

The Aitkin County Board of Commissioners met this 24<sup>th</sup> day of March, 2015 at 9:05 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the March 24, 2015 agenda.

**APPROVED  
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
March 24, 2015**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

**I. Attendance**

The Aitkin County Board of Commissioners met this 24th day of March, 2015, at 9:06 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Sue Tange & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; Bob Marcum and Roberta Elvecrog, H&HS Advisory Committee Members; and Bob Goede, MCIT.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda.

**III. Review February 24, 2015 Health & Human Service Board Minutes**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the Minutes as mailed/posted.

**IV. Review Bills**

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills as presented this date.

**V. General/Miscellaneous Information**

- A. CHIP (Community Health Improvement Plan) Erin Melz/Amy Wyant** reviewed the CHIP which has been approved by the AIK Community Health Board. The top three Community Priorities addressed in the CHIP are: 1) Eating Habits; 2) Parenting/Family Systems; 3) Healthy Start for Children/Adolescents.
- B. VIP (Aitkin County Volunteer Initiative Program) Erin Melz/Amy Wyant** reviewed the updated draft brochure on the VIP. Developing a program where we would recruit folks who are retired and/or live in the community who have expertise in various areas to give back to the community.
- C. 2014 Year End Budget Review – Kathy Ryan** reviewed the 2014 Year End Budget Review Notes pointing out that we were budgeted to spend \$600,030 of the H&H Fund balance in 2014 but the actual 2014 fund balance used was \$335,329. Kathy also reviewed the Foster Care Costs which have decreased. She noted the major events affecting the budget

areas in 2014 and she gave examples of prevention focused services/programs being developed in 2015.

**VI. Administrative Reports:**

**A. Financial & Transportation Reports** – Kathy Ryan reviewed the monthly financial and transportation reports. She touched on a specific expenditure with respect to Aitkin County being the middle man in the payment process for a bathroom modification project.

**VII. FYI**

**A. Agenda reflecting discussion topics reviewed at the meeting on March 13, 2015 with Senator Carrie Ruud, Representative Dale Lueck and the Health & Human Services Administrative Staff.** Tom Burke noted the meeting went very well and appreciated their interest in Health & Human Services along with the fact that both Ann Rivas and Erin Melz have both had discussions with them at the State Capitol in the past couple weeks. Tom also discussed the Governor’s Task Force in progress and the possible changes to the caseload numbers that will be allowed for Social Workers as well as the number of Social Workers a Supervisor may be allowed to supervise in the future. He will continue to update the Board as these changes develop and the information becomes available

**VIII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte were at AMC and were absent from this meeting. Bob Marcum thanked Amy Wyant for the VIP report she presented at the Advisory Committee meeting. He also discussed various issues he has become aware of including MNSure, Initiatives, and funding for Long Term Care Insurance. He made note of funeral practices/customs for the Native American Tribes and the need for cultural diversity and sensitivity training.
- B. AEOA Committee Update** – Commissioner Westerlund noted the next meeting will be in April.
- C. NEMOJT Committee Update** – Commissioner Napstad noted the next meeting will be in April.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund was at AMC & unable to attend the last CJI meeting.
- E. Lakes & Pines Update** – Commissioner Niemi discussed the fact that energy assistance applications for primary heat are down this year. He spoke about a home buying program with a three to one match for low income folks which is a saving plan to help folks reach their down payment. This match can also be accessed for business start-ups which has had a 75% success rate.

Break: 10:41 a.m. to 10:55 a.m.

**BREAK**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: March 10, 2015 to March 23, 2015; B) Approve County Board Minutes: March 10, 2015; C) Adopt Resolution: Cancellation of Forfeiture – Perry Street; D) Adopt Resolution: Cancellation of Forfeiture – Remington; E) Approve Fire Department Contract with City of Hill City fire Department and Authorize Signatures; F) Accept Donations to K-9 Unit; G)

**REGULAR BOARD RECONVENED**

**CONSENT AGENDA**

Accept \$100 Donation to Aitkin County STS from VFW Post #1727; H) Adopt Resolution: 2015 Boat & Water Agreement; I) Approve Vehicle Purchase – Sheriff’s Office; J) Approve Renewal of Consumption & Display Permit – Hidden Meadows Campground on Blind Lake; K) Approve Applications for License to Sell Tobacco Products; L) Adopt Resolution: LG214 Minnewawa Sportsmen’s Club; M) Adopt Resolution: LG220 The Ruffed Grouse Society; N) Adopt Resolution: LG220 Wealthwood Rod and Gun Club; O) Approve Commissioner Warrants: General Fund \$74,640.40, Road & Bridge \$52,312.97, Health & Human Services \$489.68, State \$270.00, Trust \$6,056.48, Forest Development \$7,395.75, Long Lake Conservation Center \$14,374.53, Parks \$63,503.72 for a total of \$219,043.53; P) Approve Auditor Warrants – February Sales & Use Tax: General Fund \$541.44, Road & Bridge \$821.75, State \$5563.00, Trust \$2.43, Forest Development \$-0.43, Long Lake Conservation Center \$75.23 for a total of \$7,003.42; Q) Approve Equipment Purchase – Highway Department; R) Approve AFSCME HHS Unit MOA, Wage Scale Update; S) Approve Electronic License System Point-of-Sale Contract Renewals and Authorize Signatures

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution - Cancellation of Forfeiture – Perry Street:

**WHEREAS**, the County Auditor has made application for cancellation of forfeiture for the Certificate of Forfeiture dated August 8, 2014 and recorded in the office of the Aitkin County Recorder as Document 424212 on August 11, 2014, as to the forfeiture of Part Vacated Perry Street, City of Palisade, and

**WHEREAS**, this part of vacated Perry Street was left as a separate parcel instead of connecting and transferring with adjacent lot. According to MS 507.17 every conveyance of real estate which abuts upon a vacated street, alley or other public right-of-way shall be construed to include that part of such right-of-way or street which, either by operation or presumption of law, attaches thereto upon such vacation, unless such conveyance expresses a contrary intention, and

**WHEREAS**, this vacated part of Perry Street abuts Lot 6 Block 1 of Palisade and should have been attached and transferred with said lot when it was sold.

**THEREFORE, BE IT RESOLVED**, the Aitkin County Board of Commissioners approve the cancellation of forfeiture.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution - Cancellation of Forfeiture – Remington:

**WHEREAS**, Heck W Remington was the owner of a parcel described as Lot 7 less 9.6 acres & less 9.4 acres, Section 29, Township 45, Range 27 (PID 11-0-064800). He also owned a parcel in the SW SE and Govt Lot 7 (PID 11-0-063600), and

**WHEREAS**, on February 23, 1987 a Quit Claim Deed was recorded as Document 245457 from Heck Remington to Barbara Remington. This deed described PID 11-0-063600. Although the legal description for PID 11-0-064800 was not part of this deed, this PID was incorrectly included in the transfer to Barbara Remington, and

**RESOLUTION  
20150324-013  
CANCELLATION  
OF FORFEITURE –  
PERRY STREET**

**RESOLUTION  
20150324-014  
CANCELLATION  
OF FORFEITURE -  
REMINGTON**

**WHEREAS**, the County Auditor has made application for cancellation of forfeiture for the Certificate of Forfeiture dated August 8, 2014 and recorded in the office of the Aitkin County Recorder as Document 424213 on August 11, 2014, as to the forfeiture of PID 11-0-064800, (NW SE) Lot 7 Less 9.6 Ac & less 9.4 Ac Plat, 13.03 Ac, Section 29, Township 45, Range 27, and

**THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners approve the cancellation of forfeiture.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to accept the following donations to Aitkin County K-9 Unit: 1.) \$300.00 from Hill City Fireman's Relief Association; 2.) \$50 from Steve Wilson & Lake States Lumber to K-9 Loki and Deputy Greg Payment for "expenses to keep Aitkin safe"; and 3.) \$50.00 from Willey's Marine Incorporated

**DONATIONS TO  
AITKIN COUNTY  
K-9 UNIT**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2015 Boat & Water Safety Agreement:

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approves the 2015 Boat and Water Safety Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$20,860.00 for the term of January 1, 2015, through June 30, 2016.

**RESOLUTION  
20150324-015  
2015 BOAT &  
WATER SAFETY  
AGREEMENT**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the purchase of three 2015 Chevrolet Impala vehicles from Ranger GM of Hibbing, MN for \$20,730.20 each – Sheriff's Office.

**VEHICLE  
PURCHASE –  
SHERIFF'S  
OFFICE**

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following Renewal of Consumption & Display (Set Up) Permit:

**CONSUMPTION &  
DISPLAY PERMIT  
HIDDEN  
MEADOWS  
CAMPGROUND**

Danny J. Volk, d/b/a **Hidden Meadows Campground on Blind Lake** – Unorg 48-27 Township

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following Applications for License to Sell Tobacco Products for the period ending March 31, 2016:

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township
- # 03 Cuddler Enterprises, Inc., d/b/a **Big Sand Bar** – Workman Township
- # 04 Zorbaz of Big Sandy Lake, Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
- # 05 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside Township
- # 06 ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township

**TOBACCO  
LICENSES**

- # 07 DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
- # 09 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
- # 10 Harry's Midtown Liquor L.L.C., d/b/a **Harry's Midtown Liquor** – City of Hill City
- # 11 K.L. Gulbraa, Inc., d/b/a **Hill City Liquor** – City of Hill City
- # 12 Holiday Station Stores, Inc. d/b/a **Holiday Station Stores, Inc.** – City of McGregor
- # 13 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
- # 14 KRIM15, LLC, d/b/a **The Junction** – Hazelton Township
- # 15 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township
- # 16 Lazy Timber Enterprises, LLC, d/b/a **Malmo Market** – Malmo Township
- # 17 James R. Miller, d/b/a **Mark's Bar** – City of McGregor
- # 18 Rasley Oil Co., d/b/a **McGregor Oil** – City of McGregor
- # 19 Big Sandy Golf, Inc., d/b/a **Minnesota National Golf Course** – Workman Township
- # 20 Lori Michelle Olson, d/b/a **Olson's Mississippi Landing** – Ball Bluff Township
- # 21 Kulifaj Resorts, d/b/a **Red Door Resort** – Wealthwood Township
- # 22 Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
- # 23 Sather's Gateway, Inc., d/b/a **Sather's Store** – Shamrock Township
- # 24 Staceys Prairie River Retreat Inc., d/b/a **Staceys Prairie River Retreat** – Shamrock Township
- # 25 Klennert Stores, Inc., d/b/a **Sunny's** – City of Hill City
- # 26 TJ's Liquor, Inc., d/b/a **TJ's Liquor** – Malmo Township
- # 27 Mark Kenneth Ukura, d/b/a **Ukura's Big Dollar** – Jevne Township
- # 29 Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township
- # 30 Minnewawa Partners, LLC, d/b/a **Willey's Sport Shop** – Shamrock Township

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – LG214 Minnewawa Sportsmen's Club:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Minnewawa Sportsmen's Club, at Big Sandy Lodge & Resort – Shamrock Township. This establishment has an address of 20534 487<sup>th</sup> Street, McGregor, MN 55760.

**RESOLUTION  
20150324-016  
LG214  
MINNEWAWA  
SPORTSMEN'S  
CLUB**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – LG220 The Ruffed Grouse Society:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ruffed Grouse Society / Aitkin Chapter, at the following location – The Landing, which has an address of 170 Southgate Drive, Aitkin, MN 56431 – Aitkin Township. (Note: Date of activity for Raffle – September 10, 2015)

**RESOLUTION  
20150324-017  
LG220 THE  
RUFFED GROUSE  
SOCIETY**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – LG220 Wealthwood Rod & Gun Club:

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the

**RESOLUTION  
20150324-018**

# AITKIN COUNTY BOARD

March 24, 2015

<p>following location – Wealthwood Rod &amp; Gun Club, which has an address of 23573 420<sup>th</sup> Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – September 26, 2015)</p>	<p><b>LG220 WEALTHWOOD ROD &amp; GUN CLUB</b></p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve purchase of used 2014 Cimline Model 230 DH Melter from Midstates Equipment for \$36,800.00 – Highway Dept.</p>	<p><b>EQUIPMENT PURCHASE – HIGHWAY DEPT.</b></p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to authorize the Board Chair to sign the AFSCME HHS Unit MOA, Wage Scale Update, as presented.</p>	<p><b>AFSCME HHS WAGE SCALE UPDATE</b></p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve MN-DNR ELS Agent Contract and Electronic License System Point-of-Sale Contract Renewals, and to authorize signatures.</p>	<p><b>CONTRACT RENEWALS – LICENSE CENTER</b></p>
<p>Sheriff Scott Turner gave a 2014 Year End Review power point presentation to the Board.</p>	<p><b>2014 YEAR END REVIEW</b></p>
<p>Bob Goede, MCIT Risk Management Consultant reviewed the annual MCIT Member Report to the Board.</p>	<p><b>MCIT MEMBER REPORT</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0-1 Napstad abstained) to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2016:</p>	<p><b>TOBACCO LICENSE – FISHERMAN'S BAY</b></p>
<p>#08 N5 Corporation, d/b/a Fisherman's Bay – Workman township</p>	
<p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0-1 Westerlund abstained) to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2016:</p>	<p><b>TOBACCO LICENSE – WESTERLUND CENEX</b></p>
<p>#28 Westerlund Inc., d/b/a Westerlund Cenex – Malmo Township</p>	
<p>The Board reported on the following: AMC, Wetland Legislation, EQB, JCNRB, ARDC, Lakes &amp; Pines, Snake River Watershed, State General Tax, ACA, HRA, Mille Lacs Fisheries Input Group, Park Board, DAC, CMCC, TZD, Aitkin County Water Planning Task Force, Sobriety Court, Emergency Sheltering.</p>	<p><b>BOARD DISCUSSION</b></p>
<p>Commissioner Napstad left at 12:50 p.m.</p>	<p><b>NAPSTAD LEFT</b></p>

# AITKIN COUNTY BOARD

March 24, 2015

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0 Napstad absent), all members voting yes to adjourn the meeting at 1:36 p.m. until Tuesday, April 14, 2015 at 9:00 a.m.

**ADJOURN**

---

J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

---

Nathan Burkett, County Administrator