

# AITKIN COUNTY BOARD

July 14, 2015

The Aitkin County Board of Commissioners met this 14<sup>th</sup> day of July, 2015 at 9:04 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Brian Napstad. County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham were also present. Commissioner Anne Marcotte arrived late.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the July 14, 2015 agenda.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: June 23, 2015 to July 13, 2015; B) Approve County Board Minutes: June 23, 2015; C) Approve Auditor Warrants – May/June Real Estate Tax Settlements: Agency \$3,301,687.94; D) Approve Real Estate Tax Overpays: Taxes & Penalties \$10,334.87; E) Approve June Manual Warrants: General Fund \$15,670.54, Road & Bridge \$626,217.84, Health & Human Services \$1,900.71, State \$156,881.42, Trust \$-90.00, Forest Development \$57.59, Taxes & Penalties \$104,698.94, Long Lake Conservation Center \$1,470.72, Parks \$31.00 for a total of \$906,838.76; F) Approve Commissioner Warrants: General Fund \$85,807.85, Road & Bridge \$66,762.80, Special Revenue \$2,311.35, Health & Human Services \$2,035.96, Trust \$16,999.17, Forest Development \$4,448.05, Long Lake Conservation Center \$8,441.27, Parks \$4,281.75 for a total of \$191,088.20; G) Approve Commissioner Warrants: General Fund \$215,437.29, Road & Bridge \$234,713.40, State \$480.00, Trust \$4,927.83, Forest Development \$10,783.13, Long Lake Conservation Center \$12,551.61, Parks \$3,243.40 for a total of \$482,136.66; H) Approve Purchase of Rear Mount Brush Mower – Land Department; I) Approve Payment Processing Service Agreement – Environmental Services; J) Accept \$150 Donation to STS from Workman Township; K) Approve Corrected County Engineer and Health & Human Services Director Classifications, Pay Ranges, and Salary Changes; L) Adopt Resolution – LG240B Jacobson Landing Recreation Area; M) Approve Equipment Purchase – Highway Department

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve Land Department's budgeted purchase of Diamond RBM-CT-17-ft. boom mower w/ 50" rotary cutter and joy stick controller (demo) - \$18,562.00.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve Environmental Services Department agreement with Value Payment Systems, LLC for credit card payment services at no cost to the County.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve corrected salary adjustments for Health & Human Services Director and County Engineer. Both positions are correctly classified at E81, Grade 18. Tom Burke, H&HS Director and John Welle, County Engineer salary adjustments are correct at \$116,064 for 2015 with back pay due, retroactive to January 1, 2015 (minus the \$250.00 lump sum previously paid to each).

**CALL TO ORDER**

**APPROVED  
AGENDA**

**CONSENT  
AGENDA**

**REAR MOUNT  
BRUSH MOWER  
– LAND DEPT.**

**CREDIT CARD  
PAYMENT  
SERVICES**

**SALARY  
ADJUSTMENTS -  
H&HS DIRECTOR  
AND COUNTY  
ENGINEER**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to adopt resolution – LG240B Jacobson Landing Recreation Area:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Excluded Bingo - Form LG240B - of the Jacobson Landing Recreation Area, at the Jacobson Landing Recreation Area, which has an address of Hwys 65 & 200, Jacobson, MN 55752 – Ball Bluff Township. (Note: Date of activity for Bingo – August 29th, 2015)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to approve Highway Department's budgeted purchase of 2007 Ford F-150 pickup truck at a cost of \$15,850 from Aitkin Motor Company, and to authorize sale of Unit #449 through an on-line auction.

Commissioner Anne Marcotte arrived at 9:07 a.m.

The Board recognized the following employee for her years of service:

- Ruth Sundermeyer, Child Support Supervisor in the Health & Human Services Department, for 35 years of service.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (5-0), all members voting that the Aitkin County Board as the Animal Control Authority finds that the evidence presented requesting to rescind the dangerous dog designation for the dog named "Theo" is sufficient. The Animal Control Authority therefore reduces the dangerous dog designation for the dog named "Theo" to potentially dangerous dog.

Nathan Burkett, County Administrator, discussed the options available to the Board for appointing an Animal Control Authority other than the County Board. Jim Ratz, County Attorney, and Sheriff Scott Turner also offered opinions. The issue was remanded to the Ordinance Committee.

Senator Carrie Ruud and Representative Dale Lueck discussed legislative issues with the Board.

Kirk Peysar, County Auditor held a Public Hearing on the Wine/Strong Beer Ordinance. The Public Hearing began at 10:19 a.m. and closed at 10:36 a.m. Public comment was heard from Steve Kulifaj of The Red Door Resort. This issue was remanded to the Ordinance Committee.

**RESOLUTION  
07142015-039  
FORM LG240B  
JACOBSON  
LANDING  
RECREATION**

**USED PICKUP  
TRUCK  
PURCHASE –  
HIGHWAY DEPT.**

**MARCOTTE  
ARRIVED**

**EMPLOYEE  
RECOGNITION**

**DANGEROUS  
DOG PUBLIC  
HEARING**

**ANIMAL  
CONTROL  
AUTHORITY**

**LEGISLATIVE  
UPDATES**

**PUBLIC  
HEARING – WINE  
/ STRONG BEER  
ORDINANCE**

# AITKIN COUNTY BOARD

July 14, 2015

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to adopt resolution – Award S.P. 001-628-012:

**WHEREAS**, Contract No. 20152 is for construction of S.P. 001-628-012 for bituminous mill and overlay on CSAH 28, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, June 29, 2015 with a total of three bids received, and

**WHEREAS**, Central Specialties, Inc. was the lowest responsible bidder in the amount of \$2,124,193.72.

**NOW, THEREFORE, BE IT RESOLVED**, that Central Specialties, Inc. be awarded Contract No. 20152.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

The Board asked John Welle, County Engineer to schedule an hour long ditch discussion with the Board at a future meeting.

Break: 10:52 a.m. to 11:04 a.m.

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried (3-2 Marcotte/Wedel) to approve a \$2,000.00 appropriation to Arrowhead Transit, for 2015 only, in support of the Rural Rides Program in Aitkin.

Nathan Burkett, County Administrator reviewed proposed Personnel Policy updates with the Board.

Sheriff Scott Turner discussed Emergency Management with the Board.

The Board reported on the following: McGregor Airport, NCLUCB, Enbridge Energy, AIS, WCCO ATV Ride, ECRL, Extension, TZD, Historical Society, and Aitkin Airport.

Commissioner Anne Marcotte left at 12:28 p.m.

**RESOLUTION  
07142015-040  
AWARD  
S.P. 001-628-012**

**DITCHES**

**BREAK**

**ARROWHEAD  
TRANSIT RURAL  
RIDES  
PROGRAM**

**PERSONNEL  
POLICY  
DISCUSSION**

**EMERGENCY  
MANAGEMENT**

**BOARD  
DISCUSSION**

**MARCOTTE LEFT**

Commissioner Don Niemi left at 12:40 p.m.

**NIEMI LEFT**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (3-0 Marcotte/Niemi absent), all members voting yes to adjourn the meeting at 12:43 p.m. until Tuesday, July 28, 2015 at 9:00 a.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Nathan Burkett, County Administrator