-000-0000-6250		260.22	cellular squad connections	786663881	Telephone
6097	Verizon Wireless		260.22	1 Transactions		
200	DEPT Total:		4,238.12	Enforcement	20 Vendors	26 Transactions
202	DEPT			Boat & Water		
4010	Rasley Oil Company 01-202-000-0000-6511		233.24	gas	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		233.24	1 Transactions		
202	DEPT Total:		233.24	Boat & Water	1 Vendors	1 Transactions
206	DEPT			Forfeitures		
117	Aitkin County Sheriff 01-206-000-0000-6409		33.25	title forfeited vehicles	10/15/14	Forfeiture Supplies
117	Aitkin County Sheriff		33.25	1 Transactions		
206	DEPT Total:		33.25	Forfeitures	1 Vendors	1 Transactions
252	DEPT			Corrections		
86222	Aitkin Independent Age 01-252-000-0000-6230		339.82	Assitant jail admin.	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		339.82	1 Transactions		
612	BCA CJTE 01-252-003-0000-6241		115.00	CJIS training- Kramer	4656	School Registration Fee
612	BCA CJTE		115.00	1 Transactions		
456	Bob Barker Company, Inc. 01-252-000-0000-6424		172.67	inmate supplies	336868	Inmate Supplies

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
456 Bob Barker Company, Inc.		172.67	1 Transactions		
10185 Centurylink Communications Inc					
01- 252- 000- 0000- 6250		77.36	LD Phone	320146217	Telephone
01- 252- 000- 0000- 6250		8.29	Toll Free Phone	320295974	Telephone
10185 Centurylink Communications Inc		85.65	2 Transactions		
163 Charter Communications					
01- 252- 252- 0000- 6405		42.75	inmate cable TV	8352305666081	Prisoner Welfare
163 Charter Communications		42.75	1 Transactions		
964 Chief Supply Corp					
01- 252- 000- 0000- 6405		39.47	batteries	131724	Office & Computer Supplies
964 Chief Supply Corp		39.47	1 Transactions		
5583 Crawford Supply Company					
01- 252- 252- 0000- 6408		221.16	commissary supplies	460630	Commissary Supplies
5583 Crawford Supply Company		221.16	1 Transactions		
1200 Cummings Oil, Inc					
01- 252- 000- 0000- 6513		4,519.03	generator fuel	30755	Fuel Oil
1200 Cummings Oil, Inc		4,519.03	1 Transactions		
88628 Dalco					
01- 252- 000- 0000- 6422		218.92	jail paper products	2798338	Janitorial Supplies
88628 Dalco		218.92	1 Transactions		
1491 Dutch's Electric, Inc					
01- 252- 000- 0000- 6590		58.54	Ballast- jail hallway entry	22299	Repair & Maintenance Supplies
1491 Dutch's Electric, Inc		58.54	1 Transactions		
1598 Ferrara's Htg Air Cond & Refrig Inc					
01- 252- 000- 0000- 6590		348.81	walk in cooler service	7227	Repair & Maintenance Supplies
01- 252- 000- 0000- 6590		603.68	door switches & thermostat/ove	7294	Repair & Maintenance Supplies
1598 Ferrara's Htg Air Cond & Refrig Inc		952.49	2 Transactions		
1570 Freedom Valu Centers, Inc					
01- 252- 000- 0000- 6330		115.75	Gasoline	9334	Prisoner Transportation & Travel
01- 252- 003- 0000- 6330		31.63	Gasoline	9334	School Tran & Travel & Parking

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			Amount		
1570	Freedom Valu Centers, Inc		147.38	2 Transactions	
1754	Garrison Disposal Company, Inc				
	01- 252- 000- 0000- 6231		25.00	dispose of TV	262414 Services & Labor (Incl Contracts)
	01- 252- 000- 0000- 6231		15.00	dispose of TV	262415 Services & Labor (Incl Contracts)
1754	Garrison Disposal Company, Inc		40.00	2 Transactions	
2186	Hillyard Inc - Kansas City				
	01- 252- 000- 0000- 6422		14.58	janitorial	601311293 Janitorial Supplies
	01- 252- 000- 0000- 6422		573.61	janitorial	601328080 Janitorial Supplies
2186	Hillyard Inc - Kansas City		588.19	2 Transactions	
11889	Honeywell International Inc.				
	01- 252- 000- 0000- 6590		407.51	adjust chiller flow switch	5230465591 Repair & Maintenance Supplies
	01- 252- 000- 0000- 6590		1,361.34	repair fire damper rod	5230529934 Repair & Maintenance Supplies
11889	Honeywell International Inc.		1,768.85	2 Transactions	
11428	Horizon Roofing, INC.				
	01- 252- 000- 0000- 6590		655.00	fix leak in jail roof	BE1811 Repair & Maintenance Supplies
11428	Horizon Roofing, INC.		655.00	1 Transactions	
2340	Hyytinen Hardware Hank				
	01- 252- 000- 0000- 6590		7.99	s- joint	1211443 Repair & Maintenance Supplies
	01- 252- 000- 0000- 6590		74.98	cell 109 faucet	1211500 Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		82.97	2 Transactions	
5503	Keefe Supply Company				
	01- 252- 252- 0000- 6405		45.96	commissary supplies	460635 Prisoner Welfare
5503	Keefe Supply Company		45.96	1 Transactions	
5756	KEEPRS, Inc				
	01- 252- 000- 0000- 6410		81.99	cargo pant Sinell	256635- 01 Clothing Allowance
	01- 252- 000- 0000- 6410		17.99	shipping	257266 Clothing Allowance
	01- 252- 000- 0000- 6410		163.98	cargo pant Beneke	257266 Clothing Allowance
5756	KEEPRS, Inc		263.96	3 Transactions	
91187	Lake Country Power				
	01- 252- 000- 0000- 6254		42.00	Quadna Tower	Utilities & Heating

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
91187 Lake Country Power		42.00	1 Transactions	
13073 Lakes Area Lock & Door Hardware Inc. 01- 252- 000- 0000- 6231		325.00	jail lock service	82117 Services & Labor (Incl Contracts)
13073 Lakes Area Lock & Door Hardware Inc.		325.00	1 Transactions	
12777 Lammers Appliance Repair 01- 252- 000- 0000- 6590		264.73	service jail washing machine	9/18/14 Repair & Maintenance Supplies
12777 Lammers Appliance Repair		264.73	1 Transactions	
2928 Lundberg Plumbing & Heating, Inc 01- 252- 000- 0000- 6254		1,155.17	Glycol for jail heating system	13313 Utilities & Heating
2928 Lundberg Plumbing & Heating, Inc		1,155.17	1 Transactions	
89765 Minnesota Elevator, Inc 01- 252- 000- 0000- 6231		156.13	October Service Billing	325599 Services & Labor (Incl Contracts)
89765 Minnesota Elevator, Inc		156.13	1 Transactions	
3638 Northern Air Plumbing & Heating, Inc 01- 252- 000- 0000- 6590		46.70	repair leak- mechanical room	21174 Repair & Maintenance Supplies
01- 252- 000- 0000- 6590		80.50	repair leak in jail shower roo	21198 Repair & Maintenance Supplies
3638 Northern Air Plumbing & Heating, Inc		127.20	2 Transactions	
3712 Office Depot 01- 252- 000- 0000- 6405		447.98	toner/printer cartridges	734105463001 Office & Computer Supplies
3712 Office Depot		447.98	1 Transactions	
3789 Pan- O- Gold Baking Company 01- 252- 000- 0000- 6418		183.99	Groceries	010024427507 Groceries
01- 252- 000- 0000- 6418		164.86	GROCERIES	010024428218 Groceries
3789 Pan- O- Gold Baking Company		348.85	2 Transactions	
84172 Riverwood Healthcare Center 01- 252- 000- 0000- 6262		139.05	JAIL VISITS	Medical Expenses & Supplies - Inmates
01- 252- 000- 0000- 6262		1,740.00	NURSE VISITS	Medical Expenses & Supplies - Inmates
84172 Riverwood Healthcare Center		1,879.05	2 Transactions	
4233 S & T Office Products Inc 01- 252- 000- 0000- 6405		104.42	office supplies	01QP4167 Office & Computer Supplies

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01- 252- 000- 0000- 6405		office supplies	01QP4168	Office & Computer Supplies
4233	S & T Office Products Inc				
		5.00			
		109.42	2 Transactions		
12214	Shopko Store Operating Co. LLC				
	01- 252- 000- 0000- 6424		jail headphones	3689	Inmate Supplies
12214	Shopko Store Operating Co. LLC				
		19.98	1 Transactions		
		19.98			
4761	Sysco Minnesota Inc				
	01- 252- 000- 0000- 6418		groceries	410021487	Groceries
	01- 252- 000- 0000- 6420	2,941.36	containers	410022168	Kitchen Supplies
	01- 252- 000- 0000- 6418	15.00	groceries	410090852	Groceries
	01- 252- 000- 0000- 6420	2,411.50	paper roll	410091539	Kitchen Supplies
		14.10			
4761	Sysco Minnesota Inc		4 Transactions		
		5,381.96			
86235	The Office Shop Inc				
	01- 252- 000- 0000- 6405		receipt book- Karla White	274567- 0	Office & Computer Supplies
	01- 252- 000- 0000- 6625	3.39	side chairs Hamilton	968473- 0	Office Equipment
86235	The Office Shop Inc		2 Transactions		
		172.62			
		176.01			
11608	Thrifty White Pharmacy- Mcgregor				
	01- 252- 000- 0000- 6262		September prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy- Mcgregor		1 Transactions		
		569.39			
		569.39			
6097	Verizon Wireless				
	01- 252- 000- 0000- 6250		Scollard cell	786663881	Telephone
6097	Verizon Wireless		1 Transactions		
		26.02			
		26.02			
252	DEPT Total:		Corrections	34 Vendors	51 Transactions
		21,386.70			
253	DEPT		Aitkin Co Community Corrections		
86467	Auto Value Aitkin				
	01- 253- 000- 0000- 6405		adhesive cleaner, gloss white	40054706	Operating Supplies
86467	Auto Value Aitkin		1 Transactions		
		23.48			
		23.48			
88879	Central Mn Community Corrections- DT				
	01- 253- 000- 0000- 6823		November Appropriation		County Allocation
88879	Central Mn Community Corrections- DT		1 Transactions		
		10,724.08			
		10,724.08			
10185	Centurylink Communications Inc				

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
	01-253-000-0000-6250		1.68	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		1.68			
	6072 North Homes - Treatment Foster Care					
	01-253-000-0000-6204		644.25	secure 9/15- 9/18	19805	Juvenile Detention
6072	North Homes - Treatment Foster Care		644.25			
	4010 Rasley Oil Company					
	01-253-000-0000-6511		445.92	gas	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		445.92			
253	DEPT Total:		11,839.41	Aitkin Co Community Corrections	5 Vendors	5 Transactions
254	DEPT			Enhanced 911 System		
	788 Department Of Public Safety- BCA					
	01-254-000-0000-6231		390.00	CJDN Quarterly Invoice	13541	Services, Labor, Contracts
788	Department Of Public Safety- BCA		390.00			
	13268 Evans Consoles Incorporated					
	01-254-000-0000-6625		3,340.00	Dispatch chairs	U017994	E- 911 Equipment
13268	Evans Consoles Incorporated		3,340.00			
254	DEPT Total:		3,730.00	Enhanced 911 System	2 Vendors	2 Transactions
255	DEPT			General Crime Victim Grant		
	10185 Centurylink Communications Inc					
	01-255-000-0000-6250		0.32	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		0.32			
255	DEPT Total:		0.32	General Crime Victim Grant	1 Vendors	1 Transactions
257	DEPT			Sobriety Court		
	3810 Paulbeck's County Market					
	01-257-022-0000-6406		26.50	Grad cake & Ice	9277299	Sobriety Crt Expenses
	01-257-022-0000-6406		32.73	Grad Cake and Ice 9/19	9277299	Sobriety Crt Expenses
	01-257-022-0000-6406		32.73	Grad Cake and Ice 10/03	9277299	Sobriety Crt Expenses
3810	Paulbeck's County Market		91.96			

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
			Amount			
10930	Tidholm Productions 01-257-022-0000-6406		111.86	referral forms	72774207	Sobriety Crt Expenses
10930	Tidholm Productions		111.86	1 Transactions		
257	DEPT Total:		203.82	Sobriety Court	2 Vendors	4 Transactions
280	DEPT			Emergency Management		
10185	Centurylink Communications Inc 01-280-000-0000-6250		1.44	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		1.44	1 Transactions		
280	DEPT Total:		1.44	Emergency Management	1 Vendors	1 Transactions
390	DEPT			Environmental Health (FBL)		
10185	Centurylink Communications Inc 01-390-000-0000-6250		9.20	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		9.20	1 Transactions		
	4641 Holiday Credit Office 01-390-000-0000-6511		124.73	Sept Fuel	1400000135321	Gas And Oil
	4641 Holiday Credit Office		124.73	1 Transactions		
	86235 The Office Shop Inc 01-390-000-0000-6230		37.50	laminating	274665-0	Printing, Publishing & Adv
	86235 The Office Shop Inc		37.50	1 Transactions		
390	DEPT Total:		171.43	Environmental Health (FBL)	3 Vendors	3 Transactions
391	DEPT			Solid Waste		
86222	Aitkin Independent Age 01-391-000-0000-6230		63.09	Fall HHW	1482	Printing, Publishing & Adv
86222	Aitkin Independent Age		63.09	1 Transactions		
	10185 Centurylink Communications Inc 01-391-000-0000-6250		6.62	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		6.62	1 Transactions		
	1754 Garrison Disposal Company, Inc					

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-391-000-0000-6231		HHW roll off/liner 20 YD	8187610	Services, Labor, & Minor Contracts
1754	Garrison Disposal Company, Inc		545.55		1 Transactions
2763	J & H Transfer Station-Lakes Sanitary		636.30		
	01-391-060-0000-6360		monthly recycling	September	Recycling Contract
2763	J & H Transfer Station-Lakes Sanitary		636.30		1 Transactions
4010	Rasley Oil Company				
	01-391-000-0000-6511		22.88	AITCOZOS	Gas And Oil
4010	Rasley Oil Company		22.88		1 Transactions
6097	Verizon Wireless				
	01-391-000-0000-6250		48.40	286252299	Telephone
6097	Verizon Wireless		48.40		1 Transactions
391	DEPT Total:		1,322.84	Solid Waste	6 Vendors 6 Transactions
392	DEPT			Water Wells	
10501	Sigma- Aldrich RTC				
	01-392-000-0000-6405		252.88	testing supplies	328634 Office & Film Supplies
10501	Sigma- Aldrich RTC		252.88		1 Transactions
392	DEPT Total:		252.88	Water Wells	1 Vendors 1 Transactions
500	DEPT			Library And Historical Society	
11040	Raisanen/James E				
	01-500-500-0000-6350		35.00	Budget Meeting 8/4/14	Library Per Diem
	01-500-500-0000-6350		35.00	Meeting 8/11/14	Library Per Diem
	01-500-500-0000-6350		35.00	Meeting 9/8/14	Library Per Diem
	01-500-500-0000-6350		35.00	Legacy Meeting 9/17/14	Library Per Diem
	01-500-500-0000-6350		35.00	Meeting 10/13/14	Library Per Diem
11040	Raisanen/James E		175.00		5 Transactions
500	DEPT Total:		175.00	Library And Historical Society	1 Vendors 5 Transactions
601	DEPT			Extension	
10185	Centurylink Communications Inc				
	01-601-000-0000-6250		5.48	LD PHONE	320146217 Telephone

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc		5.48		1 Transactions	
601	DEPT Total:		5.48	Extension	1 Vendors	1 Transactions
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,T		
10058	Outdoor News					
	01-700-909-0000-6801		276.00	Advertising NW ATV trail	7973	Appropriations- Grant
10058	Outdoor News		276.00		1 Transactions	
700	DEPT Total:		276.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	1 Transactions
711	DEPT			Economic Development		
10185	Centurylink Communications Inc					
	01-711-000-0000-6250		3.99	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		3.99		1 Transactions	
	4641 Holiday Credit Office					
	01-711-000-0000-6511		19.80	September Gas	1400000135895	Gas And Oil
4641	Holiday Credit Office		19.80		1 Transactions	
711	DEPT Total:		23.79	Economic Development	2 Vendors	2 Transactions
1	Fund Total:		69,495.51	General Fund		240 Transactions

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0	DEPT 13287 Kersting/Joel 03-000-000-0000-5857		500.00	Undesignated		
	13287 Kersting/Joel		500.00	CULVERT DEPOSIT REFUND 101614 1 Transactions		Culverts
0	DEPT Total:		500.00	Undesignated	1 Vendors	1 Transactions
301	DEPT 10185 Centurylink Communications Inc 03-301-000-0000-6250		32.72	R&B Administration		
	10185 Centurylink Communications Inc		32.72	LD Phone 1 Transactions	320146217	Telephone
	11411 Charter Business 03-301-000-0000-6250		140.25	PHONE: HWY OFFICE 100914		Telephone
	11411 Charter Business		140.25	1 Transactions		
	10855 Culligan 03-301-000-0000-6400		10.50	WATER EQUIPMENT RENTAL 093014	OCT	Supplies And Materials
	10855 Culligan		10.50	1 Transactions		
	6097 Verizon Wireless 03-301-000-0000-6250		265.67	DEPT CELL PHONES 100114	9733021799	Telephone
	6097 Verizon Wireless		265.67	1 Transactions		
	5097 Welle/John Thomas 03-301-000-0000-6296		95.12	HOTEL 090314		Meeting Expense/Physicals
	5097 Welle/John Thomas		95.12	1 Transactions		
301	DEPT Total:		544.26	R&B Administration	5 Vendors	5 Transactions
302	DEPT 8834 Arm Registration Office 03-302-000-0000-6296		200.00	R&B Engineering/Construction		
	03-302-000-0000-6296		400.00	MICHAEL QUALE- RECERT 100814		Meeting Expense/Physicals
	03-302-000-0000-6296		200.00	RANDALL THOMPSON- RECERT 100814		Meeting Expense/Physicals
	03-302-000-0000-6296		200.00	CONRAD KRAGNESS- RECERT 100814		Meeting Expense/Physicals
	03-302-000-0000-6296		200.00	BRADLEY SWENSON 100814		Meeting Expense/Physicals
	03-302-000-0000-6296		650.00	PAUL KAZMERZAK- BIT PLAN 100814		Meeting Expense/Physicals
	03-302-000-0000-6296		475.00	ERIC CERVANTEZ- CONCRETE 100814		Meeting Expense/Physicals

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8834 Arm Registration Office				
	2,125.00	6 Transactions		
302 DEPT Total:	2,125.00	R&B Engineering/Construction	1 Vendors	6 Transactions
303 DEPT		R&B Highway Maintenance		
9760 Advanced Diesel Service				
03-303-000-0000-6590	113.59	TUBE 100714	20255	Repair & Maintenance Supplies
03-303-000-0000-6590	101.25	LABOR 100714	20255	Repair & Maintenance Supplies
9760 Advanced Diesel Service	214.84	2 Transactions		
50 Aitkin Body Shop, Inc				
03-303-000-0000-6523	295.60	REPAIR- PARTS 093014	6229	Misc Bldg & Shop Supplies
03-303-000-0000-6523	624.50	PREAIR- LABOR 093014	6229	Misc Bldg & Shop Supplies
50 Aitkin Body Shop, Inc	920.10	2 Transactions		
170 Aitkin Motor Company				
03-303-000-0000-6590	9.52	REPAIR PARTS 090814	2532	Repair & Maintenance Supplies
03-303-000-0000-6590	238.00	REPAIR LABOR 090814	2532	Repair & Maintenance Supplies
03-303-000-0000-6590	85.84	SUPPLIES 092914	2811	Repair & Maintenance Supplies
03-303-000-0000-6590	85.00	LABOR 092914	2811	Repair & Maintenance Supplies
170 Aitkin Motor Company	418.36	4 Transactions		
8239 Ameripride Linen & Apparel Services				
03-303-000-0000-6523	48.76	SHOP LAUNDRY 100714	2200566230	Misc Bldg & Shop Supplies
03-303-000-0000-6523	89.83	SHOP LAUNDRY 101414	2200568897	Misc Bldg & Shop Supplies
8239 Ameripride Linen & Apparel Services	138.59	2 Transactions		
86467 Auto Value Aitkin				
03-303-000-0000-6523	179.88	SHOP SUPPLIES 100814	40054438	Misc Bldg & Shop Supplies
86467 Auto Value Aitkin	179.88	1 Transactions		
8544 Brock White Construction Materials				
03-303-000-0000-6521	48.97	50LB BAG MASTERM 100814	12483944-00	Maintenance Supplies
03-303-000-0000-6523	477.80	SHOP SUPPLIES 100814	12483944-00	Misc Bldg & Shop Supplies
8544 Brock White Construction Materials	526.77	2 Transactions		
8265 Centurylink				
03-303-000-0000-6250	44.48	PHONE: HILL CITY 092614		Telephone

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8265	Centurylink				
		44.48		1 Transactions	
8618	Compass Minerals America				
	03-303-000-0000-6518	1,757.41	DE- ICING SALT 100214	71227206	De- Icing Salt
	03-303-000-0000-6518	5,074.99	DE- ICING SALT 100214	71227207	De- Icing Salt
	03-303-000-0000-6518	1,748.16	DE- ICING SALT 100314	71227928	De- Icing Salt
	03-303-000-0000-6518	3,355.03	DE- ICING SALT 100314	71227929	De- Icing Salt
	03-303-000-0000-6518	1,709.70	DE- ICING SALT 100414	71228632	De- Icing Salt
	03-303-000-0000-6518	6,793.41	DE- ICING SALT 100614	71228914	De- Icing Salt
	03-303-000-0000-6518	1,664.51	DE- ICING SALT 100614	71228915	De- Icing Salt
	03-303-000-0000-6518	1,692.58	DE- ICING SALT 100714	71229641	De- Icing Salt
	03-303-000-0000-6518	1,596.61	DE- ICING SALT 100914	71231062	De- Icing Salt
8618	Compass Minerals America	25,392.40		9 Transactions	
1200	Cummings Oil, Inc				
	03-303-000-0000-6513	2,744.88	PALISADE 091114	30796	Motor Fuel & Lubricants
	03-303-000-0000-6513	2,160.83	PALISADE 092514	31933	Motor Fuel & Lubricants
1200	Cummings Oil, Inc	4,905.71		2 Transactions	
9326	Dehn Oil				
	03-303-000-0000-6513	11,737.20	MCGREGOR 100714	25054066	Motor Fuel & Lubricants
	03-303-000-0000-6513	9,979.55	MCGRATH 100714	25054067	Motor Fuel & Lubricants
9326	Dehn Oil	21,716.75		2 Transactions	
7060	Federated Co- Ops Inc.				
	03-303-000-0000-6297	1,019.40	MCGRATH 091714	21384	Shop Fuel
7060	Federated Co- Ops Inc.	1,019.40		1 Transactions	
1570	Freedom Valu Centers, Inc				
	03-303-000-0000-6513	56.15	GASOLINE 093014	9326	Motor Fuel & Lubricants
1570	Freedom Valu Centers, Inc	56.15		1 Transactions	
1754	Garrison Disposal Company, Inc				
	03-303-000-0000-6254	24.00	ROAD CLEANUP 091514	262020	Utilities
	03-303-000-0000-6254	6.00	ROAD CLEANUP 091714	262037	Utilities
	03-303-000-0000-6254	12.00	ROAD CLEANUP 092214	262046	Utilities
	03-303-000-0000-6254	78.22	MCGREGOR SHOP 090814	8188963	Utilities
1754	Garrison Disposal Company, Inc	120.22		4 Transactions	

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13228 Hardrives, Inc.				
03-303-000-0000-6517		ROAD PATCHING 092914	9748	Asphalt,Crackfiller,Tack Oil,Etc
03-303-000-0000-6517	317.16	ROAD PATCHING 092914	9748	Asphalt,Crackfiller,Tack Oil,Etc
13228 Hardrives, Inc.	792.91	2 Transactions		
4641 Holiday Credit Office				
03-303-000-0000-6513	3.03-	REBATE 093014		Motor Fuel & Lubricants
03-303-000-0000-6513	21.92-	FEDERAL TAX ADJUSTMENT 093014		Motor Fuel & Lubricants
03-303-000-0000-6513	57.39	GASOLINE 092414	083258043	Motor Fuel & Lubricants
03-303-000-0000-6513	84.40	GASOLINE 091514	100754056	Motor Fuel & Lubricants
03-303-000-0000-6513	67.00	GASOLINE 091614	111236029	Motor Fuel & Lubricants
03-303-000-0000-6513	40.00	GASOLINE 092414	122527074	Motor Fuel & Lubricants
4641 Holiday Credit Office	223.84	6 Transactions		
2340 Hyytinen Hardware Hank				
03-303-000-0000-6523	18.99	BLUE TARP 090214	1207765	Misc Bldg & Shop Supplies
03-303-000-0000-6523	5.49	SHOP SUPPLIES- WATER CAN 090314	1208020	Misc Bldg & Shop Supplies
03-303-000-0000-6523	3.84	HARDWARE 090414	1208406	Misc Bldg & Shop Supplies
03-303-000-0000-6516	35.99	PAINT 091114	1210141	Signs & Posts
03-303-000-0000-6513	30.00	ANTI- FRZ 091514	1210913	Motor Fuel & Lubricants
03-303-000-0000-6523	29.94	SHOP SUPPLIES- 40 LBS WH 091514	1210913	Misc Bldg & Shop Supplies
03-303-000-0000-6523	17.98	SHOP SUPPLIES 092614	1213446	Misc Bldg & Shop Supplies
03-303-000-0000-6523	48.99	PONY DRAIN SPADE 092914	1214199	Misc Bldg & Shop Supplies
03-303-000-0000-6523	1.08	LAG BOLTS 093014	1214474	Misc Bldg & Shop Supplies
2340 Hyytinen Hardware Hank	192.30	9 Transactions		
2763 J & H Transfer Station-Lakes Sanitary				
03-303-000-0000-6254	93.89	AITKIN 100114	83320	Utilities
03-303-000-0000-6254	57.65	PALISADE 100114	83321	Utilities
2763 J & H Transfer Station-Lakes Sanitary	151.54	2 Transactions		
8101 Kris Engineering Inc				
03-303-000-0000-6590	6,491.20	3' CARBIDES 100714	24313	Repair & Maintenance Supplies
03-303-000-0000-6590	5,409.40	5' CARBIDES 100714	24313	Repair & Maintenance Supplies
8101 Kris Engineering Inc	11,900.60	2 Transactions		
91187 Lake Country Power				
03-303-000-0000-6254	56.81	JACOBSON 100314	1400073000	Utilities
03-303-000-0000-6254	107.89	SWATARA 100814	140946401	Utilities

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
91187 Lake Country Power		164.70	2 Transactions	
9486 Larson Plumbing & Heating				
03-303-000-0000-6523		83.16	PLUMBING- AITKIN OFFICE 093014	4261 Misc Bldg & Shop Supplies
9486 Larson Plumbing & Heating		83.16	1 Transactions	
12626 Lubrication Technologies, Inc.				
03-303-000-0000-6513		2,348.47	MOTOR OIL 100314	526933 Motor Fuel & Lubricants
03-303-000-0000-6513		919.53	HYDRAULIC FLUID 100314	526933 Motor Fuel & Lubricants
03-303-000-0000-6523		9.88	SHOP SUPPLIES 100314	526933 Misc Bldg & Shop Supplies
03-303-000-0000-6523		119.14	GREASE 100314	526933 Misc Bldg & Shop Supplies
03-303-000-0000-6523		198.10	GREASE 100914	529887 Misc Bldg & Shop Supplies
12626 Lubrication Technologies, Inc.		3,575.36	5 Transactions	
2941 M R Sign Co Inc				
03-303-000-0000-6516		384.00	E911 SIGNS 100214	183224 Signs & Posts
2941 M R Sign Co Inc		384.00	1 Transactions	
2991 Malmo Market				
03-303-000-0000-6513		64.75	GASOLINE 092914	30810 Motor Fuel & Lubricants
03-303-000-0000-6513		51.66	GASOLINE 090314	35201 Motor Fuel & Lubricants
03-303-000-0000-6513		47.26	GASOLINE 090314	35208 Motor Fuel & Lubricants
03-303-000-0000-6513		55.77	GASOLINE 090414	35421 Motor Fuel & Lubricants
03-303-000-0000-6513		43.76	GASOLINE 091014	36639 Motor Fuel & Lubricants
03-303-000-0000-6513		66.17	GASOLINE 091114	36777 Motor Fuel & Lubricants
03-303-000-0000-6513		88.35	GASOLINE 091814	38240 Motor Fuel & Lubricants
03-303-000-0000-6513		64.56	GASOLINE 092214	39238 Motor Fuel & Lubricants
2991 Malmo Market		482.28	8 Transactions	
10824 Maney International Inc				
03-303-000-0000-6590		111.00	LABOR 100814	151412 Repair & Maintenance Supplies
03-303-000-0000-6590		5.55	MISC SUPPLIES 100814	151412 Repair & Maintenance Supplies
10824 Maney International Inc		116.55	2 Transactions	
3100 McGregor Oil				
03-303-000-0000-6513		25.08	GASOLINE 091114	30468 Motor Fuel & Lubricants
03-303-000-0000-6513		33.83	GASOLINE 090314	52169 Motor Fuel & Lubricants
03-303-000-0000-6513		29.20	GASOLINE 090414	52170 Motor Fuel & Lubricants
03-303-000-0000-6513		50.02	GASOLINE 090814	52171 Motor Fuel & Lubricants

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3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513	38.77	GASOLINE 090814	52172	Motor Fuel & Lubricants
03-303-000-0000-6513	72.32	GASOLINE 091114	52173	Motor Fuel & Lubricants
03-303-000-0000-6513	63.21	GASOLINE 092414	52174	Motor Fuel & Lubricants
03-303-000-0000-6513	37.75	GASOLINE 093014	52175	Motor Fuel & Lubricants
3100 McGregor Oil	350.18			8 Transactions
9692 Minnesota Energy Resources Corporation				
03-303-000-0000-6297	46.99	NAT GAS: AITKIN SHOP 100714	4255217- 4	Shop Fuel
9692 Minnesota Energy Resources Corporation	46.99			1 Transactions
10128 Peterson Towing Company				
03-303-000-0000-6590	614.75	TOWING 100214	30161	Repair & Maintenance Supplies
10128 Peterson Towing Company	614.75			1 Transactions
4010 Rasley Oil Company				
03-303-000-0000-6513	30.90	GASOLINE 091114	30112	Motor Fuel & Lubricants
03-303-000-0000-6513	70.90	GASOLINE 090414	30314	Motor Fuel & Lubricants
03-303-000-0000-6513	117.25	GASOLINE 090514	30343	Motor Fuel & Lubricants
03-303-000-0000-6513	40.00	GASOLINE 090814	30354	Motor Fuel & Lubricants
03-303-000-0000-6513	67.60	GASOLINE 090814	30378	Motor Fuel & Lubricants
03-303-000-0000-6513	49.87	GASOLINE 090814	30392	Motor Fuel & Lubricants
03-303-000-0000-6513	34.30	GASOLINE 090914	30421	Motor Fuel & Lubricants
03-303-000-0000-6513	60.50	GASOLINE 090914	30447	Motor Fuel & Lubricants
03-303-000-0000-6513	28.82	GASOLINE 091014	30468	Motor Fuel & Lubricants
03-303-000-0000-6513	42.42	GASOLINE 092614	30879	Motor Fuel & Lubricants
03-303-000-0000-6513	41.93	GASOLINE 090214	32936	Motor Fuel & Lubricants
03-303-000-0000-6513	111.02	GASOLINE 092414	33020	Motor Fuel & Lubricants
03-303-000-0000-6513	67.86	GASOLINE 092614	33059	Motor Fuel & Lubricants
03-303-000-0000-6513	49.96	GASOLINE 093014	33125	Motor Fuel & Lubricants
03-303-000-0000-6513	91.97	GASOLINE 093014	33140	Motor Fuel & Lubricants
03-303-000-0000-6513	43.43	GASOLINE 090314	33428	Motor Fuel & Lubricants
03-303-000-0000-6513	57.67	GASOLINE 090314	33440	Motor Fuel & Lubricants
03-303-000-0000-6513	33.29	GASOLINE 090314	33448	Motor Fuel & Lubricants
03-303-000-0000-6513	40.07	GASOLINE 090414	33480	Motor Fuel & Lubricants
03-303-000-0000-6513	18.20	GASOLINE 090414	33491	Motor Fuel & Lubricants
03-303-000-0000-6513	79.46	GASOLINE 092314	35072	Motor Fuel & Lubricants
03-303-000-0000-6513	48.58	GASOLINE 092314	35074	Motor Fuel & Lubricants
03-303-000-0000-6513	67.86	GASOLINE 092314	35090	Motor Fuel & Lubricants
03-303-000-0000-6513	34.12	GASOLINE 092214	35134	Motor Fuel & Lubricants

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6521		LABOR 100314	17837	Maintenance Supplies
	03-303-000-0000-6521		ANGLE 100314	17838	Maintenance Supplies
90805	Temco				5 Transactions
8605	Wayne's Sanitation Llc				
	03-303-000-0000-6254		GARBAGE: MCGRATH 100914	245362	Utilities
8605	Wayne's Sanitation Llc				1 Transactions
5295	Ziegler Inc				
	03-303-000-0000-6590		REPAIR PARTS 060514	PC190037317	Repair & Maintenance Supplies
	03-303-000-0000-6590		REPAIR PARTS 100214	PC190040186	Repair & Maintenance Supplies
	03-303-000-0000-6590		FILTERS 100814	PC190040292	Repair & Maintenance Supplies
	03-303-000-0000-6590		FILTERS 100814	PC190040335	Repair & Maintenance Supplies
	03-303-000-0000-6590		NUTS/BOTS 100814	PC190040336	Repair & Maintenance Supplies
	03-303-000-0000-6590		NUTS/BOLTS 100814	PC190040336	Repair & Maintenance Supplies
	03-303-000-0000-6590		CUTTING EDGE 100914	PC190040384	Repair & Maintenance Supplies
	03-303-000-0000-6590		CUTTING EDGE 100914	PC190040384	Repair & Maintenance Supplies
	03-303-000-0000-6590		REPAIR PARTS 100914	PC190040385	Repair & Maintenance Supplies
5295	Ziegler Inc				9 Transactions
303	DEPT Total:		R&B Highway Maintenance	33 Vendors	149 Transactions
307	DEPT		R&B Capital Infrastructure		
13258	Gorham/Charles H.				
	03-307-000-0000-6362		LAND R- W 100814	PARCEL 3&5	Right Of Way
	03-307-000-0000-6362		DAMAGES R- W 100814	PARCEL NO 3&5	Right Of Way
13258	Gorham/Charles H.				2 Transactions
13276	Graves/Jeffrey Donald				
	03-307-000-0000-6362		DAMAGES R- W 100814	PARCEL NO 17	Right Of Way
	03-307-000-0000-6362		LAND R- W 101514	PARCEL NO 17	Right Of Way
13276	Graves/Jeffrey Donald				2 Transactions
13259	Handt/Cory D.				
	03-307-000-0000-6362		LAND R- W 100714	PARCEL NO 52	Right Of Way
13259	Handt/Cory D.				1 Transactions
13260	Howe/Michael & Susan				
	03-307-000-0000-6362		LAND R- W 100214	PARCEL NO 4	Right Of Way

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
13260 Howe/Michael & Susan		750.00	1 Transactions	
13266 Kern/Richard L. 03-307-000-0000-6362		3,600.00	LAND R- W 101414	PARCEL NO 16&1 Right Of Way
13266 Kern/Richard L.		3,600.00	1 Transactions	
13261 McClelland/Eugene S. 03-307-000-0000-6362		1,800.00	LAND R- W 092914	PARCEL NO 51 Right Of Way
13261 McClelland/Eugene S.		1,800.00	1 Transactions	
13265 Schmidt/John D. 03-307-000-0000-6362		800.00	LAND R- W 100214	PARCEL NO 10 Right Of Way
13265 Schmidt/John D.		800.00	1 Transactions	
13263 Schroeder/Edward A. 03-307-000-0000-6362		1,750.00	LAND R- W 100214	PARCEL NO 29 Right Of Way
13263 Schroeder/Edward A.		1,750.00	1 Transactions	
13264 Schultz/Roger & Cheryl 03-307-000-0000-6362		1,800.00	LAND R- W 100214	PARCEL NO 28 Right Of Way
13264 Schultz/Roger & Cheryl		1,800.00	1 Transactions	
13262 Vig/John T. 03-307-000-0000-6362		900.00	LAND R- W 101314	PARCEL NO 23 Right Of Way
13262 Vig/John T.		900.00	1 Transactions	
307 DEPT Total:		16,700.00	R&B Capital Infrastructure	10 Vendors 12 Transactions
3 Fund Total:		100,632.56	Road & Bridge	173 Transactions

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5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
400	DEPT		Public Health Department		
86222	Aitkin Independent Age		PHN	1483	Services/Labor/Contracts
	05- 400- 440- 0410- 6231				
86222	Aitkin Independent Age		1 Transactions		
	05- 400- 440- 0410- 6250	181.72			
	05- 400- 440- 0410- 6250	181.72			
10185	Centurylink Communications Inc		LD Phone	320146217	Telephone
	05- 400- 440- 0410- 6250	1.78			
	05- 400- 440- 0410- 6250	4.09	LD Phone- HHS	320146217	Telephone
	05- 400- 440- 0410- 6250	33.72	LD Phone- PH	320146217	Telephone
	05- 400- 440- 0410- 6250	6.69	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		4 Transactions		
	05- 400- 440- 0410- 6250	46.28			
400	DEPT Total:	228.00	Public Health Department	2 Vendors	5 Transactions
420	DEPT		Income Maintenance		
10185	Centurylink Communications Inc		LD Phone	320146217	Telephone
	05- 420- 600- 4800- 6250	4.61			
	05- 420- 600- 4800- 6250	10.64	LD Phone- HHS	320146217	Telephone
	05- 420- 600- 4800- 6250	117.07	LD Phone- IM	320146217	Telephone
	05- 420- 640- 4800- 6250	45.55	LD Phone- CS	320146217	Telephone
	05- 420- 600- 4800- 6250	17.40	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		5 Transactions		
	05- 420- 600- 4800- 6250	195.27			
420	DEPT Total:	195.27	Income Maintenance	1 Vendors	5 Transactions
430	DEPT		Social Services		
10185	Centurylink Communications Inc		LD Phone	320146217	Telephone
	05- 430- 700- 4800- 6250	5.44			
	05- 430- 700- 4800- 6250	12.55	LD Phone- HHS	320146217	Telephone
	05- 430- 700- 4800- 6250	207.62	LD Phone- SS	320146217	Telephone
	05- 430- 700- 4800- 6250	20.52	Toll Free Phone	320295974	Telephone
10185	Centurylink Communications Inc		4 Transactions		
	05- 430- 700- 4800- 6250	246.13			
430	DEPT Total:	246.13	Social Services	1 Vendors	4 Transactions
5	Fund Total:	669.40	Health & Human Services		14 Transactions

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9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
4580	Mn Dept Of Finance				
	09-000-000-0000-2030		September License Fees		State Fees, Assessments & Surcharges
4580	Mn Dept Of Finance			1 Transactions	
0	DEPT Total:		Undesignated	1 Vendors	1 Transactions
9	Fund Total:		State		1 Transactions

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10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
9939	Brekke/Dell 10-900-000-0000-2300		425.50	BOND REFUND REC#1882	13561	Timber Permit Bonds
9939	Brekke/Dell		425.50	1 Transactions		
943	Cook Logging 10-900-000-0000-2300		1,621.80	BOND REFUND REC#1683	13237	Timber Permit Bonds
	10-900-000-0000-2300		2,215.76	BOND REFUND REC#1983	13315	Timber Permit Bonds
	10-900-000-0000-2300		6,312.60	bond refund Rec#1963	13339	Timber Permit Bonds
943	Cook Logging		10,150.16	3 Transactions		
5938	Rieger Logging 10-900-000-0000-2300		1,619.28	BOND REFUND REC#2000	13173	Timber Permit Bonds
5938	Rieger Logging		1,619.28	1 Transactions		
5791	Sappi 10-900-000-0000-2300		3,244.80	bond refund Rec#1838	13211	Timber Permit Bonds
	10-900-000-0000-2300		2,191.36	bond refund Rec#2031	13572	Timber Permit Bonds
5791	Sappi		5,436.16	2 Transactions		
13269	TROUT 10-900-000-0000-2300		250.43	bond refund Rec#1960	13475	Timber Permit Bonds
13269	TROUT		250.43	1 Transactions		
900	DEPT Total:		17,881.53	Timber Permit Bonds	5 Vendors	8 Transactions
921	DEPT			Co. Development		
10185	Centurylink Communications Inc 10-921-000-0000-6250		2.18	LD Phone- GIS	320146217	Telephone
	10-921-000-0000-6250		1.27	LD Phone- Surveyor	320146217	Telephone
10185	Centurylink Communications Inc		3.45	2 Transactions		
5845	Goble Portable Toilets 10-921-000-0000-6231		150.00	RL Swim Beach	161475	Services, Labor, Contracts
5845	Goble Portable Toilets		150.00	1 Transactions		
1958	Haasken/Daniel D. 10-921-000-0000-6511		41.19	Gas/GIS Conf.- Haasken	10/03	Gas And Oil
	10-921-000-0000-6332		233.84	Hotel/GIS Conf.- Haasken	10/1- 2	Hotel/Motel Lodging

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	10- 921- 000- 0000- 6340		Meals/GIS Conf.- Haasken	10/2- 3	Meals Reimbursed Non- Taxable
1958	Haasken/Daniel D.		3 Transactions		
11324	Otto's Lawn Care Llc		RL Campground mowing- Sept	3516	Services, Labor, Contracts
	10- 921- 000- 0000- 6231	175.01			
11324	Otto's Lawn Care Llc		1 Transactions		
	10- 921- 000- 0000- 6405	249.00	chair for Dan H	968401- 0	Office Supplies
86235	The Office Shop Inc		1 Transactions		
86235	The Office Shop Inc	249.00			
921	DEPT Total:	883.49	Co. Development	5 Vendors	8 Transactions
923	DEPT		Forfeited Tax Sales		
86222	Aitkin Independent Age		land sale notice	1519	Printing, Publishing & Adv
	10- 923- 000- 0000- 6230	617.76			
	10- 923- 000- 0000- 6230	617.76	land sale notice	1519	Printing, Publishing & Adv
86222	Aitkin Independent Age	1,235.52	2 Transactions		
783	Canon Financial Services, Inc		CONTRACT CHARGES- 022	14221752	Services, Labor, Contracts
	10- 923- 000- 0000- 6231	390.94			
783	Canon Financial Services, Inc	390.94	1 Transactions		
10185	Centurylink Communications Inc		LD Phone	320146217	Telephone
	10- 923- 000- 0000- 6250	4.17			
10185	Centurylink Communications Inc	4.17	1 Transactions		
943	Cook Logging		OVERAPPRAISED REFUND	13315	Refunds & Reimbursements
	10- 923- 000- 0000- 6820	2,211.02			
	10- 923- 000- 0000- 6820	27,977.25	overappraised refund	13339	Refunds & Reimbursements
943	Cook Logging	30,188.27	2 Transactions		
2340	Hyytinen Hardware Hank		hammer tackler, staples	1210195	Field Supplies
	10- 923- 000- 0000- 6406	46.98			
	10- 923- 000- 0000- 6406	19.99	lock combo & dead bolt	1214265	Field Supplies
	10- 923- 000- 0000- 6406	32.69	resperator, dust mask	1214355	Field Supplies
2340	Hyytinen Hardware Hank	99.66	3 Transactions		
3066	Maxwell/James Henry				

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10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
	10- 923- 000- 0000- 6820		75.82	overappraised refund	13475 Refunds & Reimbursements
3066	Maxwell/James Henry		75.82	1 Transactions	
3334	MCIT				
	10- 923- 000- 0000- 6208		25.00	Risk Mgmt Workshop- Rich C.	6081 Training/Education
3334	MCIT		25.00	1 Transactions	
11187	Regents Of The University of Minnesota				
	10- 923- 000- 0000- 6240		875.00	2015 SFEC DUES	230013906 Dues
11187	Regents Of The University of Minnesota		875.00	1 Transactions	
5938	Rieger Logging				
	10- 923- 000- 0000- 6820		650.67	overappraised refund	13173 Refunds & Reimbursements
5938	Rieger Logging		650.67	1 Transactions	
4233	S & T Office Products Inc				
	10- 923- 000- 0000- 6405		107.93	aluminum computer	01QP0147 Office Supplies
4233	S & T Office Products Inc		107.93	1 Transactions	
5791	Sappi				
	10- 923- 000- 0000- 6820		1,888.71	overappraised refund	13211 Refunds & Reimbursements
	10- 923- 000- 0000- 6820		1,355.34	overappraised refund	13572 Refunds & Reimbursements
5791	Sappi		3,244.05	2 Transactions	
86235	The Office Shop Inc				
	10- 923- 000- 0000- 6405		1,494.00	chairs for office	968401- 0 Office Supplies
86235	The Office Shop Inc		1,494.00	1 Transactions	
923	DEPT Total:		38,391.03	Forfeited Tax Sales	12 Vendors 17 Transactions
10	Fund Total:		57,156.05	Trust	33 Transactions

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11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
1570	Freedom Valu Centers, Inc 11-924-000-0000-6511		1,077.63	September Fuel	9423	Gas And Oil
1570	Freedom Valu Centers, Inc		1,077.63	1 Transactions		
4641	Holiday Credit Office 11-924-000-0000-6511		103.06	Sept Fuel	1400000134961	Gas And Oil
4641	Holiday Credit Office		103.06	1 Transactions		
2991	Malmo Market 11-924-000-0000-6511		286.65	Sept gas bills		Gas And Oil
2991	Malmo Market		286.65	1 Transactions		
3100	McGregor Oil 11-924-000-0000-6511		473.70	2nd 1/2 September Gas	AITKINLA	Gas And Oil
3100	McGregor Oil		473.70	1 Transactions		
4233	S & T Office Products Inc 11-924-000-0000-6405		25.50	ink cartridge	01QP1151	Office Supplies
4233	S & T Office Products Inc		25.50	1 Transactions		
6097	Verizon Wireless 11-924-000-0000-6250		64.48	SEPT CELL SERVICE 09/02/2014	580683827	Telephone
6097	Verizon Wireless		64.48	10/01/2014 1 Transactions		
924	DEPT Total:		2,031.02	Forest Resource	6 Vendors	6 Transactions
925	DEPT			Reforestation		
10083	Cedarbrook Lumber Comp 11-925-000-0000-6406		5.96	BULK FASTENERS	64145	Field Supplies
10083	Cedarbrook Lumber Comp		5.96	1 Transactions		
5845	Goble Portable Toilets 11-925-000-0000-6231		115.00	Blind Lake Toilet	161475	Services, Labor, Contracts
	11-925-000-0000-6231		115.00	Swatara Toilet	161475	Services, Labor, Contracts
5845	Goble Portable Toilets		230.00	2 Transactions		
2340	Hyytinen Hardware Hank					

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11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	11-925-000-0000-6590		fuses	1207740	Repair & Maintenance Supplies
	11-925-000-0000-6590		cable, ferrules	1209203	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank				
		13.71			2 Transactions
2410	Jacobs/Mark H				
	11-925-000-0000-6330		MACLC Mtg- 10/1/14	106@.46	Transportation & Travel
2410	Jacobs/Mark H				
		48.76			1 Transactions
9354	Kangas Enterprises, Inc				
	11-925-000-0000-6231		Lawler Trail Head Lot	10211	Services, Labor, Contracts
	11-925-000-0000-6231		Lone Lake Beach HD	10211	Services, Labor, Contracts
	11-925-000-0000-6231		McGregor Trail Head Lot	10211	Services, Labor, Contracts
	11-925-000-0000-6231		City of McGrath/Soo Line	10211	Services, Labor, Contracts
9354	Kangas Enterprises, Inc				
		427.00			4 Transactions
11407	Lightning Motor Sports				
	11-925-000-0000-6590		repair 2008 Sportsman 400	11950	Repair & Maintenance Supplies
11407	Lightning Motor Sports				
		100.95			1 Transactions
4070	Riley Auto Supply				
	11-925-000-0000-6590		ultralube caps	552910	Repair & Maintenance Supplies
	11-925-000-0000-6590		plug,marker light, clamps,scre	553151	Repair & Maintenance Supplies
4070	Riley Auto Supply				
		38.80			2 Transactions
12788	Timmer Implement of Aitkin				
	11-925-000-0000-6590		hydraulic oil	IA 02416	Repair & Maintenance Supplies
	11-925-000-0000-6590		BEARING, BOLTS	IA 02450	Repair & Maintenance Supplies
	11-925-000-0000-6590		water pump,serpentine belt	WA 00493	Repair & Maintenance Supplies
12788	Timmer Implement of Aitkin				
		1,380.60			3 Transactions
925	DEPT Total:		Reforestation	8 Vendors	16 Transactions
925	DEPT		Forest Road		
3100	McGregor Oil				
	11-935-000-0000-6511		2nd 1/2 September Gas	AITKINLA	Gas And Oil
3100	McGregor Oil				
		360.33			1 Transactions
4070	Riley Auto Supply				
	11-935-000-0000-6590		5 gal oil,trans hydro oil	553035	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/20/14 11:54AM
11 Forest Development

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11- 935- 000- 0000- 6590		FITTINGS,HYD HOSE	553382	Repair & Maintenance Supplies
11- 935- 000- 0000- 6590		U JOINT	553395	Repair & Maintenance Supplies
4070 Riley Auto Supply				
		3 Transactions		
935 DEPT Total:		734.12 Forest Road	2 Vendors	4 Transactions
11 Fund Total:		5,010.92 Forest Development		26 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/20/14 11:54AM
19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration		
85003	Aitkin County DAC		Cleaning Service 9/26/14		Services, Labor, Contracts
	19- 521- 000- 0000- 6231				
85003	Aitkin County DAC		1 Transactions		
783	Canon Financial Services, Inc		CONTRACT CHARGES- 020	14221754	Services, Labor, Contracts
	19- 521- 000- 0000- 6231	126.47			
783	Canon Financial Services, Inc		1 Transactions		
783	Canon Financial Services, Inc				
	19- 521- 000- 0000- 6231	126.47			
8622	Frontier		service & long distance	2187684653	Telephone
	19- 521- 000- 0000- 6250	426.88			
8622	Frontier		1 Transactions		
	19- 521- 000- 0000- 6250	426.88			
2763	J & H Transfer Station- Lakes Sanitary		garbage service	83353	Garbage
	19- 521- 000- 0000- 6255	92.38			
2763	J & H Transfer Station- Lakes Sanitary		1 Transactions		
	19- 521- 000- 0000- 6255	92.38			
3478	Nasco		critter kit supplies	128186	Commissary Items
	19- 521- 000- 0000- 6400	44.74			
3478	Nasco		1 Transactions		
	19- 521- 000- 0000- 6400	44.74			
5729	National Pen		(500) mechanical pencils	500366955	Commissary Items
	19- 521- 000- 0000- 6400	349.95			
5729	National Pen		1 Transactions		
	19- 521- 000- 0000- 6400	349.95			
4425	Shirts Plus		100 backpacks	61190	Commissary Items
	19- 521- 000- 0000- 6400	309.37			
	19- 521- 000- 0000- 6400	86.69	150 pens	61193	Commissary Items
4425	Shirts Plus		2 Transactions		
	19- 521- 000- 0000- 6400	396.06			
86235	The Office Shop Inc		copier service	274447-0	Services, Labor, Contracts
	19- 521- 000- 0000- 6231	240.26			
86235	The Office Shop Inc		1 Transactions		
	19- 521- 000- 0000- 6231	240.26			
521	DEPT Total:		LLCC Administration	8 Vendors	9 Transactions
		1,801.74			
522	DEPT		LLCC Education		
86222	Aitkin Independent Age		Seasonal Naturalist Ad	1483	Printing, Publ & Adv Promotion
	19- 522- 000- 0000- 6230	134.54			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	19- 522- 000- 0000- 6230		PT Instruct.naturalist ad	1483	Printing, Publ & Adv Promotion
86222	Aitkin Independent Age				
		185.58			
		320.12	2 Transactions		
10021	Bruesewitz/Sally				
	19- 522- 000- 0000- 6416		LOCK FROM WALMART		Education Supplies
10021	Bruesewitz/Sally				
		7.48			
		7.48	1 Transactions		
13046	Konrad/Katy				
	19- 522- 000- 0000- 6416		pots/pans for apartment		Education Supplies
13046	Konrad/Katy				
		44.87			
		44.87	1 Transactions		
12560	Rian/Scott				
	19- 522- 000- 0000- 6416		FLASHLIGHTS	COSTGO	Education Supplies
12560	Rian/Scott				
		38.63			
		38.63	1 Transactions		
86235	The Office Shop Inc				
	19- 522- 000- 0000- 6416		education supplies	968536- 0	Education Supplies
86235	The Office Shop Inc				
		79.59			
		79.59	1 Transactions		
522	DEPT Total:		LLCC Education	5 Vendors	6 Transactions
		490.69			
523	DEPT		LLCC Food		
5998	Appert's Foodservice				
	19- 523- 000- 0000- 6418		GROCERIES	410020677	Groceries- Students
5998	Appert's Foodservice				
		1,257.06			
		1,257.06	1 Transactions		
5814	Hagen/Christine				
	19- 523- 000- 0000- 6418		groceries		Groceries- Students
	19- 523- 000- 0000- 6420		supplies		Food Service Supplies
5814	Hagen/Christine				
		8.64			
		19.14			
		27.78	2 Transactions		
5662	McGregor Dairy,Inc				
	19- 523- 000- 0000- 6418		Groceries	22928	Groceries- Students
	19- 523- 000- 0000- 6418		groceries	22987	Groceries- Students
5662	McGregor Dairy,Inc				
		198.93			
		346.02			
		544.95	2 Transactions		
3810	Paulbeck's County Market				
	19- 523- 000- 0000- 6418		GROCERIES	7684653	Groceries- Students
		55.30			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3810 Paulbeck's County Market				
	55.30		1 Transactions	
4968 Upper Lakes Foods, Inc				
19- 523- 000- 0000- 6420	89.49-	SUPPLIES	374278- OA	Food Service Supplies
19- 523- 000- 0000- 6418	712.14	GROCERIES	392893- 00	Groceries- Students
19- 523- 000- 0000- 6418	1,657.14	GROCERIES	396714- 00	Groceries- Students
19- 523- 000- 0000- 6418	1,019.22	groceries	400420- 00	Groceries- Students
4968 Upper Lakes Foods, Inc	3,299.01		4 Transactions	
523 DEPT Total:	5,184.10	LLCC Food	5 Vendors	10 Transactions
524 DEPT		LLCC Maintenance		
657 Aitkin Glass Service				
19- 524- 000- 0000- 6590	466.50	door glass repair- Dining Hall	10097	Repair & Maintenance Supplies
657 Aitkin Glass Service	466.50		1 Transactions	
1860 Grainger Inc				
19- 524- 000- 0000- 6422	166.46	Floor Box	954776349	Janitorial Services/Supplies
1860 Grainger Inc	166.46		1 Transactions	
2340 Hyytinen Hardware Hank				
19- 524- 000- 0000- 6422	60.67	maintenance supplies	1213017	Janitorial Services/Supplies
2340 Hyytinen Hardware Hank	60.67		1 Transactions	
3760 Palisade Cooperative Oil Assoc				
19- 524- 000- 0000- 6511	64.67	Fuel	LONGLAK	Gas And Oil
3760 Palisade Cooperative Oil Assoc	64.67		1 Transactions	
524 DEPT Total:	758.30	LLCC Maintenance	4 Vendors	4 Transactions
19 Fund Total:	8,234.83	Long Lake Conservation Center		29 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
10083	Cedarbrook Lumber Comp					
	21- 520- 000- 0000- 6406		6.98	bulk fastener, star drive	64494	Field Supplies
	21- 520- 000- 0000- 6406		19.86	2x10x8	64665	Field Supplies
	21- 520- 000- 0000- 6406		42.79	penofin Tahoe	64972	Field Supplies
10083	Cedarbrook Lumber Comp		69.63	3 Transactions		
10618	Erik's Lawn Service					
	21- 520- 000- 0000- 6231		625.00	Sept Aitkin Campground	5@125	Services, Labor, Contracts
	21- 520- 000- 0000- 6231		640.00	Sept Jacobson Campground	5@125	Services, Labor, Contracts
10618	Erik's Lawn Service		1,265.00	2 Transactions		
1754	Garrison Disposal Company, Inc					
	21- 520- 000- 0000- 6254		46.61	waste removal	8188647	Utilities
1754	Garrison Disposal Company, Inc		46.61	1 Transactions		
1829	Goble's Sewer Service Inc.					
	21- 520- 000- 0000- 6231		130.00	pump Aitkin Park RV 9/8/14	1220443	Services, Labor, Contracts
	21- 520- 000- 0000- 6231		130.00	pump Aitkin Park RV 9/22/14	1220483	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.		260.00	2 Transactions		
2340	Hyytinen Hardware Hank					
	21- 520- 000- 0000- 6590		196.86	cable,pully,striplite,heat	1208029	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		2.57	corks	1208047	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		3.97	key, insulated sound	1210236	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		93.95	bulb, striplite	1211474	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		11.49	enamel latex	1211750	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590		0.99	single key	1214070	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		309.83	6 Transactions		
2763	J & H Transfer Station- Lakes Sanitary					
	21- 520- 000- 0000- 6254		76.05	Garbage service Aitkin Park	83419	Utilities
	21- 520- 000- 0000- 6254		76.05	Garbage service Berglund Park	83420	Utilities
2763	J & H Transfer Station- Lakes Sanitary		152.10	2 Transactions		
9692	Minnesota Energy Resources Corporation					
	21- 520- 000- 0000- 6254		51.97	Sept. shop gas	4162495- 8	Utilities
9692	Minnesota Energy Resources Corporation		51.97	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
11324	Otto's Lawn Care Llc				
	21- 520- 000- 0000- 6231		SR Campground mowing- Sept	3516	Services, Labor, Contracts
	21- 520- 000- 0000- 6231		BP Campground mowing- Sept	3516	Services, Labor, Contracts
11324	Otto's Lawn Care Llc		2 Transactions		
520	DEPT Total:		Parks	8 Vendors	19 Transactions
21	Fund Total:		Parks		19 Transactions
	Final Total:		285 Vendors	535 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	69,495.51	General Fund
	3	100,632.56	Road & Bridge
	5	669.40	Health & Human Services
	9	450.00	State
	10	57,156.05	Trust
	11	5,010.92	Forest Development
	19	8,234.83	Long Lake Conservation Center
	21	3,480.13	Parks
	All Funds	245,129.40	Total

Approved by,

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Aitkin County

DKB1
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

September Sales + Use Tax

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
40	DEPT		Auditor		
89991	Bremer Bank				
1	01-040-000-0000-5517		0.19	Receipt Nbr 1102 09/03/2014	Fees For Services
2	01-040-000-0000-5517		0.19	Receipt Nbr 1106 09/15/2014	Fees For Services
3	01-040-000-0000-5517		0.06	Receipt Nbr 1107 09/15/2014	Fees For Services
4	01-040-000-0000-5517		0.58	Receipt Nbr 1109 09/16/2014	Fees For Services
5	01-040-000-0000-5517		0.19	Receipt Nbr 1111 09/22/2014	Fees For Services
6	01-040-000-0000-5517		0.39	Receipt Nbr 1112 09/23/2014	Fees For Services
7	01-040-000-0000-5517		0.19	Receipt Nbr 1113 09/24/2014	Fees For Services
8	01-040-000-0000-5517		0.19	Receipt Nbr 1115 09/26/2014	Fees For Services
9	01-040-000-0000-5840		0.01	Receipt Nbr 1105 09/11/2014	Misc Receipts
10	01-040-000-0000-5840		0.02	Receipt Nbr 1105 09/11/2014	Misc Receipts
11	01-040-000-0000-5840		0.04	Receipt Nbr 1105 09/11/2014	Misc Receipts
12	01-040-000-0000-5840		0.02	Receipt Nbr 1105 09/11/2014	Misc Receipts
13	01-040-000-0000-5840		0.04	Receipt Nbr 1105 09/11/2014	Misc Receipts
14	01-040-000-0000-5840		0.64	Receipt Nbr 1108 09/15/2014	Misc Receipts
15	01-040-021-0000-5840		1.90	Receipt Nbr 965 09/15/2014	Misc Receipts
16	01-040-021-0000-5840		1.61	Receipt Nbr 968 09/29/2014	Misc Receipts
17	01-040-021-0000-5840		0.39	Receipt Nbr 968 09/29/2014	Misc Receipts
89991	Bremer Bank		6.65	17 Transactions	
40	DEPT Total:		6.65	Auditor	1 Vendors 17 Transactions
42	DEPT			Treasurer	
89991	Bremer Bank				
18	01-042-000-0000-5840		0.03	Receipt Nbr 3464 09/03/2014	Misc Receipts
19	01-042-000-0000-5840		0.06	Receipt Nbr 3465 09/08/2014	Misc Receipts
20	01-042-000-0000-5840		0.06	Receipt Nbr 3467 09/08/2014	Misc Receipts
21	01-042-000-0000-5840		0.45	Receipt Nbr 3469 09/11/2014	Misc Receipts
22	01-042-000-0000-5840		12.87	Receipt Nbr 3470 09/12/2014	Misc Receipts
23	01-042-000-0000-5840		0.06	Receipt Nbr 3473 09/12/2014	Misc Receipts
24	01-042-000-0000-5840		0.32	Receipt Nbr 3474 09/15/2014	Misc Receipts
25	01-042-000-0000-5840		0.06	Receipt Nbr 3477 09/17/2014	Misc Receipts
26	01-042-000-0000-5840		0.06	Receipt Nbr 3478 09/18/2014	Misc Receipts
27	01-042-000-0000-5840		0.06	Receipt Nbr 3483 09/22/2014	Misc Receipts
28	01-042-000-0000-5840		0.23	Receipt Nbr 3486 09/25/2014	Misc Receipts
29	01-042-000-0000-5840		0.13	Receipt Nbr 3487 09/29/2014	Misc Receipts
30	01-042-000-0000-5840		0.06	Receipt Nbr 3490 09/30/2014	Misc Receipts

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
	89991 Bremer Bank		14.45	13 Transactions	
42	DEPT Total:		14.45	Treasurer	1 Vendors 13 Transactions
43	DEPT			Assessor	
	89991 Bremer Bank				
31	01-043-000-0000-5840		3.22	Receipt Nbr 820 09/05/2014	Misc Receipts
32	01-043-000-0000-5840		1.61	Receipt Nbr 820 09/05/2014	Misc Receipts
33	01-043-000-0000-5840		0.93	Receipt Nbr 823 09/24/2014	Misc Receipts
	89991 Bremer Bank		5.76	3 Transactions	
43	DEPT Total:		5.76	Assessor	1 Vendors 3 Transactions
44	DEPT			Central Services	
	89991 Bremer Bank				
34	01-044-000-0000-5840		0.64	Receipt Nbr 762 09/25/2014	Misc Receipts
35	01-044-000-0000-5840		0.32	Receipt Nbr 763 09/29/2014	Misc Receipts
	89991 Bremer Bank		0.96	2 Transactions	
44	DEPT Total:		0.96	Central Services	1 Vendors 2 Transactions
49	DEPT			Information Technologies	
	89991 Bremer Bank				
36	01-049-000-0000-5525		3.44	Receipt Nbr 563 09/04/2014	Label & Listing Sales
37	01-049-000-0000-5525		12.19	Receipt Nbr 564 09/10/2014	Label & Listing Sales
	89991 Bremer Bank		15.63	2 Transactions	
49	DEPT Total:		15.63	Information Technologies	1 Vendors 2 Transactions
90	DEPT			Attorney	
	89991 Bremer Bank				
38	01-090-000-0000-5840		1.29	Receipt Nbr 1448 09/02/2014	Misc Receipts
39	01-090-000-0000-5840		1.93	Receipt Nbr 1450 09/05/2014	Misc Receipts
40	01-090-000-0000-5840		2.57	Receipt Nbr 1451 09/09/2014	Misc Receipts
41	01-090-000-0000-5840		1.29	Receipt Nbr 1453 09/17/2014	Misc Receipts
42	01-090-000-0000-5840		0.64	Receipt Nbr 1456 09/22/2014	Misc Receipts
	89991 Bremer Bank		7.72	5 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
90	DEPT Total:		Attorney	1 Vendors	5 Transactions
100	DEPT		Recorder		
89991	Bremer Bank				
100	01-100-000-0000-6311		September Sales Tax		Sales Tax
99	01-100-000-0000-6312		Sept. sales tax adjustment		Sales Tax Adjustment
89991	Bremer Bank			2 Transactions	
100	DEPT Total:		Recorder	1 Vendors	2 Transactions
252	DEPT		Corrections		
89991	Bremer Bank				
43	01-252-252-0000-5872		Receipt Nbr 2508 09/03/2014		Phone Card Prisoner Welfare(Taxable)
44	01-252-252-0000-5872		Receipt Nbr 2513 09/11/2014		Phone Card Prisoner Welfare(Taxable)
45	01-252-252-0000-5872		Receipt Nbr 2524 09/25/2014		Phone Card Prisoner Welfare(Taxable)
46	01-252-252-0000-5885		Receipt Nbr 2513 09/11/2014		Commissary Sales Taxable
47	01-252-252-0000-5885		Receipt Nbr 2524 09/25/2014		Commissary Sales Taxable
89991	Bremer Bank			5 Transactions	
252	DEPT Total:		Corrections	1 Vendors	5 Transactions
1	Fund Total:		General Fund		49 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
89991	Bremer Bank				
48	03-000-000-0000-5855		1.93 Receipt Nbr 2041 09/04/2014		Charges- Individuals
49	03-000-000-0000-5855		1.93 Receipt Nbr 804 09/09/2014		Charges- Individuals
50	03-000-000-0000-5855		7.72 Receipt Nbr 804 09/09/2014		Charges- Individuals
51	03-000-000-0000-5855		3.44 Receipt Nbr 805 09/09/2014		Charges- Individuals
52	03-000-000-0000-5855		1.93 Receipt Nbr 2045 09/11/2014		Charges- Individuals
53	03-000-000-0000-5855		1.93 Receipt Nbr 2046 09/11/2014		Charges- Individuals
54	03-000-000-0000-5855		1.93 Receipt Nbr 2053 09/16/2014		Charges- Individuals
55	03-000-000-0000-5855		1.93 Receipt Nbr 2054 09/16/2014		Charges- Individuals
56	03-000-000-0000-5855		1.93 Receipt Nbr 808 09/16/2014		Charges- Individuals
57	03-000-000-0000-5855		5.79 Receipt Nbr 808 09/16/2014		Charges- Individuals
58	03-000-000-0000-5855		1.93 Receipt Nbr 2058 09/22/2014		Charges- Individuals
59	03-000-000-0000-5855		1.93 Receipt Nbr 1378 09/23/2014		Charges- Individuals
60	03-000-000-0000-5855		1.03 Receipt Nbr 809 09/29/2014		Charges- Individuals
61	03-000-000-0000-5855		5.79 Receipt Nbr 810 09/30/2014		Charges- Individuals
62	03-000-000-0000-5855		1.93 Receipt Nbr 810 09/30/2014		Charges- Individuals
63	03-000-000-0000-5855		3.44 Receipt Nbr 810 09/30/2014		Charges- Individuals
64	03-000-000-0000-5855		3.44 Receipt Nbr 810 09/30/2014		Charges- Individuals
65	03-000-000-0000-5855		0.13 Receipt Nbr 810 09/30/2014		Charges- Individuals
66	03-000-000-0000-5857		8.13 Receipt Nbr 804 09/09/2014		Culverts
67	03-000-000-0000-5857		20.19 Receipt Nbr 808 09/16/2014		Culverts
68	03-000-000-0000-5857		25.19 Receipt Nbr 808 09/16/2014		Culverts
89991	Bremer Bank		103.59	21 Transactions	
0	DEPT Total:		103.59	Undesignated	1 Vendors 21 Transactions
303	DEPT			R&B Highway Maintenance	
8410	Bremer Bank				
108	03-303-000-0000-6513		1,478.58	Sept Diesel Tax	Motor Fuel & Lubricants
8410	Bremer Bank		1,478.58	1 Transactions	
303	DEPT Total:		1,478.58	R&B Highway Maintenance	1 Vendors 1 Transactions
3	Fund Total:		1,582.17	Road & Bridge	22 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
9 State

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance					
101	09-000-000-0000-2022		124.00	Sept Birth		Birth/Death Surcharges
102	09-000-000-0000-2022		480.00	Sept Death		Birth/Death Surcharges
103	09-000-000-0000-2024		93.00	Sept Childrens		St Share Of Birth Cert.- Children
104	09-000-000-0000-2031		21.00	September Torrens		Real Estate Assurance (Was 5874 And 627
105	09-000-000-0000-2036		5,565.00	Sept State General Fund		Recording Surcharges (Was 5871 & 6281)
106	09-000-000-0000-2036		310.00	Sept State General Fund		Recording Surcharges (Was 5871 & 6281)
	4580 Mn Dept Of Finance		6,593.00		6 Transactions	
	3375 Mn Dept Of Health					
107	09-000-000-0000-2027		1,317.50	September State Well		State Well Cert Fees (Was 5097 & 6203)
	3375 Mn Dept Of Health		1,317.50		1 Transactions	
0	DEPT Total:		7,910.50	Undesignated	2 Vendors	7 Transactions
9	Fund Total:		7,910.50	State		7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
923	DEPT		Forfeited Tax Sales		
	89991 Bremer Bank				
97	10-923-000-0000-6311		September sales tax		Sales Tax
	89991 Bremer Bank		1 Transactions		
923	DEPT Total:		Forfeited Tax Sales	1 Vendors	1 Transactions
10	Fund Total:		Trust		1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/14 9:35AM
11 Forest Development

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
925	DEPT			Reforestation	
	89991 Bremer Bank				
98	11- 925- 000- 0000- 6312		0.15-	Sept. sales tax adjustment	Sales Tax Adjustment
	89991 Bremer Bank		0.15-	1 Transactions	
925	DEPT Total:		0.15-	Reforestation	1 Vendors 1 Transactions
11	Fund Total:		0.15-	Forest Development	1 Transactions

Aitkin County



DKB1
10/13/14 9:35AM
19 Long Lake Conservation C

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT			LLCC Administration		
	89991 Bremer Bank					
69	19-521-000-0000-5885		1.99	Receipt Nbr 973 09/03/2014		Commissary Sales Taxable
70	19-521-000-0000-5885		17.20	Receipt Nbr 975 09/16/2014		Commissary Sales Taxable
71	19-521-000-0000-5885		0.41	Receipt Nbr 978 09/22/2014		Commissary Sales Taxable
72	19-521-000-0000-5885		55.14	Receipt Nbr 979 09/30/2014		Commissary Sales Taxable
	89991 Bremer Bank		74.74	4 Transactions		
521	DEPT Total:		74.74	LLCC Administration	1 Vendors	4 Transactions
19	Fund Total:		74.74	Long Lake Conservation Center		4 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		Parks		
89991	Bremer Bank				
73	21-520-000-0000-5510		Receipt Nbr 2034 09/02/2014		Co. Parks Campground Fees
74	21-520-000-0000-5510		Receipt Nbr 2034 09/02/2014		Co. Parks Campground Fees
75	21-520-000-0000-5510		Receipt Nbr 2034 09/02/2014		Co. Parks Campground Fees
76	21-520-000-0000-5510		Receipt Nbr 2035 09/02/2014		Co. Parks Campground Fees
77	21-520-000-0000-5510		Receipt Nbr 2036 09/03/2014		Co. Parks Campground Fees
78	21-520-000-0000-5510		Receipt Nbr 2040 09/04/2014		Co. Parks Campground Fees
79	21-520-000-0000-5510		Receipt Nbr 2040 09/04/2014		Co. Parks Campground Fees
80	21-520-000-0000-5510		Receipt Nbr 2042 09/04/2014		Co. Parks Campground Fees
81	21-520-000-0000-5510		Receipt Nbr 2043 09/04/2014		Co. Parks Campground Fees
82	21-520-000-0000-5510		Receipt Nbr 2043 09/04/2014		Co. Parks Campground Fees
83	21-520-000-0000-5510		Receipt Nbr 2043 09/04/2014		Co. Parks Campground Fees
84	21-520-000-0000-5510		Receipt Nbr 2043 09/04/2014		Co. Parks Campground Fees
85	21-520-000-0000-5510		Receipt Nbr 2048 09/11/2014		Co. Parks Campground Fees
86	21-520-000-0000-5510		Receipt Nbr 2051 09/15/2014		Co. Parks Campground Fees
87	21-520-000-0000-5510		Receipt Nbr 2052 09/16/2014		Co. Parks Campground Fees
88	21-520-000-0000-5510		Receipt Nbr 2055 09/17/2014		Co. Parks Campground Fees
89	21-520-000-0000-5510		Receipt Nbr 2056 09/18/2014		Co. Parks Campground Fees
90	21-520-000-0000-5510		Receipt Nbr 2056 09/18/2014		Co. Parks Campground Fees
91	21-520-000-0000-5510		Receipt Nbr 2057 09/22/2014		Co. Parks Campground Fees
92	21-520-000-0000-5510		Receipt Nbr 2061 09/26/2014		Co. Parks Campground Fees
93	21-520-000-0000-5510		Receipt Nbr 2062 09/29/2014		Co. Parks Campground Fees
94	21-520-000-0000-5510		Receipt Nbr 2062 09/29/2014		Co. Parks Campground Fees
95	21-520-000-0000-5510		Receipt Nbr 2062 09/29/2014		Co. Parks Campground Fees
96	21-520-000-0000-5510		Receipt Nbr 2063 09/29/2014		Co. Parks Campground Fees
89991	Bremer Bank		24 Transactions		
520	DEPT Total:		Parks	1 Vendors	24 Transactions
21	Fund Total:		Parks		24 Transactions
	Final Total:		16 Vendors	108 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	497.21	General Fund
	3	1,582.17	Road & Bridge
	9	7,910.50	State
	10	14.15	Trust
	11	-0.15	Forest Development
	19	74.74	Long Lake Conservation Center
	21	87.46	Parks
	All Funds	10,166.08	Total

Approved by,

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Aitkin County

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

School Advance

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/21/14 1:19PM
12 Agency

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
932	DEPT			Schools		
393	Isd 1 Aitkin- Treasurer 12- 932- 000- 0000- 6801		368,482.20	Oct/November Advance		Appropriations
393	Isd 1 Aitkin- Treasurer		368,482.20		1 Transactions	
1985	Isd 182 Crosby- Treasurer 12- 932- 000- 0000- 6801		19.90	Oct/November Advance		Appropriations
1985	Isd 182 Crosby- Treasurer		19.90		1 Transactions	
392	Isd 2 Hill City- Treasurer 12- 932- 000- 0000- 6801		114,709.87	Oct/November Advance		Appropriations
392	Isd 2 Hill City- Treasurer		114,709.87		1 Transactions	
1983	Isd 2165 Hinckley Finlayson- Treasurer 12- 932- 000- 0000- 6801		52,481.04	Oct/November Advance		Appropriations
1983	Isd 2165 Hinckley Finlayson- Treasurer		52,481.04		1 Transactions	
1979	Isd 2580 East Central- Treasurer 12- 932- 000- 0000- 6801		11,426.12	Oct/November Advance		Appropriations
1979	Isd 2580 East Central- Treasurer		11,426.12		1 Transactions	
395	ISD 4 McGregor- Treasurer 12- 932- 000- 0000- 6801		543,557.30	Oct/November Advance		Appropriations
395	ISD 4 McGregor- Treasurer		543,557.30		1 Transactions	
1982	Isd 473 Isle- Treasurer 12- 932- 000- 0000- 6801		103,114.02	Oct/November Advance		Appropriations
1982	Isd 473 Isle- Treasurer		103,114.02		1 Transactions	
1981	Isd 577 Willow River- Treasurer 12- 932- 000- 0000- 6801		3,577.68	Oct/November Advance		Appropriations
1981	Isd 577 Willow River- Treasurer		3,577.68		1 Transactions	
394	Isd 698 Floodwood- Treasurer 12- 932- 000- 0000- 6801		2,018.59	Oct/November Advance		Appropriations
394	Isd 698 Floodwood- Treasurer		2,018.59		1 Transactions	
1984	Isd 95 Cromwell- Wright- Treasurer 12- 932- 000- 0000- 6801		196.53	Oct/November Advance		Appropriations

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/21/14 1:19PM
12 Agency

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1984	Isd 95 Cromwell- Wright- Treasurer		196.53		1 Transactions	
932	DEPT Total:		1,199,583.25	Schools	10 Vendors	10 Transactions
12	Fund Total:		1,199,583.25	Agency		10 Transactions
	Final Total:		1,199,583.25	10 Vendors	10 Transactions	

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10/21/14 1:19PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	1,199,583.25	Agency
All Funds		1,199,583.25	Total

Approved by,

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Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: 10/28/2014

Title of Item: Ratify Teamsters Supervisory Agreement 2014-2016

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson <i>Bobbie Danielson</i> Bobbie Danielson		Department: Human Resources Dept.
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: n/a, consent agenda
Summary of Issue: A red-lined version of the Agreement is attached highlighting changes.		
Alternatives, Options, Effects on Others/Comments: None		
Recommended Action/Motion: Motion to ratify 2014-2016 Teamsters Supervisory Unit Agreement as presented, authorizing the Chairperson, County Administrator, and HR Director to sign.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Retro pay to 1/1/2014, budget for 2015 and 2016.		

AGREEMENT

By and Between

AITKIN COUNTY

and

TEAMSTERS GENERAL LOCAL UNION NO. 346

Deleted: GENERAL DRIVERS,
WAREHOUSEMEN, HELPERS & INSIDE
EMPLOYEES LOCAL UNION NO. 346

Duluth, Minnesota

SUPERVISORY UNIT

January 1, 2014

Deleted: 2011

through

December 31, 2016

Deleted: 2013

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 Section 2. REPRESENTATION 5

 Section 3. CHECKOFF 5

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ARTICLE 3 6

 EMPLOYMENT STATUS 6

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Deleted: 2011

1.

Deleted: APPENDIX B: 2012 Wage
Schedule 19¶

TEAMSTERS SUPERVISORY UNIT

AGREEMENT

By and Between

AITKIN COUNTY

AND

TEAMSTERS GENERAL LOCAL UNION NO. 346
(Supervisory Unit)

Deleted: GENERAL DRIVERS, DAIRY EMPLOYEES, WAREHOUSEMEN, HELPERS AND INSIDE EMPLOYEES LOCAL UNION NO. 346

PREAMBLE

Aitkin County, hereinafter referred to as the "Employer" and the Teamsters General Local Union No. 346 of Duluth, Minnesota, affiliated with the International Brotherhood of Teamsters, representing employees in those classifications covered by this Agreement, hereinafter referred to as the "Union", agree to the following provisions covering wages, hours and working conditions during the period of this Agreement. This Agreement shall supersede and replace all previous agreements between the parties hereto.

Deleted: General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees Local Union No. 346

TERMS AND RELATIONS

This Agreement is intended to secure proper employment terms and conditions of said Employer and to advance friendly relations between the Employer and the employees. Both the Employer and the employees agree to carry it out fairly.

ARTICLE I

Section 1. RECOGNITION

Local Union No. 346, affiliated with the International Brotherhood of Teamsters, shall be recognized as the sole and exclusive Collective Bargaining agent for the Supervisory Unit as set forth in the Certification of Exclusive Representative, Case No. 95-PCE-1521, dated the 3rd day of May 1995, by the Bureau of Mediation Services, State of Minnesota.

Section 2. REPRESENTATION

The Union shall be the sole representative of all classifications of employees covered by this Agreement in collective bargaining with the Employer, and there shall be no discrimination against any employee because of non-Union affiliation.

Section 3. CHECKOFF

In recognition of the Union as the exclusive representative, the Employer shall deduct from the pay of all employees an amount sufficient to provide payment of dues (or a fair share deduction,

as provided In Minn. Stat. 179A.06, subd. 3, if the employee elects not to become a member of the Union) established by the Union from the wages of all employees authorizing, in writing, such a deduction. The Employer shall remit such deduction to the appropriate designated officers of the Union.

The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this section.

ARTICLE 2

VESTED RIGHT OF MANAGEMENT

The right to employ, transfer, direct and discipline employees and the management of the property and equipment of the Aitkin County is reserved and shall be vested exclusively in the County Board, including the sole authority of the County Board to define "cause" for management action. The County Board through authority vested through the Minnesota State Statutes shall have the right to determine how many individuals will be employed or retained together with the right to exercise full control and discipline in the proper conduct of its operation. The Aitkin County Board shall have the sole right to contract for any work it chooses, and direct employees to perform such work wherever located in its jurisdiction. The County Board shall have the exclusive right to determine the hours of employment and the length of the work week and to make changes in the detail of the employment of the various employees from time to time as is deemed necessary for the efficient operation of the Sheriff's Department, and the Union and the members agree to cooperate with the County Board in all respects to promote the efficient operation of the Sheriff's Department. The Union will be notified by the County Board of any said changes or adjustments. The provisions of this Article are subject to the procedural rights of the employees as set forth in the other Articles contained in this Agreement.

ARTICLE 3

EMPLOYMENT STATUS

A regular employee is hereby defined as a person hired to fill a full-time permanent position,

Deleted: with full employment annually

ARTICLE 4

Section 1. PROBATION

All employees newly hired in a position covered by this Agreement, except the position of Undersheriff, shall serve a one (1) year probationary period of continuous service. During such probationary period they shall be subject to dismissal for any reason without recourse to the grievance procedure.

During the first ninety (90) days of the probationary period, the employee will not be entitled to any of the benefits provided by this Agreement, except Health Insurance which starts as per the plan specified in Article 15. Upon satisfactory completion of the ninety (90) day period, the employee shall be entitled to all of the benefits provided by this Agreement, except paid

holidays, and long term disability, computed from their starting date of employment. Long term disability benefits shall commence following six (6) months of probation. Employees who have completed their probationary period as outlined for the Deputy/Jailer Dispatcher Bargaining Unit shall be entitled to immediate coverages for all benefits upon transfer to a position with the Supervisory Unit.

Section 2. TRANSFER OF EMPLOYEES FROM THE TEAMSTERS LICENSED ESSENTIAL UNIT OR NON-LICENSED ESSENTIAL UNIT TO THE SUPERVISORY UNIT:

Any employees accepting a supervisory position outside of the Teamsters Licensed Essential Unit or Non-licensed Essential Unit will be granted a leave of absence and have their seniority and sick leave benefits frozen as of the date they accepted the new position.

Deleted: DEPUTY/JAILER DISPATCHER BARGAINING

Deleted: Bargaining Unit contract covering deputies and jailer/dispatcher

Section 3. TERMINATION OF APPOINTMENT - UNDERSHERIFF

The Undersheriff serves in a unique position of trust and in a confidential relationship with the Sheriff. The parties therefore agree that the Sheriff may terminate the appointment of the Undersheriff at any time, upon written notice and without cause. The parties further agree that termination of the appointment of the Undersheriff is not and shall not be construed as disciplinary action, and said termination of appointment is not subject to the grievance procedure of this Agreement. Upon termination of appointment, the Undersheriff may elect to return to the previous position held in an Aitkin County non-supervisory bargaining unit, provided he/she holds more seniority in that bargaining unit than the least senior employee in the applicable job class. Termination from employment with Aitkin County is subject to the Grievance Procedure.

ARTICLE 5

Section 1. EXPENSES

In accordance with the established policy of the County of Aitkin on presentation of expense report with receipts, all employees, when away from their homes overnight because of their duty, or outside the County, shall be reimbursed for food and lodging expenses during their absence.

Deleted: **Section 1. SAFETY EQUIPMENT**
No employee shall be required to drive a vehicle that does not comply with all state and city safety regulations. All vehicles shall be equipped with adequate heaters, defrosters and matting ¶

Section 2. LOSS OR DAMAGE

Employees shall not be charged for loss or damage to equipment unless clear proof of negligence is shown. This Article is not to be construed as applying to charging for normal usage or wear and tear on equipment.

Deleted: 2

Deleted: 3

ARTICLE 6

UNIFORMS

The County agrees to supply to all regular full-time employees, three (3) winter and three (3) summer uniforms. Replacements will be furnished when needed.

ARTICLE 7

MEDICAL EXAMINATION

Physical, mental or other examinations required by the Employer shall be promptly complied with by all employees, provided, however, the Employer shall pay for all such examinations. Examinations not to exceed one (1) in any one (1) year, unless the employee has suffered serious injury or illness during the year. Employees shall receive their regular compensation and shall not be deducted pay for time spent during an examination required by the Employer. If the employee disagrees with the results of the medial examination required by the Employer, the employee may be examined by a doctor chosen by the employee or the Union. The Employer shall not be required to pay for said examination. The employee and the Union shall provide the Employer with a copy of the second opinion.

If the opinions of the employer's and the employee's or Union's physician differ, the employer may require the employee to submit to a third examination, at the expense of the Employer. The opinion of the third physician shall be binding. Employees shall receive their regular compensation and shall not be deducted pay for time spent during this third examination.

Deleted: by a physician at the Brainerd Medical Center

ARTICLE 8

WORK HOURS

The Sheriff's Department maintains the facilities on a twenty-four (24) hour a day basis. Supervisory personnel may be required to respond on a twenty-four (24) hour a day basis. The normal work week is forty (40) hours. However, it is expected that employees will provide service necessary to carry out the functions of the position. This includes weekends and nights as required.

ARTICLE 9

PAY PERIOD

All employees covered by this Agreement shall be paid bi-weekly on Friday for work performed during the previous pay period. If a holiday falls on Friday, pay day will be the last workday before the holiday. Each employee shall be provided with a statement of gross earnings and an itemized statement of all deductions made for any purpose.

ARTICLE 10

Section 1. FAMILY AND MEDICAL LEAVE

Eligible employees will be granted FMLA in accordance with legal mandates and County policy.

Section 2. LEAVE OF ABSENCE

Any employee desiring leave of absence from his or her employment shall secure written permission from the County Administrator. The maximum leave of absence shall be two (2) thirty (30) day periods and may be extended for like periods upon approval of the County Administrator. During the period of absence, the employee shall not engage in gainful employment. An employee who engages in gainful employment while on a leave of absence shall be deemed to have voluntarily quit employment with Aitkin County. The employee must make suitable arrangements for continuation of Health and Welfare and Pension payment before leave may be approved by the Employer.

Deleted: Family and medical leave shall be granted to all employees as per State and Federal Law and/or Supreme Court Decision.¶

Section 3. PERSONAL LEAVE

A regular employee shall be granted four (4) days (32 hours) personal leave each year, not to be accumulative. Personal leave days shall be granted on a pro-rated basis for employees working a portion of the calendar year.

ARTICLE 11

HOLIDAYS

The following are designated holidays:

- | | |
|------------------------|-------------------------------|
| New Year's Day | Labor Day |
| Presidents Day | Veteran's Day |
| Martin Luther King Day | Thanksgiving Day |
| Memorial Day | Friday after Thanksgiving Day |
| Fourth of July | Christmas Day |

When any of the above-named holidays fall on a Sunday, the following day shall be observed as the holiday. When the holiday falls on a Saturday, it shall be observed on the preceding Friday.

ARTICLE 12

Section 1. VACATIONS

Regular full-time employees shall be granted vacation based on length of County employment as follows:

<u>Completed Years of Service</u>	<u>Rate of Accumulation of Vacation Days Per Month of Work</u>	<u>Working Days Employee May Earn as Vacation Per Year</u>
0-3	1.0	12
3-5	1.25	15
5-10	1.50	18
10-15	1.75	21
15+	2.0	24

Upon termination of employment, permanent employees shall be paid for any accumulated vacation credits, unless the employee is terminated for just cause.

Section 2. MAXIMUM ACCRUAL

Employees are expected to use their accumulated vacation within the year of accrual. Vacation leave may be accumulated up to a maximum of 280 hours. Vacation hours over 280 hour maximum shall be forfeited as accumulated on a monthly basis until such time as the employee is below the 280 hour maximum.

Section 3. VACATION CASH OUT

Employees who have used at least twelve (12) vacation days in the previous twelve (12) month period may elect pay in lieu of accumulated vacation hours, for up to ten (10) days once in any calendar year.

ARTICLE 13

SICK LEAVE BENEFITS/CARE OF RELATIVES

Full-time (probationary and non-probationary) employees are allowed to accumulate sick leave at the rate of eight (8) hours per month of continuous employment. Employees are allowed to accumulate up to a maximum of 960 hours (120 working days) of sick leave. Upon separation, employees shall not be paid for any unused sick leave.

Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as: spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. The County Sheriff or designee, at his/her discretion, may require a doctor's certificate showing the nature of an injury or illness.

Deleted: ¶

Deleted: Sick leave may be used solely in the event of illness or injury of the employee or of the employee's family member as defined in the Family and Medical Leave Act. Effective May 1, 2008

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Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year.

The County may require a doctor's certificate for the need of an employee's absence. Employees who have completed their probationary period as outlined for the Deputy/Jailer Bargaining Unit shall be entitled to immediate coverages for all benefits upon transfer to a position within the Supervisory Unit.

ARTICLE 14

RETIREMENT

The parties agree and understand that PERA retirement benefits are governed by Minnesota statutes.

Deleted: The present retirement program is to be maintained for each employee covered by this Agreement as governed by PFERA. ¶

ARTICLE 15 **INSURANCE AND BONDS**

Section 1. GROUP HEALTH INSURANCE

Regular full-time employees and their dependents shall be provided with group insurance through the Teamsters Local 346 Health Fund, Benefit Plan E and effective July 1, 2000 through Benefit Plan G. The employer's contribution toward the total premium for group insurance shall be as follows:

Effective January 1, 2014, \$900.00 per month flat dollar contribution.

Effective January 1, 2015, \$920.00 per month flat dollar contribution.

Effective January 1, 2016, \$940.00 per month flat dollar contribution.

Deleted: Effective January 1, 2011, \$770.00 per month flat dollar contribution. ¶
Effective January 1, 2012, \$810.00 per month flat dollar contribution. ¶
Effective January 1, 2013, \$855.00 per month flat dollar contribution. ¶

In no event will the Employer's contribution exceed the actual cost of the coverage. Any additional amount due shall be paid by the employee. Notwithstanding anything herein contained, it is agreed that in the event the County is delinquent in the payment of its contribution to the Health and Welfare Program in effect for the employees covered by this contract, the Local Union shall have the right to take such legal action as they deem necessary until such delinquent payments are made. It is further agreed that in the event that action is taken, the County shall be responsible to the employees for losses resulting therefrom.

Coverage starts on the first of the month following date of hire.

In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.

Section 2. LIABILITY INSURANCE

The County of Aitkin agrees to furnish, at no cost to the employee, liability insurance to protect officers in amounts equal to the County's statutory liability for claims where the County has a duty of indemnification pursuant to Minnesota Statute Section 466.07.

Section 3. LIFE INSURANCE

The County Board agrees to provide and pay for a life insurance policy of \$15,000.00 for all employees and to provide life insurance coverage in the amount of \$10,000.00 for their spouses and dependents to age 26.

Deleted: 19

Section 4. BONDS AND PREMIUMS

Should the Employer require any employee to give bond, cash bond shall not be compulsory, and any standard premium involved shall be paid by the Employer.

The primary obligation to procure the bond shall be on the Employer. If the Employer cannot arrange for a bond within ninety (90) days, he must notify the employee in writing. Failure to so notify shall relieve the employee of the bonding requirement.

If the proper notice is given, the employee shall be allowed thirty (30) days from the date of such notice to make his/her bonding requirements. Standard premiums only on said bond to be paid by the Employer. The standard premium shall be that premium paid by the Employer for bonds applicable to all other of its employees in similar classifications. Any excess premium to be paid by the employee.

Section 5. LONG TERM DISABILITY

The County shall provide long-term disability insurance to supervisory employees at no cost to the employee. Said insurance shall take effect upon completion of six (6) months probationary period as defined in Article 4.

ARTICLE 16

Section 1. INDIVIDUAL AGREEMENT

The Employer agrees not to enter into any contract or agreement with any employees, individually or collectively, which in any way conflicts with the terms and provisions of this Agreement.

ARTICLE 17

Section 1. GRIEVANCE PROCEDURE

Crucial to the cooperative spirit with which this Agreement is made and in the sense of fairness and justice brought by the parties to the adjudicator of employee grievance, should an employee feel that their rights and privileges under this Agreement have been violated, they shall consult with their Union Steward. The Steward shall arrange for a Step 1 grievance meeting. Discharges shall be handled as specified in Article 19, except as provided in Article 4 of this Agreement. Any such dispute, complaint or grievance shall be deemed to have been waived if not presented in writing by the aggrieved employee within fourteen (14) calendar days following the known

occurrence out of which the grievance arose or from the first date of which the grievance could reasonably be assumed to be known.

Any controversy arising out of the interpretation of, or adherence to, the terms and provisions of this Agreement shall be settled by the grievance procedure hereinafter set forth: Should a difference arise between the Employer and the Union or employees as to the meaning and application of the provisions of this Agreement or as to the compliance of either party with any of its obligations under this Agreement, or should there be any complaint or grievance by an employee, the Union or the Employer, an earnest effort shall be made to settle such differences immediately under the following procedure:

Step 1.

Between the employee affected, Steward, and Human Resources Director.

Deleted: Human Resources Manager

Step 2.

Should the Union feel that the reply of the Human Resources Director is unsatisfactory, the Union shall immediately submit the facts in writing to the County Administrator. The parties shall arrange for a meeting within five (5) calendar days for negotiation of the issue. If the parties desire, a representative of the Union and a representative of the Employer shall attend said meetings. If the issue remains unresolved it shall be submitted within ten (10) calendar days to arbitration in accordance with Step 3.

Deleted: Human Resources Manager

Step 3.

Any dispute, difference or grievance relative to the interpretation of or adherence to the terms of this Agreement which has not been concluded through the above procedure within ten (10) calendar days after reduction in writing in the manner hereinabove provided, the matter may be referred by either party within five (5) calendar days to a neutral arbitrator to be mutually agreed upon by the representatives of the parties. Should the representatives of the Union and the Employer fail to agree upon a neutral arbitrator within five (5) additional calendar days, the neutral arbitrator shall be appointed as follows:

Section 2. ARBITRATOR'S AUTHORITY

The Commissioner of the Minnesota Bureau of Mediation Services shall be called upon to submit a panel of seven (7) neutral arbitrators. After said panel has been submitted to the parties by the Bureau of Mediation Services, the Neutral arbitrator shall be selected by striking six (6) names. The first strike to be determined by drawing lots, the seventh remaining name shall be the neutral arbitrator. The decision of the arbitrator shall be final and binding on the Union, the Employer and any employee affected in a controversy so settled. If either party fails to abide by the decision of the arbitrator, the parties will then be allowed to use whatever legal recourse they deem necessary. The Union and the Employer shall share equally any cost for the arbitrator. The arbitrator shall not add to, subtract from, or vary the terms of this Agreement. The arbitrator shall only determine issues submitted in writing. All decisions must be rendered in accordance with the language of this Agreement or written interpretation pertaining thereto signed by the parties to this Agreement or their representatives.

Section 3. WAIVER

If a grievance is not presented within the time limits set forth above, it shall be considered waived. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual written agreement of the Employer and Union in each step.

Section 4. CHOICE OF REMEDY

If as a result of the written Employer response in Step 2 the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 3 of this grievance procedure or to another procedure such as Veterans Preference or Fair Employment. If appealed to any procedure other than Step 3, the grievance shall not be subject to the arbitration procedure provided in Step 3. The aggrieved employee shall indicate in writing which procedure is to be used – Step 3 of this grievance procedure or an alternative procedure. The election set forth above shall not apply to claims subject to the jurisdiction of the United States Equal Employment Opportunity Commission unless allowed by law.

ARTICLE 18

DISCIPLINE

Section 1. The Employer will discipline employees who have completed the required probationary period only for just cause. A written reprimand, suspension, demotion or discharge of an employee who has completed the required probationary period may be appealed through the grievance procedure as contained in Article 17 of the Agreement subject to the limitations set forth in Article 17.

Section 2. Written reprimands, suspensions, demotions, and discharges will be in written form. To become part of an employee's personnel file, notices of written reprimand, suspension, demotion or discharge shall be read and acknowledged by signature of the employee. Employees will receive a copy of written reprimands and notices of suspension, demotion, and discharge.

ARTICLE 19

DISCHARGE - *(This Article 19 shall pertain to discharge cases only, except as provided in Article 4 of this Agreement.)*

An employee who has completed the required probationary period shall be discharged only for just cause after an investigation. An action to discharge an employee shall be taken by the appointing authority only after a meeting has been held between the designated Union

representative and employee, and the County Administrator . The employee and the Union shall be given written notice of the charges against the employee and of the meeting date and time at least ten (10) calendar days prior to the meeting. The Union and the employee shall be present at the meeting, and the Union shall present information relevant to the proposed discharge and may present witnesses and evidence. The Sheriff and/or Human Resources Director shall have the right to present information, witnesses and evidence at the meeting. This meeting shall be in lieu of Steps 1 and 2 of the Grievance Procedure set forth in Article 17 of this Agreement.

Deleted: Human Resources Manager

In the event the appointing authority proceeds to discharge, then a grievance relating to discharge shall be filed at Step 3 of the Grievance Procedure within fourteen (14) calendar days of the date of the discharge action.

ARTICLE 20

SAVINGS AND SEPARABILITY CLAUSE

If any Articles or Section of this Agreement or any riders thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, or if any Article, Section or rider is contrary to a state or federal administrative ruling or in violation of state or federal legislation or administrative regulations, the remainder of this contract and any rider thereto, or the application of such Article or Section to persons or circumstances other than those to which it had been held invalid or to which compliance with or enforcement of has been restrained, shall not be affected thereby.

In the event that any Article or Section of this Agreement is held invalid or enforcement of or compliance with which has been restrained, as set forth, the parties affected thereby shall enter into immediate Collective Bargaining negotiations, upon the request of the Union or the County, for the purpose of arriving at a mutually satisfactory replacement, pertaining to the same subject matter for such Article or Section during the period of invalidity or restraint.

ARTICLE 21

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WAGES

Employees covered by this Agreement shall be paid in accordance with Appendix A.

Deleted: for 2011 and Appendix B for 2012

Employees whose wage is below the maximum of the appropriate wage schedule will advance to the next step on the wage schedule on January 1 each year of the 2014-2016 Agreement. In no event shall an employee's wage exceed the maximum of the appropriate wage schedule. All employees shall remain at their rate of pay at the expiration date of this Agreement until a new Agreement is executed by the parties.

Deleted: The Agreement will be reopened for negotiation of the 2013 general wage adjustment and step adjustments. ¶

Deleted: their anniversary date based upon the time interval for each step

Section B. Overtime Hours: Overtime compensation will be based on status under the Fair Labor Standards Act. All non-exempt employees who are assigned by the Employer to work in excess of 40 hours in a work week shall be compensated for such overtime hours at the rate of one and one-half (1 ½) times the regular straight time rate of pay.

Section C. Termination: Employees who terminate employment prior to the date of County Board approval of this Agreement shall not be eligible for retroactive wage adjustments.

ARTICLE 22

EXPIRATION

The period of this Agreement shall be from the 1st day of January, 2014, until the 31st day of December, 2016, and shall continue in full force and effect from year to year thereafter, unless written notice of intention to terminate or modify this Agreement is given by either party to the other party sixty (60) days prior to the date of expiration or any anniversary thereof. Such notice may be delivered personally or by certified mail and if by mail, the notice must be received sixty (60) days prior to the expiration or anniversary date thereof. If the notice is to terminate, this Agreement shall then terminate on the anniversary date next following. If the notice is to change or modify, such notice shall specify the changes or modifications demanded.

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IN WITNESS WHEREOF, we have hereunto set our hands and seals this ____ day of _____ 2014,

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AITKIN COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
County Administrator

By: _____
Human Resources Director

Deleted: Human Resources Manager

TEAMSTERS GENERAL LOCAL UNION NO. 346

By: _____
Secretary-Treasurer, Local No. 346

By: _____
President, Local No. 346

By: _____
Business Agent

Deleted: GENERAL DRIVERS, DAIRY EMPLOYEES, WAREHOUSEMEN, HELPERS & INSIDE EMPLOYEES, LOCAL UNION NO. 346 ¶

Teamster's Supervisory Unit
January 1, 2014

Deleted: I

Undersheriff, Grade 15

Deleted: J

Jail Administrator, Grade 14

Deleted: K

Assistant Jail Administrator, Grade 10

Deleted: L

Dispatch Supervisor / Co-Jail Program Coordinator, Grade 9

Deleted: M

STS Coordinator / Co-Jail Program Coordinator, Grade 7

Deleted: M

APPENDIX A: Wage Schedules

Deleted: 2011

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Start

2014												
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	
15	\$ 32.50	\$ 33.48	\$ 34.48	\$ 35.51	\$ 36.58	\$ 37.68	\$ 38.81	\$ 39.97	\$ 41.17	\$ 42.41	\$ 43.68	
14	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45	\$ 41.66	
10	\$ 25.00	\$ 25.75	\$ 26.52	\$ 27.32	\$ 28.14	\$ 28.98	\$ 29.85	\$ 30.75	\$ 31.67	\$ 32.62	\$ 33.60	
9	\$ 23.50	\$ 24.21	\$ 24.93	\$ 25.68	\$ 26.45	\$ 27.24	\$ 28.06	\$ 28.90	\$ 29.77	\$ 30.66	\$ 31.58	
7	\$ 20.50	\$ 21.12	\$ 21.75	\$ 22.40	\$ 23.07	\$ 23.77	\$ 24.48	\$ 25.21	\$ 25.97	\$ 26.75	\$ 27.55	
Effective January 1, 2014, employees shall be placed on the closest step that provides at least a 1% increase. In no event shall an employee's wage exceed the maximum of the wage schedule.												
2015												
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	
15	\$ 32.80	\$ 33.78	\$ 34.78	\$ 35.81	\$ 36.88	\$ 37.98	\$ 39.11	\$ 40.27	\$ 41.47	\$ 42.71	\$ 43.98	
14	\$ 31.30	\$ 32.23	\$ 33.19	\$ 34.17	\$ 35.19	\$ 36.24	\$ 37.32	\$ 38.43	\$ 39.57	\$ 40.75	\$ 41.96	
10	\$ 25.30	\$ 26.05	\$ 26.82	\$ 27.62	\$ 28.44	\$ 29.28	\$ 30.15	\$ 31.05	\$ 31.97	\$ 32.92	\$ 33.90	
9	\$ 23.80	\$ 24.51	\$ 25.23	\$ 25.98	\$ 26.75	\$ 27.54	\$ 28.36	\$ 29.20	\$ 30.07	\$ 30.96	\$ 31.88	
7	\$ 20.80	\$ 21.42	\$ 22.05	\$ 22.70	\$ 23.37	\$ 24.07	\$ 24.78	\$ 25.51	\$ 26.27	\$ 27.05	\$ 27.85	
2016												
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	
15	\$ 33.15	\$ 34.13	\$ 35.13	\$ 36.16	\$ 37.23	\$ 38.33	\$ 39.46	\$ 40.62	\$ 41.82	\$ 43.06	\$ 44.33	
14	\$ 31.65	\$ 32.58	\$ 33.54	\$ 34.52	\$ 35.54	\$ 36.59	\$ 37.67	\$ 38.78	\$ 39.92	\$ 41.10	\$ 42.31	
10	\$ 25.65	\$ 26.40	\$ 27.17	\$ 27.97	\$ 28.79	\$ 29.63	\$ 30.50	\$ 31.40	\$ 32.32	\$ 33.27	\$ 34.25	
9	\$ 24.15	\$ 24.86	\$ 25.58	\$ 26.33	\$ 27.10	\$ 27.89	\$ 28.71	\$ 29.55	\$ 30.42	\$ 31.31	\$ 32.23	
7	\$ 21.15	\$ 21.77	\$ 22.40	\$ 23.05	\$ 23.72	\$ 24.42	\$ 25.13	\$ 25.86	\$ 26.62	\$ 27.40	\$ 28.20	

Deleted: APPENDIX B: 2012 Wage Schedl ...



Board of County Commissioners Agenda Request

2G

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Ladder Policy

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson, Human Resources Director		Department: Human Resources Department
Presenter (Name and Title): Bobbie Danielson, Human Resources Director		Estimated Time Needed: n/a consent agenda
Summary of Issue: <p>The Safety Committee is working on developing and updating safety programs and policies. The attached Ladders Safety Policy was developed by the committee, including representatives from the Highway, Land, LLCC, and Building Maintenance Departments which are the primary areas ladders are used throughout county facilities. Also sent to County Administrator for final review:</p> <p>From: Bobbie Danielson Sent: Wednesday, September 03, 2014 11:55 AM To: Nathan Burkett Subject: For your approval -- Ladder Safety Policy, safety cmte draft</p> <p>Hello. Would you like to review and/or make any edits to this before it goes to the Board for approval? This is a draft from the Safety Committee and BT has reviewed it. Thank you.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Motion to adopt policy as presented.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County Ladder Safety Policy

10/28/2014

Portable Metal and Wood Ladders

In accordance with the requirements of OSHA 29 CFR 1910.21, 1910.25, and 1910.26, the following guidelines have been established to reduce the risk of incident or injury to employees of Aitkin County working on or around portable metal or wood ladders. This particular policy does not include fixed or job-made ladders.

This program outlines the proper procedures to be taken when inspecting, maintaining, storing and using portable aluminum, fiberglass, metal, and wood ladders on the job. The following shall be included as part of the Ladder Safety Program:

Ladder Ratings / Types

Ladders are categorized by size and weight limits. These limits are posted or otherwise attached to the ladder to let the user know its limitations.

Only the following ladders shall be used by Aitkin County staff:

- Type I (Industrial) rated for 225 – 300 lbs.
- Type II (Commercial) rated for 200 – 225 lbs.

Ladder Selection

Ladders should be chosen carefully:

- Portable ladders must be of proper construction, size, and type for the type of work.
- Metal ladders cannot be used around electrical equipment (i.e. panels, transformers, power lines etc.).
- Use fiberglass or wood ladders around electrically energized equipment and lines
- Ladders must be of sufficient height to perform the necessary work. Standing on the top two steps of a stepladder or the top three steps of a straight ladder is prohibited.
- Step ladders cannot be used as straight ladders
- Smooth rungs should not be used where there is ice, rain, snow, or other wet conditions

- When attempting to gain access to a platform, roof, or other elevated area a straight ladder shall be used.
- The straight ladder must extend at least 5 rungs above the surface to be accessed
- If the ladder is to be used at a height of 8' or more, it shall be tied off, held in place by a spotter, or otherwise prevented from movement

Ladder Inspection

Ladders must be thoroughly inspected...

- if damaged
- after subjected to overloading
- after subjected to impact
- after exposure to elevated temperatures
- after repair
- every 6 months for damage and deficiencies
- before each use, it should be assured that the ladder is:
- free of loose locks, rungs or steps
- free of loose nails, screws or bolts
- free of broken, cracked or split braces, rails, rungs or steps
- free of burrs, jagged edges and splinters
- free of corrosion, grease, non-compliant paint, oil or rust
- free of any recognized damage that could cause injury
- Any ladder found to be damaged beyond repair should be disposed of after complete dismantling or breakage. This will insure that the ladder cannot be used after disposal.
- If the ladder can be repaired, it should be removed from service, tagged out-of-service, and brought to the Park Shop or Maintenance Department for the necessary repairs.

General Notes

- Employees shall always face the ladder when ascending or descending.
- Both hands should be in contact with the ladder when ascending or descending.
- Tools should be carried on a tool belt
- Employees using a ladder should never overreach.
- The belt buckle should not extend beyond the beam or uprights of the ladder.
- Ladders shall never be placed in front of a doorway that opens toward the ladder unless:
- the doors have been locked to prohibit use
- the doors have been posted with barrier tape or a sign that warns of the person on ladder

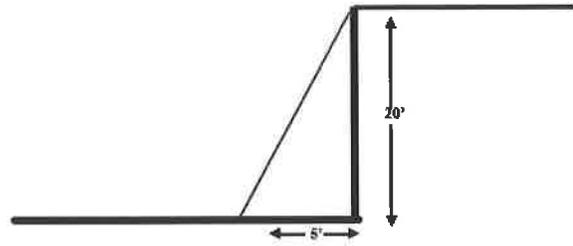
- a person has been posted on the other side of the door to prohibit entry when ladder is being used
- Ladders 8 feet in height or larger shall be held in place with any or all of the following:
 - a rope tied to a secure part of the building or fixture
 - a person whose responsibility is to stabilize the ladder for the user, or
 - any other method to prevent accidental movement
- Employees using ladders on the job must feel comfortable using the ladder.
- if an employee is apprehensive about using the ladder for any reason they should contact their supervisor.
- if an employee is using medication that may cause drowsiness, reasonable accommodation must be made to prevent injury
- Ladders must be placed on level, solid surfaces.
- Never place a ladder on concrete blocks or any other object that might move
- Slippery conditions such as ice and snow may also pose a problem. Sand / secure the ladder in place.
- Only one person at a time is permitted on a ladder.
- The ladder should not be overloaded beyond its rated capacity.
- Do not leave ladders unattended where unauthorized persons or children may use them.
- Do not use ladders during strong winds except in emergencies and after tying or securing.

Step Ladders

- Step ladders must be opened completely with spreaders locked in place.
- Step ladders cannot be used as straight ladders.
- if a straight ladder will not fit, a step ladder can be used, provided it is tied off at the top to prevent falling.
- Step ladders must be tall enough to perform the necessary work.
- Stepping on the top two steps of a step ladder greater than 3' in height is prohibited.

Extension or Straight Ladders

- Straight or extension ladders must extend at least 5 rungs above the platform, roof, or other area of dismounting.
- Straight or extension ladders must be long enough to perform the necessary work.
- Stepping on the top 3 rungs of a straight ladder is prohibited.
- Straight or extension ladders must be placed so that the proper ladder angle is met - for every 4 feet in height the ladder must be raised, the base should be 1 foot away from the wall or object that the ladder is set against.



Custodial Staff

- Custodial staff who are required to change light bulbs as part of their routine duties can utilize a step ladder 12' in height or less provided the ladder is tall enough to safely reach the intended work.
- If a 12' ladder is not available in the building, then the custodian should contact his/her supervisor who can obtain a ladder or notify the appropriate person that the light needs to be replaced. In some cases, a "Genie" lift or an outside contractor may be needed.

Ladder Storage

- Ladders should not be stored where excessive heat or dampness is present.
- Straight ladders should be stored horizontally either on the floor or hung on the wall where they should be supported at 4 to 5-foot intervals.

Ladder Maintenance

Aluminum ladders should be cleaned with soap and water as needed.

Fiberglass ladders should be cleaned with soap and water as needed and sealed with a clear or pigmented lacquer or paste wax when necessary.

Metal ladders can be cleaned with a mild soap and water as needed.

Wood ladders should be cleaned with a mild soap and water, then dried. The wood ladders should be protected with a clear shellac, varnish, or wood preservative application at least annually.

- Wood ladders that have been painted shall be removed from service.

It is the responsibility of each supervisor to oversee the implementation and enforcement of the ladder safety policy. The policy has been implemented for reasons of personal safety.



Board of County Commissioners Agenda Request

2H

Agenda Item #

Requested Meeting Date: 10-28-14

Title of Item: Authorize Out-of-State Travel Request - AASHTO Annual Meeting

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: The 2014 American Association of State Highway Transportation Officials (AASHTO) Annual Meeting will take place in Charlotte, North Carolina from November 21, 2014 to November 24, 2014. The MnDOT Office of State Aid for Local Transportation annually invites the Vice President and President of the Minnesota County Engineers Association to this Meeting.		
Alternatives, Options, Effects on Others/Comments: None.		
Recommended Action/Motion: Authorize out-of-state travel request for John Welle to attend AASHTO Annual Meeting from November 21, 2014 to November 24, 2014.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> All travel costs including airfare, lodging, registration fees, and meals will be paid by MnDOT.		



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Boiler Quotes

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: A single natural gas boiler (of the original four) is the only remaining working boiler to heat our Aitkin shop facility and is in poor condition. Quotes were solicited from Larson Plumbing and Heating, Lundberg Plumbing and Heating and Gravelle Plumbing and Heating, all from Aitkin, for two 399 BTU natural gas boilers. Recieved quotes are as follows: Gravelle: two - Slant Fin Boilers - \$25,874 Gravelle: two - Knight Boilers - \$37,715 Lundberg: two - Slant Fin Boilers - \$31,540		
Alternatives, Options, Effects on Others/Comments: None.		
Recommended Action/Motion: Motion to approve purchase of 2-Slant Fin Boilers from Gravelle Plumbing and Heating for a cost of \$25,874.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 25,874 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Replacement of this boiler is part of the 2015 Capital Facilities Budget.		



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: 10/28/14

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
--	--

Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed: n/a
--	--------------------------------------

Summary of Issue:

McGregor Area Lions Club, Inc. has made a generous donation of \$1,500 to the Aitkin County STS program.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept McGregor Area Lions Club donation of \$1,500 to the Aitkin County STS program.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Gas Voucher donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Penny Harms	Department: Veterans Services
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Presenter (Name and Title):	Estimated Time Needed:
------------------------------------	-------------------------------

Summary of Issue:
Donation from the Aitkin DAV for \$100 to purchase 5 \$20 gas vouchers for veterans in need.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve Donation

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Sobriety Court Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: From: McKenzie, Jill [mailto:Jill.McKenzie@courts.state.mn.us] Sent: Friday, October 17, 2014 9:17 AM To: Nathan Burkett (Nathan.Burkett@co.aitkin.mn.us) Subject: Sobriety Court Donation - Good morning. We have another donation made to the program from the McGregor Lions Club for \$500.00. If you could get that added onto the Board's special agenda, it would be much appreciated. Thank you. Jill		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Accept \$500 donation to Sobriety Court from the McGregor Lions Club.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2M

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Vet Van Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Penny Harms		Department: Veterans Services
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Vet van donation from McGregor American Legion Auxiliary of \$100		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin
County

Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 10/28/14

Title of Item: 3rd Quarter Investment Report

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Lori Grams	Department: Treasurer
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Presenter (Name and Title): Lori Grams County Treasurer	Estimated Time Needed: 10 minutes
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Summary of Issue:
3rd Quarter Investment Report.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

Lori Grams, County Treasurer

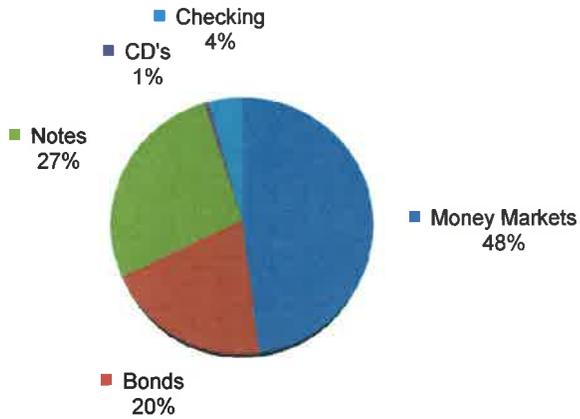
Bank #	Bank	Type of Investment	Purchase Date	Maturity Date	Interest Rate	Total
8	Grand Timber Bank	Money Market	-	-	0.25	2,532.42
15	Federal Reserve	Bond	4/20/1987	4/1/2017	8.00	60.15
104	Magic-General	Money Market	-	-	0.04	12,075,409.22
108	Wells Fargo	Money Market	-	-	0.01	24,804.47
109	Security State	Checking	-	-	0.05	22,599.46
110	Bremer	Checking	-	-	0.01	1,221,212.16
147	Magic-Ditch 2	Money Market	-	-	0.04	12,324.15
148	Magic-Ditch 30	Money Market	-	-	0.04	27,990.33
177	Magic-Envir Trust	Money Market	-	-	0.04	26,697.80
189	Bremer	Money Market	-	-	0.01	1,560,097.48
323	WFA	Money Market	-	-	0.01	0.00
363	Security State Bank	Money Market	-	-	0.25	847,509.01
414	Magic	Note	3/30/2011	3/9/2018	3.25	2,530,876.39
442	WFA	Note	8/28/2012	8/28/2019	1.65	2,250,000.00
443	WFA	Bond	9/27/2012	9/27/2019	1.66	494,117.65
444	WFA	Note	10/4/2012	10/4/2019	1.72	1,000,000.00
446	WFA	Bond	10/3/2012	10/3/2019	1.65	2,000,000.00
445	WFA	Bond	10/11/2012	10/11/2019	1.69	1,304,347.83
447	WFA	Bond	10/15/2012	10/15/2019	1.63	250,000.00
448	Grand Timber Bank	CD	1/11/2013	1/11/2015	1.25	200,000.00
449	WFA	Bond	1/30/2013	1/30/2020	1.64	1,000,000.00
450	WFA	Note	2/12/2013	2/12/2020	1.67	1,000,000.00
451	WFA	Bond	2/13/2013	2/13/2020	1.73	1,000,000.00
452	WFA	Note	4/17/2013	4/17/2020	1.80	1,000,000.00
453	WFA	Note	6/26/2013	6/26/2020	2.04	500,000.00
456	Peoples National Bank	CD	1/28/2014	1/28/2015	0.35	25,000.00
						30,375,578.52

SEPTEMBER 2014

INVESTMENT PORTFOLIO DIVERSIFICATION

PORTFOLIO

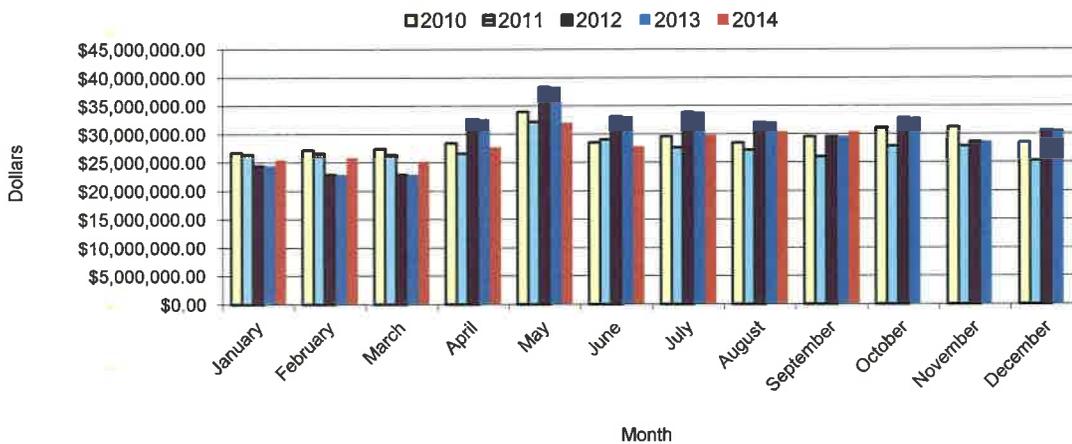
Money Markets	\$14,577,364.88
Bonds	\$6,048,525.63
Notes	\$8,280,876.39
CD's	\$225,000.00
Checking	\$1,243,811.62
Total	\$30,375,578.52



PORTFOLIO BALANCE

	2010	2011	2012	2013	2014
January	\$26,731,514.66	\$26,414,041.13	\$24,367,549.40	\$24,367,549.40	\$25,412,093.97
February	\$27,106,213.10	\$26,547,115.00	\$22,873,046.63	\$22,873,046.63	\$25,861,121.83
March	\$27,319,533.28	\$26,288,864.37	\$22,854,934.11	\$22,854,934.11	\$25,149,483.96
April	\$28,410,235.28	\$26,536,253.86	\$32,720,309.44	\$32,720,309.44	\$27,598,300.21
May	\$33,936,657.66	\$32,170,929.96	\$38,314,598.16	\$38,314,598.16	\$31,918,369.74
June	\$28,513,599.15	\$29,058,120.68	\$33,155,604.57	\$33,155,604.57	\$27,734,491.87
July	\$29,590,832.38	\$27,638,077.10	\$33,946,246.47	\$33,946,246.47	\$29,807,467.71
August	\$28,461,956.29	\$27,200,515.06	\$32,141,928.59	\$32,141,928.59	\$30,319,081.32
September	\$29,575,813.54	\$25,975,141.17	\$29,568,924.83	\$29,568,924.83	\$30,375,578.52
October	\$31,220,715.67	\$27,828,872.25	\$32,703,656.18	\$32,703,656.18	
November	\$31,220,715.67	\$27,828,872.25	\$28,619,875.28	\$28,619,875.28	
December	\$28,479,935.82	\$25,325,566.17	\$30,798,195.43	\$30,798,195.43	
Average Balance	\$29,213,976.88	\$27,401,030.75	\$30,172,072.42	\$30,172,072.42	\$28,241,776.57

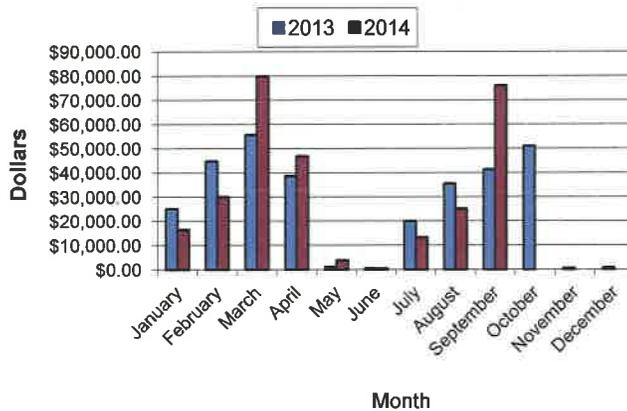
PORTFOLIO BALANCE



INTEREST EARNED

	2013	2014
January	\$25,110.50	\$16,360.81
February	\$44,781.58	\$30,049.56
March	\$55,604.94	\$79,889.99
April	\$38,627.26	\$46,783.36
May	\$1,076.56	\$3,917.20
June	\$608.37	\$452.46
July	\$19,903.30	\$13,153.39
August	\$35,486.57	\$25,051.22
September	\$41,269.92	\$75,995.07
October	\$50,944.03	
November	\$565.46	
December	\$851.93	
Total	\$314,830.42	\$291,653.06

INTEREST EARNED



Interest Earned

2012	\$314,893.06
2011	\$322,490.59
2010	\$530,362.75



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Board of Adjustment/Planning Commission per diem

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Terry Neff, Environmental Services Director		Department: Environmental Services
Presenter (Name and Title): Terry Neff, Environmental Services Director		Estimated Time Needed: 5 minutes
Summary of Issue: Raise the meeting per diem Board of Adjustment and Planning Commission members from \$35.00/meeting to \$50.00/meeting. Raise the cost of a variance, interim use and conditional use permit (CUP) application from \$600.00 to \$650.00.		
Alternatives, Options, Effects on Others/Comments: See attached memorandum for additional comments.		
Recommended Action/Motion: Approve raising per diem from \$35.00/meeting to \$50.00/meeting and raise cost of a variance, interim use and CUP application from \$600.00 to \$650.00.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ approximately \$75.00/meeting Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> The increase in meeting per diem would be offset by the increase in the application fee.		

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: October 17, 2014

TO: Aitkin County Board of Commissioners
Nathan Burkett, County Administrator

FROM: Terry Neff, Environmental Services Director

RE: Board of Adjustment/ Planning Commission
Meeting Per Diem

4

The current meeting per diem for the Board of Adjustment (BOA) and Planning Commission (PC) is \$35.00 per meeting. This per diem was set at this level prior to the year 2001. In the Minnesota Association of Planning and Zoning Administrators annual report for the year 2012, the range of meeting per diems for PC members was \$30.00 to \$100.00, with the average being \$55.00. The average meeting per diem for BOA members was \$50.00.

As I am sure you are aware, these two Boards make difficult decisions with people's property and property rights in order to minimize the effects on the environment, neighboring properties, and property values. It has also been difficult to find citizens to serve on these Boards.

Therefore, in order to adjust the per diem to be in line with the state average and to help encourage more citizens to serve on these Boards, I propose we set the meeting per diem for the BOA and PC Board members at \$50.00 per meeting.

If the \$50.00 per diem per meeting is approved, this will increase the cost of a variance or conditional use permit by \$75.00 per meeting. To recover this cost, I propose we increase the fee for a variance, interim use and conditional use permit application from \$600.00 to \$650.00. The last time these fees were increased was in 2008.

If you have any questions, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

c:\ctybrd\ctybrd2014



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Continuation - Public Hearing for Partial Ditch Abandonment

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar		Department: Auditor's Office
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed:
Summary of Issue: Continuation of September 9, 2014 Public Hearing for Partial Ditch Abandonment - EverStar		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

RESOLUTION OPPOSING AITKIN COUNTY BOARD PARTIAL
DITCH ABANDONMENT OF A DRAINAGE SYSTEM COUNTY DITCH 24
RESOLUTION 2014 - 10

WHEREAS, the Spencer Township has heretofore been given notice of a extended public hearing issued by the Aitkin County Board of Commissioners to be held on Tuesday, October 28, 2014 at the Aitkin County Courthouse for the purpose of considering partial abandonment of drainage systems involving county ditch 24 by petition from EverStar Properties in Spencer Township.

WHEREAS, the Spencer Township Board has met on October 14, 2014 at 7:00 p.m. and upon a unanimous consensus of the Supervisors, declared the partial abandonment of the drainage system would negatively impact both private & public properties as well as public roadways by means of flooding and wildlife hazards.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors, upon a unanimous decision, hereby determines and declares that it is necessary to request the Aitkin County Commissioners deny EverStar's petition as an act in the best interest of the public welfare of the citizens of Aitkin County.

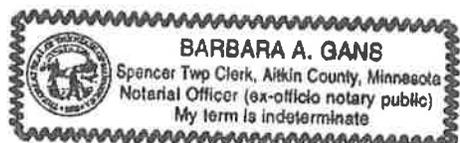
	<u>Yes</u>	<u>No</u>	<u>Other</u>
Supervisor <u><i>[Signature]</i></u>	✓	—	—
Supervisor <u><i>[Signature]</i></u>	✓	—	—
Supervisor <u><i>Robert A. Warowitz</i></u>	—	—	<i>ABSTAINED</i>

Adopted this 14th day of October, 2014.

BY THE BOARD

[Signature]
Kevin M. Stromberg, Vice Chair
Town Chair

Attest: *[Signature]*
Township Clerk



51-27	\$200
52-27	\$2250
50-29	\$1500
48-28	\$3000
49-28	\$5500
50-30	\$300
51-27	\$1000
52-27	\$2700

At 10:00 a.m. Kirk Peysar, County Auditor held a Public Hearing for Petition for Partial Abandonment of a Drainage System (County Ditch 24) located in Sections 7, 8, and 18 of Spencer Township (T47N, R26W) and Sections 12 and 13 of Aitkin Township (T47N, R27W) Aitkin County, MN. EverStar, LLC submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. John Kolb, Rinke Noonan; along with Tom Miller and Eric Hansen, Westwood Professional Services presented plans and studies in support of EverStar's petition to the Board. John Welle, Aitkin County Engineer expressed his concerns. County Attorney Jim Ratz offered opinion and guidance. Public comment was heard from Tammy Lou Pfaff, representing City of Aitkin and Aitkin Airport Commission; Bob Harwarth, Spencer Township; Douglas Green, American Peat Technology; and Sid Berglund, Aitkin resident. Most voiced opposition or concern over the potential impact of the ditch abandonment. Jim Erickson, EverStar asked for Board support. The Board agreed to continue the Public Hearing on October 28, 2014 and to keep the public comment period open through that date.

PUBLIC HEARING FOR PETITION FOR PARTIAL ABANDONMENT OF A DRAINAGE SYSTEM

The Board reported on the following: AMC Policy Meeting, NCLUCB, ATV Association of MN (ATVAM), AIS, Hill City National Night Out, MCIT Regional Risk Management Workshop, Park Board, Aitkin Airport Commission, and Historical Society.

BOARD DISCUSSION

Commissioner Anne Marcotte left at 12:10 p.m.

MARCOTTE LEFT

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 12:21 p.m. until Tuesday, September 10, 2014 at 9:00 a.m. for Special Meeting - 2015 Budget Presentation.

ADJOURN

 J. Mark Wedel, Chairperson
 Aitkin County Board of Commissioners

 Nathan Burkett, County Administrator

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF AITKIN, MINNESOTA

HELD: September 8, 2014

5D
9-9-14 Handout

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Aitkin, Minnesota was duly called and held at the City Hall in said City on the 8th day of September, 2014, at 7:00 o'clock P M.

The following members were present: Mayor Gary Tibbitts, Council Member; Julie Miller, Keith Nentl, Cori Welshons and Trevor Betley.

and the following were absent:

Member Julie Miller introduced the following resolution and moved its adoption: the motion of the adoption was duly seconded by council member Cori Welshons, and after a full discuss thereof and upon a vote being taken thereon the following voted in favor thereof:

And the following voted against the same:

CITY OF AITKIN, MINNESOTA
RESOLUTION NO. 09-08-14 B
RESOLUTION REQUESTING AITKIN COUNTY DENY THE PARTIAL DITCH
ABANDONMENT OF A DRAINAGE SYSTEM INVOLVING COUNTY DITCH 24

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AITKIN (the "City") AS FOLLOWS:

A. WHEREAS, the City has heretofore been given notice of a public hearing issued by the Aitkin County Board of Commissioners to be held on Tuesday September 9, 2014 at 10:00 a.m. at the Aitkin County Courthouse for the purpose of considering partial abandonment of drainage systems involving county ditch 24 by petition from EverStar properties in Spencer Township; and

B. WHEREAS, the Airport Commission has met on September 4, 2014 at 5:30 p.m. and upon a unanimous consensus of the commission, declared the abandonment for the drainage system would impact the airport properties by means of flooding and wildlife hazards which will increase and endanger pilots entering and exiting the airport; and

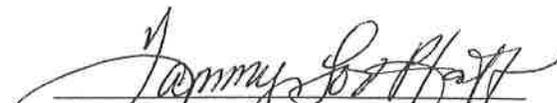
C. NOW, THEREFORE, BE IT RESOLVED, the City hereby determines and declares that it is necessary to request the County Commissioners deny the EverStar petition and to act in the best interest of the public welfare of the citizens of Aitkin County.

DATED: September 8, 2014

BY ORDER OF THE CITY COUNCIL

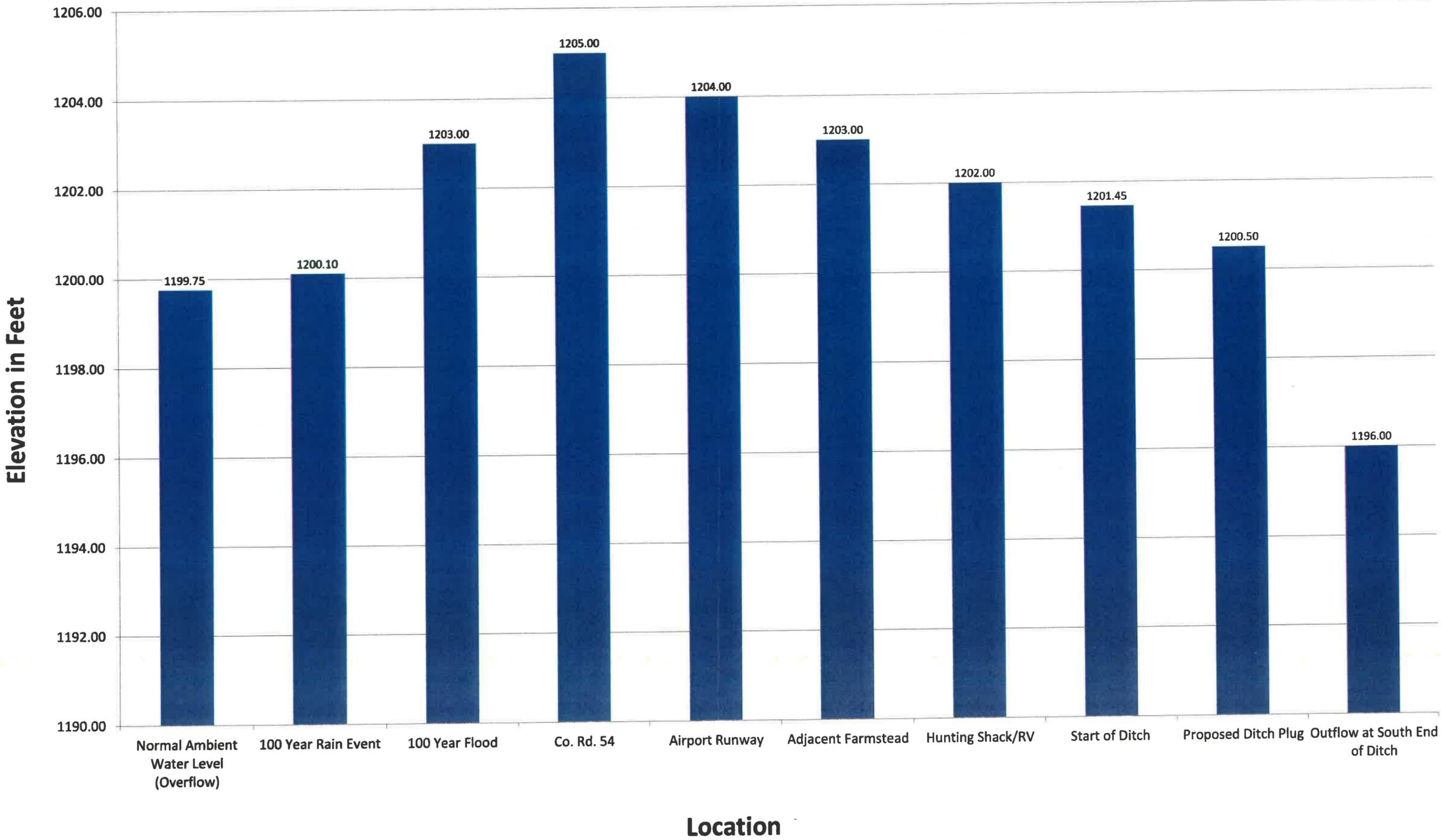
ATTEST:


Mayor - Gary Tibbitts


City Clerk - Tammy Lou Pfaff

Elevations of Key Locations

9-9-14 Handouts
SD





Far East End County Ditch 24 Looking West on 6/25/2012 During Flood Conditions



Looking Into Far East End County Ditch 24 6/25/2012 During Flood Conditions



Looking North Along County Road 54 6/29/2012 During Flood Conditions



Looking South Along County Road 54 at Start of County Ditch 24 6/29/2012 During Flood Conditions



Looking East, Just to the East of the Start of County Ditch 24 and North of County Road 54 10/31/2013 Under Normal Conditions



Looking North Along County Road 54 10/31/2013 Under Normal Conditions



Looking South Along County Road 54 at Start of County Ditch 24 10/31/2013 Under Normal Conditions



Looking West Along County Road 54, the Start of County Ditch 24 is Just Past the Truck in the Photo 10/31/2013 Under Normal Conditions



Photograph of a Typical Type 6 Wetland, This is the Wetland Type Proposed Onsite



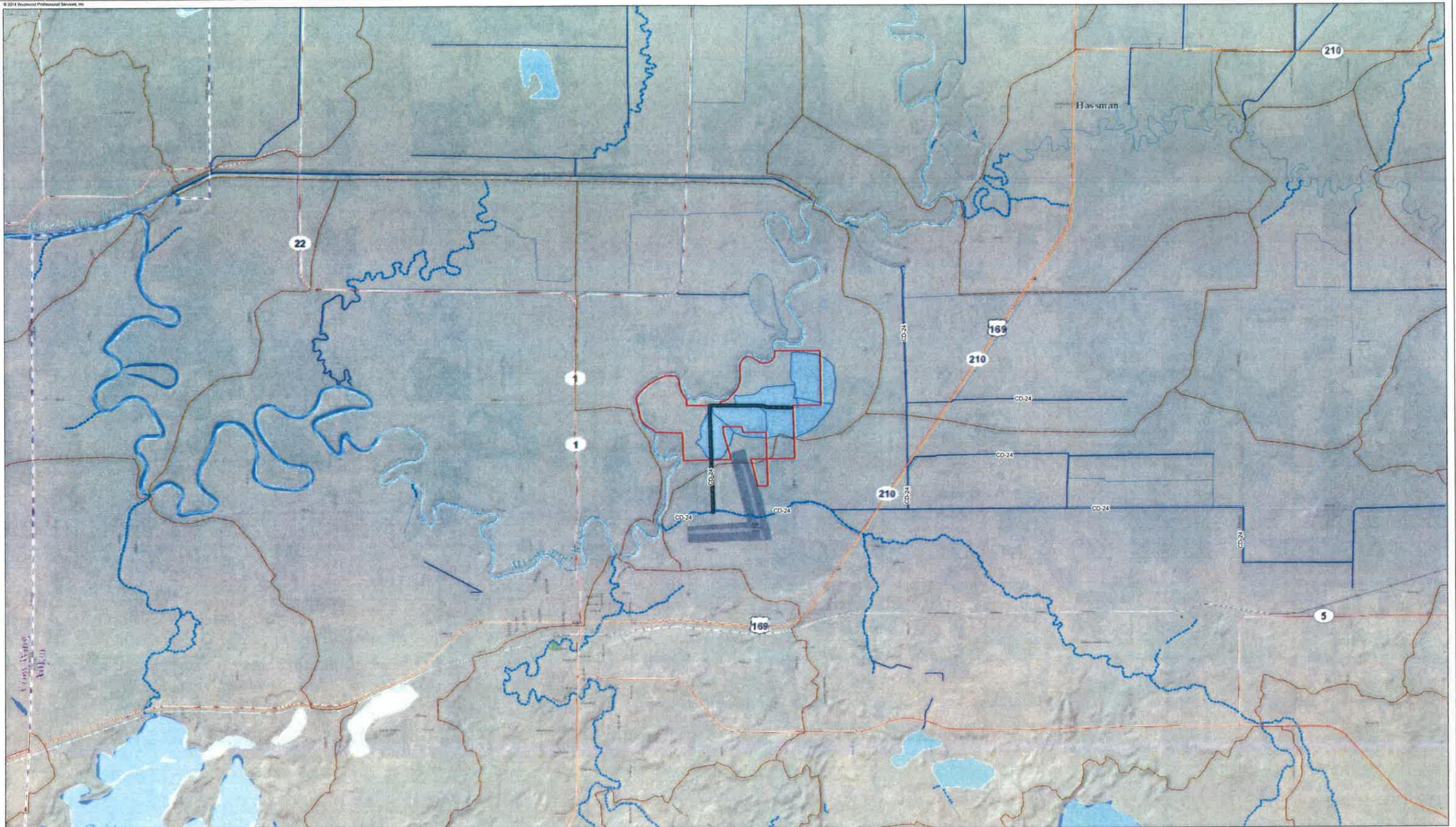
Photograph of a Typical Type 6 Wetland, during the 2012 Aitkin County Flood, This is the Wetland Type Proposed Onsite



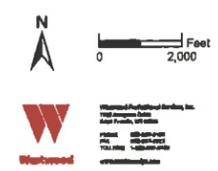
Photograph of a Typical Type 6 Wetland, This is the Wetland Type Proposed Onsite during the 2012 flood (on left) and cropped field (on right). Highlights how the Type 6 wetland does not develop into open water during flood events



Photograph of a Typical Type 6 Wetland, This is the Wetland Type Proposed Onsite



Data Sources: Perennial Streams Mapping (MN DNR 2008), Ditch Mapping (MN DNR 2008), Minor Watershed Mapping (MN DNR 2008), Wenok Aitkin County Ditch 24 Subwatersheds (2013), National Geographic Background Map (2001 VMAP file, updated 2014)



Legend

-  Affected Portion of Aitkin County Ditch 24
-  EverStar Property Boundary
-  Minnesota DNR Minor Watershed Boundary
-  Mapped Ditches
-  Mapped Perennial Streams
-  Wenok Mapped Upstream Subwatersheds

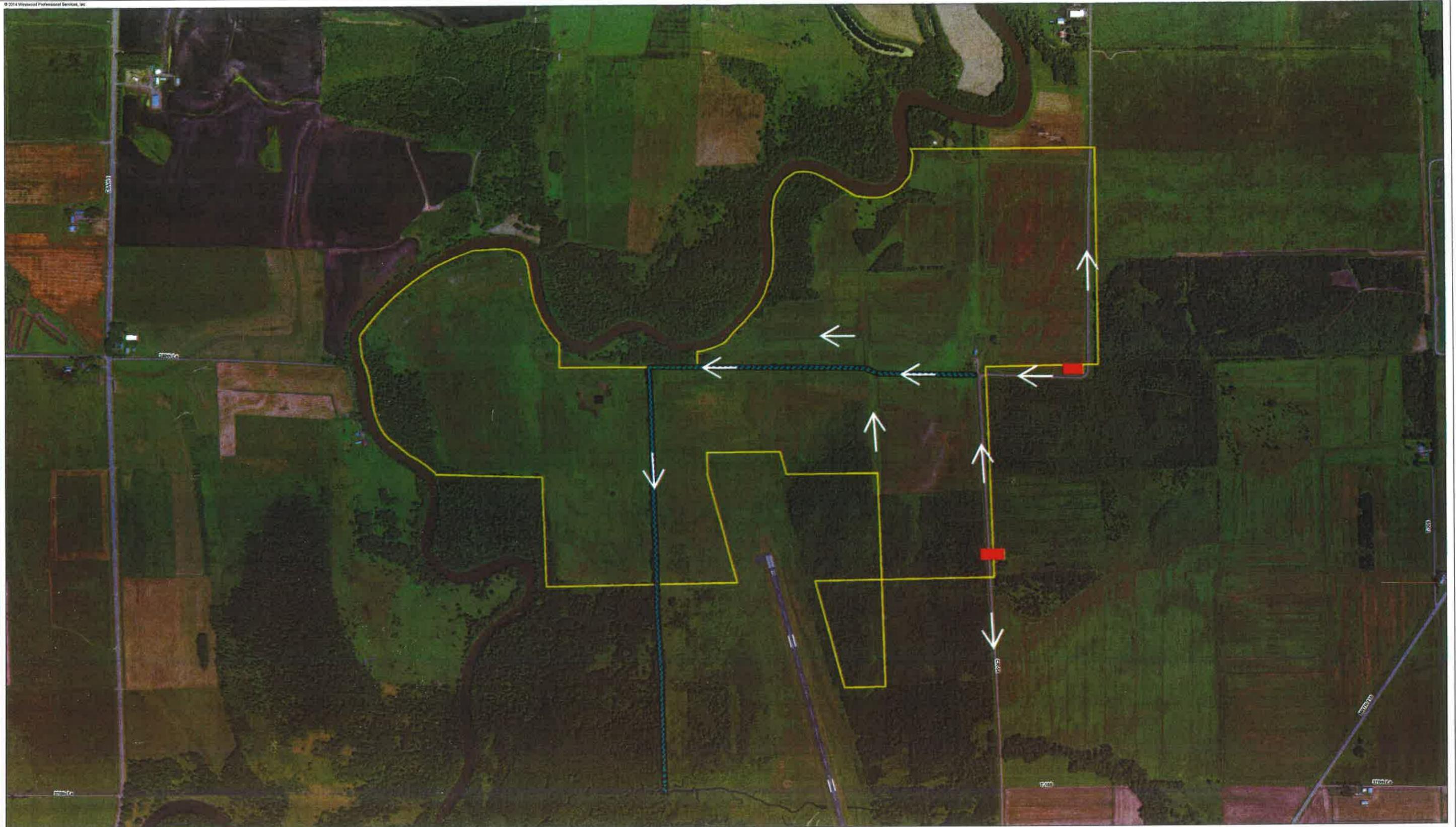
EverStar Wetland Bank Project

Aitkin County, Minnesota

Aitkin County Ditch Petition Exhibits

County Ditch 24 Overview Map

EXHIBIT 1



Date Source(s): Westwood Survey, National Geographic Background Map (ESRI, WMS Site, accessed 2014)



Legend

-  Affected Portion of Aitkin County Ditch 24
-  EverStar Property Boundary
-  Direction of Flow
-  Surface Flow Divide

EverStar Wetland Bank Project

Aitkin County, Minnesota

Aitkin County Ditch Petition Exhibits

Existing Drainage Flow Map

EXHIBIT 3



Data Source(s): Westwood Survey Data, Ditch Mapping (SM Chrt 2008), National Geographic Background Map (©1991-2014) (Accessed 2014)

N

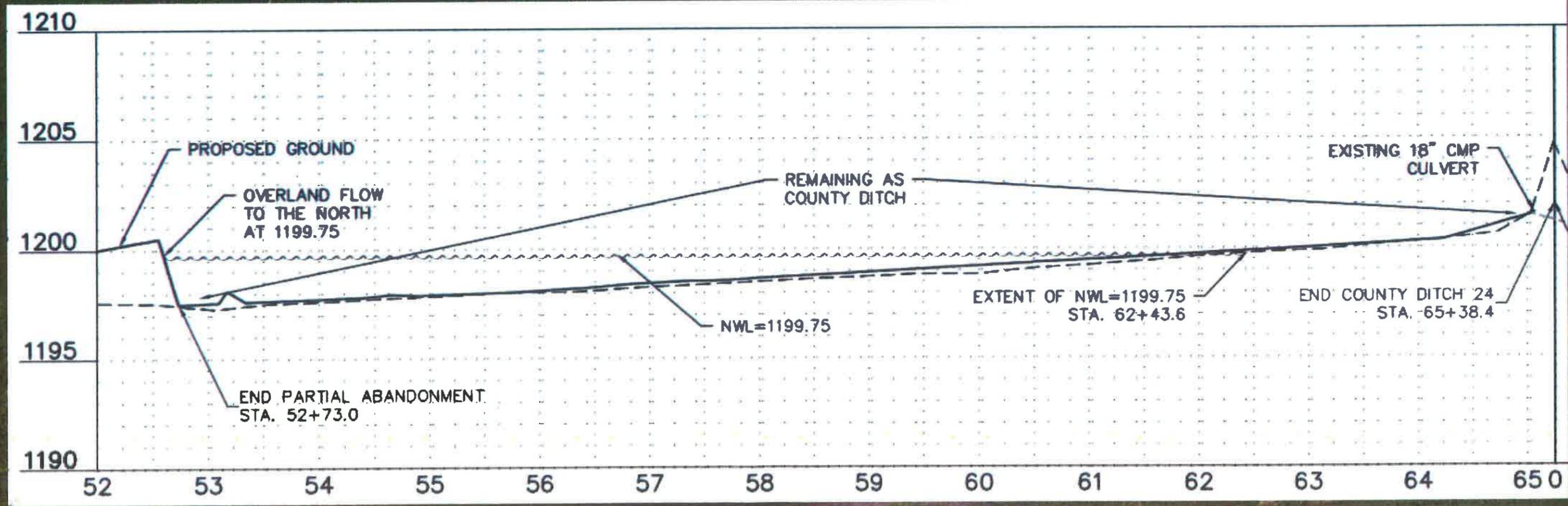
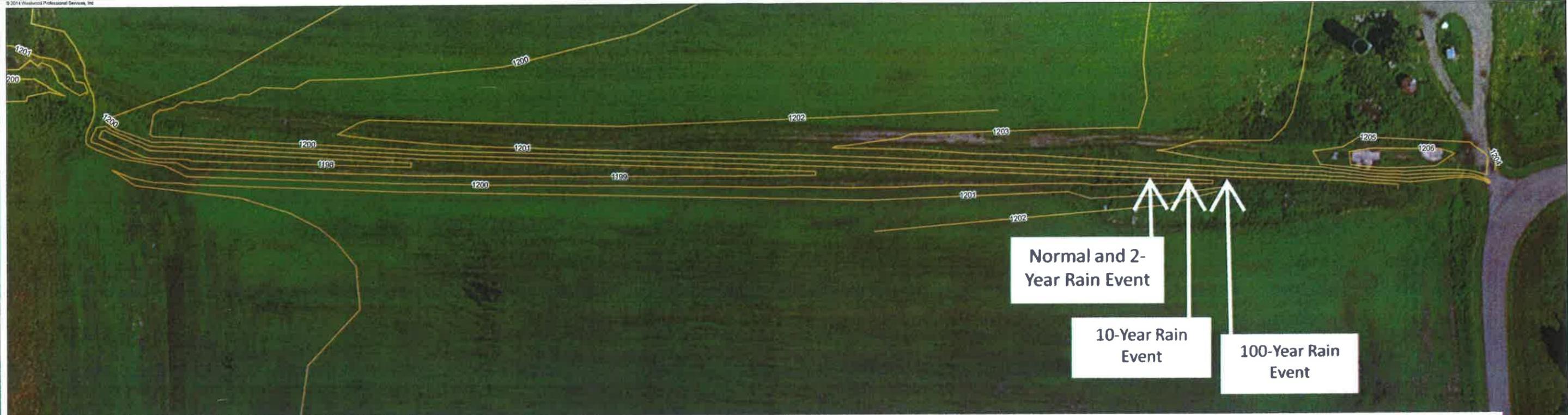
0 2,000 Feet

Westwood Professional Services, Inc.
1000 Westwood Drive
Aitkin, MN 56447
Phone: 218-837-2222
Fax: 218-837-2222
www.westwoodmn.com

Legend

EverStar Property Boundary	Portion of Ditch to Remain
Direction of Flow	Portion of Ditch to be Abandoned

EverStar Wetland Bank Project
Aitkin County, Minnesota
Aitkin County Ditch Petition Exhibits
Proposed Drainage Flow Map
EXHIBIT 4



Map Document: P:\2024\568254_Cable Pullout_Mapping\Drawings\568254_05_CrossSection_01.dwg, Date: 8/2/2024, 12:57:35 PM

Data Source(s): Wetland Survey Data, Ortho Mapping (MN DNR 2008), National Geographic Background Map (ESRI WMS Site, accessed 2014)





 Wetland Professional Services, Inc.
 11000 University Ave.
 Eden Prairie, MN 55344
 PHONE: 952.937.1111
 FAX: 952.937.1122
 WWW: www.wetlandpro.com

Legend

-  EverStar Property Boundary
-  Elevations Dry Under Modeled Rain Events

EverStar Wetland Bank Project

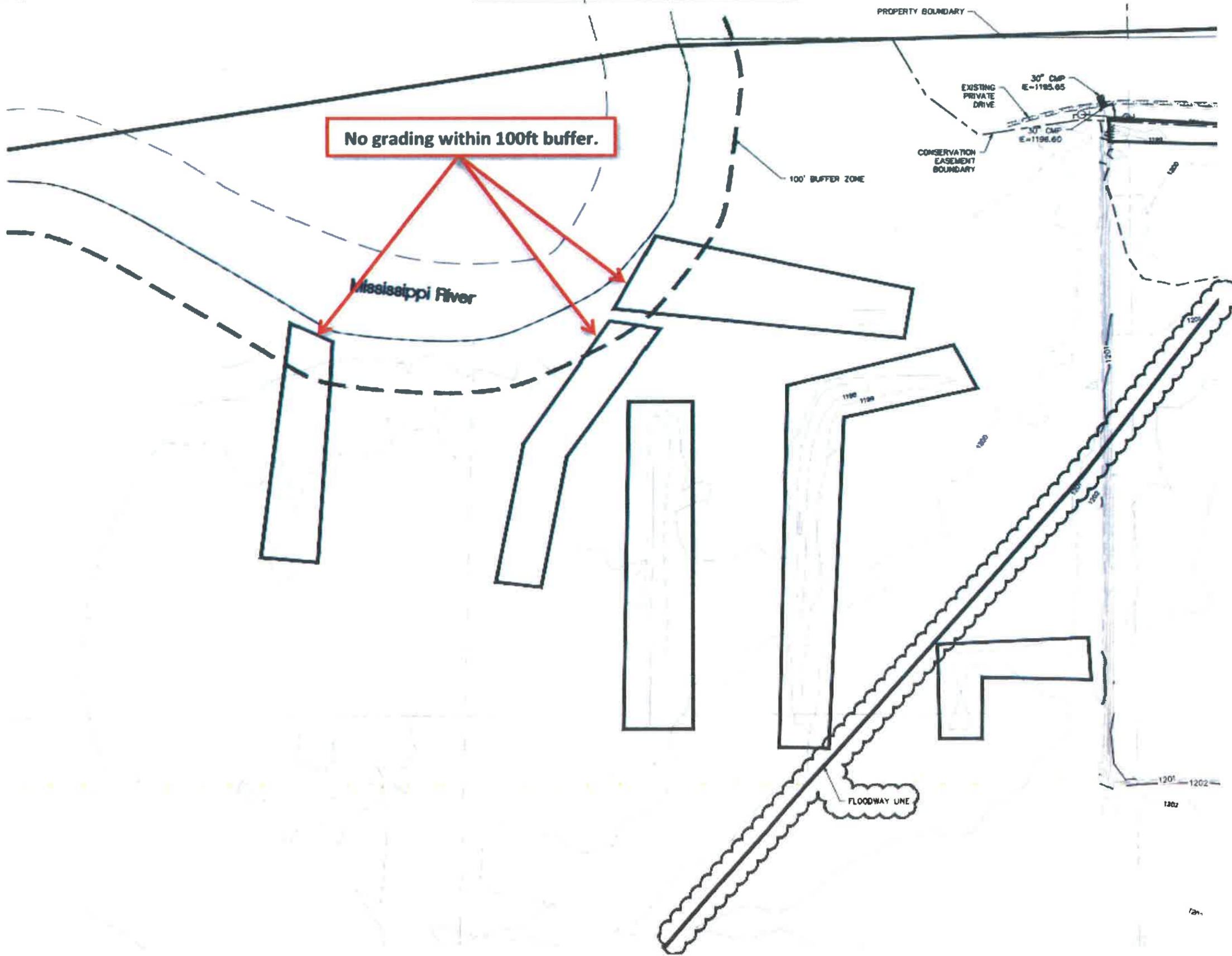
Aitkin County, Minnesota

Aitkin County Ditch Petition Exhibits

Water Elevations in Co. Ditch 24 Under Various Rain Conditions

EXHIBIT 5

Clarification of Work Area





Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Deliberations for Request for Partial Ditch Abandonment - U.S. Steel

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar		Department: Auditor's Office
Presenter (Name and Title): Kirk Peysar, County Auditor		Estimated Time Needed:
Summary of Issue: July 22, 2014 - Public Hearing for Petition for Partial Abandonment of a Drainage System within Sections 27, 28, 32, 33, and 34 of Workman Township (T.49N.-R.24W.) Aitkin County, MN. United States Steel Corporation (U.S. Steel) submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. September 15, 2014 - U.S. Steel submitted a revised petition. September 23, 2014 - Public Hearing was continued. No public comments were given. October 14, 2014 - Second continuation was held. No public comments were given, and no written comments were received. October 28, 2014 - Deliberations scheduled.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve or deny U.S. Steel's request for partial ditch abandonment.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



U. S. Steel Corporation
Minnesota Ore Operations
P.O. Box 217
Keewatin, MN 55753

September 15, 2014

Mr. Kirk Peysar
Aitkin County Auditor
209 2nd Street NW
Aitkin, MN 5643-1292

Mr. John Welle
Aitkin County Engineer
209 2nd Street NW
Aitkin, MN 5643-1292

**RE: Revised Petition for Partial Ditch Abandonment of a Drainage System
within Sections 27, 28, 32, 33 and 34 of Workman Township (T.49N.-R.24W.)
Aitkin County, Minnesota**

Dear Messrs. Peysar and Welle:

United States Steel Corporation (U. S. Steel) is submitting this revision to the original petition for ditch abandonment submitted on March 31, 2014 and revised on June 18, 2014. In the original application, public ditches were proposed to be abandoned. However, at the July 22, 2014 Public Hearing regarding the project, there was much concern from the Aitkin County Board and private citizens regarding the effect to private property surrounding the project sight. U. S. Steel has re-evaluated its options and developed a plan that should alleviate these concerns. U. S. Steel contracted Barr Engineering to review ditches and ditch watersheds. The attached memo discusses the ditches that could be abandoned, culverts that would be added to maintain drainage to off-site private properties and private ditches that would be re-classified as public ditches.

Should there be any questions about this submittal or if you require additional information, please contact me at (218) 778-8672 or via email at tmmuck@uss.com

Sincerely,

A handwritten signature in cursive script that reads "Tracy M. Muck".

Tracy M. Muck
Minnesota Ore Operations
United States Steel Corporation

CC: J. Mark Wedel, Chairperson, Commissioner District 1
Laurie Westerlund, Commissioner District 2
Donald Niemi, Commissioner District 3
Brian Napstad, Commissioner District 4
Anne Marcotte, Vice Chairperson, Commissioner District 5
Nathan Burkett, County Administrator
Jim Ratz, County Attorney



Memorandum

To: Tracy Muck
From: Daniel Tix and Mark Jacobson
Subject: Public Ditch Abandonment Summary
Date: September 2, 2014
Project: U. S. Steel Palisade Wetland Mitigation Site

This memo summarizes our findings from a review of the ditches on United States Steel (U. S. Steel) Palisade Wetland Mitigation site (Site). The attached map (Figure 1) shows ditches that could be abandoned and eliminated without affecting neighboring landowners and summarizes the ownership, type, and proposed actions for each of the ditches on the Site. The proposed public ditch abandonment would continue to allow drainage from upstream properties through the public ditch system.

Watersheds for ditches located within and surrounding the Site are shown in Figure 2. This map differentiates the watersheds of the ditches to be abandoned from those that will be maintained. Watersheds in Figure 2 were drawn using LiDAR data. The LiDAR data is based on information from before modifications were made on the Site, so the on-site watersheds may have changed, but the off-site watersheds have not. A detailed view of each public ditch to be abandoned or altered is shown in Figure 3 (a through c) and includes the watershed of each. Figure 4 shows the ditch ownership and flow directions for the surrounding area.

We propose that the following public ditches be abandoned and filled to maximize wetland area on the Site without affecting drainage from adjacent private properties.

1. Formally abandon CD-4 – diagonal portion on the east side of the north half of Section 34 (Figure 3a)

This ditch does not actually exist so no specific action is required other than a formal request for legal abandonment. Such a request would eliminate potential future confusion or disputes of this ditch that is no longer present.

2. Abandon CD-4 (Segment A) – dividing the north and south half of Section 34 (Figure 3a)

The eastern approximately one-half mile of this segment of the ditch could be abandoned without affecting neighboring properties.

Watershed

The watershed for this ditch is located entirely within Section 34, west of County Road (CR) 62, and within U. S. Steel property (Figure 3a). None of the watershed area located east of CR 62

To: Tracy Muck
From: Daniel Tix and Mark Jacobson
Subject: Public Ditch Abandonment Summary
Date: September 2, 2014
Page: 2

drains into CD-4 (Figure 2). Therefore, the only property benefitting from CD-4, Segment A, is U. S. Steel property and the drainage from CD-4 is no longer needed due to a change in land use.

Flow

CD-4, Segment A, is a headwater ditch that begins near the east edge of the Site and flows west. There are no culverts or other ditches entering the ditch within this segment. CD-4 flows into CD-38 along the western edge of Section 34 and continues to flow west through Section 33 (Figure 1). The abandonment of CD-4, Segment A would not alter the current drainage off of CR 62. However, the right-of-way (ROW) ditches along the west side of CR 62 could be connected to allow southward drainage for that section of the road (Figure 1).

Farm road

The farm road that is parallel to CD-4, Segment A would be removed so that the northern and southern portions of Section 34 could become connected hydrologically. The road along the north side of the remaining segment of CD-4, in the western half of Section 34, would remain.

Remaining segments of CD-4

The western half of CD-4 through the middle of Section 34 would remain so that it could intercept flow from the north-south private ditch which begins in Section 27 to the north (Figure 2). This would maintain drainage for the adjacent properties to the north.

3. Abandon CD-4/FRC-B (Segment B) north side of Section 33 (Figure 3b)

We would abandon this full one-mile ditch segment. (Figure 3b)

Watershed

The watershed draining to CD-4/FRC B, Segment B, includes the northeast corner of Section 33, entirely within U. S. Steel property (Figure 3b). There are no other ditches that flow into this ditch segment. Therefore, the only property benefitting from CD-4, Segment B is U. S. Steel property, and the drainage from CD-4, Segment B, is no longer needed due to a change in land use.

Flow

CD-4, Segment B, is a headwater ditch that begins in the northeast corner of Section 33 and flows west. At the northwest corner of Section 33, this segment meets CD-38 along the west side of Section 33 and flows south (Figure 1).

Farm road

The farm road parallel to CD-4, Segment B would also be removed so that the northern portion of Section 33 and the southern portion of Section 28 could become connected hydrologically.

4. Move CD-4/FRC-B (Segment C) southern half, west side of Section 34 (Figure 3c)

Between Sections 33 and 34, CD-4/FRC-B, Segment C runs along the east side of a farm road with a private ditch on the west side of the road. The southern half of CD-4/FRC-B would be relocated to the

To: Tracy Muck
From: Daniel Tix and Mark Jacobson
Subject: Public Ditch Abandonment Summary
Date: September 2, 2014
Page: 3

other side of the road (Figure 3c). The new ditch would be cleaned out to ensure positive drainage. A culvert or open ditch connection will be added to connect SD-86 into the new public ditch.

Watershed

The watershed draining through CD-4/FRC-B Segment C is predominantly composed of U. S. Steel property, but does include approximately 14 acres of private property in Section 3 (T48N; R24W) (Figure 3c). However, the relocation of CD-4, Segment C will maintain drainage for that small area of private property.

Flow

CD-4/FRC-B, Segment C flows north, beginning from SD-86, and discharges into CD-4 (Figure 1). That drainage pattern will be maintained by moving the ditch approximately 100 feet west to the other side of the road and providing a connection for SD-86, into the existing private ditch.

Farm roads

None of the farm roads in this area would be altered. However, overflow structures or culverts may be constructed across the roads along the south or west sides of Section 34 to provide an outlet for water in the southern half of Section 34.

Private ditches

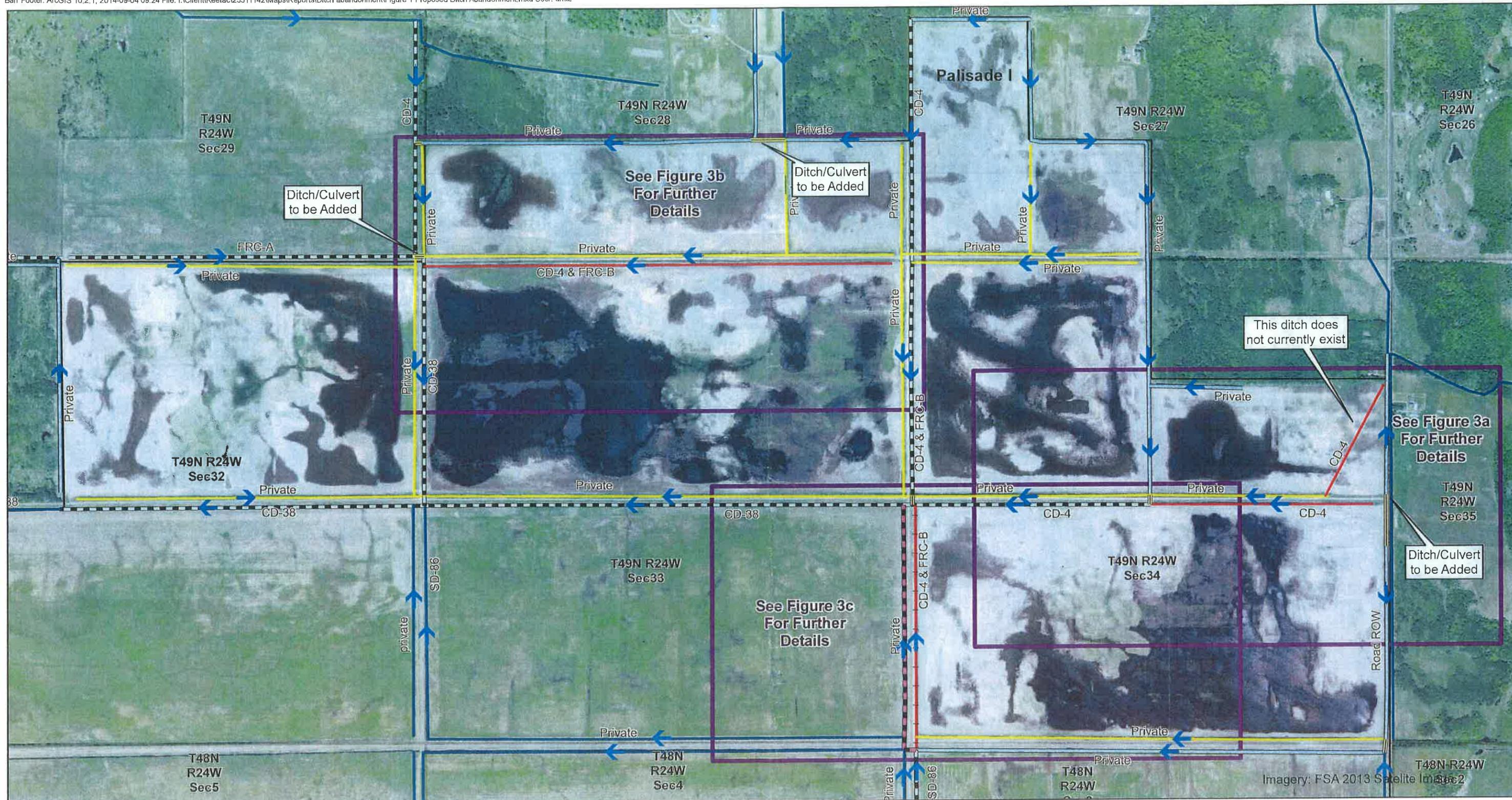
Figure 1 also shows proposed modifications to private ditches, all located on U. S. Steel property. The elimination of private ditches will include several new connections to ensure that drainage is maintained from adjacent private properties where the private ditches flow through U. S. Steel property.

- With the abandonment of the private ditch along the south side of the north part of Section 34, a culvert will be constructed to connect the private drainage from Section 27 into CD-4 (Figure 1), thereby maintaining drainage from the private properties.
- With the abandonment of the private ditch along the south side of Section 34, a culvert will be constructed from the CR 62 west ROW ditch connecting into the private ditch along the north side of Section 3, T48N, R24W (Figure 1).
- For abandonment of the private ditches located in the southern one-quarter of Section 28, T49N, R24W, three culvert or ditch connections will be constructed to maintain drainage for the properties located to the north (Figure 1).

Conclusions

The proposed public ditch abandonments described above include segments of public ditches that benefit only U. S. Steel property. The plan to abandon private ditches includes provisions to maintain drainage from all adjacent private property and CR 62. The resulting ditch system is shown in Figure 5, which will ensure the retention of drainage benefits for all adjacent private property.

Exhibit One



- Ditch Flow Direction
- Public Ditch to be Abandoned
- Public Ditch - Abandon and Replace
- Add Ditch/Culvert
- Convert to Public
- Private Ditch to be Abandoned
- Private Ditch to Remain
- Public Ditch to Remain
- Other ditches - Off-site
- Detailed Figure Extents
- U.S. Steel Property Boundary

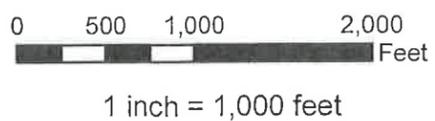
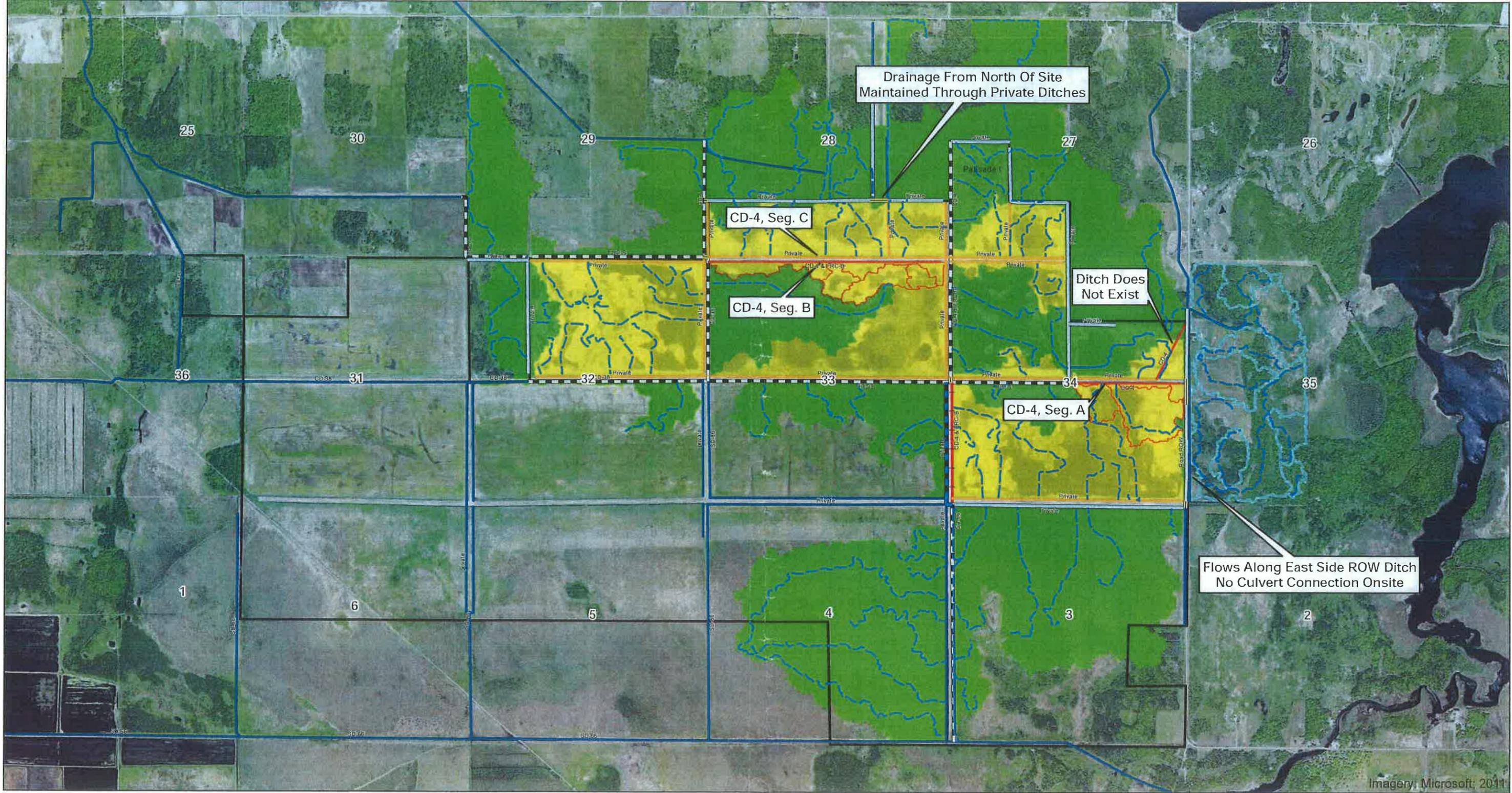


Figure 1
 PROPOSED DITCH MODIFICATIONS
 Public Ditch Abandonment Summary
 Palisade Wetland Mitigation
 U. S. Steel



- | | | | |
|--|------------------------------------|--|--|
| | Public Ditch to be Abandoned | | Other ditches - Off-site |
| | Public Ditch - Abandon and Replace | | Flow Paths (Pre-construction) |
| | Add Ditch/Culvert | | Watershed to Preserved Onsite Ditches |
| | Convert to Public | | Watershed to Proposed Abandoned Ditches |
| | Private Ditch to be Abandoned | | Flows To Public Ditch To Be Abandoned |
| | Private Ditch to Remain | | Offsite Drainage Areas - Flow Away From Site |
| | Public Ditch to Remain | | U.S. Steel Property Boundary |

0 1,000 2,000 4,000 Feet

1 inch = 2,000 feet

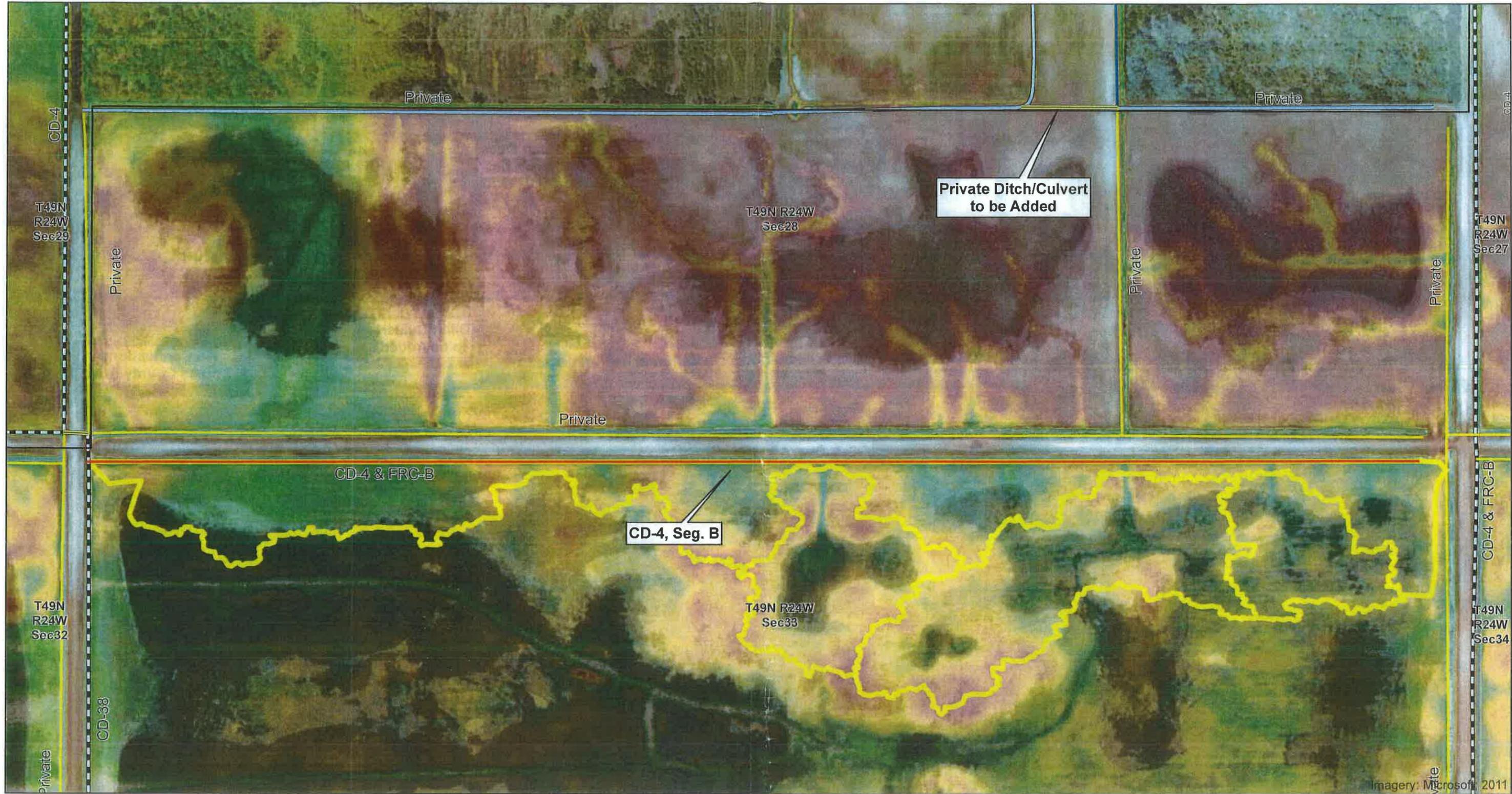


*Watersheds delineated using MN DNR LiDAR collected spring, 2012 (Pre-construction)

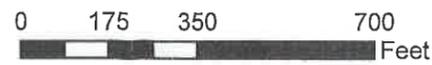
Figure 2

WATERSHED AREAS TO PROPOSED DITCH MODIFICATIONS

Public Ditch Abandonment Summary
Palisade Wetland Mitigation
U. S. Steel



- Other ditches - Off-site
 - Public Ditch to be Abandoned
 - Add Ditch/Culvert
 - Private Ditch to be Abandoned
 - Private Ditch to Remain
 - Public Ditch to Remain
 - Estimated U.S. Steel Property
 - Areas Draining to CD-4, Seg. B
- Preconstruction Elevation (masl)**
- 376
 - 372



1 inch = 350 feet

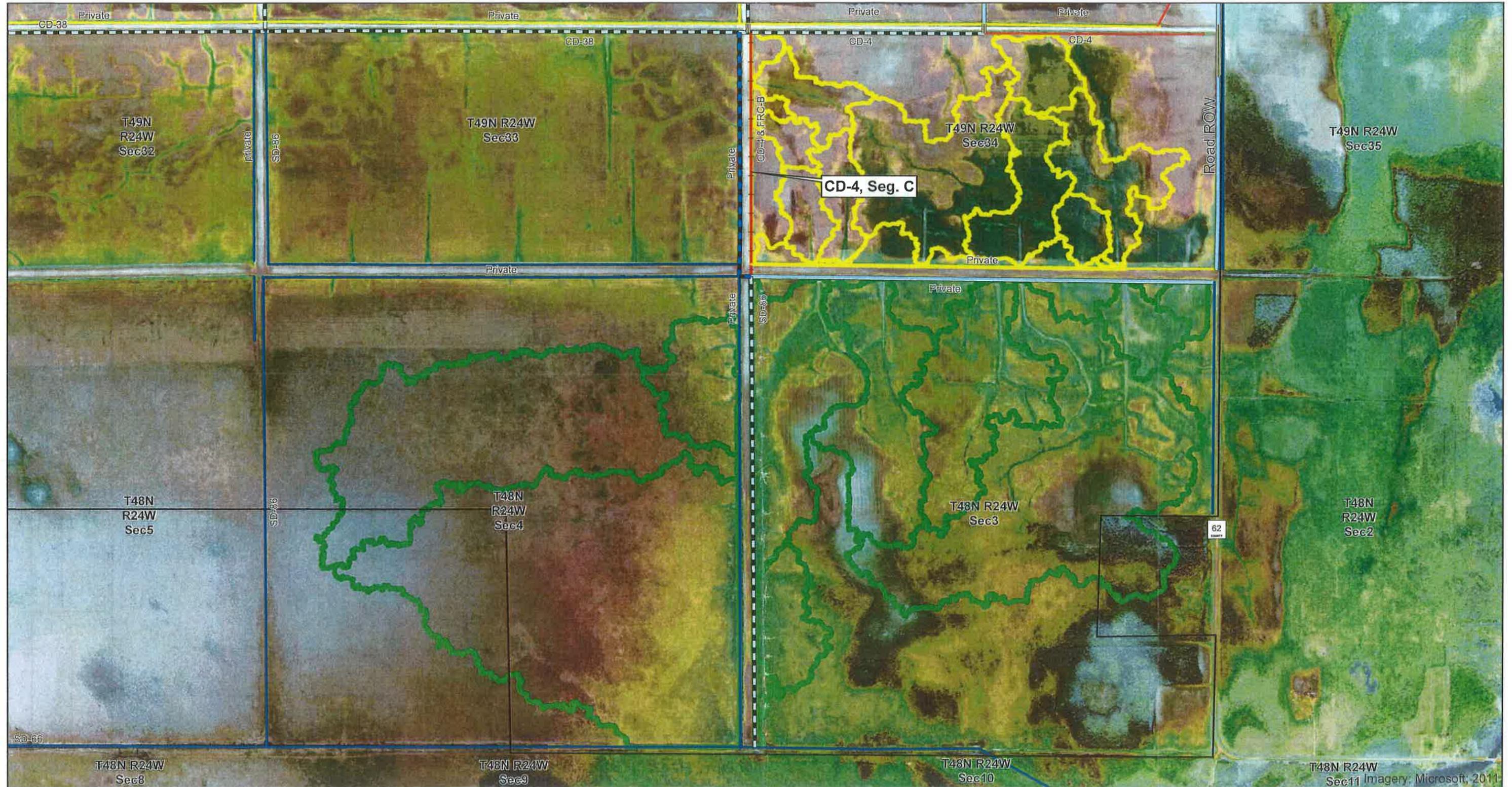


Figure 3b

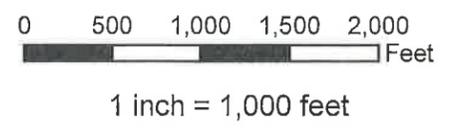
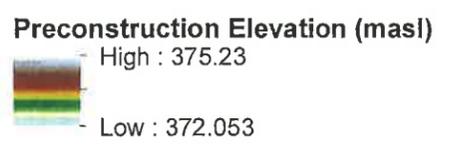
CD-4 SEGMENT B

Public Ditch Abandonment Summary
Palisade Wetland Mitigation
U. S. Steel

*Watersheds delineated using MN DNR LiDAR collected spring, 2012 (Pre-construction)

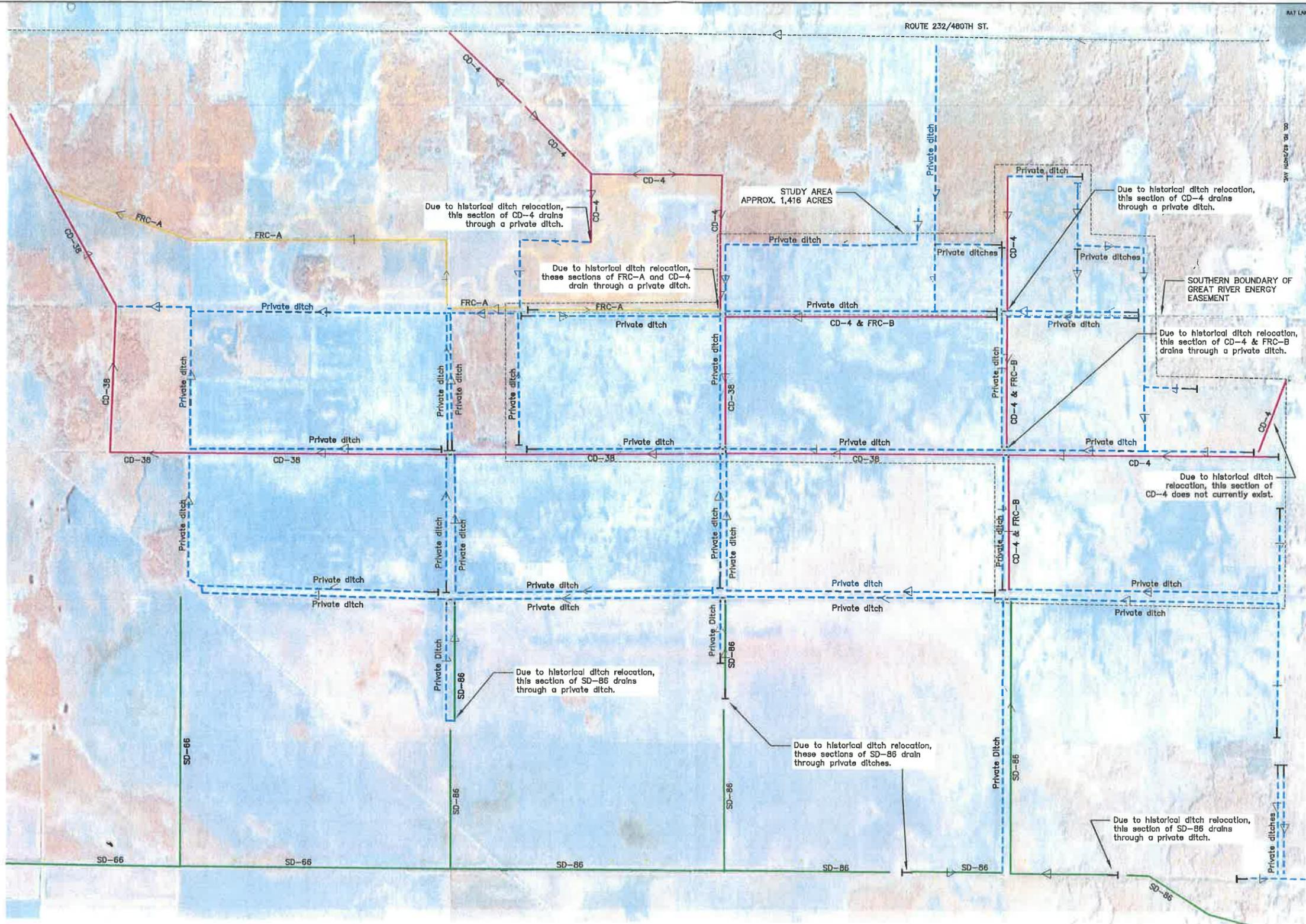


- Public Ditch to be Abandoned
- - - Public Ditch - Abandon and Replace
- Add Ditch/Culvert
- Convert to Public
- Private Ditch to be Abandoned
- Private Ditch to Remain
- Public Ditch to Remain
- Other ditches - Off-site
- Estimated U.S. Steel Property
- Abnd_Ditch Yes
- Areas Flowing to Preserved Ditch



*Watersheds delineated using MN DNR LiDAR collected spring, 2012 (Pre-construction)

Figure 3c
CD-4 SEGMENT C
Public Ditch Abandonment Summary
Palisade Wetland Mitigation
U. S. Steel



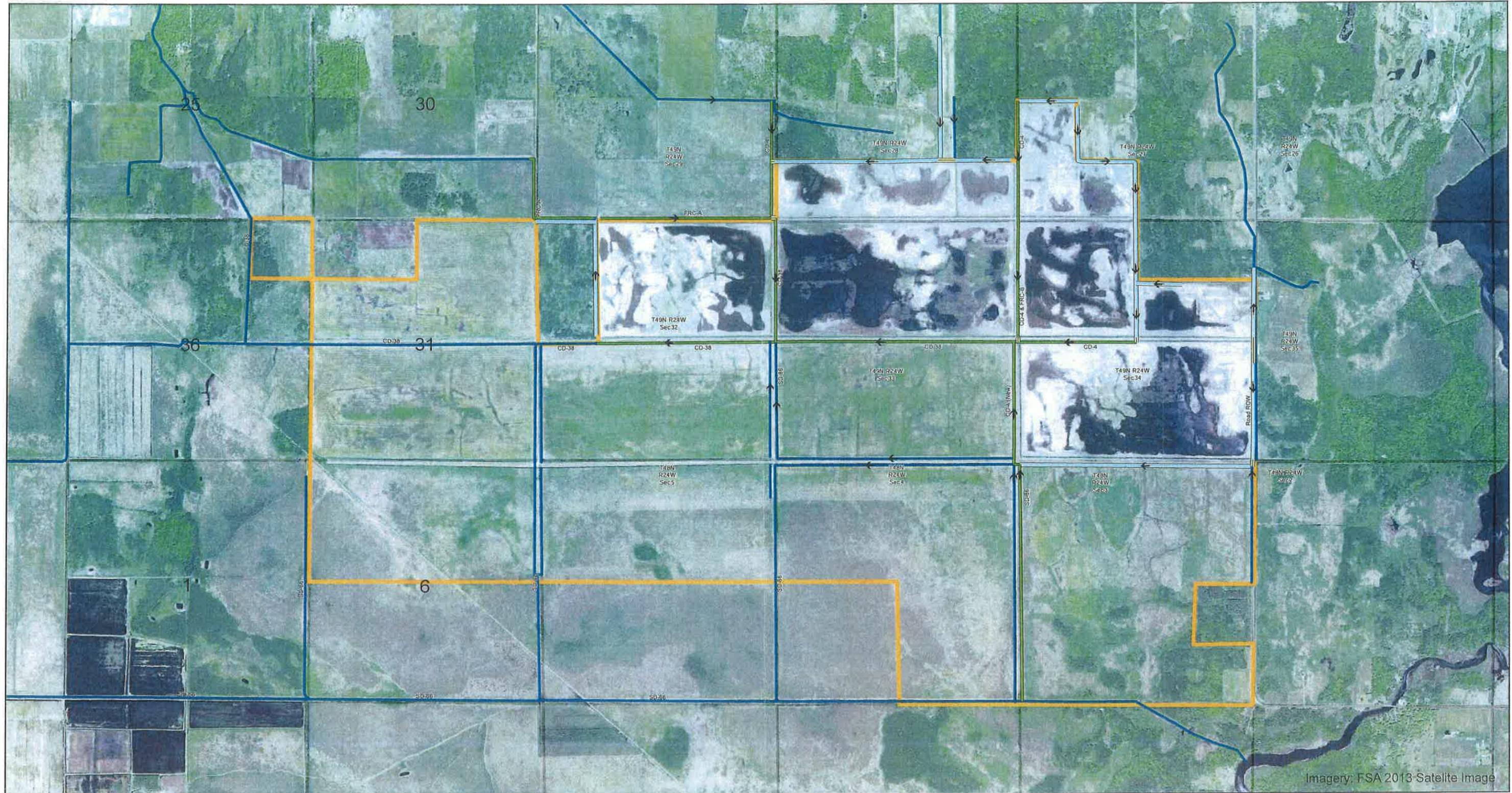
LEGEND:

- COUNTY-REGULATED DITCH
- STATE-REGULATED DITCH
- - - PRIVATE UNREGULATED DITCH
- - - FIRE RELIEF COMMISSION DITCH FRC-A
- - - CULVERT
- | TERMINUS
- ▶ DITCH FLOW DIRECTION



P:\293818 - US Steel_2013\1 - Drawings\1\1 - Classification July 2013.dwg

U. S. STEEL CORPORATION AITKIN COUNTY, MINNESOTA	
PALISADE WETLAND MITIGATION PROJECT 2013 DITCH CLASSIFICATION MAP	
FIGURE 4	
Job No. 293818AA01	Date 7/12/2013
Designed RMS	Checked RMS
Drawn JMF	Approved
Date	
Revision	
Contract No.	



Imagery: FSA 2013 Satellite Image

-  Ditch flow direction
-  U.S. Steel Property Boundary
-  Other ditches - Off-site
-  New Ditches/Culverts
-  Public Ditches
-  Private Ditch to Remain

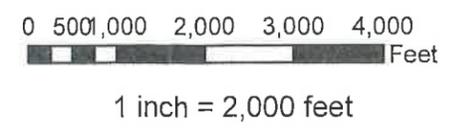


Figure 5
DITCHES TO REMAIN
Public Ditch Abandonment Summary
Palisade Wetland Mitigation
U. S. Steel

AITKIN COUNTY BOARD

July 22, 2014

the Aitkin County Auditor are hereby authorized and directed to enter in to a contract on behalf of Aitkin County with the lowest responsible bidder, provided the lowest responsible bid is not greater than \$1,325,912, upon presentation of proper contract documents.

The Aitkin County Board of Commissioners scheduled a Special Meeting for July 29, 2014 at 9:00 a.m. in the event the bids submitted are higher than the amount stated in the above resolution. This meeting will be cancelled if the bids come in at or under the amount stated in the resolution.

At 10:30 a.m. Kirk Paysar, County Auditor held a Public Hearing for Petition for Partial Abandonment of a Drainage System within Sections 27, 28, 32, and 34 of Workman Township (T.49N.-R.24W.) Aitkin County, MN. United States Steel Corporation (U.S. Steel) submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. John Welle, County Engineer provided a brief overview of the ditches involved. County Attorney Jim Ratz offered opinion and guidance. Public comment was heard from David Steele, Workman Township; Larry Brown, Jevne Township; Sam Demenge, Jevne Township; Dale Hansen, Workman Township; and Galen Tveit, Palisade and 50-26 Unorg Townships. All oppose the ditch abandonment due to the potential impact on private properties. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-0), all members voting to continue the Public Hearing on September 23, 2014 and to keep the public comment period open through that date.

At 12:00 p.m. Mark Jacobs, Land Commissioner held a Public Hearing for Land Classification of County Lands. There were no public comments. Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0), all members voting yes to adopt resolution – Classification of Lands Forfeited to the State for Taxes:

WHEREAS, under Statute 282, the Aitkin County Board of Commissioners, is acting on behalf of the state under laws allowing the county board to classify and manage tax-forfeited lands held by the state in trust for the local units, and

WHEREAS, parcels of land becoming the property of the state in trust under law declaring the forfeiture of lands to the state for taxes must be classified by the county board of the county in which the parcels lie as conservation or nonconservation. In making the classification the board has considered the present use of adjacent lands, the productivity of the soil, the character of forest or other growth, accessibility of lands to established roads, schools, and other public services, their peculiar suitability or desirability for particular uses, and the suitability of the forest resources on the land for multiple use and sustained yield management. The classification, furthermore, must: (1) encourage and foster a mode of land utilization that will facilitate the economical and adequate provision of transportation, roads, water supply, drainage, sanitation, education, and recreation; (2) facilitate reduction of governmental expenditures; (3) conserve and develop the natural resources; and (4) foster and develop agriculture and other industries in the districts and places best suited to them, and

WHEREAS, a public meeting was held on July 22, 2014 at 11:00 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to

**SPECIAL
MEETING
SCHEDULED**

**PUBLIC HEARING
FOR PETITION
FOR PARTIAL
ABANDONMENT
OF A DRAINAGE
SYSTEM**

**PUBLIC HEARING
LAND
CLASSIFICATION**

**RESOLUTION
072214-048
CLASSIFICATION
OF LANDS
FORFEITED TO
THE STATE FOR
TAXES**

AITKIN COUNTY BOARD

September 23, 2014

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Corner Club Liquor License:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period ending December 31, 2014:

"ON", "OFF" and "SUNDAY" Sale:

Corner Club LLC d/b/a **Corner Club** - Macville Township
This establishment has an address of 60967 U.S. Hwy 169, Hill City, MN 55748

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Northwoods ATV Trail Limited Use Permit

WHEREAS, Aitkin County is administrator of the Northwoods ATV trail; and

WHEREAS, part of the trail runs in the right-of-way north of State Highway 200 in the City of Hill City.

BE IT THEREFORE RESOLVED, that Aitkin County, as trail administrator, authorizes execution of a Limited Use Permit between Aitkin County and the Minnesota Commissioner of Transportation to extend the trail one block west from Cedar Street to Main Street in Hill City as depicted on the attached map.

Kirk Peysar, County Auditor continued the July 22, 2014 Public Hearing for Petition for Partial Abandonment of a Drainage System within Sections 27, 28, 32, 33 and 34 of Workman Township (T.49N.-R.24W.) Aitkin County, MN. United States Steel Corporation (U.S. Steel) submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. On September 15, 2014, in response to concerns expressed at the July 22nd Public Hearing, United States Steel Corporation submitted a revision to the original petition. Dan Tix and Tracy Muck represented US Steel and presented revisions. John Welle, Aitkin County Engineer approved of the revisions. No public comment was given. County Attorney Jim Ratz offered opinion and guidance. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to continue the Public Hearing on October 14, 2014, to keep the written public comment period open through 4:30 p.m. on October 14th, and to schedule Board deliberations with possible action on October 28, 2014.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – S.A.P. 001-628-013 Grant Agreement:

WHEREAS, the County of Aitkin has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 01J28 on County State-Aid Highway 28 over Ripple River, and

WHEREAS, the Commissioner of Transportation has given notice that funding for this local bridge replacement project is available; and

RESOLUTION
092314-061
CORNER CLUB
LIQUOR LICENSE

RESOLUTION
092314-062
NORTHWOODS
ATV TRAIL
LIMITED USE
PERMIT

CONTINUATION
OF JULY 22ND
PUBLIC HEARING
FOR PETITION
FOR PARTIAL
ABANDONMENT
OF A DRAINAGE
SYSTEM – UNITED
STATES STEEL
CORPORATION

RESOLUTION
092314-063
S.A.P.
001-628-013
GRANT
AGREEMENT

Federal Boating Safety Enforcement Supplemental Agreement – Equipment/Supplies Grant file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$4,680.00 for the term of July 1, 2014, through December 31, 2014.

**SUPPLEMENTAL
EQUIPMENT
GRANT
AGREEMENT**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of the following forfeited vehicles: 1998 Dodge Durango, and 2008 Can-Am Outlander 800XT ATV – Sheriff's Department.

**FORFEITED
VEHICLES –
SHERIFF'S DEPT.**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Final Payment Contract No. 20131:

WHEREAS, Contract No. 20131 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Tri City Paving in the amount of \$62,396.20.

**RESOLUTION
101414-066
FINAL PAYMENT
CONTRACT NO.
20131**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve letter to the Minnesota Housing Finance Agency in support of the Housing & Redevelopment Authority of Aitkin County's application for funding.

**LETTER OF
SUPPORT FOR
AITKIN COUNTY
HRA**

The Board recognized the following County employees for their years of service:

- Karen Ladd, 25 years, Assistant County Assessor - Assessor's Department
- Bill Thompson, 30 years, Building Maintenance Supervisor - Maintenance Department

**EMPLOYEE
RECOGNITION**

Sheriff Scott Turner gave a power point presentation to the Board, and provided a final update on the ARMER Radio Project.

**ARMER RADIO
PROJECT – FINAL
UPDATE**

Sheriff Scott Turner updated the Board on the progress of the Aitkin County All Hazard Mitigation Plan.

**ALL HAZARD
MITIGATION PLAN**

Kirk Peysar, County Auditor held a second continuation of the July 22, 2014 Public Hearing for Petition for Partial Abandonment of a Drainage System within Sections 27, 28, 32, 33 and 34 of Workman Township (T.49N.-R.24W.) Aitkin County, MN. United States Steel Corporation (U.S. Steel) submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. On September 15, 2014 United States Steel Corporation presented revisions to the original request. No public comment was given at today's Public Hearing. The written public comment period ends today, October 14, 2014 at 4:30 p.m. Board deliberations with possible action are scheduled for October 28, 2014.

**CONTINUATION
OF JULY 22ND
PUBLIC HEARING
FOR PETITION
FOR PARTIAL
ABANDONMENT
OF A DRAINAGE
SYSTEM – UNITED
STATES STEEL**

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 28, 2014

By Commissioner: xx

102814-0xx

Partial Ditch Abandonment – U.S. Steel Corporation

WHEREAS, a Petition from was received by County Auditor Kirk Peysar dated March, 31, 2014, and an amended petition was received on September 15, 2014, from U.S. Steel Corporation, owners of benefitted property of Aitkin County Ditch #4 requesting a partial abandonment of the portion of County Ditch #4 as described in Exhibit 1 attached; and,

WHEREAS, a public hearing was held on July 22, 2014, to consider evidence concerning the partial abandonment of Aitkin County Ditch #4. Said public hearing was continued until September 23, 2014 and October 14, 2014 to allow the Petitioner to gather information, and modify the proposed abandonment in cooperation with County representatives; and,

WHEREAS, representatives of the Petitioner gave evidence concerning the partial abandonment of the above described portion of Aitkin County Ditch #4; and

WHEREAS, the opportunity was provided for public comment and questions. Public comments were received and are included in the public record.

NOW, THEREFORE, based on the petition, the evidence presented at the public hearing, the Aitkin County Board of Commissioners, acting as Drainage Authority for Aitkin County Ditch #4, makes the following Findings of Fact:

1. That the portion of the drainage system described in the petition dated September 15, 2014 and Exhibit 1, Figures 1 – 5, hereby incorporated by reference does not serve a substantial useful purpose as part of the drainage system to any property remaining in the system and is not of substantial public benefit and utility.

THEREFORE, it is hereby ordered that the portion of Aitkin County Ditch #4 described in Exhibit 1 is partially abandoned; and the responsibility of the Drainage Authority, for that portion of the drainage system, hereby ends.

Commissioner XX moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of October A.D., 2014, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 28th day of October A.D., 2014

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

6A

Agenda Item #

Requested Meeting Date: 10/28/14

Title of Item: Forest bat study - 12-51-23

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by:		Department: Land
Presenter (Name and Title): Mark Jacobs - Land Commissioner		Estimated Time Needed: 30 - min
Summary of Issue: <p>With the potential for the northern long-eared bat (NLEB) to be listed as endangered it is imperative that we gather information on this secretive creature before decisions are made that could have negative impacts on our local economy; based on the overall lack of information.</p> <p>I annually budget for inventory/monitoring on our forest land base and the opportunity arose to conduct a forest bat survey prior to the USFWS deadline.</p> <p>WEST, Inc was contracted to conduct the survey on 8/14-15 in the Cornish Hardwood area, in NE Aitkin County.</p> <p>Results of the survey indicate a healthy and diverse forest bat population in our managed forestland; including NLEB.</p>		
Alternatives, Options, Effects on Others/Comments: <p>I'm planning a brief power-point presentation with an over view of the reports.</p>		
Recommended Action/Motion: <p>n/a</p>		
Financial Impact: <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i></p> <p>n/a</p>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

7A

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Legislative Positions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: At Tuesday's meeting we will discuss Aitkin County's legislative positions for ACA and AMC. Attached are documents from Arrowhead Counties Association which will be discussed at their November 19th meeting, along with a document provided by Elizabeth DeRuyck, CMCC.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Arrowhead Counties Association will be discussing its 2015 Legislative Agenda at its November 19 meeting. The attached TENTATIVE list will be discussed. Please bring any additional items you believe should be included in the legislative agenda to the November meeting.

For those who are unaware of how the ACA Legislative Agenda works:

1. A listing is made of issues our member counties would like to see on the ACA Legislative Agenda

2. Each ACA county ranks the top 3 issues for their county

3 = highest importance to the voting county

2 = mid-point importance to the voting county

1 = lowest importance to the voting county

3. The issues with the most points (top 5) at the end of ranking become Arrowhead Counties Association Legislative Agenda.

Thank you,

Rani Douville

Recording Secretary

**Arrowhead Counties Association
Tentative Legislative Agenda
(Discussion Item for November 19, 2014 Meeting)**

- 1. Child Protection Issues**
 - State, County, or Regional oversight
- 2. Taconite Production Tax**
 - New formula for distribution
- 3. Mining Affects Tax**
 - Combine with Road impacts for more \$\$ to fix roads near mines
- 4. Section 404 Wetlands permitting**
 - Revise and improve – streamline
- 5. WCA**
 - Major effort this year by legislature.
- 6. MPCA and Soil & Water (Environment)**
 - Septic System Funding
 - Grant Funding
 - *Additional \$\$ to counties for grants (septic systems)
- 7. Clean Water Act \$\$ for counties**
- 8. Corrections funding distribution**
 - New formula for distribution
- 9. Expand sales tax exemption to tandem trucks (county purchases)**
- 10. PILT**
 - The 5 year PILT land acquired acres valuation is coming up. Counties will need to determine whether to continue with $\frac{3}{4}$ of 1% of market value or set funding per acre.
- 11. Homestead Credit**
 - Possible formula revision – Taconite Tax deduction is made before Homestead credit is made. Range cities don't get the same Homestead deduction as the rest of the state.

REQUESTED ADDITIONS SINCE SEPTEMBER ACA MEETING

- 1. Veteran's property tax exemption**

State should pay for this program, not the counties. Counties with large numbers of veterans in their county can and have seen dramatic increases in property taxes.



Funding Reform for Corrections Field Supervision

Goal:

To SIMPLIFY and SIGNIFICANTLY INCREASE state funding for the supervision of offenders in the community on probation, parole and supervised release.

Background:

- Minnesota has an excellent probation, parole and supervised released system that relies on a state/county partnership and three delivery models. However, the system is significantly underfunded by the state.
- Statewide funding for community supervision has not kept pace at the level required to meet the core purpose of protecting public safety. State funding for this service has only increased 8% since 2004.
- Protecting the public is best accomplished by providing progressive, effective correctional practices that research has shown to reduce recidivism. This research is demanding increased attention to offender risk and needs assessment, case planning, and targeting interventions specific to client needs. To support the increased costs of this work, counties have increased their contribution by an average of 40% and in some cases the expense borne by county taxpayers has tripled.
- The state risks the safety of its citizens unless a significant investment is made to preserve this vital function.
- Additionally, the present structure for requesting and distributing funding for community supervision is broken.
- Multiple categorical sources of funds are appropriated, with different models used for distribution of the funds amongst the three delivery systems resulting in a lack of a unified voice for state funding and confusion at the legislature about how the funding streams work.
- The complexity is a contributing factor to the lack of state funding and simplification is a key to improved investment.

Probation Delivery in Minnesota – Three Delivery Systems

In Minnesota, approximately 122,000 offenders are under supervision in the community. This includes offenders on supervised release, parole, or probation (see sidebar). This compares to approximately 9,700 offenders in Minnesota prisons.

Minnesota counties have three options for providing supervision of offenders in the community. Each county board is responsible for determining which method best meets their needs and preferences. The three choices are:

Community Corrections Act – CCA (M.S. 401):

- The county is responsible for providing all community supervision services. The system is overseen by a local Corrections Advisory Board. Counties must have a minimum population of 30,000 to join the act, or they may combine under a joint powers agreement to reach the minimum population required.
- Currently, 17 jurisdictions representing 32 counties participate in the act. Sherburne County will join the act as the 33rd county in July of 2015.
- Community corrections act counties supervise approximately 75% of all offenders under supervision in the state.
- Funding is provided by a combination of state subsidy and county tax dollars.

Minnesota Department of Corrections - DOC (M.S. 241 and 244.19):

- The state Department of Corrections must provide adult felony probation and supervised release supervision in the 55 counties that do not participate in CCA. Services are provided by state employees under the direction of Department of Corrections District Supervisors, with no local control retained at the county level.
- The DOC also provides juvenile and adult misdemeanant supervision in 28 counties that choose to contract with the state for provision of that service. The counties are billed for service costs, including agent salary, fringe benefits, and support staff costs. Department of Corrections District Supervisors are responsible for employee supervision.
- The Department of Corrections also provides intensive supervised release services in counties as required by statute.
- The full cost of felony supervision is borne by the state. Counties receive reimbursement for a portion of the juvenile and adult misdemeanant agent salaries and benefits from funds appropriated by the legislature.

County Probation Officers – CPO (M.S. 244.19):

- In 27 counties, county probation officers provide supervision of juveniles and adult misdemeanants only. (The Department of Corrections provides felony supervision in these counties.) County probation officers are appointed by the county's chief judge and supervised by the county court services director. Counties are reimbursed for a portion of the director and probation officer salaries and benefits from funds appropriated by the legislature.

Types of Community Supervision

Supervised release: Community supervision for felony offenders released from prison on their court-ordered release date. In Minnesota, state law requires most offenders serve two-thirds of their sentence in prison and one-third in the community under supervision. Some offenders who require greater supervision are placed on intensive supervised release.

Probation: A community supervision sanction imposed on an offender by the court as an alternative to or in conjunction with confinement or intermediate sanctions. Offenders may be convicted of felony, gross misdemeanor, or misdemeanor offenses.

Parole: An indeterminate form of sentencing whereby offenders are released to community supervision after serving at least the minimum sentence imposed by the court. In Minnesota, only juvenile offenders and some life-sentenced inmates are eligible for parole. The commissioner of corrections is the paroling authority.

In order to achieve legislation during the 2015 session that reforms and increases funding for probation services at the local level, it will be critically important that we find a way to communicate the need for this change in a compelling manner.

To insure that our voice is heard, we must communicate a strategic, distinctive, and memorable message regarding the need for probation funding reform.

The model for funding probation supervision in Minnesota is broken, and immediate legislative intervention is needed in order to insure adequate funding for supervision of offenders statewide.

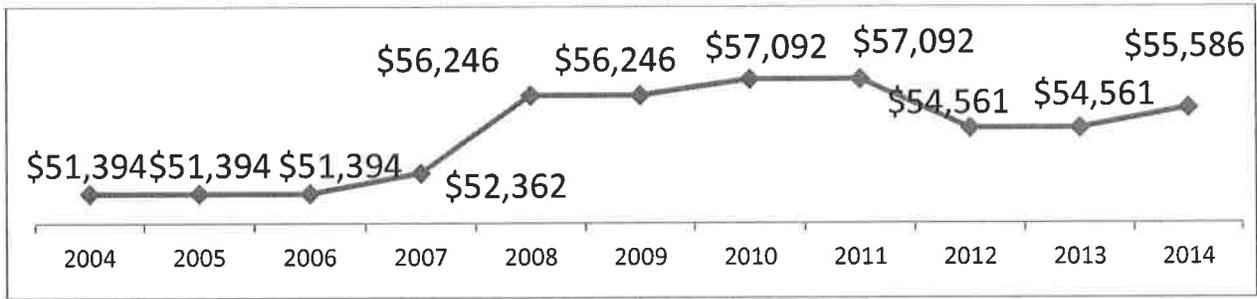
Probation funding reform was one of the top five AMC legislative priorities for 2014. In order for it to be designated a top overall priority for 2015, it must be voted as a top priority by the majority of AMC districts at their meetings. Aitkin County should support this initiative when voting.

CCA Continues to Grow; there will be 33 CCA Counties in 2015 and currently CCA counties supervise 73% of all offenders on community supervision in the State of Minnesota. However, financial incentives for CCA counties have diminished over the past ten years.

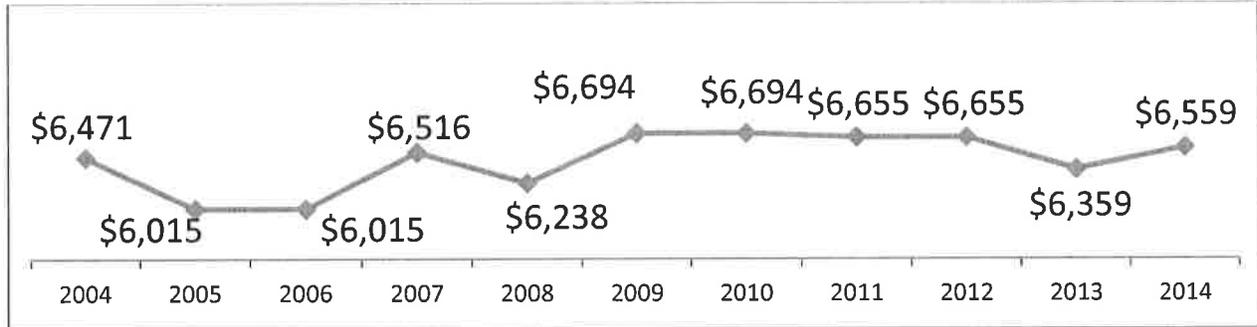
There is currently not a common method for the legislature to equitably fund changes in supervision of offenders in the community. Each delivery system is funded differently.

County Commissioners must be the leaders in conveying the need for probation funding reform at the county level to state legislators. State legislators and policy makers rely on you to tell them what is, or is not, working at the county level. The message legislators need to hear is that probation IS working, but the funding structure IS NOT working. They also need to hear that counties have reached a crisis point in their ability to fund probation services, and a significant increase in state funding is absolutely necessary to maintain this core public safety function. It is crucial that legislators and key policymakers hear the same message repeatedly from all county boards.

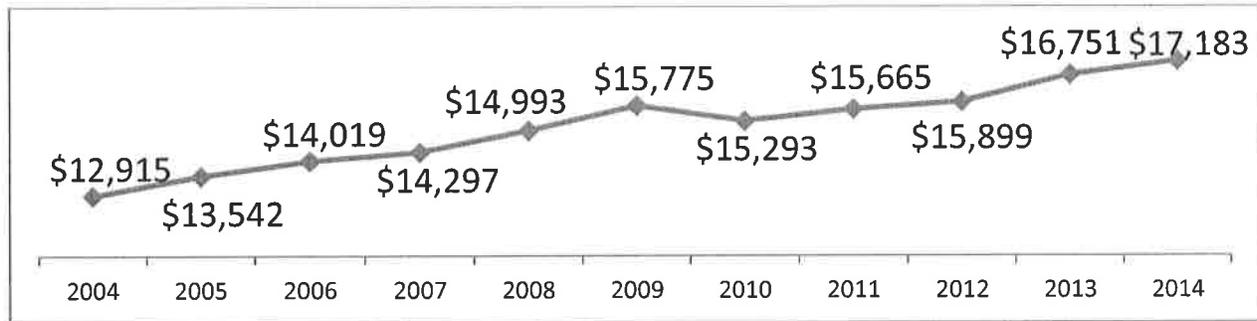
State Funding for CCA Jurisdictions:



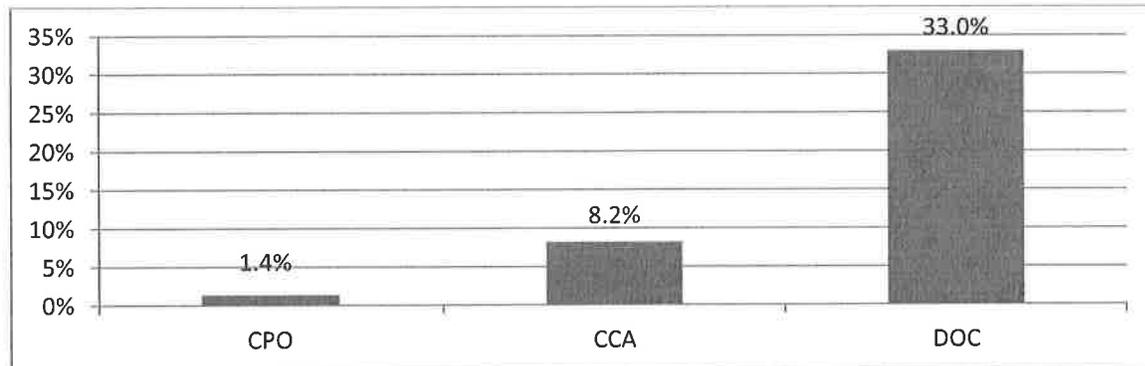
State Funding for CPO Jurisdictions:



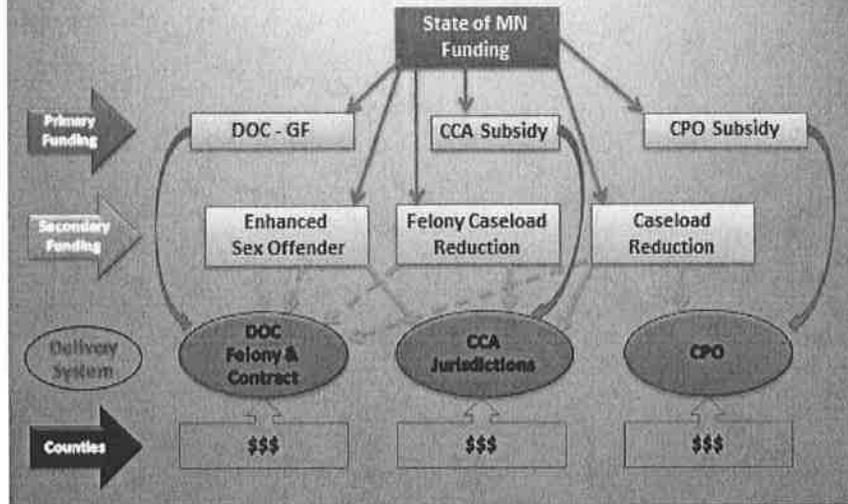
State Funding for DOC Jurisdictions:



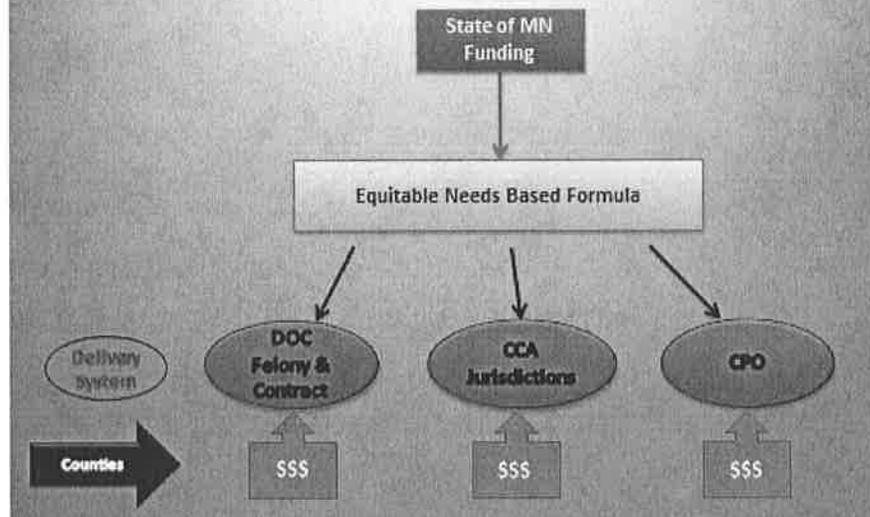
Percent of Funding Increases for the past 10 years:



Funding Flow Chart



A New Model for Funding





Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Records Retention

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: Discuss Historical Society Records Retention Policy. http://www.mnhs.org/preserve/records/retentionsched.php		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt Historical Society Records Retention Policy.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

7C
Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Third Quarter Financial Report

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: At Tuesday's meeting I will review the Third Quarter Financial Report with the Board.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

7D
Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: 2015 Budget

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Nathan Burkett	Department: Administration
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Presenter (Name and Title): Nathan Burkett, County Administrator	Estimated Time Needed:
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Summary of Issue:

At Tuesday's meeting I will hand over the 2015 Budget to the County Board for review. At the November 11th meeting I will ask for input.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Aitkin
County

Aitkin County Board of Commissioners Agenda Request Form

8

Agenda Item #

Requested Meeting Date: October 28, 2014
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Niemi
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Marcotte, Alt. Niemi
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: October 28, 2014

Title of Item: Closed Session Under MN Statute 13D.03 Subd. 1(b) Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Nathan Burkett	Department: Administration
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Presenter (Name and Title): Nathan Burkett, County Administrator and Bobbie Danielson, HR Director	Estimated Time Needed:
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Summary of Issue:

Materials will be presented at the meeting.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No

Please Explain: