

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS FEBRUARY 10, 2015 – BOARD AGENDA

- 9:00 1) **J. Mark Wedel, County Board Chairperson**
- A) **Call to Order**
 - B) **Pledge of Allegiance**
 - C) **Board of Commissioners Meeting Procedure**
 - D) **Approval of Agenda**
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those three minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File January 27, 2015 – February 9, 2015**
 - B) **Approve 1/27/15 County Board Minutes**
 - C) **Authorize Sale of Vehicle – Administration/CH Maintenance**
 - D) **Approve Consumption & Display Permit – Minnewawa Sportsmen's Club**
 - E) **Approve Commissioner Warrants**
 - F) **Approve January Manual Warrants**
 - G) **Adopt Resolution – Up North Riders ATV Club Form LG220**
 - H) **Adopt Resolution – Authorize Diversion Channel Study Grant Application**
- 9:05 3) **Nathan Burkett, County Administrator**
- A) **9:15 Conference Call with Senator Carrie Ruud and Representative Dale Lueck**
 - B) **Tim Terrill, Mississippi Headwaters Board**
 - C) **Personnel Committee Recommendations**
 - 1. **Approve Job Appeal Recommendations**
 - 2. **Approve New Labor Attorney Services**
 - D) **2014 Year-End Financial Review**
- Note: County Administrator items will pause at 10:00 a.m. for EverStar deliberations, and resume afterwards.**
- 10:00 4) **Kirk Peysar, County Auditor**
- A) **Deliberations – Partial Abandonment of Drainage Systems – EverStar LLC**
- 11:00 5) **Committee Updates**
- 12:00 **Adjourn**

The Aitkin County Board of Commissioners met this 27th day of January, 2015 at 9:01 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the January 27, 2015 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
January 27, 2015**

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

**HHS BOARD
ADJOURNED**

I. Attendance

The Aitkin County Board of Commissioners met this 27th day of January, 2015, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Sue Tange & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Brenda Butterfield, AFSCME Rep.; Adam Hoogenakker, Aitkin Independent Age; Joy Janzen and Roberta Elvecrog, H&HS Advisory Committee Members; and William Feyo, citizen of Glen Township.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Agenda.

III. Review December 23, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte, and carried; the vote was to approve the Minutes as mailed/posted.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Governor's Task Force on the Protection of Children – Tom Burke

discussed the biggest changes to occur involve communication between Human Services, County Attorneys and Law Enforcement. Aitkin County is very fortunate to have an excellent working relationship with these entities. Other areas being looked at include sharing of data, the ability to look back at prior reports and caseload requirements.

B. QPR Training (Question, Persuade, Refer) at Aitkin High School –

Ann Rivas, Social Services Supervisor – Adult Services – Ann Rivas updated the Board on the training that took place at the Aitkin High School with Jodi Freyholtz-London (who is a Certified Trainer) who presented to 56 school staff. Ann has been invited back in August to train additional school staff. Ann reported that this Thursday, January 29th the staff of Health &

Human Services along with county staff from the sheriff's office, assessor's office and staff from AADA, will be attending an Introduction to Mental Health First Aide training at the Aitkin Public Library.

- C. **Healthy Counties – Tom Burke** updated the Board on his recent meeting at NACO. The Justice Committee met with Human Services to discuss Mental Health in counties and jails in order to stop the cycle of folks going to jail, getting out and back in to the community and then returning back to jail. They are trying to determine more services that are collaborative in nature in order to break this cycle.

VI. Administrative Reports:

- A. **Financial & Transportation Reports** – Kathy Ryan reviewed and updated the Board on the financial, foster care and transportation reports.

VII. Committee Reports from Commissioners

- A. **H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Joy Janzen & Roberta Elvecrog. Draft minutes of the January 7, 2015 meeting. Roberta updated the Board that Joy Janzen was elected chairperson and she was elected vice-chairperson of the Advisory Committee and the group discussed speakers/presenters for the 2015 meetings. Commissioner Marcotte noted that the committee is short a representative of her district by she is actively seeking someone to fill that vacancy and would welcome help finding someone.
- B. **AEOA Committee Update** – Commissioner Niemi – No Report.
- C. **NEMOJT Committee Update** – Commissioner Napstad discussed his recent meeting noting they reviewed the three year labor contract but that the majority of the meeting was administrative in nature.
- D. **CJI (Children's Justice Initiative)** – Commissioner Westerlund – Sue Tange noted that the group discussed the Governor's Task Force at their last meeting.
- E. **Lakes & Pines Update** – Commissioner Niemi updated the Board that they reviewed the recent audit and discussed the problems and issues that occurred with the Community Action Council in the Twin Cities. Tom Burke expressed his thanks for the work Lakes & Pines has been doing with us through HeadStart and their various programs.

Commissioner Westerlund noted that the Aitkin County CARE office has moved into the Birch Street Center along with the Workforce Center and a couple other entities.

Commissioner Marcotte noted the Minnesota Benefits Coalition, which is a statewide coalition working to pass earned sick and safe time at the legislature is looking for storytellers to be a part of a press conference on February 3rd in Duluth. There are various profiles they are looking to cover and need help locating possible storytellers. Contact Commissioner Marcotte for more information.

Commissioner Wedel wanted it noted that he would like Senator Ruud and Representative Lueck to attend the next meeting for updates. Tom Burke also noted they he plans to have a meeting with them as well to discuss the many issues/topics in the area of Health & Human Services.

Break: 10:18 a.m. to 10:30 a.m.

BREAK

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 13, 2015 to January 26, 2015; B) Approve County Board Minutes: January 13, 2015; C) Approve Commissioner Warrants: General Fund \$119,298.30, Road & Bridge \$20,030.81, Special Revenue \$236.07, Health & Human Services \$1,500.18, State \$1.91, Trust \$12,116.74, Forest Development \$3,434.72, Agency \$3,419.13, Long Lake Conservation Center \$5,665.60, Parks \$69,735.49 for a total of \$235,438.95; D) Approve Auditor Warrants – December Sales & Use Tax: General Fund \$539.92, Road & Bridge \$1,576.01, Health & Human Services \$0.90, State \$6,392.50, Trust \$18.72, Forest Development \$0.28, Long Lake Conservation Center \$87.81, Parks \$43.10 for a total of \$8,659.24; E) Approve Auditor Warrants – Tax Settlement Payments: Agency \$577,181.30; F) Authorize Board Chair Signature on Letter of Authorization for Central Planes Aviation; G) Approve Request to Fill Committee Openings; H) Adopt Resolution: Final Contract Payment – Contract No. 20132; I) Acknowledge Summary of Closed Session – County Administrator’s Performance Evaluation

REGULAR BOARD RECONVENED

CONSENT AGENDA

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to reappoint Joy Janzen as District 2 representative, and David Carlson as District 5 representative on the Extension Committee. Terms are for three terms and will expire on December 31, 2017.

EXTENSION COMMITTEE

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to adopt resolution: Final Contract Payment – Contract No. 20132:

WHEREAS, Contract No. 20132 has in all been completed, and the County Board being fully advised in the premises.

RESOLUTION 20150127-006 FINAL CONTRACT PAYMENT – CONTRACT NO. 20132

NOW THEN BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Tri City Paving in the amount of \$1,125.00.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to accept Summary of Closed Session – County Administrator’s Performance Evaluation.

SUMMARY OF CLOSED SESSION

Steve Hughes, SWCD District Manager discussed the Aquatic Invasive Species (AIS) Committee’s grant application process for Lake Associations. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve AIS Committee recommendation to make adjustments up to a maximum of \$110,000.

AIS COMMITTEE GRANT APPLICATION PROCESS

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to approve SSTS Inspection Contract with Martin Joyce, with a compensation increase from \$325.00 per day to \$350.00 per day.

SSTS INSPECTION CONTRACT

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve budgeted purchase of two 2015 Ford Escapes from Aitkin Motor Company at a cost of \$19,976.00 per vehicle, plus two additional fobs for each vehicle at a cost of \$200 per fob.

**MOTOR POOL
VEHICLE
PURCHASE**

The Board reported on the following: BWSR, Wetland Legislation, ACA, MHB, State General Tax, CMCC, DAC, AIS, EDA, TZD.

**BOARD
DISCUSSION**

Commissioner Anne Marcotte left at 12:17 p.m.

MARCOTTE LEFT

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried (4-0 Marcotte absent), to adjourn the meeting at 12:32 p.m. until Tuesday, February 10, 2015 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: February 10, 2015

Title of Item: Authorize Sale of Vehicle - Administration/CH Maintenance

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: Staff requests Board authorization to sell the following vehicle: 2000 Dodge Dakota pickup truck This vehicle was first used by the Assessor's Office, and then used by Courthouse Maintenance.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Authorize sale of 2000 Dodge Dakota pickup truck.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2D
Agenda Item #

Requested Meeting Date: February 10, 2015

Title of Item: Consumption & Display Permit

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Renewal of Consumption and Display Permit - Minnewawa Sportsmen's Club		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Motion to approve the following Renewal of Consumption & Display (Set Up) Permit: Minnewawa Sportsmen's Club Inc., d/b/a Minnewawa Sportsmen's Club – Shamrock Township		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

DKB1
2/5/15 3:55PM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIOI

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
				<u>Paid On Bhf #</u>	
40	DEPT				
	780 Bremer Bank				
5	01-040-000-0000-5081	P	0.03	DEC ADJUSTMENT	Mortgage Registry-3%
	780 Bremer Bank		0.03	1 Transactions	
40	DEPT Total:		0.03	Auditor	1 Vendors 1 Transactions
42	DEPT				
	780 Bremer Bank				
6	01-042-000-0000-5079	P	0.06	DEC ADJUSTMENT	3% State Deed Tax
	780 Bremer Bank		0.06	1 Transactions	
42	DEPT Total:		0.06	Treasurer	1 Vendors 1 Transactions
43	DEPT				
	5462 Bremer Bank (Elan ACH)				
68	01-043-000-0000-6240		100.00	MAAO membership-Hicks	Dues & License Renewal
69	01-043-000-0000-6240		100.00	MAAO membership-Westerlund	Dues & License Renewal
70	01-043-000-0000-6240		100.00	MAAO membership-Tibbetts	Dues & License Renewal
71	01-043-000-0000-6240		100.00	MAAO membership-Moore	Dues & License Renewal
72	01-043-000-0000-6240		100.00	MAAO membership-Burman	Dues & License Renewal
73	01-043-000-0000-6240		100.00	MAAO membership-Ladd	Dues & License Renewal
	5462 Bremer Bank (Elan ACH)		600.00	6 Transactions	
43	DEPT Total:		600.00	Assessor	1 Vendors 6 Transactions
44	DEPT				
	8410 Bremer Bank				
2	01-044-904-0000-6360		1,546.50	CLAIMS PAID 12/29/2014 01/02/2015	Flex Plan Withdrawals
13	01-044-904-0000-6360		8,439.60	CLAIMS PAID 01/05/2015 01/09/2015	Flex Plan Withdrawals
26	01-044-904-0000-6360		8,576.06	CLAIMS PAID 01/12/2015 01/16/2015	Flex Plan Withdrawals
28	01-044-904-0000-6360		7,928.81	CLAIMS PAID 01/19/2015 01/23/2015	Flex Plan Withdrawals
	8410 Bremer Bank		26,490.97	4 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10	13421 United States Dept of Health & Human Sv 01-044-000-0000-6231	O	11,803.06	ACA transitional reinsurance	see Dee Monson	Services, Labor, Contracts
	13421 United States Dept of Health & Human Sv		11,803.06	1 Transactions		
44	DEPT Total:		38,294.03	Central Services	2 Vendors	5 Transactions
49	DEPT			Information Technologies		
	5462 Bremer Bank (Elan ACH)					
50	01-049-000-0000-6208		99.00	IEEE Membership		Training/Education
52	01-049-000-0000-6231	P	25.00	Monthly DATA Plan		Programming, Services, Contracts
65	01-049-000-0000-6402		49.50	Flash Drives		Computer Supplies & Software
67	01-049-000-0000-6402		50.06	Flashdrives		Computer Supplies & Software
85	01-049-000-0000-6402		50.93	Flash Drives		Computer Supplies & Software
30	01-049-000-0000-6330	P	6.00	Parking	12/11/14	Transportation & Travel & Parking
	5462 Bremer Bank (Elan ACH)		280.49	6 Transactions		
49	DEPT Total:		280.49	Information Technologies	1 Vendors	6 Transactions
52	DEPT			Administration/Personnel Dept		
	5462 Bremer Bank (Elan ACH)					
49	01-052-000-0000-6330	P	10.00	Parking-IT Symposium 12/11/2014 12/11/2014	Nathan	Transportation & Travel & Parking
	5462 Bremer Bank (Elan ACH)		10.00	1 Transactions		
52	DEPT Total:		10.00	Administration/Personnel Dept	1 Vendors	1 Transactions
90	DEPT			Attorney		
	5462 Bremer Bank (Elan ACH)					
42	01-090-000-0000-6406	P	299.00	Auto renewal-Finance Subscript		Law Publ. & Subscriptions
	5462 Bremer Bank (Elan ACH)		299.00	1 Transactions		
	13435 Clerk of Court					
24	01-090-000-0000-6234		3.25	certified conviction P.Ryan		Co Sheriff Services
	13435 Clerk of Court		3.25	1 Transactions		
	9493 Mn Paralegal Association					
25	01-090-000-0000-6240		85.00-	redeposit W#61437-dup pymt		Dues & Registration Fee

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
9493 Mn Paralegal Association		85.00-	1 Transactions	
90 DEPT Total:		217.25	Attorney	3 Vendors 3 Transactions
110 DEPT			Courthouse Maintenance	
5954 Mills Motor, Inc				
23 01-110-000-0000-6620		9,396.75	2005 Ford F150	Auto, Trailers, Snowmobiles
5954 Mills Motor, Inc		9,396.75	1 Transactions	
110 DEPT Total:		9,396.75	Courthouse Maintenance	1 Vendors 1 Transactions
120 DEPT			Service Officer	
5462 Bremer Bank (Elan ACH)				
82 01-120-000-0000-6405		50.00	heated chair pad	Office & Computer Supplies
34 01-120-000-0000-6625	P	203.62	CS540 Wireless Headset	Office Equipment
35 01-120-000-0000-6405	P	100.00	two gift cards for Veterans	Office & Computer Supplies
5462 Bremer Bank (Elan ACH)		353.62	3 Transactions	
120 DEPT Total:		353.62	Service Officer	1 Vendors 3 Transactions
122 DEPT			Planning & Zoning	
5462 Bremer Bank (Elan ACH)				
55 01-122-000-0000-6231	P	209.97	3yr SSL cert. for RT Vision	GoDaddy Services, Labor, Contracts, Programming
5462 Bremer Bank (Elan ACH)		209.97	1 Transactions	
122 DEPT Total:		209.97	Planning & Zoning	1 Vendors 1 Transactions
252 DEPT			Corrections	
5462 Bremer Bank (Elan ACH)				
59 01-252-000-0000-6330		30.99	Jefferson lines bus ticket	Prisoner Transportation & Travel
87 01-252-000-0000-6262		106.95	glucose test strips	Amazon Medical Expenses & Supplies - Inmates
45 01-252-252-0000-6405	P	88.68	games for inmates	Amazon Prisoner Welfare
89 01-252-252-0000-6405		53.64	ear plugs	Amazon Prisoner Welfare
44 01-252-000-0000-6262	P	79.84	Med Fridge	Walmart Medical Expenses & Supplies - Inmates
91 01-252-000-0000-6262		63.17	OTC Meds	Walmart Medical Expenses & Supplies - Inmates
43 01-252-000-0000-6418	P	147.98	Groceries	Walmart Groceries
90 01-252-000-0000-6418		122.86	groceries	Walmart Groceries
92 01-252-000-0000-6424		50.49	Towels	Walmart Inmate Supplies

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
88	01-252-252-0000-6405		24.54	commissary supplies	Walmart	Prisoner Welfare
	5462 Bremer Bank (Elan ACH)		769.14	10 Transactions		
252	DEPT Total:		769.14	Corrections	1 Vendors	10 Transactions
280	DEPT			Emergency Management		
	5462 Bremer Bank (Elan ACH)					
76	01-280-003-0000-6241		325.00	Homeland Security Conf.-Karla		Registration Fee
	5462 Bremer Bank (Elan ACH)		325.00	1 Transactions		
280	DEPT Total:		325.00	Emergency Management	1 Vendors	1 Transactions
390	DEPT			Environmental Health (FBL)		
	5462 Bremer Bank (Elan ACH)					
61	01-390-000-0000-6625	P	25.36	Dishwasher Label		Office Equipment & Other Equipment
62	01-390-000-0000-6625	P	6.58-	sales tax credit on a purchase		Office Equipment & Other Equipment
46	01-390-000-0000-6208	P	435.00	Design Onsite Systems class	Leitinger	Training/Education
	5462 Bremer Bank (Elan ACH)		453.78	3 Transactions		
390	DEPT Total:		453.78	Environmental Health (FBL)	1 Vendors	3 Transactions
391	DEPT			Solid Waste		
	5462 Bremer Bank (Elan ACH)					
60	01-391-000-0000-6241		150.00	Aquatic Summit Registration	Neff	Registration Fee
				01/20/2015 01/21/2015		
93	01-391-000-0000-6332		92.15	Hotel/AIS Conference	St Cloud	Hotel / Motel Lodging
				01/20/2015 01/20/2015		
	5462 Bremer Bank (Elan ACH)		242.15	2 Transactions		
391	DEPT Total:		242.15	Solid Waste	1 Vendors	2 Transactions
1	Fund Total:		51,152.27	General Fund		44 Transactions

DKB1
2/5/15 3:55PM
3 Road & Bridge

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
66	5462 Bremer Bank (Elan ACH)			Laptop Battery		Supplies And Materials
	03-301-000-0000-6400		14.98			
	5462 Bremer Bank (Elan ACH)		14.98		1 Transactions	
301	DEPT Total:		14.98	R&B Administration	1 Vendors	1 Transactions
302	DEPT			R&B Engineering/Construction		
57	5462 Bremer Bank (Elan ACH)			refund Zauhar cert.class		Meeting Expense/Physicals
	03-302-000-0000-6296		120.00-			
37	5462 Bremer Bank (Elan ACH)	P	198.78	Magnetic Sensor Paul K	Jamar	Rd/Br Engr. Supplies
	03-302-000-0000-6449		78.78		2 Transactions	
27	8572 Federal Licensing, Inc.			Redeposit W#60440		Rd/Br Engr. Supplies
	03-302-000-0000-6449		124.00-			
	8572 Federal Licensing, Inc.		124.00-		1 Transactions	
302	DEPT Total:		45.22-	R&B Engineering/Construction	2 Vendors	3 Transactions
303	DEPT			R&B Highway Maintenance		
1	2344 I.U.O.E. Local 49 Fringe Benefit Fund			Q1 G.Smith Health Insurance		Health Insurance-Employer
	03-303-000-0000-6150		3,084.00			
	2344 I.U.O.E. Local 49 Fringe Benefit Fund		3,084.00		1 Transactions	
20	13439 Ideal Sharpening			Sharpen Blades		Misc Bldg & Shop Supplies
	03-303-000-0000-6523		80.00			
	13439 Ideal Sharpening		80.00		1 Transactions	
303	DEPT Total:		3,164.00	R&B Highway Maintenance	2 Vendors	2 Transactions
307	DEPT			R&B Capital Infrastructure		
21	8499 R.C. Habeck Excavating, LLC			Partial Contract Payment	20141	Contract Payments
	03-307-000-0000-6262		35,575.70			
	8499 R.C. Habeck Excavating, LLC		35,575.70		1 Transactions	
29	4867 Tri-City Paving Inc			FINAL CONTRACT PAYMENT	001612014	Contract Payments
	03-307-000-0000-6262		1,125.00			

DKB1
2/5/15 3:55PM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4867 Tri-City Paving Inc		1 Transactions		
307 DEPT Total:		R&B Capital Infrastructure	2 Vendors	2 Transactions
3 Fund Total:		Road & Bridge		8 Transactions

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
400 DEPT		Public Health Department		
5462 Bremer Bank (Elan ACH)				
75 05-400-430-0403-6416		543.75 Berenstein Bear Books		C & TC Outreach Supplies
79 05-400-430-0408-6330		10.00 Parking-Cohort Trng		Mileage/Parking
78 05-400-430-0408-6340		9.38 Meal-Cohort Trng		Meal Reimbursement
31 05-400-440-0410-6330	P	271.51 U of M Cohort Training-Naomi		Mileage/Parking
		12/18/2014 12/19/2014		
51 05-400-440-0410-6405	P	43.06 Plantronics headset bundle spa	12/30/14	Office Supplies
5462 Bremer Bank (Elan ACH)		877.70	5 Transactions	
6160 MII - Veba				
7 05-400-440-0410-6149		366.75 Q 2,3,4 VEBA-S.MATH		Employer Deduct Contribution-Veba
6160 MII - Veba		366.75	1 Transactions	
400 DEPT Total:		1,244.45	Public Health Department 2 Vendors	6 Transactions
420 DEPT		Income Maintenance		
5462 Bremer Bank (Elan ACH)				
54 05-420-650-4406-6210	P	315.12 MA Lodging AQ18Q		MA Access-Lodging
		12/23/2014 12/26/2014		
51 05-420-600-4800-6405	P	100.49 Plantronics headset bundle spa	12/30/14	Office Supplies
32 05-420-650-4406-6210	P	52.14 MA Lodging-AQ18Q	Duluth	MA Access-Lodging
		12/24/2014 12/29/2014		
5462 Bremer Bank (Elan ACH)		467.75	3 Transactions	
13223 JOHNSON/TAMMI				
19 05-420-650-4401-6210		182.00- redeposit W#13223		MA Access-Individual(Vested Interest)
13223 JOHNSON/TAMMI		182.00-	1 Transactions	
6160 MII - Veba				
8 05-420-600-4800-6149		855.75 Q 2,3,4 VEBA-S.MATH		Employer Deduct Contribution-Veba
6160 MII - Veba		855.75	1 Transactions	
420 DEPT Total:		1,141.50	Income Maintenance 3 Vendors	5 Transactions
430 DEPT		Social Services		
5462 Bremer Bank (Elan ACH)				
74 05-430-700-4800-6241		150.00 MN Geriatric Conf.Registration		Meeting/Conference Registration Fee

DKB1
 2/5/15 3:55PM
 5 Health & Human Services

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
86	05-430-700-4800-6340		Meal-Cohort Training 01/22/2015 01/22/2015		Meal Reimbursement
53	05-430-710-3440-6050	P	Home Repair SA#53069118		Housing Services-Child
56	05-430-710-3450-6020		Incentive trip SA#52982113		Social & Recreational/Hippo Therapy
77	05-430-710-3640-6020		Lice Kits SA#53094185		Family Assessment Response Services
51	05-430-700-4800-6405	P	Plantronics headset bundle spa	12/30/14	Office Supplies
36	05-430-700-4800-6330	P	meals/CW Cohort Training	A.Flier	Mileage/Parking
5462	Bremer Bank (Elan ACH)		7 Transactions		
6160	MII - Veba				
9	05-430-700-4800-6149		Q 2,3,4 VEBA-S.MATH		Employer Deduct Contribution-Veba
6160	MII - Veba		1 Transactions		
430	DEPT Total:		2,438.78 Social Services	2 Vendors	8 Transactions
5	Fund Total:		4,824.73 Health & Human Services		19 Transactions

DKB1
 2/5/15 3:55PM
 9 State

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	780 Bremer Bank					
4	09-000-000-0000-2025	P	22,168.43	DEC DEED TAX		State's Share Of Deed Tax (97%)
3	09-000-000-0000-2026	P	20,264.62	DEC MORTG REG		State Share Of Mortgage Registry (97%)
	780 Bremer Bank		42,433.05		2 Transactions	
	8410 Bremer Bank					
22	09-000-000-0000-2058	O	83,542.46	State General Tax		State General Tax-Education
	8410 Bremer Bank		83,542.46		1 Transactions	
0	DEPT Total:		125,975.51	Undesignated	2 Vendors	3 Transactions
9	Fund Total:		125,975.51	State		3 Transactions

DKB1
 2/5/15 3:55PM
 10 Trust

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
923	DEPT		Forfeited Tax Sales		
5462	Bremer Bank (Elan ACH)				
33	10-923-000-0000-6332	P	87.20	Hotel/Mn Forest Futures	Brainerd Hotel / Motel Lodging
				12/10/2014 12/11/2014	
80	10-923-000-0000-6208		50.00	12 Forestry Webinars	U of M Training/Education
5462	Bremer Bank (Elan ACH)		137.20	2 Transactions	
923	DEPT Total:		137.20	Forfeited Tax Sales	1 Vendors 2 Transactions
10	Fund Total:		137.20	Trust	2 Transactions

DKB1
 2/5/15 3:55PM
 11 Forest Development

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
925	DEPT		Reforestation		
	5462 Bremer Bank (Elan ACH)				
81	11-925-000-0000-5840		accidental personal charges	repaid.R#2155	Misc Receipts
	5462 Bremer Bank (Elan ACH)				
			74.51		
			74.51		
				1 Transactions	
925	DEPT Total:		74.51	Reforestation	1 Vendors 1 Transactions
11	Fund Total:		74.51	Forest Development	1 Transactions

DKB1
 2/5/15 3:55PM
 12 Agency

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
	13436 Olson-Pelto/Kim				
14	12-000-000-0000-2280		refund current prepay RE	Olson-Pelto	Prepaid Property Taxes
	13436 Olson-Pelto/Kim		1 Transactions		
0	DEPT Total:		361.00 Undesignated	1 Vendors	1 Transactions
12	Fund Total:		361.00 Agency		1 Transactions

DKB1
 2/5/15 3:55PM
 13 Taxes & Penalties

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
943 DEPT		Taxes And Penalties		
13438 Braton/Gerald or Mary				
16 13-943-000-0000-2004		542.00 01-1-103900 Adjust per 1	Braton	Del - Property Taxes
17 13-943-000-0000-2004		540.00 01-1-103900 Adjust per 1	Braton	Del - Property Taxes
18 13-943-000-0000-2004		526.00 01-1-103900 Adjust per 1	Braton	Del - Property Taxes
13438 Braton/Gerald or Mary		1,608.00 3 Transactions		
13437 Sunset Sod Farm Inc				
15 13-943-000-0000-2004		60.00 16-0-044100 adjust-Per 1	Sunset Sod	Del - Property Taxes
13437 Sunset Sod Farm Inc		60.00 1 Transactions		
943 DEPT Total:		1,668.00 Taxes And Penalties	2 Vendors	4 Transactions
13 Fund Total:		1,668.00 Taxes & Penalties		4 Transactions

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521 DEPT		LLCC Administration		
5462 Bremer Bank (Elan ACH)				
58 19-521-000-0000-6230		LLCC Website Fee		Printing, Publ & Adv Promotion
38 19-521-000-0000-6405	P	Note Cards		Office & Computer Supplies
39 19-521-000-0000-6405	P	Cash Register Ribbon		Office & Computer Supplies
95 19-521-000-0000-6405		Quickbooks	Techsoup	Office & Computer Supplies
5462 Bremer Bank (Elan ACH)			4 Transactions	
521 DEPT Total:		155.43 LLCC Administration	1 Vendors	4 Transactions
522 DEPT		LLCC Education		
8410 Bremer Bank				
11 19-522-000-0000-6217		monthly credit card fee		Credit Card Fees
12 19-522-000-0000-6217		monthly credit card lease		Credit Card Fees
8410 Bremer Bank			2 Transactions	
5462 Bremer Bank (Elan ACH)				
40 19-522-000-0000-6416	P	Mice		Education Supplies
41 19-522-000-0000-6416	P	Dry Erase Marker Set		Education Supplies
64 19-522-000-0000-6416		critter food		Education Supplies
94 19-522-000-0000-6416		critter food		Education Supplies
48 19-522-000-0000-6416	P	Critter Food	BugCompany	Education Supplies
5462 Bremer Bank (Elan ACH)			5 Transactions	
522 DEPT Total:		210.70 LLCC Education	2 Vendors	7 Transactions
524 DEPT		LLCC Maintenance		
5462 Bremer Bank (Elan ACH)				
83 19-524-000-0000-6374		Boat registration-DNR		Auto & Trailer License
63 19-524-000-0000-6511		Fuel for van		Gas And Oil
84 19-524-000-0000-6590		Floor box Flange		Repair & Maintenance Supplies
47 19-524-000-0000-6450	P	Infra Red Thermometer	Sears	Maintenance Small Tools
5462 Bremer Bank (Elan ACH)			4 Transactions	
524 DEPT Total:		149.29 LLCC Maintenance	1 Vendors	4 Transactions
19 Fund Total:		515.42 Long Lake Conservation Center		15 Transactions

DKB1
2/5/15 3:55PM
19 Long Lake Conservation Co

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		224,543.10	42 Vendors	97 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	51,152.27	General Fund	
	3	39,834.46	Road & Bridge	
	5	4,824.73	Health & Human Services	
	9	125,975.51	State	
	10	137.20	Trust	
	11	74.51	Forest Development	
	12	361.00	Agency	
	13	1,668.00	Taxes & Penalties	
	19	515.42	Long Lake Conservation Center	
	All Funds	224,543.10	Total	Approved by,
			
			



Board of County Commissioners Agenda Request

2G

Agenda Item #

Requested Meeting Date: February 3, 2015

Title of Item: LG220 Application for Exempt Permit - Up North Riders ATV Club Inc

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: <div style="text-align: right;">Sally M. Huhta</div>		Department: <div style="text-align: right;">Auditor's</div>
Presenter (Name and Title):		Estimated Time Needed: <div style="text-align: right;">N/A</div>
Summary of Issue: <p>BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Up North Riders ATV Club Inc., at the following location – Fisherman’s Bay, which has an address of 50933 State Highway 65, McGregor, MN 55760 – Workman Township. (Note: Date of activity for Raffle – October 17th, 2015)</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt proposed resolution		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

24

Agenda Item #

Requested Meeting Date: 2/4/15

Title of Item: Diversion Channel Grant Application Authorization

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett, County Administrator		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: The County Board directed that a grant to study diversion channel options be prepared and submitted, the attached resolution must be approved by the board and submitted with the grant.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Pass resolution		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 10, 2015

By Commissioner: xx

20150210-008

Authorize Diversion Channel Study Grant Application

BE IT RESOLVED, that Aitkin County, hereinafter referred to as the "Applicant" act as legal sponsor for the project contained in the **Flood Damage Reduction Grant Assistance Program Application** to be submitted on _____ and that John Welle, Aitkin County Engineer is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED, that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate acquisition, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED, that the Applicant has the financial capability to provide any required matching funds.

BE IT FURTHER RESOLVED, that the Applicant has not incurred any costs, and has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED, that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED, that John Welle, Aitkin County Engineer is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 10th day of February A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 10th day of February A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



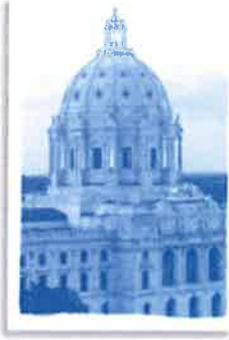
Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: February 10, 2015

Title of Item: Conference Call with Senator Ruud and Representative Lueck

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: At 9:15 a.m. Senator Carrie Ruud and Representative Dale Lueck will hold a conference call with the Board and discuss legislative issues. For the 10 minutes or so prior to the phone call, the Board will have time to coordinate the issues they would like to discuss.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Legislative Priorities 2015

For more than 100 years, the Association of Minnesota Counties (AMC) has assisted the state's 87 counties in providing effective governance for all citizens.

Legislative Principles

- **AMC strives** to preserve local control so that counties have the flexibility to address the most pressing needs of their communities.
- **AMC supports** state budget solutions that avoid adding or shifting a disproportionate burden to counties through cost shifts, cost shares and unfunded mandates.
- **AMC believes** that funding for county-administered services should be commensurate with the level of service or results deemed acceptable.

2015 Legislative Action Items

Environment and Natural Resources

Wetland Conservation Act (WCA) Banking Bill

AMC supports legislative efforts to improve wetland management and ensure maximum public value for wetland mitigation projects. We support policies that allow for wetland replacement to happen in the areas where they will do the most good, and where they are welcomed by local governments because they assist with flood control and water quality improvements.

General Government

County Program Aid

County Program Aid has experienced great fluctuations in funding throughout the past decade. While last year saw a modest level in increased CPA payments, the funding levels have only recently gone back to their original 2005 levels and are greatly depressed in terms with inflation. In 2000, CPA was equal to 18% of county levies; today, that number hovers around 6%. More specifically, a large number of counties have seen a portion of their aid—Tax-Base Equalization Aid—zeroed out or significantly reduced. While the reliance of CPA differs from county-to-county, there is unanimous support for increased and sustainable state funding.

Data Practices

A recent Supreme Court ruling has the potential to impact county employee review processes.

In *Schwanke v. Minnesota Department of Administration*, the Minnesota Supreme Court ruled that public employees have the right to challenge the content and accuracy of employee evaluations through the Minnesota Government Data Practices Act and are entitled to contested hearing cases before the Office of Administrative Hearings. AMC joins in concern with colleagues at the League of Minnesota Cities, Minnesota Inter-County Association, and Minnesota School Board Association that the Minnesota Government Data Practices Act was never intended to be a platform for employees to challenge employer evaluations. Additionally, AMC is concerned increased contested hearings in front of an Administrative Law Judge could result in expanded legal costs for counties.

Health and Human Services

Administrative Simplification Phase II

AMC supports legislation to further simplify eligibility processes for human services programs.

AMC hopes to build on the momentum gained last session in providing simplification, uniformity and alignment of human services programs, while maintaining program integrity. This year's focus will be on definitions of income. Income is currently calculated primarily with an exclusions-based system; there are 67 income exclusions across economic assistance programs. Administrative Simplification Phase II would recommend, instead, an inclusions list with 15 categories of income that would be used to determine eligibility across programs. This would help reduce complexity in the system that now demands significant expenditures of publically funded resources.

Child Health and Safety Concerns

AMC believes that all children have the right to be safe, and all families have the right to assistance in times of difficulty and need.

In response to concern over the safety of Minnesota's most vulnerable children, Gov. Dayton created the Child Protection Task Force. AMC has representation on the task force and will provide leadership in shaping recommendations from the task force that would further protect Minnesota's children from abuse and neglect.

Whatever recommendations come from the task force, it is critical that AMC asks for additional state funding to support the child protection system. The state of Minnesota ranks in the bottom five in state funding; any additional requirements from the state should be supported financially.

Restoring the Public Health Block Grant

AMC supports restoring funding to the Local Public Health Grant. The LPH Grant has been a key source of funding for local health departments since 1976. It is the only state investment with flexibility to address growing, community-identified health needs that can vary across the state.

Public health serves are the communities' primary responder to any type of health crisis or outbreak, yet funding for this core function has eroded over the past decade. Past cuts to the grant (including a 29% reduction in 2003) have left local health departments without core staff and with diminished capacity to deliver critical public health services.

Public Safety

Probation Funding

County probation services are significantly underfunded currently and the method of delivering funds for these services is broken, with multiple pots of money, including separate funding source for each of the county based delivery systems (CCA and CPO). This system is confusing, not transparent and has contributed to years of underfunding for probation. Funding should be increased and the distribution of those funds streamlined in to a transparent, needs-based system directed to county boards that would use the funds to deliver probation services using any of the three current delivery models.

Transportation & Infrastructure

Transportation Funding

AMC supports passage of a significant multi-modal transportation funding package that includes **new revenue**. This package should be comprehensive (multi-modal), balanced (regionally and between modes), sustainable (on-going funding), and dedicated (constitutionally for roads and statutorily for transit). A central part of the proposal would be gas tax reform, new, dedicated revenue to the County State Aid Highway (CSAH) system, as well as the negotiated change to the CSAH funding formula, which ensures all regions benefit from future revenue increases.

Executive Director

Julie Ring
Office: 651-789-4330, Cell: 651-247-9418
ring@mncounties.org

Legislative Coordinator

Anne Kilzer
Office: 651-789-4323, Cell: 651-303-4858
akilzer@mncounties.org

Environment & Natural Resources

Jennifer Berquam
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jberquam@mncounties.org

General Government, Taxes & County Operations

Matt Hilgart
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mhilgart@mncounties.org

Health & Human Services

Rochelle Westlund
Office: 651-789-4325, Cell: 651-341-8487
rwestlund@mncounties.org

Public Safety & Corrections

Ryan Erdmann
Office: 651-789-4345, Cell: 612-581-0026
erdmann@maccac.org

Transportation & Infrastructure

Abbey Bryduck
Office: 651-789-4339, Cell: 952-250-1681
abryduck@mncounties.org

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 10, 2015

By Commissioner: xx

20150210-008

Authorize Diversion Channel Study Grant Application

BE IT RESOLVED, that Aitkin County, hereinafter referred to as the "Applicant" act as legal sponsor for the project contained in the **Flood Damage Reduction Grant Assistance Program Application** to be submitted on _____ and that John Welle, Aitkin County Engineer is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED, that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate acquisition, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED, that the Applicant has the financial capability to provide any required matching funds.

BE IT FURTHER RESOLVED, that the Applicant has not incurred any costs, and has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED, that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED, that John Welle, Aitkin County Engineer is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 10th day of February A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 10th day of February A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: February 10, 2015

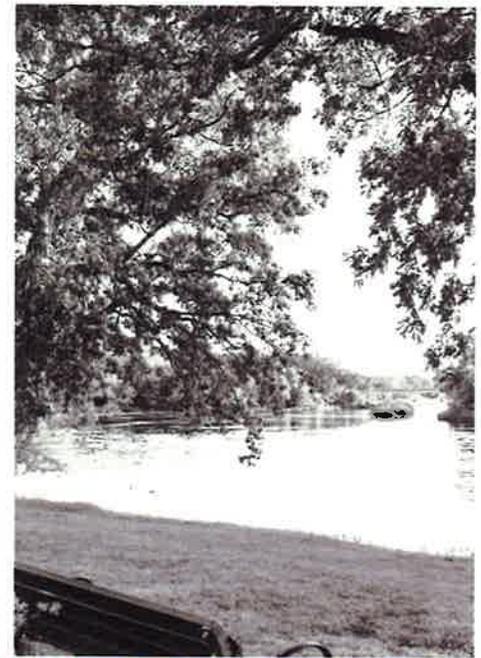
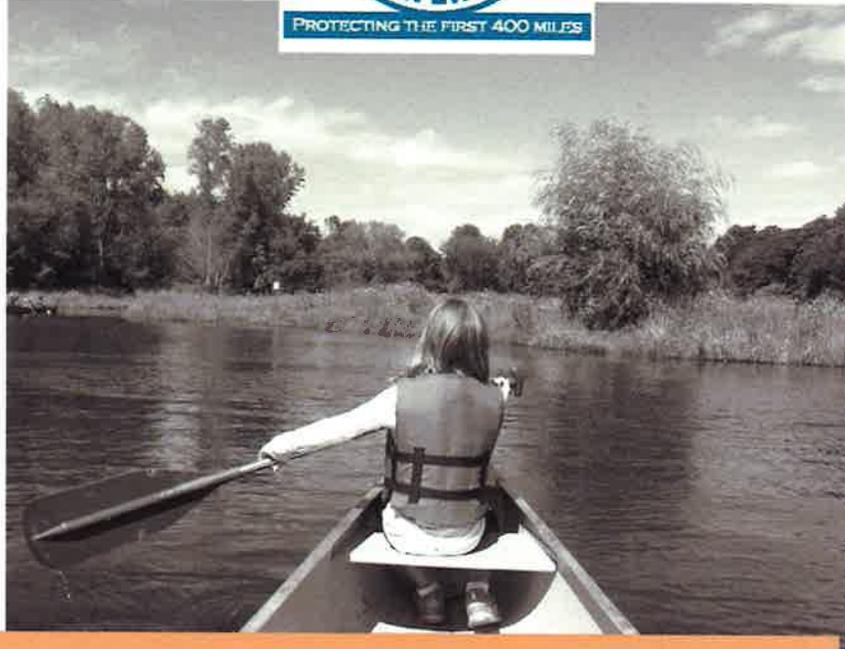
Title of Item: MHB - Moving the Needle Campaign

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Tim Terrill, Executive Director Mississippi Headwaters Board		Estimated Time Needed: 15 minutes
Summary of Issue: Tim Terrill, Executive Director Mississippi Headwaters Board will present MHB's Moving the Needle Toward Protection Campaign.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

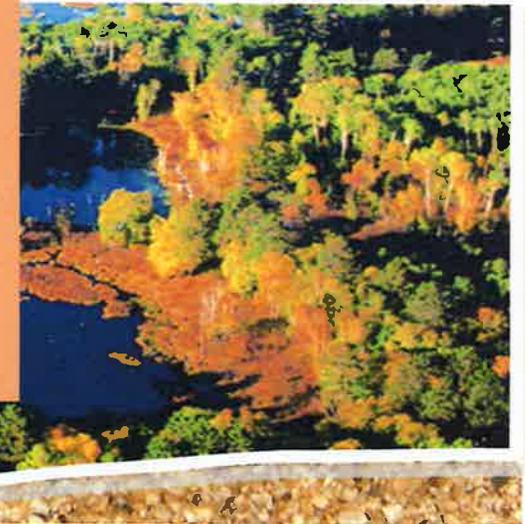
Legally binding agreements must have County Attorney approval prior to submission.

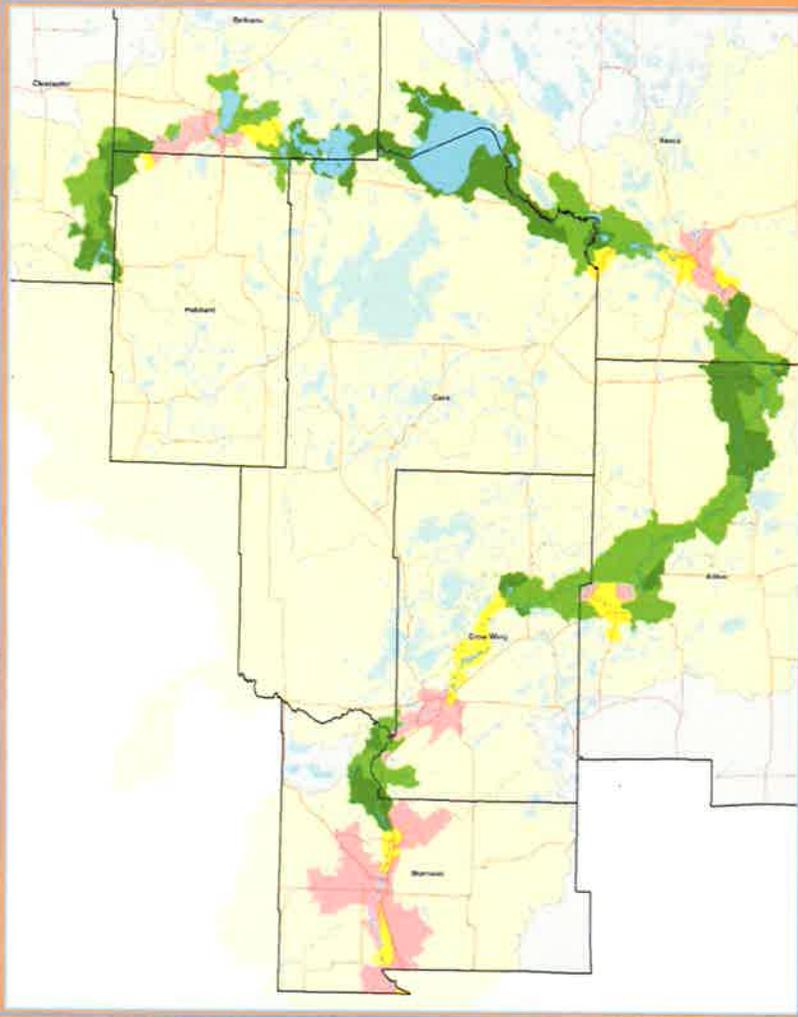


PROTECTING THE FIRST 400 MILES



*Moving the Needle Toward
Protection Campaign*





Risk Classification (by catchment)

	Vigilance	35
	Protection	38
	Enhance / Protection	18
	Enhance	22
		113 total

Our History & Strategy

The Mississippi Headwaters Board (MHB) is a Joint Powers Board established by the legislature to provide local control and protection of the Mississippi River. It is comprised of eight county commissioners from eight different counties (Clearwater, Hubbard, Beltrami, Cass, Itasca, Aitkin, Crow Wing, and Morrison) to protect and preserve the natural, cultural, historical, scientific, and recreational values of the first 400 miles of the Mississippi river. By partnering with organizations, the MHB has the opportunity to protect one of the greatest rivers in the world. We have established a consistent prioritization for identifying parcels within the 113 catchments that adjoin the Mississippi river (insert on this page), and have provided guidance and strategies to implementing conservation organizations. Our strategy for measured success is to prioritize parcels of land in the Mississippi river corridor that will provide access to adjacent public land, and utilize existing programs to develop a protected natural infrastructure that the habitat, water quality, and public will benefit from. (example opposite page).

The Benefit

By implementing the above strategy, multiple benefits will be obtained. One will be an increase in the amount of conservation that protects water quality and natural habitat; another will be an increase in the natural infrastructure for the area which will preserve and protect the Mississippi river; and another will be a resilient economy for the public. The Minnesota tourism industry estimates \$11.9 billion annually in gross sales in which 16% of the visits from tourist are spent on recreational activities. Since our area is dependent on pristine water quality and habitat to maintain the 11,206 jobs in the leisure and hospitality industry; the link between economic resiliency and natural resource protection is clear. This strategy supports the initiative of Explore Minnesota which has a vision to have tourism become a \$20 billion business by 2020, and will help make this area become Minnesota's destination recreation center.

The Vision

The MHB is currently working with the Department of Natural Resources to develop a ranking sheet to **prioritize** parcels of land that lie within the Mississippi river corridor. Together we will apply for an Outdoor Heritage grant and **target** these parcels that are adjacent and allow access to existing public lands to protect the habitat and water quality of the river. We recognize that you can help achieve the goal of protecting the Mississippi River by being a financial contributor to our Moving the Needle campaign. Won't you please be a partner in helping make the Upper Mississippi River Minnesota's protected and pristine river.

Moving the Needle Strategy

Before Acquisition



State Programs Utilized to Advance Protection

% Public Land	11
% Easements	0
% Lakes	8
% Streams	11
% Wetlands (private)	9
% Protected	39
Assigned Risk Level	Enhance / Protection

LaSalle Lake State Recreation Area
Adjacent Land Ownership

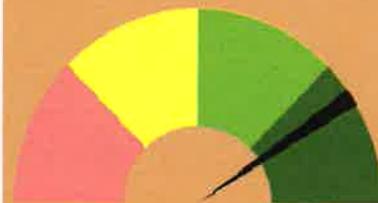


After Acquisition



% Public Land	21
% Easements	0
% Lakes	8
% Streams	11
% Wetlands (private)	9
% Protected	49
Assigned Risk Level	Protection

Goal



% Public Land	22
% Easements	9
% Lakes	8
% Streams	11
% Wetlands (private)	9
% Protected	59
Assigned Risk Level	Vigilance

Legend
 LaSalle Lake State Recreation Area boundary
 Private landowners
 LaSalle Lake State and National Park within LaSalle Lake State

0 0.25 0.5 0.75 1 Miles

LaSalle Lake State Recreation Area

Stormwater Planning

Our Strategy

The Mississippi Headwaters Board's strategy is to provide planning opportunities with cities that are in the "Enhance" and "Enhance/Protection" risk categories (opposite page) to develop stormwater protection plans at a community level. The MHB has worked with 3 cities (Little Falls, Grand Rapids, and Bemidji) along the river corridor to provide stormwater planning so that they can be in compliance with newly established rules set by the Environmental Protection Agency.



The Benefit

Cities that proceed through this detailed analysis will be in compliance with the newly established rules. It will identify and develop measurable, attainable goals in which the cities can use to develop a plan for implementation. These plans will enable cities to apply for funding to reduce pollutants from entering the Mississippi River, and benefit the lives of everyone in the community.

The Vision

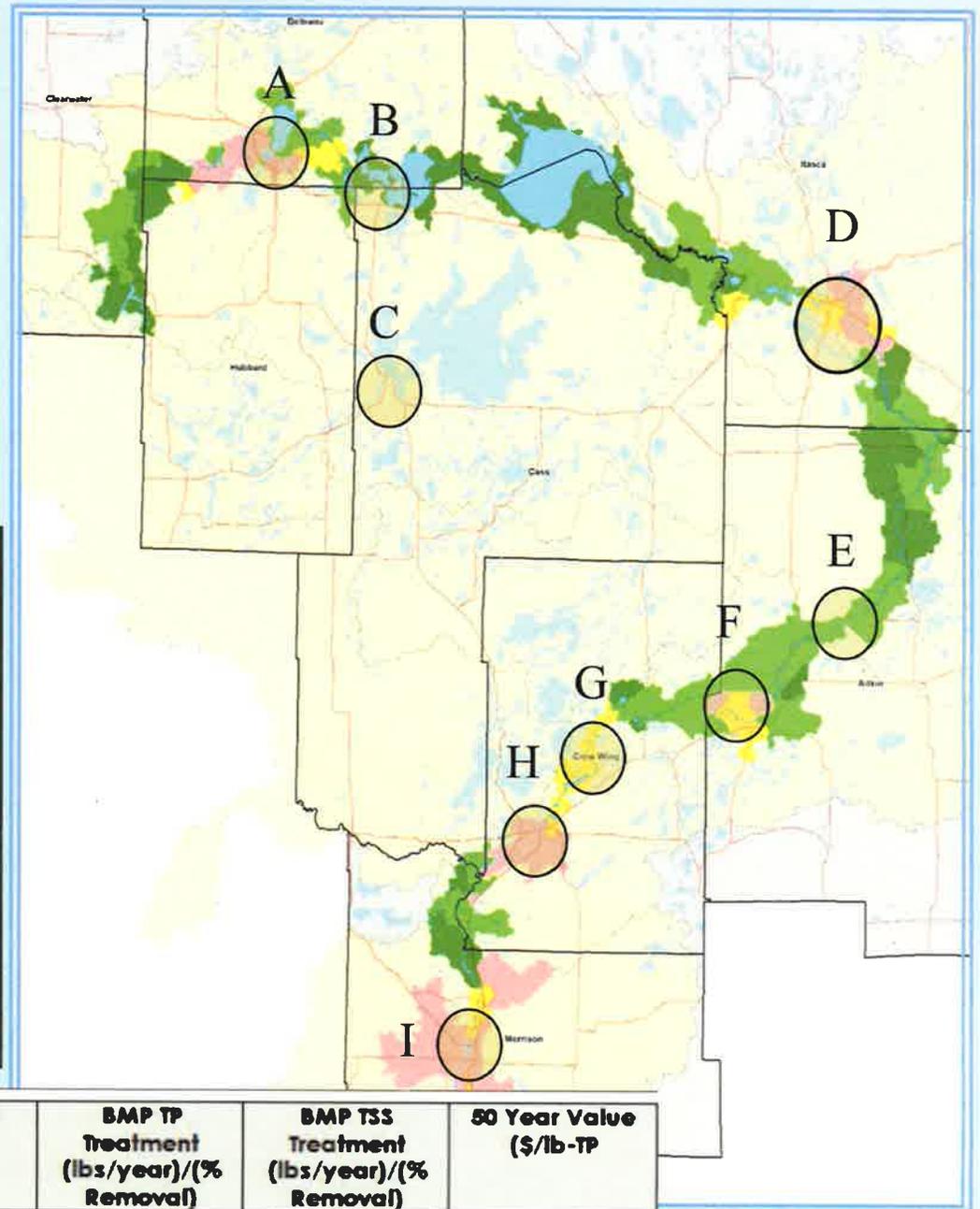
The Mississippi Headwaters Board desires to work with all 12 cities in the corridor and headwaters lakes which total over 35 miles of unprotected water. We applied for a Clean Water Legacy grant in the fall of 2014 to help with stormwater planning for smaller cities, and desire to have planning options developed with the cities in the corridor to treat their stormwater effectively. Healthy water is a reflection of the values of a healthy city.



Stormwater Planning Cities:

- ⇒ A. Bemidji
- ⇒ B. Cass Lake
- ⇒ C. Walker
- ⇒ D. Cohasset, Grand Rapids, LaPrairie
- ⇒ E. Pallisade
- ⇒ F. Aitkin
- ⇒ G. Riverton
- ⇒ H. Brainerd, Baxter
- ⇒ I. Little Falls.

Example of Stormwater Options



Priority Management Area	BMP Option	Annual TP Loading (lbs/yr)	Annual TSS Loading (lbs/yr)	BMP TP Treatment (lbs/year)/(% Removal)	BMP TSS Treatment (lbs/year)/(% Removal)	50 Year Value (\$/lb-TP)
PMA 6 opt 1	Permeable Parking Lot	16.4	5,206	4.4/27%	1,457/28%	\$1078
PMA 6 opt 2	Parking Lot Bioretention	16.4	5,206	4.9/30%	1,699/60%	\$699

Aquatic Invasive Species

Each year, Aquatic Invasive Species (AIS) threatens not just our ecosystem of lakes and rivers, but also our recreational and economic infrastructure that is enjoyed by Minnesotans.

Our Strategy

An important weapon in the fight against AIS is education. That is why the Mississippi Headwaters Board is working with multiple counties in the North Central region of MN to develop a multi-county AIS campaign that utilizes infomercials, videos, and radio and TV Public Service Announcements to create awareness about the spread of aquatic invasive species. By targeting the younger generation of recreational users through a variety of media sources, we can begin to motivate the public in a positive way to change their habits, while conveying a message of enjoyment of our natural resources.

The Benefit

The Mississippi River is an internationally known river, and the North Central region of MN is a playground for recreational and natural resource vacationers. By educating others on the presence and detrimental impacts of aquatic invasive species, we will help others become aware of the social responsibility involved with owning a watercraft, while enjoying the natural world we live in.

The Vision

The Mississippi Headwaters Board wants people to feel like they are part of the solution. The media campaign will provide the message for behavioral change and show the need for stewardship through self inspection and decontamination of recreational watercraft. This will result in a raised consciousness and behavioral change that will affect multiple generations of users. The public will understand that recreational activities and individual protection efforts work synergistically together for the good of all Minnesotans. By coordinating and collaborating with multiple counties across Minnesota, the Mississippi Headwaters Board will efficiently coordinate this campaign

Eurasian Watermilfoil



Silver Carp



Zebra Mussels

History and Authority

The first 400 miles of the Mississippi River were recommended for study for inclusion in the National Wild and Scenic River System in 1975; the study found portions of the river to be eligible for designation. The express

intention of the MHB's organizers was to develop an alternate strategy for protecting the Mississippi River that kept protection at the local government level, managed by locally elected officials. The MHB proposed to protect the Mississippi by regulating use of private

lands in the river corridor and by achieving cooperative management of public lands along the river.

The Governor of Minnesota believes that the Mississippi Headwaters Board is an exemplary model! Please help us in our campaign to protect the Mississippi River.

"Your Joint Powers Board is an exemplary model for comprehensive land use planning, because it allows for decisions to be based upon local expertise and consensus."

-Governor
Dayton



STATE OF MINNESOTA

Office of Governor Mark Dayton

116 Veterans Service Building • 20 West 12th Street • Saint Paul, MN 55155

October 30, 2014

Mr. Neal Gaalswyk
Chairman
Mississippi Headwaters Board
322 Laurel Street
Brainerd, Minnesota 56401

Dear Chairman Gaalswyk:

I write to thank you and the Mississippi Headwaters Board for your important work. Minnesota is home to many priceless natural treasures. One of our crown jewels is the majestic Mississippi River.

Our stewardship includes the daunting responsibility to protect the river, as it flows through our state and on to our southern neighbors. We are fortunate that so many Minnesotans, including riverfront property owners, outdoors enthusiasts, local government and state officials, are involved in this important work.

Your Joint Powers Board is an exemplary model for comprehensive land use planning, because it allows for decisions to be based upon local expertise and consensus.

Last session, I was pleased to include an appropriation in the State Budget that supported your ability to connect Minnesotans to this vital resource. I am most encouraged that you intend to expand your River Watch program to engage more students in water monitoring and water protection activities. It will create for them a deep and lasting appreciation of the river and their outdoor heritage.

I look forward to our continued partnership. If I can be of assistance, please do not hesitate to contact me at 651-201-3499, or my Senior Policy Advisor, Molly Pederson, at 651-201-3424, or via email at molly.pederson@state.mn.us.

My best regards,

Sincerely,

Handwritten signature of Mark Dayton in black ink.

Mark Dayton
Governor

cc: Mr. Tim Terrill, Executive Director,
Mississippi Headwaters Board

Voice: (651) 201-3400 or (800) 657-3717
Website: <http://mn.gov/governor/>

Fax: (651) 797-1850

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Protectors of the Mississippi

MHB BOARD

Back Row (L to R): Davin Tinquist, Neal Gaalswyk- Chair, Kevin Maurer- Secretary/ Treasurer, Paul Thiede, Brian Napstad, Dean Newland- Vice Chair, Cal Johannsen,

Front Row (L to R): Jack Frost , Pam Kichler- Admin. Specialist, Tim Terrill- Executive Director, Bob Lessard- DNR Liaison.





Board of County Commissioners Agenda Request



Requested Meeting Date: 2/10/15

Title of Item: Personnel Committee Recommendations

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed: 5 Minutes
Summary of Issue: <p>The County Administrator directed that an appeal process be opened for those positions which had discrepancies in job description or inequitable minimum or maximum rates of pay. The personnel committee has reviewed the appeals and is making recommendations to the County Board for grade adjustments based on information contained in the appeals.</p> <p>(document in process, to be provided at the meeting)</p> <p>The Personnel committee additionally recommends that the County end the professional relationship with Frank Madden and Associates for labor attorney services, and engage on a fee for service (non contract) basis for labor attorney services with Pemberton Sorlie Rufer and Kushner of Fergus Falls, MN.</p> <p>Department heads have had an opportunity to meet with attorneys from Pemberton and have expressed their support for this change.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve personnel committee recommendations		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

30
Agenda Item #

Requested Meeting Date: February 10, 2015

Title of Item: 2014 Year-End Financial Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: At Tuesday's meeting I will review the 2014 year-end finances with the Board.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: February 10, 2015

Title of Item: Deliberations - Partial Abandonment of Drainage System - EverStar

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett	Department: Administration
Presenter (Name and Title): Kirk Peysar, County Auditor	Estimated Time Needed:
Summary of Issue: At Tuesday's Board meeting the County Board will deliberate, and possibly make a decision on the request for partial abandonment of drainage system by EverStar LLC.	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	



Aitkin
County

Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

Requested Meeting Date: February 10, 2015

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Commissioners		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund