

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
August 26, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 26th day of August, 2014, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Mickey Gault and Katie Nelson, H&HS Advisory Committee Members; and Nanci Sauerbrei, Aitkin Independent Age; Roberta Elvecrog, Georgia Johnson, and Bob Harwarth, citizens; John Drahota, Undersheriff.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Agenda as mailed/posted

III. Review July 22, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried, the vote was to approve the July 22, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. NACO Appointment – Tom Burke discussed his appointment to the NACO Healthy Counties Initiative Advisory Board and how it compliments his involvement on the NACO Health Steering Committee. Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried, the vote was to approve and support the appointment of Tom Burke to the NACO Healthy Counties Initiative Advisory Board and participate in the out of state events as scheduled by NACO.

B. MNChoices Update – Erin Melz distributed and reviewed a MnCHOICES handout with respect to Launching MnChoices within H&HS on September 17th. She also reviewed the handout which discusses what MnCHOICES is all about noting it is a single, comprehensive assessment and support planning web-based application for long-term services and supports in Minnesota. It includes standards and protocols and serves as a common data collection tool.

VI. Contracts

A. WIC Agreements for the period September 1, 2014, to August 31, 2015 between Aitkin County Health & Human Services and:

- 1. Hill City Independent School District #2**
- 2. McGregor Independent School District #4**

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the WIC Agreements for the period September 1, 2014, to August 31, 2015 between Aitkin County Health & Human Services and:

1. *Hill City Independent School District #2*
2. *McGregor Independent School District #4*

B. Purchase of Service Agreement between ACH&HS and Compass Counseling Partners, Nisswa, for the period August 1, 2014 to December 31, 2014.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement between ACH&HS and Compass Counseling Partners, Nisswa, for the period August 1, 2014 to December 31, 2014.

VII. Administrative Reports:

A, Financial & Transportation Reports – Kathy Ryan reviewed and discussed her reports.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte
Meeting updates from Committee Members: Mickey Gault & Katie Nelson
Draft minutes of the August 6, 2014 meeting. Ann Marcotte commented on the Waivered Services presentation given at the meeting and the handout she received at the meeting and shared with the other commissioners today. No additional comments pertaining to the Advisory meeting were made.
- B. AEOA Committee Updates- Commissioner Niemi – No meeting.
- C. NEMOJT Committee Updates – Commissioner Napstad – No meeting since his last report.
- D. CJI (Children’s Justice Initiative) – Commissioner Westerlund – Sue Tange commented that it had been a short meeting with routine roundtable discussions.
- E. Lakes & Pines Update – Commissioner Niemi noted that he has not met with Bob Benes to discuss weatherization questions.
- F. CHS - Erin Melz noted that they had a short regular meeting on August 14th and then moved on to a Strategic Planning Meeting where they discussed Visions for CHS and values. They are currently gathering information as to how other Community Health Boards are structured and will be addressing how they want to structure the Tri-County CHS Board.

IX. Break at 10:00 a.m. for 15 minutes

Next Meeting – September 23, 2014