

AITKIN COUNTY BOARD

January 6, 2015

County Administrator Nathan Burkett called the 2015 Board Meeting to order this 6th day of January, 2015 at 9:14 a.m. with the following members present: Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Westerlund to nominate Commissioner Wedel as Chairperson for the year 2015. Motion carried (4-0-1 Wedel abstained). Commissioner J. Mark Wedel is named 2015 Board Chair.

NOMINATION OF BOARD CHAIR

Motion by Commissioner Westerlund, seconded by Commissioner Napstad to nominate Commissioner Marcotte as Vice Chairperson for the year 2015.

NOMINATION OF VICE CHAIR

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to close the nominations and cast a unanimous ballot in favor of Commissioner Marcotte as Vice Chairperson for the year 2015.

UNANIMOUS BALLOT

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Reaffirm Annual Code of Ethics; B) Reaffirm Out of State Travel Policy; C) Approve Commissioners Warrants: General Fund \$241,674.65, Road & Bridge \$38,546.61, Health & Human Services \$2,589.39, Trust \$43,176.30, Forest Development \$2,070.29, Long Lake Conservation Center \$5,282.72, Parks \$29,570.85 for a total of \$362,910.81; D) Approve Auditor Warrants – Period 3 RE Tax Overpays: Taxes & Penalties \$1,866.11; E) Accept \$1,073.45 Donation to Sobriety Court from Brainerd Community Action; F) Approve New Truck Purchase – Land Dept.; G) Approve New ATV Purchase – Land Dept.; H) Approve New Vehicle Purchase – Sheriff's Office; I) Information Only – Small addition to Jacobson Shop Building is planned to be advertised for bids at 2:00 p.m. on Thursday, January 29, 2015.

CONSENT AGENDA

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting to approve budgeted Land Department purchase of 2015 Ford F-250 from Aitkin Motors at a cost of \$25,343.

NEW TRUCK PURCHASE – LAND DEPT.

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve 2014 budgeted Land Department purchase of 2014 John Deere Gator 825 4-passenger Class II ATV from Midwest Machinery of Aitkin at a cost of \$14,458.

NEW ATV PURCHASE – LAND DEPT.

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve budgeted Sheriff's Office purchase of 2015 Ford Police Package Utility (SUV) vehicle from Aitkin Motors at a cost of \$27,987.

NEW VEHICLE PURCHASE - SHERIFF'S OFFICE

John Welle, County Engineer discussed the application deadline of January 9, 2015 to Northeast Minnesota Area Transportation Partnership for MAP-21 federal highway funding for fiscal year 2019. The recommended submittal is for a \$500,000 grant to

MAP-21 GRANT APPLICATION

fund a portion of S.P. 001-606-021, which is a bituminous overlay/culvert replacement project on CSAH 6. This project is currently being planned for 2018 construction at a total cost of approximately \$1,200,000. The Board agreed the application should be submitted.

John Welle, County Engineer reported to the Board that there is Flood Hazard Mitigation grant money available, left over from 2012-2013 flood disaster events. The Board consensus is that Aitkin County should proceed to apply for grant monies to fund a feasibility study addressing the Pine Knoll restrictions. A Board resolution will be brought to the Board at a later date.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to adopt the proposed 2015 schedule of two Board meetings a month, meeting the 2nd and 4th Tuesdays of each month.

The County Board reviewed the bid submitted for the "Official Newspaper." Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve resolution - 2015 Official County Newspaper:

BE IT RESOLVED, that the *Aitkin Independent Age/Voyageur Press* is hereby designated by the Aitkin County Board of Commissioners as the newspaper in which all official business shall be published. The *Voyageur Press* is named second publication of Financial Statement.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve resolution - 2015 Aitkin County Board of Commissioners Rules of Business & Meeting Procedures:

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert's Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the attached "Aitkin County Board of Commissioners Meeting Procedures and Rules of Business" is hereby amended and reaffirmed.

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following committee appointments:

**HAZARD
MITIGATION
GRANT**

**2015 BOARD
MEETING DATES**

**RESOLUTION
20150106-001
2015 OFFICIAL
COUNTY
NEWSPAPER**

**RESOLUTION
20150106-002
2015 AITKIN
COUNTY BOARD
OF
COMMISSIONERS
MEETING
PROCEDURES &
RULES OF
BUSINESS**

AITKIN COUNTY BOARD

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BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2015:

Assessor for Unorganized Twps.
Fairgrounds Custodian
AMC Delegates (8)

Mike Dangers
Kirk Peysar
County Board
Environmental
Services Director
HHS Director
County
Administrator
Board

Purchasing/Building Committee
Facilities Committee

J. Mark Wedel
Brian Napstad
J. Mark Wedel
John Welle

Aitkin Airport Commission (2)

Brian Napstad
William Bedor
Laurie Westerlund
Don Niemi
Mark Wedel
Don Niemi
Brian Napstad

McGregor Airport Commission (2)

Tri-County Community Health Services Board
Arrowhead Regional Development Council
Aitkin County Water Planning Task Force
Snake River Watershed Management Board
NE MN Office Job Training

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following committee appointments:

BE IT HEREBY RESOLVED, that Board Chairperson J. Mark Wedel make the following committee appointments for the year 2015:

Aitkin Economic Development Administration
Arrowhead Counties Association

J. Mark Wedel
Don Niemi
Anne Marcotte
Laurie Westerlund
John Welle
Brian Napstad
Anne Marcotte
Brian Napstad
Anne Marcotte,
Alternate

Arrowhead Economic Opportunity Agency
Arrowhead Regional Transportation Committee
ATV Committee (2)

Big Sandy Lake Management Plan (1 + Alternate)

Central MN Corrections (2)

Development Achievement Center (liaison) (1 + Alternate)

J. Mark Wedel
Laurie Westerlund
Laurie Westerlund
Don Niemi, Alternate
Don Niemi
Anne Marcotte
Don Niemi
Anne Marcotte
Brian Napstad
J. Mark Wedel

East Central Regional Library Board
Economic Development (2)

Environmental Assessment Worksheet (2)

Emergency Management

**RESOLUTION
20150106-003
COMMITTEE
APPOINTMENTS**

**RESOLUTION
20150106-004
COMMITTEE
APPOINTMENTS**

AITKIN COUNTY BOARD

January 6, 2015

Extension Committee (2)	J. Mark Wedel	
Forest Advisory Committee (2)	Laurie Westerlund	
H & HS Advisory Committee (Liaison)	Anne Marcotte	
Historical Society (Liaison)	Brian Napstad	
Insurance Committee (2)	Laurie Westerlund	
Investment Committee	Anne Marcotte	
Joint Powers Natural Resources Board	J. Mark Wedel	
Labor Management Committee	J. Mark Wedel	
Lakes and Pines (1+ Alternate)	Laurie Westerlund	
Law Library	County Board	
MCIT Representative (1 + Alternate)	Brian Napstad	
Mille Lacs Watershed (2)	Mark Jacobs	
Mississippi Headwaters Board (MHB)	J. Mark Wedel	
MN Rural Counties Caucus (1 + Alternate)	Laurie Westerlund,	
Northeast MN ATP Steering Committee	Alternate	
Northeast MN ATP	Don Niemi	
Northeast MN ATP Township Representative	Anne Marcotte,	
Northeast Waste Advisory Committee (NEWAC)	Alternate	
(1+Alternate)	Don Niemi	
Northern Counties Land Use Coordinating Board	Laurie Westerlund	
(NCLUCB) (1 + Alternate)	Brian Napstad	
Ordinance Committee (2)	Don Niemi	
Park Commission	Anne Marcotte,	
Personnel Committee (2)	Alternate	
Planning Commission	John Welle	
Sobriety Court	Don Niemi	
Solid Waste Task Force (2)	John Welle	
Toward Zero Deaths (TZD)	(Vacant)	
	Brian Napstad	
	Laurie Westerlund,	
	Alternate	
	Brian Napstad	
	Anne Marcotte,	
	Alternate	
	Brian Napstad	
	Anne Marcotte	
	Laurie Westerlund	
	Anne Marcotte	
	J. Mark Wedel	
	Laurie Westerlund	
	J. Mark Wedel	
	Laurie Westerlund	
	Brian Napstad	
	J. Mark Wedel	

AITKIN COUNTY BOARD

January 6, 2015

Kirk Peysar, County Auditor and Nathan Burkett, County Administrator discussed the EverStar Request for Partial Abandonment of County Ditch #24 with the Board. The Board set the date of February 10, 2015 as the date for deliberations and possible action.

**EVERSTAR
PARTIAL DITCH
ABANDONMENT
DISCUSSION**

The Board reported on the following: JCNRB, MRCC, PUC Public Hearings, HRA

**BOARD
DISCUSSION**

Nathan Burkett, County Administrator discussed the AMC County Aid Program Working Group with the Board.

**AMC COUNTY AID
PROGRAM
WORKING GROUP**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:17 a.m. until Tuesday, January 13, 2015 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator