

# **ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS January 27, 2015 – BOARD AGENDA**

- 9:00 1) **J. Mark Wedel, County Board Chairperson**  
A) **Call to Order**  
B) **Pledge of Allegiance**  
C) **Board of Commissioners Meeting Procedure**  
D) **Approval of Agenda**
- 9:05 E) **Health & Human Services (see separate HHS agenda)**
- 10:00 **Break**
- 10:15 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File January 13, 2015 – January 26, 2015**  
B) **Approve 1/13/15 County Board Minutes**  
C) **Approve Commissioner Warrants**  
D) **Approve Auditor Warrants – December Sales & Use Tax**  
E) **Approve Auditor Warrants – Tax Settlement Payments**  
F) **Authorize Board Chair Signature on Letter of Authorization for Central Planes Aviation**  
G) **Approve Request to Fill Extension Committee Openings**  
H) **Adopt Resolution: Final Contract Payment – Contract No. 20132**  
I) **Acknowledge Summary of Closed Session – County Administrator's Performance Evaluation**
- 10:17 3) **Steve Hughes, SWCD District Manager**  
A) **Approve Aquatic Invasive Species (AIS) Committee Recommendation**
- 10:40 4) **Terry Neff, Environmental Services Director**  
A) **Approve SSTS Inspection Contract and Compensation Increase**
- 10:50 5) **Nathan Burkett, County Administrator**  
A) **Approve Motor Pool Vehicle Purchases**
- 11:00 6) **Committee Updates**
- 12:00 **Adjourn**

# AITKIN COUNTY BOARD

## January 13, 2015

The Aitkin County Board of Commissioners met this 13<sup>th</sup> day of January, 2015 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the January 13, 2015 amended agenda. A request for an AIS Committee Appointment was added to the agenda.

**APPROVED  
AGENDA**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 6, 2015 to January 12, 2015; B) Approve County Board Minutes: January 6, 2015; C) Approve December Manual Warrants: General Fund \$28,020.38, Road & Bridge \$387,792.56, Health & Human Services \$842.58, State \$46,195.83, Trust \$360.00, Forest Development \$243.98, Taxes & Penalties \$1,111.52, Long Lake Conservation Center \$448.26 for a total of \$465,015.11; D) Approve Commissioner Warrants: General Fund \$417,987.68, Road & Bridge \$197,153.45, Health & Human Services \$42,648.00, Trust \$25,805.64, Forest Development \$22,443.96, Long Lake Conservation Center \$28,579.43, Parks \$110,525.13 for a total of \$845,143.29; E) Approve Affidavits for Duplicate of Lost Municipal Order or Warrants: Pete Gansen, Warrant #54818 - \$21.66, and Anne Marcotte, Warrant #57443 - \$173.21; F) Accept \$500 Donation to Boat & Water Patrol from Farm Island Lake Improvement Association; G) Adopt Resolution – Recorder's Office Transfer of Funds

**CONSENT  
AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to adopt Resolution – Recorder's Office Transfer of Funds:

**WHEREAS**, the Aitkin County Board of Commissioners authorized and ordered the transfer of \$52,240 (\$10.00 for each document recorded in the County Recorder's office between January and December of 2014) from the General Revenue Fund to the County Recorder's Technology Fund, according to Minnesota Statute 357.18, Subd. 4; and

**RESOLUTION  
20150113-005  
RECORDER'S  
OFFICE  
TRANSFER OF  
FUNDS**

**WHEREAS**, the Aitkin County Board of Commissioners authorized and ordered the transfer of \$57,464.00 (\$11.00 for each document recorded in the County Recorder's office between January and December of 2014) from the General Revenue Fund to the Unallocated Fund according to Minnesota Statute 357.182, Subd. 7.

**THEREFORE, BE IT RESOLVED**, that the order of transfer of \$52,240.00 from the General Revenue Fund to the County Recorder's Technology Fund and the order of transfer of \$57,464.00 from the General Revenue Fund to the Unallocated Fund is authorized by the Aitkin County Board of Commissioners.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve the appointment of one elected SWCD Board member to the AIS Committee.

**AIS COMMITTEE  
APPOINTMENT**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all

**BAE MEETING**

# AITKIN COUNTY BOARD

January 13, 2015

members voting to schedule the 2015 Board of Appeal and Equalization on June 16, 2015 at 4:00 p.m. in the Aitkin County Boardroom.

**SCHEDULED**

The Board reported on the following: Forest Advisory, Personnel, NEMOJET, NCLUCB, NACO, AIS, ECRL, State General Tax, Aitkin Airport, Labor Management.

**BOARD  
DISCUSSION**

Break: 10:43 a.m. to 10:50 a.m.

**BREAK**

Chairperson J. Mark Wedel closed the meeting at 10:50 a.m. under MN Statute 13D.05 Subd. 3 (a), Annual Performance Evaluation of County Administrator.

**CLOSED SESSION**

Chairperson J. Mark Wedel reopened the meeting at 12:17 p.m.

**OPEN MEETING**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 12:17 p.m. until Tuesday, January 27, 2015 at 9:00 a.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Nathan Burkett, County Administrator

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

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Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                                    | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|--------|-----------------------------------|-------------------------|---|
| 1          | DEPT  |          |        | Commissioners                     |                         |   |
| 86222      | Aitkin Independent Age<br>01-001-000-0000-6230          | P        | 233.81 | Nov/Dec Synopsis                  | 1479                    | Printing, Publishing & Adv                    |
| 86222      | Aitkin Independent Age                                  |          | 233.81 |                                   | 1 Transactions          |   |
| 8175       | Centurylink<br>01-001-000-0000-6250                     |          | 7.07   | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink   |          | 7.07   |                                   | 1 Transactions          |   |
| 3590       | Niemi/Donald<br>01-001-000-0000-6340                    | P        | 23.44  | AMC St Cloud                      | 12/8/14                 | Meals (Overnight)                             |
|            | 01-001-000-0000-6330                                    |          | 80.50  | MRCC Mileage Grand Rapids         | 140@.575                | Transportation & Travel & Parking             |
|            | 01-001-000-0000-6330                                    | P        | 96.32  | AMC Mileage St Cloud              | 172@.56                 | Transportation & Travel & Parking             |
| 3590       | Niemi/Donald  |          | 200.26 |                                   | 3 Transactions          |   |
| 6097       | Verizon Wireless<br>01-001-000-0000-6250                | P        | 31.08  | Cell phone                        | 286287802               | Telephone                                     |
|            | 01-001-000-0000-6250                                    | P        | 442.04 | Commissioner cell phone           | 78666388100002          | Telephone                                     |
| 6097       | Verizon Wireless  |          | 473.12 |                                   | 2 Transactions          |   |
| 1          | DEPT Total:   |          | 914.26 | Commissioners                     | 4 Vendors               | 7 Transactions                                |
| 12         | DEPT  |          |        | Court Administration              |                         |   |
| 8175       | Centurylink<br>01-012-000-0000-6250                     |          | 113.07 | LOCAL PHONE Q1                    | 313645966               | Telephone                                     |
| 8175       | Centurylink   |          | 113.07 |                                   | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-012-000-0000-6250  | P        | 34.18  | LD Phone Q1                       | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                          |          | 34.18  |                                   | 1 Transactions          |   |
| 11634      | Gammello,Qualley & Pearson PLLC<br>01-012-000-0000-6232 | P        | 195.00 | Attorney fees 01JV-09-1134        | 46329                   | Attorney Services                             |
| 11634      | Gammello,Qualley & Pearson PLLC                         |          | 195.00 |                                   | 1 Transactions          |   |
| 12781      | Kragness Law Office/Conrad<br>01-012-000-0000-6232      |          | 225.00 | FEES 01JV-14-344                  | 45                      | Attorney Services                             |
|            | 01-012-000-0000-6232                                    |          | 16.80  | Mileage-01JV14344                 | 45                      | Attorney Services                             |
|            | 01-012-000-0000-6232                                    |          | 405.00 | FEES 01JV-14-1103                 | 46                      | Attorney Services                             |

# Aitkin County



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| Vendor No. | Name<br>Account/Formula        | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--------------------------------|-------------|----------|--------------------------------------|----------------------------|--|
|            | 01-012-000-0000-6232           |             | 84.00    | Mileage-01JV141103                   | 46                         | Attorney Services                                |
| 12781      | Kragness Law Office/Conrad     |             | 730.80   | 4 Transactions                       |                            |  |
| 12         | DEPT Total:                    |             | 1,073.05 | Court Administration                 | 4 Vendors                  | 7 Transactions                                   |
| 40         | DEPT                           |             |          | Auditor                              |                            |  |
| 86222      | Aitkin Independent Age         |             |          |                                      |                            |  |
|            | 01-040-000-0000-6230           | P           | 2,084.11 | Budget notice/financial stmt         | 1014                       | Printing, Publishing & Adv                       |
|            | 01-040-021-0000-6230           | P           | 40.00    | License Ctr/Serv Dir                 | 1014                       | Printing, Publishing & Adv                       |
| 86222      | Aitkin Independent Age         |             | 2,124.11 | 2 Transactions                       |                            |  |
| 783        | Canon Financial Services, Inc  |             |          |                                      |                            |  |
|            | 01-040-000-0000-6231           |             | 220.24   | Contract charges-026                 | 14523220                   | Services, Labor, Contracts                       |
| 783        | Canon Financial Services, Inc  |             | 220.24   | 1 Transactions                       |                            |  |
| 8175       | Centurylink                    |             |          |                                      |                            |  |
|            | 01-040-000-0000-6250           |             | 49.44    | LOCAL PHONE                          | 313645966                  | Telephone  |
|            | 01-040-021-0000-6250           |             | 297.71   | LOCAL PHONE                          | 314154028                  | License Center-Phone                             |
| 8175       | Centurylink                    |             | 347.15   | 2 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc |             |          |                                      |                            |  |
|            | 01-040-000-0000-6250           | P           | 8.18     | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc |             | 8.18     | 1 Transactions                       |                            |  |
| 12287      | Skattum/Brett                  |             |          |                                      |                            |  |
|            | 01-040-021-0000-6231           |             | 8.00     | Wash windows                         | 451377                     | Services, Labor, Contracts                       |
| 12287      | Skattum/Brett                  |             | 8.00     | 1 Transactions                       |                            |  |
| 86235      | The Office Shop Inc            |             |          |                                      |                            |  |
|            | 01-040-000-0000-6405           |             | 32.74    | Supplies                             | 974805-0                   | Office & Computer Supplies                       |
| 86235      | The Office Shop Inc            |             | 32.74    | 1 Transactions                       |                            |  |
| 40         | DEPT Total:                    |             | 2,740.42 | Auditor                              | 6 Vendors                  | 8 Transactions                                   |
| 42         | DEPT                           |             |          | Treasurer                            |                            |  |
| 8175       | Centurylink                    |             |          |                                      |                            |  |
|            | 01-042-000-0000-6250           |             | 28.27    | LOCAL PHONE                          | 313645966                  | Telephone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                   | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|--------|--------------------------------------|----------------------------|--|
| 8175       | Centurylink   |             | 28.27  |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-042-000-0000-6250    | P           | 4.85   | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                            |             | 4.85   |                                      | 1 Transactions             |  |
| 11603      | Girard's Business Solutions, Inc.<br>01-042-000-0000-6231 |             | 450.00 | svc contract for scanner/Jogge       | 20152AITCOU                | Services, Labor, Contracts                       |
| 11603      | Girard's Business Solutions, Inc.                         |             | 450.00 |                                      | 1 Transactions             |  |
| 9878       | Hughes/Julie<br>01-042-000-0000-6330                      |             | 49.88  | 105 miles @.475                      | 1/22/14                    | Transportation & Travel                          |
| 9878       | Hughes/Julie  |             | 49.88  |                                      | 1 Transactions             |  |
| 4233       | S & T Office Products Inc<br>01-042-000-0000-6405         |             | 65.03  | binders and ink                      | 01QT4331                   | Office & Computer Supplies                       |
| 4233       | S & T Office Products Inc                                 |             | 65.03  |                                      | 1 Transactions             |  |
| 42         | DEPT Total:   |             | 598.03 | Treasurer                            | 5 Vendors                  | 5 Transactions                                   |
| 43         | DEPT  |             |        | Assessor                             |                            |  |
| 783        | Canon Financial Services, Inc<br>01-043-000-0000-6231     |             | 171.11 | Copier contract 21                   | 14490899                   | Services, Labor, Contracts                       |
|            | 01-043-000-0000-6231                                      |             | 12.00  | Accessories/Print Kit                | 14490901                   | Services, Labor, Contracts                       |
| 783        | Canon Financial Services, Inc                             |             | 183.11 |                                      | 2 Transactions             |  |
| 8175       | Centurylink<br>01-043-000-0000-6250                       |             | 77.73  | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |             | 77.73  |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-043-000-0000-6250    | P           | 10.86  | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                            |             | 10.86  |                                      | 1 Transactions             |  |
| 1570       | Freedom Valu Centers, Inc<br>01-043-000-0000-6511         | P           | 397.17 | December fuel                        | 011347                     | Gas And Oil                                      |
| 1570       | Freedom Valu Centers, Inc                                 |             | 397.17 |                                      | 1 Transactions             |  |
| 4641       | Holiday Credit Office                                     |             |        |                                      |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                             | Rpt  | Warrant Description           | Invoice #      | Account/Formula Description |
|--------|----------------------------------|------|-------------------------------|----------------|-----------------------------|
| No.    | Account/Formula                  | Accr | Service Dates                 | Paid On Bhf #  | On Behalf of Name           |
|        | 01-043-000-0000-6511             | P    | Car wash                      | 1400000147443  | Gas And Oil                 |
| 4641   | Holiday Credit Office            |      |                               |                |                             |
|        |                                  |      |                               | 1 Transactions |                             |
| 6097   | Verizon Wireless                 |      |                               |                |                             |
|        | 01-043-000-0000-6250             | P    | Monthly cell phone            | 68069088200001 | Telephone                   |
| 6097   | Verizon Wireless                 |      |                               |                |                             |
|        |                                  |      |                               | 1 Transactions |                             |
| 43     | DEPT Total:                      |      | Assessor                      | 6 Vendors      | 7 Transactions              |
| 44     | DEPT                             |      | Central Services              |                |                             |
| 783    | Canon Financial Services, Inc    |      |                               |                |                             |
|        | 01-044-000-0000-6231             |      | Documentation fee             | 14523222       | Services, Labor, Contracts  |
|        | 01-044-000-0000-6231             |      | Contract charges-031 due 1/20 | 14523222       | Services, Labor, Contracts  |
|        | 01-044-000-0000-6231             |      | Contract charges-031 due 2/20 | 14523222       | Services, Labor, Contracts  |
| 783    | Canon Financial Services, Inc    |      |                               |                |                             |
|        |                                  |      |                               | 3 Transactions |                             |
| 10185  | Centurylink Communications Inc   |      |                               |                |                             |
|        | 01-044-000-0000-6250             | P    | LD Phone                      | 320146217      | Telephone                   |
|        | 01-044-000-0000-6250             |      | TOLL FREE PHONE CHARGES       | 320295974      | Telephone                   |
| 10185  | Centurylink Communications Inc   |      |                               |                |                             |
|        |                                  |      |                               | 2 Transactions |                             |
| 12808  | Gallagher Benefit Services, Inc. |      |                               |                |                             |
|        | 01-044-000-0000-6231             |      | methodology of Aitkin Jobs    | 63827          | Services, Labor, Contracts  |
| 12808  | Gallagher Benefit Services, Inc. |      |                               |                |                             |
|        |                                  |      |                               | 1 Transactions |                             |
| 86235  | The Office Shop Inc              |      |                               |                |                             |
|        | 01-044-000-0000-6231             |      | Overages                      | 2763490        | Services, Labor, Contracts  |
| 86235  | The Office Shop Inc              |      |                               |                |                             |
|        |                                  |      |                               | 1 Transactions |                             |
| 44     | DEPT Total:                      |      | Central Services              | 4 Vendors      | 7 Transactions              |
| 45     | DEPT                             |      | Motor Pool                    |                |                             |
| 170    | Aitkin Motor Company             |      |                               |                |                             |
|        | 01-045-000-0000-6302             | P    | Oil change, tire rotation #55 | 3621           | Car Maintenance             |
| 170    | Aitkin Motor Company             |      |                               |                |                             |
|        |                                  |      |                               | 1 Transactions |                             |
| 12445  | Brandl Chevrolet, Buick GMC      |      |                               |                |                             |
|        | 01-045-000-0000-6302             |      | Oil change, tire rotation #64 | 212117         | Car Maintenance             |

DKB1  
 1/26/15 10:58AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|------------|--|----------|-----------|-----------------------------------|-------------------------|---|
| 12445      | Brandl Chevrolet, Buick GMC                            |          | 42.09     |                                   | 1 Transactions          |   |
| 45         | DEPT Total:  |          | 88.44     | Motor Pool                        | 2 Vendors               | 2 Transactions                                |
| 49         | DEPT   |          |           | Information Technologies          |                         |   |
| 8175       | Centurylink<br>01-049-000-0000-6250                    |          | 35.33     | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 35.33     |                                   | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-049-000-0000-6250 | P        | 3.29      | LD Phone                          | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                         |          | 3.29      |                                   | 1 Transactions          |   |
| 2386       | Information Systems Corp<br>01-049-000-0000-6625       |          | 44,133.00 | Nexsan Assureon System            | 23732                   | As/400, Computer & Office Equip.              |
| 2386       | Information Systems Corp                               |          | 44,133.00 |                                   | 1 Transactions          |   |
| 6097       | Verizon Wireless<br>01-049-000-0000-6231               | P        | 26.02     | Renewal                           | 38669511000002          | Programming, Services, Contracts              |
| 6097       | Verizon Wireless                                       |          | 26.02     |                                   | 1 Transactions          |   |
| 49         | DEPT Total:  |          | 44,197.64 | Information Technologies          | 4 Vendors               | 4 Transactions                                |
| 52         | DEPT   |          |           | Administration/Personnel Dept     |                         |   |
| 13170      | Burkett/Nathan<br>01-052-000-0000-6241                 |          | 275.00    | Public Finance Seminar            |                         | Registration Fee                              |
| 13170      | Burkett/Nathan   |          | 275.00    |                                   | 1 Transactions          |   |
| 8175       | Centurylink<br>01-052-000-0000-6250                    |          | 42.40     | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 42.40     |                                   | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-052-000-0000-6250 | P        | 18.56     | LD Phone                          | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                         |          | 18.56     |                                   | 1 Transactions          |   |
| 4641       | Holiday Credit Office<br>01-052-000-0000-6511          | P        | 25.97     | Gas                               | 1400000135194           | Gas And Oil                                   |

# Aitkin County



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|--|------|---------------------|-------------------------------|---|
| No. Account/Formula                            | Accr | Amount              | Service Dates                 | On Behalf of Name                           |
|  |      |                     | Paid On Bhf #                 |   |
| 4641 Holiday Credit Office                     |      | 25.97               | 1 Transactions                |   |
| 10521 MCHRMA                                   |      |                     |                               |   |
| 01-052-000-0000-6240                           |      | 100.00              | 2015 Membership due-Danielson | Dues & Subscriptions                        |
| 10521 MCHRMA                                   |      | 100.00              | 1 Transactions                |   |
| 13412 Pemberton, Sorlie, Rufer & Kershner PLLF |      |                     |                               |   |
| 01-052-000-0000-6232                           | P    | 250.00-             | New Client Credit             | Attorney Services                           |
| 01-052-000-0000-6232                           | P    | 9.09                | meals                         | Attorney Services                           |
| 01-052-000-0000-6232                           | P    | 142.24              | meals                         | Attorney Services                           |
| 01-052-000-0000-6232                           | P    | 2,026.50            | Attorney Services             | 19.3@105<br>Attorney Services               |
| 01-052-000-0000-6232                           | P    | 5,066.00            | Attorney Services             | 29.8@170<br>Attorney Services               |
| 01-052-000-0000-6232                           | P    | 409.50              | Attorney Services             | 3.9@105<br>Attorney Services                |
| 01-052-000-0000-6232                           | P    | 680.00              | Attorney Services             | 4@170<br>Attorney Services                  |
| 13412 Pemberton, Sorlie, Rufer & Kershner PLLF |      | 8,083.33            | 7 Transactions                |   |
| 6097 Verizon Wireless                          |      |                     |                               |   |
| 01-052-000-0000-6250                           | P    | 26.02               | County Admin cell phone       | 78666388100002<br>Telephone                 |
| 6097 Verizon Wireless                          |      | 26.02               | 1 Transactions                |   |
| 52 DEPT Total:                                 |      | 8,571.28            | Administration/Personnel Dept | 7 Vendors<br>13 Transactions                |
| 60 DEPT  |      |                     | Elections                     |   |
| 11051 Department of Human Services             |      |                     |                               |   |
| 01-060-000-0000-6405                           |      | 262.93              | postage for mailing services  | A300IC0011421<br>Office & Computer Supplies |
| 11051 Department of Human Services             |      | 262.93              | 1 Transactions                |   |
| 2099 Harmon/Elizabeth                          |      |                     |                               |   |
| 01-060-000-0000-6330                           |      | 28.75               | Mileage for election          | 50@.575<br>Transportation & Travel          |
| 2099 Harmon/Elizabeth                          |      | 28.75               | 1 Transactions                |   |
| 60 DEPT Total:                                 |      | 291.68              | Elections                     | 2 Vendors<br>2 Transactions                 |
| 90 DEPT  |      |                     | Attorney                      |   |
| 90628 Aitkin Co Environmental Services         |      |                     |                               |   |
| 01-090-000-0000-6208                           |      | 25.00               | MACPZA legal workshop         | Training/Education                          |
| 90628 Aitkin Co Environmental Services         |      | 25.00               | 1 Transactions                |   |

# Aitkin County



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|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 783        | Canon Financial Services, Inc<br>01-090-000-0000-6625  |             | 355.45   | Copier Contract -028                 | 14537995                   | Office Equipment                                 |
| 783        | Canon Financial Services, Inc                          |             | 355.45   | 1 Transactions                       |                            |  |
| 8175       | Centurylink<br>01-090-000-0000-6250                    |             | 63.60    | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 63.60    | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>01-090-000-0000-6250 | P           | 15.06    | LD Phone                             | 320146217                  | Telephone  |
|            | 01-090-000-0000-6250                                   |             | 0.90     | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 15.96    | 2 Transactions                       |                            |  |
| 2569       | Kanabec Co Sheriff<br>01-090-000-0000-6234             |             | 53.76    | Subpoena                             | 14-0544                    | Co Sheriff Services                              |
| 2569       | Kanabec Co Sheriff                                     |             | 53.76    | 1 Transactions                       |                            |  |
| 6039       | Motherway/Michele<br>01-090-000-0000-6240              |             | 85.00    | Paralegal Assoc.renewal reimb.       |                            | Dues & Registration Fee                          |
| 6039       | Motherway/Michele                                      |             | 85.00    | 1 Transactions                       |                            |  |
| 13420      | Stanoch Anderson, RPR/Joan<br>01-090-000-0000-6233     |             | 70.00    | 01-CR-14-920                         |                            | Court Reporter Services                          |
| 13420      | Stanoch Anderson, RPR/Joan                             |             | 70.00    | 1 Transactions                       |                            |  |
| 5173       | West Payment Center<br>01-090-000-0000-6406            | P           | 1,102.96 | Info Charges Dec                     | 830994433                  | Law Publ. & Subscriptions                        |
|            | 01-090-000-0000-6406                                   |             | 475.75   | MN Practice Series                   | 831104404                  | Law Publ. & Subscriptions                        |
| 5173       | West Payment Center                                    |             | 1,578.71 | 2 Transactions                       |                            |  |
| 90         | DEPT Total:  |             | 2,247.48 | Attorney                             | 8 Vendors                  | 10 Transactions                                  |
| 100        | DEPT   |             |          | Recorder                             |                            |  |
| 8175       | Centurylink<br>01-100-000-0000-6250                    |             | 21.20    | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 21.20    | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>01-100-000-0000-6250 | P           | 9.52     | LD Phone                             | 320146217                  | Telephone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula             | Accr | Rpt | Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|-------------------------------------|------|-----|--------|--------------------------------------|----------------------------|--|
| 10185      | Centurylink Communications Inc      |      |     | 9.52   |                                      | 1 Transactions             |  |
| 9897       | Grand Timber Bank                   |      |     |        |                                      |                            |  |
|            | 01-100-000-0000-6301                |      |     | 95.00  | Safe Deposit box rent                | 3775                       | Rentals  |
|            | 01-100-000-0000-6301                |      |     | 140.00 | Safe Deposit box rent                | 4889                       | Rentals  |
| 9897       | Grand Timber Bank                   |      |     | 235.00 |                                      | 2 Transactions             |  |
| 4233       | S & T Office Products Inc           |      |     |        |                                      |                            |  |
|            | 01-100-000-0000-6405                |      |     | 12.22  | Ink pads                             | 01QT4335                   | Office & Computer Supplies                       |
| 4233       | S & T Office Products Inc           |      |     | 12.22  |                                      | 1 Transactions             |  |
| 86235      | The Office Shop Inc                 |      |     |        |                                      |                            |  |
|            | 01-100-000-0000-6405                |      |     | 54.60  | Notary stamps                        | 276177-0                   | Office & Computer Supplies                       |
| 86235      | The Office Shop Inc                 |      |     | 54.60  |                                      | 1 Transactions             |  |
| 10930      | Tidholm Productions                 |      |     |        |                                      |                            |  |
|            | 01-100-000-0000-6230                |      |     | 67.80  | daily worksheets                     | 7510 4651                  | Printing, Publishing & Adv                       |
|            | 01-100-000-0000-6230                |      |     | 128.95 | Torrens registry index pages         | 7514 4665                  | Printing, Publishing & Adv                       |
| 10930      | Tidholm Productions                 |      |     | 196.75 |                                      | 2 Transactions             |  |
| 100        | DEPT Total:                         |      |     | 529.29 | Recorder                             | 6 Vendors                  | 8 Transactions                                   |
| 110        | DEPT                                |      |     |        | Courthouse Maintenance               |                            |  |
| 8239       | Ameripride Linen & Apparel Services |      |     |        |                                      |                            |  |
|            | 01-110-000-0000-6422                |      |     | 45.93  | Tissue, towels, soap, mop            | 2200600370                 | Janitorial Supplies                              |
|            | 01-110-000-0000-6422                |      |     | 45.93  | tissue,towels, soap                  | 2200605440                 | Janitorial Supplies                              |
| 8239       | Ameripride Linen & Apparel Services |      |     | 91.86  |                                      | 2 Transactions             |  |
| 12106      | Antoine Electric                    |      |     |        |                                      |                            |  |
|            | 01-110-000-0000-6422                |      |     | 38.46  | Emergency light lamps                | 13741                      | Janitorial Supplies                              |
| 12106      | Antoine Electric                    |      |     | 38.46  |                                      | 1 Transactions             |  |
| 8175       | Centurylink                         |      |     |        |                                      |                            |  |
|            | 01-110-000-0000-6250                |      |     | 14.13  | LOCAL PHONE                          | 313645966                  | Phone  |
| 8175       | Centurylink                         |      |     | 14.13  |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc      |      |     |        |                                      |                            |  |
|            | 01-110-000-0000-6250                | P    |     | 2.55   | LD Phone                             | 320146217                  | Phone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula  | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 10185      | Centurylink Communications Inc                                 |             | 2.55     |                                      | 1 Transactions             |  |
| 1570       | Freedom Valu Centers, Inc<br>01-110-000-0000-6511              | P           | 50.37    | Fuel                                 | 20559                      | Gas And Oil                                      |
| 1570       | Freedom Valu Centers, Inc                                      |             | 50.37    |                                      | 1 Transactions             |  |
| 1754       | Garrison Disposal Company, Inc<br>01-110-000-0000-6255         | P           | 566.54   | December waste removal               | 111389                     | Garbage  |
| 1754       | Garrison Disposal Company, Inc                                 |             | 566.54   |                                      | 1 Transactions             |  |
| 1880       | Gravelle Plumbing & Heating, Inc<br>01-110-000-0000-6422       | P           | 19.00    | air freshener                        | 68353                      | Janitorial Supplies                              |
| 1880       | Gravelle Plumbing & Heating, Inc                               |             | 19.00    |                                      | 1 Transactions             |  |
| 2186       | Hillyard Inc - Kansas City<br>01-110-000-0000-6422             | P           | 528.82   | Janitorial supplies                  | 601408843                  | Janitorial Supplies                              |
|            | 01-110-000-0000-6422   |             | 589.40   | Janitorial supplies                  | 601443457                  | Janitorial Supplies                              |
|            | 01-110-000-0000-6422   |             | 36.00    | Janitorial supplies                  | 601447111                  | Janitorial Supplies                              |
| 2186       | Hillyard Inc - Kansas City                                     |             | 1,154.22 |                                      | 3 Transactions             |  |
| 89765      | Minnesota Elevator, Inc<br>01-110-000-0000-6231                |             | 1,272.00 | Elevator Repairs                     | 609692                     | Services, Labor, Contracts                       |
|            | 01-110-000-0000-6231   |             | 160.63   | January Service Billing              | 611099                     | Services, Labor, Contracts                       |
| 89765      | Minnesota Elevator, Inc  |             | 1,432.63 |                                      | 2 Transactions             |  |
| 9692       | Minnesota Energy Resources Corporation<br>01-110-000-0000-6254 | P           | 2,746.61 | Gas-Courthouse                       | 4323328-7                  | Utilities & Heating                              |
| 9692       | Minnesota Energy Resources Corporation                         |             | 2,746.61 |                                      | 1 Transactions             |  |
| 11120      | Nardini Fire Equipment Co.,Inc<br>01-110-000-0000-6231         | P           | 353.00   | Alarm system inspection              | 469720                     | Services, Labor, Contracts                       |
| 11120      | Nardini Fire Equipment Co.,Inc                                 |             | 353.00   |                                      | 1 Transactions             |  |
| 86235      | The Office Shop Inc<br>01-110-000-0000-6405                    |             | 9.44     | Clipboards & legal pads              | 276311-0                   | Office Supplies                                  |
| 86235      | The Office Shop Inc  |             | 9.44     |                                      | 1 Transactions             |  |
| 5073       | Trane U.S. Inc.<br>01-110-000-0000-6590                        | P           | 375.80   | 120V Motor                           | 10168967R1                 | Repair & Maintenance                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                    | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 5073       | Trane U.S. Inc.  |             | 375.80   |                                      | 1 Transactions             |  |
| 6097       | Verizon Wireless<br>01-110-000-0000-6250                   | P           | 31.08    | Cell phone                           | 286287802                  | Phone  |
| 6097       | Verizon Wireless   |             | 31.08    |                                      | 1 Transactions             |  |
| 110        | DEPT Total:  |             | 6,885.69 | Courthouse Maintenance               | 14 Vendors                 | 18 Transactions                                  |
| 120        | DEPT   |             |          | Service Officer                      |                            |  |
| 86222      | Aitkin Independent Age<br>01-120-000-0000-6230             | P           | 158.75   | Senior Ad                            | 1783                       | Printing, Publishing & Adv                       |
| 86222      | Aitkin Independent Age                                     |             | 158.75   |                                      | 1 Transactions             |  |
| 8175       | Centurylink<br>01-120-000-0000-6250                        |             | 7.07     | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 7.07     |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-120-000-0000-6250     | P           | 29.77    | LD Phone                             | 320146217                  | Telephone  |
|            | 01-120-000-0000-6250                                       |             | 3.78     | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                             |             | 33.55    |                                      | 2 Transactions             |  |
| 4641       | Holiday Credit Office<br>01-120-000-0000-6511              | P           | 206.08   | Vet's van gas, Dec                   | 1400000136034              | Gas And Oil                                      |
| 4641       | Holiday Credit Office                                      |             | 206.08   |                                      | 1 Transactions             |  |
| 10567      | Lake Country Auto Center Of Aitkin<br>01-120-000-0000-6302 |             | 35.32    | Oil change, tire rotation Van        | 19321                      | Car Maintenance                                  |
| 10567      | Lake Country Auto Center Of Aitkin                         |             | 35.32    |                                      | 1 Transactions             |  |
| 86235      | The Office Shop Inc<br>01-120-000-0000-6405                |             | 122.99   | color laser tone                     | 974106-0                   | Office & Computer Supplies                       |
|            | 01-120-000-0000-6405                                       |             | 5.00     | #10 envelopes                        | 975173-0                   | Office & Computer Supplies                       |
| 86235      | The Office Shop Inc  |             | 127.99   |                                      | 2 Transactions             |  |
| 120        | DEPT Total:  |             | 568.76   | Service Officer                      | 6 Vendors                  | 8 Transactions                                   |
| 122        | DEPT   |             |          | Planning & Zoning                    |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #                | Account/Formula Description |                            |
|--------------------------------------|------|---------------------|--------------------------|-----------------------------|----------------------------|
| No. Account/Formula                  | Accr | Amount              | Service Dates            | On Behalf of Name           |                            |
|                                      |      |                     | Paid On Bhf #            |                             |                            |
| 86222 Aitkin Independent Age         |      |                     |                          |                             |                            |
| 01-122-000-0000-6230                 | P    | 83.66               | BOA Hearing Notice       | 1482                        | Printing, Publishing & Adv |
| 01-122-000-0000-6230                 | P    | 68.64               | BOA Hearing              | 1482                        | Printing, Publishing & Adv |
| 86222 Aitkin Independent Age         |      | 152.30              | 2 Transactions           |                             |                            |
| 12445 BrandI Chevrolet, Buick GMC    |      |                     |                          |                             |                            |
| 01-122-000-0000-6302                 |      | 156.15              | Battery for Alero        | 212044                      | Car Maintenance            |
| 12445 BrandI Chevrolet, Buick GMC    |      | 156.15              | 1 Transactions           |                             |                            |
| 734 Bright/Irene                     |      |                     |                          |                             |                            |
| 01-122-000-0000-6350                 |      | 50.00               | BOA meeting              | 1/7/15                      | Per Diem                   |
| 01-122-000-0000-6350                 | P    | 10.00               | BOA Onsite-Jorgenson     | 12/30/14                    | Per Diem                   |
| 01-122-000-0000-6350                 | P    | 10.00               | BOA Onsite-Hawks         | 12/30/14                    | Per Diem                   |
| 01-122-000-0000-6350                 | P    | 10.00               | BOA Onsite-Sachse/Reilly | 12/30/14                    | Per Diem                   |
| 01-122-038-0000-6330                 |      | 16.68               | BOA Meeting mileage      | 29@.575                     | Boa/Pc Mileage             |
| 01-122-038-0000-6330                 | P    | 28.00               | BOA Onsite mileage       | 50@.56                      | Boa/Pc Mileage             |
| 734 Bright/Irene                     |      | 124.68              | 6 Transactions           |                             |                            |
| 8175 Centurylink                     |      |                     |                          |                             |                            |
| 01-122-000-0000-6250                 |      | 49.47               | LOCAL PHONE              | 313645966                   | Telephone                  |
| 8175 Centurylink                     |      | 49.47               | 1 Transactions           |                             |                            |
| 10185 Centurylink Communications Inc |      |                     |                          |                             |                            |
| 01-122-000-0000-6250                 | P    | 17.65               | LD Phone                 | 320146217                   | Telephone                  |
| 10185 Centurylink Communications Inc |      | 17.65               | 1 Transactions           |                             |                            |
| 5516 Paquette/Jeremy M               |      |                     |                          |                             |                            |
| 01-122-000-0000-6350                 |      | 10.00               | BOA Onsite-Jorgenson     | 1/2/15                      | Per Diem                   |
| 01-122-000-0000-6350                 |      | 10.00               | BOA Onsite-Hawks         | 1/2/15                      | Per Diem                   |
| 01-122-000-0000-6350                 |      | 10.00               | BOA Onsite-Sachse/Reilly | 1/2/15                      | Per Diem                   |
| 01-122-000-0000-6350                 |      | 50.00               | BOA Meeting              | 1/7/15                      | Per Diem                   |
| 01-122-038-0000-6330                 |      | 92.58               | BOA mileage              | 161@.575                    | Boa/Pc Mileage             |
| 5516 Paquette/Jeremy M               |      | 172.58              | 5 Transactions           |                             |                            |
| 4010 Rasley Oil Company              |      |                     |                          |                             |                            |
| 01-122-000-0000-6511                 | P    | 26.10               | November gas             | AITCOZOS                    | Gas And Oil                |
| 4010 Rasley Oil Company              |      | 26.10               | 1 Transactions           |                             |                            |
| 10028 Spiel/Edward                   |      |                     |                          |                             |                            |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                        | Rpt  | Warrant Description      | Invoice #                     | Account/Formula Description |
|--------|-----------------------------|------|--------------------------|-------------------------------|-----------------------------|
| No.    | Account/Formula             | Accr | Service Dates            | Paid On Bhf #                 | On Behalf of Name           |
|        | 01-122-000-0000-6350        | P    | BOA Onsite-Jorgenson     |                               | Per Diem                    |
|        | 01-122-000-0000-6350        | P    | BOA Onsite-Hawks         |                               | Per Diem                    |
|        | 01-122-000-0000-6350        | P    | BOA Onsite-Sochse/Reilly |                               | Per Diem                    |
|        | 01-122-000-0000-6350        |      | BOA Meeting              | 1/7/15                        | Per Diem                    |
|        | 01-122-038-0000-6330        |      | BOA Meeting Mileage      | 12@.575                       | Boa/Pc Mileage              |
|        | 01-122-038-0000-6330        | P    | Onsite Mileage           | 54.4@.56                      | Boa/Pc Mileage              |
| 10028  | Spiel/Edward                |      |                          |                               | 6 Transactions              |
| 10017  | Tveit/Galen                 |      |                          |                               |                             |
|        | 01-122-000-0000-6350        |      | BOA meeting              | 1/7/2015                      | Per Diem                    |
|        | 01-122-038-0000-6330        |      | BOA mileage              | 135@.575                      | Boa/Pc Mileage              |
|        | 01-122-000-0000-6350        |      | BOA Onsite               | Jorgensen                     | Per Diem                    |
|        | 01-122-000-0000-6350        |      | BOA Onsite               | Sachse                        | Per Diem                    |
| 10017  | Tveit/Galen                 |      |                          |                               | 4 Transactions              |
| 122    | DEPT Total:                 |      | 963.92                   | Planning & Zoning             | 9 Vendors 27 Transactions   |
| 123    | DEPT                        |      |                          | Coroner                       |                             |
|        | 2939 McGee P.A./M.B.        |      |                          |                               |                             |
|        | 01-123-000-0000-6231        | P    | 3,000.00                 | 2014 med.examiner fees        | 2267 Coroner Fees           |
|        | 2939 McGee P.A./M.B.        |      | 3,000.00                 |                               | 1 Transactions              |
| 123    | DEPT Total:                 |      | 3,000.00                 | Coroner                       | 1 Vendors 1 Transactions    |
| 200    | DEPT                        |      |                          | Enforcement                   |                             |
|        | 5322 A & M AUTO OF MCGREGOR |      |                          |                               |                             |
|        | 01-200-000-0000-6302        |      | 49.62                    | oil change #210               | 043734 Car Maintenance      |
|        | 5322 A & M AUTO OF MCGREGOR |      | 49.62                    |                               | 1 Transactions              |
| 86359  | Aitkin Co Attorney          |      |                          |                               |                             |
|        | 01-200-039-0000-6425        | P    | 1,275.00                 | Permit to carry consultations | Gun Permit Expenses         |
| 86359  | Aitkin Co Attorney          |      | 1,275.00                 |                               | 1 Transactions              |
| 86222  | Aitkin Independent Age      |      |                          |                               |                             |
|        | 01-200-000-0000-6405        | P    | 33.00                    | 1 year subscription           | 1088 Office Supplies        |
| 86222  | Aitkin Independent Age      |      | 33.00                    |                               | 1 Transactions              |
| 11960  | ASAP Towing                 |      |                          |                               |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #                  | Account/Formula Description |
|--------------------------------------|------|---------------------|----------------------------|-----------------------------|
| No. Account/Formula                  | Accr | Amount              | Service Dates              | On Behalf of Name           |
|                                      |      |                     | Paid On Bhf #              |                             |
| 01-200-000-0000-6359                 | P    | 175.00              | Tow Forf 15-0102           | 2439 Wrecker Service        |
| 01-200-000-0000-6359                 |      | 92.50               | Tow Evidence 14-5198       | 2442 Wrecker Service        |
| 11960 ASAP Towing                    |      | 267.50              |                            | 2 Transactions              |
| 86467 Auto Value Aitkin              |      |                     |                            |                             |
| 01-200-000-0000-6302                 |      | 25.98               | Wiper blades #206          | 40058729 Car Maintenance    |
| 86467 Auto Value Aitkin              |      | 25.98               |                            | 1 Transactions              |
| 13325 Bruggman/Paul                  |      |                     |                            |                             |
| 01-200-040-0000-6304                 | P    | 10.00               | Phone expense              | TZD Grant Expenses          |
| 01-200-040-0000-6304                 | P    | 928.00              | Hours worked               | 29@\$32 TZD Grant Expenses  |
| 01-200-040-0000-6304                 | P    | 28.00               | TZD Mileage                | 50@.56 TZD Grant Expenses   |
| 13325 Bruggman/Paul                  |      | 966.00              |                            | 3 Transactions              |
| 13429 CARS 24 HR TOWING              |      |                     |                            |                             |
| 01-200-000-0000-6359                 |      | 250.00              | Tow Tahoe 15-0189          | 25346 Wrecker Service       |
| 13429 CARS 24 HR TOWING              |      | 250.00              |                            | 1 Transactions              |
| 8175 Centurylink                     |      |                     |                            |                             |
| 01-200-000-0000-6250                 |      | 183.73              | LOCAL PHONE                | 313645966 Telephone         |
| 01-200-000-0000-6250                 |      | 56.53               | LOCAL PHONE-PROBATION      | 313645966 Telephone         |
| 8175 Centurylink                     |      | 240.26              |                            | 2 Transactions              |
| 10185 Centurylink Communications Inc |      |                     |                            |                             |
| 01-200-000-0000-6250                 | P    | 37.90               | LD Phone                   | 320146217 Telephone         |
| 01-200-000-0000-6250                 | P    | 40.67               | LD Phone-Probation         | 320146217 Telephone         |
| 01-200-000-0000-6250                 |      | 9.87                | TOLL FREE PHONE CHARGES    | 320295974 Telephone         |
| 10185 Centurylink Communications Inc |      | 88.44               |                            | 3 Transactions              |
| 13433 Crime Stoppers USA             |      |                     |                            |                             |
| 01-200-000-0000-6240                 |      | 100.00              | Crime Stoppers 2015 Dues   | Dues                        |
| 13433 Crime Stoppers USA             |      | 100.00              |                            | 1 Transactions              |
| 8156 Hibbing Community College       |      |                     |                            |                             |
| 01-200-003-0000-6241                 |      | 3,800.00            | 2015 ARTLET Dues           | 86150 Registration Fee      |
| 8156 Hibbing Community College       |      | 3,800.00            |                            | 1 Transactions              |
| 7525 Hometown Bldg Supply            |      |                     |                            |                             |
| 01-200-019-0000-6409                 |      | 961.05              | treated wood for K-9 props | 61441 Supplies              |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #                     | Account/Formula Description |
|--------------------------------------|------|---------------------|-------------------------------|-----------------------------|
| No. Account/Formula                  | Accr | Amount              | Service Dates                 | On Behalf of Name           |
|                                      |      |                     | Paid On Bhf #                 |                             |
| 7525 Hometown Bldg Supply            |      | 961.05              | 1 Transactions                |                             |
| 5756 KEEPRS, Inc                     |      |                     |                               |                             |
| 01-200-000-0000-6410                 | P    | 81.99               | uniform pant #218             | 263198-0 Clothing Allowance |
| 01-200-000-0000-6410                 | P    | 139.73              | uniform shirt #217            | 264765 Clothing Allowance   |
| 5756 KEEPRS, Inc                     |      | 221.72              | 2 Transactions                |                             |
| 2925 L & M Supply, Inc.              |      |                     |                               |                             |
| 01-200-019-0000-6409                 | P    | 57.99               | Furminator                    | 6787514 Supplies            |
| 01-200-019-0000-6409                 | P    | 16.98               | Training supplies             | 6826091 Supplies            |
| 01-200-019-0000-6409                 | P    | 67.99               | Heated pet mat                | 6828582 Supplies            |
| 2925 L & M Supply, Inc.              |      | 142.96              | 3 Transactions                |                             |
| 3100 McGregor Oil                    |      |                     |                               |                             |
| 01-200-000-0000-6511                 | P    | 27.66               | Gas #220                      | AITKINSH Gas And Oil        |
| 3100 McGregor Oil                    |      | 27.66               | 1 Transactions                |                             |
| 3371 Minnesota Sheriffs' Association |      |                     |                               |                             |
| 01-200-000-0000-6240                 |      | 2,370.00            | MSA 2015 Sheriff Dues         | 15-0001 Dues                |
| 3371 Minnesota Sheriffs' Association |      | 2,370.00            | 1 Transactions                |                             |
| 4010 Rasley Oil Company              |      |                     |                               |                             |
| 01-200-000-0000-6511                 |      | 95.60               | Dec Gas                       | AITCOSHERS Gas And Oil      |
| 4010 Rasley Oil Company              |      | 95.60               | 1 Transactions                |                             |
| 4681 Streichers                      |      |                     |                               |                             |
| 01-200-000-0000-6410                 |      | 53.99               | ACSO turtlenecks #216         | 11132076 Clothing Allowance |
| 4681 Streichers                      |      | 53.99               | 1 Transactions                |                             |
| 6128 Tire Barn                       |      |                     |                               |                             |
| 01-200-000-0000-6302                 |      | 65.18               | oil change, rotate tires #221 | 30075 Car Maintenance       |
| 6128 Tire Barn                       |      | 65.18               | 1 Transactions                |                             |
| 6097 Verizon Wireless                |      |                     |                               |                             |
| 01-200-000-0000-6250                 | P    | 647.40              | Cellular Phone                | 286090412 Telephone         |
| 01-200-000-0000-6250                 | P    | 260.22              | Squad cells                   | 78666388100001 Telephone    |
| 6097 Verizon Wireless                |      | 907.62              | 2 Transactions                |                             |
| 5066 Visa                            |      |                     |                               |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula              | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--------------------------------------|-------------|-----------|--------------------------------------|----------------------------|--|
|            | 01-200-000-0000-6409                 | P           | 95.85     | camera battery                       | #3074 1                    | Deputy Supplies                                  |
|            | 01-200-000-0000-6409                 | P           | 54.48     | hanycam lithium battery              | #3108 4                    | Deputy Supplies                                  |
|            | 01-200-000-0000-6409                 | P           | 319.00    | Sony Camcorder                       | #3108 4                    | Deputy Supplies                                  |
|            | 01-200-000-0000-6409                 | P           | 66.70     | video camera memory cards            | #3108 4                    | Deputy Supplies                                  |
| 5066       | Visa                                 |             | 536.03    | 4 Transactions                       |                            |  |
| 200        | DEPT Total:                          |             | 12,477.61 | Enforcement                          | 21 Vendors                 | 34 Transactions                                  |
| 203        | DEPT                                 |             |           | Snowmobile                           |                            |  |
|            | 6097 Verizon Wireless                |             |           |                                      |                            |  |
|            | 01-203-000-0000-6250                 | P           | 31.10     | Cellular Phone                       | 286090412                  | Telephone  |
|            | 6097 Verizon Wireless                |             | 31.10     | 1 Transactions                       |                            |  |
| 203        | DEPT Total:                          |             | 31.10     | Snowmobile                           | 1 Vendors                  | 1 Transactions                                   |
| 204        | DEPT                                 |             |           | ATV                                  |                            |  |
|            | 13403 Siggy's Small Engine Repair    |             |           |                                      |                            |  |
|            | 01-204-000-0000-6302                 | P           | 297.88    | Service ATV                          |                            | Car Maintenance                                  |
|            | 13403 Siggy's Small Engine Repair    |             | 297.88    | 1 Transactions                       |                            |  |
| 204        | DEPT Total:                          |             | 297.88    | ATV                                  | 1 Vendors                  | 1 Transactions                                   |
| 206        | DEPT                                 |             |           | Forfeitures                          |                            |  |
|            | 9344 Foremost Promotions             |             |           |                                      |                            |  |
|            | 01-206-000-0000-6409                 | P           | 466.00    | Drug free lollipops                  | 284433                     | Forfeiture Supplies                              |
|            | 9344 Foremost Promotions             |             | 466.00    | 1 Transactions                       |                            |  |
|            | 3371 Minnesota Sheriffs' Association |             |           |                                      |                            |  |
|            | 01-206-000-0000-6409                 |             | 2,523.00  | MSA 2015 Lexipol Policy Proj         | 15-0088                    | Forfeiture Supplies                              |
|            | 3371 Minnesota Sheriffs' Association |             | 2,523.00  | 1 Transactions                       |                            |  |
| 206        | DEPT Total:                          |             | 2,989.00  | Forfeitures                          | 2 Vendors                  | 2 Transactions                                   |
| 252        | DEPT                                 |             |           | Corrections                          |                            |  |
|            | 117 Aitkin County Sheriff            |             |           |                                      |                            |  |
|            | 01-252-000-0000-6231                 |             | 240.00    | Notary apps-Beneke, Sinell           |                            | Services & Labor (Incl Contracts)                |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name  | Rpt  | Warrant Description | Invoice #                    | Account/Formula Description                |
|--|------|---------------------|------------------------------|--|
| No. Account/Formula  | Accr | Service Dates       | Paid On Bhf #                | On Behalf of Name                          |
|  |      | Amount              |                              |  |
| 117 Aitkin County Sheriff                                    |      | 240.00              | 1 Transactions               |  |
| 116 Aitkin Feed & Farm Supply Inc<br>01-252-000-0000-6590    |      | 293.51              | Softener pellets             | 98381 Repair & Maintenance Supplies        |
| 116 Aitkin Feed & Farm Supply Inc                            |      | 293.51              | 1 Transactions               |  |
| 86222 Aitkin Independent Age<br>01-252-000-0000-6230         | P    | 243.98              | Correctional officer         | 1483 Printing, Publishing & Adv            |
| 86222 Aitkin Independent Age                                 |      | 243.98              | 1 Transactions               |  |
| 456 Bob Barker Company, Inc.<br>01-252-000-0000-6424         |      | 145.33              | inmate supplies              | 000351248 Inmate Supplies                  |
| 01-252-000-0000-6424   | P    | 68.70               | Inmate supplies              | NC1001202129 Inmate Supplies               |
| 01-252-000-0000-6424   | P    | 97.80               | Inmate supplies              | WEB000350846 Inmate Supplies               |
| 01-252-000-0000-6424   | P    | 34.27               | Inmate supplies              | WEB000350861 Inmate Supplies               |
| 456 Bob Barker Company, Inc.                                 |      | 346.10              | 4 Transactions               |  |
| 710 Brainerd Dispatch<br>01-252-252-0000-6405                |      | 199.88              | 52 wk 2nd floor subscription | 178183054 Prisoner Welfare                 |
| 710 Brainerd Dispatch  |      | 199.88              | 1 Transactions               |  |
| 783 Canon Financial Services, Inc<br>01-252-000-0000-6231    |      | 96.84               | Lease-Dispatch copier-016    | 14523217 Services & Labor (Incl Contracts) |
| 783 Canon Financial Services, Inc                            |      | 96.84               | 1 Transactions               |  |
| 5398 CDW Government, Inc<br>01-252-000-0000-6405             | P    | 348.04              | Microsoft Office-Scollard    | RJ14657 Office & Computer Supplies         |
| 5398 CDW Government, Inc                                     |      | 348.04              | 1 Transactions               |  |
| 8175 Centurylink<br>01-252-000-0000-6250                     |      | 113.07              | LOCAL PHONE                  | 313645966 Telephone                        |
| 8175 Centurylink   |      | 113.07              | 1 Transactions               |  |
| 10185 Centurylink Communications Inc<br>01-252-000-0000-6250 | P    | 73.38               | LD Phone                     | 320146217 Telephone                        |
| 01-252-000-0000-6250   |      | 9.87                | TOLL FREE PHONE CHARGES      | 320295974 Telephone                        |
| 10185 Centurylink Communications Inc                         |      | 83.25               | 2 Transactions               |  |
| 5583 Crawford Supply Company                                 |      |                     |                              |  |

## Aitkin County

## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name                            | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description |                                   |
|--|------|---------------------|--------------------------------|-----------------------------|-----------------------------------|
| No. Account/Formula                    | Accr | Service Dates       | Paid On Bhf #                  | On Behalf of Name           |                                   |
|  |      | Amount              |                                |                             |                                   |
| 01-252-252-0000-6408                   | P    | 517.80              | commissary supplies            | 499076                      | Commissary Supplies               |
| 01-252-252-0000-6408                   | P    | 220.00              | commissary supplies            | 499312                      | Commissary Supplies               |
| 5583 Crawford Supply Company           |      | 737.80              |                                | 2 Transactions              |                                   |
| 88628 Dalco                            |      |                     |                                |                             |                                   |
| 01-252-000-0000-6422                   |      | 343.77              | Paper products                 | 2834451                     | Janitorial Supplies               |
| 88628 Dalco                            |      | 343.77              |                                | 1 Transactions              |                                   |
| 1570 Freedom Valu Centers, Inc         |      |                     |                                |                             |                                   |
| 01-252-000-0000-6330                   | P    | 17.15               | Gasoline                       | 9334                        | Prisoner Transportation & Travel  |
| 1570 Freedom Valu Centers, Inc         |      | 17.15               |                                | 1 Transactions              |                                   |
| 2186 Hillyard Inc - Kansas City        |      |                     |                                |                             |                                   |
| 01-252-000-0000-6422                   |      | 762.17              | Janitorial supplies            | 601443506                   | Janitorial Supplies               |
| 2186 Hillyard Inc - Kansas City        |      | 762.17              |                                | 1 Transactions              |                                   |
| 7525 Hometown Bldg Supply              |      |                     |                                |                             |                                   |
| 01-252-000-0000-6590                   |      | 2.60                | bunk & library fasteners       | 61469                       | Repair & Maintenance Supplies     |
| 7525 Hometown Bldg Supply              |      | 2.60                |                                | 1 Transactions              |                                   |
| 11889 Honeywell International Inc.     |      |                     |                                |                             |                                   |
| 01-252-000-0000-6590                   | P    | 2,630.93            | Fireeye controller on boiler   | 5231488224                  | Repair & Maintenance Supplies     |
| 11889 Honeywell International Inc.     |      | 2,630.93            |                                | 1 Transactions              |                                   |
| 5503 Keefe Supply Company              |      |                     |                                |                             |                                   |
| 01-252-252-0000-6405                   | P    | 201.48              | Commissary Supplies            | 499085                      | Prisoner Welfare                  |
| 01-252-252-0000-6405                   |      | 87.30               | commissary supplies            | 500816                      | Prisoner Welfare                  |
| 5503 Keefe Supply Company              |      | 288.78              |                                | 2 Transactions              |                                   |
| 9525 Lueck/Larry W                     |      |                     |                                |                             |                                   |
| 01-252-000-0000-6231                   |      | 70.00               | install stair tread in booking | 509531                      | Services & Labor (Incl Contracts) |
| 9525 Lueck/Larry W                     |      | 70.00               |                                | 1 Transactions              |                                   |
| 3160 Mille Lacs Energy Coop-Albert Lea |      |                     |                                |                             |                                   |
| 01-252-000-0000-6254                   |      | 500.40              | Shelter/Tower                  | 34-54-015-01                | Utilities & Heating               |
| 3160 Mille Lacs Energy Coop-Albert Lea |      | 500.40              |                                | 1 Transactions              |                                   |
| 89765 Minnesota Elevator, Inc          |      |                     |                                |                             |                                   |
| 01-252-000-0000-6231                   |      | 160.63              | January service                | 611101                      | Services & Labor (Incl Contracts) |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                 | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description               |
|---|------|---------------------|--------------------------------|---|
| No. Account/Formula                         | Accr | Service Dates       | Paid On Bhf #                  | On Behalf of Name                         |
|   |      | Amount              |                                |   |
| 89765 Minnesota Elevator, Inc               |      | 160.63              | 1 Transactions                 |   |
| 9692 Minnesota Energy Resources Corporation |      |                     |                                |   |
| 01-252-000-0000-6254                        | P    | 242.64              | Gas-STS                        | 4058862-6 Utilities & Heating             |
| 01-252-000-0000-6254                        | P    | 772.09              | Gas-Jail                       | 4244670-8 Utilities & Heating             |
| 01-252-000-0000-6254                        | P    | 3,043.30            | Gas-Jail                       | 4334475-3 Utilities & Heating             |
| 9692 Minnesota Energy Resources Corporation |      | 4,058.03            | 3 Transactions                 |   |
| 11120 Nardini Fire Equipment Co.,Inc        |      |                     |                                |   |
| 01-252-000-0000-6231                        | P    | 650.00              | Alarm system inspection        | 469718 Services & Labor (Incl Contracts)  |
| 11120 Nardini Fire Equipment Co.,Inc        |      | 650.00              | 1 Transactions                 |   |
| 3789 Pan-O-Gold Baking Company              |      |                     |                                |   |
| 01-252-000-0000-6418                        |      | 108.77              | Groceries                      | 010024500821 Groceries                    |
| 01-252-000-0000-6418                        |      | 148.21              | Groceries                      | 010024501521 Groceries                    |
| 3789 Pan-O-Gold Baking Company              |      | 256.98              | 2 Transactions                 |   |
| 11947 Phoenix Supply                        |      |                     |                                |   |
| 01-252-000-0000-6424                        | P    | 192.99              | Shampoo, toothpaste, deoderant | 5982 Inmate Supplies                      |
| 11947 Phoenix Supply                        |      | 192.99              | 1 Transactions                 |   |
| 5426 Plastocon, Inc.                        |      |                     |                                |   |
| 01-252-000-0000-6420                        |      | 162.02              | Dishwasher racks               | 83674 Kitchen Supplies                    |
| 5426 Plastocon, Inc.                        |      | 162.02              | 1 Transactions                 |   |
| 9499 Reliance Telephone Systems, Inc        |      |                     |                                |   |
| 01-252-252-0000-6406                        |      | 1,500.00            | phone cards                    | D-14300 Phone Card Prisoner Welfare       |
| 9499 Reliance Telephone Systems, Inc        |      | 1,500.00            | 1 Transactions                 |   |
| 84172 Riverwood Healthcare Center           |      |                     |                                |   |
| 01-252-000-0000-6262                        | P    | 2,583.00            | Dec Nurse visits               | ACS Medical Expenses & Supplies - Inmates |
| 84172 Riverwood Healthcare Center           |      | 2,583.00            | 1 Transactions                 |   |
| 5774 Riverwood Healthcare Clinic            |      |                     |                                |   |
| 01-252-000-0000-6272                        | P    | 200.00              | Pre-Employment physical        | Jan15 Physical Examinations               |
| 5774 Riverwood Healthcare Clinic            |      | 200.00              | 1 Transactions                 |   |
| 4761 Sysco Minnesota Inc                    |      |                     |                                |   |
| 01-252-000-0000-6418                        |      | 3,341.39            | Groceries                      | 501080140 Groceries                       |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount               | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------------------|--------------------------------------|----------------------------|--|
| 4761       | Sysco Minnesota Inc<br>01-252-000-0000-6418            |             | 3,013.91<br>6,355.30 | Groceries                            | 501150248                  | Groceries  |
|            |  |             |                      | 2 Transactions                       |                            |  |
| 13430      | Tyke's Carpet Castle<br>01-252-000-0000-6590           |             | 60.00                | tread & risers booking room          | 1/13/15                    | Repair & Maintenance Supplies                    |
| 13430      | Tyke's Carpet Castle                                   |             | 60.00                | 1 Transactions                       |                            |  |
| 4930       | Uniforms Unlimited Inc<br>01-252-252-0000-6405         |             | 1,212.85             | Taser Cartridges                     | 232962                     | Prisoner Welfare                                 |
| 4930       | Uniforms Unlimited Inc                                 |             | 1,212.85             | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>01-252-000-0000-6250               | P           | 62.20                | Cellular Phone                       | 286090412                  | Telephone  |
|            | 01-252-000-0000-6250                                   | P           | 26.02                | STS Cell                             | 78666388100001             | Telephone  |
| 6097       | Verizon Wireless                                       |             | 88.22                | 2 Transactions                       |                            |  |
| 252        | DEPT Total:  |             | 24,798.29            | Corrections                          | 31 Vendors                 | 42 Transactions                                  |
| 253        | DEPT   |             |                      | Aitkin Co Community Corrections      |                            |  |
| 86467      | Auto Value Aitkin<br>01-253-000-0000-6405              |             | 10.98                | bolt extractors                      | 40058977                   | Operating Supplies                               |
| 86467      | Auto Value Aitkin                                      |             | 10.98                | 1 Transactions                       |                            |  |
| 8175       | Centurylink<br>01-253-000-0000-6250                    |             | 7.07                 | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 7.07                 | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>01-253-000-0000-6250 | P           | 2.68                 | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 2.68                 | 1 Transactions                       |                            |  |
| 12927      | Midwest Machinery Co.<br>01-253-000-0000-6405          | P           | 43.00                | Chain                                | 992048                     | Operating Supplies                               |
| 12927      | Midwest Machinery Co.                                  |             | 43.00                | 1 Transactions                       |                            |  |
| 4010       | Rasley Oil Company<br>01-253-000-0000-6511             | P           | 309.45               | Dec Gas                              | AITCOSHERS                 | Gas And Oil                                      |
| 4010       | Rasley Oil Company                                     |             | 309.45               | 1 Transactions                       |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                                      | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|--------|-----------------------------------|-------------------------|---|
| 253        | DEPT Total:   |          | 373.18 | Aitkin Co Community Corrections   | 5 Vendors               | 5 Transactions                                |
| 254        | DEPT  |          |        | Enhanced 911 System               |                         |   |
| 88880      | Datacomm Computers & Networks Inc<br>01-254-000-0000-6625 |          | 175.00 | Replacement battery               | 7797                    | E-911 Equipment                               |
| 88880      | Datacomm Computers & Networks Inc                         |          | 175.00 |                                   | 1 Transactions          |   |
| 788        | Department Of Public Safety-BCA<br>01-254-000-0000-6231   | P        | 390.00 | CJDN Quarterly Invoice            | 224863                  | Services, Labor, Contracts                    |
| 788        | Department Of Public Safety-BCA                           |          | 390.00 |                                   | 1 Transactions          |   |
| 254        | DEPT Total:   |          | 565.00 | Enhanced 911 System               | 2 Vendors               | 2 Transactions                                |
| 255        | DEPT  |          |        | General Crime Victim Grant        |                         |   |
| 8175       | Centurylink<br>01-255-000-0000-6250                       |          | 7.07   | LOCAL PHONE                       | 313645966               | Telephone                                     |
|            | 01-255-000-0000-6250                                      |          | 7.07   | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink   |          | 14.14  |                                   | 2 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-255-000-0000-6250    | P        | 1.08   | LD Phone                          | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                            |          | 1.08   |                                   | 1 Transactions          |   |
| 255        | DEPT Total:   |          | 15.22  | General Crime Victim Grant        | 2 Vendors               | 3 Transactions                                |
| 280        | DEPT  |          |        | Emergency Management              |                         |   |
| 201        | Amem<br>01-280-000-0000-6240                              |          | 130.00 | 2015 Dues Turner                  | 20AD7C32C3              | Dues  |
|            | 01-280-000-0000-6240                                      |          | 130.00 | 2015 Dues White                   | F28BEDD63D              | Dues  |
| 201        | Amem  |          | 260.00 |                                   | 2 Transactions          |   |
| 8175       | Centurylink<br>01-280-000-0000-6250                       |          | 14.13  | LOCAL PHONE                       | 313645966               | Telephone                                     |
| 8175       | Centurylink   |          | 14.13  |                                   | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-280-000-0000-6250    |          | 1.72   | TOLL FREE PHONE CHARGES           | 320295974               | Telephone                                     |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                       | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|--------|--------------------------------------|----------------------------|--|
| 10185      | Centurylink Communications Inc                                |             | 1.72   |                                      | 1 Transactions             |  |
| 1570       | Freedom Valu Centers, Inc<br>01-280-000-0000-6511             | P           | 18.32  | Gasoline                             | 9334                       | Gas And Oil                                      |
| 1570       | Freedom Valu Centers, Inc                                     |             | 18.32  |                                      | 1 Transactions             |  |
| 280        | DEPT Total:   |             | 294.17 | Emergency Management                 | 4 Vendors                  | 5 Transactions                                   |
| 390        | DEPT  |             |        | Environmental Health (FBL)           |                            |  |
| 8175       | Centurylink<br>01-390-000-0000-6250                           |             | 7.07   | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |             | 7.07   |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-390-000-0000-6250        | P           | 4.59   | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                                |             | 4.59   |                                      | 1 Transactions             |  |
| 8429       | Minnesota Department Of Health<br>01-390-000-0000-6208        |             | 50.00  | Food Safety Course-Leitinger         | 2/3/15                     | Training/Education                               |
| 8429       | Minnesota Department Of Health                                |             | 50.00  |                                      | 1 Transactions             |  |
| 390        | DEPT Total:   |             | 61.66  | Environmental Health (FBL)           | 3 Vendors                  | 3 Transactions                                   |
| 391        | DEPT  |             |        | Solid Waste                          |                            |  |
| 8175       | Centurylink<br>01-391-000-0000-6250                           |             | 7.07   | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink   |             | 7.07   |                                      | 1 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-391-000-0000-6250        | P           | 1.82   | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                                |             | 1.82   |                                      | 1 Transactions             |  |
| 2763       | J & H Transfer Station-Lakes Sanitary<br>01-391-060-0000-6360 | P           | 918.45 | Monthly recycling                    |                            | Recycling Contract                               |
| 2763       | J & H Transfer Station-Lakes Sanitary                         |             | 918.45 |                                      | 1 Transactions             |  |
| 6097       | Verizon Wireless<br>01-391-000-0000-6250                      | P           | 48.49  | Cell Phone                           | 28625229900001             | Telephone  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                                   | Rpt Accr | Amount   | Warrant Description Service Dates    | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|----------|--------------------------------------|-------------------------|---|
| 6097       | Verizon Wireless                                       |          | 48.49    |                                      | 1 Transactions          |   |
| 391        | DEPT Total:  |          | 975.83   | Solid Waste                          | 4 Vendors               | 4 Transactions                                |
| 600        | DEPT   |          |          | Ag Society, Soil & Water, Ag Inspect |                         |   |
| 3402       | Mississippi Headwaters Board<br>01-600-552-0000-6847   |          | 1,500.00 | 2015 Appropriation                   |                         | Mississippi Headwaters Board                  |
| 3402       | Mississippi Headwaters Board                           |          | 1,500.00 |                                      | 1 Transactions          |   |
| 600        | DEPT Total:  |          | 1,500.00 | Ag Society, Soil & Water, Ag Inspect | 1 Vendors               | 1 Transactions                                |
| 601        | DEPT   |          |          | Extension                            |                         |   |
| 8175       | Centurylink<br>01-601-000-0000-6250                    |          | 7.07     | LOCAL PHONE                          | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 7.07     |                                      | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-601-000-0000-6250 | P        | 0.82     | LD Phone                             | 320146217               | Telephone                                     |
| 10185      | Centurylink Communications Inc                         |          | 0.82     |                                      | 1 Transactions          |   |
| 601        | DEPT Total:  |          | 7.89     | Extension                            | 2 Vendors               | 2 Transactions                                |
| 700        | DEPT   |          |          | Promotion,AEOA Tran,Airport,RC&D,Tot |                         |   |
| 12707      | NMMA<br>01-700-909-0000-6801                           |          | 447.50   | Booth reservation Sportshow          | 104600                  | Appropriations-Grant                          |
| 12707      | NMMA   |          | 447.50   |                                      | 1 Transactions          |   |
| 700        | DEPT Total:  |          | 447.50   | Promotion,AEOA Tran,Airport,RC&D,T   | 1 Vendors               | 1 Transactions                                |
| 711        | DEPT   |          |          | Economic Development                 |                         |   |
| 8175       | Centurylink<br>01-711-000-0000-6250                    |          | 7.07     | LOCAL PHONE                          | 313645966               | Telephone                                     |
| 8175       | Centurylink  |          | 7.07     |                                      | 1 Transactions          |   |
| 10185      | Centurylink Communications Inc<br>01-711-000-0000-6250 | P        | 9.69     | LD Phone                             | 320146217               | Telephone                                     |

DKB1  
 1/26/15 10:58AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                           | Rpt  | Amount     | Warrant Description  | Invoice #     | Account/Formula Description |
|--------|--------------------------------|------|------------|----------------------|---------------|-----------------------------|
| No.    | Account/Formula                | Accr |            | Service Dates        | Paid On Bhf # | On Behalf of Name           |
| 10185  | Centurylink Communications Inc |      | 9.69       |                      | 1             | Transactions                |
| 711    | DEPT Total:                    |      | 16.76      | Economic Development | 2             | Vendors<br>2 Transactions   |
| 1      | Fund Total:                    |      | 119,298.30 | General Fund         |               | 242 Transactions            |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 301        | DEPT   |             |          | R&B Administration                   |                            |  |
| 783        | Canon Financial Services, Inc<br>03-301-000-0000-6300  |             | 212.26   | CONTRACT CHARGE 011315               | 14523219                   | Service Contracts                                |
| 783        | Canon Financial Services, Inc                          |             | 212.26   | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>03-301-000-0000-6250 | P           | 38.98    | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 38.98    | 1 Transactions                       |                            |  |
| 11411      | Charter Business<br>03-301-000-0000-6250               |             | 140.25   | PHONE: HWY OFFICE 010915             |                            | Telephone  |
| 11411      | Charter Business                                       |             | 140.25   | 1 Transactions                       |                            |  |
| 10855      | Culligan<br>03-301-000-0000-6400                       |             | 40.50    | RENTAL AND WATER 011515              | 364548                     | Supplies And Materials                           |
| 10855      | Culligan   |             | 40.50    | 1 Transactions                       |                            |  |
| 3385       | Mn Transportation Alliance<br>03-301-000-0000-6296     |             | 90.00    | TRANSPORTATION DAY REGI 011215       | 10255                      | Meeting Expense/Physicals                        |
| 3385       | Mn Transportation Alliance                             |             | 90.00    | 1 Transactions                       |                            |  |
| 9577       | Pitney Bowes Inc<br>03-301-000-0000-6205               |             | 140.22   | POSTAGE 011215                       | 533278                     | Postage  |
| 9577       | Pitney Bowes Inc                                       |             | 140.22   | 1 Transactions                       |                            |  |
| 3963       | Quale/Michael J<br>03-301-000-0000-6296                |             | 79.14    | MILEAGE TO CONFERENCE 012115         |                            | Meeting Expense/Physicals                        |
| 3963       | Quale/Michael J  |             | 79.14    | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>03-301-000-0000-6250               |             | 265.30   | DEPT CELL PHONES 010115              | 9736431056                 | Telephone  |
| 6097       | Verizon Wireless                                       |             | 265.30   | 1 Transactions                       |                            |  |
| 301        | DEPT Total:  |             | 1,006.65 | R&B Administration                   | 8 Vendors                  | 8 Transactions                                   |
| 302        | DEPT   |             |          | R&B Engineering/Construction         |                            |  |
| 11985      | Kazmerzak/Paul<br>03-302-000-0000-6296                 |             | 29.07    | G&B RECERT IN BAXTER 011415          | MILEAGE                    | Meeting Expense/Physicals                        |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                   | Rpt  | Warrant Description | Invoice #                    | Account/Formula Description            |
|---|------|---------------------|------------------------------|--|
| No. Account/Formula                           | Accr | Amount              | Service Dates                | On Behalf of Name                      |
|   |      |                     | Paid On Bhf #                |  |
| 11985 Kazmerzak/Paul                          |      | 29.07               | 1 Transactions               |  |
| 302 DEPT Total:                               |      | 29.07               | R&B Engineering/Construction | 1 Vendors 1 Transactions               |
| 303 DEPT                                      |      |                     | R&B Highway Maintenance      |  |
| 195 Aitkin Tire Shop                          |      |                     |                              |  |
| 03-303-000-0000-6590                          |      | 34.00               | TIRE REPAIR 011615           | 54168 Repair & Maintenance Supplies    |
| 03-303-000-0000-6590                          |      | 463.76              | TIRES 010515                 | 54194 Repair & Maintenance Supplies    |
| 03-303-000-0000-6590                          |      | 60.00               | TIRE CHANGE 011315           | 54211 Repair & Maintenance Supplies    |
| 195 Aitkin Tire Shop                          |      | 557.76              | 3 Transactions               |  |
| 8411 American Welding & Gas, Inc.             |      |                     |                              |  |
| 03-303-000-0000-6522                          |      | 549.00              | WELDER 011515                | 0-3071347 Small Tools                  |
| 8411 American Welding & Gas, Inc.             |      | 549.00              | 1 Transactions               |  |
| 8239 Ameripride Linen & Apparel Services      |      |                     |                              |  |
| 03-303-000-0000-6523                          |      | 53.46               | SHOP LAUNDRY 011315          | 2200602940 Misc Bldg & Shop Supplies   |
| 03-303-000-0000-6523                          |      | 53.46               | SHOP LAUNDRY 012015          | 2200605449 Misc Bldg & Shop Supplies   |
| 8239 Ameripride Linen & Apparel Services      |      | 106.92              | 2 Transactions               |  |
| 12106 Antoine Electric                        |      |                     |                              |  |
| 03-303-000-0000-6298                          |      | 0.75                | WIRE NUT TERMINALS 010515    | 13734 Shop Maintenance                 |
| 03-303-000-0000-6298                          |      | 59.00               | LABOR-DRILL PRESS 010515     | 13734 Shop Maintenance                 |
| 12106 Antoine Electric                        |      | 59.75               | 2 Transactions               |  |
| 13152 APPLIED Maintenance Supplies & Solutior |      |                     |                              |  |
| 03-303-000-0000-6523                          |      | 471.32              | PARTS WASHING FLUID 011215   | 96507937 Misc Bldg & Shop Supplies     |
| 13152 APPLIED Maintenance Supplies & Solutior |      | 471.32              | 1 Transactions               |  |
| 86467 Auto Value Aitkin                       |      |                     |                              |  |
| 03-303-000-0000-6523                          |      | 30.00               | NUTS/BOLTS 011515            | 40058979 Misc Bldg & Shop Supplies     |
| 03-303-000-0000-6590                          |      | 29.94               | RV ANTIFREEZE 012115         | 40059237 Repair & Maintenance Supplies |
| 86467 Auto Value Aitkin                       |      | 59.94               | 2 Transactions               |  |
| 11945 Brainerd General Rental                 |      |                     |                              |  |
| 03-303-000-0000-6231                          |      | 44.00               | JACKHAMMER RENTAL 012215     | 69336-0 Services,Equip.Rental Etc.     |
| 11945 Brainerd General Rental                 |      | 44.00               | 1 Transactions               |  |
| 7920 Dixon Mechanical Electric, LLP           |      |                     |                              |  |

## Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name                         | Rpt  | Warrant Description     | Invoice #       | Account/Formula Description   |
|-------------------------------------|------|-------------------------|-----------------|-------------------------------|
| No. Account/Formula                 | Accr | Service Dates           | Paid On Bhf #   | On Behalf of Name             |
| 03-303-000-0000-6590                |      | REPAIR PARTS 011915     | 16473           | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                |      | REBUILD LABOR 011915    | 16473           | Repair & Maintenance Supplies |
| 7920 Dixon Mechanical Electric, LLP |      |                         | 2 Transactions  |                               |
| 1430 Dotzler Power Equipment        |      |                         |                 |                               |
| 03-303-000-0000-6590                | P    | REPAIR PARTS 052814     | 81431           | Repair & Maintenance Supplies |
| 1430 Dotzler Power Equipment        |      |                         | 1 Transactions  |                               |
| 7060 Federated Co-Ops Inc.          |      |                         |                 |                               |
| 03-303-000-0000-6297                |      | MCGREGOR 011215         | 59-44777        | Shop Fuel                     |
| 7060 Federated Co-Ops Inc.          |      |                         | 1 Transactions  |                               |
| 9368 Firstlab                       |      |                         |                 |                               |
| 03-303-000-0000-6296                |      | RANDOM DRUG TEST 011415 | FL00111401      | Meeting Expense/Physicals     |
| 9368 Firstlab                       |      |                         | 1 Transactions  |                               |
| 1570 Freedom Valu Centers, Inc      |      |                         |                 |                               |
| 03-303-000-0000-6513                | P    | DISCOUNT 123114         |                 | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 123114         | 20469           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 120914         | 22280           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 121014         | 22742           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 121114         | 23217           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 121514         | 24429           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 121814         | 25791           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 120214         | 29610           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 120514         | 30286           | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                | P    | GASOLINE 121914         | 34141           | Motor Fuel & Lubricants       |
| 1570 Freedom Valu Centers, Inc      |      |                         | 10 Transactions |                               |
| 2941 M R Sign Co Inc                |      |                         |                 |                               |
| 03-303-000-0000-6516                |      | BARRICADE SHEETS 010915 | 184526          | Signs & Posts                 |
| 2941 M R Sign Co Inc                |      |                         | 1 Transactions  |                               |
| 10824 Maney International Inc       |      |                         |                 |                               |
| 03-303-000-0000-6590                |      | BELT/HOSE 010515        | 686106          | Repair & Maintenance Supplies |
| 10824 Maney International Inc       |      |                         | 1 Transactions  |                               |
| 12927 Midwest Machinery Co.         |      |                         |                 |                               |
| 03-303-000-0000-6590                |      | REPAIR PARTS 010815     | 995058          | Repair & Maintenance Supplies |

## Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                 | Rpt  | Warrant Description         | Invoice #      | Account/Formula Description   |
|---|------|-----------------------------|----------------|-------------------------------|
| No. Account/Formula                         | Accr | Service Dates               | Paid On Bhf #  | On Behalf of Name             |
| 03-303-000-0000-6590                        |      | REPAIR PARTS 011415         | 996485         | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                        |      | REPAIR PARTS 011415         | 996485         | Repair & Maintenance Supplies |
| 12927 Midwest Machinery Co.                 |      |                             | 3 Transactions |                               |
| 3160 Mille Lacs Energy Coop-Albert Lea      |      |                             |                |                               |
| 03-303-000-0000-6254                        |      | POWER: PALISADE 010915      | 18-52-026-01   | Utilities                     |
| 03-303-000-0000-6254                        |      | 169 & CSAH 3 010915         | 19-23-010-01   | Utilities                     |
| 03-303-000-0000-6254                        |      | POWER: MCGREGOR 010915      | 29-53-003-01   | Utilities                     |
| 03-303-000-0000-6254                        |      | POWER: AITKIN 010915        | 33-52-007-02   | Utilities                     |
| 03-303-000-0000-6254                        |      | 169 & CSAH 28 010915        | 39-62-022-01   | Utilities                     |
| 03-303-000-0000-6254                        |      | CSAH 12 010915              | 40-06-000-01   | Utilities                     |
| 03-303-000-0000-6254                        |      | 47 & CSAH 2 010915          | 54-51-104-01   | Utilities                     |
| 3160 Mille Lacs Energy Coop-Albert Lea      |      |                             | 7 Transactions |                               |
| 9692 Minnesota Energy Resources Corporation |      |                             |                |                               |
| 03-303-000-0000-6297                        |      | NAT GAS: AITKIN SHOP 010715 | 4255217-4      | Shop Fuel                     |
| 9692 Minnesota Energy Resources Corporation |      |                             | 1 Transactions |                               |
| 10720 Nuss Truck & Equipment                |      |                             |                |                               |
| 03-303-000-0000-6590                        |      | REPAIR PARTS 011415         | 6080375P       | Repair & Maintenance Supplies |
| 10720 Nuss Truck & Equipment                |      |                             | 1 Transactions |                               |
| 8777 Overhead Door Co                       |      |                             |                |                               |
| 03-303-000-0000-6298                        | P    | SERVICE 123114              | 00-27812-IN    | Shop Maintenance              |
| 8777 Overhead Door Co                       |      |                             | 1 Transactions |                               |
| 3760 Palisade Cooperative Oil Assoc         |      |                             |                |                               |
| 03-303-000-0000-6513                        |      | GASOLINE 010615             | 302194         | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                        |      | GASOLINE 011415             | 302664         | Motor Fuel & Lubricants       |
| 3760 Palisade Cooperative Oil Assoc         |      |                             | 2 Transactions |                               |
| 5774 Riverwood Healthcare Clinic            |      |                             |                |                               |
| 03-303-000-0000-6296                        | P    | Pre-Employment physical     | Jan15          | Meeting Expense/Physicals     |
| 03-303-000-0000-6296                        | P    | Pre-Employment physical     | Jan15          | Meeting Expense/Physicals     |
| 5774 Riverwood Healthcare Clinic            |      |                             | 2 Transactions |                               |
| 13428 Rockmount Research & Alloys, Inc.     |      |                             |                |                               |
| 03-303-000-0000-6590                        |      | REPAIR PARTS 011215         | 1203980        | Repair & Maintenance Supplies |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula           | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|-----------------------------------|------|---------------|--------------------------------------|----------------------------|--|
| 13428      | Rockmount Research & Alloys, Inc. |      | 247.78        |                                      | 1 Transactions             |  |
| 90805      | Temco                             |      |               |                                      |                            |  |
|            | 03-303-000-0000-6590              |      | 900.00        | REPAIR LABOR 010215                  | 18075                      | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6516              |      | 8.80          | FABRICATION SUPPLIES 010515          | 18080                      | Signs & Posts                                    |
|            | 03-303-000-0000-6516              |      | 75.00         | SIGN MATERIAL 010815                 | 18092                      | Signs & Posts                                    |
|            | 03-303-000-0000-6516              |      | 35.00         | SIGN MATERIAL 011215                 | 18098                      | Signs & Posts                                    |
| 90805      | Temco                             |      | 1,018.80      |                                      | 4 Transactions             |  |
| 5005       | Village Electric Motor Shop       |      |               |                                      |                            |  |
|            | 03-303-000-0000-6523              |      | 171.50        | MAINTENANCE SUPPLIES 010515          | 16939                      | Misc Bldg & Shop Supplies                        |
| 5005       | Village Electric Motor Shop       |      | 171.50        |                                      | 1 Transactions             |  |
| 8279       | Winzer Corporation                |      |               |                                      |                            |  |
|            | 03-303-000-0000-6523              |      | 316.20        | SHOP SUPPLIES 010615                 | 5246120                    | Misc Bldg & Shop Supplies                        |
| 8279       | Winzer Corporation                |      | 316.20        |                                      | 1 Transactions             |  |
| 5295       | Ziegler Inc                       |      |               |                                      |                            |  |
|            | 03-303-000-0000-6590              |      | 185.51        | FILTERS 010915                       | PC190042358                | Repair & Maintenance Supplies                    |
| 5295       | Ziegler Inc                       |      | 185.51        |                                      | 1 Transactions             |  |
| 303        | DEPT Total:                       |      | 11,225.09     | R&B Highway Maintenance              | 26 Vendors                 | 54 Transactions                                  |
| 307        | DEPT                              |      |               | R&B Capital Infrastructure           |                            |  |
| 13426      | Adams/Aron                        |      |               |                                      |                            |  |
|            | 03-307-000-0000-6362              |      | 453.51        | LAND R-W 010815                      | PARCEL NO 11               | Right Of Way                                     |
|            | 03-307-000-0000-6362              |      | 896.49        | DAMAGES R-W 010815                   | PARCEL NO 11               | Right Of Way                                     |
| 13426      | Adams/Aron                        |      | 1,350.00      |                                      | 2 Transactions             |  |
| 7652       | Erickson Engineering Co.          |      |               |                                      |                            |  |
|            | 03-307-000-0000-6260              |      | 2,820.00      | BRIDGE PLANS 011215                  | 11090                      | Professional Services                            |
| 7652       | Erickson Engineering Co.          |      | 2,820.00      |                                      | 1 Transactions             |  |
| 13432      | Heinrich/Kevin Ray                |      |               |                                      |                            |  |
|            | 03-307-000-0000-6362              |      | 1,800.00      | LAND R-W 012215                      | PARCEL NO 43               | Right Of Way                                     |
| 13432      | Heinrich/Kevin Ray                |      | 1,800.00      |                                      | 1 Transactions             |  |
| 13427      | Ubel/Rick A                       |      |               |                                      |                            |  |
|            | 03-307-000-0000-6362              |      | 1,800.00      | LAND R-W 011215                      | PARCEL NO 60               | Right Of Way                                     |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                       | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>           | <u>Account/Formula Description</u>            |
|-----------------------------------|-------------|----------------------------|----------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>       | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 13427 Ubel/Rick A                 |             | 1,800.00                   | 1 Transactions             |   |
| 307 DEPT Total:                   |             | 7,770.00                   | R&B Capital Infrastructure | 4 Vendors 5 Transactions                      |
| 3 Fund Total:                     |             | 20,030.81                  | Road & Bridge              | 68 Transactions                               |

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| Vendor Name                  | Rpt  | Warrant Description       | Invoice #                     | Account/Formula Description |
|------------------------------|------|---------------------------|-------------------------------|-----------------------------|
| No. Account/Formula          | Accr | Service Dates             | Paid On Bhf #                 | On Behalf of Name           |
| 423 DEPT                     |      | Unorganized Cemetary      |                               |                             |
| 3116 Mcneil,Treas/Delpha     |      |                           |                               |                             |
| 04-423-000-0000-6801         | P    | 20.89 Apportionment       | 51-27                         | Appropriations              |
| 04-423-000-0000-6801         | P    | 28.98 MV Credit           | 51-27                         | Appropriations              |
| 04-423-000-0000-6801         | P    | 51.64 Apportionment       | 52-27                         | Appropriations              |
| 04-423-000-0000-6801         | P    | 11.08 MV Credit           | 52-27                         | Appropriations              |
| 3116 Mcneil,Treas/Delpha     |      | 112.59                    | 4 Transactions                |                             |
| 3757 Packer-Treasurer/Warren |      |                           |                               |                             |
| 04-423-000-0000-6801         | P    | 95.21 50-25 Apportionment |                               | Appropriations              |
| 04-423-000-0000-6801         | P    | 28.27 50-25 MV Credit     |                               | Appropriations              |
| 3757 Packer-Treasurer/Warren |      | 123.48                    | 2 Transactions                |                             |
| 423 DEPT Total:              |      | 236.07                    | Unorganized Cemetary          | 2 Vendors 6 Transactions    |
| 4 Fund Total:                |      | 236.07                    | Special Revenue(Unorg R&B,Fir | 6 Transactions              |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|--------|--------------------------------------|----------------------------|--|
| 400        | DEPT   |             |        | Public Health Department             |                            |  |
| 86222      | Aitkin Independent Age<br>05-400-440-0410-6231         | P           | 54.06  | PHN                                  | 1483                       | Services/Labor/Contracts                         |
| 86222      | Aitkin Independent Age                                 |             | 54.06  | 1 Transactions                       |                            |  |
| 8175       | Centurylink<br>05-400-440-0410-6250                    |             | 63.60  | LOCAL PHONE-PH                       | 313645966                  | Telephone  |
|            | 05-400-440-0410-6250                                   |             | 11.65  | LOCAL PHONE-ACCTING                  | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 75.25  | 2 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>05-400-440-0410-6250 | P           | 29.29  | LD Phone-PH                          | 320146217                  | Telephone  |
|            | 05-400-440-0410-6250                                   | P           | 0.69   | LD Phone-ACCTING                     | 320146217                  | Telephone  |
|            | 05-400-440-0410-6250                                   | P           | 3.22   | LD Phone-HHS                         | 320146217                  | Telephone  |
|            | 05-400-440-0410-6250                                   |             | 6.56   | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 39.76  | 4 Transactions                       |                            |  |
| 12942      | jobsHQ<br>05-400-440-0410-6231                         | P           | 289.00 | PHN Ad 12/14/14                      | 1502586                    | Services/Labor/Contracts                         |
|            | 05-400-440-0410-6231                                   | P           | 289.00 | PHN Ad 12/21/14                      | 1502586                    | Services/Labor/Contracts                         |
| 12942      | jobsHQ   |             | 578.00 | 2 Transactions                       |                            |  |
| 400        | DEPT Total:  |             | 747.07 | Public Health Department             | 4 Vendors                  | 9 Transactions                                   |
| 420        | DEPT   |             |        | Income Maintenance                   |                            |  |
| 8175       | Centurylink<br>05-420-600-4800-6250                    |             | 70.67  | LOCAL PHONE-IM                       | 313645966                  | Telephone  |
|            | 05-420-600-4800-6250                                   |             | 27.21  | LOCAL PHONE-ACCTING                  | 313645966                  | Telephone  |
|            | 05-420-640-4800-6250                                   |             | 49.47  | LOCAL PHONE-CS                       | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 147.35 | 3 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>05-420-600-4800-6250 | P           | 122.05 | LD Phone-IM                          | 320146217                  | Telephone  |
|            | 05-420-600-4800-6250                                   | P           | 1.62   | LD Phone-ACCTING                     | 320146217                  | Telephone  |
|            | 05-420-600-4800-6250                                   | P           | 7.51   | LD Phone-HHS                         | 320146217                  | Telephone  |
|            | 05-420-640-4800-6250                                   | P           | 45.90  | LD Phone-CS                          | 320146217                  | Telephone  |
|            | 05-420-600-4800-6250                                   |             | 15.31  | TOLL FREE PHONE CHARGES              | 320295974                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 192.39 | 5 Transactions                       |                            |  |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name        | Account/Formula                | Rpt | Accr | Amount   | Warrant Description     | Service Dates | Invoice # | Paid On Bhf #  | Account/Formula Description | On Behalf of Name |
|------------|-------------|--------------------------------|-----|------|----------|-------------------------|---------------|-----------|----------------|-----------------------------|-------------------|
| 420        | DEPT Total: |                                |     |      | 339.74   | Income Maintenance      |               |           | 2 Vendors      |                             | 8 Transactions    |
| 430        | DEPT        |                                |     |      |          | Social Services         |               |           |                |                             |                   |
|            | 8175        | Centurylink                    |     |      |          |                         |               |           |                |                             |                   |
|            |             | 05-430-700-4800-6250           |     |      | 38.87    | LOCAL PHONE-ACCTING     |               | 313645966 |                | Telephone                   |                   |
|            |             | 05-430-700-4800-6250           |     |      | 183.73   | LOCAL PHONE-SS          |               | 313645966 |                | Telephone                   |                   |
|            | 8175        | Centurylink                    |     |      | 222.60   |                         |               |           | 2 Transactions |                             |                   |
|            | 10185       | Centurylink Communications Inc |     |      |          |                         |               |           |                |                             |                   |
|            |             | 05-430-700-4800-6250           |     | P    | 155.84   | LD Phone-SS             |               | 320146217 |                | Telephone                   |                   |
|            |             | 05-430-700-4800-6250           |     | P    | 2.32     | LD Phone-ACCTING        |               | 320146217 |                | Telephone                   |                   |
|            |             | 05-430-700-4800-6250           |     | P    | 10.73    | LD Phone-HHS            |               | 320146217 |                | Telephone                   |                   |
|            |             | 05-430-700-4800-6250           |     |      | 21.88    | TOLL FREE PHONE CHARGES |               | 320295974 |                | Telephone                   |                   |
|            | 10185       | Centurylink Communications Inc |     |      | 190.77   |                         |               |           | 4 Transactions |                             |                   |
| 430        | DEPT Total: |                                |     |      | 413.37   | Social Services         |               |           | 2 Vendors      |                             | 6 Transactions    |
| 5          | Fund Total: |                                |     |      | 1,500.18 | Health & Human Services |               |           |                |                             | 23 Transactions   |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|   | <u>Vendor Name</u>                                   | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u>               |
|---|--|-------------|----------------------------|----------------------|--|
|   | <u>No. Account/Formula</u>                           | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u><br><u>On Behalf of Name</u> |
| 0 | DEPT   |             |                            | Undesignated         |  |
|   | 1091 Commissioner Of Revenue<br>09-000-000-0000-2044 | 0           | 0.64                       | Severed Mineral      | 20% Severed Mineral Tax                          |
|   | 1091 Commissioner Of Revenue                         |             | 0.64                       | 1 Transactions       |  |
|   | 4580 Mn Dept Of Finance<br>09-000-000-0000-2051      | 0           | 1.27                       | TIF Admin Fee        | State Share Of Tif Tax                           |
|   | 4580 Mn Dept Of Finance                              |             | 1.27                       | 1 Transactions       |  |
| 0 | DEPT Total:  |             | 1.91                       | Undesignated         | 2 Vendors<br>2 Transactions                      |
| 9 | Fund Total:  |             | 1.91                       | State                | 2 Transactions                                   |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                           | Rpt  | Warrant Description  | Invoice #            | Account/Formula Description |
|--------|--------------------------------|------|----------------------|----------------------|-----------------------------|
| No.    | Account/Formula                | Accr | Service Dates        | Paid On Bhf #        | On Behalf of Name           |
| 900    | DEPT                           |      | Timber Permit Bonds  |                      |                             |
| 13355  | Bell Timber                    |      |                      |                      |                             |
|        | 10-900-000-0000-2300           |      | bond refund Rec#1923 | 13248                | Timber Permit Bonds         |
|        | 10-900-000-0000-2300           |      | bond refund Rec#1925 | 13363                | Timber Permit Bonds         |
| 13355  | Bell Timber                    |      | 1,530.86             | 2 Transactions       |                             |
| 2694   | Kromy/Ted                      |      |                      |                      |                             |
|        | 10-900-000-0000-2300           |      | bond refund Rec#2060 | 13278                | Timber Permit Bonds         |
| 2694   | Kromy/Ted                      |      | 1,730.90             | 1 Transactions       |                             |
| 5791   | Sappi                          |      |                      |                      |                             |
|        | 10-900-000-0000-2300           |      | bond refund Rec#1673 | 13444                | Timber Permit Bonds         |
| 5791   | Sappi                          |      | 1,144.30             | 1 Transactions       |                             |
| 900    | DEPT Total:                    |      | 4,406.06             | 3 Vendors            | 4 Transactions              |
| 921    | DEPT                           |      | Co. Development      |                      |                             |
| 8175   | Centurylink                    |      |                      |                      |                             |
|        | 10-921-000-0000-6250           |      | 7.07                 | LOCAL PHONE-SURVEYOR | 313645966 Telephone         |
|        | 10-921-000-0000-6250           |      | 7.07                 | LOCAL PHONE-GIS      | 313645966 Telephone         |
| 8175   | Centurylink                    |      | 14.14                | 2 Transactions       |                             |
| 10185  | Centurylink Communications Inc |      |                      |                      |                             |
|        | 10-921-000-0000-6250           | P    | 1.69                 | LD Phone-SURVEYOR    | 320146217 Telephone         |
|        | 10-921-000-0000-6250           | P    | 4.37                 | LD Phone-GIS         | 320146217 Telephone         |
| 10185  | Centurylink Communications Inc |      | 6.06                 | 2 Transactions       |                             |
| 12525  | CES Imaging                    |      |                      |                      |                             |
|        | 10-921-000-0000-6405           |      | 302.40               | plotter paper & ink  | 014433 Office Supplies      |
| 12525  | CES Imaging                    |      | 302.40               | 1 Transactions       |                             |
| 921    | DEPT Total:                    |      | 322.60               | 3 Vendors            | 5 Transactions              |
| 923    | DEPT                           |      | Forfeited Tax Sales  |                      |                             |
| 10925  | Aitkin Co Assessor's Office    |      |                      |                      |                             |
|        | 10-923-000-0000-6231           |      | 100.00               | Land value estimates | Services, Labor, Contracts  |
| 10925  | Aitkin Co Assessor's Office    |      | 100.00               | 1 Transactions       |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 86222      | Aitkin Independent Age<br>10-923-000-0000-6405         |             | 32.18    | truck request-quotes                 | 1519                       | Office Supplies                                  |
|            | 10-923-000-0000-6405                                   |             | 32.17    | truck request-quotes                 | 1519                       | Office Supplies                                  |
|            | 10-923-000-0000-6405                                   |             | 33.00    | 1 yr subscription                    | 1519                       | Office Supplies                                  |
| 86222      | Aitkin Independent Age                                 |             | 97.35    | 3 Transactions                       |                            |  |
| 783        | Canon Financial Services, Inc<br>10-923-000-0000-6231  |             | 390.94   | lobby copier contract-022            | 14490900                   | Services, Labor, Contracts                       |
| 783        | Canon Financial Services, Inc                          |             | 390.94   | 1 Transactions                       |                            |  |
| 8175       | Centurylink<br>10-923-000-0000-6250                    |             | 56.53    | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 56.53    | 1 Transactions                       |                            |  |
| 10185      | Centurylink Communications Inc<br>10-923-000-0000-6250 | P           | 1.86     | LD Phone                             | 320146217                  | Telephone  |
| 10185      | Centurylink Communications Inc                         |             | 1.86     | 1 Transactions                       |                            |  |
| 10438      | Commissioner Of Revenue<br>10-923-000-0000-6280        | O           | 300.00   | 2014 Deeds                           |                            | State Deed Forfeited Tax Sales                   |
|            | 10-923-000-0000-6282                                   | O           | 50.00    | 2014 repurchase deeds                |                            | State Deed Repurchase                            |
| 10438      | Commissioner Of Revenue                                |             | 350.00   | 2 Transactions                       |                            |  |
| 2410       | Jacobs/Mark H<br>10-923-000-0000-6330                  |             | 50.35    | MACLC mileage                        | 106@.475                   | Transportation & Travel                          |
| 2410       | Jacobs/Mark H  |             | 50.35    | 1 Transactions                       |                            |  |
| 2694       | Kromy/Ted<br>10-923-000-0000-6820                      |             | 1,032.48 | overappraised refund                 | 13278                      | Refunds & Reimbursements                         |
| 2694       | Kromy/Ted  |             | 1,032.48 | 1 Transactions                       |                            |  |
| 4233       | S & T Office Products Inc<br>10-923-000-0000-6405      | P           | 41.34    | calculators, stapler                 | 01QP7343                   | Office Supplies                                  |
|            | 10-923-000-0000-6405                                   |             | 5.90     | pens                                 | 01QT0211                   | Office Supplies                                  |
|            | 10-923-000-0000-6405                                   |             | 11.76    | pens                                 | 01QT0212                   | Office Supplies                                  |
|            | 10-923-000-0000-6405                                   |             | 136.32   | notepads,pens,pencils                | 01QT2269                   | Office Supplies                                  |
| 4233       | S & T Office Products Inc                              |             | 195.32   | 4 Transactions                       |                            |  |
| 5791       | Sappi  |             |          |                                      |                            |  |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                            | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|-----------|--------------------------------------|----------------------------|--|
| 5791       | Sappi<br>10-923-000-0000-6820                      |             | 76.48     | overappraised refund                 | 13444                      | Refunds & Reimbursements                         |
|            |  |             | 76.48     | 1 Transactions                       |                            |  |
| 10930      | Tidholm Productions<br>10-923-000-0000-6405        |             | 1,082.48  | ticket books for timber sales        | 75134668                   | Office Supplies                                  |
| 10930      | Tidholm Productions                                |             | 1,082.48  | 1 Transactions                       |                            |  |
| 6128       | Tire Barn<br>10-923-000-0000-6590                  |             | 68.50     | LOF                                  | 30091                      | Repair & Maintenance Supplies                    |
| 6128       | Tire Barn  |             | 68.50     | 1 Transactions                       |                            |  |
| 923        | DEPT Total:  |             | 3,502.29  | Forfeited Tax Sales                  | 12 Vendors                 | 18 Transactions                                  |
| 926        | DEPT   |             |           | Law Library                          |                            |  |
| 8175       | Centurylink<br>10-926-000-0000-6250                |             | 7.07      | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |             | 7.07      | 1 Transactions                       |                            |  |
| 5173       | West Payment Center<br>10-926-000-0000-6408        | P           | 1,108.72  | Info charges Dec                     | 830994435                  | Law Books  |
| 5173       | West Payment Center                                |             | 1,108.72  | 1 Transactions                       |                            |  |
| 926        | DEPT Total:  |             | 1,115.79  | Law Library                          | 2 Vendors                  | 2 Transactions                                   |
| 940        | DEPT   |             |           | Recording/Land Records               |                            |  |
| 6101       | West Central Indexing, Llc<br>10-940-196-0000-6600 |             | 2,770.00  | 2015 Product Support                 |                            | Capital Outlay                                   |
| 6101       | West Central Indexing, Llc                         |             | 2,770.00  | 1 Transactions                       |                            |  |
| 940        | DEPT Total:  |             | 2,770.00  | Recording/Land Records               | 1 Vendors                  | 1 Transactions                                   |
| 10         | Fund Total:  |             | 12,116.74 | Trust                                |                            | 30 Transactions                                  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula  | Rpt Accr | Amount         | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|----------------|-----------------------------------|-------------------------|---|
| 924        | DEPT  |          |                | Forest Resource                   |                         |   |
| 12526      | Bixby/James<br>11-924-000-0000-6350<br>11-924-000-0000-6330         |          | 35.00<br>39.10 | FAC Meeting<br>FAC mileage        | 1/12/15<br>68@.575      | Per Diem<br>Transportation & Travel           |
| 12526      | Bixby/James   |          | 74.10          | 2 Transactions                    |                         |   |
| 1570       | Freedom Valu Centers, Inc<br>11-924-000-0000-6511                   | P        | 565.25         | December gas purchases            | 9423                    | Gas And Oil                                   |
| 1570       | Freedom Valu Centers, Inc   |          | 565.25         | 1 Transactions                    |                         |   |
| 4641       | Holiday Credit Office<br>11-924-000-0000-6511                       | P        | 369.40         | December billing                  | 14000000134961          | Gas And Oil                                   |
| 4641       | Holiday Credit Office   |          | 369.40         | 1 Transactions                    |                         |   |
| 2270       | Hoppe/Russell Peter<br>11-924-000-0000-6350<br>11-924-000-0000-6330 |          | 35.00<br>34.50 | FAC meeting<br>FAC Mileage        | 1/12/15<br>60@.575      | Per Diem<br>Transportation & Travel           |
| 2270       | Hoppe/Russell Peter   |          | 69.50          | 2 Transactions                    |                         |   |
| 5759       | Kitzrow/Donald<br>11-924-000-0000-6350<br>11-924-000-0000-6330      |          | 35.00<br>37.95 | FAC meeting<br>FAC mileage        | 1/12/15<br>66@.575      | Per Diem<br>Transportation & Travel           |
| 5759       | Kitzrow/Donald  |          | 72.95          | 2 Transactions                    |                         |   |
| 2991       | Malmo Market<br>11-924-000-0000-6511                                | P        | 152.12         | Dec Gas bills                     |                         | Gas And Oil                                   |
| 2991       | Malmo Market  |          | 152.12         | 1 Transactions                    |                         |   |
| 13016      | Pedersen/Steven<br>11-924-000-0000-6350<br>11-924-000-0000-6330     |          | 35.00<br>46.00 | FAC Meeting<br>FAC Mileage        | 1/12/15<br>80@.575      | Per Diem<br>Transportation & Travel           |
| 13016      | Pedersen/Steven   |          | 81.00          | 2 Transactions                    |                         |   |
| 4010       | Rasley Oil Company<br>11-924-000-0000-6511                          | P        | 537.37         | December Gas                      | AITCOL&PS               | Gas And Oil                                   |
| 4010       | Rasley Oil Company  |          | 537.37         | 1 Transactions                    |                         |   |
| 4233       | S & T Office Products Inc<br>11-924-000-0000-6405                   | P        | 38.56-         | return ink cartridges             | 01QR4185                | Office Supplies                               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                      | Rpt  | Warrant Description              | Invoice #       | Account/Formula Description   |
|----------------------------------|------|----------------------------------|-----------------|-------------------------------|
| No. Account/Formula              | Accr | Service Dates                    | Paid On Bhf #   | On Behalf of Name             |
| 11-924-000-0000-6405             | P    | INK CARTRIDGES                   | 01QS2595        | Office Supplies               |
| 11-924-000-0000-6405             | P    | return ink cartridge             | 01QS2596        | Office Supplies               |
| 11-924-000-0000-6405             | P    | return ink cartridge             | 01QS2597        | Office Supplies               |
| 4233 S & T Office Products Inc   |      | 44.78-                           | 4 Transactions  |                               |
| 10906 Shipp/Dale                 |      |                                  |                 |                               |
| 11-924-000-0000-6350             |      | 35.00 FAC Meeting                | 1/12/15         | Per Diem                      |
| 11-924-000-0000-6330             |      | 18.40 FAC Mileage                | 32@.575         | Transportation & Travel       |
| 10906 Shipp/Dale                 |      | 53.40                            | 2 Transactions  |                               |
| 10017 Tveit/Galen                |      |                                  |                 |                               |
| 11-924-000-0000-6350             |      | 35.00 FAC Meeting                | 1/12/15         | Per Diem                      |
| 11-924-000-0000-6330             |      | 18.40 FAC Mileage                | 32@.575         | Transportation & Travel       |
| 10017 Tveit/Galen                |      | 53.40                            | 2 Transactions  |                               |
| 6097 Verizon Wireless            |      |                                  |                 |                               |
| 11-924-000-0000-6250             | P    | 64.56 December Service           | 580683827       | Telephone                     |
| 6097 Verizon Wireless            |      | 64.56                            | 1 Transactions  |                               |
| 924 DEPT Total:                  |      | 2,048.27                         | Forest Resource | 12 Vendors 21 Transactions    |
| 925 DEPT                         |      |                                  | Reforestation   |                               |
| 767 Buhlmann/Catherine Angela    |      |                                  |                 |                               |
| 11-925-000-0000-6405             |      | 20.00 reimburse notary recording | 1/14/15         | Office Supplies               |
| 767 Buhlmann/Catherine Angela    |      | 20.00                            | 1 Transactions  |                               |
| 1701 Forestry Suppliers Inc      |      |                                  |                 |                               |
| 11-925-000-0000-6406             |      | 783.19 tree marking paint        | 685521-01       | Field Supplies                |
| 1701 Forestry Suppliers Inc      |      | 783.19                           | 1 Transactions  |                               |
| 90805 Temco                      |      |                                  |                 |                               |
| 11-925-000-0000-6590             |      | 168.20 lock box materials        | 18099           | Repair & Maintenance Supplies |
| 90805 Temco                      |      | 168.20                           | 1 Transactions  |                               |
| 12788 Timmer Implement of Aitkin |      |                                  |                 |                               |
| 11-925-000-0000-6590             |      | 415.06 fluid in tires            | WA00663         | Repair & Maintenance Supplies |
| 12788 Timmer Implement of Aitkin |      | 415.06                           | 1 Transactions  |                               |

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 11 Forest Development

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|     | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|----------------------------|----------------------|------------------------------------|
|     | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 925 | DEPT Total:                |             | 1,386.45                   | Reforestation        | 4 Vendors<br>4 Transactions        |
| 11  | Fund Total:                |             | 3,434.72                   | Forest Development   | 25 Transactions                    |

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 12 Agency

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                       | Rpt Accr | Amount   | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|----------|-----------------------------------|-------------------------|---|
| 930        | DEPT 90081 ARDC                            |          |          | ARDC                              |                         |   |
|            | 12-930-000-0000-6801                       | P        | 3,282.88 | Nov/Dec Settlement                |                         | Apportionments                                |
|            | 12-930-000-0000-6801                       | P        | 31.58    | HRA                               |                         | Apportionments                                |
|            | 90081 ARDC                                 |          | 3,314.46 |                                   | 2 Transactions          |   |
| 930        | DEPT Total:                                |          | 3,314.46 | ARDC                              | 1 Vendors               | 2 Transactions                                |
| 931        | DEPT 5838 Nw Carlton Co Ambulance District |          |          | Towns                             |                         |   |
|            | 12-931-162-0000-2045                       | P        | 104.67   | Ambulance District Levy           |                         | Nw Carlton Co Ambulance District              |
|            | 5838 Nw Carlton Co Ambulance District      |          | 104.67   |                                   | 1 Transactions          |   |
| 931        | DEPT Total:                                |          | 104.67   | Towns                             | 1 Vendors               | 1 Transactions                                |
| 12         | Fund Total:                                |          | 3,419.13 | Agency                            |                         | 3 Transactions                                |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name  | Rpt  | Warrant Description         | Invoice #     | Account/Formula Description |
|--|------|-----------------------------|---------------|-----------------------------|
| No. Account/Formula  | Accr | Service Dates               | Paid On Bhf # | On Behalf of Name           |
| 521 DEPT   |      | LLCC Administration         |               |                             |
| 12710 Adventure Publications<br>19-521-000-0000-6400           |      | 60 blank journals           | 393553        | Commissary Items            |
| 12710 Adventure Publications                                   |      | 1 Transactions              |               |                             |
| 783 Canon Financial Services, Inc<br>19-521-000-0000-6231      |      | Contract Charges-020        | 14490902      | Services, Labor, Contracts  |
| 783 Canon Financial Services, Inc                              |      | 1 Transactions              |               |                             |
| 3160 Mille Lacs Energy Coop-Albert Lea<br>19-521-000-0000-6254 | P    | Electric                    | 271300401     | Utilities                   |
| 19-521-000-0000-6254   | P    | Electric                    | 271300502     | Utilities                   |
| 19-521-000-0000-6254   | R    | Electric                    | 271300601     | Utilities                   |
| 19-521-000-0000-6254   | P    | Electric                    | 271300703     | Utilities                   |
| 19-521-000-0000-6254   | P    | Electric                    | 271300801     | Utilities                   |
| 3160 Mille Lacs Energy Coop-Albert Lea                         |      | 5 Transactions              |               |                             |
| 9463 NMN,Inc<br>19-521-000-0000-6400                           |      | 48 packs playing cards      | 10050283      | Commissary Items            |
| 9463 NMN,Inc   |      | 1 Transactions              |               |                             |
| 4425 Shirts Plus<br>19-521-000-0000-6400                       |      | 24 beanies, 12 LS Tees      | 61505         | Commissary Items            |
| 19-521-000-0000-6400   |      | 14 hoodies, 8 T's           | 61510         | Commissary Items            |
| 19-521-000-0000-6400   |      | 100 Backpacks               | 61512         | Commissary Items            |
| 4425 Shirts Plus   |      | 3 Transactions              |               |                             |
| 86235 The Office Shop Inc<br>19-521-000-0000-6405              |      | MNSBA Conf. mkting supplies | 276317-0      | Office & Computer Supplies  |
| 86235 The Office Shop Inc                                      |      | 1 Transactions              |               |                             |
| 521 DEPT Total:  |      | LLCC Administration         | 6 Vendors     | 12 Transactions             |
| 522 DEPT   |      | LLCC Education              |               |                             |
| 13423 Brand/Pam<br>19-522-000-0000-6416                        |      | glue                        | 0251          | Education Supplies          |
| 13423 Brand/Pam  |      | 1 Transactions              |               |                             |

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 19 Long Lake Conservation C

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name  | Rpt  | Warrant Description           | Invoice #      | Account/Formula Description  |
|--|------|-------------------------------|----------------|------------------------------|
| No. Account/Formula                                  | Accr | Service Dates                 | Paid On Bhf #  | On Behalf of Name            |
| 522 DEPT Total:                                      |      | LLCC Education                | 1 Vendors      | 1 Transactions               |
| 523 DEPT   |      | LLCC Food                     |                |                              |
| 86222 Aitkin Independent Age<br>19-523-000-0000-6230 | P    | PT Cook/Housekeeper           | 1483           | Printing, Publishing & Adv   |
| 86222 Aitkin Independent Age                         |      |                               | 1 Transactions |                              |
| 5998 Appert's Foodservice<br>19-523-000-0000-6418    |      | Groceries                     | 501080572      | Groceries-Students           |
| 19-523-000-0000-6420                                 |      | Supplies                      | 501080572      | Food Service Supplies        |
| 5998 Appert's Foodservice                            |      |                               | 2 Transactions |                              |
| 5662 McGregor Dairy, Inc<br>19-523-000-0000-6418     |      | Groceries                     | 23348          | Groceries-Students           |
| 5662 McGregor Dairy, Inc                             |      |                               | 1 Transactions |                              |
| 523 DEPT Total:                                      |      | LLCC Food                     | 3 Vendors      | 4 Transactions               |
| 524 DEPT   |      | LLCC Maintenance              |                |                              |
| 13144 D & D Beverage LLC<br>19-524-000-0000-6422     |      | triple Kleen sanitizer        | 16254          | Janitorial Services/Supplies |
| 13144 D & D Beverage LLC                             |      |                               | 1 Transactions |                              |
| 524 DEPT Total:                                      |      | LLCC Maintenance              | 1 Vendors      | 1 Transactions               |
| 19 Fund Total:                                       |      | Long Lake Conservation Center |                | 18 Transactions              |

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21 Parks

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula  | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|------|---------------|--------------------------------------|----------------------------|--|
| 520        | DEPT   |      |               | Parks                                |                            |  |
| 8175       | Centurylink<br>21-520-000-0000-6250                            |      | 7.07          | LOCAL PHONE                          | 313645966                  | Telephone  |
| 8175       | Centurylink  |      | 7.07          |                                      | 1 Transactions             |  |
| 11095      | Itasca Co Land Department<br>21-520-000-0000-6802              |      | 34,390.60     | F RTP ATV Reimbursement              |                            | Trail Grants-State                               |
|            | 21-520-000-0000-6802   |      | 34,390.60     | ATV Bonding Monies                   |                            | Trail Grants-State                               |
| 11095      | Itasca Co Land Department                                      |      | 68,781.20     |                                      | 2 Transactions             |  |
| 2448       | Janzen/Carroll Mark<br>21-520-000-0000-6350                    |      | 35.00         | PARKS Meeting                        | 1/12/15                    | Per Diem   |
|            | 21-520-000-0000-6330   |      | 32.20         | Parks mileage                        | 56@.575                    | Transportation & Travel                          |
| 2448       | Janzen/Carroll Mark  |      | 67.20         |                                      | 2 Transactions             |  |
| 12927      | Midwest Machinery Co.<br>21-520-000-0000-6590                  |      | 96.64         | weed whip/saw parts                  | 995212                     | Repair & Maintenance Supplies                    |
| 12927      | Midwest Machinery Co.  |      | 96.64         |                                      | 1 Transactions             |  |
| 3160       | Mille Lacs Energy Coop-Albert Lea<br>21-520-000-0000-6254      |      | 37.82         | Berglund Park electricity            | 185110602                  | Utilities  |
| 3160       | Mille Lacs Energy Coop-Albert Lea                              |      | 37.82         |                                      | 1 Transactions             |  |
| 9692       | Minnesota Energy Resources Corporation<br>21-520-000-0000-6254 | P    | 591.31        | December shop gas                    | 4162495-8                  | Utilities  |
| 9692       | Minnesota Energy Resources Corporation                         |      | 591.31        |                                      | 1 Transactions             |  |
| 4927       | Turnock/Franklin Allen<br>21-520-000-0000-6350                 |      | 35.00         | Parks meeting                        | 1/12/15                    | Per Diem   |
|            | 21-520-000-0000-6330   |      | 34.50         | Parks mileage                        | 60@.575                    | Transportation & Travel                          |
| 4927       | Turnock/Franklin Allen   |      | 69.50         |                                      | 2 Transactions             |  |
| 5551       | Unclaimed Freight North<br>21-520-000-0000-6450                |      | 9.98          | socket set/drive                     | 1/13/15                    | Small Tools                                      |
|            | 21-520-000-0000-6450   |      | 2.97          | 3 grinding disk                      | 1/20/15                    | Small Tools                                      |
| 5551       | Unclaimed Freight North  |      | 12.95         |                                      | 2 Transactions             |  |
| 12065      | Warnest/Timothy<br>21-520-000-0000-6350                        |      | 35.00         | Parks meeting                        | 1/12/15                    | Per Diem   |

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 21 Parks

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                 | Rpt  | Warrant Description | Invoice #      | Account/Formula Description |
|--------|----------------------|------|---------------------|----------------|-----------------------------|
| No.    | Account/Formula      | Accr | Service Dates       | Paid On Bhf #  | On Behalf of Name           |
|        | 21-520-000-0000-6330 |      | Parks mileage       | 64@.575        | Transportation & Travel     |
| 12065  | Warnest/Timothy      |      |                     | 2 Transactions |                             |
| 520    | DEPT Total:          |      | 69,735.49           | Parks          | 9 Vendors 14 Transactions   |
| 21     | Fund Total:          |      | 69,735.49           | Parks          | 14 Transactions             |
|        | Final Total:         |      | 235,438.95          | 280 Vendors    | 431 Transactions            |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                    |                    |
|---------------|-------------|---------------|--------------------------------|--------------------|
|               | 1           | 119,298.30    | General Fund                   |                    |
|               | 3           | 20,030.81     | Road & Bridge                  |                    |
|               | 4           | 236.07        | Special Revenue(Unorg R&B,Fire |                    |
|               | 5           | 1,500.18      | Health & Human Services        |                    |
|               | 9           | 1.91          | State                          |                    |
|               | 10          | 12,116.74     | Trust                          |                    |
|               | 11          | 3,434.72      | Forest Development             |                    |
|               | 12          | 3,419.13      | Agency                         |                    |
|               | 19          | 5,665.60      | Long Lake Conservation Center  |                    |
|               | 21          | 69,735.49     | Parks                          |                    |
|               | All Funds   | 235,438.95    | Total                          | Approved by, ..... |
|               |             |               |                                | .....              |
|               |             |               |                                | .....              |

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# Aitkin County

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

December Sales + Use Tax

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|----------------------|----------|--------|-----------------------------------|-------------------------|---|
| 40         | DEPT                 |          |        | Auditor                           |                         |   |
|            | 89991 Bremer Bank    |          |        |                                   |                         |   |
| 1          | 01-040-000-0000-5517 |          | 0.39   | Receipt Nbr 1136 12/01/2014       |                         | Fees For Services                             |
| 2          | 01-040-000-0000-5517 |          | 0.06   | Receipt Nbr 1137 12/03/2014       |                         | Fees For Services                             |
| 3          | 01-040-000-0000-5517 |          | 0.19   | Receipt Nbr 1138 12/08/2014       |                         | Fees For Services                             |
| 4          | 01-040-000-0000-5517 |          | 0.19   | Receipt Nbr 1139 12/09/2014       |                         | Fees For Services                             |
| 5          | 01-040-000-0000-5517 |          | 0.19   | Receipt Nbr 1142 12/16/2014       |                         | Fees For Services                             |
| 6          | 01-040-000-0000-5840 |          | 0.02   | Receipt Nbr 1147 12/30/2014       |                         | Misc Receipts                                 |
| 7          | 01-040-000-0000-5840 |          | 0.06   | Receipt Nbr 1147 12/30/2014       |                         | Misc Receipts                                 |
| 8          | 01-040-000-0000-5840 |          | 0.06   | Receipt Nbr 1147 12/30/2014       |                         | Misc Receipts                                 |
| 9          | 01-040-000-0000-5840 |          | 0.07   | Receipt Nbr 1147 12/30/2014       |                         | Misc Receipts                                 |
| 10         | 01-040-000-0000-5840 |          | 0.08   | Receipt Nbr 1147 12/30/2014       |                         | Misc Receipts                                 |
| 11         | 01-040-000-0000-5840 |          | 0.01   | Receipt Nbr 1147 12/30/2014       |                         | Misc Receipts                                 |
| 12         | 01-040-021-0000-5840 |          | 1.90   | Receipt Nbr 981 12/01/2014        |                         | Misc Receipts                                 |
| 13         | 01-040-021-0000-5840 |          | 3.15   | Receipt Nbr 985 12/15/2014        |                         | Misc Receipts                                 |
| 64         | 01-040-000-0000-6405 |          | 1.00   | December sales tax adjust         |                         | Office & Computer Supplies                    |
|            | 89991 Bremer Bank    |          | 5.37   | 14 Transactions                   |                         |   |
| 40         | DEPT Total:          |          | 5.37   | Auditor                           | 1 Vendors               | 14 Transactions                               |
| 42         | DEPT                 |          |        | Treasurer                         |                         |   |
|            | 89991 Bremer Bank    |          |        |                                   |                         |   |
| 14         | 01-042-000-0000-5840 |          | 12.87  | Receipt Nbr 3555 12/04/2014       |                         | Misc Receipts                                 |
| 15         | 01-042-000-0000-5840 |          | 0.13   | Receipt Nbr 3564 12/12/2014       |                         | Misc Receipts                                 |
|            | 89991 Bremer Bank    |          | 13.00  | 2 Transactions                    |                         |   |
| 42         | DEPT Total:          |          | 13.00  | Treasurer                         | 1 Vendors               | 2 Transactions                                |
| 43         | DEPT                 |          |        | Assessor                          |                         |   |
|            | 89991 Bremer Bank    |          |        |                                   |                         |   |
| 16         | 01-043-000-0000-5840 |          | 1.45   | Receipt Nbr 829 12/05/2014        |                         | Misc Receipts                                 |
| 17         | 01-043-000-0000-5840 |          | 1.54   | Receipt Nbr 830 12/26/2014        |                         | Misc Receipts                                 |
| 18         | 01-043-000-0000-5840 |          | 0.77   | Receipt Nbr 831 12/31/2014        |                         | Misc Receipts                                 |
|            | 89991 Bremer Bank    |          | 3.76   | 3 Transactions                    |                         |   |
| 43         | DEPT Total:          |          | 3.76   | Assessor                          | 1 Vendors               | 3 Transactions                                |
| 60         | DEPT                 |          |        | Elections                         |                         |   |

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 1 General Fund

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

| <u>Vendor Name</u>                | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Description</u>   |
|-----------------------------------|-------------|---------------|-----------------------------|----------------------|--------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> |               | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>             |
| 89991 Bremer Bank                 |             |               |                             |                      |                                      |
| 19 01-060-000-0000-5840           |             | 0.05          | Receipt Nbr 151 12/04/2014  |                      | Misc Receipts                        |
| 89991 Bremer Bank                 |             | 0.05          |                             | 1 Transactions       |                                      |
| 60 DEPT Total:                    |             | 0.05          | Elections                   | 1 Vendors            | 1 Transactions                       |
| 90 DEPT                           |             |               | Attorney                    |                      |                                      |
| 89991 Bremer Bank                 |             |               |                             |                      |                                      |
| 20 01-090-000-0000-5840           |             | 1.93          | Receipt Nbr 1486 12/01/2014 |                      | Misc Receipts                        |
| 21 01-090-000-0000-5840           |             | 0.64          | Receipt Nbr 1491 12/16/2014 |                      | Misc Receipts                        |
| 22 01-090-000-0000-5840           |             | 0.64          | Receipt Nbr 1493 12/22/2014 |                      | Misc Receipts                        |
| 23 01-090-000-0000-5840           |             | 1.93          | Receipt Nbr 1494 12/22/2014 |                      | Misc Receipts                        |
| 24 01-090-000-0000-5840           |             | 3.22          | Receipt Nbr 1495 12/23/2014 |                      | Misc Receipts                        |
| 89991 Bremer Bank                 |             | 8.36          |                             | 5 Transactions       |                                      |
| 90 DEPT Total:                    |             | 8.36          | Attorney                    | 1 Vendors            | 5 Transactions                       |
| 100 DEPT                          |             |               | Recorder                    |                      |                                      |
| 89991 Bremer Bank                 |             |               |                             |                      |                                      |
| 52 01-100-000-0000-6311           |             | 113.74        | Dec.2014 Copies sales tax   |                      | Sales Tax                            |
| 53 01-100-000-0000-6312           |             | 0.26          | Dec Sales tax adjustment    |                      | Sales Tax Adjustment                 |
| 89991 Bremer Bank                 |             | 114.00        |                             | 2 Transactions       |                                      |
| 100 DEPT Total:                   |             | 114.00        | Recorder                    | 1 Vendors            | 2 Transactions                       |
| 200 DEPT                          |             |               | Enforcement                 |                      |                                      |
| 89991 Bremer Bank                 |             |               |                             |                      |                                      |
| 25 01-200-000-0000-5840           |             | 1.22          | Receipt Nbr 2579 12/23/2014 |                      | Misc Receipts                        |
| 89991 Bremer Bank                 |             | 1.22          |                             | 1 Transactions       |                                      |
| 200 DEPT Total:                   |             | 1.22          | Enforcement                 | 1 Vendors            | 1 Transactions                       |
| 252 DEPT                          |             |               | Corrections                 |                      |                                      |
| 89991 Bremer Bank                 |             |               |                             |                      |                                      |
| 26 01-252-252-0000-5872           |             | 118.85        | Receipt Nbr 2568 12/04/2014 |                      | Phone Card Prisoner Welfare(Taxable) |
| 27 01-252-252-0000-5872           |             | 38.92         | Receipt Nbr 2574 12/15/2014 |                      | Phone Card Prisoner Welfare(Taxable) |
| 28 01-252-252-0000-5872           |             | 21.23         | Receipt Nbr 2578 12/23/2014 |                      | Phone Card Prisoner Welfare(Taxable) |
| 29 01-252-252-0000-5872           |             | 160.45        | Receipt Nbr 2581 12/30/2014 |                      | Phone Card Prisoner Welfare(Taxable) |

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 1 General Fund

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| <u>Vendor Name</u>                | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>            | <u>Account/Formula Description</u> |
|-----------------------------------|-------------|----------------------------|-----------------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>        | <u>On Behalf of Name</u>           |
| 30 01-252-252-0000-5885           |             | 7.40                       | Receipt Nbr 2568 12/04/2014 | Commissary Sales Taxable           |
| 31 01-252-252-0000-5885           |             | 13.14                      | Receipt Nbr 2572 12/11/2014 | Commissary Sales Taxable           |
| 32 01-252-252-0000-5885           |             | 11.35                      | Receipt Nbr 2574 12/15/2014 | Commissary Sales Taxable           |
| 33 01-252-252-0000-5885           |             | 9.31                       | Receipt Nbr 2578 12/23/2014 | Commissary Sales Taxable           |
| 34 01-252-252-0000-5885           |             | 13.51                      | Receipt Nbr 2581 12/30/2014 | Commissary Sales Taxable           |
| <b>89991 Bremer Bank</b>          |             | <b>394.16</b>              | <b>9 Transactions</b>       |                                    |
| <b>252 DEPT Total:</b>            |             | <b>394.16</b>              | <b>Corrections</b>          | <b>1 Vendors 9 Transactions</b>    |
| <b>1 Fund Total:</b>              |             | <b>539.92</b>              | <b>General Fund</b>         | <b>37 Transactions</b>             |

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 3 Road & Bridge

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u>               |
|----------------------------|-------------|----------------------------|----------------------|--|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>On Behalf of Name</u>                         |
|                            |             |                            | <u>Paid On Bhf #</u> |  |
| 0 DEPT                     |             |                            |                      |  |
| 89991 Bremer Bank          |             |                            |                      | Undesignated                                     |
| 35 03-000-000-0000-5855    |             | 1.93                       |                      | Receipt Nbr 829 12/12/2014                       |
| 36 03-000-000-0000-5855    |             | 0.39                       |                      | Receipt Nbr 831 12/15/2014                       |
| 37 03-000-000-0000-5855    |             | 1.93                       |                      | Receipt Nbr 832 12/23/2014                       |
| 38 03-000-000-0000-5855    |             | 0.13                       |                      | Receipt Nbr 832 12/23/2014                       |
| 39 03-000-000-0000-5857    |             | 16.59                      |                      | Receipt Nbr 829 12/12/2014                       |
| 40 03-000-000-0000-5857    |             | 10.67                      |                      | Receipt Nbr 829 12/12/2014                       |
| 41 03-000-000-0000-5857    |             | 13.63                      |                      | Receipt Nbr 829 12/12/2014                       |
| 89991 Bremer Bank          |             | 45.27                      |                      | 7 Transactions                                   |
| 0 DEPT Total:              |             | 45.27                      |                      | Undesignated 1 Vendors 7 Transactions            |
| 303 DEPT                   |             |                            |                      | R&B Highway Maintenance                          |
| 8410 Bremer Bank           |             |                            |                      |  |
| 56 03-303-000-0000-6513    |             | 1,530.74                   |                      | December 2014 Diesel Tax                         |
| 8410 Bremer Bank           |             | 1,530.74                   |                      | 1 Transactions                                   |
| 303 DEPT Total:            |             | 1,530.74                   |                      | R&B Highway Maintenance 1 Vendors 1 Transactions |
| 3 Fund Total:              |             | 1,576.01                   |                      | Road & Bridge 8 Transactions                     |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
1/13/15 12:37PM  
5 Health & Human Services

|     | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|-----------------------------|----------------------|------------------------------------|
|     | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 430 | DEPT                       |             | Social Services             |                      |                                    |
|     | 89991 Bremer Bank          |             |                             |                      |                                    |
| 42  | 05- 430- 700- 0000- 5832   | 0.90        | Receipt Nbr 2572 12/15/2014 |                      | Ss Administrative Recoveries       |
|     | 89991 Bremer Bank          | 0.90        | 1 Transactions              |                      |                                    |
| 430 | DEPT Total:                | 0.90        | Social Services             | 1 Vendors            | 1 Transactions                     |
| 5   | Fund Total:                | 0.90        | Health & Human Services     |                      | 1 Transactions                     |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
1/13/15 12:37PM  
9 State

| Vendor | Name                    | Rpt  | Warrant Description     | Invoice #      | Account/Formula Description             |
|--------|-------------------------|------|-------------------------|----------------|---|
| No.    | Account/Formula         | Accr | Service Dates           | Paid On Bhf #  | On Behalf of Name                       |
| 0      | DEPT                    |      | Undesignated            |                |   |
|        | 4580 Mn Dept Of Finance |      |                         |                |   |
| 57     | 09-000-000-0000-2022    |      | December Birth          |                | Birth/Death Surcharges                  |
| 58     | 09-000-000-0000-2022    |      | December Death          |                | Birth/Death Surcharges                  |
| 59     | 09-000-000-0000-2024    |      | December Childrens      |                | St Share Of Birth Cert.- Children       |
| 60     | 09-000-000-0000-2031    |      | December Torrens        |                | Real Estate Assurance (Was 5874 And 627 |
| 61     | 09-000-000-0000-2036    |      | Dec.State Gen fund      |                | Recording Surcharges (Was 5871 & 6281)  |
| 62     | 09-000-000-0000-2036    |      | Dec. Gen Fund surcharge |                | Recording Surcharges (Was 5871 & 6281)  |
|        | 4580 Mn Dept Of Finance |      |                         | 6 Transactions |   |
|        | 3375 Mn Dept Of Health  |      |                         |                |   |
| 63     | 09-000-000-0000-2027    |      | December State Well     |                | State Well Cert Fees (Was 5097 & 6203)  |
|        | 3375 Mn Dept Of Health  |      |                         | 1 Transactions |   |
| 0      | DEPT Total:             |      | Undesignated            | 2 Vendors      | 7 Transactions                          |
| 9      | Fund Total:             |      | State                   |                | 7 Transactions                          |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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10 Trust

|     | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>      | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-----|----------------------------|-------------|---------------|---------------------------------|----------------------|------------------------------------|
|     | <u>No. Account/Formula</u> | <u>Accr</u> |               | <u>Service Dates</u>            | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 923 | DEPT                       |             |               | Forfeited Tax Sales             |                      |                                    |
|     | 89991 Bremer Bank          |             |               |                                 |                      |                                    |
| 55  | 10- 923- 000- 0000- 6311   |             | 18.72         | Dec.2014 Sales tax- maps/gravel |                      | Sales Tax                          |
|     | 89991 Bremer Bank          |             | 18.72         | 1 Transactions                  |                      |                                    |
| 923 | DEPT Total:                |             | 18.72         | Forfeited Tax Sales             | 1 Vendors            | 1 Transactions                     |
| 10  | Fund Total:                |             | 18.72         | Trust                           |                      | 1 Transactions                     |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
1/13/15 12:37PM  
11 Forest Development

|     | <u>Vendor Name</u>                            | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>                 | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-----|---|-------------|---------------|--|----------------------|------------------------------------|
|     | <u>No. Account/Formula</u>                    | <u>Accr</u> |               | <u>Service Dates</u>                       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 925 | DEPT<br>89991 Bremer Bank                     |             |               | Reforestation                              |                      |                                    |
| 54  | 11- 925- 000- 0000- 6312<br>89991 Bremer Bank |             | 0.28<br>0.28  | Dec Sales tax adjustment<br>1 Transactions |                      | Sales Tax Adjustment               |
| 925 | DEPT Total:                                   |             | 0.28          | Reforestation                              | 1 Vendors            | 1 Transactions                     |
| 11  | Fund Total:                                   |             | 0.28          | Forest Development                         |                      | 1 Transactions                     |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
 1/13/15 12:37PM  
 19 Long Lake Conservation C

| Vendor Name                       | Rpt         | Warrant Description | Invoice #                     | Account/Formula Description                   |
|-----------------------------------|-------------|---------------------|-------------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>       | <u>Service Dates</u>          | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 521 DEPT                          |             |                     | LLCC Administration           |   |
| 89991 Bremer Bank                 |             |                     |                               |   |
| 43 19- 521- 000- 0000- 5885       |             | 22.28               | Receipt Nbr 997 12/05/2014    | Commissary Sales Taxable                      |
| 44 19- 521- 000- 0000- 5885       |             | 65.53               | Receipt Nbr 998 12/23/2014    | Commissary Sales Taxable                      |
| 89991 Bremer Bank                 |             | 87.81               | 2 Transactions                |   |
| 521 DEPT Total:                   |             | 87.81               | LLCC Administration           | 1 Vendors 2 Transactions                      |
| 19 Fund Total:                    |             | 87.81               | Long Lake Conservation Center | 2 Transactions                                |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
1/13/15 12:37PM  
21 Parks

| Vendor No. | <u>Name</u><br><u>Account/Formula</u> | <u>Rpt</u><br><u>Accr</u> | <u>Amount</u> | <u>Warrant Description</u><br><u>Service Dates</u> | <u>Invoice #</u><br><u>Paid On Bhf #</u> | <u>Account/Formula Description</u><br><u>On Behalf of Name</u> |
|------------|---------------------------------------|---------------------------|---------------|--|--|--|
| 520        | DEPT                                  |                           |               | Parks  |  |  |
|            | 89991 Bremer Bank                     |                           |               |  |  |  |
| 45         | 21-520-000-0000-5510                  |                           | 4.82          | Receipt Nbr 2110 12/03/2014                        |  | Co. Parks Campground Fees                                      |
| 46         | 21-520-000-0000-5510                  |                           | 10.94         | Receipt Nbr 2110 12/03/2014                        |  | Co. Parks Campground Fees                                      |
| 47         | 21-520-000-0000-5510                  |                           | 0.77          | Receipt Nbr 2110 12/03/2014                        |  | Co. Parks Campground Fees                                      |
| 48         | 21-520-000-0000-5510                  |                           | 4.63          | Receipt Nbr 2110 12/03/2014                        |  | Co. Parks Campground Fees                                      |
| 49         | 21-520-000-0000-5510                  |                           | 16.15         | Receipt Nbr 2112 12/04/2014                        |  | Co. Parks Campground Fees                                      |
| 50         | 21-520-000-0000-5510                  |                           | 2.32          | Receipt Nbr 2113 12/04/2014                        |  | Co. Parks Campground Fees                                      |
| 51         | 21-520-000-0000-5510                  |                           | 3.47          | Receipt Nbr 2113 12/04/2014                        |  | Co. Parks Campground Fees                                      |
|            | 89991 Bremer Bank                     |                           | 43.10         | 7 Transactions                                     |  |  |
| 520        | <b>DEPT Total:</b>                    |                           | 43.10         | <b>Parks</b>                                       | <b>1 Vendors</b>                         | <b>7 Transactions</b>  |
| 21         | <b>Fund Total:</b>                    |                           | 43.10         | <b>Parks</b>                                       |  | <b>7 Transactions</b>  |
|            | <b>Final Total:</b>                   |                           | 8,659.24      | <b>17 Vendors</b>                                  | <b>64 Transactions</b>                   |  |

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

| <u>Fund</u>      | <u>AMOUNT</u>   | <u>Name</u>                   |
|------------------|-----------------|-------------------------------|
| 1                | 539.92          | General Fund                  |
| 3                | 1,576.01        | Road & Bridge                 |
| 5                | 0.90            | Health & Human Services       |
| 9                | 6,392.50        | State                         |
| 10               | 18.72           | Trust                         |
| 11               | 0.28            | Forest Development            |
| 19               | 87.81           | Long Lake Conservation Center |
| 21               | 43.10           | Parks                         |
| <b>All Funds</b> | <b>8,659.24</b> | <b>Total</b>                  |

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# Aitkin County

2E



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Tax Settlement Payments

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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12 Agency

| Vendor     | <u>Name</u>                          | <u>Rpt</u>  | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|------------|--------------------------------------|-------------|-----------------------------|----------------------|------------------------------------|
| <u>No.</u> | <u>Account/Formula</u>               | <u>Accr</u> | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 931        | DEPT                                 |             | Towns                       |                      |                                    |
| 1010       | City Of Aitkin                       |             |                             |                      |                                    |
|            | 12- 931- 156- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Village Of Aitkin       |
|            | 12- 931- 156- 0000- 2045             | 0           | HRA                         |                      | Payable To Village Of Aitkin       |
| 1010       | City Of Aitkin                       |             |                             | 2 Transactions       |                                    |
| 73,467.38  |                                      |             |                             |                      |                                    |
| 173        | City Of Hill City                    |             |                             |                      |                                    |
|            | 12- 931- 157- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Village Of Hill City    |
|            | 12- 931- 157- 0000- 2045             | 0           | HRA                         |                      | Payable To Village Of Hill City    |
| 173        | City Of Hill City                    |             |                             | 2 Transactions       |                                    |
| 19,855.28  |                                      |             |                             |                      |                                    |
| 1025       | City Of McGrath- Treasurer           |             |                             |                      |                                    |
|            | 12- 931- 158- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Village Of McGrath      |
| 1025       | City Of McGrath- Treasurer           |             |                             | 1 Transactions       |                                    |
| 782.64     |                                      |             |                             |                      |                                    |
| 782.64     |                                      |             |                             |                      |                                    |
| 175        | City Of Mcgregor                     |             |                             |                      |                                    |
|            | 12- 931- 159- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Village Of Mcgregor     |
|            | 12- 931- 159- 0000- 2045             | 0           | HRA                         |                      | Payable To Village Of Mcgregor     |
| 175        | City Of Mcgregor                     |             |                             | 2 Transactions       |                                    |
| 14,513.08  |                                      |             |                             |                      |                                    |
| 176        | City Of Palisade                     |             |                             |                      |                                    |
|            | 12- 931- 160- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Village Of Palisade     |
| 176        | City Of Palisade                     |             |                             | 1 Transactions       |                                    |
| 7,846.21   |                                      |             |                             |                      |                                    |
| 7,846.21   |                                      |             |                             |                      |                                    |
| 178        | City Of Tamarack                     |             |                             |                      |                                    |
|            | 12- 931- 161- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Village Of Tamarack     |
|            | 12- 931- 161- 0000- 2045             | 0           | Add'l Mineral Lease Revenue |                      | Payable To Village Of Tamarack     |
| 178        | City Of Tamarack                     |             |                             | 2 Transactions       |                                    |
| 3,208.85   |                                      |             |                             |                      |                                    |
| 13110      | Lake Minnewawa Lake Improvement Dist |             |                             |                      |                                    |
|            | 12- 931- 163- 0000- 2045             |             | 3rd Tax Settlement          |                      | Payable To Lake Minnewawa LID      |
| 488.60     |                                      |             |                             |                      |                                    |
| 13110      | Lake Minnewawa Lake Improvement Dist |             |                             | 1 Transactions       |                                    |
| 488.60     |                                      |             |                             |                      |                                    |
| 7000       | Town Of Aitkin Treasurer             |             |                             |                      |                                    |
|            | 12- 931- 101- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Aitkin Twp              |
| 7000       | Town Of Aitkin Treasurer             |             |                             | 1 Transactions       |                                    |
| 17,962.42  |                                      |             |                             |                      |                                    |
| 17,962.42  |                                      |             |                             |                      |                                    |
| 7001       | Town Of Ball Bluff Treasurer         |             |                             |                      |                                    |
|            | 12- 931- 102- 0000- 2045             | 0           | 3rd Tax Settlement          |                      | Payable To Ball Bluff Twp          |
| 6,107.29   |                                      |             |                             |                      |                                    |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| <u>Vendor Name</u>   | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>            | <u>Account/Formula Description</u> |
|--|-------------|----------------------------|-----------------------------|------------------------------------|
| <u>No. Account/Formula</u>                                     | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>        | <u>Paid On Bhf #</u>               |
| <u>On Behalf of Name</u>                                       |             |                            |                             |                                    |
| 7001 Town Of Ball Bluff Treasurer                              |             | 6,107.29                   | 1 Transactions              |                                    |
| 7002 Town Of Balsam Treasurer<br>12- 931- 103- 0000- 2045      | 0           | 222.02                     | 3rd Tax Settlement          | Payable To Balsam Twp              |
| 7002 Town Of Balsam Treasurer                                  |             | 222.02                     | 1 Transactions              |                                    |
| 7003 Town Of Beaver Treasurer<br>12- 931- 104- 0000- 2045      | 0           | 1,875.58                   | 3rd Tax Settlement          | Payable To Beaver Twp              |
| 7003 Town Of Beaver Treasurer                                  |             | 1,875.58                   | 1 Transactions              |                                    |
| 7004 Town Of Clark Treasurer<br>12- 931- 105- 0000- 2045       | 0           | 2,608.51                   | 3rd Tax Settlement          | Payable To Clark Twp               |
| 12- 931- 105- 0000- 2045                                       | 0           | 633.47                     | Add'l Mineral Lease Revenue | Payable To Clark Twp               |
| 7004 Town Of Clark Treasurer                                   |             | 3,241.98                   | 2 Transactions              |                                    |
| 7005 Town Of Cornish Treasurer<br>12- 931- 106- 0000- 2045     | 0           | 1,553.02                   | 3rd Tax Settlement          | Payable To Cornish Twp             |
| 7005 Town Of Cornish Treasurer                                 |             | 1,553.02                   | 1 Transactions              |                                    |
| 7006 Town Of Farm Island Treasurer<br>12- 931- 107- 0000- 2045 | 0           | 21,750.27                  | 3rd Tax Settlement          | Payable To Farm Island Twp         |
| 7006 Town Of Farm Island Treasurer                             |             | 21,750.27                  | 1 Transactions              |                                    |
| 7007 Town Of Fleming Treasurer<br>12- 931- 108- 0000- 2045     | 0           | 10,198.52                  | 3rd Tax Settlement          | Payable To Fleming Twp             |
| 7007 Town Of Fleming Treasurer                                 |             | 10,198.52                  | 1 Transactions              |                                    |
| 7008 Town Of Glen Treasurer<br>12- 931- 109- 0000- 2045        | 0           | 9,783.29                   | 3rd Tax Settlement          | Payable To Glen Twp                |
| 7008 Town Of Glen Treasurer                                    |             | 9,783.29                   | 1 Transactions              |                                    |
| 7009 Town Of Haugen Treasurer<br>12- 931- 110- 0000- 2045      | 0           | 3,145.32                   | 3rd Tax Settlement          | Payable To Haugen Twp              |
| 12- 931- 110- 0000- 2045                                       | 0           | 2,165.44                   | Add'l Mineral Lease Revenue | Payable To Haugen Twp              |
| 7009 Town Of Haugen Treasurer                                  |             | 5,310.76                   | 2 Transactions              |                                    |
| 7010 Town Of Hazelton Treasurer<br>12- 931- 111- 0000- 2045    | 0           | 16,141.10                  | 3rd Tax Settlement          | Payable To Hazelton Twp            |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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12 Agency

| <u>Vendor Name</u>  | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u>            |
|---|-------------|----------------------------|----------------------|---|
| <u>No.</u> <u>Account/Formula</u>                               | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 7010 Town Of Hazelton Treasurer                                 |             | 16,141.10                  | 1 Transactions       |   |
| 4879 Town Of Hill Lake Clerk- Treas<br>12- 931- 112- 0000- 2045 | 0           | 4,237.04                   | 3rd Tax Settlement   | Payable To Hill Lake Twp                      |
| 4879 Town Of Hill Lake Clerk- Treas                             |             | 4,237.04                   | 1 Transactions       |   |
| 7011 Town Of Idun Treasurer<br>12- 931- 113- 0000- 2045         | 0           | 3,908.09                   | 3rd Tax Settlement   | Payable To Idun Twp                           |
| 7011 Town Of Idun Treasurer                                     |             | 3,908.09                   | 1 Transactions       |   |
| 7012 Town Of Jevne Treasurer<br>12- 931- 114- 0000- 2045        | 0           | 5,060.48                   | 3rd Tax Settlement   | Payable To Jevne Twp                          |
| 7012 Town Of Jevne Treasurer                                    |             | 5,060.48                   | 1 Transactions       |   |
| 7013 Town Of Kimberly Treasurer<br>12- 931- 115- 0000- 2045     | 0           | 9,025.50                   | 3rd Tax Settlement   | Payable To Kimberly Twp                       |
| 7013 Town Of Kimberly Treasurer                                 |             | 9,025.50                   | 1 Transactions       |   |
| 7014 Town Of Lakeside Treasurer<br>12- 931- 116- 0000- 2045     | 0           | 17,661.17                  | 3rd Tax Settlement   | Payable To Lakeside Twp                       |
| 7014 Town Of Lakeside Treasurer                                 |             | 17,661.17                  | 1 Transactions       |   |
| 7015 Town Of Lee Treasurer<br>12- 931- 117- 0000- 2045          | 0           | 843.84                     | 3rd Tax Settlement   | Payable To Lee Twp                            |
| 7015 Town Of Lee Treasurer                                      |             | 843.84                     | 1 Transactions       |   |
| 7016 Town Of Libby Treasurer<br>12- 931- 118- 0000- 2045        | 0           | 680.31                     | 3rd Tax Settlement   | Payable To Libby Twp                          |
| 7016 Town Of Libby Treasurer                                    |             | 680.31                     | 1 Transactions       |   |
| 7017 Town Of Logan Treasurer<br>12- 931- 119- 0000- 2045        | 0           | 6,940.79                   | 3rd Tax Settlement   | Payable To Logan Twp                          |
| 7017 Town Of Logan Treasurer                                    |             | 6,940.79                   | 1 Transactions       |   |
| 7018 Town Of Macville Treasurer<br>12- 931- 120- 0000- 2045     | 0           | 1,456.36                   | 3rd Tax Settlement   | Payable To Macville Twp                       |
| 7018 Town Of Macville Treasurer                                 |             | 1,456.36                   | 1 Transactions       |   |
| 7019 Town Of Malmo Treasurer                                    |             |                            |                      |   |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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12 Agency

| <u>Vendor Name</u>                       | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>            | <u>Account/Formula Description</u> |
|--|-------------|----------------------------|-----------------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u>        | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>        | <u>On Behalf of Name</u>           |
|  |             |                            | <u>Paid On Bhf #</u>        |                                    |
| 7019 <b>Town Of Malmo Treasurer</b>      | 0           | 7,439.14                   | 3rd Tax Settlement          | Payable To Malmo Twp               |
|  |             | 7,439.14                   | 1 Transactions              |                                    |
| 7020 <b>Town Of Mcgregor - Treasurer</b> | 0           | 700.72                     | 3rd Tax Settlement          | Payable To Mcgregor Twp            |
|  | 0           | 28.73                      | Add'l Mineral Lease Revenue | Payable To Mcgregor Twp            |
| 7020 <b>Town Of Mcgregor - Treasurer</b> |             | 729.45                     | 2 Transactions              |                                    |
| 7021 <b>Town Of Millward Treasurer</b>   | 0           | 890.71                     | 3rd Tax Settlement          | Payable To Millward Twp            |
| 7021 <b>Town Of Millward Treasurer</b>   |             | 890.71                     | 1 Transactions              |                                    |
| 7022 <b>Town Of Morrison Treasurer</b>   | 0           | 9,753.44                   | 3rd Tax Settlement          | Payable To Morrison Twp            |
| 7022 <b>Town Of Morrison Treasurer</b>   |             | 9,753.44                   | 1 Transactions              |                                    |
| 7023 <b>Town Of Nordland Treasurer</b>   | 0           | 24,528.67                  | 3rd Tax Settlement          | Payable To Nordland Twp            |
| 7023 <b>Town Of Nordland Treasurer</b>   |             | 24,528.67                  | 1 Transactions              |                                    |
| 7024 <b>Town Of Pliny Treasurer</b>      | 0           | 1,435.45                   | 3rd Tax Settlement          | Payable To Pliny Twp               |
| 7024 <b>Town Of Pliny Treasurer</b>      |             | 1,435.45                   | 1 Transactions              |                                    |
| 7025 <b>Town Of Rice River Treasurer</b> | 0           | 5,240.74                   | 3rd Tax Settlement          | Payable To Rice River Twp          |
| 7025 <b>Town Of Rice River Treasurer</b> |             | 5,240.74                   | 1 Transactions              |                                    |
| 7026 <b>Town Of Salo Treasurer</b>       | 0           | 2,119.50                   | 3rd Tax Settlement          | Payable To Salo Twp                |
| 7026 <b>Town Of Salo Treasurer</b>       |             | 2,119.50                   | 1 Transactions              |                                    |
| 7027 <b>Town Of Seavey Treasurer</b>     | 0           | 930.21                     | 3rd Tax Settlement          | Payable To Seavey Twp              |
| 7027 <b>Town Of Seavey Treasurer</b>     |             | 930.21                     | 1 Transactions              |                                    |
| 7028 <b>Town Of Shamrock Treasurer</b>   | 0           | 14,769.03                  | 3rd Tax Settlement          | Payable To Shamrock Twp            |
|  | 0           | 488.60-                    | To Lake Improv.District     | Payable To Shamrock Twp            |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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12 Agency

| Vendor | Name                         | Rpt  | Warrant Description | Invoice #      | Account/Formula Description |
|--------|------------------------------|------|---------------------|----------------|-----------------------------|
| No.    | Account/Formula              | Accr | Service Dates       | Paid On Bhf #  | On Behalf of Name           |
| 7028   | Town Of Shamrock Treasurer   |      |                     | 2 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7029   | Town Of Spalding Treasurer   |      |                     |                |                             |
|        | 12- 931- 130- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Spalding Twp     |
| 7029   | Town Of Spalding Treasurer   |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7030   | Town Of Spencer Treasurer    |      |                     |                |                             |
|        | 12- 931- 131- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Spencer Twp      |
| 7030   | Town Of Spencer Treasurer    |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7031   | Town Of Turner Treasurer     |      |                     |                |                             |
|        | 12- 931- 132- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Turner Twp       |
| 7031   | Town Of Turner Treasurer     |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7032   | Town Of Verdon Treasurer     |      |                     |                |                             |
|        | 12- 931- 133- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Verdon Twp       |
| 7032   | Town Of Verdon Treasurer     |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7033   | Town Of Wagner Treasurer     |      |                     |                |                             |
|        | 12- 931- 134- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Wagner Twp       |
| 7033   | Town Of Wagner Treasurer     |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7034   | Town Of Waukenabo Treasurer  |      |                     |                |                             |
|        | 12- 931- 135- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Waukenabo Twp    |
| 7034   | Town Of Waukenabo Treasurer  |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7035   | Town Of Wealthwood Treasurer |      |                     |                |                             |
|        | 12- 931- 136- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Wealthwood Twp   |
| 7035   | Town Of Wealthwood Treasurer |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7036   | Town Of White Pine Treasurer |      |                     |                |                             |
|        | 12- 931- 137- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To White Pine Twp   |
| 7036   | Town Of White Pine Treasurer |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7037   | Town Of Williams Treasurer   |      |                     |                |                             |
|        | 12- 931- 138- 0000- 2045     | 0    | 3rd Tax Settlement  |                | Payable To Williams Twp     |
| 7037   | Town Of Williams Treasurer   |      |                     | 1 Transactions |                             |
|        |                              |      |                     |                |                             |
| 7038   | Town Of Workman - Treasurer  |      |                     |                |                             |

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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12 Agency

| Vendor Name                                 | Rpt  | Warrant Description | Invoice #      | Account/Formula Description |
|---|------|---------------------|----------------|-----------------------------|
| No. Account/Formula                         | Accr | Service Dates       | Paid On Bhf #  | On Behalf of Name           |
| 12- 931- 139- 0000- 2045                    | 0    | 3rd Tax Settlement  |                | Payable To Workman Twp      |
| 7038 Town Of Workman - Treasurer            |      | 5,175.62            | 1 Transactions |                             |
| 931 DEPT Total:                             |      | 375,114.94          | 47 Vendors     | 55 Transactions             |
| 932 DEPT                                    |      | Schools             |                |                             |
| 393 Isd 1 Aitkin- Treasurer                 |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 12- 932- 000- 0000- 6801                    |      | 240.37              |                | Appropriations              |
| 393 Isd 1 Aitkin- Treasurer                 |      | 74,524.19           | 2 Transactions |                             |
| 1985 Isd 182 Crosby- Treasurer              |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 1985 Isd 182 Crosby- Treasurer              |      | 20.08               | 1 Transactions |                             |
| 392 Isd 2 Hill City- Treasurer              |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 12- 932- 000- 0000- 6801                    |      | 920.01              |                | Appropriations              |
| 392 Isd 2 Hill City- Treasurer              |      | 21,344.61           | 2 Transactions |                             |
| 1983 Isd 2165 Hinckley Finlayson- Treasurer |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 1983 Isd 2165 Hinckley Finlayson- Treasurer |      | 9,929.26            | 1 Transactions |                             |
| 1979 Isd 2580 East Central- Treasurer       |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 1979 Isd 2580 East Central- Treasurer       |      | 3,308.73            | 1 Transactions |                             |
| 395 ISD 4 McGregor- Treasurer               |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 12- 932- 000- 0000- 6801                    |      | 627.74              |                | Appropriations              |
| 12- 932- 000- 0000- 6801                    |      | 8,761.51            |                | Appropriations              |
| 395 ISD 4 McGregor- Treasurer               |      | 72,242.38           | 3 Transactions |                             |
| 1982 Isd 473 Isle- Treasurer                |      |                     |                |                             |
| 12- 932- 000- 0000- 6801                    | 0    | 3rd Tax Settlement  |                | Appropriations              |
| 1982 Isd 473 Isle- Treasurer                |      | 19,079.56           | 1 Transactions |                             |
| 1981 Isd 577 Willow River- Treasurer        |      |                     |                |                             |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
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12 Agency

| Vendor | Name                               | Rpt  | Warrant Description | Invoice #          | Account/Formula Description   |
|--------|------------------------------------|------|---------------------|--------------------|-------------------------------|
| No.    | Account/Formula                    | Accr | Service Dates       | Paid On Bhf #      | On Behalf of Name             |
|        | 12-932-000-0000-6801               | 0    | 889.95              | 3rd Tax Settlement | Appropriations                |
| 1981   | Isd 577 Willow River- Treasurer    |      | 889.95              | 1 Transactions     |                               |
| 394    | Isd 698 Floodwood- Treasurer       |      |                     |                    |                               |
|        | 12-932-000-0000-6801               | 0    | 726.21              | 3rd Tax Settlement | Appropriations                |
| 394    | Isd 698 Floodwood- Treasurer       |      | 726.21              | 1 Transactions     |                               |
| 1984   | Isd 95 Cromwell- Wright- Treasurer |      |                     |                    |                               |
|        | 12-932-000-0000-6801               | 0    | 1.39                | 3rd Tax Settlement | Appropriations                |
| 1984   | Isd 95 Cromwell- Wright- Treasurer |      | 1.39                | 1 Transactions     |                               |
| 932    | DEPT Total:                        |      | 202,066.36          | Schools            | 10 Vendors<br>14 Transactions |
| 12     | Fund Total:                        |      | 577,181.30          | Agency             | 69 Transactions               |
|        | Final Total:                       |      | 577,181.30          | 57 Vendors         | 69 Transactions               |

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| <b>Recap by Fund</b> | <b><u>Fund</u></b> | <b><u>AMOUNT</u></b> | <b><u>Name</u></b> |
|----------------------|--------------------|----------------------|--------------------|
|                      | 12                 | 577,181.30           | Agency             |
| All Funds            |                    | 577,181.30           | Total              |

Approved by, .....

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# Board of County Commissioners Agenda Request

|               |
|---------------|
| 2F            |
| Agenda Item # |

**Requested Meeting Date:** January 27, 2015

**Title of Item:** Request from Central Planes Aviation

|   |  |   |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY  | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft)<br><i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing* |
| <b>Submitted by:</b><br>Nathan Burkett  |  | <b>Department:</b><br>Administration  |
| <b>Presenter (Name and Title):</b>  |  | <b>Estimated Time Needed:</b>   |
| <b>Summary of Issue:</b><br><br><p>The County is in receipt of a request from John Ricard, CEO Central Planes Aviation Inc. to spray, by means of aerial application, to control army tent caterpillars. The County Board is being asked to authorize the County Board Chair to sign a letter authorizing the operation under a congested area permit for the FAA and Department of Agriculture.</p> <p>Included for your review is a copy of the request from Mr. Ricard, along with the FAA format being followed for the permit, and a copy of the proposed authorization letter.</p> <p>In 2013 and 2014 the Board authorized this request and the County received no complaints.</p> |  |   |
| <b>Alternatives, Options, Effects on Others/Comments:</b>   |  |   |
| <b>Recommended Action/Motion:</b><br>Motion to authorize the County Board Chair to sign the letter of authorization.  |  |   |
| <b>Financial Impact:</b><br><i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><i>What is the total cost, with tax and shipping? \$</i><br><i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>  |  |   |

Central Planes Aviation Inc  
39115 Co Road 186  
Sauk Centre, Mn. 56378  
320-352-3013

JAN 14 2015

Aitkin County Commissioners,

My name is John Ricard. I am the owner of Central Planes Aviation Inc. based at the Sauk Centre Airport. In the last few years, the area around some of the lakes in central Minnesota have been overrun by army worms that are quite destructive to land owners trees. Some of the lake associations have contacted us to do some spraying for these insects. We did some areas in Crow Wing Co., Stearns Co., Aitkin Co., and Todd Co., the last few years, and would like to again include Aitkin County for the year 2015.

The Chemical that we use is a BT product called Dipel DF. The DNR is using this chemical for the Gypsy moth program in northern Minnesota. This chemical is only affective on worms that eat leaves and will not harm wildlife or fish. It is also cleared on organic crops.

To do this type of control we have to operate under a congested area permit approved by the FAA and the Department of Agriculture.

We need a written approval from the governing body of each Co. that we can include in our application and send to Dave Egesdal in the Minneapolis Flight Standards District Office (612) 253-4507, for approval.

We ask that the Board review our request at your next meeting. I would need the same form that you supplied for me in 2014, signed by one of the board members.

Also Included is the FAA format that we are following for the permit. I've highlighted the area that involves the Counties approval.

Central Planes Aviation Inc. has been doing aerial application in Central Mn. since 2003, and is fully insured and licensed. Aitkin County will not be held liable for any actions of my company. Any questions please feel free to call (320) 352-3013.

Sincerely: John Ricard  
CEO - Central Planes Aviation Inc.



# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

January 27, 2015

Mr. John Ricard  
Central Planes Aviation, Inc.  
39115 County Road 186  
Sauk Centre, MN 56378

Re: Authorization to Operate Agricultural Aircraft over Unincorporated Areas of Aitkin County to Conduct Aerial Spraying of Tent Worm Caterpillars

Central Planes Aviation, Inc. has requested permission to operate agricultural aircraft over unincorporated areas of Aitkin County to spray for tent worm caterpillars using a Bt insecticide called Dipel.

Central Planes Aviation, Inc. is granted permission to operate agricultural aircraft over areas of Aitkin County while spraying for tent worm caterpillars per FAA waivers. Permission is granted with the following conditions:

1. It applies to only the unincorporated areas of Aitkin County;
2. Central Planes Aviation, Inc. must have a valid license to spray for tent worm caterpillars from the Minnesota Department of Agriculture;
3. This permission expires on December 31, 2015.

This authorization by Aitkin County is not an endorsement of this company. Central Planes Aviation, Inc. does not act on behalf or as an agent of Aitkin County.

Date \_\_\_\_\_

\_\_\_\_\_  
J. Mark Wedel, Chair  
Aitkin County Board of Commissioners

Attest:

\_\_\_\_\_  
Nathan Burkett  
Aitkin County Administrator  
Clerk, Aitkin County Board of Commissioners

1/15/09

8900.1 CHG 46

**VOLUME 3 GENERAL TECHNICAL ADMINISTRATION****CHAPTER 52 PART 137 AGRICULTURAL AIRCRAFT OPERATIONS****Section 2 Evaluate a Part 137 Congested Area Operations Plan****3-4256 PROGRAM TRACKING AND REPORTING SUBSYSTEM (PTRS) ACTIVITY CODE. 1332**

**3-4257 OBJECTIVE.** The objective of this task is to determine that a public aircraft or Title 14 of the Code of Federal Regulations (14 CFR) part 137 operator can conduct agricultural dispensing operations safely over a congested area, according to an approved plan. Successful completion of this task results in either approval or disapproval of an operator's proposed plan.

**3-4258 GENERAL.** Agricultural aircraft may operate over congested areas when:

- The local Flight Standards District Office (FSDO) has approved the congested area plan, and
- The appropriate official or governing body of the political subdivision over which the aircraft is to be operated has approved the operation in writing.

**A. Appropriate Officials.** An appropriate elected public official or governing body can include any of the following:

- 1) Mayor,
- 2) City Manager,
- 3) City Council,
- 4) County Board of Supervisors,
- 5) County Commissioner, or
- 6) Any other similar elected public official.

**B. Public Notice.** If time allows, the public notice required by part 137, § 137.51(b)(2) should be given at least 48 hours before dispensing operations begin. The form that the public notice takes is up to the operator. Newspaper ads, radio announcements, television announcements, or door-to-door handbills are all acceptable methods.

**C. Contents of Congested Area Plan.** Consider the following when reviewing the plan of operation required by § 137.51(b)(3) and submitted by the operator.

1) The congested area plan must include an aerial photograph, large scale map, or computer generated map or diagram of the area to be worked. Whichever depiction is used, it should be appropriately marked to show all obstructions which could be expected to present a hazard during the operation and the areas which could be used for an emergency landing and dumping of agricultural materials.

2) The photograph, map, or diagram must be current, preferably within the preceding 24

months, to be considered representative of the area. If current photographs or diagrams are not available, realtor's maps may be used to supplement. The important aspect is not to accept maps that are not drawn to scale.

**D. Assisting Operators.** Occasionally agricultural aircraft operators may request Federal Aviation Administration (FAA) assistance in determining whether an area is congested or not. Before the FAA can determine this, the site will have to be checked. The FAA cannot, of course, check every area an operator wants to service, but in some cases an operator needs legitimate assistance. The inspector must use judgment in determining the status of an area as congested or not. If the inspector has any doubt, he or she should consult with other inspectors or regional counsel for any precedent.

**3-4259 SINGLE-ENGINE AIRCRAFT.** When congested area operations are conducted using single-engine aircraft, the inspector shall require the operator to arrange with appropriate officials of the area concerned to take such measures as are necessary to conduct the operation safely. These may include blocking off streets and other areas which could be used as an emergency landing or similar precautionary measures required in the interest of public safety. Before approving any operator's plan of operation, the inspector shall determine that the plan complies with the emergency landing requirements contained in § 137.51(b)(4)(iii).

**3-4260 MULTI-ENGINE AIRCRAFT.**

**A. Takeoff Performance.** If the operator intends to takeoff over a congested area, they must show in the congested area plan that the airplane can meet the accelerate-stop requirements of § 137.51(b)(5)(i). If the aircraft cannot meet these requirements, the operator must state in the written plan of operation that no takeoff will be made over a congested area during dispensing operations.

**B. Critical Engine Inoperative.** The operator must show in the congested area plan that the airplane can meet the climb requirements specified in § 137.51(b)(5)(ii).

**3-4261 RESTRICTED CATEGORY AIRCRAFT.** Title 14 CFR part 21, or the operating limitations established for the airplane, may not require a flight manual for restricted category aircraft. Therefore, performance information may be found in the applicable military technical order, operating limitations, placards, flight test performance data established by the aircraft manufacturer, or any combination thereof. In addition, performance information provided by a Designated Engineering Representative is satisfactory. If such performance information has not previously been established for the airplane to be used or, if any doubt exists concerning the authenticity of the information presented by the operator, a Manufacturing Inspection District Office (MIDO) should be contacted to arrange for an engineering flight test in order to obtain the required performance data.

**A. Load Jettisoning.** Aircraft, other than a helicopter, must be equipped with a device capable of jettisoning at least one-half of the aircraft's maximum authorized load of agricultural material within 45 seconds (part 137, § 137.53(c)(2)).

**B. Data Not Determined.** If such data have not been determined for the aircraft or, if any doubt exists concerning meeting this requirement, the inspector should have the operator conduct an in-flight load jettisoning demonstration.

**C. Test Conditions.** The aircraft must be loaded with any suitable material (lime, sand, water, etc.) and the demonstration shall be observed by the inspector from the ground. The discharge of material from the aircraft should be timed to determine compliance with the 45-second jettisoning

requirement.

**D. Preventing Inadvertent Jettisoning.** Part 137, § 137.53(c)(2) requires that aircraft conducting agricultural operations over congested areas must have a means of preventing inadvertent jettisoning of the tank or hopper. This can be accomplished with a device such as:

- 1) Spring-loaded cover over a pull lever,
- 2) "T" handle or pull ring in a spring loaded shield,
- 3) A push-pull device fastened with fine safety wire, or
- 4) Other equivalent devices.

### 3-4262 PREREQUISITES AND COORDINATION REQUIREMENTS.

**A. Prerequisites.** This task requires knowledge of the regulatory requirements of part 137 and FAA policies and qualification as an aviation safety inspector (ASI).

**B. Coordination.** This task may require coordination with the airworthiness unit, the regional counsel, state, county, or local authorities.

### 3-4263 REFERENCES, FORMS, AND JOB AIDS.

**A. References:**

- 14 CFR parts 1, 61, 91, and 137, and
- Advisory Circular (AC) 137-1, Agricultural Aircraft Operations.

**B. Forms:**

- FAA Form 1360-33, Record of Conference, Visit, or Telephone Call, and
- FAA Form 8000-36, Program Tracking and Reporting Subsystem Data Sheet.

**C. Job Aids.** None.

**3-4264 PROCEDURES.** After a part 137 operator requests district office approval for a congested area operation, determine the need for congested area plan based on location, type of operation, etc. (§ 137.51 (b)).

**A. Plan Not Required.** If a plan is not required, record discussion on FAA Form 1360-33 and place it in the operator's district office file. Do not open a PTRS file.

**B. Plan Required.** If a plan is required, requirements of §§ 137.51 and 137.53 are as follows:

- 1) Instruct the operator to present the plan to the district office for review.
- 2) Remind the applicant of the requirement to coordinate with the appropriate state, local, or municipal authorities (§ 137.51(b)(1)).
- 3) Discuss with the applicant various methods of public notification, such as newspapers,

▪ radio, and handbills (§ 137.51(b)(2)).

**C. PTRS.** Open PTRS file.

**D. Plan Requirements.** Upon receipt of the operator's plan, ensure that the operator has included the following information:

- 1) A current aerial photograph, current map, or a recently drawn diagram of the area to be worked;
  - Any representation must show all obstructions which may present hazards during operation.
  - Potential areas for emergency landing or dumping of agricultural materials must also be indicated.
- 2) Altitudes to be maintained, approaches, departures, and turnaround considerations during operation.
- 3) Name and type of material to be dispensed;
- 4) Type of pest or work to be accomplished;
- 5) Dates and hours of dispensing operations;
- 6) Coordination with air traffic control.
- 7) Special operating procedures or limitations to ensure safe operations.
- 8) Method of public notification;
- 9) An indication of coordination with the appropriate state, local, or municipal authorities (Figure 3-144); and
- 10) Methods for complying with §§ 137.51(b)(4) and (5) and 137.53(c)(2).
  - Arrangements for blocking off streets and other areas which may be used for emergency landings.
  - Observe the load jettisoning demonstration from the ground if jettisoning test data is not available or in doubt. For multiengine aircraft, refer to § 137.51(b)(5).
- 11) Means for terminating the operation in the event it appears safety may be compromised or at the inspector's discretion.

**E. Pilot Qualifications.** The plan must indicate the qualifications (part 61 and § 137.53) of the pilot to be used in the operation.

**F. Aircraft Requirements.** The plan must include information which indicates that the aircraft meets the requirements of part 91, and part 137, §§ 137.31, 137.33, 137.51, and 137.53.

**G. Plan Approved.** When the plan meets all 14 CFR requirements, all safety considerations, and appropriate coordination requirements, approve the plan using template A503 in the OPSS. Each

I page of the plan is stamped “FAA-Approved,” dated, and signed by the principal operations inspector (POI).

- 1) Forward a copy of the approved plan to the operator.
- 2) Place a copy of the plan in the district office file on the operator.

**H. Plan Not Approved.** If the plan cannot be approved, issue a letter disapproving the congested area plan (Figure 3-146).

**I. PTRS.** Make appropriate PTRS work entry.

**3-4265 TASK OUTCOMES.** Completion of this task results in either:

- An approved congested area plan, or
- Issuance of a letter disapproving the congested area plan.

**3-4266 FUTURE ACTIVITIES.**

**A. Monitoring.**

- 1) Schedule monitoring of congested area plan if the task is in work program plans.
- 2) Monitor congested area plan (see Volume 6, Chapter 6, Section 4, Monitor a Part 137 Congested Area Operation).

**B. Enforcement.** Possible enforcement investigation if the operation is not conducted according to the approved plan or is unsatisfactory in any other manner. Use the approved plan as information for a subsequent enforcement investigation.

**C. Review.** Review of any subsequent congested area operations.

**Figure 3-144, Sample Letters Indicating Coordination With Appropriate Authorities**

(To Agricultural Aircraft Operator)

|   |
|---|
| <p>[Operator’s name and address]</p> <p>I, [name], the [title of individual and name of town] grant permission to [name of operator] to fly over the town of [name of town] for the purpose of [state purpose of operation] from an agricultural aircraft on [date of operation].</p> <p>[official’s signature]</p> |
|---|

(To Federal Aviation Administration)

|  |
|--|
| <p>[Operator’s Letterhead]</p> <p>[Date]</p> |
|--|

[Name and address of district office]

Sir/Ma'am:

[Name of operator] will conduct the dispensing operation, described on the attached diagram, per Title 14 of the Code of Federal Regulations § 137.51. The aircraft used will be a [make and model of aircraft and N number].

The dispensing operation will be conducted at no less than [altitude] feet above ground level. The airspeed will be [speed in knots or mph].

[Chemical name] will be dispensed at the rate of [number of gallons] per acre.

The operation will be conducted from [beginning date] to [ending date].

The public will be notified of the operation [indicate methods of notification] on [date].

Sincerely,

[Operator's signature]

**Figure 3-145, Letter Approving Congested Area Plan.** Use OPSS template A503.

**Figure 3-146, Letter Disapproving Congested Area Plan**

[FAA Letterhead]

[Date]

[Operator's name and address]

Dear [operator's name]:

This is to inform you that the congested area plan, which you submitted on [date], for agricultural aircraft operations over [congested area, city, or town] is not approved.

The following items were unsatisfactory:

[List the items and how they must be corrected.]

If you have any questions concerning this matter or intend to take action to correct these items, please contact this office at [telephone number].

Sincerely,

[POI's signature]

**RESERVED.** Paragraphs 3-4267 through 3-4285.



# Board of County Commissioners Agenda Request

26

Agenda Item #

**Requested Meeting Date:** January 27, 2015

**Title of Item:** Request to Fill Extension Committee Openings

|  |   |  |
|--|---|--|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY   | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing*<br><small>*provide copy of hearing notice that was published</small> |
| <b>Submitted by:</b><br>Sue Bingham  |   | <b>Department:</b><br>Administration   |
| <b>Presenter (Name and Title):</b><br>n/a  |   | <b>Estimated Time Needed:</b><br>n/a   |
| <b>Summary of Issue:</b><br><br>We have two openings on the Extension Committee:<br><br>District 2 – One application received, Joy Janzen<br>District 5 – One application received, David Carlson<br><br>It is staff's recommendation that the County Board reappoints Joy Janzen as the District 2 representative, and reappoints David Carlson as the District 5 representative. Terms are for three years, and will expire December 31, 2017. |   |  |
| <b>Alternatives, Options, Effects on Others/Comments:</b><br><br><br>  |   |  |
| <b>Recommended Action/Motion:</b><br>Reappoint Joy Janzen as the District 2 representative, and reappoint David Carlson as the District 5 representative on the Extension Committee.   |   |  |
| <b>Financial Impact:</b><br><i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><i>What is the total cost, with tax and shipping? \$</i><br><i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>   |   |  |

Legally binding agreements must have County Attorney approval prior to submission.

MINNESOTA OPEN APPOINTMENT ACT  
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

JAN 14 2015

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Extension Committee

AITKIN COUNTY COMMISSIONER DISTRICT 2

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I worked for the University of MN Extension for 12 years as Extension Educator and Nutrition Educator. I organized our homemakers group and 4-H Club in my area. I have been in the Aitkin Lions <sup>for two years and</sup> Sewed as President for two years and presently 2 Vice president. I have a Bachelors of Science degree in Family & Consumer Science and a minor in speech. I sewed as chairman of Aitkin Health Services Board and secretary of Community Med Board.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Joy Janzen  
Signature of Applicant

1-14-2015  
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes  No

Is this application submitted at the suggestion of appointing authority? Yes  No

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW - Room 130, Aitkin, MN 56431

# MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

JAN 06 2015

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

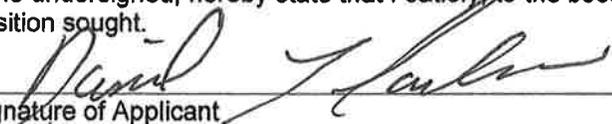
Extension Committee

AITKIN COUNTY COMMISSIONER DISTRICT 5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

- I currently have served on the Ext. Comm. and would be willing to serve another term.
- 4-H Dog Project Leader for more than 15 years.
- Charter member of the Palisade Lions Club (25 years)

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

  
Signature of Applicant

1/6/15

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes  No

Is this application submitted at the suggestion of appointing authority? Yes  No

Please return application to the Aitkin County Administrator's office, located at  
217 2<sup>nd</sup> Street NW – Room 130, Aitkin, MN 56431

# NEWS RELEASE

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**AITKIN COUNTY HAS TWO OPENINGS ON THE FOLLOWING COMMITTEE:**

**Extension Committee** – Terms are for three years

**Commissioner District 2 (one opening)** - Townships - Farm Island, Hazelton, Malmo, Nordland, Wealthwood

**Commissioner District 5 (one opening)** – Cities - Hill City, Palisade  
Townships - Ball Bluff, Balsam, Cornish, Hill Lake, Libby, Logan, MacVile, Turner, Verdon, Waukenabo, Unorg Townships - 52-27, 52-25, 52-24, 52-22, 51-27, 51-25, 51-22, 50-27, 50-26, 50-25, 49-27, 48-27

Responsible for overseeing the County Extension Department. County Extension covers the areas of nutrition and youth leadership development, including the 4-H program. Meetings are held quarterly. Committee members receive a per diem and mileage reimbursement for each meeting. Term runs from January 2015 through December 31, 2017.

Applications will be accepted through January 20, 2015 or until filled.

To obtain an application please access  
<http://www.co.aitkin.mn.us/employment/CommitteeApps.html>  
or call 218-927-7276

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Kirk Peysar, County Auditor, at 218-927-7354.

\*\*\*\*\*

Please contact Sue Bingham at (218) 927-7276 for any questions concerning this news release that you will not bill to the County. Thank you.

Please run this news release in two issues.



# Board of County Commissioners Agenda Request

## 24

Agenda Item #

**Requested Meeting Date:** January 27, 2015

**Title of Item:** Final Contract Payment - Contract No. 20132

|  |  |   |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY   | <b>Action Requested:</b><br><input type="checkbox"/> Approve/Deny Motion<br><input checked="" type="checkbox"/> Adopt Resolution (attach draft)<br><i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing* |
| <b>Submitted by:</b><br>John Welle   |  | <b>Department:</b><br>Highway   |
| <b>Presenter (Name and Title):</b><br>NA   |  | <b>Estimated Time Needed:</b><br>NA   |
| <b>Summary of Issue:</b><br>Authorization by the following resolution is requested to make final payment to Tri City Paving in the amount of \$1,125.00 for C.S.A.P. 001-612-014 which included bituminous paving and shoulder widening of 2.5 miles of CSAH 12 from State Highway 47 to CSAH 39. The final contract amount of \$3,057,404.29 is approximately 5.3% lower than the bid amount of \$3,228,811.48.<br><br><b>Resolution:</b><br><br>WHEREAS, Contract No. 20132 has in all been completed, and the County Board being fully advised in the premises.<br><br>NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Tri City Paving in the amount of \$1,125.00. |  |   |
| <b>Alternatives, Options, Effects on Others/Comments:</b><br><br>  |  |   |
| <b>Recommended Action/Motion:</b><br>Adopt resolution  |  |   |
| <b>Financial Impact:</b><br>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>What is the total cost, with tax and shipping? \$ 1,125.00<br>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>  |  |   |

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

21

Agenda Item #

**Requested Meeting Date:**

**Title of Item:**

|  |   |  |
|--|---|--|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY   | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing*<br><small>*provide copy of hearing notice that was published</small> |
| <b>Submitted by:</b><br>Nathan Burkett, County Administrator   |   | <b>Department:</b><br>Administration   |
| <b>Presenter (Name and Title):</b><br>Nathan Burkett, County Administrator   |   | <b>Estimated Time Needed:</b><br>-   |
| <b>Summary of Issue:</b><br>On January 13, 2015 the County Board held a closed session for performance evaluation of the County Administrator.<br><br>The County Board is obligated under the open meeting law to make a statement regarding the closed session.<br><br>The County Board makes the following statement:<br><br>"The County Board has evaluated the performance of Nathan Burkett, County Administrator and has found his performance to be above satisfactory. The County Board discussed ongoing goals, gave constructive criticism for improvement, and offered praise to Mr. Burkett for his overall job knowledge, financial acumen and leadership." |   |  |
| <b>Alternatives, Options, Effects on Others/Comments:</b>  |   |  |
| <b>Recommended Action/Motion:</b><br>Acknowledge a satisfactory or better performance evaluation, remove the County Administrator from probation per County policy and set 2015 pay in accordance with employment agreement.   |   |  |
| <b>Financial Impact:</b><br>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>What is the total cost, with tax and shipping? \$<br>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>   |   |  |

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** January 27, 2015

**Title of Item:** Aquatic Invasive Species Committee Recommendation

|  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA<br><input type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY   | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing*<br><i>*provide copy of hearing notice that was published</i> |
| <b>Submitted by:</b><br>Aquatic Invasives Species Committee (AIS)  |   | <b>Department:</b><br>Aitkin Co. Soil and Water  |
| <b>Presenter (Name and Title):</b><br>Steve Hughes, District Manager   |   | <b>Estimated Time Needed:</b><br>15 minutes  |
| <b>Summary of Issue:</b><br>The AIS Committee has just completed a grant application period for Lake Associations to apply for educational dollars and watercraft inspectors to work at lake accesses. We received applications from 10 lakes and one educational committee for a total request of approximately \$97,000. We have more than \$194,000 in the budget for these items and are asking for approval from the County Board to approve the applications. Some details need to be worked out with the applicants, therefore we are asking for permission to make adjustments to the requests. We ask for approval to go up to a maximum of \$110,000. This part of the AIS workplan for 2015 is our biggest challenge and we are very pleased with the number and quality of the applications that were submitted. |   |  |
| <b>Alternatives, Options, Effects on Others/Comments:</b><br>We feel this is the best option to cooperatively work with Lake Associations and others to implement efforts to prevent and/or slow the spread of aquatic invasive species.   |   |  |
| <b>Recommended Action/Motion:</b><br>Recommended motion from the County Board to approve the recommendations of the AIS Committee.   |   |  |
| <b>Financial Impact:</b><br>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>What is the total cost, with tax and shipping? \$  \$110,000<br>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i><br>This is part of the AIS funding from the State of Minnesota.  |   |  |



# Board of County Commissioners Agenda Request

**4A**  
Agenda Item #

**Requested Meeting Date:** January 27, 2015

**Title of Item:** SSTS Inspection Contract and Compensation Increase

|  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | <b>Action Requested:</b>                                 | <input type="checkbox"/> Direction Requested   |
| <input type="checkbox"/> CONSENT AGENDA            | <input checked="" type="checkbox"/> Approve/Deny Motion  | <input type="checkbox"/> Discussion Item   |
| <input type="checkbox"/> INFORMATION ONLY          | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing*<br><i>*provide copy of hearing notice that was published</i> |

|   |  |
|---|--|
| <b>Submitted by:</b><br>Terry Neff, Environmental Services Director | <b>Department:</b><br>Environmental Services |
|---|--|

|   |   |
|---|---|
| <b>Presenter (Name and Title):</b><br>Terry Neff, Environmental Services Director | <b>Estimated Time Needed:</b><br>10 min |
|---|---|

**Summary of Issue:**  
Approve of SSTS Inspection Contract for year 2015 with an increase in daily compensation from \$325.00 per day to \$350.00 per day. See attached memorandum for more information.

**Alternatives, Options, Effects on Others/Comments:**  
Hire full time inspector.

**Recommended Action/Motion:**  
Recommend approval of SSTS Inspection Contract with Martin Joyce and compensation increase from \$325.00/day to \$350.00 per day.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$ Potentially \$3250.00

Is this budgeted?  Yes  No *Please Explain:*

There was additional funding provided for a part time inspector. This position would be delayed to allow for the increase in compensation.

**Aitkin County Environmental Services Planning and Zoning**  
**209 Second Street NW**  
**Room 100**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



**MEMORANDUM**

**DATE:** January 15, 2015  
**TO:** Aitkin County Board of Commissioners  
**FROM:** Terry Neff, Environmental Services Director   
**RE:** SSTS Contract Inspector

The present SSTS Contract Inspector, Martin Joyce has asked to renew his contract for the year 2015. In 2010 the duties were increased to include onsite inspections for zoning permits. We have received no complaints on his performance over the past year. Mr. Joyce is requesting a daily compensation increase from \$325.00 per day to \$350.00 per day. The last increase was in 2012 which was from \$300.00 per day to \$325.00 per day. If approved, this compensation increase would add \$3250.00 for this service. Due to the quality of work, additional soils expertise and license with the MPCA as an Advanced Inspector, I recommend the Board approve entering into a contract with Martin Joyce for SSTS and permit inspections for the year 2015 at a rate of \$350.00 per day (enclosed is a copy of the contract).

If you have any questions, please feel free to contact me at 218-927-7342 or by e-mail at [tneff@co.aitkin.mn.us](mailto:tneff@co.aitkin.mn.us).

enclosure

c:\ctybrd\ctybrd2015

**CONTRACT FOR INDEPENDENT SUBSURFACE SEWAGE TREATMENT SYSTEM  
INSPECTOR CONTRACTOR**

This contract, dated January 27, 2015 is made between the following parties:

County of Aitkin  
209 2<sup>nd</sup> St NW Rm 100  
Aitkin, MN 56431

And

Martin Joyce Septic Service, LLC (Independent Contractor  
Located At : 27604 Co. Rd. 3, Merrifield, MN 56465 )

1. **SERVICES.** Aitkin County has adopted an ordinance to provide for the proper design, location, installation, use and maintenance of subsurface sewage treatment systems (SSTS) entitled the Aitkin County Subsurface Sewage Treatment System Ordinance and as required by Minnesota Rules Chapter 7080-7083 and must enforce the provisions of the Ordinance through the services of a qualified employee or licensed SSTS Inspector. The licensed independent SSTS Inspector contractor is responsible for inspections of installations of SSTS in Aitkin County. Aitkin County under the authority of Minnesota Statutes, 103F Minnesota Regulations, Parts 6120.2500 – 6120.3900, and the planning and zoning enabling legislation in Minnesota Statutes Chapter 394, has adopted zoning ordinances to promote the health, safety and general welfare of the inhabitants by dividing the County into zones and regulating therein the uses of land and the construction of all structures.

The duties of the Independent Contractor include, but are not limited to:

- A. Obtain copies of the Aitkin County permits and related documents including an approved site evaluation and an approved design for all SSTS inspections prior to inspecting. Aitkin County will supply copies of permits and related documents.
- B. Inspect new and replacement SSTS for full compliance with "Aitkin County's Subsurface Sewage Treatment System Ordinance."
- C. Complete to the satisfaction of the Aitkin County Planning and Zoning Department all inspection forms, certificate of compliance or notice of noncompliance and submit to Aitkin County Planning and Zoning Department within five (5) days of the final inspection. This includes all soils information, verification of clean sand and any other information pertinent to the completion of the inspection form in its entirety. The independent contractor is responsible and will be held accountable for sewer inspections and all other relevant information.

D. Take and submit inspection photos, labeled clearly with inspectors name, installers name, property owners name, date and type of septic system and in sufficient quantity to document tank and drainfield area.

E. It is the responsibility of the independent contractor to have available all tools and equipment necessary to adequately complete a SSTS and site inspection(s).

F. It is the responsibility of the independent contractor to provide transportation to the job site and to service and maintain adequate automobile insurance. A copy of the automobile insurance will be provided to the County prior to any contractual work being performed.

G. Consult verbally and in written form with property owners and SSTS professionals in a positive manner.

H. The independent subsurface sewage treatment system inspector contractor will work together with the Aitkin County Planning and Zoning Department to provide thorough and fair enforcement of the Aitkin County Subsurface Sewage Treatment System Ordinance, Zoning Ordinance and Shoreland Management Ordinance. If during an inspection an item of noncompliance is not corrected the independent subsurface sewage treatment system inspector contractor shall immediately notify the Aitkin County Planning and Zoning Office and shall not authorize backfilling of the SSTS.

I. The Independent Contractor shall perform site inspections for setback distances of structures to verify compliance with permit applications and with the goals and objectives of the zoning ordinances of the Aitkin County Planning and Zoning Department.

**2. INSURANCE:**

The independent contractor is required to provide evidence that he/she carries his/her own insurance coverage's. Evidence shall be in the form of an original certificate of insurance. Faxed or photocopies will not be accepted. Aitkin County must be shown on the certificate as an additionally insured for all liability. The following minimum limits are required:

General Liability = **\$1,500,000** aggregate, **\$1,500,000** products and completed operations aggregate.

**\$500,000** Personal Injury and Advertising Injury, **\$1,500,000** each occurrence.

Explosion, collapse and underground must be included.

The liability policy must be written on an occurrence basis, not claims made basis. Coverage shall also be indicated on the certificate of insurance for Automobile Liability: Bodily Injury: \$1,500,000 each occurrence or a combined single limit of \$1,500,000. If the independent contractor is unable to carry these minimum underlying limits, he/she shall demonstrate proof that he/she has an umbrella policy to meet the minimum amounts and insurance.

3. **INSPECTION SCHEDULE:** The independent contractor shall be responsible for setting their own schedule and provide a copy of said schedule on a daily basis to the Planning and Zoning Department for approval.
4. **MAINTAIN LICENSURE:** The independent contractor shall secure any and all state licenses that may be required in order to perform the services as contemplated by the inspection duties assigned to him/her and shall comply with all other Federal, State and Local rules, regulations and ordinances as required of a Subsurface Sewage Treatment System Inspector under the rules by the State of Minnesota (Chapter 7080-7083). If the required State License is rendered invalid for any reason the independent contractor shall not conduct any inspections.
5. **CONFLICT OF INTEREST:** The independent contractor shall not inspect an installation if the installer is related to or an employee of the contractor. The independent contractor shall not perform compliance inspections on existing systems or site evaluations and designs during the term of the contract, unless the compliance inspection, site evaluation or design is to fulfill requirements of the contract.
6. **INDEPENDENT CONTRACTOR STATUS:** Aitkin County shall consider individuals who sign this contract as independent contractors and not employees of the County. No statement contained in this contract shall be construed so as to find Contractor to be an employee of the county. The independent contractor acknowledges that he/she shall not be construed as an employee of the County. The independent contractor will not be entitled to workers compensation in the event of his injury while performing inspection duties, shall not be entitled to unemployment compensation in the event of the termination of this contract, shall not have Federal or State income tax, FICA and FUTA withheld from the payments made hereunder, shall not receive any employer match in social security, and shall not be entitled to any County benefit package available to the County employees. The independent contractor shall hold or have applied for a Federal Employee Identification Number and shall supply to Aitkin County the Federal Employee Identification Numbers or a copy of the application. Independent Contractor acknowledges and agrees that it is his/her sole obligation to comply with the applicable provisions of all Federal and State tax laws.

7. **RELEASE AND INDEMNITY:** The independent contractor agrees to defend, indemnify, and hold Aitkin County, its employees and officials harmless from any claims rising out of an act of omission on the part of the independent contractor. In the event of any disputes or disagreements encountered by the independent contractor with property owners or contractors/installers, the Planning and Zoning staff agree to assist and confirm the work of the Independent Contractor.
8. **TERM:** The term of this contract shall be from May 11, 2015 and run until November 6, 2015. The independent contractor or the County may terminate this agreement after 30 days upon written notice of said termination. The County may terminate the agreement at any time without notice if the independent contractor fails to perform his/her duties satisfactorily or fails to demonstrate sufficient knowledge of local and state rules, regulations and ordinances or fails to exhibit a professional attitude. In the event Aitkin County terminates this contract, a written explanation of why will be provided to the contractor.
9. **COMPENSATION:** The County shall pay the independent contractor a flat fee of \$350.00 per day. This fee does not include travel time to and from the County from the contractor's place of residence or business. The County shall compensate the independent contractor on a bi-weekly basis provided that written invoices have been submitted to and accepted by the Planning and Zoning Department.
10. **ASSIGNMENT:** The independent contractor shall not assign this agreement without prior written consent of the County. This non-assignment clause shall not prohibit the independent contractor from hiring, at his/her discretion, such assistants as may be required in the fulfillment and completion of the inspections and reports as contemplated under this agreement. Any assistants shall be deemed to be employees of the independent contractor, payable by the independent contractor.
11. **NOTICES:** All notices given or sent pursuant to this contract shall be sent by United States mail, addressed to the respective party at the address as set forth in the heading of this agreement, or at such other address as the parties may designate in writing from time to time.
12. **DATA PRACTICES:** All data collected, created, received, maintained, or disseminated for any purposes by the activities of Independent Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now.
13. **RECORDS AVAILABILITY AND RETENTION:** Pursuant to Minn. Statute 16C.05, Subd. 5, the Independent Contractor agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall

have access to and the right to examine, audit, except, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Independent Contractor and involve transactions relating to the Contract.

Independent Contractor agrees to maintain these records for a period of six years from the date of termination of this Contract.

14. **SIGNATURE:** The independent contractor acknowledges by his/her signature on this document that he/she is in full agreement with the terms as imposed upon him/her by this contract, that he/she will comply with those terms and conditions, and has received a copy of this contract.

COUNTY OF AITKIN

DATE January 27, 2015 BY \_\_\_\_\_  
BOARD CHAIRPERSON

DATE January 27, 2015 BY \_\_\_\_\_  
ENVIRONMENTAL SERVICES  
DIRECTOR

DATE January 27, 2015 BY \_\_\_\_\_  
INDEPENDENT CONTRACTOR

c:\ISTS\2015SSTScontract



# Board of County Commissioners Agenda Request

## 5A

Agenda Item #

**Requested Meeting Date:** January 20, 2015

**Title of Item:** Approve Motor Pool Vehicle Purchase

|  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA<br><input type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY   | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing*<br><i>*provide copy of hearing notice that was published</i> |
| <b>Submitted by:</b><br>Nathan Burkett   |   | <b>Department:</b><br>Administration   |
| <b>Presenter (Name and Title):</b><br>Nathan Burkett, County Administrator   |   | <b>Estimated Time Needed:</b>  |
| <b>Summary of Issue:</b><br><br><p>In 2014 Motor Pool purchased two new Ford Escapes, and we have been told staff appreciates the roominess of the vehicles, sitting up higher than a sedan, and the feeling of safety the Ford Escapes offer.</p> <p>Motor Pool has \$40,000 budgeted in 2015 to replace two Motor Pool vehicles. Staff requests Board approval to purchase two additional Ford Escapes. Attached are quotes from the State Bid site, and also from Aitkin Motor Company. Although the local bid is slightly higher than the State Bid, historically the County Board has opted for the local bid if it is close.</p> <p>Aitkin Motor Company :<br/>         \$19,976.00 + two additional fobs @ \$200 each, for each 2015 Ford Escape</p> <p>State Bid:<br/>         \$19,301.88 + two additional fobs @ \$154-\$204 each, for each 2015 Ford Escape</p> |   |  |
| <b>Alternatives, Options, Effects on Others/Comments:</b><br>Approve purchase of two 2015 Ford Escapes at the State Bid price of \$19,301.88 per vehicle, plus two additional fobs for each vehicle at a cost of \$154-\$204 per fob.  |   |  |
| <b>Recommended Action/Motion:</b><br>Approve purchase of two 2015 Ford Escapes from Aitkin Motor Company at a cost of \$19,976.00 per vehicle, plus two additional fobs for each vehicle at a cost of \$200 per fob.   |   |  |
| <b>Financial Impact:</b><br>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>What is the total cost, with tax and shipping? \$<br>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      Please Explain:   |   |  |

Legally binding agreements must have County Attorney approval prior to submission.

## Sue Bingham

---

**From:** Jeff Kjelstrom [jeffk@aitkinmotorco.net]  
**Sent:** Thursday, January 08, 2015 2:36 PM  
**To:** 'Sue Bingham'  
**Subject:** RE: Request for New Vehicle Quote  
**Attachments:** 15 county bid 001.bmp

Hi Sue

Thanks for the opportunity, I not sure the current state bid is at \$19,301.88 as that is below my cost, we have historically been close to the same or slightly less than the state bid on most units I have quoted. Either way our quote on a 2015 Escape S would come in at \$19,976 with two keys and remotes delivered. Cost per additional key with remote on it would be \$200, a total of \$400 for 2 more keys. Price quotes are valid with currant Ford price level 525.

**\$19,976** 2015 Escape S fwd. delivered  
**+ \$400** 2 additional remote fob keys

Approximate delivery 8 to 10 weeks

2015 ESCAPE

Page: 1 of 1

Ord Code: 100A Cust/Flt Name: AITKIN COUNTY

| RETAIL                  | RETAIL                        |
|-------------------------|-------------------------------|
| UOF S FWD \$23450       | TOTAL BASE AND OPTIONS\$24345 |
| .105.9" WB              | SYNC AND SOUND DISCOUN (490)  |
| UH TUXEDO BLACK         | TOTAL 23855                   |
| 7 CLOTH BUCKETS         | *THIS IS NOT AN INVOICE*      |
| B CHARCOAL BLACK        |                               |
| 100A EQUIP GRP          |                               |
| 997 .2.5L I-4 ENGINE NC |                               |
| 446 .6-SPD AUTOTRANS NC |                               |
| TJL .235/55R17 A/S NC   |                               |
| SP DLR ACCT ADJ         |                               |
| SP FLT ACCT CR          |                               |
| FUEL CHARGE             |                               |
| B4A NET INV FLT OPT NC  |                               |
| PRICED DORA NC          |                               |
| DEST AND DELIV 895      |                               |

Thank you

Jeff Kjelstrom

Aitkin Motor Co  
108 2nd st NE  
Aitkin MN 56431

**SUV**

- New vehicle must have four doors, automatic transmission, power steering, air conditioning, and warranty
- Please Include 2 sets of keys/fobs in quote, plus separate quote for two additional keys/fobs

| Vehicle Identification Number | Year | Make | Model    | Current Miles | Engine | Warranty           | Features - Check all applicable options |                                     |                                     |                                     |                                     |                                     | Quote |          |
|-------------------------------|------|------|----------|---------------|--------|--------------------|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------|----------|
|                               |      |      |          |               |        |                    | Power Locks                             | Power Windows                       | Remote Entry                        | Rear Defrost                        | Cruise Control                      | FWD                                 |       | AWD      |
|                               | 2015 | Ford | Escape S | NEW           | 2.5L   | 3yr 36K<br>5yr 60K | <input checked="" type="checkbox"/>     | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |       | \$19,976 |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |
|                               |      |      |          |               |        |                    |   |                                     |                                     |                                     |                                     |                                     |       |          |

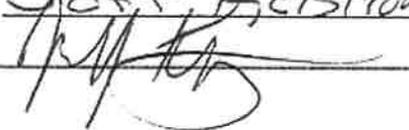
Vendor

Aitkin Motor Co

Printed Name of Person Submitting Quote

JOFF Kjelstrom

Signature of Person Submitting Quote



Date

11/8/15

800-793-9010  
Cell 218-820-3586

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**From:** Sue Bingham [<mailto:sue.bingham@co.aitkin.mn.us>]  
**Sent:** Thursday, January 08, 2015 10:20 AM  
**To:** Jeff Kjelstrom  
**Subject:** Request for New Vehicle Quote

Jeff ~

Aitkin County Motor Pool is requesting quotes for a 2015 Ford Escape S (please see the attached form). We are planning to replace 2 vehicles this year and the Ford Escape S was a popular choice last year. The Minnesota State Bid 2015 Ford Escape S is available at a cost of \$19,301.88 for a fwd vehicle, including two keys and two fobs, delivered. There is an additional fee for extra fobs, and that is why I am asking that your initial quote include two keys/fobs, and then let us know what the additional cost would be for two more sets. Please also include in your quote an approximate delivery date.

Feel free to call if you have any questions. Please return the quote to me via email.

Thank you!!

*Sue Bingham  
Administrative Assistant  
Aitkin County Administration  
217 - 2nd Street NW, Room 134  
Aitkin, MN 56431  
218-927-7276*

|   |                         |                         |                         |                         |             |             |             |                |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------|-------------|-------------|----------------|
| Contract Vendor   | Nelson                  | Nelson                  | Nelson                  | Nelson                  | Nelson      | Nelson      | Nelson      | Nelson         |
| Contract Number   | 72045                   | 72045                   | 72045                   | 72045                   | 72045       | 72045       | 72045       | 72045          |
| State ID  | UV9                     | UV10                    | UV11                    | UV12                    | UV15        | UV16        | UV17        | UV19           |
| Model Year  | 2015                    | 2015                    | 2015                    | 2015                    | 2015        | 2015        | 2015        | 2015           |
| Make  | GMC                     | GMC                     | GMC                     | GMC                     | Ford        | Ford        | Ford        | Ford           |
| Manufacture Model & Model Number  | Yukon TC10706           | Yukon TK10706           | Yukon XL TC10906        | Yukon XL TK10906        | Escape U0F  | Escape U0G  | Escape U0G  | Explorer K7B   |
| Description   | 2WD 4dr 1500 Commercial | 4WD 4dr 1500 Commercial | 2WD 4dr 1500 Commercial | 4WD 4dr 1500 Commercial | FWD 4dr S   | FWD 4dr SE  | 4WD 4dr SE  | FWD 4dr Base   |
| Equals Total Delivered Cost   | \$31,961.83             | \$35,650.05             | \$35,313.05             | \$37,871.41             | \$19,301.88 | \$21,235.87 | \$22,776.90 | \$23,733.33    |
| Enter the quantity of keys provided as standard equipment for this model.   | 2                       | 2                       | 2                       | 2                       | 2           | 2           | 2           | 2              |
| Cost for one valet key/FOB/FOBIK able to unlock the driver's side door and start the vehicle. Responders may offer a price range. | \$30-\$80               | \$30-\$80               | \$30-\$80               | \$30-\$80               | \$154-\$204 | \$154-\$204 | \$154-\$204 | \$154-\$204    |
| Does the base model meet State "Category 1" Requirements? Enter Yes or No. If no, proceed below.                                  | YES                     | YES                     | YES                     | YES                     | NO          | NO          | NO          | YES            |
| Does the model have an engine(s) upgrade that meets State "Category 1" requirements? Enter yes or no. If yes, move below.         | NO                      | NO                      | NO                      | NO                      | NO          | NO          | NO          | NO             |
| Enter all engines that meet State "Category 1" requirements.  | 5.3L FFV (STD)          | 5.3L FFV (STD)          | 5.3L FFV (STD)          | 5.3L FFV (STD)          |             |             |             | 3.5L FFV (STD) |
| Indicate if the following options are included in the base package offered from the OEM: (YES or NO)                              |                         |                         |                         |                         |             |             |             |                |
| Engine Block Heater   | NO                      | NO                      | NO                      | NO                      | NO          | NO          | NO          | NO             |
| Cruise Control  | YES                     | YES                     | YES                     | YES                     | YES         | YES         | YES         | YES            |
| Driver and Passenger Air Bags   | YES                     | YES                     | YES                     | YES                     | YES         | YES         | YES         | YES            |
| Power Windows and Locks   | YES                     | YES                     | YES                     | YES                     | YES         | YES         | YES         | YES            |
| Airconditioning   | YES                     | YES                     | YES                     | YES                     | YES         | YES         | YES         | YES            |
| Daytime Running Lights  | YES                     | YES                     | YES                     | YES                     | NO          | NO          | NO          | NO             |
| Side Impact Air Bags  | YES                     | YES                     | YES                     | YES                     | YES         | YES         | YES         | YES            |

State Bid



# Aitkin County Board of Commissioners Agenda Request Form

## 6

Agenda Item #

**Requested Meeting Date:** January 27, 2015  
**Title of Item:** Committee Reports

| <input checked="" type="checkbox"/> REGULAR AGENDA   | Action Requested by: County Commissioners |  |  |
|--|---|--|--|
| Committee  | Freq.                                     | Schedule                                   | Current Board Representatives  |
| Association of MN Counties (AMC)<br>Environment & Natural Resources Policy<br>General Government<br>Health & Human Services<br>Indian Affairs Task Force<br>Public Safety Committee<br>Transportation Policy |   |  | Commissioner Brian Napstad<br>Commissioner Anne Marcotte<br>HHS Director Tom Burke<br>HHS Director Tom Burke<br>Commissioner Laurie Westerlund<br>Commissioner Don Niemi |
| Aitkin Airport Commission  | Monthly                                   | 1 <sup>st</sup> Thursday                   | Wedel  |
| Aitkin County Water Planning Task Force  | Bi-monthly                                | 3 <sup>rd</sup> Wednesday                  | Wedel  |
| Aitkin Economic Development Administration   | As needed                                 |  | Wedel  |
| Arrowhead Counties Association   | 8 or 9x yearly                            | 1x a month                                 | Niemi and Marcotte   |
| Arrowhead Economic Opportunity Agency  | Quarterly                                 |  | Westerlund   |
| Arrowhead Regional Development Council   | Monthly                                   | 3 <sup>rd</sup> Thursday                   | Niemi  |
| ATV Committee  | As needed                                 |  | Napstad and Marcotte   |
| Big Sandy Lake Management Plan   | Monthly                                   | 2 <sup>nd</sup> Thursday                   | Napstad, Alt. Marcotte   |
| Central MN Corrections   | Monthly                                   | 3 <sup>rd</sup> Wednesday                  | Wedel, Westerlund  |
| Development Achievement Center   | Monthly                                   | 3 <sup>rd</sup> Thursday                   | Westerlund, Alt. Niemi   |
| East Central Regional Library Board  | Monthly                                   | 2 <sup>nd</sup> Monday                     | Niemi  |
| Economic Development   | Monthly                                   | 1 <sup>st</sup> Wednesday                  | Marcotte and Niemi   |
| Emergency Management   | As needed                                 |  | Wedel  |
| Environmental Assessment Worksheet   | As needed                                 |  | Marcotte and Napstad   |
| Extension  | 4x year                                   | Monday                                     | Wedel and Westerlund   |
| Facilities   | As needed                                 |  | Wedel and Napstad  |
| Forest Advisory  | Every other month                         | 3 <sup>rd</sup> Tues of even numbered mths | Marcotte and Napstad   |
| H&HS Advisory (Liaison)  | Monthly except July                       | 1 <sup>st</sup> Wednesday                  | Westerlund and Marcotte  |
| Historical Society (Liaison)   | Monthly                                   | 4 <sup>th</sup> Wednesday                  | Wedel  |
| HRA  | Monthly                                   | 4 <sup>th</sup> Wednesday                  | Westerlund   |
| Insurance  | As needed                                 |  | Wedel and Westerlund   |
| Investment   | As needed                                 |  | All Commissioners  |
| Joint Powers Natural Resource Board  | Monthly                                   | Last Monday                                | Napstad and Land Cmr Jacobs  |
| Labor Management   | Quarterly                                 | Varies                                     | Wedel, Alt. Westerlund   |
| Lakes and Pines  | Monthly                                   | 3 <sup>rd</sup> Monday                     | Niemi, Alt. Marcotte   |
| Law Library  | Quarterly                                 | Set by Judge                               | Niemi  |
| McGregor Airport Commission  | Monthly                                   | 1 <sup>st</sup> Wednesday                  | Napstad  |
| Mille Lacs Watershed   | Monthly                                   | 3 <sup>rd</sup> Monday                     | Niemi, Westerlund  |
| Mississippi Headwaters Board   | Monthly                                   | 3 <sup>rd</sup> Friday                     | Napstad  |
| MN Rural Counties Caucus   | 8x year                                   | Varies                                     | Niemi, Alt. Marcotte   |
| NE MN Office Job Training  | As called                                 |  | Napstad  |
| Northeast MN ATP   | 2x year                                   |  | Niemi and Engineer Welle   |
| Northeast Waste Advisory Committee   | Quarterly                                 | 2 <sup>nd</sup> Monday                     | Napstad, Alt. Westerlund   |
| Northern Counties Land Use Coordinating Board  | Monthly                                   | 1 <sup>st</sup> Thursday                   | Napstad, Alt. Marcotte   |
| Ordinance  | As needed                                 |  | Napstad and Marcotte   |
| Park Commission  | Monthly                                   | 2 <sup>nd</sup> Monday                     | Westerlund   |
| Personnel  | As needed                                 |  | Marcotte and Wedel   |
| Planning Commission  | Monthly                                   | 3 <sup>rd</sup> Monday                     | Westerlund   |
| Purchasing/Building  | As needed                                 |  | All Commissioners  |
| Snake River Watershed  | Monthly                                   | 4 <sup>th</sup> Monday                     | Niemi  |
| Sobriety Court   | Monthly                                   | 3 <sup>rd</sup> Tuesday                    | Wedel  |
| Solid Waste Advisory   | As needed                                 |  | Napstad and Westerlund   |
| Toward Zero Deaths   | Monthly                                   | 2 <sup>nd</sup> Wednesday                  | Wedel  |
| Tri-County Community Health Services   | Quarterly & as needed                     | 2 <sup>nd</sup> Thursday                   | Westerlund   |