

**ADJOURNED MEETING OF THE  
COUNTY BOARD OF COMMISSIONERS  
June 16, 2014 – BOARD AGENDA**

**Board of Appeal & Equalization Starts at 4:00 P.M.**

- 4:00 1) Mark Wedel, County Board Chairperson  
A) Call to Order  
B) Pledge of Allegiance  
C) Oath  
D) Board of Commissioners Meeting Procedure  
E) Approval of Agenda
- 2) Public Hearing- Aitkin County Board of Appeal and Equalization  
(Please note that the list below includes the citizens who have requested to be heard. Some may not be present for the discussion. Citizens may be heard in a different order than what is listed).
- 4:02 Introduction and General Review of 2015 Assessment
- 4:15 Robert Miller & Susan Haggberg-Miller
- 4:30 Irish Investments, LLC (Rick O’Gara)
- 4:45 Steven & Jane Soltau
- 5:00 Duane & Janet Soltau (Steven Soltau Representative)
- 5:15 Anne M. Marcotte
- 5:30 ADJOURN

\*As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**\*\* Please note: all times are approximate and subject to change without notice.**



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
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**assessor@co.aitkin.mn.us**

## MEMO

June 10, 2015

To: County Board of Commissioners  
Nathan Burkett, County Administrator

From: Mike Dangers, County Assessor 

Re: 2015 County Board of Appeal and Equalization

Please find attached to this memo, the packet of information prepared for the 2015 County Board of Appeal and Equalization. As of the date of this memo, there are 5 separate properties that may require Board action. Each of the 5 packets are numbered separately and contain separate information sheets as in past years.

Also attached is an updated Rules of Procedure for County Board of Appeal and Equalization. The Board may make changes to these if necessary.

If you would like a refresher on the meeting procedures and best practices as described by the Department of Revenue, please go to the following website:

[http://www.revenue.state.mn.us/local\\_gov/prop\\_tax\\_admin/Pages/cbaetraining.aspx](http://www.revenue.state.mn.us/local_gov/prop_tax_admin/Pages/cbaetraining.aspx)

This site contains the handbook for the Boards of Appeal and Equalization as well as the attendance lists and the new online training registration instructions.

If we receive appointment requests after today but before Tuesday June 16, we will prepare the supporting information as completely as we can given the time constraints.

Please contact me with any questions.



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## **Rules of Procedure for County Board of Appeal and Equalization**

1. All appeals considered today must have previously appealed to the 2015 Local Board of Appeal and Equalization. If a property is located in an area that had an Open Book Meeting, this rule does not apply. Other exceptions must be approved by the County Assessor. Open Book Meeting areas include only these areas: Balsam Twp, Beaver Twp, Lee Twp, Hill Lake Twp, Libby Twp, Logan Twp, McGrath City, McGregor Twp, Millward Twp, Palisade City, Pliny Twp, Tamarack City, White Pine Twp, and all Unorganized Twps.
2. Each appeal will be limited to approximately 15 minutes. This includes time for the property owner to present and time for the staff and Board to deliberate. This time limit is at the Board's discretion.
3. The 2015 Assessment Estimated Market Value and Classification are the only items that can be appealed at this meeting.
4. Appointments for this meeting should have been made prior to this meeting. If the Board wishes to allow a person to appeal their valuation or classification without making an appointment, the Board may need to keep the meeting open until 7:00PM according to Minnesota Statute sec. 274.14.