

# AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

## Wednesday, September 3, 2014

- Committee Members Present:** Jim Carlson  
Mickey Gault  
Darlene Hlidek  
Joy Janzen  
Kristine Layne, Riverwood HealthCare  
Bob Marcum  
Cheryl Meld, Kids Plus  
Beverly Mensing, Red Cross  
Jessi Schultz, AFSCME Union Rep  
Jessica Seibert, HRA
- Others Present:** Eileen Foss, Income Maintenance Supervisor  
Ann Rivas, Social Service Supervisor  
Julie Lueck, Clerk to the H&HS Advisory Committee
- Absent:** Kami Genz, CMCC  
Gayle Janzen  
Dave Leaf  
Robert Lewis  
Katie Nelson, Riverwood HealthCare  
Kari Paulsen, NEMOJT  
Commissioner Anne Marcotte  
Commissioner Laurie Westerlund
- Guests:** Roberta Elvecrog  
Joel Hoppe

- I. Approval of Agenda**  
*Motion by Bev Mensing, seconded by Joy Janzen, and carried; the vote was to approve the Agenda as mailed.*
- II. Approval of Minutes of the August 6, 2014 Meeting**  
*Motion by Bob Marcum, seconded by Jessica Seibert, and carried; the vote was to approve the August 6, 2014, minutes.*
- III. Overview of Children's Mental Health** – Jessi Schultz reviewed the PowerPoint handout noting that the Case Management is Rule 79 with Medical Assistance as the funding stream. She also noted that requests for services often come from the parents or a referral from the community (ie schools, hospital, other providers, etc.). A Diagnostic Assessment is done by a Mental Health Professional to help determine what services would be needed. A diagnosis of Severe Emotional Disturbance has three criteria for eligibility (see attached PowerPoint Printout). If the child is eligible, a Case Plan is developed with the family. Jessi also discussed the aspects of Out of Home Placements for children in the Children's Mental Health area. She noted she can have a maximum of 15 cases but she has had as small a caseload as 10 and as high as 24 cases.

**IV. Task Force Reports/Updates:**

**A. Corrections** - Cheryl Meld/Kami Genz – Cheryl Meld noted she and Kami Genz attended the Juvenile Justice 21 Forum put on by the MN Corrections Association and they attended the one for Northeast Minnesota (they are holding 10 of them around the state) talking about issues and trends in Juvenile Justice and problems in areas of the state or statewide and comparisons between Minnesota and other States. Have been some reforms put into place in Minnesota to help with working with older juveniles extending jurisdiction over their cases beyond the age of 18 and looking at the minority proportions in juvenile crime and corrections. (Also known as the “Road Map for Juvenile Justice in the 21<sup>st</sup> Century” forum.)

**B. Public Health** – Bob Lewis / Bob Marcum / Kristine Layne - No report at this time.

**C. Children’s Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek – Task Force has not met. No report at this time.

**D. Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum - Plan to meet with Ann in the near future.

**V. Budget Committee Report/Update** – Jim Carlson / Jessica Seibert - No report.

**VI. Goals & Objectives Update** – Darlene Hlidek/Cheryl Meld - Distributed a handout regarding 2015-2016 Goals and Objectives and asked that committee members think about what questions should be asked on a survey. Further discussion will be held at the October meeting.

**VII. Discussion Topics/Schedule of Presentations for first six month of 2015 Committee Meetings – Review list of topics and choose presentation topics.** – No discussion at this time.

**VIII. Comments:**

**A. Comments from the Committee Members for the Commissioners relative to HHS** – No commissioners present at this meeting so no discussion at this time.

**B. Feedback from the Board Meetings – August 26 – Mickey Gault / Katie Nelson** – Mickey Gault reported that Erin Melz had updated the Board on MN Choices and that Tom Burke was appointed to the NACO Healthy Counties Initiative. Roberta Elvecrog talked about the issues with AEOA that were discussed at Board noting bus schedule problems with getting folks picked up from Pioneer Village to transport them to the Riverwood Clinic in Aitkin.

**C. Committee Members scheduled to attend upcoming Board Meetings in 2014:**

<i>September 23</i>	Joy Janzen	Bob Lewis	<i>October 28</i>	Jessica Seibert - Jim Carlson - Bob Lewis
<i>November 25</i>	Cheryl Meld	Bob Marcum	<i>December 23</i>	Cheryl Meld - Darlene Hlidek - Bob Lewis

**IX. Miscellaneous Discussion**

**A. Sign-Up Sheet for the Community Meal at 1st Lutheran on September 29<sup>th</sup>** was circulated and due to the absence of a number of committee members, Julie will send out the information via e-mail in hopes that others will be able to sign up to assist in providing food and preparing and serving the meal.

**X. Adjourn**

*Motion by Joy Janzen, seconded by Jessica Seibert, and carried; the vote was to adjourn the meeting at 4:30 p.m.*

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Cheryl Meld, Vice-Chairperson

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Julie Lueck, Clerk to  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Draft copy of the Minutes of the August 6, 2014, Advisory Committee Meeting
- Draft Copy of August 26, 2014, Health & Human Services Board Meeting Minutes
- Copy of the sign-up sheet for serving the Community Meal at First Lutheran Church in Aitkin on September 29<sup>th</sup> for members to think about a time slot to sign up or something they would be willing to donate for the dinner.
- Children's Mental Health PowerPoint Handout
- 2015-2016 Goals and Objectives outline for review and further discussion