

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS August 11, 2015 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson**
- A) Call to Order**
 - B) Pledge of Allegiance**
 - C) Board of Commissioners Meeting Procedure**
 - D) Approval of Agenda**
 - E) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those three minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File July 28, 2015 – August 10, 2015**
 - B) Approve July 28, 2015 County Board Minutes**
 - C) Approve Commissioner Warrants**
 - D) Approve July Manual Warrants**
 - E) Adopt Resolution – Road Easement 34-51-23 Rochel**
 - F) Adopt Resolution – Road Easement 34-51-23 Viebrock**
 - G) Authorize Agreement for Prosecution Services between the City of Aitkin and the Aitkin County Attorney's Office**
 - H) Approve Jail Nursing Services Contract**
 - I) Approve New FT Social Worker Position**
- 9:02 3) Mark Jacobs, Land Commissioner**
- A) Adopt Resolution – Repurchase Tax-Forfeited Property 11-49-26 Rhodes**
- 9:20 4) Committee Updates**
- 11:00 5) Nathan Burkett, County Administrator**
- A) Dennis Martin and Gloria Johnson, Department of Natural Resources Lands and Mineral Division**
- 11:30 Adjourn**

The Aitkin County Board of Commissioners met this 28th day of July, 2015 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Julie Lueck, Clerk to the Health & Human Services Board.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the July 28, 2015 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
July 28, 2015**

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

I. Attendance

The Aitkin County Board of Commissioners met this 28th day of July, 2015, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Sue Tange & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Jessica Goble, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, H&HS Advisory Committee Member.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Agenda.

III. Review June 23, 2015 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Minutes.

IV. Review Bills

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills.

V. General/Miscellaneous Information

A. Counties Unique Role in Case Management (A MACSSA Policy Statement)

Tom Burke reviewed areas of the MACSSA Policy Statement noting the amount of training needed to provide case management services as well as the complexities involved due to the integrated services between social services, public health, income maintenance and the fiscal area of our department. The case management often involves working with consumers with mental health, developmental disabilities, and difficult behaviors and aggression on the part of the consumer often limits the facilities we can use. It was also noted that there will be a Webcast on August 10th from 9 a.m. to 12:15 p.m. regarding the Governor's Task Force.

B. Public Health Nurse Position – Tom Burke discussed the need for decisions to be made with respect to the hiring of a Public Health Nurse which has been in process for 11 months and the need for a second PHN in the very near future. It was noted that additional recruitment efforts will be made and market conditions will dictate the pay and benefits offered and then current staff positions will be re-evaluated for placement on the pay scale. Concern was raised around the potential consequences if

present staff is not adjusted.

C. DHS Bulletin #15-68-09: Child Protection Allocation – Tom Burke, Kathy Ryan & Sue Tange discussed the fact that we have received the initial \$60,000 and that a required Amendment to the VCAA must be submitted to the State by August 31st which requires acknowledgment from the Board as to how the county plans to use the allocated dollars.

VI. Contracts / Resolutions

A. Aitkin-Itasca-Koochiching Community Health Board Joint Powers Agreement – Tom Burke. Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve and authorize the Board Chair to sign the Aitkin-Itasca-Koochiching Community Health Board Joint Powers Agreement.

VII. Administrative Reports:

A. Financial & Transportation Reports – Kathy Ryan noted that the Safe Haven Grant is no longer through H&HS. Kathy also discussed the higher MA access costs.

VIII. Committee Reports from Commissioners

A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Committee Members attending today: Holly Bray & Roberta Elvecrog
No minutes as there was no meeting in July. No report at this time.

B. AEOA Committee Update – Commissioner Westerlund noted they will meet in August.

C. NEMOJT Committee Update – Commissioner Napstad noted there was no meeting in July.

D. CJI (Children’s Justice Initiative) – Commissioner Westerlund noted there was no meeting.

E. Lakes & Pines Update – Commissioner Niemi noted he has statistical information he will share.

Next Meeting – August 25, 2015

Break: 10:40 a.m. to 10:58 a.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: July 14, 2015 to July 27, 2015; B) Approve County Board Minutes: July 14, 2015; C) Approve Commissioner Warrants: General Fund \$121,386.91, Road & Bridge \$58,272.66, Special Revenue \$1,658.69, Health & Human Services \$1,274.98, State \$3,684.32, Trust \$2,428.91, Forest Development \$6,506.32, Agency \$27,131.72, Long Lake Conservation Center \$7,972.33, Parks \$2,882.29 for a total of \$233,199.13; D) Approve Auditor Warrants – June Sales & Use Tax: General Fund \$608.43, Road & Bridge \$966.48, Health & Human Services \$0.19, State \$7,730.50, Trust \$144.35, Forest Development \$-0.29, Long Lake Conservation Center \$73.26, Parks \$283.80 for a total of \$9,806.72; E) Accept \$200 Donation to STS from Malmo Township; F) Accept \$202 Donation to Sobriety Court from July 17, 2015 Brat Sale; G) Approve Out of State Travel Request – County Engineer

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve out-of-state travel request for John Welle, County Engineer from August 10, 2015 through August 13, 2015 in Kansas City,

BREAK

REGULAR BOARD RECONVENED

CONSENT AGENDA

OUT-OF-STATE TRAVEL REQUEST

Kansas, to attend the 106th Annual Meeting of the Mid-America Association of State Highway Transportation Officials. All travel costs including airfare, lodging, registration fees, and meals will be paid by MnDot.

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Award Bid SAP 001-599-037 and SAP 001-599-038:

WHEREAS, Contract No. 20153 is for construction of S.A.P. 001-599-037, box culvert bridge replacement on 350th Avenue in Spencer Township, and S.A.P. 001-599-038, box culvert bridge replacement on 430th Lane in Morrison Township, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, July, 27, 2015 with a total of five bids received, and

WHEREAS, Gladen Construction, Inc. was the lowest responsible bidder in the amount of \$217,322.64.

NOW, THEREFORE, BE IT RESOLVED, that Gladen Construction, Inc. be awarded Contract No. 20153.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Lori Grams, Treasurer reviewed the 2015 2nd Quarter Investment Report with the Board.

Terry Neff, Environmental Services Director and Dale Setterholm, U of M's Minnesota Geological Survey (MGS) discussed creation of MN Geological Atlas for Aitkin County. Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve agreement between Aitkin County Environmental Services and the Minnesota Geological Survey for completion of the Geological Atlas, along with associated expenditures to Aitkin County of approximately \$7,000.

Nathan Burkett, County Administrator reviewed the 2015 2nd Quarter Financial Report with the Board. There was also discussion about the annual audit. Recent legislation will make Aitkin County eligible to move to a private auditor in 2017. Aitkin County has received a request from the State Auditor's Office to submit a letter of engagement which covers a three year period. The Board consensus was to not submit the letter of engagement at this time.

Nathan Burkett, County Administrator discussed employee health insurance with the Board. Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to authorize spending budgeted monies of \$2,500 to \$5,000 in order to move forward with planning.

The Board reported on the following: Facilities Meeting, EQB, JCNRB, ARDC, Enbridge, Snake River, YIPA, Planning Committee for AMC, CMCC, Aitkin City Water Planning, AIS,

**RESOLUTION
20150728-041
AWARD BID
SAP 001-599-037
AND
SAP 001-599-038**

**2ND QUARTER
INVESTMENT
REPORT**

**MN
GEOLOGICAL
ATLAS FOR
AITKIN COUNTY**

**2ND QUARTER
FINANCIAL
REPORT /
LETTER OF
ENGAGEMENT**

**EMPLOYEE
HEALTH
INSURANCE**

**BOARD
DISCUSSION**

AITKIN COUNTY BOARD

July 28, 2015

Historical Society, Aitkin County Fair, BNSF, Roundabout, Cedar Lake Road, and Sobriety Court.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 1:19 p.m. until Tuesday, August 11, 2015 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT		Commissioners			
	10452 AT&T Mobility		34.99	Monthly Wireless	287259994975	Telephone
	01-001-000-0000-6250					
	10452 AT&T Mobility		34.99	1 Transactions		
1	DEPT Total:		34.99	Commissioners	1 Vendors	1 Transactions
40	DEPT		Auditor			
	3267 Peysar/Kirk		78.20	MCIS MILEAGE	136@.575	Transportation & Travel
	01-040-000-0000-6330			07/23/2015 07/23/2015		
	3267 Peysar/Kirk		78.20	1 Transactions		
	12287 Skattum/Brett		8.00	WASH WINDOWS	7/29/15	Services, Labor, Contracts
	01-040-021-0000-6231					
	12287 Skattum/Brett		8.00	1 Transactions		
	86235 The Office Shop Inc		93.89	TONER	280002-0	Office & Computer Supplies
	01-040-021-0000-6405					
	01-040-000-0000-6405		23.79	letter size folders, lead	986580-0	Office & Computer Supplies
	86235 The Office Shop Inc		117.68	2 Transactions		
40	DEPT Total:		203.88	Auditor	3 Vendors	4 Transactions
42	DEPT		Treasurer			
	86235 The Office Shop Inc		90.78	Paper roll, ribbon, ink	987885-0	Office & Computer Supplies
	01-042-000-0000-6405					
	86235 The Office Shop Inc		90.78	1 Transactions		
42	DEPT Total:		90.78	Treasurer	1 Vendors	1 Transactions
43	DEPT		Assessor			
	10452 AT&T Mobility		209.94	Monthly Wireless	287250162187	Telephone
	01-043-000-0000-6250			06/18/2015 07/17/2015		
	10452 AT&T Mobility		209.94	1 Transactions		
	86235 The Office Shop Inc					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-043-000-0000-6405		30.78	rubber bands,pens,clips,pads	987325-0	Office, Film & Computer Supplies
86235	The Office Shop Inc		30.78	1 Transactions		
43	DEPT Total:		240.72	Assessor	2 Vendors	2 Transactions
44	DEPT			Central Services		
12808	Gallagher Benefit Services, Inc. 01-044-000-0000-6231		700.00	DBM evals/Burke & Wells	74483	Services, Labor, Contracts
12808	Gallagher Benefit Services, Inc.		700.00	1 Transactions		
3336	Office Of Enterprise Technology 01-044-000-0000-6231		1,300.00	July Useage	DV15070370	Services, Labor, Contracts
3336	Office Of Enterprise Technology		1,300.00	1 Transactions		
86235	The Office Shop Inc 01-044-000-0000-6231		289.31	QTRLY B&W COPIES	279986-0	Services, Labor, Contracts
	01-044-000-0000-6231		80.10	QTRLY COLOR COPIES	279986-0	Services, Labor, Contracts
86235	The Office Shop Inc		369.41	2 Transactions		
44	DEPT Total:		2,369.41	Central Services	3 Vendors	4 Transactions
52	DEPT			Administration/Personnel Dept		
10452	AT&T Mobility 01-052-000-0000-6250		55.95	Monthly Wireless 06/18/2015	287259994975	Telephone
10452	AT&T Mobility		55.95	07/17/2015 1 Transactions		
12048	McDowell Agency, Inc./The 01-052-000-0000-6234		42.00	Background Screening	65499	Background Check Fee
12048	McDowell Agency, Inc./The		42.00	1 Transactions		
86235	The Office Shop Inc 01-052-000-0000-6405		12.83	correction tape	987391-0	Office & Computer Supplies
86235	The Office Shop Inc		12.83	1 Transactions		
52	DEPT Total:		110.78	Administration/Personnel Dept	3 Vendors	3 Transactions
90	DEPT			Attorney		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1265	Dakota Co Sheriff 01-090-000-0000-6234		70.00	Subpoena 01CR15168	167387	Co Sheriff Services
1265	Dakota Co Sheriff		70.00	1 Transactions		
86235	The Office Shop Inc 01-090-000-0000-6405		27.15	LABELS	987203-0	Office & Computer Supplies
86235	The Office Shop Inc		27.15	1 Transactions		
90	DEPT Total:		97.15	Attorney	2 Vendors	2 Transactions
100	DEPT			Recorder		
2386	Information Systems Corp 01-100-000-0000-6405		313.65	FP Toner Cartridge 470	23903	Office & Computer Supplies
2386	Information Systems Corp		313.65	1 Transactions		
100	DEPT Total:		313.65	Recorder	1 Vendors	1 Transactions
110	DEPT			Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services 01-110-000-0000-6422		35.65	tissue, towels, mop,mop tool	2200677635	Janitorial Supplies
8239	Ameripride Linen & Apparel Services		35.65	1 Transactions		
12106	Antoine Electric 01-110-000-0000-6231		375.00	completed Proposal #P15062	13911	Services, Labor, Contracts
12106	Antoine Electric		375.00	1 Transactions		
1880	Gravelle Plumbing & Heating, Inc 01-110-000-0000-6422		28.50	CLEAN AIR (3)	69539	Janitorial Supplies
	01-110-000-0000-6422		9.50	CLEAN AIR	69625	Janitorial Supplies
	01-110-000-0000-6422		19.00	CLEAN AIR (2)	69628	Janitorial Supplies
1880	Gravelle Plumbing & Heating, Inc		57.00	3 Transactions		
7870	Kriss Premium Products Inc 01-110-000-0000-6422		391.93	KP-PG Heat Transfer Fluid	140678	Janitorial Supplies
7870	Kriss Premium Products Inc		391.93	1 Transactions		
13073	Lakes Area Lock & Door Hardware Inc. 01-110-000-0000-6231		145.00	Labor & Service Call-Jury Rm	85057	Services, Labor, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13073	Lakes Area Lock & Door Hardware Inc.		145.00		1 Transactions	
3950	Public Utilities					
	01-110-000-0000-6254		2,254.22	Courthouse		Utilities & Heating
	01-110-000-0000-6254		24.95	Old County Garage		Utilities & Heating
	01-110-000-0000-6254		449.68	Jail West Annex		Utilities & Heating
	01-110-000-0000-6254		123.28	CH Bldg Coordinator		Utilities & Heating
	01-110-000-0000-6254		108.78	Glarco-Motor Pool Garage		Utilities & Heating
	01-110-000-0000-6254		166.63	LA Tool Building		Utilities & Heating
3950	Public Utilities		3,127.54		6 Transactions	
4399	Sell Hardware Inc					
	01-110-000-0000-6590		11.40	KEYS	3004782	Repair & Maintenance
4399	Sell Hardware Inc		11.40		1 Transactions	
110	DEPT Total:		4,143.52	Courthouse Maintenance	7 Vendors	14 Transactions
111	DEPT			Buildings		
89765	Minnesota Elevator, Inc					
	01-111-000-0000-6605		1,282.99	CH Elevator Repairs	630076	Building & Structures
89765	Minnesota Elevator, Inc		1,282.99		1 Transactions	
111	DEPT Total:		1,282.99	Buildings	1 Vendors	1 Transactions
120	DEPT			Service Officer		
10097	Harms Monroe/Penny					
	01-120-000-0000-6330		90.25	MILEAGE-CVSO MTG 08/03/2015	190@.475 08/03/2015	Transportation & Travel
	01-120-000-0000-6511		10.00	VET VAN CAR WASH	7/31/15	Gas And Oil
10097	Harms Monroe/Penny		100.25		2 Transactions	
2448	Janzen/Carroll Mark					
	01-120-000-0000-6350		50.00	Drive Vet Van 07/14/2015	MPLS 07/14/2015	Per Diem
2448	Janzen/Carroll Mark		50.00		1 Transactions	
3093	Jones/Stanley Carter					
	01-120-000-0000-6350		50.00	Drive Vet Van	St Cloud	Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
3093 Jones/Stanley Carter		50.00	07/17/2015 07/17/2015 1 Transactions	
10234 Miller/Conrad				
01-120-000-0000-6350		50.00	Drive Vet Van 07/16/2015 07/16/2015 MPLS	Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 07/22/2015 07/22/2015 MPLS	Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 07/28/2015 07/28/2015 MPLS	Per Diem
10234 Miller/Conrad		150.00	3 Transactions	
10677 Olsen/Gerald D				
01-120-000-0000-6350		50.00	Drive Vet Van 07/27/2015 07/27/2015 St Cloud	Per Diem
10677 Olsen/Gerald D		50.00	1 Transactions	
3912 Peterson/Richard				
01-120-000-0000-6350		50.00	Drive Vet Van 07/30/2015 07/30/2015 MPLS	Per Diem
3912 Peterson/Richard		50.00	1 Transactions	
11362 Roscoe/Bernie				
01-120-000-0000-6350		50.00	Drive Vet Van 07/02/2015 07/02/2015 St Cloud	Per Diem
11362 Roscoe/Bernie		50.00	1 Transactions	
6097 Verizon Wireless				
01-120-000-0000-6250		13.93	Vet Van cell phone 06/21/2015 07/20/2015 880690364	Telephone
6097 Verizon Wireless		13.93	1 Transactions	
5960 Wilmo/Wesley S.				
01-120-000-0000-6350		50.00	Drive Vet Van 07/15/2015 07/15/2015 St Cloud	Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 07/29/2015 07/29/2015 St Cloud	Per Diem
5960 Wilmo/Wesley S.		100.00	2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9255	Witt/Warren 01-120-000-0000-6350		50.00	Drive Vet Van 07/20/2015	MPLS 07/20/2015	Per Diem
9255	Witt/Warren		50.00		1 Transactions	
120	DEPT Total:		664.18	Service Officer	10 Vendors	14 Transactions
122	DEPT			Planning & Zoning		
734	Bright/Irene 01-122-038-0000-6330		97.64	Mileage	169.8@.575	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA MEETING	8/5/15	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	ARNDT	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	JOHNSON	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	SHIRLEY	Per Diem
734	Bright/Irene		177.64		5 Transactions	
13442	Hagen/Michael 01-122-038-0000-6330		28.75	Mileage	50@.575	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	PC Meeting	7/27/15	Per Diem
	01-122-000-0000-6350		10.00	Onsite	crushing plant	Per Diem
13442	Hagen/Michael		88.75		3 Transactions	
13066	Hargrave/Bryan 01-122-000-0000-6231		3,500.00	CONTRACT INSPECTIONS 07/27/2015	10@350 08/06/2015	Services, Labor, Contracts, Programming
13066	Hargrave/Bryan		3,500.00		1 Transactions	
5784	Lake/Robert 01-122-038-0000-6330		88.55	MILEAGE	154@.575	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA MEETING	8/5/15	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	ARNDT	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	JOHNSON	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	SHIRLEY	Per Diem
5784	Lake/Robert		168.55		5 Transactions	
11990	Lange/David 01-122-038-0000-6330		93.15	Mileage	162@.575	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	Onsite	413201	Per Diem
	01-122-000-0000-6350		50.00	PC Meeting	7/27/15	Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
11990 Lange/David		153.15	3 Transactions	
5892 McGregor Printing & Graphics, Inc				
01-122-000-0000-6405		117.00	500 permit cards 41601-42600	17833 Office, Computer, Film, & Field Supplies
5892 McGregor Printing & Graphics, Inc		117.00	1 Transactions	
3255 Mn Counties Intergovernmental Trust				
01-122-000-0000-6241		60.00	Land use wkshp reg/Ratz	St Cloud Registration Fee
			09/16/2015 09/16/2015	
3255 Mn Counties Intergovernmental Trust		60.00	1 Transactions	
5516 Paquette/Jeremy M				
01-122-038-0000-6330		93.15	Mileage	162@.575 Boa/Pc Mileage
01-122-038-0000-6330		112.13	MILEAGE	195@.575 Boa/Pc Mileage
01-122-000-0000-6350		50.00	PC Meeting	7/27/15 Per Diem
01-122-000-0000-6350		50.00	BOA MEETING	8/5/15 Per Diem
01-122-000-0000-6350		10.00	ONSITE	ARNDT Per Diem
01-122-000-0000-6350		10.00	ONSITE	JOHNSON Per Diem
01-122-000-0000-6350		10.00	Onsite	M.Johnson Per Diem
01-122-000-0000-6350		10.00	ONSITE	SHIRLEY Per Diem
5516 Paquette/Jeremy M		345.28	8 Transactions	
4400 Security State Bank				
01-122-052-0000-6304		11,200.00	Ag BMP pymt-Madson Loan	ISTS AG BMP EXPENSES
4400 Security State Bank		11,200.00	1 Transactions	
13424 Sonnee/Dennise J				
01-122-000-0000-6350		10.00	ONSITE	41123C Per Diem
01-122-000-0000-6350		10.00	ONSITE	413201 Per Diem
01-122-038-0000-6330		28.75	MILEAGE-6/15/15	50@.575 Boa/Pc Mileage
01-122-038-0000-6330		28.75	MILEAGE-7/27/15	50@.575 Boa/Pc Mileage
01-122-000-0000-6350		50.00	PC MEETING	6/15/15 Per Diem
01-122-000-0000-6350		50.00	PC MEETING	7/27/15 Per Diem
13424 Sonnee/Dennise J		177.50	6 Transactions	
10028 Spiel/Edward				
01-122-038-0000-6330		96.60	MILEAGE	168@.575 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA MEETING	8/5/15 Per Diem
01-122-000-0000-6350		10.00	ONSITE	ARNDT Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
	01-122-000-0000-6350		10.00	ONSITE	JOHNSON Per Diem
	01-122-000-0000-6350		10.00	ONSITE	SHIRLEY Per Diem
10028	Spiel/Edward		176.60	5 Transactions	
86235	The Office Shop Inc				
	01-122-000-0000-6405		8.39	POST IT NOTES	987047-0 Office, Computer, Film, & Field Supplies
	01-122-000-0000-6405		9.59	AA BATTERIES	987387-0 Office, Computer, Film, & Field Supplies
86235	The Office Shop Inc		17.98	2 Transactions	
10017	Tveit/Galen				
	01-122-038-0000-6330		117.30	MILEAGE	204@.575 Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA MEETING	8/5/15 Per Diem
	01-122-000-0000-6350		10.00	ONSITE	ARNDT Per Diem
	01-122-000-0000-6350		10.00	ONSITE	JOHNSON Per Diem
	01-122-000-0000-6350		10.00	ONSITE	SHIRLEY Per Diem
10017	Tveit/Galen		197.30	5 Transactions	
10895	Westerlund/Laurie Ann				
	01-122-000-0000-6350		10.00	ONSITE	413201 Per Diem
	01-122-038-0000-6330		24.15	MILEAGE	42@.575 Boa/Pc Mileage
	01-122-000-0000-6350		50.00	PC MEETING	7/27/15 Per Diem
10895	Westerlund/Laurie Ann		84.15	3 Transactions	
122	DEPT Total:		16,463.90	Planning & Zoning	14 Vendors 49 Transactions
200	DEPT			Enforcement	
11960	ASAP Towing				
	01-200-000-0000-6359		201.00	tow Chevy Prism 15-2843	2569 Wrecker Service
	01-200-000-0000-6359		227.50	tow Nissan 2.5 15-2863	2571 Wrecker Service
11960	ASAP Towing		428.50	2 Transactions	
13325	Bruggman/Paul				
	01-200-040-0000-6304		10.00	July phone Expense	TZD Grant Expenses
	01-200-040-0000-6304		57.50	July TZD Miles	100@.575 TZD Grant Expenses
	01-200-040-0000-6304		1,280.00	July Hours Worked	40@32 TZD Grant Expenses
13325	Bruggman/Paul		1,347.50	3 Transactions	
3393	Bruss/Cheryl				
	01-200-000-0000-6231		68.00	Uniform alterations	509766 Services & Labor (Incl Contracts)

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3393	Bruss/Cheryl		68.00		1 Transactions	
1570	Freedom Valu Centers, Inc 01-200-003-0000-6330		33.48	Gasoline	9334	Transportation & Travel & Parking
1570	Freedom Valu Centers, Inc		33.48		1 Transactions	
3337	Minnesota County Attorneys Association 01-200-000-0000-6405		48.00	Rcpt Inventory & Return forms	16689940	Office Supplies
3337	Minnesota County Attorneys Association		48.00		1 Transactions	
13638	OMG National 01-200-000-0000-6230		426.00	ACSO Stickers	N1022572	Printing, Publishing & Adv
13638	OMG National		426.00		1 Transactions	
10085	Payment/Greg 01-200-019-0000-6231		81.23	K-9 BOARDING	7/21/15	Services, Labor, Contracts
10085	Payment/Greg		81.23		1 Transactions	
4681	Streichers 01-200-000-0000-6409		39.98	FLASHLIGHT HOLDER #218	I1162135	Deputy Supplies
4681	Streichers		39.98		1 Transactions	
6128	Tire Barn 01-200-000-0000-6302		705.18	oil change,brakes,2 tires #206	31717	Car Maintenance
6128	Tire Barn		705.18		1 Transactions	
200	DEPT Total:		3,177.87	Enforcement	9 Vendors	12 Transactions
202	DEPT			Boat & Water		
2340	Hyytinen Hardware Hank 01-202-000-0000-6405		29.24	trailer wire, h-pin	1262087	Office Supplies
	01-202-000-0000-6405		2.79	butt connectors	1264183	Office Supplies
	01-202-000-0000-6405		13.48	B&W hardware	1266800	Office Supplies
	01-202-000-0000-6405		14.90	clamp, wire cover	1267203	Office Supplies
2340	Hyytinen Hardware Hank		60.41		4 Transactions	
3950	Public Utilities 01-202-000-0000-6254		24.18	Boat & Water		Utilities

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3950	Public Utilities		24.18		1 Transactions	
202	DEPT Total:		84.59	Boat & Water	2 Vendors	5 Transactions
252	DEPT			Corrections		
3393	Bruss/Cheryl 01-252-000-0000-6231		7.00	Uniform alterations	509766	Services & Labor (Incl Contracts)
3393	Bruss/Cheryl		7.00		1 Transactions	
163	Charter Communications 01-252-252-0000-6405		180.86	Cable TV		Prisoner Welfare
163	Charter Communications		180.86		1 Transactions	
88628	Dalco 01-252-000-0000-6422		403.54	Jail Paper Products	2912851	Janitorial Supplies
88628	Dalco		403.54		1 Transactions	
1570	Freedom Valu Centers, Inc 01-252-000-0000-6330		86.63	Gasoline	9334	Prisoner Transportation & Travel
1570	Freedom Valu Centers, Inc		86.63		1 Transactions	
2186	Hillyard Inc - Kansas City 01-252-000-0000-6422		661.20	Janitorial	601709380	Janitorial Supplies
2186	Hillyard Inc - Kansas City		661.20		1 Transactions	
2340	Hyytinen Hardware Hank 01-252-000-0000-6590		4.99	hose hanger	1264286	Repair & Maintenance Supplies
	01-252-000-0000-6590		16.37	full flow poly shutoff	1265076	Repair & Maintenance Supplies
	01-252-000-0000-6590		19.98	silicone for locks	1265809	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		41.34		3 Transactions	
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		128.49	Groceries	010024520427	Groceries
	01-252-000-0000-6418		123.46	Groceries	010024521116	Groceries
3789	Pan-O-Gold Baking Company		251.95		2 Transactions	
3950	Public Utilities 01-252-000-0000-6254		57.77	Sheriff Storage Garage		Utilities & Heating
	01-252-000-0000-6254		1,323.82	New Jail		Utilities & Heating

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
	01-252-000-0000-6254		6,540.77	New Jail 2	Utilities & Heating
3950	Public Utilities		7,922.36	3 Transactions	
9499	Reliance Telephone Systems, Inc				
	01-252-252-0000-6406		300.00	Phone Cards	Phone Card Prisoner Welfare
	01-252-252-0000-6406		1,100.00	Phone Cards	Phone Card Prisoner Welfare
9499	Reliance Telephone Systems, Inc		1,400.00	2 Transactions	
84172	Riverwood Healthcare Center				
	01-252-000-0000-6262		1,239.00	NURSE VISITS	Medical Expenses & Supplies - Inmates
84172	Riverwood Healthcare Center		1,239.00	1 Transactions	
4761	Sysco Minnesota Inc				
	01-252-000-0000-6418		3,095.90	GROCERIES	Groceries
	01-252-000-0000-6418		3,425.93	GROCERIES	Groceries
	01-252-000-0000-6420		14.10	LABELS	Kitchen Supplies
4761	Sysco Minnesota Inc		6,535.93	3 Transactions	
252	DEPT Total:		18,729.81	Corrections	11 Vendors 19 Transactions
253	DEPT			Aitkin Co Community Corrections	
2340	Hyytinen Hardware Hank				
	01-253-000-0000-6405		7.49	sandpaper sheets	Operating Supplies
	01-253-000-0000-6405		17.99	Grip and Grab	Operating Supplies
	01-253-000-0000-6405		64.99	bucket & wringer	Operating Supplies
	01-253-000-0000-6405		64.99	Return bucket & wringer	Operating Supplies
	01-253-000-0000-6405		5.99	J-B Weld	Operating Supplies
	01-253-000-0000-6405		3.49	bit	Operating Supplies
	01-253-000-0000-6405		22.97	bug spray	Operating Supplies
	01-253-000-0000-6405		14.98	bug spray	Operating Supplies
	01-253-000-0000-6405		4.49	trim line	Operating Supplies
	01-253-000-0000-6405		8.99	blue taper paint	Operating Supplies
	01-253-000-0000-6405		20.64	hardware	Operating Supplies
	01-253-000-0000-6405		54.99	stepladder	Operating Supplies
	01-253-000-0000-6405		14.97	paint tray	Operating Supplies
	01-253-000-0000-6405		60.97	painting supplies, tape, etc.	Operating Supplies
2340	Hyytinen Hardware Hank		237.96	14 Transactions	
12927	Midwest Machinery Co.				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-253-000-0000-6610		783.70	two chainsaws	1110233	Equipment
12927	Midwest Machinery Co.		783.70	1 Transactions		
253	DEPT Total:		1,021.66	Aitkin Co Community Corrections	2 Vendors	15 Transactions
255	DEPT			General Crime Victim Grant		
	22 Aitkin Area Chamber of Commerce 01-255-031-0000-5840		45.00	Bucks for CV Svc Program	722	Emergency Fund Money
	22 Aitkin Area Chamber of Commerce		45.00	1 Transactions		
255	DEPT Total:		45.00	General Crime Victim Grant	1 Vendors	1 Transactions
257	DEPT			Sobriety Court		
	22 Aitkin Area Chamber of Commerce 01-257-022-0000-6406		200.00	Aitkin Bucks-Sobr.Crt Grads		Sobriety Crt Expenses
	22 Aitkin Area Chamber of Commerce		200.00	1 Transactions		
	88879 Central Mn Community Corrections-DT 01-257-022-0000-6406		25.00	Drug Testing-Confirmation	6/30/15	Sobriety Crt Expenses
	88879 Central Mn Community Corrections-DT		25.00	1 Transactions		
	11997 Minnesota Monitoring 01-257-022-0000-6406		85.00	Monitoring	1263	Sobriety Crt Expenses
	11997 Minnesota Monitoring		85.00	1 Transactions		
257	DEPT Total:		310.00	Sobriety Court	3 Vendors	3 Transactions
280	DEPT			Emergency Management		
	1570 Freedom Valu Centers, Inc 01-280-000-0000-6330		22.19	Gasoline	9334	Transportation & Travel & Parking
	1570 Freedom Valu Centers, Inc		22.19	1 Transactions		
280	DEPT Total:		22.19	Emergency Management	1 Vendors	1 Transactions
391	DEPT			Solid Waste		
	1754 Garrison Disposal Company, Inc 01-391-060-0000-6360		7,778.64	JUNE RECYCLING		Recycling Contract

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1754	Garrison Disposal Company, Inc		7,778.64	1 Transactions		
86235	The Office Shop Inc					
	01-391-000-0000-6231		399.35	Copy Contract-# of copies	279987-0	Services, Labor, & Minor Contracts
86235	The Office Shop Inc		399.35	1 Transactions		
391	DEPT Total:		8,177.99	Solid Waste	2 Vendors	2 Transactions
392	DEPT			Water Wells		
405	A.W. Research Laboratories, Inc.					
	01-392-000-0000-6231		52.00	Lead sampling with rush	31992	Services, Labor, Contracts
	01-392-000-0000-6231		41.00	Coliform/Nitrate sampling	32007	Services, Labor, Contracts
	01-392-000-0000-6231		42.00	Arsenic/Lead sampling	32008	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.		135.00	3 Transactions		
12169	NBS Calibrations					
	01-392-000-0000-6231		179.00	Svc/Calibrate of balance/scale	96273	Services, Labor, Contracts
12169	NBS Calibrations		179.00	1 Transactions		
392	DEPT Total:		314.00	Water Wells	2 Vendors	4 Transactions
601	DEPT			Extension		
86235	The Office Shop Inc					
	01-601-000-0000-6405		15.94	LABELS,COPIES,PAPER	279616-0	Office Supplies
86235	The Office Shop Inc		15.94	1 Transactions		
601	DEPT Total:		15.94	Extension	1 Vendors	1 Transactions
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot		
11458	MSPN					
	01-700-909-0000-6800		300.00	Northwoods ATV Trail Ad	13178	Tourism Miscellaneous
11458	MSPN		300.00	1 Transactions		
700	DEPT Total:		300.00	Promotion,AEOA Tran,Airport,RC&D,T	1 Vendors	1 Transactions
1	Fund Total:		58,215.00	General Fund		160 Transactions

DKB1
8/7/15 3:43PM

3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	13636 Scherping/David					
	03-000-000-0000-5857		500.00	CULVERT DEPOSIT REFUND 072915		Culverts
	13636 Scherping/David		500.00	1 Transactions		
0	DEPT Total:		500.00	Undesignated	1 Vendors	1 Transactions
301	DEPT			R&B Administration		
	11406 Innovative Office Solutions					
	03-301-000-0000-6400		89.07	OFFICE SUPPLIES 080415	IN0862978	Supplies And Materials
	11406 Innovative Office Solutions		89.07	1 Transactions		
	4343 Schwaab, Inc.					
	03-301-000-0000-6241		85.75	NOTARY STAMP-JOHNSON 071515	423291	Fees/Prof/Misc
	4343 Schwaab, Inc.		85.75	1 Transactions		
	11605 Shred Right					
	03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION 072315	214286	Supplies And Materials
	11605 Shred Right		30.00	1 Transactions		
	86235 The Office Shop Inc					
	03-301-000-0000-6400		7.65	COPY PAPER 080315	280093-0	Supplies And Materials
	86235 The Office Shop Inc		7.65	1 Transactions		
301	DEPT Total:		212.47	R&B Administration	4 Vendors	4 Transactions
302	DEPT			R&B Engineering/Construction		
	13628 Mies/Jody					
	03-302-000-0000-6296		118.81	MILEAGE-CONSTRUCTION MA 071515		Meeting Expense/Physicals
	03-302-000-0000-6296		118.81	MILEAGE-CONSTRUCTION MA 071615		Meeting Expense/Physicals
	13628 Mies/Jody		237.62	2 Transactions		
	8497 Northern Lath Company					
	03-302-000-0000-6449		987.00	LATH 073115	6404	Rd/Br Engr. Supplies
	8497 Northern Lath Company		987.00	1 Transactions		
302	DEPT Total:		1,224.62	R&B Engineering/Construction	2 Vendors	3 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
303	DEPT				R&B Highway Maintenance		
12106	Antoine Electric						
		03-303-000-0000-6298		340.52	REPLACE OFFICE BALLASTS 072115	13900	Shop Maintenance
		03-303-000-0000-6298		126.92	REPLACE HALLWAY BALLAST 072915	13908	Shop Maintenance
		03-303-000-0000-6298		150.83	FIX LIGHTS 072915	13912	Shop Maintenance
12106	Antoine Electric			618.27	3 Transactions		
86467	Auto Value Aitkin						
		03-303-000-0000-6590		140.68	FILTERS 062915	40067241	Repair & Maintenance Supplies
		03-303-000-0000-6590		123.97	REPAIR PARTS 062915	40067247	Repair & Maintenance Supplies
		03-303-000-0000-6590		83.98	REPAIR PARTS 062915	40067282	Repair & Maintenance Supplies
		03-303-000-0000-6590		14.85	REPAIR PARTS 063015	40067359	Repair & Maintenance Supplies
		03-303-000-0000-6590		13.47	FILTERS 070215	40067522	Repair & Maintenance Supplies
		03-303-000-0000-6298		95.96	AITKIN SHOP SUPPLIES 070915	40067926	Shop Maintenance
		03-303-000-0000-6298		167.58	AITKIN SHOP SUPPLIES 071315	40068057	Shop Maintenance
		03-303-000-0000-6590		57.66	REPAIR PARTS 071415	40068140	Repair & Maintenance Supplies
		03-303-000-0000-6590		16.67-	REPAIR PARTS 071515	40068200	Repair & Maintenance Supplies
		03-303-000-0000-6590		79.98	REPAIR PARTS 072115	40068455	Repair & Maintenance Supplies
		03-303-000-0000-6298		61.00	MCGRATH SHOP SUPPLIES 072115	40068513	Shop Maintenance
		03-303-000-0000-6298		47.88	AITKIN SHOP SUPPLIES 072215	40068534	Shop Maintenance
86467	Auto Value Aitkin			870.34	12 Transactions		
8265	Centurylink						
		03-303-000-0000-6254		44.46	PHONE: HILL CITY 072615		Utilities
8265	Centurylink			44.46	1 Transactions		
7920	Dixon Mechanical Electric, LLP						
		03-303-000-0000-6590		65.00	REBUILD LABOR 072915	17083	Repair & Maintenance Supplies
		03-303-000-0000-6590		133.79	REBUILD PARTS 072915	17083	Repair & Maintenance Supplies
7920	Dixon Mechanical Electric, LLP			198.79	2 Transactions		
7935	East Central Energy						
		03-303-000-0000-6254		161.98	JUN-JUL POWER-MCGRATH 071315	70415419	Utilities
7935	East Central Energy			161.98	1 Transactions		
7060	Federated Co-Ops Inc.						
		03-303-000-0000-6297		395.80	JACOBSON PROPANE 072815	057-17129	Shop Fuel
7060	Federated Co-Ops Inc.			395.80	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9368	Firstlab 03-303-000-0000-6296		128.85	RANDOM DRUG TESTING 081415	FL00125844	Meeting Expense/Physicals
9368	Firstlab		128.85	1 Transactions		
8622	Frontier 03-303-000-0000-6254		47.94	JACOBSON 072215	218-752-6591	Utilities
	03-303-000-0000-6254		54.56	MCGREGOR 072215	218-768-4481	Utilities
	03-303-000-0000-6254		43.41	PALISADE 072215	218-845-2607	Utilities
	03-303-000-0000-6254		50.41	MCGRATH 072215	320-592-3580	Utilities
8622	Frontier		196.32	4 Transactions		
13468	G & K Services 03-303-000-0000-6298		17.40	SHOP LAUNDRY 072715	1043246327	Shop Maintenance
	03-303-000-0000-6298		17.40	SHOP LAUNDRY 080315	1043251812	Shop Maintenance
13468	G & K Services		34.80	2 Transactions		
1754	Garrison Disposal Company, Inc 03-303-000-0000-6254		78.69	MCGREGOR SHOP 073115	8204813	Utilities
1754	Garrison Disposal Company, Inc		78.69	1 Transactions		
2340	Hyytinen Hardware Hank 03-303-000-0000-6298		61.79	AITKIN SHOP SUPPLIES 071515	1272287	Shop Maintenance
	03-303-000-0000-6298		8.89	AITKIN SHOP SUPPLIES 071715	1272666	Shop Maintenance
2340	Hyytinen Hardware Hank		70.68	2 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 03-303-000-0000-6254		93.89	AITKIN 080115	94289	Utilities
	03-303-000-0000-6254		57.65	PALISADE 080115	94290	Utilities
2763	J & H Transfer Station-Lakes Sanitary		151.54	2 Transactions		
91187	Lake Country Power 03-303-000-0000-6254		55.78	JUN-JULY CSAH 14 072415	141979801	Utilities
	03-303-000-0000-6254		52.78	JUN-JUL CSAH 6 072415	141979901	Utilities
91187	Lake Country Power		108.56	2 Transactions		
2941	M R Sign Co Inc 03-303-000-0000-6516		822.55	RESIDENT E-911 SIGNS 072915	187064	Signs & Posts
	03-303-000-0000-6516		771.00	6' GREEN POST 072915	187068	Signs & Posts

DKB1
8/7/15 3:43PM
3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
2941 M R Sign Co Inc		1,593.55		
			2 Transactions	
3100 McGregor Oil				
03-303-000-0000-6513		8.14-		Motor Fuel & Lubricants
03-303-000-0000-6513		24.79	DISCOUNT 073115	Motor Fuel & Lubricants
03-303-000-0000-6298		2.59	GASOLINE 070615	52843 Motor Fuel & Lubricants
03-303-000-0000-6513		28.75	SHOP SUPPLIES 070615	52844 Shop Maintenance
03-303-000-0000-6513		68.03	GASOLINE 070815	52845 Motor Fuel & Lubricants
03-303-000-0000-6513		19.60	GASOLINE 070915	52846 Motor Fuel & Lubricants
03-303-000-0000-6513		16.79	GASOLINE 071315	53301 Motor Fuel & Lubricants
03-303-000-0000-6513		40.07	GASOLINE 071415	53302 Motor Fuel & Lubricants
03-303-000-0000-6513		56.06	GASOLINE 071615	53303 Motor Fuel & Lubricants
03-303-000-0000-6513		66.62	GASOLINE 072015	53304 Motor Fuel & Lubricants
03-303-000-0000-6513		59.26	GASOLINE 072715	53306 Motor Fuel & Lubricants
03-303-000-0000-6513		32.63	GASOLINE 072915	53307 Motor Fuel & Lubricants
03-303-000-0000-6513			GASOLINE 073015	53308 Motor Fuel & Lubricants
3100 McGregor Oil		407.05		
			12 Transactions	
8436 Northland Parts				
03-303-000-0000-6298		4.99	AITKIN SHOP SUPPLIES 070915	304429 Shop Maintenance
03-303-000-0000-6590		10.49	REPAIR PARTS 071615	304898 Repair & Maintenance Supplies
8436 Northland Parts		15.48		
			2 Transactions	
10720 Nuss Truck & Equipment				
03-303-000-0000-6590		139.14	REPAIR PARTS 080315	3139809P Repair & Maintenance Supplies
10720 Nuss Truck & Equipment		139.14		
			1 Transactions	
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513		44.38	GASOLINE 070215	314762 Motor Fuel & Lubricants
03-303-000-0000-6513		43.00	GASOLINE 070615	315113 Motor Fuel & Lubricants
03-303-000-0000-6513		45.57	GASOLINE 070815	315232 Motor Fuel & Lubricants
03-303-000-0000-6513		85.54	GASOLINE 070815	315278 Motor Fuel & Lubricants
03-303-000-0000-6513		49.37	GASOLINE 071315	315709 Motor Fuel & Lubricants
03-303-000-0000-6513		53.90	GASOLINE 071615	315992 Motor Fuel & Lubricants
03-303-000-0000-6513		45.13	GASOLINE 071715	316090 Motor Fuel & Lubricants
03-303-000-0000-6513		36.39	GASOLINE 072015	316381 Motor Fuel & Lubricants
03-303-000-0000-6513		57.01	GASOLINE 072315	316631 Motor Fuel & Lubricants
03-303-000-0000-6513		57.92	GASOLINE 072315	316658 Motor Fuel & Lubricants
03-303-000-0000-6513		56.06	GASOLINE 072715	317055 Motor Fuel & Lubricants
03-303-000-0000-6513		53.25	GASOLINE 072815	317078 Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
03-303-000-0000-6513		24.29	GASOLINE 072815	317092	Motor Fuel & Lubricants
03-303-000-0000-6513		33.55	GASOLINE 073015	317235	Motor Fuel & Lubricants
03-303-000-0000-6513		41.88	GASOLINE 073015	317290	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc		727.24			15 Transactions
3950 Public Utilities					
03-303-000-0000-6254		35.82	HWY 210 W & CR 28 072115	02-00059455-00	Utilities
03-303-000-0000-6254		62.92	AITKIN SHOP: WATER 072115	02-00063335-00	Utilities
03-303-000-0000-6254		42.61	HWY 210/169 E & CR 12 072115	02-00063388-00	Utilities
03-303-000-0000-6254		53.81	HWY 47 & CR 12 072115	02-00064092-00	Utilities
3950 Public Utilities		195.16			4 Transactions
4010 Rasley Oil Company					
03-303-000-0000-6513		71.05	GASOLINE 071415	43026	Motor Fuel & Lubricants
03-303-000-0000-6513		54.14	GASOLINE 071515	43070	Motor Fuel & Lubricants
03-303-000-0000-6513		42.87	GASOLINE 071515	43087	Motor Fuel & Lubricants
03-303-000-0000-6513		56.39	GASOLINE 071515	43102	Motor Fuel & Lubricants
03-303-000-0000-6513		48.32	GASOLINE 071615	43113	Motor Fuel & Lubricants
03-303-000-0000-6513		63.04	GASOLINE 071715	43183	Motor Fuel & Lubricants
03-303-000-0000-6513		15.75	GASOLINE 071715	43183	Motor Fuel & Lubricants
03-303-000-0000-6513		41.91	GASOLINE 071715	43187	Motor Fuel & Lubricants
03-303-000-0000-6513		58.25	GASOLINE 072015	43291	Motor Fuel & Lubricants
03-303-000-0000-6513		31.22	GASOLINE 072015	43308	Motor Fuel & Lubricants
03-303-000-0000-6513		46.01	GASOLINE 072115	43381	Motor Fuel & Lubricants
03-303-000-0000-6513		86.72	GASOLINE 072215	43405	Motor Fuel & Lubricants
03-303-000-0000-6513		37.00	GASOLINE 072315	43508	Motor Fuel & Lubricants
03-303-000-0000-6513		64.46	GASOLINE 072415	43563	Motor Fuel & Lubricants
03-303-000-0000-6513		56.44	GASOLINE 072715	43669	Motor Fuel & Lubricants
03-303-000-0000-6513		51.99	GASOLINE 072815	43718	Motor Fuel & Lubricants
03-303-000-0000-6513		16.05	GASOLINE 072815	43730	Motor Fuel & Lubricants
03-303-000-0000-6513		33.20	GASOLINE 072815	43730	Motor Fuel & Lubricants
03-303-000-0000-6513		64.72	GASOLINE 072915	43819	Motor Fuel & Lubricants
03-303-000-0000-6513		51.32	GASOLINE 073015	43843	Motor Fuel & Lubricants
03-303-000-0000-6513		15.96	GASOLINE 073115	43897	Motor Fuel & Lubricants
03-303-000-0000-6513		86.60	GASOLINE 070115	46970	Motor Fuel & Lubricants
03-303-000-0000-6513		11.83	GASOLINE 070115	46976	Motor Fuel & Lubricants
03-303-000-0000-6513		41.16	GASOLINE 070115	47014	Motor Fuel & Lubricants
03-303-000-0000-6513		47.04	GASOLINE 070615	47196	Motor Fuel & Lubricants
03-303-000-0000-6513		74.20	GASOLINE 070615	47204	Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
03-303-000-0000-6513		56.80	GASOLINE 070715	47300 Motor Fuel & Lubricants
03-303-000-0000-6513		51.33	GASOLINE 070815	47332 Motor Fuel & Lubricants
03-303-000-0000-6513		82.16	GASOLINE 070815	47356 Motor Fuel & Lubricants
03-303-000-0000-6513		60.23	GASOLINE 070915	47378 Motor Fuel & Lubricants
03-303-000-0000-6513		65.02	GASOLINE 071015	47440 Motor Fuel & Lubricants
03-303-000-0000-6513		65.62	GASOLINE 071015	47474 Motor Fuel & Lubricants
03-303-000-0000-6513		37.29	GASOLINE 071315	47555 Motor Fuel & Lubricants
03-303-000-0000-6513		44.61	GASOLINE 071315	47598 Motor Fuel & Lubricants
4010 Rasley Oil Company		1,730.70		
			34 Transactions	
4070 Riley Auto Supply				
03-303-000-0000-6590		5.16	REPAIR PARTS 070115	563364 Repair & Maintenance Supplies
03-303-000-0000-6298		4.28	AITKIN SHOP SUPPLIES 070215	563403 Shop Maintenance
03-303-000-0000-6298		288.00	AITKIN SHOP SUPPLIES 070615	563541 Shop Maintenance
03-303-000-0000-6590		54.99	REPAIR PARTS 070615	563542 Repair & Maintenance Supplies
03-303-000-0000-6590		54.99	REPAIR PARTS 070615	563549 Repair & Maintenance Supplies
03-303-000-0000-6590		5.00	REPAIR PARTS 071315	563874 Repair & Maintenance Supplies
03-303-000-0000-6590		83.00	REPAIR PARTS 071415	563885 Repair & Maintenance Supplies
03-303-000-0000-6298		8.27	AITKIN SHOP SUPPLIES 071415	563910 Shop Maintenance
03-303-000-0000-6590		12.99	REPAIR PARTS 071515	563935 Repair & Maintenance Supplies
03-303-000-0000-6590		247.98	REPAIR PARTS 071515	563952 Repair & Maintenance Supplies
03-303-000-0000-6590		6.00-	CORE DEPOSIT 071615	563981 Repair & Maintenance Supplies
03-303-000-0000-6590		28.99	REPAIR PARTS 071615	564000 Repair & Maintenance Supplies
03-303-000-0000-6590		15.50	REPAIR PARTS 071715	564036 Repair & Maintenance Supplies
03-303-000-0000-6590		18.00-	CORE DEPOSIT 072015	564172 Repair & Maintenance Supplies
03-303-000-0000-6590		2.99	REPAIR PARTS 072015	564178 Repair & Maintenance Supplies
03-303-000-0000-6590		85.50	REPAIR PARTS 072315	564358 Repair & Maintenance Supplies
03-303-000-0000-6590		11.96	REPAIR PARTS 072715	564490 Repair & Maintenance Supplies
03-303-000-0000-6298		64.72	AITKIN SHOP SUPPLIES 072815	564517 Shop Maintenance
03-303-000-0000-6298		15.95	AITKIN SHOP SUPPLIES 072815	564523 Shop Maintenance
03-303-000-0000-6590		36.00	REPAIR PARTS 073015	564652 Repair & Maintenance Supplies
03-303-000-0000-6590		31.99	REPAIR PARTS 073115	564688 Repair & Maintenance Supplies
03-303-000-0000-6590		172.00	REPAIR PARTS 073115	564704 Repair & Maintenance Supplies
4070 Riley Auto Supply		1,206.26		
			22 Transactions	
8208 Royal Tire, Inc				
03-303-000-0000-6590		641.53	REPAIR PARTS 072915	317-18970 Repair & Maintenance Supplies
03-303-000-0000-6590		641.53	REPAIR PARTS 072915	317-18970 Repair & Maintenance Supplies
03-303-000-0000-6590		641.54	REPAIR PARTS 072915	317-18970 Repair & Maintenance Supplies

DKB1
8/7/15 3:43PM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
			Amount			
	03-303-000-0000-6590		1,295.00	TIRES 072915	317-18971	Repair & Maintenance Supplies
8208	Royal Tire, Inc		3,219.60		4 Transactions	
8671	Village Laundromat & Car Wash, Inc					
	03-303-000-0000-6298		18.00	RAGS 070115	841479	Shop Maintenance
8671	Village Laundromat & Car Wash, Inc		18.00		1 Transactions	
303	DEPT Total:		12,311.26	R&B Highway Maintenance	23 Vendors	131 Transactions
307	DEPT			R&B Capital Infrastructure		
13637	Tveit/Joe					
	03-307-000-0000-6362		2,750.00	LAND R-W 080315	PARCEL NO 25&2	Right Of Way
13637	Tveit/Joe		2,750.00		1 Transactions	
307	DEPT Total:		2,750.00	R&B Capital Infrastructure	1 Vendors	1 Transactions
3	Fund Total:		16,998.35	Road & Bridge		140 Transactions

DKB1
 8/7/15 3:43PM
 9 State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance					
	09-000-000-0000-2030		870.00	JULY MARRIAGE LIC.FEES		State Fees, Assessments & Surcharges
	4580 Mn Dept Of Finance		870.00	1 Transactions		
0	DEPT Total:		870.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:		870.00	State		1 Transactions

DKB1
8/7/15 3:43PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
3937	Potlatch Corp 10-900-000-0000-2300		507.00	BOND REFUND #2037	13469	Timber Permit Bonds
3937	Potlatch Corp		507.00	1 Transactions		
5791	Sappi 10-900-000-0000-2300		3,991.10	BOND REFUND #2284	13669	Timber Permit Bonds
5791	Sappi		3,991.10	1 Transactions		
900	DEPT Total:		4,498.10	Timber Permit Bonds	2 Vendors	2 Transactions
921	DEPT			Co. Development		
1325	Demenge Trucking & Forest Products LLC 10-921-000-0000-6590		60.00	clean pipes from beaver dam	N Soo Grade	Repair & Maintenance Supplies
	10-921-000-0000-6590		80.00	clean pipes from beaver dam	S Soo Grade	Repair & Maintenance Supplies
1325	Demenge Trucking & Forest Products LLC		140.00	2 Transactions		
9913	Herubin/John 10-921-000-0000-6231		180.00	6 Beaver trapped	45-22	Services, Labor, Contracts
9913	Herubin/John		180.00	1 Transactions		
90805	Temco 10-921-000-0000-6590		181.42	material for dam tear outs	18867	Repair & Maintenance Supplies
90805	Temco		181.42	1 Transactions		
4989	Viking Explosives LLC 10-921-000-0000-6406		452.00	PRIMACORD	1820280	Field Supplies
	10-921-000-0000-6406		100.00	BAGGED ANFO	1820280	Field Supplies
	10-921-000-0000-6406		134.25	ELECTRIC SUPER SP	1820280	Field Supplies
4989	Viking Explosives LLC		686.25	3 Transactions		
921	DEPT Total:		1,187.67	Co. Development	4 Vendors	7 Transactions
923	DEPT			Forfeited Tax Sales		
10452	AT&T Mobility 10-923-000-0000-6254		67.51	CELL PHONE CHARGES 06/18/2015 07/17/2015	287257204209	Utilities

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10452	AT&T Mobility			67.51		1 Transactions	
11406	Innovative Office Solutions						
	10-923-000-0000-6405			71.68-	DUPE PAY	01QW0304	Office Supplies
	10-923-000-0000-6405			52.05	XEROX PAPER	IN0838811	Office Supplies
	10-923-000-0000-6405			68.01	ENVELOPE	IN0861845	Office Supplies
	10-923-000-0000-6405			39.53	FOLDERS	IN0862278	Office Supplies
11406	Innovative Office Solutions			87.91		4 Transactions	
2410	Jacobs/Mark H						
	10-923-000-0000-6330			41.80	MILEAGE-DNR SUPE TRNG	88@.475	Transportation & Travel
2410	Jacobs/Mark H			41.80		1 Transactions	
3760	Palisade Cooperative Oil Assoc						
	10-923-000-0000-6511			47.38	JULY VEHICLE GAS	ACPARKS	Gas And Oil
3760	Palisade Cooperative Oil Assoc			47.38		1 Transactions	
4010	Rasley Oil Company						
	10-923-000-0000-6511			1,640.97	JULY VEHICLES GAS	AITCOL&PS	Gas And Oil
4010	Rasley Oil Company			1,640.97		1 Transactions	
5791	Sappi						
	10-923-000-0000-6820			6,339.49	OVERAPPRAISED REFUND	13669	Refunds & Reimbursements
5791	Sappi			6,339.49		1 Transactions	
86235	The Office Shop Inc						
	10-923-000-0000-6405			685.27	COPIES ON COPIER	279864-0	Office Supplies
86235	The Office Shop Inc			685.27		1 Transactions	
6128	Tire Barn						
	10-923-000-0000-6590			118.95	wire connectors for trailer	31732	Repair & Maintenance Supplies
6128	Tire Barn			118.95		1 Transactions	
923	DEPT Total:			9,029.28	Forfeited Tax Sales	8 Vendors	11 Transactions
926	DEPT				Law Library		
	5173 West Payment Center						
	10-926-000-0000-6408			611.34	Subscription	832168337	Law Books

06/05/2015 07/04/2015

DKB1
 8/7/15 3:43PM
 10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5173	West Payment Center			1 Transactions	
926	DEPT Total:		611.34	Law Library	1 Vendors 1 Transactions
10	Fund Total:		15,326.39	Trust	21 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
10452	AT&T Mobility 11-924-000-0000-6250		126.57	CELL PHONE CHARGES 06/18/2015 07/17/2015	287257204209	Telephone
10452	AT&T Mobility		126.57	1 Transactions		
13234	Western EcoSystems Technology, Inc. 11-924-000-0000-6231		5,420.35	HCVF 2015 BAT SURVEYS 06/01/2015 06/27/2015	45950	Services, Labor, Contracts
13234	Western EcoSystems Technology, Inc.		5,420.35	1 Transactions		
924	DEPT Total:		5,546.92	Forest Resource	2 Vendors	2 Transactions
925	DEPT			Reforestation		
1325	Demenge Trucking & Forest Products LLC 11-925-000-0000-6590		60.00	clean pipes from beaver dam	N Soo Grade	Repair & Maintenance Supplies
	11-925-000-0000-6590		80.00	clean pipes from beaver dam	S Soo Grade	Repair & Maintenance Supplies
1325	Demenge Trucking & Forest Products LLC		140.00	2 Transactions		
90805	Temco 11-925-000-0000-6590		75.00	REPAIR DECK ARM	18902	Repair & Maintenance Supplies
90805	Temco		75.00	1 Transactions		
4989	Viking Explosives LLC 11-925-000-0000-6406		452.00	PRIMACORD	1820280	Field Supplies
	11-925-000-0000-6406		100.00	BAGGED ANFO	1820280	Field Supplies
	11-925-000-0000-6406		134.25	ELECTRIC SUPER SP	1820280	Field Supplies
4989	Viking Explosives LLC		686.25	3 Transactions		
925	DEPT Total:		901.25	Reforestation	3 Vendors	6 Transactions
934	DEPT			Memorial Forest		
13617	Landrus/Matthew John 11-934-000-0000-6231		200.00	BEAVER TRAPPING	4@50.00	Services, Labor, Contracts
13617	Landrus/Matthew John		200.00	1 Transactions		
934	DEPT Total:		200.00	Memorial Forest	1 Vendors	1 Transactions

DKB1
8/7/15 3:43PM
11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 27

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11 Fund Total:		6,648.17	Forest Development		9 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
13475	Carlson/Wendie					
	19-521-000-0000-6400		57.16	Candy for Canteen	Costco	Commissary Items
	19-521-000-0000-6400		46.79	Group Camp photos	CVS	Commissary Items
	19-521-000-0000-6400		11.98	Pop for Canteen	Ukura's	Commissary Items
13475	Carlson/Wendie		115.93			3 Transactions
8622	Frontier					
	19-521-000-0000-6250		437.79	Service & LD	2187684653	Telephone
8622	Frontier		437.79			1 Transactions
2763	J & H Transfer Station-Lakes Sanitary					
	19-521-000-0000-6255		92.38	AUG GARBAGE SERVICE	94319	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38			1 Transactions
521	DEPT Total:		646.10	LLCC Administration	3 Vendors	5 Transactions
522	DEPT			LLCC Education		
13641	Krawczak/John					
	19-522-000-0000-6820		100.00	refund NNSF lodging/meals		Refunds & Reimbursements
13641	Krawczak/John		100.00			1 Transactions
522	DEPT Total:		100.00	LLCC Education	1 Vendors	1 Transactions
523	DEPT			LLCC Food		
5662	McGregor Dairy, Inc					
	19-523-000-0000-6418		156.74	GROCERIES	24178	Groceries-Students
5662	McGregor Dairy, Inc		156.74			1 Transactions
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		625.11	GROCERIES	545581-00	Groceries-Students
4968	Upper Lakes Foods, Inc		625.11			1 Transactions
523	DEPT Total:		781.85	LLCC Food	2 Vendors	2 Transactions
524	DEPT			LLCC Maintenance		
9600	Batteries Plus					
	19-524-000-0000-6422		37.98	Batteries	035-291809	Janitorial Services/Supplies

DKB1
 8/7/15 3:43PM
 19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
9600	Batteries Plus	37.98		1 Transactions	
8809	Biscoe/Scott A				
	19-524-000-0000-6422	153.31	supplies reimbursement		Janitorial Services/Supplies
	19-524-000-0000-6590	133.15	Security Light		Repair & Maintenance Supplies
8809	Biscoe/Scott A	286.46		2 Transactions	
524	DEPT Total:	324.44	LLCC Maintenance	2 Vendors	3 Transactions
19	Fund Total:	1,852.39	Long Lake Conservation Center		11 Transactions

DKB1
8/7/15 3:43PM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
10452	AT&T Mobility 21-520-000-0000-6250		42.19	CELL PHONE CHARGES 06/18/2015 07/17/2015	287257204209	Telephone
10452	AT&T Mobility		42.19	1 Transactions		
86467	Auto Value Aitkin 21-520-000-0000-6590		85.98	WIPERS, TRAILER LIGHT	40067795	Repair & Maintenance Supplies
	21-520-000-0000-6590		4.99	48" TRAILER WIRE	40068169	Repair & Maintenance Supplies
	21-520-000-0000-6590		8.68	MIRROR HEAD	40068558	Repair & Maintenance Supplies
86467	Auto Value Aitkin		99.65	3 Transactions		
9625	Blind Lake ATV Club 21-520-000-0000-6802		1,201.50	blind lake ATV reimb.	6/28-07/23	Trail Grants-State
9625	Blind Lake ATV Club		1,201.50	1 Transactions		
10083	Cedarbrook Lumber Comp 21-520-000-0000-6590		2,013.17	Verdon Mississippi R material	70748	Repair & Maintenance Supplies
	21-520-000-0000-6590		47.95	2x6x12 treated	70838	Repair & Maintenance Supplies
	21-520-000-0000-6590		117.51	2x10x12	70902	Repair & Maintenance Supplies
	21-520-000-0000-6590		49.40	torx screws	71340	Repair & Maintenance Supplies
	21-520-000-0000-6590		372.91	bridge material	71356	Repair & Maintenance Supplies
	21-520-000-0000-6590		702.78	bridge material	71443	Repair & Maintenance Supplies
	21-520-000-0000-6590		12.20	timber screws	71586	Repair & Maintenance Supplies
	21-520-000-0000-6590		669.21	Jacobson picnic table material	71618	Repair & Maintenance Supplies
10083	Cedarbrook Lumber Comp		3,985.13	8 Transactions		
11397	Holmvgig Excavating, LLC 21-520-000-0000-6231		8,511.00	Verdon Access Work	4368	Services, Labor, Contracts
11397	Holmvgig Excavating, LLC		8,511.00	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 21-520-000-0000-6254		75.00	garbage svc-Aitkin Park	94382	Utilities
	21-520-000-0000-6254		75.00	garbage svc-Berglund Park	94383	Utilities
	21-520-000-0000-6254		75.00	garbage svc-Shop	94397	Utilities
2763	J & H Transfer Station-Lakes Sanitary		225.00	3 Transactions		
9354	Kangas Enterprises, Inc 21-520-000-0000-6231		120.00	SNAKE RIVER PUMPING	11503	Services, Labor, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
9354	Kangas Enterprises, Inc		120.00		1 Transactions	
12927	Midwest Machinery Co.					
	21-520-000-0000-6590		52.54	V BELT	1087963	Repair & Maintenance Supplies
	21-520-000-0000-6590		127.82	CHAIN,WEDGES ETC.	1114052	Repair & Maintenance Supplies
	21-520-000-0000-6590		96.64-	DUPE PAY	995212	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		83.72		3 Transactions	
1360	Mn Dept Of Natural Resources-Omb					
	21-520-000-0000-6406		121.45	LAND & LEGACY SIGNS	903102	Field Supplies
1360	Mn Dept Of Natural Resources-Omb		121.45		1 Transactions	
12182	Northwoods Quads					
	21-520-000-0000-6802		258.84	HILL CITY CONNECTOR	7/16/15	Trail Grants-State
12182	Northwoods Quads		258.84		1 Transactions	
3950	Public Utilities					
	21-520-000-0000-6254		135.70	Land Department		Utilities
	21-520-000-0000-6254		168.77	Mississippi Access		Utilities
3950	Public Utilities		304.47		2 Transactions	
4070	Riley Auto Supply					
	21-520-000-0000-6590		29.99	BEARING BUDDY	563520	Repair & Maintenance Supplies
	21-520-000-0000-6590		22.77	WIRE, TERMINAL	563937	Repair & Maintenance Supplies
	21-520-000-0000-6590		111.96	RATCHET STRAP	564093	Repair & Maintenance Supplies
	21-520-000-0000-6590		11.99	GREASE HOSE	564139	Repair & Maintenance Supplies
	21-520-000-0000-6590		33.48	GREASE, GREASE GUN	564142	Repair & Maintenance Supplies
	21-520-000-0000-6590		27.98	TOOLS	564327	Repair & Maintenance Supplies
	21-520-000-0000-6590		99.90	GRINDER, CUT OFF	564345	Repair & Maintenance Supplies
	21-520-000-0000-6590		27.96	OIL DRY	564631	Repair & Maintenance Supplies
	21-520-000-0000-6590		21.99	DRAIN PAN	564659	Repair & Maintenance Supplies
4070	Riley Auto Supply		388.02		9 Transactions	
12718	Up North Riders					
	21-520-000-0000-6802		2,520.00	special project monies		Trail Grants-State
	21-520-000-0000-6802		2,211.61	Lawler ATV reimbursement	6/29-7/23	Trail Grants-State
12718	Up North Riders		4,731.61		2 Transactions	
10339	White Pine Riders					

DKB1
 8/7/15 3:43PM
 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	21-520-000-0000-6802		SOLANA ATV REIMB.	SOLANA LOOP	Trail Grants-State
	21-520-000-0000-6802		SOLANA ATV REIMB.	SOO LINE	Trail Grants-State
10339	White Pine Riders			2 Transactions	
520	DEPT Total:		Parks	14 Vendors	38 Transactions
21	Fund Total:		Parks		38 Transactions
	Final Total:			158 Vendors	380 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	58,215.00	General Fund	
	3	16,998.35	Road & Bridge	
	9	870.00	State	
	10	15,326.39	Trust	
	11	6,648.17	Forest Development	
	19	1,852.39	Long Lake Conservation Center	
	21	21,525.84	Parks	
	All Funds	121,436.14	Total	Approved by,
			
			

DKB1
8/4/15 3:16PM

Aitkin County

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO



Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

July

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	90762 Aitkin Co License Center			25.00	TABS- 2005 F150		Auto & Trailer
	90762 Aitkin Co License Center			25.00		1 Transactions	
26	780 Bremer Bank			0.05	Mtg Reg. adjustment		Mortgage Registry- 3%
27	01- 040- 000- 0000- 5081			0.06	Mtg Reg. adjustment		3% State Deed Tax
	780 Bremer Bank			0.11		2 Transactions	
116	8410 Bremer Bank			356.59	PARTICIPANT FEES		Flex Services, Labor, Etc
2	01- 044- 904- 0000- 6231			963.45	CLAIMS PAID		Flex Plan Withdrawals
					06/22/2015	06/25/2015	
9	01- 044- 904- 0000- 6360			2,389.51	CLAIMS PAID	38015363	Flex Plan Withdrawals
					07/06/2015	07/06/2015	
20	01- 044- 904- 0000- 6360			1,376.63	CLAIMS PAID	38019283	Flex Plan Withdrawals
115	01- 044- 904- 0000- 6360			1,194.72	JULY CLAIMS PAID	38022554	Flex Plan Withdrawals
119	01- 044- 904- 0000- 6360			1,267.89	JULY CLAIMS PAID	38026621	Flex Plan Withdrawals
	8410 Bremer Bank			7,548.79		6 Transactions	
60	5462 Bremer Bank (Elan ACH)			77.35	HOTEL/AMC MEETING		Hotel / Motel Lodging
67	01- 001- 000- 0000- 6332			77.35	HOTEL/AMC MTG- MARCOTTE		Hotel / Motel Lodging
61	01- 043- 000- 0000- 6405			39.98	2 WIRELESS KEYBOARDS		Office, Film & Computer Supplies
95	01- 043- 000- 0000- 6405			63.93	4 STYLUS,3 CABLES		Office, Film & Computer Supplies
99	01- 049- 000- 0000- 6208			48.00	Power Limited Tech		Training/Education
100	01- 049- 000- 0000- 6332			221.72	Hotel/MNCITLA Conf.		Hotels / Motels
					07/15/2015	07/17/2015	
110	01- 049- 000- 0000- 6405			37.57	DVD'S,DESK CADDY,DVD ENV.		Office Supplies (Non Computer)
66	01- 052- 000- 0000- 6332			77.35	HOTEL/AMC MTG- BURKETT		Hotels / Motels
63	01- 252- 000- 0000- 6424			15.00	gym hackey sacks		Inmate Supplies
97	01- 252- 000- 0000- 6424			59.83	BASKETBALL RIM/BASKET		Inmate Supplies
80	01- 252- 252- 0000- 6405			2.00	coloring books		Prisoner Welfare
62	01- 253- 000- 0000- 6405			125.83	trimmer line,gas can,grind whe		Operating Supplies
64	01- 253- 000- 0000- 6405			18.44	gas can funnels		Operating Supplies
65	01- 253- 000- 0000- 6405			139.10	VOLLYBALLS		Operating Supplies
96	01- 253- 000- 0000- 6405			104.70	COFFEE		Operating Supplies
93	01- 392- 000- 0000- 6405			28.94	CANON BLACK TONER CARTRIDGE		Office & Film Supplies
111	01- 044- 000- 0000- 6299			150.00	yrs of svc gift card- Sundermey	AMAZON	Employee Training

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
125	01-052-000-0000-6625			374.99	new scanner for Bobbie D.	Amazon	Office Equipment
102	01-252-000-0000-6262			23.74	med cups, pregnancy tests	Amazon	Medical Expenses & Supplies - Inmates
76	01-252-000-0000-6262			7.40	OINTMENT	AMAZON	Medical Expenses & Supplies - Inmates
					06/25/2015 06/25/2015		
77	01-252-000-0000-6262			415.84	GLUCOSE TEST STRIPS	AMAZON	Medical Expenses & Supplies - Inmates
					06/25/2015 06/25/2015		
113	01-253-000-0000-6231			30.44	wood chipper cleanup assist	CW Cnty	Services, Labor, Contracts
29	01-049-000-0000-6332			168.86	Hotel/PLT Training	Detroit Lakes	Hotels / Motels
					06/17/2015 06/17/2015		
92	01-200-000-0000-6511			38.00	GAS #220	FREEDOM	Gas And Oil
					07/03/2015 07/03/2015		
114	01-711-000-0000-6240			15.17	Mn Cert.Wood domain renewal	one yr.	Dues/Assoc Fees
78	01-252-252-0000-6405			612.70	PRESTAMPED ENVELOPES	USPS	Prisoner Welfare
					07/07/2015 07/07/2015		
34	01-252-000-0000-6418			16.32	GROCERIES	WALMART	Groceries
					06/25/2015 06/25/2015		
35	01-252-000-0000-6420			3.66	KITCHEN SUPPLIES	WALMART	Kitchen Supplies
					06/25/2015 06/25/2015		
5462	Bremer Bank (Elan ACH)			2,994.21			28 Transactions
	2350 IRRRB						
28	01-044-000-0000-5791			12.08	Interest on TAC prod. Tax		Interest Income
					02/27/2015 07/16/2015		
	2350 IRRRB			12.08			1 Transactions
	9671 Pitney Bowes						
117	01-044-048-0000-6301			565.56	RENTAL CHARGES	8410541-SP15	Postage Rentals
	9671 Pitney Bowes			565.56			1 Transactions
	12719 United States Treasury						
19	01-044-000-0000-6231			511.68	2014 PICORI TAX		Services, Labor, Contracts
	12719 United States Treasury			511.68			1 Transactions
1 Fund Total:				11,657.43	General Fund	7 Vendors	40 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
22 170 Aitkin Motor Company 03-308-000-0000-6600		16,997.50	2007 F150 Crew Cab	Capital Outlay- Facilities
170 Aitkin Motor Company		16,997.50	1 Transactions	
7 7050 Anderson Bros Construction Co 03-307-000-0000-6262		292,999.02	CONTRACT PAYMENT	20142 Contract Payments
23 03-307-000-0000-6262		285,001.39	CONTRACT PAYMENT	20142 Contract Payments
118 03-307-000-0000-6262		269,900.35	CONTRACT PAYMENT	20142 Contract Payments
7050 Anderson Bros Construction Co		847,900.76	3 Transactions	
3 Fund Total:		864,898.26	Road & Bridge	2 Vendors 4 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
5 Health & Human Services

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)						
108 05-400-430-0408-6208			50.00	MCH- CPS TECH RECERT		Staff Development/Training
107 05-400-430-0408-6332			617.12	MCH- HOTEL PARENT SURVEY		Hotel/Lodging
				07/05/2015 07/09/2015		
105 05-400-430-0408-6335			33.67	MCH- GAS PARENT SURVEY		Gas/Vehicle Fuel Charges
				07/09/2015 07/09/2015		
79 05-400-430-0408-6340			99.42	MCH- MEALS PARENT SURVEY		Meal Reimbursement
106 05-400-430-0408-6340			7.57	MCH- MEAL PARENT SURVEY		Meal Reimbursement
				07/09/2015 07/09/2015		
69 05-400-440-0410-6239			553.00	MEDICARE APP FEE		Software Fees/License Fees
70 05-400-440-0410-6239			3.90	SURVEY MONKEY- SELECT MONTHLY		Software Fees/License Fees
104 05-400-440-0410-6241			53.56	CHS CONF.REG.		Meeting/Conference Registration Fee
41 05-400-440-0410-6402			36.97	DELL MONITORS- FISCAL SUPE		Computer/Technology Supplies
42 05-400-440-0410-6402			246.49	DELL MONITORS- PH SUPE		Computer/Technology Supplies
44 05-400-440-0410-6402			10.46	WIRELESS MICE		Computer/Technology Supplies
73 05-400-440-0410-6405			5.80	PHONE CASE- PH SUP		Office Supplies
75 05-400-440-0410-6405			69.47	PHONE CASES		Office Supplies
32 05-400-440-0410-6406			99.99	Fair booth- Area rug		PH Program Related Supplies
33 05-400-440-0410-6406			116.36	Fair booth supplies		PH Program Related Supplies
71 05-400-440-0410-6406			20.48	FAIR BOOTH- HULA SKIRTS		PH Program Related Supplies
94 05-400-440-0410-6406			50.00	HE- R&L BOOTH PRIZE		PH Program Related Supplies
70 05-420-600-4800-6239			9.10	SURVEY MONKEY- SELECT MONTHLY		Software Fees/License Fees
30 05-420-600-4800-6402			1,187.25	Privacy Screens- IM		Computer/Technology Supplies
41 05-420-600-4800-6402			86.27	DELL MONITORS- FISCAL SUPE		Computer/Technology Supplies
44 05-420-600-4800-6402			24.41	WIRELESS MICE		Computer/Technology Supplies
101 05-420-600-4800-6402			39.89	Ergonomic Keyboard- Kelsey		Computer/Technology Supplies
75 05-420-600-4800-6405			162.11	PHONE CASES		Office Supplies
37 05-430-700-4800-6108			14.14	MEAL/CLIENT VISIT		Meals Reimbursed Taxable
				06/16/2015 06/16/2015		
70 05-430-700-4800-6239			13.00	SURVEY MONKEY- SELECT MONTHLY		Software Fees/License Fees
40 05-430-700-4800-6332			86.92	HOTEL- CLIENT VISIT		Hotel/Lodging
				06/17/2015 06/17/2015		
39 05-430-700-4800-6335			24.50	GAS- CLIENT VISIT		Gas/Vehicle Fuel Charges
				06/18/2015 06/18/2015		
38 05-430-700-4800-6340			13.94	MEALS/CLIENT VISIT		Meal Reimbursement
				06/17/2015 06/18/2015		
91 05-430-700-4800-6340			77.23	MEALS- PARENT SURVEY TRNG		Meal Reimbursement
41 05-430-700-4800-6402			123.25	DELL MONITORS- FISCAL SUPE		Computer/Technology Supplies
44 05-430-700-4800-6402			34.88	WIRELESS MICE		Computer/Technology Supplies

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
5 Health & Human Services

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
72 05-430-700-4800-6405	22.94		PHONE CASE- SW		Office Supplies
74 05-430-700-4800-6405	27.98		PHONE CASE- PH SUP		Office Supplies
75 05-430-700-4800-6405	231.58		PHONE CASES		Office Supplies
59 05-430-710-3670-6020	15.99		PSOP- LIFE JACKET		PSOP - Parent Support Outreach Services
43 05-430-760-3160-6075	70.00		BUS PASS- METRO TRANSIT		Waiver & Ac Transportation
			06/16/2015 06/16/2015		
31 05-430-700-4800-6332	203.64		Hotel/Child safety training	Duluth	Hotel/Lodging
			07/21/2015 07/22/2015		
36 05-430-700-4800-6332	220.94		LODGING- AGE ODESSEY CONF.	DULUTH	Hotel/Lodging
			07/15/2015 07/16/2015		
112 05-430-710-3080-6020	100.00		FAMILY ASSESS FOOD	SA#53924211	Family Assessment Response
103 05-430-710-3180-6020	15.47		Bottles & Nipples	SA#54137149	Health- Related Services
5462 Bremer Bank (Elan ACH)	4,879.69		40 Transactions		
13601 WENGEL/VERN					
18 05-400-450-0451-6406	30.00-		PMT NOT NEEDED- DONATED		PH Program Related Supplies
13601 WENGEL/VERN	30.00-		1 Transactions		
5 Fund Total:	4,849.69		Health & Human Services	2 Vendors	41 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
9 State

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
780 Bremer Bank					
25 09-000-000-0000-2025			deed tax June acclerated pymt		State's Share Of Deed Tax (97%)
24 09-000-000-0000-2026			mtg Reg June accelerated pymt		State Share Of Mortgage Registry (97%)
780 Bremer Bank			2 Transactions		
9 Fund Total:			State	1 Vendors	2 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
21 393 Isd 1 Aitkin- Treasurer		62,694.00	Remaining 1st 1/2 TAC- 2015	Taconite Production Tax
12- 932- 000- 0000- 2047				
393 Isd 1 Aitkin- Treasurer		62,694.00	1 Transactions	
12 Fund Total:		62,694.00	Agency	1 Vendors 1 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
13 Taxes & Penalties

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
	8410 Bremer Bank				
11	13-943-000-0000-2001		950.00	07-1-137500 NSF PER 2	DURAND Cur - Property Taxes
10	13-943-000-0000-2001		120.00	07-0-051202 NSF PER 2	YURKEW Cur - Property Taxes
	8410 Bremer Bank		1,070.00	2 Transactions	
13 Fund Total:			1,070.00	Taxes & Penalties	1 Vendors 2 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
19 Long Lake Conservation Co

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8410 Bremer Bank					
12 19- 522- 000- 0000- 6217		21.35	MONTHLY CC MACH.LEASE		Credit Card Fees
8410 Bremer Bank		21.35		1 Transactions	
5462 Bremer Bank (Elan ACH)					
81 19- 521- 000- 0000- 6205		18.90	MAIL CD'S		Postage
68 19- 521- 000- 0000- 6332		527.24	HOTEL/QUILT SHOW		Hotel / Motel Lodging
			06/10/2015 06/13/2015		
46 19- 521- 000- 0000- 6400		79.40	POP AND CANDY		Commissary Items
56 19- 521- 000- 0000- 6400		7.58	CARD STOCK		Commissary Items
86 19- 521- 000- 0000- 6400		65.46	PARACORD		Commissary Items
54 19- 521- 000- 0000- 6405		22.56	PAPER ORGANIZERS		Office & Computer Supplies
55 19- 521- 000- 0000- 6405		31.09	DVD SUPPLIES		Office & Computer Supplies
48 19- 522- 000- 0000- 6416		56.76	CAMP/ED SUPPL./CRITTER FOOD		Education Supplies
49 19- 522- 000- 0000- 6416		84.95	IPAD ACCESSORIES		Education Supplies
50 19- 522- 000- 0000- 6416		58.67	WOOD COOKIE STRING/BINDERS		Education Supplies
51 19- 522- 000- 0000- 6416		15.99	WOOD COOKIE STRING		Education Supplies
52 19- 522- 000- 0000- 6416		5.33	WATER QUALITY ED.APP		Education Supplies
53 19- 522- 000- 0000- 6416		30.00	CRITTER FOOD		Education Supplies
83 19- 522- 000- 0000- 6416		118.50	MICE FOR SNAKES		Education Supplies
84 19- 522- 000- 0000- 6416		30.00	CRITTER FOOD		Education Supplies
47 19- 522- 000- 0000- 6430		21.44	MEDICAL SUPPLIES		Medical Supplies
85 19- 523- 000- 0000- 6590		15.90	DISHWASHER GASKET		Repair & Maintenance Supplies
57 19- 524- 000- 0000- 6511		12.84	FAUCET PARTS		Gas And Oil
58 19- 524- 000- 0000- 6511		103.48	FAUCET PARTS/SOAP HOLDERS		Gas And Oil
82 19- 524- 000- 0000- 6511		38.01	FUEL FOR VAN		Gas And Oil
87 19- 524- 000- 0000- 6590		11.88	FAUCET PARTS		Repair & Maintenance Supplies
88 19- 524- 000- 0000- 6590		81.10	MOWER PARTS		Repair & Maintenance Supplies
89 19- 524- 000- 0000- 6590		19.98	SPARK PLUGS		Repair & Maintenance Supplies
90 19- 524- 000- 0000- 6590		14.50	OIL FILTERS		Repair & Maintenance Supplies
120 19- 524- 000- 0000- 6422		36.75	SOAP HOLDERS	AMAZON	Janitorial Services/Supplies
121 19- 522- 000- 0000- 6416		30.00	CRICKETS	BUGCOMP	Education Supplies
45 19- 521- 000- 0000- 6205		3.19	stamps/ return canteen earings	USPS	Postage
124 19- 521- 000- 0000- 6400		24.99	CAMP GROUP PHOTOS	WALMART	Commissary Items
123 19- 521- 000- 0000- 6405		9.77	ENVELOPES	WALMART	Office & Computer Supplies
122 19- 522- 000- 0000- 6416		59.29	AMMO FOR FH CAMP	WALMART	Education Supplies
5462 Bremer Bank (Elan ACH)		1,635.55		30 Transactions	
12708 Crow Wing County Fair					

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
19 Long Lake Conservation C

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				
Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5	19- 521- 000- 0000- 6230	225.00-	FAIR BOOTH RENTAL		Printing, Publ & Adv Promotion
6	19- 521- 000- 0000- 6230	100.00-	FAIR BOOTH DEPOSIT		Printing, Publ & Adv Promotion
12708	Crow Wing County Fair	325.00-		2 Transactions	
13543	ICAA				
3	19- 521- 000- 0000- 6230	215.00-	FAIR BOOTH RENTAL		Printing, Publ & Adv Promotion
4	19- 521- 000- 0000- 6230	100.00-	FAIR BOOTH DEPOSIT		Printing, Publ & Adv Promotion
13543	ICAA	315.00-		2 Transactions	
12560	Rian/Scott				
16	19- 521- 000- 0000- 6330	15.00-	Parking/Quilt show		Transportation/Travel/Parking
14	19- 521- 000- 0000- 6332	527.24-	Hotel/Quilt show		Hotel / Motel Lodging
15	19- 521- 000- 0000- 6340	112.26-	Meals/Quilt show		Meals Reimbursed Non- Taxable
13	19- 523- 000- 0000- 6590	80.00-	GAS GRIDDLE		Repair & Maintenance Supplies
12560	Rian/Scott	734.50-		4 Transactions	
19 Fund Total:		282.40	Long Lake Conservation Center	5 Vendors	39 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
8/4/15 3:16PM
21 Parks

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
17	8410 Bremer Bank 21- 520- 000- 0000- 5510			20.00	NSF CHECK- J Carley Lester	REC#2320	Co. Parks Campground Fees
	8410 Bremer Bank			20.00	1 Transactions		
8	89991 Bremer Bank 21- 520- 000- 0000- 5510			49.00	CAMPING REFUND	REC#2252	Co. Parks Campground Fees
	89991 Bremer Bank			49.00	1 Transactions		
98	5462 Bremer Bank (Elan ACH) 21- 520- 000- 0000- 6406			181.57	GEOCACHING SUPPLIES		Field Supplies
109	21- 520- 000- 0000- 6406			67.32	SAFETY SIGNS- WATER		Field Supplies
	5462 Bremer Bank (Elan ACH)			248.89	2 Transactions		
21 Fund Total:				317.89	Parks	3 Vendors	4 Transactions
Final Total:				956,291.78	22 Vendors	133 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	11,657.43	General Fund
3	864,898.26	Road & Bridge
5	4,849.69	Health & Human Services
9	10,522.11	State
12	62,694.00	Agency
13	1,070.00	Taxes & Penalties
19	282.40	Long Lake Conservation Center
21	317.89	Parks
All Funds	956,291.78	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request



Requested Meeting Date: 8/11/15

Title of Item: Road easement 34-51-23 (Kevin Rochel)

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Land Commissioner	Department: Land
---	----------------------------

Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: n/a
---	--------------------------------------

Summary of Issue:
Kevin Rochel of Shafer, MN has requested a 33-foot wide easement across Aitkin County tax forfeited property in Section 34 of Cornish Township (51-23 - on existing forest road # 6-7) to provide legal access to their property in Section 3 of Turner Township (50-23 - on Wakefield Lake); per MS 282.04. He intends on constructing a cabin on their property.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
We have received a check for the easement fee of \$2831.42. I believe that granting this access easement is in the best interest of Aitkin County and I recommend approval.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20150811-0xx

Road Easement 34-51-23 Rochel

WHEREAS, Kevin Rochel 24969 St Croix Tr. N. of Shafer, Mn 55074 has made application for a residential easement to his property, as follows:

See attached Tract B

over and across the following tax forfeited land to wit:

LEGAL DESCRIPTION – Access easement across part of the Southeast Quarter of the Southwest Quarter and part of the Southwest Quarter of the Southeast Quarter of Section 34, Township 51, Range 23, Aitkin County, Minnesota

A private easement for access purposes, being 33 feet in width, and lying 16.5 feet on each side of the following described centerline, said centerline being on an existing roadway, over and across part of the Southeast Quarter of the Southwest Quarter and part of the Southwest Quarter of the Southeast Quarter of Section 34, Township 51, Range 23, Aitkin County, Minnesota, the approximate centerline of said existing roadway is described as follows: Commencing at the southwest corner of the Southeast Quarter of Section 34 (S ¼ corner) in said Township 51, Range 23; thence North 89 degrees 14 minutes 02 seconds West, assumed bearing, 1307.63 feet along the south line of said Southeast Quarter of the Southwest Quarter to the southwest corner thereof; thence North 00 degrees 23 minutes 55 seconds East 654.61 feet along the west line thereof to the centerline of said existing roadway, said point being the point of beginning of the access easement to be described; thence along the centerline of said existing roadway on the following described courses: South 59 degrees 33 minutes 20 seconds East 73.60 feet; South 81 degrees 46 minutes 55 seconds East 383.27 feet; North 71 degrees 11 minutes 55 seconds East 186.40 feet; South 89 degrees 33 minutes 10 seconds East 157.97 feet; South 38 degrees 14 minutes 06 seconds East 154.02 feet; South 87 degrees 45 minutes 30 seconds East 288.25 feet; South 50 degrees 54 minutes 40 seconds East 231.75 feet; South 80 degrees 24 minutes 10 seconds East 155.87 feet; South 61 degrees 36 minutes 40 seconds East 258.74 feet; South 88 degrees 40 minutes 00 seconds East 356.54 feet; South 72 degrees 57 minutes 40 seconds East 67.16 feet; South 34 degrees 05 minutes 49 seconds West 61.23 feet; South 34 degrees 05 minutes 49 seconds West 100.20 feet; South 59 degrees 09 minutes 30 seconds East 95.20 feet; South 83 degrees 30 minutes 15 seconds West 73.91 feet, more or less, to its intersection with the south line of said Southwest Quarter of the Southeast Quarter of said Section 34, and said centerline there terminating. It is intended that the side line of said easement be extended or shortened so as to terminate at the preceding or succeeding course and also to terminate at the west line of said Southeast Quarter of the Southwest Quarter and at the south line of said Southwest Quarter of the Southeast Quarter of said Section 34.

WHEREAS, said applicant will be charged \$2,831.42 for the easement as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational easement to use said strip of land for a recreational easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11th day of August A.D., 2015, and that the same is a true and correct copy of the whole thereof.

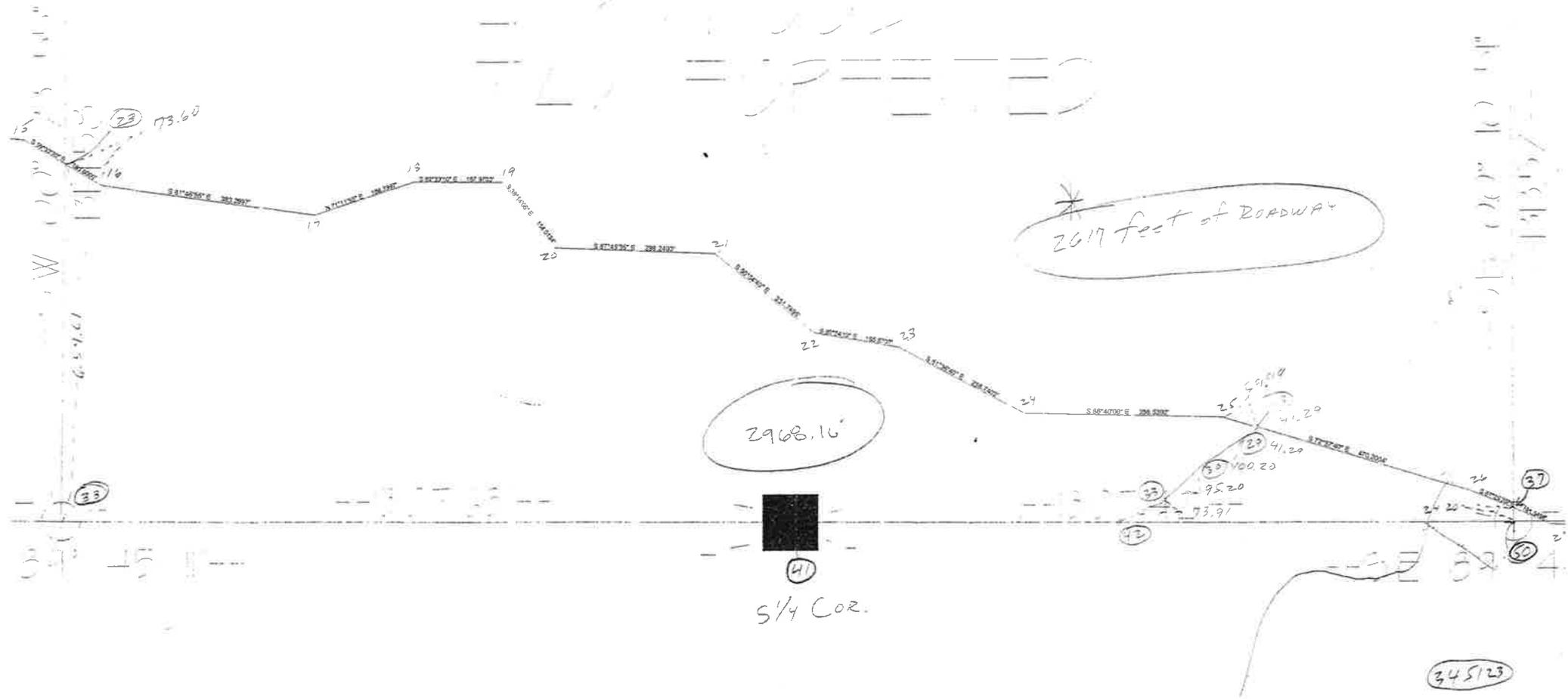
WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 11th day of August A.D., 2015

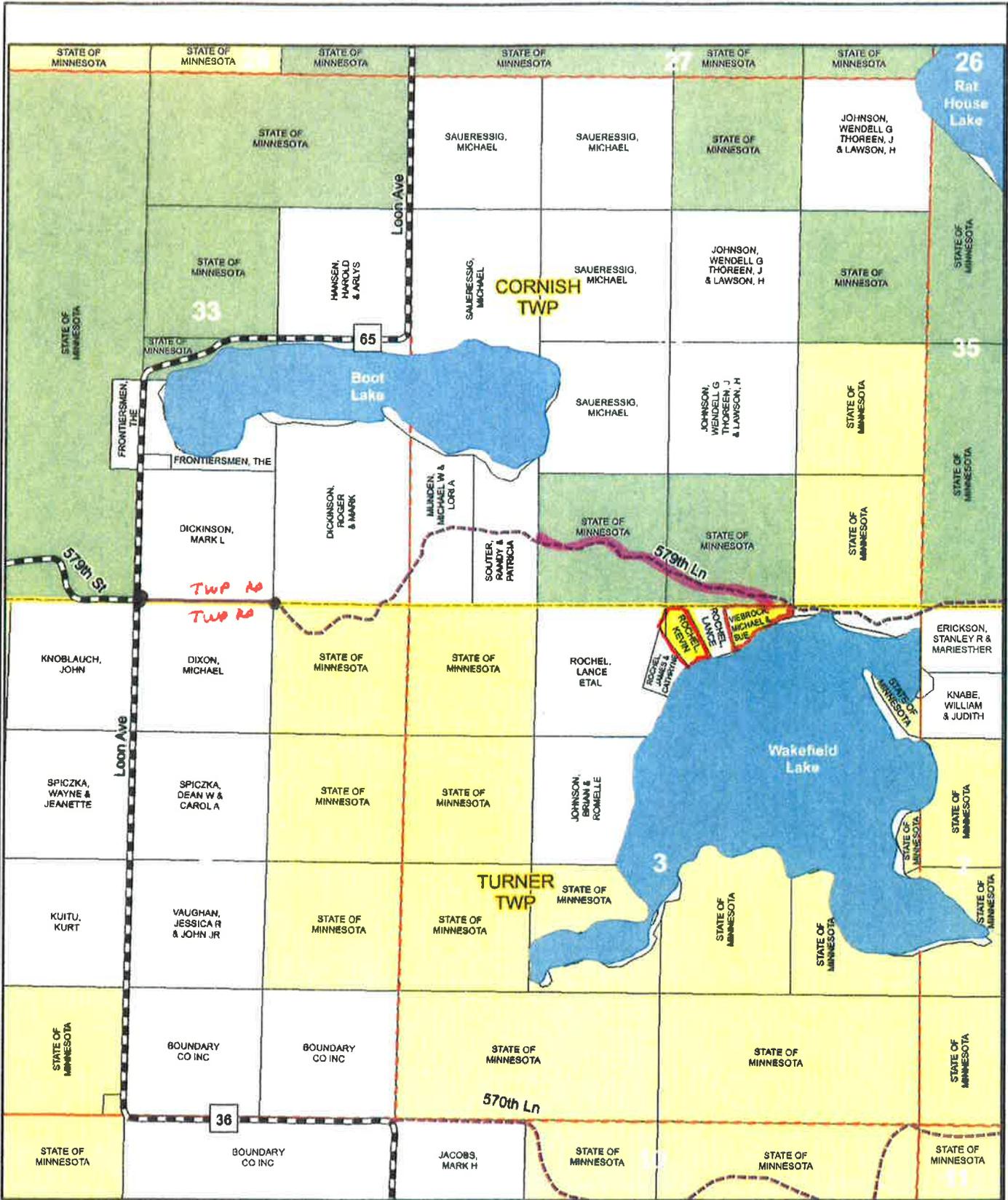
KIRK PEYSAR, County Auditor

BY _____, Deputy

--S E 20° 43' 45"--
--354.2--

--S E 30° 43' 37"--
--277.6--

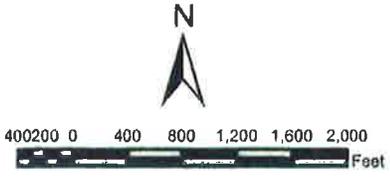




Legend

- Township (dashed line)
- County Land (yellow)
- Section (dotted line)
- Federal Land (pink)
- State Land (light green)

Easement Request Aitkin County, MN



Map prepared by Aitkin County GIS for graphic display purposes only. Aitkin County assumes no liability for any errors, omissions or inaccuracies herein contained. Date: 8/13/2011



Board of County Commissioners Agenda Request

2F
 Agenda Item #

Requested Meeting Date: 8/11/15

Title of Item: Road easement 34-51-23 (Michael and Sue Viebrock)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	---

Submitted by: Land Commissioner	Department: Land
---	----------------------------

Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: n/a
---	--------------------------------------

Summary of Issue:
 Michael and Sue Viebrock of Osceola, WI has requested a 33-foot wide easement across Aitkin County tax forfeited property in Section 34 of Cornish Township (51-23 - on existing forest road # 6-7) to provide legal access to their property in Section 3 of Turner Township (50-23 - on Wakefield Lake); per MS 282.04. They intend on constructing a cabin on their property.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 We have received a check for the easement fee of \$2831.42. I believe that granting this access easement is in the best interest of Aitkin County and I recommend approval.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20150811-0xx

Road Easement 34-51-23 Viebrock

WHEREAS, Michael and Sue Viebrock of 577 210th St Osceola, Wi 54020 has made application for a residential easement to their property, as follows:

See attached Tract D

over and across the following tax forfeited land to wit:

LEGAL DESCRIPTION – Access easement across part of the Southeast Quarter of the Southwest Quarter and part of the Southwest Quarter of the Southeast Quarter of Section 34, Township 51, Range 23, Aitkin County, Minnesota

A private easement for access purposes, being 33 feet in width, and lying 16.5 feet on each side of the following described centerline, said centerline being on an existing roadway, over and across part of the Southeast Quarter of the Southwest Quarter and part of the Southwest Quarter of the Southeast Quarter of Section 34, Township 51, Range 23, Aitkin County, Minnesota, the approximate centerline of said existing roadway is described as follows: Commencing at the southwest corner of the Southeast Quarter of Section 34 (S ¼ corner) in said Township 51, Range 23; thence North 89 degrees 14 minutes 02 seconds West, assumed bearing, 1307.63 feet along the south line of said Southeast Quarter of the Southwest Quarter to the southwest corner thereof; thence North 00 degrees 23 minutes 55 seconds East 654.61 feet along the west line thereof to the centerline of said existing roadway, said point being the point of beginning of the access easement to be described; thence along the centerline of said existing roadway on the following described courses: South 59 degrees 33 minutes 20 seconds East 73.60 feet; South 81 degrees 46 minutes 55 seconds East 383.27 feet; North 71 degrees 11 minutes 55 seconds East 186.40 feet; South 89 degrees 33 minutes 10 seconds East 157.97 feet; South 38 degrees 14 minutes 06 seconds East 154.02 feet; South 87 degrees 45 minutes 30 seconds East 288.25 feet; South 50 degrees 54 minutes 40 seconds East 231.75 feet; South 80 degrees 24 minutes 10 seconds East 155.87 feet; South 61 degrees 36 minutes 40 seconds East 258.74 feet; South 88 degrees 40 minutes 00 seconds East 356.54 feet; South 72 degrees 57 minutes 40 seconds East 67.16 feet; South 34 degrees 05 minutes 49 seconds West 61.23 feet; South 34 degrees 05 minutes 49 seconds West 100.20 feet; South 59 degrees 09 minutes 30 seconds East 95.20 feet; South 83 degrees 30 minutes 15 seconds West 73.91 feet, more or less, to its intersection with the south line of said Southwest Quarter of the Southeast Quarter of said Section 34, and said centerline there terminating. It is intended that the side line of said easement be extended or shortened so as to terminate at the preceding or succeeding course and also to terminate at the west line of said Southeast Quarter of the Southwest Quarter and at the south line of said Southwest Quarter of the Southeast Quarter of said Section 34.

WHEREAS, said applicant will be charged \$2,831.42 for the easement as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational easement to use said strip of land for a recreational easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11th day of August A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 11th day of August A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy

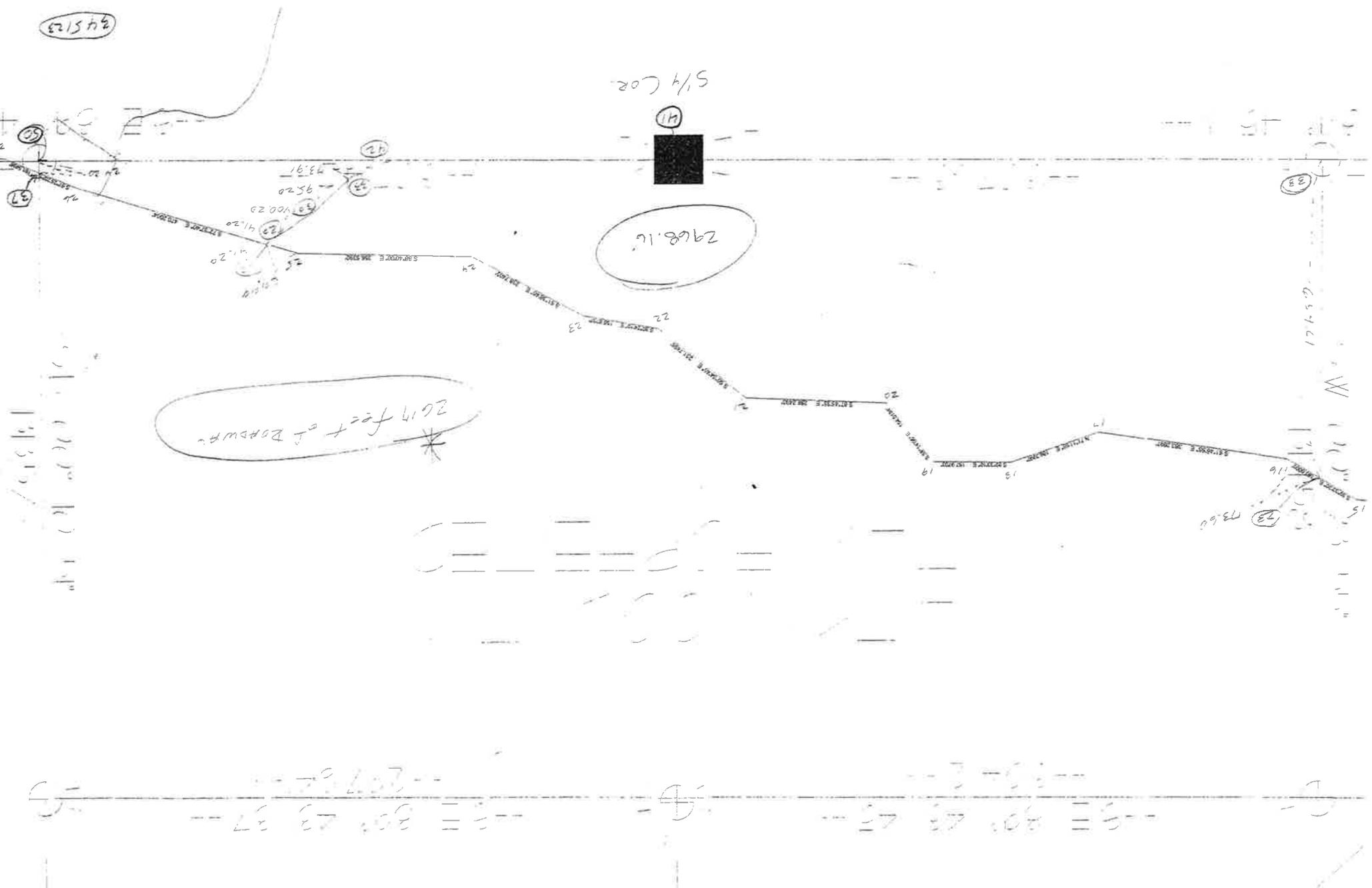
345123

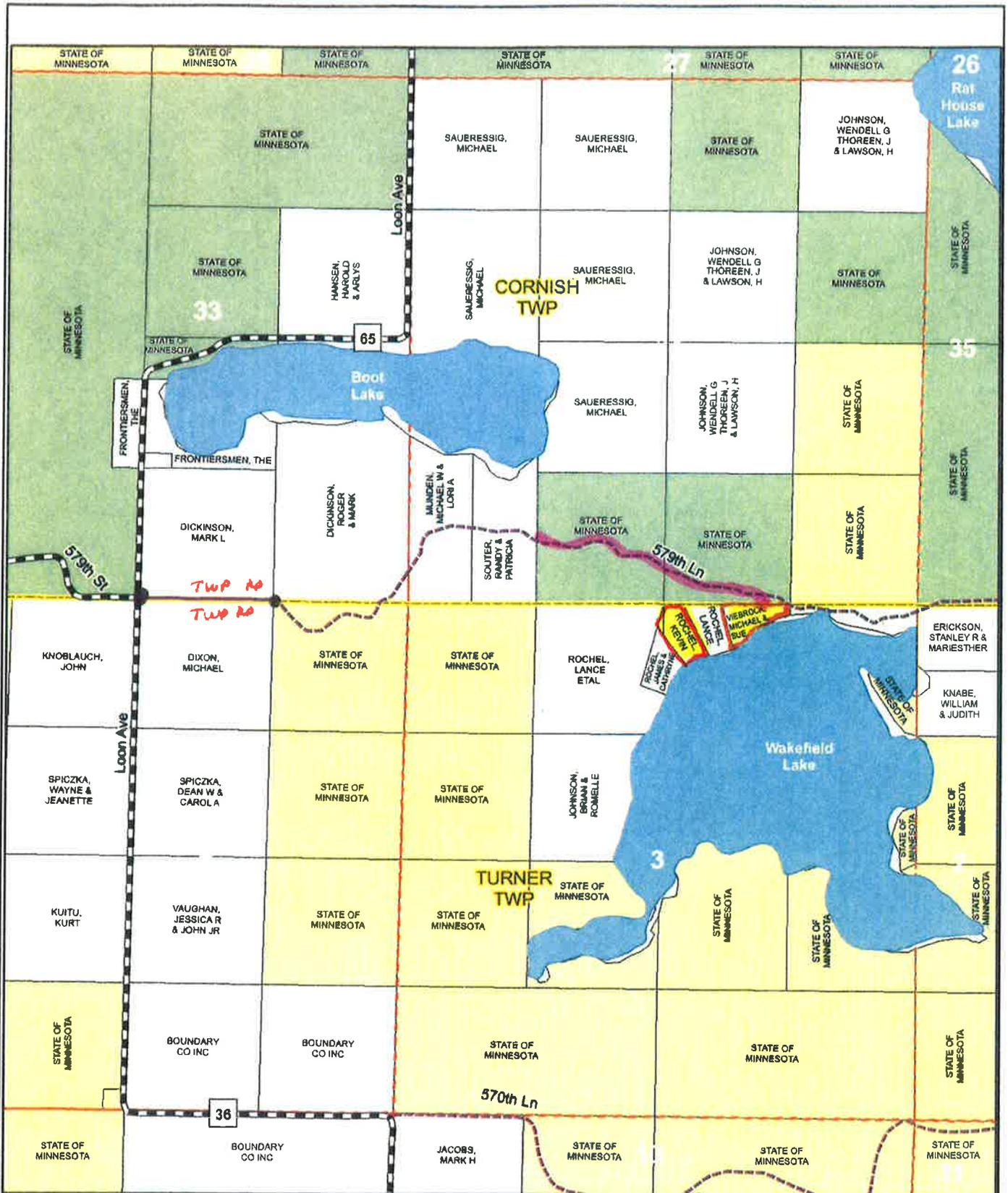
S 1/4 Cor.

(41)

2968.16

2614 feet of BORROW





Legend

- Township
- County Land
- Section
- Federal Land
- State Land

Easement Request Aitkin County, MN





Board of County Commissioners Agenda Request



Requested Meeting Date: August 11, 2015

Title of Item: Authorization of Agreement for Prosecution Services

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: James P. Ratz	Department: County Attorney
---------------------------------------	---------------------------------------

Presenter (Name and Title): James P. Ratz	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

Authorization of Agreement for Prosecution Services Between the City of Aitkin and the Aitkin County Attorney's Office.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Authorize Agreement.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

**AGREEMENT FOR PROSECUTION SERVICES BETWEEN THE
CITY OF AITKIN AND THE AITKIN COUNTY ATTORNEY'S OFFICE**

THIS AGREEMENT is made by and entered into between the City of Aitkin ("City"), a municipal corporation organized under the laws of the state of Minnesota, and the County of Aitkin ("County"), a political subdivision of the State of Minnesota through its County Attorney's Office, for the prosecution of statutory gross misdemeanor, misdemeanor, and petty misdemeanor violations, along with the corresponding civil forfeitures, and also for the prosecution of municipal ordinance violations.

WHEREAS, Minnesota Statutes Section 484.87, subdivision 3, provides that statutory gross misdemeanors, misdemeanors, petty misdemeanors, and municipal ordinance violations must be prosecuted by the attorney of the statutory or home rule charter city where the violation is alleged to have occurred;

WHEREAS, Minnesota Statutes Section 484.87 subdivision 3, also provides that the statutory or home rule charter city may enter into an agreement with the county board and the county attorney to provide prosecution services for statutory gross misdemeanors, misdemeanors, petty misdemeanors, and municipal ordinance violations;

WHEREAS, the City of Aitkin wishes to enter into an agreement with the Aitkin County Board and the Aitkin County Attorney's Office to provide prosecution services for statutory gross misdemeanors, misdemeanors, petty misdemeanors, and municipal ordinance violations;

NOW, THEREFORE, in consideration of the covenants contained herein, it is hereby agreed by and between the City of Aitkin, through its Council, the County of Aitkin, through the Board of Commissioners and the Aitkin County Attorney's Office, to the following:

1. Enabling Authority

Minnesota Statutes Section 484.87, subdivision 3, authorizes the City of Aitkin to enter into an agreement with the County of Aitkin and the Office of the Aitkin County Attorney to provide for prosecution services for criminal offenses.

2. Services

The Aitkin County Attorney's Office shall prosecute statutory gross misdemeanors, misdemeanors, petty misdemeanors, and criminal municipal ordinance violations, as well as all municipal traffic and parking ordinance violations allegedly occurring within the jurisdiction of the municipality. Prosecution services also include criminal appeals, forfeitures of motor vehicles, crime victim services and notifications, preparation and/or review of search warrants during traditional business hours, weekends and holidays, and

telephone calls for consultation, or for approval of probable cause to detain on weekends, holidays, and after traditional business hours.

3. Term

Prosecution services shall be rendered by the Aitkin County Attorney's Office commencing July 1, 2015, and extending through December 31, 2016.

4. Payment for Services

- 4.1 In consideration for the prosecution services being rendered the County Attorney's Office shall collect \$1,933.34 dollars per month from the City of Aitkin.
- 4.2 The Aitkin County Attorney's Office shall receive the statutory proceeds distributed to the prosecuting authority for handling forfeitures. In the event the current relevant forfeiture statutes are repealed or modified by official action, the coverage of forfeitures and the corresponding compensation for said forfeitures shall be subject to re-negotiation.
- 4.3 The City of Aitkin shall continue to receive all of funds statutorily allocated to it pursuant to Minnesota Statutes section 484.90, subdivision 6.
- 4.4 The City of Aitkin shall reimburse the Aitkin County Attorney's Office for out-of-pocket costs including, but not limited to, court filing fees, appellate brief copying and binding, service of subpoenas, recording fees, significant postage costs, and mileage.

5. City Ordinances

The City shall forward all current City ordinances to the Aitkin County Attorney's Office along with each and every ordinance's corresponding MNCIS offense code tables (required by the state's Local Ordinance Validation Project). The City shall immediately inform the Aitkin County Attorney's Office of any changes or amendments to any of the City's ordinances and provide its updated corresponding MNCIS offense code table.

6. Data

All data collected, created, received, maintained, or disseminated in any form for any purposes by the activities of this Agreement is governed by the Minnesota Data Practices Act or the applicable Rules of Court, and shall only be shared pursuant to the laws governing that particular data.

7. Audit

Pursuant to Minnesota Statutes section 16C.05, subdivision 5, the parties agree that the State Auditor or any duly authorized representative at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures related to the Agreement. All such records shall be maintained for a period of six (6) years from the date of termination of this Agreement.

8. Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorneys' fees which the other party, its officers and employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or mission of the party, its officers or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs or expenses, including attorney fees, involving or reasonably likely to involve the other party, and arising out of acts or missions related to this Agreement.

9. Governing Law

This Agreement shall be governed by the laws of the State of Minnesota.

10. Termination

This Agreement shall terminate of its own accord without further action taken or notice given by either party on October 31, 2016.

Either party may terminate this Agreement with or without cause by giving thirty (30) days written notice to the other party. In such event, the Aitkin County Attorney's Office shall be entitled to compensation from the City for the services provided up until the effective date of the termination.

11. Merger and Modification

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated, or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement and signed by the parties hereto.

CITY OF AITKIN

By: _____ Date: _____
Mayor

Attest: _____ Date: _____
City Clerk

Approved by:

By: _____ Date: _____
Counsel for City of Aitkin

COUNTY OF AITKIN

By: _____ Date: _____
Chairperson/Aitkin County Board of Commissioners

Attest: _____ Date: _____

Aitkin County Administrator

Approved by:

By: _____ Date: _____

James P. Ratz, Aitkin County Attorney

DRAFT



Aitkin
County

Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: August 11, 2015

Title of Item: Jail Nursing Services Contract

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Scott A. Turer	Department: Aitkin County Sheriff's Office
--	--

Presenter (Name and Title): Sheriff Scott A. Turner	Estimated Time Needed:
---	-------------------------------

Summary of Issue:
Approve jail nursing services contract with MEND.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve jail nursing contract with MEND

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

I am looking for authorization to enter into contract with MEND Correctional Care, pending County Attorney Ratz's approval of that contract.

If you have any questions relative to this request, please do not hesitate to call.

Thank you.

**AITKIN COUNTY JAIL
Medical Services Agreement**

THIS AGREEMENT is made and entered into as of _____, 2015, by and between Aitkin County, a political subdivision of the State of Minnesota, address at 118 3rd Avenue NW, Aitkin, MN 56431 (hereinafter, the “County”) and MEnD Correctional Care, PLLC (hereinafter, the “Provider”), 67 – 10th Avenue South, Waite Park, MN 56387, a company employing doctor(s) and nursing staff, licensed to practice medicine under the laws of the State of Minnesota.

Recitals

WHEREAS, the County desires to arrange for healthcare professionals to provide certain health and medical services to the detainees and inmates of the Aitkin County Jail (hereinafter, the “Jail”); and

WHEREAS, the Provider desires to contract with the County to provide certain health and medical services to the detainees and inmates of the Jail;

NOW THEREFORE, in consideration of the above recitals and the mutual covenants and agreements set forth below, the parties agree as follows:

I. Scope of Services to be Provided by the Provider

- A. Medical Director: The Provider shall provide a licensed provider to serve as the Jail’s Medical Director and shall provide general and urgent care to detainees and inmates. The Medical Director shall:
1. Supervise the medical care provided to detainees and inmates;
 2. Make appropriate frequency of visits to the Jail to care for inmates as demand warrants, which will be every other week for up to 4 hours at each visit;
 3. Perform medical procedures at the Jail when appropriate;
 4. Prescribe medication for detainees and inmates;
 5. Assist Jail administrators and Provider’s management in budgeting, planning, vendor negotiations, and related presentations when feasible;
 6. Assist Jail administrators and Provider’s management in the development and review of treatment protocols, policies and procedures;
 7. Supervise nursing staff and review medical charts;
 8. Be available (or have another licensed provider available) at all times, by phone or in person, to assist nursing staff or answer Jail staff questions regarding the medical needs of inmates;

9. Furnish pre-employment medical examinations during scheduled rounding clinic days as requested for prospective Jail personnel upon request with reasonable notice;
- B. Nursing Services: The Provider shall provide one part-time registered nurse (RN). The RN employed by the Provider will:
1. Provide approximately 16 hours per week of routine nursing coverage during weekdays;
 2. Conduct routine health assessments on all inmates as soon as feasible after booking of that inmate;
 3. Conduct appropriate inmate and Jail staff TB screening and routine inmate lab draws;
 4. Conduct suicide and mental health screening to inmates and refer appropriate inmates to the Medical Director and/or a mental health specialist, or other healthcare facility when necessary;
 5. Provide up to 2 days of Jail staff training activities annually, including new hires and refresher training;
 6. Be available at all times (or have another licensed registered nurse available), by phone or in person, to assist Jail staff and answer medical questions regarding care of inmates.
- C. Mental Health Services: The Provider shall provide a mental health specialist on an as needed basis, which will include telemedicine services for up to 1 hour each week. With prior authorization of the Jail administrator, additional Mental Health Services will be available for a fee of \$75 per hour. It is understood that most of these mental health services will be provided using telemedicine services.

The Provider shall provide all medical services in accordance with Minnesota Department of Corrections Rules, Chapter 2911, and the United States Marshals Service Prisoner Health Care Standards, USMS Pub. No. 100 (August 1999).

II. Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the other party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. Nothing contained in this paragraph, however, shall be construed to release the Provider from liability for failure to properly perform medical and health care services, duties, and responsibilities assumed by Provider under this Agreement.

III. Insurance

The Provider shall obtain and maintain the following minimum limits of insurance continuously during the life of this Agreement:

- A. Workers' compensation insurance covering the Provider as an independent contractor and any employees who the Provider employs under this Agreement;
- B. Comprehensive general liability insurance with limits of coverage in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) aggregate, to include bodily injury, property damage, personal injury, and contractual damages.
- C. Medical Professional Liability Insurance with limits of not less than One Million Five Hundred Thousand Dollars (\$1,500,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) aggregate, including but not limited to coverage for violations of civil rights alleged to have resulted, in whole or in part, from malpractice of the Provider's physician(s) or employee(s). The Provider shall furnish the County with certificates of insurance specifically describing the coverage above, which shall designate the County as an additional named insured (i.e. a "certificate holder").
- D. Business Auto Liability with a single limit or combined limit or excess umbrella automobile liability insurance policy for all vehicles used regularly in the provision of services under this Agreement for an amount of not less than \$500,000.00 per accident for property damage, \$500,000.00 for bodily injury and/or damage to any one person, and \$1,500,000.00 for total bodily injuries and/or damage arising out of a single occurrence.

IV. Records

The Provider and the County shall maintain the confidentiality of client medical information and comply with all legal restrictions in regard to the disclosure thereof in accordance with the Health Insurance Portability and Accountability Act of 1996 (45 C.F.R. Parts 160 and 164) ("HIPAA"), and the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13. Provided any necessary authorizations are obtained and all legal restrictions are met, the Provider and the County shall make any such records available to appropriate County, state or federal agencies in any criminal or civil litigation where the medical condition of an inmate is at issue.

V. Taxes, Permits and Certification

The Provider shall pay all applicable taxes, including sales and excise taxes, and shall keep current all necessary licenses, permits, and certifications necessary to fulfill the terms and conditions of this Agreement. As a condition precedent to this Agreement, the Medical Director employed by the Provider shall display a state license to practice medicine and provide upon request a certificate to prescribe medication from the U.S. Drug Enforcement Agency.

VI. Term

The term of this Agreement shall be for a period of three years from _____, 2015 to _____, 2018. The term of this Agreement shall be renewed at the end of the initial term thereafter for additional one year terms unless either party submits written notice of its intention not to renew to the other party at least ninety (90) days prior to the end of the term hereof, in which event this Agreement will terminate upon the expiration of the then-existing term.

VII. Termination Rights

- A. The County, by ninety (90) days written notice to the Provider of default of this Agreement, may terminate this Agreement. Said default may include, but is not limited to, the following:
1. The Provider's failure to provide the services called for by this Agreement within the time specified herein or upon the extension thereof as agreed to by the County.
 2. The Provider's failure to perform any of the other provisions of this Agreement or failure to prosecute the work as to endanger performance of this Agreement in accordance with its terms and, after receipt of written notice from the County, failure to correct such failures within ten (10) working days or such longer period as the County may authorize.
- B. The Provider may terminate this Agreement upon ninety (90) days written notice to the County of default of this Agreement. Said default may include but is not limited to, the failure of the County to make payments pursuant to this Agreement within thirty (30) calendar days of receipt of written invoice.
- C. Notwithstanding the above paragraphs, either party may terminate this agreement, with or without cause, upon ninety (90) days written notice to the other party.

VIII. Personnel Policies

The Provider and the County agree to comply with the non-discrimination requirements of the Department of Corrections and County personnel policies. The Provider and the County agree to comply with the Federal Civil Rights Act of 1964 and shall not:

- A. Discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, mental and/or physical handicap; or
- B. Treat any inmate differently from any other inmate with respect to the total range of services the Provider provides or the criteria the Provider uses in determining eligibility for those services on the grounds of race, color, religion, national origin, mental and/or physical handicap.

IX. Compensation

- A. The Provider, in consideration for the services to be provided hereunder, shall be paid monthly, on or before the 20th of every month, and shall be compensated in an amount of Five Thousand Four Hundred and Ninety-One & 67/100 Dollars (\$5,491.67) per month (equating to \$65,900 annually). Compensation will increase by 2% over the rate then in effect on _____, 2016 and on each subsequent _____ during the term of this Agreement.
- B. The Provider shall submit an invoice to the County prior to the 5th day of each month for which services are being rendered.
- C. The amount to be paid the Provider for a period less than a month shall be determined by multiplying the applicable monthly fee by a fraction, the numerator of which shall be the number of days in the month during which services were actually provided, and the denominator shall be thirty (30).
- D. Notwithstanding paragraph A, above, both parties acknowledge that a significantly increased average daily inmate population ("ADP") may result in the Provider having to increase nursing hours/staff and/or increase provider or mental health professional days or hours to accommodate such an increased workload. If such an increase in ADP occurs, both sides agree to negotiate in good faith, an increased fee to cover the Provider's additional services.
- E. THE COUNTY SHALL BE RESPONSIBLE FOR MEDICAL SERVICES AND ANY RELATED COSTS PROVIDED OUTSIDE THE JAIL TO INMATES WHO ARE INCARCERATED IN THE JAIL.

F. PROVIDER SHALL NOT BE RESPONSIBLE FOR ANY COSTS OF MEDICAL SERVICES PROVIDED TO INMATES WHO ARE INCARCERATED IN THE JAIL, BUT RECEIVE SAID MEDICAL SERVICES OUTSIDE THE JAIL FACILITY.

X. Limitations

The Provider shall not be responsible for the cost of any pharmaceuticals or medical supplies or equipment, including but not limited to:

- A. Ambulance or other transportation services;
- B. Special limited-use equipment;
- C. X-rays, lab services, hospital or outside clinic charges;
- D. Furniture, fixtures, equipment and utilities necessary to operate the medical department at the Jail; and
- E. Any other off-site services provided by a medical provider other than the Provider.

The County recognizes that the acquisition of certain additional equipment and/or supplies may be necessary or desirable to enable the Provider to deliver the standard of care contemplated by this Agreement. The Provider may recommend the acquisition of such equipment and/or supplies, and will use its good faith efforts to identify cost-effective sources for such equipment and/or supplies. The County agrees to use its good faith efforts to acquire such equipment and/or supplies for use in the medical department at the Jail.

XI. Safeguarding of Patient Information

The use or disclosure by either party of information concerning a recipient of services pursuant to this Agreement for any purpose not directly connected with the administration of the County's or the Provider's responsibility with respect to such purchase of services is prohibited, except upon written consent of the County and the recipient, a responsible parent, or guardian.

XII. Fiscal Responsibility, Records, Controls, Reports, and Monitoring Procedures

The Provider agrees to maintain books, records, documents and accounting procedures and practices which properly reflect its direct and indirect costs expended in the performance of this Agreement. Said records shall be made available at all reasonable times for inspection, review and audit to the County, state auditor, federal agencies, and other person authorized by the County.

XIII. Program Records, Controls, Reports, Monitoring Procedures, and Ownership of Records

All patient records, program records, controls, reports, monitoring procedures and any other documentation related to patient care shall remain under the ownership of the Jail, and shall be held in strictest confidence in accordance with Minnesota Statutes, Chapter 13. Access to Patient Records shall be limited to the patient's doctor, the patient (upon a properly made request), and the Jail. Medical record keeping shall be at and under the direction of the Provider, and shall be managed pursuant to applicable medical custom, and state and federal law.

XIV. Retention of Records

The Provider agrees to retain all books, records and other documents relative to this Agreement for a six (6) year period from the end of the year that services were provided or any longer period which may be required to complete any audit and resolve any pending audit findings. The Provider agrees to make these documents available to the County and other persons authorized by the County.

XV. Subcontracting and Assignment

The Provider shall have the right to enter into a subcontract or assign this Agreement for any of the work contemplated hereunder as long as the responsibilities of the Provider hereunder are carried out with reasonable care and quality. The Provider must inform the County of such subcontract or assignment at least thirty (30) days in advance of such change. The subcontracting or assignment of this Agreement shall be attached as an addendum to the original Agreement.

XVI. Security and Safety

The County understands and agrees that adequate security is necessary for the safety of the Provider's employees, as well as for the security of the County's employees and the inmates. The County agrees to provide security, including on-site escort of inmates, when deemed necessary by Provider, sufficient to allow the Provider and its employees to safely provide the medical services called for hereunder.

XVII. Entire Agreement

This Agreement contains the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior commitments, understandings, warranties, negotiations, all of which are by the execution hereof rendered null and void. No amendment or modification of this Agreement shall be made or deemed to have been made unless in writing and executed by the parties.

XVIII. Independent Contractor

- A. During the term of this Agreement, the Provider shall at all times be acting and performing as an independent contractor and no employees of the Provider are acting as employees of the County for any purpose. Nothing contained in this Agreement shall be construed to create a joint venture, partnership or similar relationship between the parties. No statement contained in this Agreement shall be construed so as to find the Provider's employees to be employees of the County, and the Provider's employees shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, and health/death benefits.
- B. Neither party shall have or exercise any control or direction over the methods by which the other party provides its services under this Agreement. Neither party, nor any of their respective agents nor employees, shall be construed to be the agent, employee, or representative of the other party and each party shall be solely responsible for any liability that may arise as a result of, or in connection with, any act or omission by that party or any of its agents or employees.
- C. The Provider shall be responsible for employing the persons who will provide the services hereunder, and shall be responsible for all compensation and benefits payable to such employees with respect to their services under this Agreement. The Provider shall have the right to employ additional or different persons during the term of this Agreement. The Provider will inform the County of any change in regard to Medical Director at least thirty (30) days in advance of such change.
- D. The Provider acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due the Provider and that it is the Provider's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.
- E. The Provider shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide the services identified herein. The Provider may elect to perform administrative duties off-premises.
- F. The Provider shall be responsible for all expenses, professional development training and personal equipment expenses (such as pagers, cell phones, etc.) in providing the services covered under this Agreement. There is no separate reimbursement for expenses of the Provider's employees.

- G. Nothing in this Agreement shall limit the Provider in providing medical services to other public or private organizations or persons during the term of this Agreement.
- H. The Provider's employees consent to a security/criminal background check. The Provider's employees' authority to enter the Jail (a secure facility) is contingent on this background check. The County retains the right to unilaterally terminate this Agreement in the event of any potential security threats presented by the Provider's employees, and these security issues are not corrected within ten (10) days of receipt of written notice as such from the County.

XIX. Notices

Any notice hereunder shall have been deemed to have been given only if in writing and either delivered by hand or sent by first class mail to the addresses listed herein.

XX. Experimental Treatment

Minnesota Rule 2911.6900 (2001) specifically prohibits the use of inmates for medical, pharmaceutical, or cosmetic experiments. The Provider shall not provide experimental medical services or treatment to inmates of the Jail.

XXI. Minnesota Government Data Practices Act

The Provider agrees to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended. The Provider agrees to defend, indemnify and hold harmless the County, its commissioners, officials, officers, agents, employees and volunteers for any claims resulting from the Provider's unlawful disclosure and/or use of such protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

IN WITNESS THEREOF, each of the parties has caused this Agreement to be executed on its behalf by its duly authorized representative.

AITKIN COUNTY

MEND CORRECTIONAL CARE, PLLC

Dated: _____

Dated: _____

By: _____

By: _____
Todd Leonard MD CCHP, President

By: _____

Attest:

By: _____



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: **August 11, 2015**

Title of Item: **FT Social Worker**

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Tom Burke		Department: H&HS
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: As the result of the Governor's Task Force on Child Protection, it has been recommended that Aitkin County enhance services in this area. In looking at our needs we are requesting to hire one full time social worker for child protection. Please find attached supporting documentation for the position. I would also note the position is fully funded by the state.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> The MN Dept of Human Services has already sent us \$60,000.00 for this position with the potential to draw down 15,000.00 more. This position will also draw down revenue through case management.		

Legally binding agreements must have County Attorney approval prior to submission.

CHILD PROTECTION SOCIAL WORKER

July 2015

In the fall of 2014, Governor Dayton convened a Task Force on the Protection of Children in response to a child death in Minnesota. Circumstances around the homicide of this child also included discoveries that the child protection system failed to protect this child even though it seemed that there were opportunities for the child protective services agency where the child lived to do so. The Task Force worked through the winter of 2014-2015, and in March 2015 it made its final recommendations. Among the 93 recommendations were that child protection caseloads are too large and need to be more manageable for child protection social workers and supervisors. (recommended size of ten child protection cases per worker)

In May 2015 the Legislature signed the Health and Human Services Omnibus Finance Bill. As part of this Bill, new funding for the State's child protective services programming was authorized. This new funding is coming to the counties as grants determined according to a formula (MN Stat. 256M.41), and is to be used for child protection staffing and services. The intent of this legislation and the grants is to improve the current child protection worker caseloads so that more timely case work will occur to ascertain the safety of children and to support children in need of protection. (DHS Bulletin #15-68-09) Aitkin County has already received its 2015 allocation of \$60,000. Another \$15,000 will come in January 2016 provided the Agency meets certain performance outcomes. Then, in July 2016 Aitkin County will receive another \$60,000, and another \$15,000 in January 2017 provided the Agency meets the same performance outcomes.

These performance outcomes are measures of data that can be pulled off of our Social Service Information System (SSIS), the data base where social workers document the activities performed and the time spent on their child welfare and child protection cases. These are the performance outcomes that are being used to assure that children are more likely to be safe and their well-being is monitored in those counties that can meet the measure. To date at the current staffing patterns, Aitkin County has many challenges in meeting the performance standard of 90% compliance with the measures. The two measures are: 1) Monthly face-to-face visits with foster children and children who live at home while receiving protective services [well-being]. 2). Timely face-to-face contact with alleged child victim [safety].

Aitkin County Statistics:

Agency has four social workers who perform child protection activities.... family assessments, family investigations, foster care placements, Child In Need of Protection or Services court interventions, concurrent permanency planning. However, these workers also do general child welfare cases, truancy cases, Parent Support Outreach Cases.

In 2014 these four social workers completed 74 family assessments and 17 investigations.

RE: Child Protection Social Worker

Page 2

In 2014 Aitkin County had the second highest number of properly "screened-in" child protection reports in the state. That means that these four workers were seeing more families and children because of abuse and neglect reports than most counties in the state.

In 2014 Aitkin County had the second lowest rate of timeliness of first contact with child victims, an indication that at our current staffing levels, we are unable to keep up with our screen-in rate. (55.9%)

A few weeks ago a snapshot of the caseloads of these four workers showed that they are managing 63 child welfare/child protection cases. A bit off the mark of the Task Force recommendation of 10 cases per child protection worker. Admittedly, out of these 63 cases there are several that are not 'child protection.' There are general child welfare, truancy, and parent support outreach cases. Out of the same snapshot of the caseloads, when removing general child welfare, truancy, and parent support outreach, the total count of child protection cases was 42. On the face of it, this does meet the Governor's Task Force recommended ratio of workers to cases. However, who, then, will manage and service the 21 cases that were taken out of the count? Twenty-one cases of general child welfare, truancy and parent support is a large caseload of its own. Also, these 21 case situations are often times "early intervention and prevention" cases through which we hope our interventions at this stage will prevent greater problems that turn into child protection cases.

Recommendation:

It takes a village; it takes a state; it takes a nation to raise a child. The protection of our most vulnerable citizens is everyone's responsibility. The Feds assist with funding through Social Services Time Study and Child Welfare Targeted Case Management; the State has sent us funds for staffing. In light of the intent of the Governor's Task Force and the 2015 Legislature, not to act will increase the liability to the county if a child becomes egregiously harmed, or worse, in our county because the Agency did not have the ability to respond in the manner mandated by statute, rule, and standards of practice in child welfare.

Therefore, it is the recommendation of Aitkin County Health and Human Services that the child protection staff will increase by adding one social worker position.

CP SOCIAL WORKER SALARY CHART W/BENEFITS

2015	Start		1	2	3	4	6
	A	B	C	D	E	F	
2015 Wage Scale							
GRADE 09	\$	23.80	\$ 24.51	\$ 25.23	\$ 25.98	\$ 26.75	\$ 27.54
FICA	\$	1.82	\$ 1.87	\$ 1.93	\$ 1.99	\$ 2.05	\$ 2.11
PERA	\$	1.73	\$ 1.78	\$ 1.83	\$ 1.88	\$ 1.94	\$ 2.00
Health/Life Single	\$	4.41	\$ 4.41	\$ 4.41	\$ 4.41	\$ 4.41	\$ 4.41
Total Hourly	\$ -	\$ 31.76	\$ 32.57	\$ 33.40	\$ 34.26	\$ 35.15	\$ 36.06
Total Salary	\$ -	\$ 66,052.90	\$ 67,737.79	\$ 69,473.23	\$ 71,260.73	\$ 73,101.86	\$ 74,998.22

Per Bulletin 15-68-09 \$ 60,000.00 Base Allocation **Received 07/2015
 \$ 15,000.00 Performance W/D Issued in 2/2016

CW-TCM \$167.00 1 Hit per Month/Federal Share
 15 Hits Per Month
 Monthly CM \$2,505.00
 Yearly CM \$30,060.00

****Worker will also bring in SSTS Admin revenue**

2015

2015 Wage Scale	K	L	M	N	Maximum/O	
GRADE 09	\$	31.88	\$ 32.83	\$ 33.81	\$ 34.81	\$ 35.55
FICA	\$	2.44	\$ 2.51	\$ 2.59	\$ 2.66	\$ 2.72
PERA	\$	2.31	\$ 2.38	\$ 2.45	\$ 2.52	\$ 2.58
Health/Life Single	\$	4.41	\$ 4.41	\$ 4.41	\$ 4.41	\$ 4.41
Total Hourly	\$ -	\$ 41.04	\$ 42.13	\$ 43.25	\$ 44.41	\$ 45.26
Total Salary	\$ -	\$ 85,368.31	\$ 87,632.67	\$ 89,964.96	\$ 92,367.21	\$ 94,134.46



Board of County Commissioners Agenda Request



Requested Meeting Date: 8/11/15

Title of Item: Request to repurchase tax-forfeited property - 11-49-26 Rhodes

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Land Commissioner	Department: Land
---	----------------------------

Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: 15 minutes
---	---

Summary of Issue:
Bradley Rhodes of Aitkin, MN has applied to repurchase tax-forfeited property - Lot #18 Plat of Waukenabo Beach, in 11-49-26. Application was made within the 1-year period outlined in MS 282.241. A cashiers check for the repurchase fee of \$4,852.33 has been submitted by the applicant.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
I believe that allowing this repurchase is in the best interest of Aitkin County and I recommend approval.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20150811-0xx

Repurchase Tax-Forfeited Property 11-49-26 Rhodes

WHEREAS, Bradley C. Rhodes, former owner of 414 ½ 2nd St NW Aitkin, Mn. 56431 has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel.... of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Aitkin, Minnesota, and described as follows, to-wit:

Lot Eighteen (18) of the Plat of Waukenabo Beach, and

WHEREAS, said applicant has set forth in his application that

- a) Hardship and injustice has resulted because of forfeiture of said land, for the following reasons: to-wit: Financial reverses and the death of my mother Ardele M. Kimball left me without resources.
- b) The repurchase of said land by me will promote and best serve the public interest, because: My cousin Terry Rhodes owns the adjacent 50' lot. We would like to keep the property in the family. Additionally keeping the properties together is important to us as the property has been in the Rhodes family since 1917, and

WHEREAS, this Board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of Bradley C. Rhodes for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

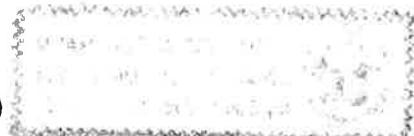
I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11th day of August A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 11th day of August A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy

(Top 3 inches reserved for recording data)



AFFIDAVIT OF IDENTITY AND SURVIVORSHIP

**Minnesota Uniform Conveyancing Blanks
Form 50.2.2 (2011)**

State of Minnesota, County of AITKIN

Name of Decedent: ARDELE M Kimbell

I, BRADLEY C RHODES, 414 1/2 2ND ST NW, AITKIN
MIN 56431
(insert name and address of affiant)

being first duly sworn, on oath state from personal knowledge:

- 1. That Decedent is the person named in the certified copy of the Certificate of Death attached hereto and made a part hereof.
- 2. That the name(s) of the survivor(s) is/are: BRADLEY C RHODES

3. That on the date of death, Decedent was an owner as a joint tenant/life tenant of the land legally described as follows:

lot eighteen (18) of Waukenaabo Beach, in accordance with the plat thereof on file and of record in the office of the Register of Deeds (land for Aitkin County, Minnesota, subject to the reservation of mineral and mineral rights in said land as now provided for of record

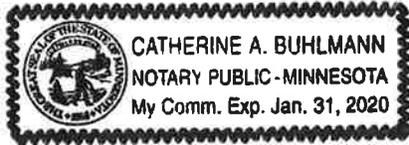
Check here if all or part of the described real property is Registered (Torrens) Mineral and mineral rights in said land as now provided for of record
as shown by instrument recorded on July 20, 1955, as Document Number 133468 (or in Book 97
(month/day/year)
of DEEDS Page 50), in the Office of the County Recorder Registrar of Titles of _____
(check the applicable boxes)
County, Minnesota. (If filed with the Registrar of Titles, insert the Certificate of Title number _____.)

Affiant

Bradley C Rhodes
(signature)

Signed and sworn to before me on Aug 4, 2015 by _____
(month/day/year)
Bradley C Rhodes
(insert name of person making statement)

(Stamp)



Catherine A Buhlmann
(signature of notarial officer)
Title (and Rank): notary
My commission expires: 1-31-2020
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)
BRADLEY C Rhodes

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:
(insert name and address of person to whom tax statements should be sent)

**To the Honorable Board of County Commissioners of
Aitkin County, Minnesota**

I, the undersigned owner-mortgagee-heir-representative of heirs Ardele M Kimball, Bradley C Rhodes
the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows,
to-wit: PID 35-1-065500

PLAT OF Waukenabo Beach Sec. 11 Twp. 49 Rgn 26
Plat 2 lot 18

do hereby make application for the purchase of said parcel of land from the State of Minnesota, in accordance with
the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land, I make the following statement:

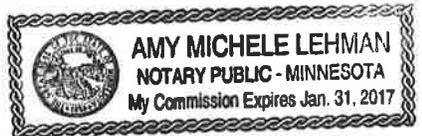
(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons,
to-wit: financial reverses and the death of my mother Ardele M
Kimball left me without resources

(b) That the repurchase of said land by me will promote and best serve the public interest, because:
My Cousin Terry Rhodes owns the adjacent 50' lot. We would
like to keep the property in the family. Additionally, keeping the
properties together is important to us as the property has been
in the Rhodes family since 1917

Bradley C Rhodes
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of Aitkin

The foregoing instrument was acknowledged before me this 29 day of July, 2015, by



Notarial Seal

Amy Michele Lehman
Signature of person taking acknowledgement

Rhodes
 July 31, 2015
 35-1-065500

Interest calc July 31, 2015

Year	Tax	Cost	Interest	Penalty	Total
2008	\$ 164.00	\$ 20.00	\$ 130.61	\$ 14.40	\$ 329.01
2009	\$ 152.00		\$ 93.35	\$ 15.20	\$ 260.55
2010	\$ 154.00		\$ 77.64	\$ 15.40	\$ 247.04
2011	\$ 164.00	\$ -	\$ 64.64	\$ 16.40	\$ 245.04
2012	\$ 182.00	\$ -	\$ 51.72	\$ 18.20	\$ 251.92
2013	\$ 2,069.00		\$ 360.35	\$ 206.90	\$ 2,636.25
2014	\$ 200.00	\$ -	\$ 12.83	\$ 20.00	\$ 232.83
2015	\$ 206.00	\$ -	\$ -	\$ 5.15	\$ 211.15
Total:	\$ 3,291.00	\$ 20.00	\$ 791.15	\$ 311.65	\$ 4,413.80

Total:	4413.80
St Deed Tax	14.57
Forf Proc Cost	100.00
Sheriff Cost	40.00
Deed	25.00
Land Dept Cost	200.00
Rec Fee	46.00
Crt Letter Fee-Auditor	6.48
Crt Letter Fee-Land	6.48
<u>Insurance</u>	<u>0.00</u>
Total:	4,852.33

THIS DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE, AUTHENTIC WATERMARK, AND CHLOROSTAIN PAPER; ABSENCE OF THESE FEATURES WILL INDICATE A COPY.

VOID AFTER 90 DAYS



CASHIERS CHECK

-7345
2919

No. 107632

Date: 07-31-2015

AMOUNT: Four Thousand Eight Hundred Fifty-Two and 33/100*****

AMOUNT
\$4,852.33

Aitkin County Land Dept.

Sammy Heikkinen
[Signature]

Memo Information:

⑈ 107632⑈ ⑆ 291973454⑆

⑆ 297⑈

Security Features Included



Aitkin County Board of Commissioners Agenda Request Form

4

Agenda Item #

Requested Meeting Date: August 11, 2015
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Commissioners		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund



Board of County Commissioners Agenda Request



Requested Meeting Date: August 11, 2015

Title of Item: DNR Lands and Minerals Division

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sue Bingham	Department: Administration
-------------------------------------	--------------------------------------

Presenter (Name and Title): Dennis Martin and Gloria Johnson	Estimated Time Needed: 15 or 20 minutes
--	---

Summary of Issue:

The DNR has asked to present an update to the Board on the proposed state mineral lease sale and mineral activities in Aitkin County.

Dennis Martin, Section Manager for the Mineral Potential Unit has a slide presentation on the updated DNR website, current exploration activity and the commodities being explored for, publication information on the Exploration Plan Review process, and a brief review of where state mineral leases have been in Aitkin County.

Gloria Johnson, Attorney will give an update on mineral leasing and the revenue to the County from State mineral leases and the revised mineral lease sale process.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*