

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 9, 2015 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson**
- A) Call to Order**
 - B) Pledge of Allegiance**
 - C) Board of Commissioners Meeting Procedure**
 - D) Approval of Agenda**
 - E) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those three minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File May 26, 2015 – June 8, 2015**
 - B) Approve 5/26/15 County Board Minutes**
 - C) Approve Auditor Warrants – School Advance**
 - D) Approve Commissioner Warrants**
 - E) Approve May Manual Warrants**
 - F) Approve STS Joint Powers Contract**
 - G) Authorize Sale of Former Squad – Sheriff's Office**
 - H) Accept \$500 Donation to STS from Logan Township**
 - I) Adopt (2) Lakes & Pines Resolutions**
- 9:05 3) John Welle, County Engineer**
- A) Adopt Resolution – Award SAP 001-600-017**
- 9:15 4) Terry Neff, Environmental Services Director**
- A) Electronic Waste Collection Day Update**
- 9:30 5) Nathan Burkett, County Administrator**
- A) Commissioners' Internal Committee Structures**
 - B) Facilities Objectives**
- 10:30 6) Committee Updates**
- 11:30 Adjourn**
- 12:00 Luncheon at the Historical Society**

The Aitkin County Board of Commissioners met this 26th day of May, 2015 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve the May 26, 2015 agenda.

APPROVED AGENDA

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
May 26, 2015**

**HEALTH &
HUMAN
SERVICES
BOARD**

I. Attendance

The Aitkin County Board of Commissioners met this 26th day of May, 2015, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Sue Tange & Ann Rivas, Social Service Supervisors; Erin Melz, Public Health Supervisor; Eileen Foss, Income Maintenance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; Gayle Janzen, Katie Nelson, and Roberta Elvecrog, H&HS Advisory Committee Members; Marcia Mehle and Jack Larson, Arrowhead Transit; and Steve Hughes, SWCD.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried; the vote was to approve the Agenda.

III. Review April 28, 2015 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Minutes as mailed/posted.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Marcotte, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Legislative Updates –

1. Governor’s Task Force – Tom Burke / Sue Tange – Tom Burke discussed the Governor’s Task force. There are presently 92 recommendations as a result of the findings of the task force. MACSSA has a sub group working on prioritizing the recommendations. The goal is to have a voice on how the implementation plays out. It is hoped MACSSA can impact the order in which the recommendations will roll out as well.

2. Public Health Funding – Tom Burke / Erin Melz discussed the fact that there are three important factors that came through with funding. 1) Local Public Health Fund Grant restored 29% of the previous cuts. 2) TANF (Home Visiting) maintained the base and added a little more funding. 3) SHIP base funding was maintained.

VI. Contracts / Resolutions

A. Facilities Use Agreement – Pine Technical College – Sue Tange - Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve and authorize the Board Chair to sign the Facilities Use Agreement with Pine Technical College for the use of meeting space for training presentations to Aitkin County Day Care and Foster Care Home Providers.

B. Resolution – Request for Proposals to Provide Health Care Services – Tom Burke / Erin Melz

Request for Proposal to Provide Health Care Services

WHEREAS, the Minnesota Department of Human Services has published a Request For Proposals to provide health care services to recipients of Medical Assistance and MinnesotaCare in 87 Minnesota counties including Aitkin County; and

WHEREAS, the Minnesota Department of Human Services has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, Blue Cross Blue Shield Minnesota, UCare, Medica and Health Partners submitted proposals to provide managed health care services in Aitkin County; and

WHEREAS, representatives of Aitkin County Health & Human Services have reviewed and evaluated the proposals; and

WHEREAS, UCare and Health Partners have submitted proposals suitable to meet our needs.

NOW, THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners supports the recommendation of Aitkin County Health & Human Services approving UCare and Health Partners as Managed Care Organization(s) (MCO(s)) providing managed health care services in Aitkin County.

Commissioner Westerlund moved the adoption of the resolution, seconded by Commissioner Napstad, and it was declared adopted upon the following vote:

Members Present: 5 ALL MEMBERS VOTING "YES"

VII. Administrative Reports:

A. Financial & Transportation Reports – Kathleen Ryan reviewed and discussed various aspects of the Financial, Foster Care, and Transportation Reports. Kathleen also reviewed two client illustrations as to how bills are paid and reported at various levels.

VIII. Joint Powers Board Reports:

A. Tri-County Community Health Services Board (CHS) - Commissioner Westerlund / Erin Melz / Tom Burke - Erin updated the Board on their May 13, 2015 Meeting noting that they are now looking at applications for a Public Health Planner to train to become the PH Administrator. Lack of actual experience is missing even with extensive college education for the former applicants/candidates. Interviews for a PH Planner will take place June 11th. It was also noted that Ed Ellinger, Commissioner of Health will attend an event in International Falls.

IX. Committee Reports from Commissioners

A. H&HS Advisory Committee – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Gayle Janzen & Katie Nelson Draft minutes of the May 6, 2015 meeting. A brief update was given which referenced the enclosed minutes of the May 6th meeting.

B. AEOA Committee Update – Commissioner Westerlund noted that her meeting is in June. Jack Larson and Marcia Mehle from Arrowhead Transit updated the Commissioners on the Rural Rides which will be expanding and begin soon in Aitkin County. This program is to develop innovative solutions to meet the needs of workers and job seekers. The coordinator will be housed in the Aitkin Workforce Center. They are asking for a monetary investment and show of support for the program from Aitkin County. The Board tabled the discussion for a couple weeks until after their District meeting on June 11-12.

C. NEMOJT Committee Update – Commissioner Napstad noted they have not met. He updated the Board on the Environmental Quality Board meeting he attended.

D. CJI (Children’s Justice Initiative) – Commissioner Westerlund updated the Board on the recent meeting noting CHI Permanency Conference coming up in September and the new legislation becoming effective July 1st with respect to Adoption and Juvenile Protection Rules.

E. Lakes & Pines Update – Commissioner Niemi updated the Commissioners on the results of the Community Survey noting transportation is a critical factor, cost of utilities and the need for research for alternative energy sources, and the lack of dentists accepting low income patients with medical care insurance due to the low reimbursement rates.

F. Update on Mental Health Presentations – Ann Rivas updated the Board on the recent presentations noting that Shelley Britton from NAMI led a MH discussion from her perspective of struggling with it all her life. Commissioner Wedel noted that two main points were breaking down barriers and removing the stigma with respect to what we accept whether it is physical problems or mental health issues.

Break: 10:51 a.m. to 11:06 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 12, 2015 to May 25, 2015; B) Approve County Board Minutes, with revision: May 12, 2015; C) Approve Commissioner Warrants: General Fund \$61,558.51, Road & Bridge \$54,180.02, Health & Human Services \$507.60, State \$270.00, Trust \$8,396.17, Forest Development \$20,355.08, Long Lake Conservation Center \$13,051.33, Parks \$19,506.75 for a total of \$177,825.46; D) Approve Auditor Warrants – April Sales & Use Tax: General Fund \$543.70, Road & Bridge \$365.58, Health & Human Services \$0.08, State \$6,689.50, Trust \$2.57, Forest Development \$0.43, Long Lake Conservation Center \$101.20, Parks \$101.72 for a total of \$7,804.78; E) Adopt Resolution – 2015 Boat & Water Federal Boating Safety Patrol Supplemental Agreement; F) Accept \$200 Donation to STS from Round Lake Cemetery Association; G) Adopt Resolution – Snowmobile/Ski Trail Funding; H) Authorize Sale of Used Office/Shop Equipment – Highway Dept

BREAK

REGULAR BOARD RECONVENED

CONSENT AGENDA

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – 2015 Boat & Water Federal Boating Safety Patrol Supplemental Agreement:

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2015 Boat and Water Federal Boating Safety Patrol Supplemental Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$6375.00.00 for the term of May 8, 2015 through September 7, 2015.

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Snowmobile / Ski Trail Funding:

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2015-2016 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the 2015-2016 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

**RESOLUTION
20150526-029
2015 BOAT &
WATER
FEDERAL
BOATING
SA FETY
PATROL
SUPPLEMENTAL
AGREEMENT**

**RESOLUTION
20150526-030
SNOWMOBILE /
SKI TRAIL
FUNDING**

Steve Hughes, SWCD District Manager gave the Board an update on the Aquatic Invasive Species (AIS) program.

AIS UPDATE

Nathan Burkett, County Administrator and the Board discussed the 2016 budget and priorities.

2016 BUDGET

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Bridge Priority:

WHEREAS, Aitkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, and

**RESOLUTION
20150526-031
BRIDGE
PRIORITY**

WHEREAS, Aitkin County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Aitkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number	Section/ Township/Range	Project Cost	State Aid Funds	Town Bridge Funds	Local Funds	Bond Funds	Program Year
R0187	430 th Lane	18-48N-6W	\$81,000		\$71,000	\$10,000		2015
NA	350 th Ave	35-47N-6W	\$132,000		\$122,000	\$10,000		2015
01504	CSAH 15	18-47N-7W	\$900,000	\$480,000			\$420,000	2016
L5887	500 th Lane	8-49N-22W	\$150,000		\$140,000	\$10,000		2017
NA	CSAH 5	23-48N-25W	\$150,000	\$80,000			\$70,000	2017
01503	CSAH 14	19-50N-2W	\$500,000	\$290,000			\$210,000	2018

FURTHERMORE, Aitkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Aitkin County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Eminent Domain for SAP 001-603-017:

WHEREAS, plans for S.A.P. 001-603-017 to construct the 6-mile segment of Aitkin County State-Aid Highway (CSAH) No. 3 from the City of Palisade to 6 miles east are being developed as directed by the Aitkin County Board, and

**RESOLUTION
20150526-032
EMINENT
DOMAIN FOR
SAP 001-603-017**

WHEREAS, numerous parcels of right-of-way remain to be acquired before construction of this project can begin, and

WHEREAS, it is necessary to take immediate possession of these parcels of land in order to prevent further delay of this project.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Attorney is hereby directed to

AITKIN COUNTY BOARD

May 26, 2015

begin eminent domain proceedings by quick take on those parcels of S.A.P. 001-603-00017 that have not yet been acquired.

Kirk Peysar, County Auditor asked the Board to consider holding a Public Hearing to amend the liquor ordinance for wine/strong beer on-sale licenses. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to schedule a public hearing on July 14, 2015 at 10:00 a.m. in the Boardroom of the Aitkin County Courthouse.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve funding Aitkin County Web Diagnostics for Small Business Owners by using \$1,312.50 returned to the county from the Minnesota Community Capital Fund, contingent upon receiving 75% matching grant from the Blandin Foundation of \$3,937.50.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve Electronic Waste Collection on June 27, 2015, free of charge to Aitkin County residents.

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voting yes to approve the Final Plat of Cedar Farm and to authorize Board Chair's signature on the final plat documents.

The Board reported on the following: Legislative updates, ACA, JCNRB, Shamrock Township meeting, ARDC, Lakes & Pines, State General Tax, DAC, TZD, AIS, CMCC, Sobriety Court, Water Planning Task Force, EDA.

Commissioner Marcotte left at 12:39 p.m.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 1:05 p.m. until Tuesday, June 9, 2015 at 9:00 a.m.

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

**WINE/STRONG
BEER - PUBLIC
HEARING
SCHEDULED**

**WEB
DIAGNOSTICS
FOR SMALL
BUSINESS
OWNERS**

**ELECTRONIC
WASTE
COLLECTION**

**FINAL PLAT OF
CEDAR FARM**

**BOARD
DISCUSSION**

MARCOTTE LEFT

ADJOURN

Aitkin County



SMH1
5/21/15 1:41PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

School Advance

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SMH1
5/21/15
12 Agency

1:41PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
932	DEPT		Schools		
393	Isd 1 Aitkin- Treasurer 12- 932- 000- 0000- 6801		550,016.22	MAY/JUNE ADVANCE	Appropriations
393	Isd 1 Aitkin- Treasurer		550,016.22	1 Transactions	
1985	Isd 182 Crosby- Treasurer 12- 932- 000- 0000- 6801		0.14	MAY/JUNE ADVANCE	Appropriations
1985	Isd 182 Crosby- Treasurer		0.14	1 Transactions	
392	Isd 2 Hill City- Treasurer 12- 932- 000- 0000- 6801		178,743.49	MAY/JUNE ADVANCE	Appropriations
392	Isd 2 Hill City- Treasurer		178,743.49	1 Transactions	
1983	Isd 2165 Hinckley Finlayson- Treasurer 12- 932- 000- 0000- 6801		74,397.40	MAY/JUNE ADVANCE	Appropriations
1983	Isd 2165 Hinckley Finlayson- Treasurer		74,397.40	1 Transactions	
1979	Isd 2580 East Central- Treasurer 12- 932- 000- 0000- 6801		18,342.50	MAY/JUNE ADVANCE	Appropriations
1979	Isd 2580 East Central- Treasurer		18,342.50	1 Transactions	
395	ISD 4 McGregor- Treasurer 12- 932- 000- 0000- 6801		739,582.66	MAY/JUNE ADVANCE	Appropriations
395	ISD 4 McGregor- Treasurer		739,582.66	1 Transactions	
1982	Isd 473 Isle- Treasurer 12- 932- 000- 0000- 6801		172,072.07	MAY/JUNE ADVANCE	Appropriations
1982	Isd 473 Isle- Treasurer		172,072.07	1 Transactions	
1981	Isd 577 Willow River- Treasurer 12- 932- 000- 0000- 6801		6,557.80	MAY/JUNE ADVANCE	Appropriations
1981	Isd 577 Willow River- Treasurer		6,557.80	1 Transactions	
394	Isd 698 Floodwood- Treasurer 12- 932- 000- 0000- 6801		41,518.87	MAY/JUNE ADVANCE	Appropriations
394	Isd 698 Floodwood- Treasurer		41,518.87	1 Transactions	
1984	Isd 95 Cromwell- Wright- Treasurer 12- 932- 000- 0000- 6801		306.14	MAY/JUNE ADVANCE	Appropriations

SMH1
 5/21/15 1:41PM
 12 Agency

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
1984	Isd 95 Cromwell- Wright- Treasurer		306.14		1 Transactions	
932	DEPT Total:		1,781,537.29	Schools	10 Vendors	10 Transactions
12	Fund Total:		1,781,537.29	Agency		10 Transactions
	Final Total:		1,781,537.29	10 Vendors	10 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	1,781,537.29	Agency
All Funds		1,781,537.29	Total

Approved by,

.....

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DKB1
6/4/15

1:22PM

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
405	A.W. Research Laboratories, Inc. 01-392-000-0000-6231		26.00	LEAD testing	12341	Services, Labor, Contracts
	01-392-000-0000-6231		41.00	Coliform, total & nitrate	12411	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.		67.00	2 Transactions		
10507	Aitkin County Fair 01-200-000-0000-6230		130.00	Fair book ad	20157712.1	Printing, Publishing & Adv
10507	Aitkin County Fair		130.00	1 Transactions		
88430	Aitkin County Fair Board 01-391-000-0000-6231		125.00	Fair booth		Services, Labor, & Minor Contracts
88430	Aitkin County Fair Board		125.00	1 Transactions		
86222	Aitkin Independent Age 01-122-000-0000-6230		83.25	Notice of PC hearing	00001482	Printing, Publishing & Adv
	01-122-000-0000-6230		33.00	1 year subscription	00001482	Printing, Publishing & Adv
	01-122-000-0000-6230		56.25	Notice of BOA hearing	00001482	Printing, Publishing & Adv
	01-122-000-0000-6230		38.25	Notice of PC hearing	00001482	Printing, Publishing & Adv
	01-391-000-0000-6230		76.86	hazardous waste ad	00001482	Printing, Publishing & Adv
86222	Aitkin Independent Age		287.61	5 Transactions		
11960	ASAP Towing 01-200-000-0000-6359		137.50	Tow Buick 15-1931 Forf	2486	Wrecker Service
11960	ASAP Towing		137.50	1 Transactions		
10452	AT&T Mobility 01-043-000-0000-6250		210.34	monthly wireless bill	287250162187	Telephone
	01-200-000-0000-6250		425.51	monthly wireless bill	287258495419	Telephone
	01-252-000-0000-6250		2.33	monthly wireless bill	287258495419	Telephone
10452	AT&T Mobility		638.18	3 Transactions		
607	Bear Graphics Inc 01-100-000-0000-6405		91.23	Pegboard receipt board	0715951	Office & Computer Supplies
607	Bear Graphics Inc		91.23	1 Transactions		
734	Bright/Irene 01-122-038-0000-6330		68.43	BOA mileage	119@.575	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA meeting	5/6/15	Per Diem
	01-122-000-0000-6350		10.00	Onsite	Brummer	Per Diem
	01-122-000-0000-6350		10.00	Onsite	Shirley	Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
734	Bright/Irene		138.43			4 Transactions
816	Burman/Tom 01-043-000-0000-6330		90.73	Mileage St Cloud	191@.475	Transportation & Travel & Parking
816	Burman/Tom		90.73			1 Transactions
783	Canon Financial Services, Inc 01-252-000-0000-6231		96.07	Copier contract 32	14897934	Services & Labor (Incl Contracts)
	01-040-000-0000-6231		220.24	Copier contract 026	14897937	Services, Labor, Contracts
	01-122-000-0000-6231		248.73	Copier contract 029	14897939	Services, Labor, Contracts, Programming
	01-044-000-0000-6231		326.43	Copier contract 031	14897941	Services, Labor, Contracts
783	Canon Financial Services, Inc		891.47			4 Transactions
5398	CDW Government, Inc 01-252-000-0000-6625		446.38	Monitors	VF38103	Office Equipment
	01-043-000-0000-6405		338.60	Cisco License	VL05147	Office, Film & Computer Supplies
	01-049-000-0000-6231		241.86	Cisco License	VL05147	Programming, Services, Contracts
	01-200-000-0000-6231		1,838.12	Cisco License	VL05147	Services & Labor (Incl Contracts)
	01-043-000-0000-6625		27.83	Wireless mouse	VM12168	Office Equipment
5398	CDW Government, Inc		2,892.79			5 Transactions
10083	Cedarbrook Lumber Comp 01-110-000-0000-6590		166.00	Lumer for STS building door	69322	Repair & Maintenance
10083	Cedarbrook Lumber Comp		166.00			1 Transactions
8175	Centurylink 01-001-000-0000-6250		7.05	Local phone	313645966	Telephone
	01-012-000-0000-6250		112.87	Local phone Q2	313645966	Telephone
	01-040-000-0000-6250		49.41	Local phone	313645966	Telephone
	01-042-000-0000-6250		28.22	Local phone	313645966	Telephone
	01-043-000-0000-6250		77.60	Local phone	313645966	Telephone
	01-049-000-0000-6250		35.27	Local phone	313645966	Telephone
	01-052-000-0000-6250		42.33	Local phone	313645966	Telephone
	01-090-000-0000-6250		63.49	Local phone	313645966	Telephone
	01-100-000-0000-6250		21.16	Local phone	313645966	Telephone
	01-110-000-0000-6250		14.11	Local phone	313645966	Phone
	01-120-000-0000-6250		7.05	Local phone	313645966	Telephone
	01-122-000-0000-6250		49.38	Local phone	313645966	Telephone
	01-200-000-0000-6250		183.41	Local phone	313645966	Telephone
	01-200-000-0000-6250		56.43	Local phone-PROBATION	313645966	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
	01-252-000-0000-6250			112.87	Local phone	313645966	Telephone
	01-253-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-255-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-257-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-280-000-0000-6250			14.11	Local phone	313645966	Telephone
	01-390-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-391-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-601-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-711-000-0000-6250			7.05	Local phone	313645966	Telephone
	01-040-021-0000-6250			304.06	Local phone	314154028	License Center-Phone
8175	Centurylink			1,228.17			
					24 Transactions		
10185	Centurylink Communications Inc						
	01-044-000-0000-6250			0.56	Toll Free Charges	320295974	Telephone
	01-090-000-0000-6250			1.24	Toll Free Charges	320295974	Telephone
	01-120-000-0000-6250			3.73	Toll Free Charges	320295974	Telephone
	01-200-000-0000-6250			10.56	Toll Free Charges	320295974	Telephone
	01-252-000-0000-6250			10.56	Toll Free Charges	320295974	Telephone
	01-280-000-0000-6250			1.84	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc			28.49			
					6 Transactions		
163	Charter Communications						
	01-252-252-0000-6405			178.34	Cable TV	83523056600081	Prisoner Welfare
163	Charter Communications			178.34			
					1 Transactions		
1457	CPS Technology Solutions, Inc						
	01-040-000-0000-6231			26.40	June maint	368264	Services, Labor, Contracts
	01-043-000-0000-6231			46.20	June maint	368264	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc			72.60			
					2 Transactions		
5583	Crawford Supply Company						
	01-252-252-0000-6408			63.36	Commissary supplies	554032	Commissary Supplies
5583	Crawford Supply Company			63.36			
					1 Transactions		
88628	Dalco						
	01-252-000-0000-6422			169.46	Paper products	2886458	Janitorial Supplies
	01-110-000-0000-6422			238.46	Tissue, towels	2886459	Janitorial Supplies
88628	Dalco			407.92			
					2 Transactions		
88880	Datacomm Computers & Networks Inc						

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-120-000-0000-6405		80.00	Replace Battery	8095	Office & Computer Supplies
	01-252-000-0000-6625		65.00	Replacement battery	8109	Office Equipment
88880	Datacomm Computers & Networks Inc		145.00			2 Transactions
1310	Door Doctor					
	01-110-000-0000-6231		251.53	Torsion spring & labor	36977	Services, Labor, Contracts
1310	Door Doctor		251.53			1 Transactions
1754	Garrison Disposal Company, Inc					
	01-391-060-0000-6360		6,230.50	Monthly recycling		Recycling Contract
	01-391-060-0000-6360		6,159.47	Monthly recycling		Recycling Contract
1754	Garrison Disposal Company, Inc		12,389.97			2 Transactions
1880	Gravelle Plumbing & Heating, Inc					
	01-110-000-0000-6422		54.36	Sloan diaphragm	69177	Janitorial Supplies
1880	Gravelle Plumbing & Heating, Inc		54.36			1 Transactions
13442	Hagen/Michael					
	01-122-000-0000-6350		50.00	PC meeting	5/18/15	Per Diem
	01-122-038-0000-6330		44.85	PC mileage	78@.575	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	PC onsite	Berg 410161	Per Diem
13442	Hagen/Michael		104.85			3 Transactions
13066	Hargrave/Bryan					
	01-122-000-0000-6231		3,500.00	CONTRACT INSPECTIONS	10@350	Services, Labor, Contracts, Programming
				05/18/2015	05/29/2015	
13066	Hargrave/Bryan		3,500.00			1 Transactions
2186	Hillyard Inc - Kansas City					
	01-110-000-0000-6422		528.82-	paid twice	601408843	Janitorial Supplies
	01-252-000-0000-6422		737.35	Janitorial	601618954	Janitorial Supplies
2186	Hillyard Inc - Kansas City		208.53			2 Transactions
4641	Holiday Credit Office					
	01-122-000-0000-6511		54.22	April fuel P&Z	1400000135321	Gas And Oil
	01-390-000-0000-6511		57.83	April Fuel FBL	1400000135321	Gas And Oil
4641	Holiday Credit Office		112.05			2 Transactions
7525	Hometown Bldg Supply					
	01-253-000-0000-6405		1.60-	Credit on blades	4565	Operating Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-253-000-0000-6405		108.18	Blades	63850	Operating Supplies
	01-253-000-0000-6405		135.56	Treated wood, screws, bit	63940	Operating Supplies
	01-253-000-0000-6405		77.98	Blade set, sharpen	64760	Operating Supplies
	01-253-000-0000-6405		23.99	Measuring tape	64781	Operating Supplies
	01-253-000-0000-6405		25.31	Screws	64984	Operating Supplies
7525	Hometown Bldg Supply		369.42		6 Transactions	
2340	Hyytinen Hardware Hank 01-391-000-0000-6405		35.98	2 trash cans	1251663	Office & Film Supplies
2340	Hyytinen Hardware Hank		35.98		1 Transactions	
6084	Inventory Trading Company 01-252-000-0000-6410		476.00	ACSO Clothing	282225	Clothing Allowance
	01-252-000-0000-6410		14.00	ACSO Clothing	283574	Clothing Allowance
6084	Inventory Trading Company		490.00		2 Transactions	
11683	IVERSON REUVERS CONDON 01-044-000-0000-6231		149.50	Mileage Ditch proceeding	10065	Services, Labor, Contracts
	01-044-000-0000-6231		651.00	Fees, Aitkin Co Ditch-10031	800.1317	Services, Labor, Contracts
	01-044-000-0000-6231		4,515.00	Fees, Aitkin Co Ditch-10065	800.1317	Services, Labor, Contracts
11683	IVERSON REUVERS CONDON		5,315.50		3 Transactions	
2763	J & H Transfer Station-Lakes Sanitary 01-391-060-0000-6360		727.65	Monthly recycling		Recycling Contract
2763	J & H Transfer Station-Lakes Sanitary		727.65		1 Transactions	
5503	Keefe Supply Company 01-252-252-0000-6405		132.79	Commissary supplies	554047	Prisoner Welfare
5503	Keefe Supply Company		132.79		1 Transactions	
10567	Lake Country Auto Center Of Aitkin 01-391-000-0000-6302		35.32	Oil change	20214	Car Maintenance
	01-252-000-0000-6302		55.32	Oil change, tires - impala	20215	Car Maintenance
	01-390-000-0000-6302		35.32	Oil change	20219	Car Maintenance
	01-200-000-0000-6302		49.29	Oil change #209	20221	Car Maintenance
	01-390-000-0000-6302		159.99	Battery & installation	20295	Car Maintenance
10567	Lake Country Auto Center Of Aitkin		335.24		5 Transactions	
5784	Lake/Robert 01-122-038-0000-6330		75.90	BOA mileage	132@.575	Boa/Pc Mileage

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u> <u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
	01-122-000-0000-6350		50.00	BOA Meeting	5/6/15	Per Diem
	01-122-000-0000-6350		10.00	Onsite	Brummer	Per Diem
	01-122-000-0000-6350		10.00	Onsite	Shirley	Per Diem
5784	Lake/Robert		145.90			4 Transactions
11192	Lamar Advertising					
	01-120-000-0000-6230		1,280.00	billboard rental \$320x4	9142052615D	Printing, Publishing & Adv
				06/01/2015	09/20/2015	
11192	Lamar Advertising		1,280.00			1 Transactions
11990	Lange/David					
	01-122-038-0000-6330		109.25	PC Mileage	190@.575	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	PC Onsite	41016I	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	41028I	Per Diem
	01-122-000-0000-6350		50.00	PC Meeting	5/18/15	Per Diem
11990	Lange/David		179.25			4 Transactions
9594	MACATFO					
	01-042-000-0000-6241		25.00	Conference-Lori Grams		Registration Fee
9594	MACATFO		25.00			1 Transactions
2953	MACPZA					
	01-122-000-0000-6305		12.72	Legal Workshop balance		Legal Workshop Costs
2953	MACPZA		12.72			1 Transactions
12927	Midwest Machinery Co.					
	01-253-000-0000-6405		21.73	Starter rope	1035521	Operating Supplies
	01-253-000-0000-6405		10.44	Gasket, air filter chainsaw	1055056	Operating Supplies
	01-253-000-0000-6405		56.00	Chain, bar oil	1057246	Operating Supplies
	01-253-000-0000-6405		42.72	5 gallon mix	1058100	Operating Supplies
	01-253-000-0000-6405		1.50	3/32x3/16 HO	1059170	Operating Supplies
12927	Midwest Machinery Co.		132.39			5 Transactions
3160	Mille Lacs Energy Coop-Albert Lea					
	01-252-000-0000-6254		484.50	Shelter/tower	34-54-015-01	Utilities & Heating
3160	Mille Lacs Energy Coop-Albert Lea		484.50			1 Transactions
3337	Minnesota County Attorneys Association					
	01-200-000-0000-6405		58.00	Forfeiture forms	18177580	Office Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
3337	Minnesota County Attorneys Association		58.00	1 Transactions	
9692	Minnesota Energy Resources Corporation				
	01-252-000-0000-6254		60.98	Gas - STS	4058862-6 Utilities & Heating
	01-252-000-0000-6254		490.67	Gas - jail	4244670-8 Utilities & Heating
	01-110-000-0000-6254		378.55	Gas-Courthouse	4323328-7 Utilities & Heating
	01-252-000-0000-6254		406.20	Gas - jail	4334475-3 Utilities & Heating
9692	Minnesota Energy Resources Corporation		1,336.40	4 Transactions	
11997	Minnesota Monitoring				
	01-257-022-0000-6406		603.50	April monitoring	1082 Sobriety Crt Expenses
11997	Minnesota Monitoring		603.50	1 Transactions	
5430	Minnesota State Board Of Assessors				
	01-043-000-0000-6240		55.00	License renewal-Westerlund	Dues & License Renewal
	01-043-000-0000-6240		55.00	License renewal-Ladd	Dues & License Renewal
	01-043-000-0000-6240		55.00	License renewal-Moore	Dues & License Renewal
	01-043-000-0000-6240		55.00	License renewal-Sanbeck	Dues & License Renewal
	01-043-000-0000-6240		55.00	License renewal-Hicks	Dues & License Renewal
	01-043-000-0000-6240		55.00	License renewal-Olson	Dues & License Renewal
	01-043-000-0000-6240		55.00	License renewal-Tibbetts	Dues & License Renewal
	01-043-000-0000-6240		105.00	License renewal-Burman	Dues & License Renewal
	01-043-000-0000-6240		105.00	License renewal-Dangers	Dues & License Renewal
5430	Minnesota State Board Of Assessors		595.00	9 Transactions	
3376	Minnesota Zoomobile				
	01-391-036-0000-6416		1,080.00	Payment for EED programs	5839 EED Expenses/Supplies
3376	Minnesota Zoomobile		1,080.00	1 Transactions	
13539	Mitchell Jr./Darrell				
	01-252-000-0000-5541		191.00	Reimburse Rev Recapture	Pay To Stay Incounty Boarding Mn641.12
13539	Mitchell Jr./Darrell		191.00	1 Transactions	
13416	Nartec, Inc				
	01-200-000-0000-6405		175.25	Methamphetamine tests	7783 Office Supplies
13416	Nartec, Inc		175.25	1 Transactions	
6057	Nate's Towing				
	01-200-000-0000-6359		406.00	Tow Forfeiture	15-1951 Wrecker Service
	01-200-000-0000-6359		239.00	Tow Forfeiture	15-2004 Wrecker Service

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
6057	Nate's Towing	01-200-000-0000-6359			224.00	Tow Forfeiture		15-2016		Wrecker Service	
					869.00		3 Transactions				
3789	Pan-O-Gold Baking Company	01-252-000-0000-6418			197.31	Groceries		010024513409		Groceries	
		01-252-000-0000-6418			167.34	Groceries		010024514101		Groceries	
3789	Pan-O-Gold Baking Company				364.65		2 Transactions				
5516	Paquette/Jeremy M	01-122-038-0000-6330			79.35	PC Mileage		138@.575		Boa/Pc Mileage	
		01-122-038-0000-6330			92.00	BOA mileage		160@.575		Boa/Pc Mileage	
		01-122-000-0000-6350			50.00	PC Meeting		5/18/15		Per Diem	
		01-122-000-0000-6350			50.00	BOA meeting		5/6/15		Per Diem	
		01-122-000-0000-6350			10.00	PC onsite		Berg		Per Diem	
		01-122-000-0000-6350			10.00	PC onsite		Kennecot		Per Diem	
		01-122-000-0000-6350			10.00	Onsite		Shirley		Per Diem	
5516	Paquette/Jeremy M				301.35		7 Transactions				
10085	Payment/Greg	01-200-019-0000-6231			81.23	Board Loki				Services, Labor, Contracts	
10085	Payment/Greg				81.23		1 Transactions				
13412	Pemberton, Sorlie, Rufer & Kershner PLLP	01-052-000-0000-6232			879.50	Attorney fees April		20146317-000M		Attorney Services	
13412	Pemberton, Sorlie, Rufer & Kershner PLLP				879.50		1 Transactions				
3724	Performance Office Papers	01-044-000-0000-6405			2,076.00	Copy paper		346098-00		Office & Computer Supplies	
3724	Performance Office Papers				2,076.00		1 Transactions				
3950	Public Utilities	01-252-000-0000-6254			60.57	Sheriff Emergency storage		0200000507004		Utilities & Heating	
		01-110-000-0000-6254			352.03	Jail West Annex		0200000510000		Utilities & Heating	
		01-110-000-0000-6254			123.99	CH Bldg Coordinator		0200050109016		Utilities & Heating	
		01-110-000-0000-6254			115.36	Glarco		0200050186004		Utilities & Heating	
		01-110-000-0000-6254			22.63	Old County Garage		0200050202003		Utilities & Heating	
		01-202-000-0000-6254			17.76	Boat & Water		0200063119006		Utilities	
		01-110-000-0000-6254			1,816.98	Courthouse		0300000509007		Utilities & Heating	
		01-252-000-0000-6254			4,947.03	New Jail 2		0300000511002		Utilities & Heating	
		01-252-000-0000-6254			150.84	New Jail		0300000512016		Utilities & Heating	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3950	Public Utilities 01-110-000-0000-6254		7,791.72	LA Tool Bldg 10 Transactions	0300050188007	Utilities & Heating
3987	Ramsey County Medical Examiner 01-123-000-0000-6260		1,400.00	ME 15-1047 1 Transactions		Autopsies--Pathologist, Xrays, Etc
4010	Rasley Oil Company 01-122-000-0000-6511		43.03	March fuel 1 Transactions	AITCOZOS	Gas And Oil
4036	Ratz/James 01-090-000-0000-6333		34.50	Mileage-Court in Brainerd 1 Transactions	60@.575	Crt.Related Travel Expenses
12110	Revelin Vehicle Solutions, LLC 01-200-000-0000-6314		4,300.00	Vehicle set up #220 Explorer 2 Transactions	122	Radio Maint
12110	Revelin Vehicle Solutions, LLC 01-200-000-0000-6314		1,056.00	Update squads computer mounts 2 Transactions	123	Radio Maint
4070	Riley Auto Supply 01-252-000-0000-6590		97.92	Belts for air handling 1 Transactions	561342	Repair & Maintenance Supplies
84172	Riverwood Healthcare Center 01-252-000-0000-6262		1,302.00	Nurse visits 1 Transactions	ACS	Medical Expenses & Supplies - Inmates
12287	Skattum/Brett 01-040-021-0000-6231		8.00	Wash windows license center 1 Transactions	852415	Services, Labor, Contracts
13424	Sonnee/Dennise J 01-122-038-0000-6330		81.65	PC Mileage 4 Transactions	142@.575	Boa/Pc Mileage
	01-122-000-0000-6350		10.00	PC Onsite	410161	Per Diem
	01-122-000-0000-6350		10.00	PC Onsite	410281	Per Diem
	01-122-000-0000-6350		50.00	PC Meeting	5/18/15	Per Diem
10028	Spiel/Edward		151.65			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
	01-122-038-0000-6330		77.34	BOA mileage	134.5@.575 Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA Meeting	5/6/15 Per Diem
	01-122-000-0000-6350		10.00	Onsite	Brummer Per Diem
	01-122-000-0000-6350		10.00	Onsite	Shirley Per Diem
10028	Spiel/Edward		147.34		4 Transactions
4761	Sysco Minnesota Inc				
	01-252-000-0000-6420		47.82	Supplies	504021360 Kitchen Supplies
	01-252-000-0000-6418		79.55	Groceries	505121520 Groceries
	01-252-000-0000-6418		3,547.93	Groceries	505140802 Groceries
	01-252-000-0000-6420		77.95	Timer	505141596 Kitchen Supplies
	01-252-000-0000-6418		4,195.54	Groceries	505211079 Groceries
4761	Sysco Minnesota Inc		7,948.79		5 Transactions
86235	The Office Shop Inc				
	01-122-000-0000-6405		19.99	Cord for camera	278640-0 Office, Computer, Film, & Field Supplies
	01-042-000-0000-6405		5.95	Ham paper	278738-0 Office & Computer Supplies
	01-040-021-0000-6231		199.99	Copier contract	278888-0 Services, Labor, Contracts
	01-043-000-0000-6405		201.49	Toner	982228-1 Office, Film & Computer Supplies
	01-042-000-0000-6405		27.94	Ribbon, pen refill	982841-0 Office & Computer Supplies
	01-040-000-0000-6405		5.95	Pink paper	982868-0 Office & Computer Supplies
	01-090-000-0000-6405		97.27	Office supplies	982940-0 Office & Computer Supplies
	01-043-000-0000-6405		194.28	Toner & envelopes	983060-0 Office, Film & Computer Supplies
	01-040-000-0000-6405		16.33	Wrong charge for paper	C969028-0 Office & Computer Supplies
86235	The Office Shop Inc		736.53		9 Transactions
11936	TJ Towing				
	01-200-000-0000-6359		240.00	Tow Toyota 15-1979	19163 Wrecker Service
11936	TJ Towing		240.00		1 Transactions
10017	Tveit/Galen				
	01-122-038-0000-6330		80.50	MACPZA Mileage	140@.575 Boa/Pc Mileage
	01-122-038-0000-6330		119.60	BOA Mileage	208@.575 Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA meeting	5/6/15 Per Diem
	01-122-000-0000-6350		10.00	BOA onsite	Brummer Per Diem
	01-122-000-0000-6350		10.00	BOA onsite	Shirley Per Diem
10017	Tveit/Galen		270.10		5 Transactions
6097	Verizon Wireless				
	01-391-000-0000-6250		58.52	Neff Cell phone	28625229900001 Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-001-000-0000-6250			31.12	Monthly cell phone		28628780200001		Telephone	
		01-110-000-0000-6250			31.12	Monthly cell phone		28628780200001		Phone	
		01-043-000-0000-6250			77.87	Monthly cell phone		68069088200001		Telephone	
		01-001-000-0000-6250			26.02	Montly Mifi		78666388100002		Telephone	
		01-001-000-0000-6250			35.01	Monthly iPad		78666388100002		Telephone	
		01-052-000-0000-6250			26.02	Monthly Mifi		78666388100002		Telephone	
6097	Verizon Wireless				285.68		7 Transactions				
5066	Visa										
		01-200-000-0000-6231			4.00	Finance charge		3082 Card 2		Services & Labor (Incl Contracts)	
		01-200-000-0000-6332			87.00	Hotel - Loki Dental		3082 Card 2		Hotels / Motels	
		01-200-000-0000-6340			12.62	Blaine during Loki dental		3082 Card 2		Meals	
		01-200-003-0000-6340			11.73	Blaine K-9 Training		3082 Card 2		Meals	
		01-252-003-0000-6332			287.53	BCA training		3090 Card 3		School Hotels / Motels	
		01-252-003-0000-6340			18.24	BCA training 5/5		3090 Card 3		Schooling Meals	
		01-252-003-0000-6340			7.09	BCA training 5/6		3090 Card 3		Schooling Meals	
		01-200-000-0000-6405			398.15	DVD's, CD, Recorder		3108 Card 4		Office Supplies	
		01-200-003-0000-6241			45.00	Safe Harbor Conference #221		5738 Card 1		Registration Fee	
		01-200-003-0000-6241			2.00	Finance charge		5738 Card 1		Registration Fee	
		01-200-003-0000-6332			125.00	Room Deposit Craguns #223		5738 Card 1		Hotels / Motels	
5066	Visa				998.36		11 Transactions				
5173	West Payment Center										
		01-090-000-0000-6406			54.00	Pamphlets, employment laws		831826730		Law Publ. & Subscriptions	
5173	West Payment Center				54.00		1 Transactions				
10895	Westerlund/Laurie Ann										
		01-122-038-0000-6330			89.70	PC Mileage		156@.575		Boa/Pc Mileage	
		01-122-000-0000-6350			10.00	PC Onsite		41016I		Per Diem	
		01-122-000-0000-6350			10.00	PC Onsite		41028I		Per Diem	
10895	Westerlund/Laurie Ann				109.70		3 Transactions				
13542	Western Hotel Supply/Tidmore Flags										
		01-110-000-0000-6590			81.90	MN Flag		101296		Repair & Maintenance	
13542	Western Hotel Supply/Tidmore Flags				81.90		1 Transactions				
9642	WEX BANK										
		01-200-000-0000-6511			4,191.11	Fuel		0424007043961		Gas And Oil	
		01-202-000-0000-6511			547.95	Fuel		0424007043961		Gas And Oil	
		01-252-000-0000-6330			426.46	Fuel		0424007043961		Prisoner Transportation & Travel	

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 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9642 WEX BANK			3 Transactions		
13132 Zuercher Technologies, LLC					
01-200-000-0000-6231		7,848.00	3rd Milestone payment	746	Services & Labor (Incl Contracts)
01-252-252-0000-6405		7,848.00	3rd Milestone payment	746	Prisoner Welfare
01-254-000-0000-6231		23,545.00	3rd Milestone payment	746	Services, Labor, Contracts
13132 Zuercher Technologies, LLC		39,241.00	3 Transactions		
1 Fund Total:		114,142.07	General Fund	74 Vendors	223 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u> <u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
8748	Able Hose & Rubber, LLC 03-303-000-0000-6590		142.50	HOSE 052015	1-866913	Repair & Maintenance Supplies
8748	Able Hose & Rubber, LLC		142.50	1 Transactions		
86222	Aitkin Independent Age 03-301-000-0000-6241		162.00	CALCIUM CHLORIDE AD 052115		Fees/Prof/Misc
86222	Aitkin Independent Age		162.00	1 Transactions		
195	Aitkin Tire Shop 03-303-000-0000-6590		10.00	TIRE TUBE 050515	54535	Repair & Maintenance Supplies
195	Aitkin Tire Shop		10.00	1 Transactions		
12106	Antoine Electric 03-303-000-0000-6298		289.79	REPLACE BALLAST 051815	13845	Shop Maintenance
	03-303-000-0000-6298		39.43	REPLACE EMERGENCY LIGHT 051815	13845	Shop Maintenance
12106	Antoine Electric		329.22	2 Transactions		
86467	Auto Value Aitkin 03-303-000-0000-6590		14.92	FILTER 052115	40065092	Repair & Maintenance Supplies
86467	Auto Value Aitkin		14.92	1 Transactions		
660	Blaszak/Florian D. 03-303-000-0000-6411		119.99	WORK BOOTS REIMB 032115	44630023001	Safety Footwear
660	Blaszak/Florian D.		119.99	1 Transactions		
783	Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE 051315	14897936	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
8175	Centurylink 03-301-000-0000-6250		30.68	FAX: HWY OFFICE 051115		Telephone
8175	Centurylink		30.68	1 Transactions		
12496	Cervantez/Eric 03-302-000-0000-6411		94.99	WORK BOOTS REIMB 051615	0-114	Safety Footwear
12496	Cervantez/Eric		94.99	1 Transactions		
1200	Cummings Oil, Inc 03-303-000-0000-6513		15,159.47	AITKIN DIESEL 052015	42907	Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
1200	Cummings Oil, Inc			15,159.47			
					1 Transactions		
7935	East Central Energy						
	03-303-000-0000-6254			159.17	APR-MAY POWER-MCGRATH 051215	70415419	Utilities
7935	East Central Energy			159.17			
					1 Transactions		
7652	Erickson Engineering Co.						
	03-307-000-0000-6260			5,365.00	BRIDGE PLANS/SOIL 051215	11240	Professional Services
7652	Erickson Engineering Co.			5,365.00			
					1 Transactions		
8622	Frontier						
	03-303-000-0000-6250			47.56	JACOBSON 052215	218-752-6591	Telephone
	03-303-000-0000-6250			52.09	MCGREGOR 052215	218-768-4481	Telephone
	03-303-000-0000-6250			43.31	PALISADE 052215	218-845-2607	Telephone
	03-303-000-0000-6250			48.44	MCGRATH 052215	320-592-3580	Telephone
8622	Frontier			191.40			
					4 Transactions		
13468	G & K Services						
	03-303-000-0000-6523			17.40	SHOP LAUNDRY 051815	1043191825	Misc Bldg & Shop Supplies
13468	G & K Services			17.40			
					1 Transactions		
1880	Gravelle Plumbing & Heating, Inc						
	03-303-000-0000-6523			0.54	ADAPTER 042315	69033	Misc Bldg & Shop Supplies
	03-303-000-0000-6523			9.52	BALL VALVE 042715	69072	Misc Bldg & Shop Supplies
1880	Gravelle Plumbing & Heating, Inc			10.06			
					2 Transactions		
1959	H & L Mesabi Inc						
	03-303-000-0000-6523			552.34	NUTS/BOLTS 051215	93380	Misc Bldg & Shop Supplies
1959	H & L Mesabi Inc			552.34			
					1 Transactions		
8156	Hibbing Community College						
	03-302-000-0000-6296			177.41	SAFETY/HEALTH TRAINING 051415	0-0088800	Meeting Expense/Physicals
	03-303-000-0000-6296			887.08	SAFETY/HEALTH TRAINING 051415	0-0088800	Meeting Expense/Physicals
	03-303-000-0000-6296			133.06	SAFETY/HEALTH TRAINING 051415	0-0088800	Meeting Expense/Physicals
	03-303-000-0000-6296			44.35	SAFETY/HEALTH TRAINING 051415	0-0088800	Meeting Expense/Physicals
	03-303-000-0000-6296			44.35	SAFETY/HEALTH TRAINING 051415	0-0088800	Meeting Expense/Physicals
8156	Hibbing Community College			1,286.25			
					5 Transactions		
11406	Innovative Office Solutions						
	03-301-000-0000-6400			94.26	OFFICE SUPPLIES 052115	IN0794046	Supplies And Materials

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
11406	Innovative Office Solutions		94.26	1 Transactions	
2763	J & H Transfer Station-Lakes Sanitary				
	03-303-000-0000-6254		50.00	ROAD CLEAN UP 051915	7834 Utilities
	03-303-000-0000-6254		50.00	ROAD CLEAN UP 051915	7834 Utilities
	03-303-000-0000-6254		50.00	ROAD CLEAN UP 051915	7834 Utilities
2763	J & H Transfer Station-Lakes Sanitary		150.00	3 Transactions	
13061	Konrad Material Sales				
	03-303-000-0000-6517		2,223.00	CRACK SEALANT 050915	1252347 Asphalt,Crackfiller,Tack Oil,Etc
	03-303-000-0000-6517		8,892.00	CRACK SEALANT 050915	1252347 Asphalt,Crackfiller,Tack Oil,Etc
	03-303-000-0000-6517		7,780.50	CRACK SEALANT 050915	1252354 Asphalt,Crackfiller,Tack Oil,Etc
	03-303-000-0000-6517		3,334.50	CRACK SEALANT 050915	1252354 Asphalt,Crackfiller,Tack Oil,Etc
13061	Konrad Material Sales		22,230.00	4 Transactions	
12626	Lubrication Technologies, Inc.				
	03-303-000-0000-6513		1,050.00	MOTOR OIL 051415	632739 Motor Fuel & Lubricants
	03-303-000-0000-6513		395.50	HYDRAULIC FLUID 051415	632739 Motor Fuel & Lubricants
	03-303-000-0000-6513		241.20	HYDRAULIC FLUID 051415	632740 Motor Fuel & Lubricants
	03-303-000-0000-6513		1,050.00	MOTOR OIL 051415	632740 Motor Fuel & Lubricants
12626	Lubrication Technologies, Inc.		2,736.70	4 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea				
	03-303-000-0000-6254		315.17	POWER: PALISADE 051115	18-52-026-01 Utilities
	03-303-000-0000-6254		46.44	169 & CSAH 3 051115	19-23-010-01 Utilities
	03-303-000-0000-6254		25.00	GUN LAKE 051115	27-56-029-03 Utilities
	03-303-000-0000-6254		109.66	POWER: MCGREGOR 051115	29-53-003-01 Utilities
	03-303-000-0000-6254		678.35	POWER: AITKIN 051115	33-52-007-02 Utilities
	03-303-000-0000-6254		54.14	169 & CSAH 28 051115	39-62-022-01 Utilities
	03-303-000-0000-6254		36.34	CSAH 12 051115	40-06-000-01 Utilities
	03-303-000-0000-6254		51.16	47 & CSAH 2 051115	54-51-104-01 Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,316.26	8 Transactions	
3355	Mn Pollution Control Agency				
	03-302-000-0000-6296		345.00	GUN LAKE PIT 022515	4400125577 Meeting Expense/Physicals
3355	Mn Pollution Control Agency		345.00	1 Transactions	
3950	Public Utilities				
	03-303-000-0000-6254		32.36	UTILITIES 052215	Utilities
	03-303-000-0000-6254		53.39	UTILITIES 052215	Utilities

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3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
03-303-000-0000-6254		38.89	UTILITIES 052215		Utilities
03-303-000-0000-6254		77.40	AITKIN SHOP WATER 052215		Utilities
3950 Public Utilities		202.04		4 Transactions	
4711 Sunnys Citgo					
03-303-000-0000-6513		47.45	GASOLINE 040315	30687	Motor Fuel & Lubricants
03-303-000-0000-6513		53.55	GASOLINE 040815	30688	Motor Fuel & Lubricants
03-303-000-0000-6513		38.64	GASOLINE 041615	30689	Motor Fuel & Lubricants
03-303-000-0000-6513		40.18	GASOLINE 042115	30690	Motor Fuel & Lubricants
03-303-000-0000-6513		60.52	GASOLINE 042415	30691	Motor Fuel & Lubricants
03-303-000-0000-6513		52.44	GASOLINE 050715	30693	Motor Fuel & Lubricants
03-303-000-0000-6590		6.95	OIL 050715	30693	Repair & Maintenance Supplies
03-303-000-0000-6513		40.84	GASOLINE 051215	30694	Motor Fuel & Lubricants
03-303-000-0000-6513		50.88	GASOLINE 051315	30695	Motor Fuel & Lubricants
03-303-000-0000-6513		67.54	GASOLINE 051415	30696	Motor Fuel & Lubricants
03-303-000-0000-6513		33.97	GASOLINE 042915	457	Motor Fuel & Lubricants
4711 Sunnys Citgo		492.96		11 Transactions	
11019 Swenson/Bradley					
03-302-000-0000-6411		141.00	WORK BOOTS REIMB 051615	0-050	Safety Footwear
11019 Swenson/Bradley		141.00		1 Transactions	
5295 Ziegler Inc					
03-303-000-0000-6590		427.76	REPAIR PARTS 051515	PC190045795	Repair & Maintenance Supplies
03-303-000-0000-6590		539.05	4' CUTTING EDGES 051515	PC190045795	Repair & Maintenance Supplies
03-303-000-0000-6590		427.84	6' CUTTING EDGES 051515	PC190045795	Repair & Maintenance Supplies
03-303-000-0000-6590		79.57	REPAIR PARTS 052015	PC190045937	Repair & Maintenance Supplies
5295 Ziegler Inc		1,474.22		4 Transactions	
3 Fund Total:		53,040.09	Road & Bridge	27 Vendors	67 Transactions

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 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink					
	05-400-440-0410-6250		63.49	Local phone -PH	313645966	Telephone
	05-400-440-0410-6250		11.64	Local phone -HHS/Accting	313645966	Telephone
	05-420-600-4800-6250		70.54	Local phone -IM	313645966	Telephone
	05-420-600-4800-6250		27.16	Local phone -HHS/Accting	313645966	Telephone
	05-420-640-4800-6250		49.38	Local phone -CS	313645966	Telephone
	05-430-700-4800-6250		38.80	Local phone -HHS/Accting	313645966	Telephone
	05-430-700-4800-6250		183.41	Local phone -SS	313645966	Telephone
8175	Centurylink		444.42	7 Transactions		
10185	Centurylink Communications Inc					
	05-400-440-0410-6250		10.00	Toll Free Charges	320295974	Telephone
	05-420-600-4800-6250		23.33	Toll Free Charges	320295974	Telephone
	05-430-700-4800-6250		33.33	Toll Free Charges	320295974	Telephone
10185	Centurylink Communications Inc		66.66	3 Transactions		
1457	CPS Technology Solutions, Inc					
	05-400-440-0410-6231		10.56	June maint	368264	Services/Labor/Contracts
	05-420-600-4800-6231		24.64	June maint	368264	Services/Labor/Contracts
	05-420-640-4800-6300		35.20	June maint	368264	Maintenance/Service Contracts
	05-430-700-4800-6231		35.20	June maint	368264	Services/Labor/Contracts
1457	CPS Technology Solutions, Inc		105.60	4 Transactions		
5 Fund Total:			616.68	Health & Human Services	3 Vendors	14 Transactions

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10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink 10-921-000-0000-6250		7.05	Local phone -surveyor	313645966	Telephone
	10-921-000-0000-6250		7.05	Local phone -GIS	313645966	Telephone
	10-923-000-0000-6250		56.43	Local phone	313645966	Telephone
	10-926-000-0000-6250		7.05	Local phone	313645966	Telephone
8175	Centurylink		77.58	4 Transactions		
1754	Garrison Disposal Company, Inc 10-923-000-0000-6254		20.00	Dump buckets on tax forf land	862726	Utilities
1754	Garrison Disposal Company, Inc		20.00	1 Transactions		
2410	Jacobs/Mark H 10-923-000-0000-6330		41.80	UMN Silviculture mileage	88@.475	Transportation & Travel
2410	Jacobs/Mark H		41.80	1 Transactions		
13534	Reibel Logging 10-923-000-0000-6820		205.79	Overpaid refund Rec 27338	13307	Refunds & Reimbursements
13534	Reibel Logging		205.79	1 Transactions		
5938	Rieger Logging 10-900-000-0000-2300		635.25	Bond refund Rec 2118	13296	Timber Permit Bonds
	10-923-000-0000-6820		942.71	Over appraised refund	13296	Refunds & Reimbursements
5938	Rieger Logging		1,577.96	2 Transactions		
10878	Sew Much & More 10-923-000-0000-6205		48.34	Overnight mail	719332	Postage
10878	Sew Much & More		48.34	1 Transactions		
5173	West Payment Center 10-926-000-0000-6408		611.34	Library subscription	831806699	Law Books
5173	West Payment Center		611.34	1 Transactions		
10 Fund Total:			2,582.81	Trust	7 Vendors	11 Transactions

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11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
195	Aitkin Tire Shop 11-925-000-0000-6590		30.00	ATV tire repair	54549	Repair & Maintenance Supplies
195	Aitkin Tire Shop		30.00	1 Transactions		
11441	Booth/Dwaine 11-925-000-0000-6231		60.00	trap two beavers #21-2	24-45-25	Services, Labor, Contracts
11441	Booth/Dwaine		60.00	1 Transactions		
13544	J-Bird Helicopters, LLC 11-934-000-0000-6273		3,437.50	Tree seeding	385	Timber Improvement
13544	J-Bird Helicopters, LLC		3,437.50	1 Transactions		
4734	Superior Forestry Service Inc 11-934-000-0000-6273		3,300.75	Tree planting	C47724	Timber Improvement
4734	Superior Forestry Service Inc		3,300.75	1 Transactions		
86235	The Office Shop Inc 11-924-000-0000-6405		43.11	Ink cartridge	982840-0	Office Supplies
86235	The Office Shop Inc		43.11	1 Transactions		
11 Fund Total:			6,871.36	Forest Development	5 Vendors	5 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u> <u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
85003	Aitkin County DAC 19-521-000-0000-6231		375.00	April cleaning service		Services, Labor, Contracts
85003	Aitkin County DAC		375.00		1 Transactions	
88430	Aitkin County Fair Board 19-521-000-0000-6230		125.00	Fair booth rental		Printing, Publ & Adv Promotion
88430	Aitkin County Fair Board		125.00		1 Transactions	
5998	Appert's Foodservice 19-523-000-0000-6418		1,093.83	Groceries	50510410	Groceries-Students
	19-523-000-0000-6420		77.32	liners, napkin dispenser	50510410	Food Service Supplies
5998	Appert's Foodservice		1,171.15		2 Transactions	
6130	Battle Lake Elementary School 19-522-000-0000-6820		41.43	Refund 1% discount		Refunds & Reimbursements
6130	Battle Lake Elementary School		41.43		1 Transactions	
8809	Biscoe/Scott A 19-522-000-0000-6416		42.60	Glue, caulking for Ed Dept	77955094049	Education Supplies
8809	Biscoe/Scott A		42.60		1 Transactions	
246	Brothers Fire Protection 19-521-000-0000-6231		315.00	Annual monitoring	11829	Services, Labor, Contracts
246	Brothers Fire Protection		315.00		1 Transactions	
13475	Carlson/Wendie 19-522-000-0000-6416		13.85	Tape		Education Supplies
	19-523-000-0000-6420		8.76	Serving bowls		Food Service Supplies
13475	Carlson/Wendie		22.61		2 Transactions	
12708	Crow Wing County Fair 19-521-000-0000-6230		225.00	Fair exhibit space		Printing, Publ & Adv Promotion
	19-521-000-0000-6230		100.00	Fair exhibit deposit		Printing, Publ & Adv Promotion
12708	Crow Wing County Fair		325.00		2 Transactions	
13045	Dowell/Courtney 19-524-000-0000-6422		500.00	Joe Svoda - new locks		Janitorial Services/Supplies
	19-524-000-0000-6511		20.35	Fuel	056540	Gas And Oil
13045	Dowell/Courtney		520.35		2 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13541	Gibbs/Ann 19-522-000-0000-6820		100.00	Forkhorn camp refund	67	Refunds & Reimbursements
13541	Gibbs/Ann		100.00	1 Transactions		
1880	Gravelle Plumbing & Heating, Inc 19-523-000-0000-6590		52.55	Vulcan griddle parts	69073	Repair & Maintenance Supplies
1880	Gravelle Plumbing & Heating, Inc		52.55	1 Transactions		
5926	Haasken/Beth 19-522-000-0000-6416		6.21	Water bottles for citters		Education Supplies
5926	Haasken/Beth		6.21	1 Transactions		
5814	Hagen/Christine 19-523-000-0000-6420		32.51	Bowls, washcloth, dispensers	029152	Food Service Supplies
	19-523-000-0000-6330		86.25	Mileage ULF Foods show	150@.575	Transportation/Travel/Parking
5814	Hagen/Christine		118.76	2 Transactions		
13543	ICAA 19-521-000-0000-6230		100.00	Fair booth deposit		Printing, Publ & Adv Promotion
	19-521-000-0000-6230		215.00	Fair booth		Printing, Publ & Adv Promotion
13543	ICAA		315.00	2 Transactions		
13540	McCoy/Joy 19-522-000-0000-6820		50.00	Refund FAS mini camp	95	Refunds & Reimbursements
13540	McCoy/Joy		50.00	1 Transactions		
5662	McGregor Dairy, Inc 19-523-000-0000-6418		386.38	Groceries	23871	Groceries-Students
5662	McGregor Dairy, Inc		386.38	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		70.03	Elec-Director's residence	27-13-004-01	Utilities
	19-521-000-0000-6254		369.14	Elec-Energy Center	27-13-005-02	Utilities
	19-521-000-0000-6254		612.96	Elec-Dining hall	27-13-006-01	Utilities
	19-521-000-0000-6254		404.99	Elec-North Star Lodge	27-13-007-03	Utilities
	19-521-000-0000-6254		71.95	Elec-Parking Lot	27-13-008-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,529.07	5 Transactions		
4425	Shirts Plus 19-521-000-0000-6400		1,715.20	Shirts for LLCC	61750	Commissary Items

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4425 Shirts Plus			1 Transactions		
90805 Temco					
19-524-000-0000-6422	40.00		Plexi for path lights	18554	Janitorial Services/Supplies
90805 Temco	40.00		1 Transactions		
4968 Upper Lakes Foods, Inc					
19-523-000-0000-6420	48.07		Bowls	495576-00	Food Service Supplies
19-523-000-0000-6418	1,395.38		Groceries	508318-00	Groceries-Students
19-523-000-0000-6418	16.57		Groceries	508330-00	Groceries-Students
19-523-000-0000-6418	612.93		Groceries	509391-00	Groceries-Students
19-523-000-0000-6420	43.39		Foil	509391-00	Food Service Supplies
4968 Upper Lakes Foods, Inc	2,116.34		5 Transactions		
5174 Voss Lighting					
19-524-000-0000-6422	62.72		6 Ballasts	15265405-00	Janitorial Services/Supplies
5174 Voss Lighting	62.72		1 Transactions		
19 Fund Total:	9,430.37		Long Lake Conservation Center	21 Vendors	35 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
188	Aitkin Sno-Drifters Snowmobile 21-520-000-0000-6802		1,557.21	GIA payment 4th benchmark	R#2272	Trail Grants-State
188	Aitkin Sno-Drifters Snowmobile		1,557.21	1 Transactions		
8175	Centurylink 21-520-000-0000-6250		7.05	Local phone	313645966	Telephone
8175	Centurylink		7.05	1 Transactions		
13545	Contegrity Group, Inc. 21-520-000-0000-6231		2,500.00	Consulting Fee-Campground 03/10/2015 03/10/2015	2014345	Services, Labor, Contracts
	21-520-000-0000-6231		2,500.00	Consulting Fee-Campground 05/14/2015 05/14/2015	2014373	Services, Labor, Contracts
13545	Contegrity Group, Inc.		5,000.00	2 Transactions		
1805	Giese Sno-Cruisers Trail Assn. 21-520-000-0000-6802		835.84	GIA payment 4th benchmark	R#2272	Trail Grants-State
1805	Giese Sno-Cruisers Trail Assn.		835.84	1 Transactions		
1880	Gravelle Plumbing & Heating, Inc 21-520-000-0000-6590		231.00	Shower replacement head	69165	Repair & Maintenance Supplies
1880	Gravelle Plumbing & Heating, Inc		231.00	1 Transactions		
2060	Haypoint Jackpine Savages 21-520-000-0000-6802		2,654.38	GIA payment 4th benchmark	R#2272	Trail Grants-State
2060	Haypoint Jackpine Savages		2,654.38	1 Transactions		
12927	Midwest Machinery Co. 21-520-000-0000-6590		46.68	Mix for chainsaw	1058927	Repair & Maintenance Supplies
	21-520-000-0000-6590		41.95	Gas can	1059769	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		88.63	2 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		42.72	Electricity for Berglund	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		42.72	1 Transactions		
3176	Mille Lacs Trails, Inc. 21-520-000-0000-6802		2,362.80	GIA payment 4th benchmark	R#2272	Trail Grants-State
3176	Mille Lacs Trails, Inc.		2,362.80	1 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12182	Northwoods Quads 21-520-000-0000-6802		197.24	Hill City ATV reimbursement		Trail Grants-State
	21-520-000-0000-6802		469.26	Hill City ATV reimbursement		Trail Grants-State
	21-520-000-0000-6802		661.14	Hill City ATV reimbursement		Trail Grants-State
	21-520-000-0000-6802		663.75	Rabey Line ATV reimbursement		Trail Grants-State
12182	Northwoods Quads		1,991.39	4 Transactions		
3780	Palisade Supersledders Inc. 21-520-000-0000-6802		1,632.80	GIA payment 4th benchmark	R#2272	Trail Grants-State
3780	Palisade Supersledders Inc.		1,632.80	1 Transactions		
3950	Public Utilities 21-520-000-0000-6254		124.57	Land Dept	0200000348003	Utilities
	21-520-000-0000-6254		24.46	Mississippi Access	0200063077005	Utilities
3950	Public Utilities		149.03	2 Transactions		
4800	Tamarack Sno-Flyers 21-520-000-0000-6802		3,351.97	GIS payment 4th benchmark	R#2272	Trail Grants-State
4800	Tamarack Sno-Flyers		3,351.97	1 Transactions		
12718	Up North Riders 21-520-000-0000-6802		1,729.51	Lawler ATV reimbursement		Trail Grants-State
12718	Up North Riders		1,729.51	1 Transactions		
10339	White Pine Riders 21-520-000-0000-6802		1,342.56	Solana ATV reimbursement		Trail Grants-State
10339	White Pine Riders		1,342.56	1 Transactions		
21 Fund Total:			22,976.89	Parks	15 Vendors	21 Transactions
Final Total:			209,660.27	152 Vendors	376 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	114,142.07	General Fund	
	3	53,040.09	Road & Bridge	
	5	616.68	Health & Human Services	
	10	2,582.81	Trust	
	11	6,871.36	Forest Development	
	19	9,430.37	Long Lake Conservation Center	
	21	22,976.89	Parks	
	All Funds	209,660.27	Total	Approved by,
			
			

DKB1
6/2/15 9:54AM

Aitkin County

May

2E



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTION

Print List in Order By: 2

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

Page Break By:

1

- 1 - Page Break by Fund
- 2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT		Commissioners		
	5462 Bremer Bank (Elan ACH)				
31	01-001-000-0000-6332		Hotel/Niemi Testifying		Hotel / Motel Lodging
		135.21	04/20/2015 04/20/2015		
	5462 Bremer Bank (Elan ACH)		1 Transactions		
		135.21			
1	DEPT Total:		Commissioners	1 Vendors	1 Transactions
		135.21			
40	DEPT		Auditor		
	780 Bremer Bank				
5	01-040-000-0000-5081		April Mtg Reg Adjustment		Mortgage Registry- 3%
	780 Bremer Bank		1 Transactions		
		0.04			
		0.04			
40	DEPT Total:		Auditor	1 Vendors	1 Transactions
		0.04			
42	DEPT		Treasurer		
	780 Bremer Bank				
4	01-042-000-0000-5079		State Deed Tax adjustment		3% State Deed Tax
	780 Bremer Bank		1 Transactions		
		0.05			
		0.05			
42	DEPT Total:		Treasurer	1 Vendors	1 Transactions
		0.05			
44	DEPT		Central Services		
	8410 Bremer Bank				
1	01-044-904-0000-6360		Claims Paid		Flex Plan Withdrawals
		1,014.52	04/27/2015 05/01/2015		
11	01-044-904-0000-6360		Claims Paid		Flex Plan Withdrawals
		1,796.64	05/04/2015 05/08/2015		
13	01-044-904-0000-6360		Claims Paid		Flex Plan Withdrawals
		746.98	05/11/2015 05/15/2015		
53	01-044-904-0000-6360		CLAIMS PAID		Flex Plan Withdrawals
		2,963.85	05/18/2015 05/22/2015		
50	01-044-904-0000-6231		May Participant fees	05052015	Flex Services, Labor, Etc
	8410 Bremer Bank		5 Transactions		
		348.15			
		6,870.14			
	5462 Bremer Bank (Elan ACH)				
32	01-044-000-0000-6299		Jacobs/Service Award		Employee Training
		150.00	04/16/2015 04/16/2015		

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5462	Bremer Bank (Elan ACH)				
		150.00		1 Transactions	
12	5748 Purchase Power 01-044-048-0000-6205	3,300.00	Postage	80009090017180	Postage
	5748 Purchase Power	3,300.00		1 Transactions	
44	DEPT Total:	10,320.14	Central Services	3 Vendors	7 Transactions
49	DEPT		Information Technologies		
	5462 Bremer Bank (Elan ACH)				
57	01-049-000-0000-6231	25.00	Monthly Data plan		Programming, Services, Contracts
30	01-049-000-0000-6402	50.00	Universal Cms Nav Menu		Computer Supplies & Software
			04/29/2015 04/29/2015		
58	01-049-000-0000-6625	1,024.67	APS Smart UPS Unit		As/400, Computer & Office Equip.
59	01-049-000-0000-6625	1,024.67	APS Smart UPS RM		As/400, Computer & Office Equip.
	5462 Bremer Bank (Elan ACH)	2,124.34		4 Transactions	
49	DEPT Total:	2,124.34	Information Technologies	1 Vendors	4 Transactions
52	DEPT		Administration/Personnel Dept		
	5462 Bremer Bank (Elan ACH)				
90	01-052-000-0000-6332	221.96	Hotel/MCMA Conf.- Burkett	GrandView	Hotels / Motels
			05/13/2015 05/15/2015		
89	01-052-000-0000-6241	200.00	Reg/Econ.Dev.Symposium	Hamline	Registration Fee
			05/01/2015 05/01/2015		
	5462 Bremer Bank (Elan ACH)	421.96		2 Transactions	
52	DEPT Total:	421.96	Administration/Personnel Dept	1 Vendors	2 Transactions
90	DEPT		Attorney		
	5462 Bremer Bank (Elan ACH)				
38	01-090-000-0000-6208	359.88	Hotel/Steph's 1st witness Trg.		Training/Education
			04/26/2015 04/29/2015		
	5462 Bremer Bank (Elan ACH)	359.88		1 Transactions	
90	DEPT Total:	359.88	Attorney	1 Vendors	1 Transactions
120	DEPT		Service Officer		

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
91	5462 Bremer Bank (Elan ACH)		pers.chg on County CC	See R# 280	Office & Computer Supplies
	5462 Bremer Bank (Elan ACH)		1 Transactions		
120	DEPT Total:	37.50	Service Officer	1 Vendors	1 Transactions
252	DEPT		Corrections		
	5462 Bremer Bank (Elan ACH)				
79	01- 252- 000- 0000- 6262	79.90	glucose tests		Medical Expenses & Supplies - Inmates
81	01- 252- 000- 0000- 6262	88.55	OTC Meds		Medical Expenses & Supplies - Inmates
92	01- 252- 000- 0000- 6262	55.56	Inmate medical supplies		Medical Expenses & Supplies - Inmates
84	01- 252- 000- 0000- 6405	71.76	Jail Supplies		Office & Computer Supplies
83	01- 252- 000- 0000- 6418	345.12	Groceries		Groceries
86	01- 252- 000- 0000- 6418	273.08	Groceries		Groceries
40	01- 252- 252- 0000- 6405	530.80	Prestamped Envelopes		Prisoner Welfare
			04/17/2015 04/17/2015		
80	01- 252- 252- 0000- 6405	55.51	ear plugs		Prisoner Welfare
82	01- 252- 252- 0000- 6405	14.08	Commissary supplies		Prisoner Welfare
85	01- 252- 252- 0000- 6405	47.64	Commissary Supplies		Prisoner Welfare
41	01- 252- 000- 0000- 6424	49.00	Reading glasses	Dollar Tree	Inmate Supplies
			04/16/2015 04/16/2015		
39	01- 252- 252- 0000- 6405	30.00	Commissary Supplies	Dollar Tree	Prisoner Welfare
			04/15/2015 04/15/2015		
78	01- 252- 003- 0000- 6241	200.00	Reg/Background Inv.	Moriarty	School Registration Fee
	5462 Bremer Bank (Elan ACH)	1,841.00	13 Transactions		
252	DEPT Total:	1,841.00	Corrections	1 Vendors	13 Transactions
253	DEPT		Aitkin Co Community Corrections		
	5462 Bremer Bank (Elan ACH)				
42	01- 253- 000- 0000- 6405	46.36	Fence Pliers	Fleet Farm	Operating Supplies
			04/17/2015 04/17/2015		
	5462 Bremer Bank (Elan ACH)	46.36	1 Transactions		
253	DEPT Total:	46.36	Aitkin Co Community Corrections	1 Vendors	1 Transactions
390	DEPT		Environmental Health (FBL)		
	5462 Bremer Bank (Elan ACH)				

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
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1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
88 01-390-000-0000-6332		260.60	Hotel/MEHA spring conference 05/13/2015 05/15/2015	Leitinger Hotel / Motel Lodging
5462 Bremer Bank (Elan ACH)		260.60	1 Transactions	
390 DEPT Total:		260.60	Environmental Health (FBL)	1 Vendors 1 Transactions
391 DEPT			Solid Waste	
5462 Bremer Bank (Elan ACH)				
87 01-391-000-0000-6332		260.60	Hotel/MEHA spring conference 05/13/2015 05/15/2015	Neff Hotel / Motel Lodging
5462 Bremer Bank (Elan ACH)		260.60	1 Transactions	
391 DEPT Total:		260.60	Solid Waste	1 Vendors 1 Transactions
600 DEPT			Ag Society, Soil & Water, Ag Inspect	
91345 Elvecrog/Roberta C				
6 01-600-552-0000-6350		35.00	Snake River Watershed Mtg	4/27/15 SRW Per Diem
91345 Elvecrog/Roberta C		35.00	1 Transactions	
600 DEPT Total:		35.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors 1 Transactions
711 DEPT			Economic Development	
5462 Bremer Bank (Elan ACH)				
93 01-711-000-0000-6511		27.90	Gas/Workshop 05/01/2015 05/01/2015	Gas And Oil
5462 Bremer Bank (Elan ACH)		27.90	1 Transactions	
711 DEPT Total:		27.90	Economic Development	1 Vendors 1 Transactions
1 Fund Total:		15,870.58	General Fund	36 Transactions

DKB1
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 3 Road & Bridge

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
302	DEPT			R&B Engineering/Construction		
	5462 Bremer Bank (Elan ACH)					
70	03-302-000-0000-6449		39.99	GPS Battery	Verizon	Rd/Br Engr. Supplies
	5462 Bremer Bank (Elan ACH)		39.99	05/11/2015 05/11/2015 1 Transactions		
302	DEPT Total:		39.99	R&B Engineering/Construction	1 Vendors	1 Transactions
3	Fund Total:		39.99	Road & Bridge		1 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
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5 Health & Human Services

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
400 DEPT		Public Health Department		
5462 Bremer Bank (Elan ACH)				
24 05-400-430-0408-6330	28.00	Parking- Cohort Training 04/17/2015 04/17/2015		Mileage/Parking
25 05-400-430-0408-6332	151.92	Hotel- Cohort Training 04/17/2015 04/17/2015		Hotel/Lodging
26 05-400-430-0408-6335	29.06	Gas- Cohort Training 04/17/2015 04/17/2015		Gas/Vehicle Fuel Charges
27 05-400-430-0408-6340	40.97	Meals- Cohort Training 04/16/2015 04/17/2015		Meal Reimbursement
15 05-400-430-0408-6406	338.06	FAP Books 04/14/2015 04/14/2015		PH Program Related Supplies
62 05-400-440-0410-6239	2.24	Companionlink Qtrly- Burke		Software Fees/License Fees
23 05-400-440-0410-6330	3.00	LPHA Mtg- Parking 04/23/2015 04/23/2015		Mileage/Parking
64 05-400-440-0410-6332	109.98	PIO Trng- Hotel 05/05/2015 05/06/2015		Hotel/Lodging
65 05-400-440-0410-6340	13.28	PIO Trng- Hotel 05/05/2015 05/05/2015		Meal Reimbursement
18 05-400-440-0410-6402	28.31	Surface Pro 3- Adapter- EM 04/21/2015 04/21/2015		Computer/Technology Supplies
19 05-400-440-0410-6402	28.31	Surface Pro 3- Adapter- NL 04/21/2015 04/21/2015		Computer/Technology Supplies
20 05-400-440-0410-6402	28.31	Surface Pro 3- Adapter- LS 04/21/2015 04/21/2015		Computer/Technology Supplies
22 05-400-440-0410-6402	4.25	Surface Pro 3- Adapter- KR 04/21/2015 04/21/2015		Computer/Technology Supplies
14 05-400-450-0451-6406	0.86-	sales tax cr.- Bike Rodeo Stick		PH Program Related Supplies
37 05-400-450-0451-6406	55.95	SHIP- Bike to week day pins 04/24/2015 04/24/2015		PH Program Related Supplies
5462 Bremer Bank (Elan ACH)	860.78	15 Transactions		
400 DEPT Total:	860.78	Public Health Department	1 Vendors	15 Transactions
420 DEPT		Income Maintenance		
5462 Bremer Bank (Elan ACH)				
62 05-420-600-4800-6239	5.23	Companionlink Qtrly- Burke		Software Fees/License Fees
22 05-420-600-4800-6402	9.91	Surface Pro 3- Adapter- KR 04/21/2015 04/21/2015		Computer/Technology Supplies

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
5 Health & Human Services

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)		15.14	2 Transactions	
10786 DNA Diagnostics Center				
56 05-420-640-4800-6397		68.00-	redep.#102773- Dupl Payment	Genetic Tests Iv- D
10786 DNA Diagnostics Center		68.00-	1 Transactions	
420 DEPT Total:		52.86-	Income Maintenance	2 Vendors 3 Transactions
430 DEPT			Social Services	
5462 Bremer Bank (Elan ACH)				
62 05-430-700-4800-6239		7.48	Companionlink Qtrly- Burke	Software Fees/License Fees
16 05-430-700-4800-6241		520.00	Reg- MN Age & Disability	Meeting/Conference Registration Fee
			06/15/2015 06/16/2015	
60 05-430-700-4800-6330		72.00	Circle of Safety- Parking	Mileage/Parking
			05/03/2015 05/07/2015	
17 05-430-700-4800-6332		665.46	Circle of Security- Hotel	Hotel/Lodging
			05/03/2015 05/16/2015	
28 05-430-700-4800-6332		202.72	CMH Conference- Hotel	Hotel/Lodging
			04/26/2015 04/27/2015	
77 05-430-700-4800-6332		359.88	Lodging- Forensic interview trg	Hotel/Lodging
			04/26/2015 04/30/2015	
29 05-430-700-4800-6340		20.45	CMH Conference- Meals	Meal Reimbursement
			04/26/2015 04/27/2015	
61 05-430-700-4800-6340		25.48	Circle of Safety- Meals	Meal Reimbursement
			05/03/2015 05/07/2015	
21 05-430-700-4800-6402		28.32	Surface Pro 3- Adapter- AR	Computer/Technology Supplies
			04/21/2015 04/21/2015	
22 05-430-700-4800-6402		14.16	Surface Pro 3- Adapter- KR	Computer/Technology Supplies
			04/21/2015 04/21/2015	
68 05-430-740-3300-6020		105.00	Weighted Blanket	Other Family Community Support Service
			05/04/2015 05/04/2015	
67 05-430-700-4800-6450		228.92	Interview Room- Furniture	Small Equipment: Telephones,Chairs, etc.
			05/07/2015 05/07/2015	
33 05-430-700-4800-6330		17.00	Parking- Cohort Training	Mileage/Parking
			04/17/2015 04/17/2015	
34 05-430-760-3160-6075		180.00	Bus Pass- Metro Transit	Waiver & Ac Transportation
			04/17/2015 04/17/2015	
63 05-430-700-4800-6402		30.50	AC/DC adaptor or Thinkpad	Computer/Technology Supplies
			05/08/2015 05/08/2015	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
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5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
66	05-430-710-3661-6020		42.75	Triple P- Food	SA#53487846 Triple P Activity
	5462 Bremer Bank (Elan ACH)		2,520.12	05/11/2015 05/11/2015 16 Transactions	
430	DEPT Total:		2,520.12	Social Services	1 Vendors 16 Transactions
5	Fund Total:		3,328.04	Health & Human Services	34 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
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9 State

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
0	DEPT			Undesignated	
	780 Bremer Bank				
3	09-000-000-0000-2025		21,633.14	April State Deed Tax	State's Share Of Deed Tax (97%)
2	09-000-000-0000-2026		19,948.09	April Mtg Reg	State Share Of Mortgage Registry (97%)
	780 Bremer Bank		41,581.23	2 Transactions	
	8410 Bremer Bank				
49	09-000-000-0000-2058		1,441,787.62	State General Tax	State General Tax- Education
	8410 Bremer Bank		1,441,787.62	1 Transactions	
0	DEPT Total:		1,483,368.85	Undesignated	2 Vendors 3 Transactions
9	Fund Total:		1,483,368.85	State	3 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
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10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
900	DEPT		Timber Permit Bonds		
	11151 B & B Logging Of Aitkin,LLC				
7	10- 900- 000- 0000- 2300		Vendor name change		Timber Permit Bonds
	11151 B & B Logging Of Aitkin,LLC			1 Transactions	
900	DEPT Total:		Timber Permit Bonds	1 Vendors	1 Transactions
		1,045.00-			
923	DEPT		Forfeited Tax Sales		
	11151 B & B Logging Of Aitkin,LLC				
8	10- 923- 000- 0000- 6820		Vendor name change		Refunds & Reimbursements
	11151 B & B Logging Of Aitkin,LLC			1 Transactions	
923	DEPT Total:		Forfeited Tax Sales	1 Vendors	1 Transactions
		80.61-			
10	Fund Total:		Trust		2 Transactions
		1,125.61-			

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
925	DEPT		Reforestation		
	5462 Bremer Bank (Elan ACH)				
69	11-925-000-0000-6405		Down load Clip Art	CanStock	Office Supplies
		25.00	05/11/2015		
	5462 Bremer Bank (Elan ACH)				
		25.00	05/11/2015	1 Transactions	
925	DEPT Total:	25.00	Reforestation	1 Vendors	1 Transactions
11	Fund Total:	25.00	Forest Development		1 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT		Taxes And Penalties		
	8410 Bremer Bank				
52	13- 943- 000- 0000- 2001		38- 1- 062000 NSF Per 1	Hartman/Krause	Cur - Property Taxes
51	13- 943- 000- 0000- 2001		36- 1- 075202 NSF Per. 1	Oberle	Cur - Property Taxes
	8410 Bremer Bank				
		1,025.00	2 Transactions		
943	DEPT Total:	1,025.00	Taxes And Penalties	1 Vendors	2 Transactions
13	Fund Total:	1,025.00	Taxes & Penalties		2 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
19 Long Lake Conservation Co

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration		
36	5462 Bremer Bank (Elan ACH)		Postcard stamps		Postage
	19- 521- 000- 0000- 6205	6.80	04/28/2015 04/28/2015		
73	19- 521- 000- 0000- 6405	14.88	laminate paper		Office & Computer Supplies
	5462 Bremer Bank (Elan ACH)	21.68	2 Transactions		
521	DEPT Total:	21.68	LLCC Administration	1 Vendors	2 Transactions
522	DEPT		LLCC Education		
9	8410 Bremer Bank		LLCC Credit card fee		Credit Card Fees
10	19- 522- 000- 0000- 6217	187.87	Monthly CC Machine Lease		Credit Card Fees
	8410 Bremer Bank	209.22	2 Transactions		
43	5462 Bremer Bank (Elan ACH)		critter food		Education Supplies
	19- 522- 000- 0000- 6416	30.00	04/27/2015 04/27/2015		
71	19- 522- 000- 0000- 6416	25.45	leave no trace bood		Education Supplies
72	19- 522- 000- 0000- 6416	65.88	10 wood tick removers		Education Supplies
76	19- 522- 000- 0000- 6416	30.00	critter food		Education Supplies
	5462 Bremer Bank (Elan ACH)	151.33	4 Transactions		
522	DEPT Total:	360.55	LLCC Education	2 Vendors	6 Transactions
523	DEPT		LLCC Food		
44	5462 Bremer Bank (Elan ACH)		frames for food safety certs		Food Service Supplies
	19- 523- 000- 0000- 6420	17.06	04/30/2015 04/30/2015		
74	19- 523- 000- 0000- 6420	17.06	wheels for griddle		Food Service Supplies
45	19- 523- 000- 0000- 6590	17.06	Wheels for Griddle		Repair & Maintenance Supplies
			04/27/2015 04/27/2015		
46	19- 523- 000- 0000- 6590	290.71	Griddle conversion kit		Repair & Maintenance Supplies
			04/21/2015 04/21/2015		
	5462 Bremer Bank (Elan ACH)	341.89	4 Transactions		
523	DEPT Total:	341.89	LLCC Food	1 Vendors	4 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
524	DEPT		LLCC Maintenance		
	5462 Bremer Bank (Elan ACH)				
48	19- 524- 000- 0000- 6422		plexi for MAS lights 04/23/2015 04/23/2015		Janitorial Services/Supplies
35	19- 524- 000- 0000- 6511		Fuel 04/23/2015 04/23/2015		Gas And Oil
47	19- 524- 000- 0000- 6590		coil for boat motor 04/20/2015 04/20/2015		Repair & Maintenance Supplies
75	19- 524- 000- 0000- 6590		boat motor part		Repair & Maintenance Supplies
	5462 Bremer Bank (Elan ACH)		4 Transactions		
524	DEPT Total:		96.47 LLCC Maintenance	1 Vendors	4 Transactions
19	Fund Total:		820.59 Long Lake Conservation Center		16 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
6/2/15 9:54AM
21 Parks

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT 89991 Bremer Bank			Parks		
54	21-520-000-0000-5510		60.00	CAMPING REFUND	REC#2248	Co. Parks Campground Fees
55	21-520-000-0000-5510		40.00	CAMPING REFUND	REC#2257	Co. Parks Campground Fees
	89991 Bremer Bank		100.00		2 Transactions	
520	DEPT Total:		100.00	Parks	1 Vendors	2 Transactions
21	Fund Total:		100.00	Parks		2 Transactions
	Final Total:		1,503,452.44	33 Vendors	97 Transactions	

Aitkin County

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	15,870.58	General Fund
	3	39.99	Road & Bridge
	5	3,328.04	Health & Human Services
	9	1,483,368.85	State
	10	-1,125.61	Trust
	11	25.00	Forest Development
	13	1,025.00	Taxes & Penalties
	19	820.59	Long Lake Conservation Center
	21	100.00	Parks
All Funds		1,503,452.44	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: STS Joint Powers Contract

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: Attached is a copy of the contract offered by Minnesota Department of Corrections for fiscal years 2016 and 2017. The funds provided through this contract help fund the Aitkin County STS program. If you have any questions about this contract prior to the June 9th meeting, please do not hesitate to call.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> budgeted as a revenue item to help offset Aitkin County's STS program expenses		

**STATE OF MINNESOTA
JOINT POWERS AGREEMENT**

This agreement is between the State of Minnesota, acting through its commissioner of corrections, Field Services Unit, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108 ("State") and Aitkin County, Scott Turner, 217 2nd Street NW, Aitkin, MN, 56431 ("Governmental Unit").

Recitals

Under Minnesota Statute § 471.59, subdivision 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of operating a community work service program called "Sentencing to Service" (STS) and provides support and training for counties who wish to operate similar programs.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** July 1, 2015, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** June 30, 2017, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Agreement between the Parties

- 2.1. **GOVERNMENTAL UNIT DUTIES:** Governmental Unit shall:
- a) Identify non-dangerous offenders who are sentenced or authorized by the court to do community work service in lieu of a jail sentence, a fine or as a sole sanction or eligible pursuant to other provisions in state law.
 - b) Employ 2 crew leaders who will supervise up to 10 offenders each approximately 40 hours per week, including the hour's crew leaders spend for daily preparation and communication.
 - c) Supervise crew leader(s) who shall be responsible for coordination of crew activities and supervision of offenders.
 - d) Ensure that crew leader(s) have current certification in multi-media first aid and Cardio Pulmonary Resuscitation (CPR).
 - e) Require crew leader(s) to attend a minimum of 40 hours of job-related training annually – twenty-four (24) hours of mandatory "Advanced Crew Leader Training" annually, consisting of eight (8) hours of chain saw training, plus sixteen 16 hours of program related topics provided by the State. Reimburse the State for training fees for other training provided by the State and ensure that crew leaders will not use power equipment until certified by the State.
 - f) Require new crew leader(s) to attend any skill building training program provided by the State.
 - g) Ensure that the crew leader provides safety training for each crewmember relevant to the work performed in the STS program. Report all accidents or incidents involving crew leaders and offenders during crew work time to the State STS Supervisor.
 - h) Immediately report to the State's Authorized Representative all allegations of misconduct and disciplinary actions regarding crew leaders. Allow the State's Authorized Representative access to all STS crew leader employment and disciplinary records upon request.
 - i) Conduct activities to make the public aware of the program and the benefits to the citizens of the state.
 - j) Notify state agencies that STS services are available to them and ensure that projects performed under this agreement are divided proportionate to funding participation between the "State" and "Governmental Unit."
 - k) Obtain any necessary permits, licenses or easements before beginning work on any project.
 - l) Certify in writing to the appropriate bargaining agent, that the work performed by offenders will not result in the displacement of currently employed workers or workers on seasonal layoff or layoff

from substantially equivalent position including displacement such as reduction in hours of non-overtime work, wages or other employment benefits.

- a) Submit program activity reports to the States Authorized representative within five (5) working days after the end of each quarter on forms provided by the State.
- b) Assume responsibility for proper disposal of any hazardous materials used in or on any project

3 Payment

- 3.1 **CONSIDERATION:** Consideration for all services performed by Governmental Unit pursuant to this agreement shall be paid by the STATE as follows:

Compensation for up to 25% of the total cost for operating the program based on the budget, which is attached as Exhibit 1, and incorporated into this agreement.

Compensation: Compensation in an amount not to exceed \$31,700.69 for FY16 and an amount not to exceed \$31,700.69 for FY17 based on the following method of payment: Payments shall be made by the State promptly after Governmental Unit's presentation of **quarterly** invoices for services performed and acceptance of such services by the STATE'S authorized representative or designee. With the final invoice due no later than 30 days following the expiration of the date of the agreement.

- 3.2 **CONDITIONS OF PAYMENT:** All services provided by Governmental Unit pursuant to this Agreement shall be performed to the satisfaction of the State, as determined at the sole discretion of its Authorized Representative or designee, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. Governmental Unit shall not receive payment for work found by the State to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.

- 3.2.1 Funds available under this agreement are for payment of salary (wages and the Governmental Unit's share of FICA, PERA, and Worker's Compensation costs), fringe benefits, (insurance, vacation, sick leave, training), and current expense items (transportation and small tools) for the crew leader and offenders in the Joint Powers Budget attached as Exhibit 1.

- 3.2.2 Governmental Unit must certify that tools and equipment acquired with agreement funds are required because no other equipment owned by the Governmental Unit is available or suitable for the effort, that equipment purchased and used commonly for two or more programs will be appropriately prorated to each activity, and that equipment purchased with agreement funds will be used during and after the agreement period for criminal justice purposes.

- 3.3 **TIMELINESS:** The Governmental Unit shall comply with all of the time requirements described in this Agreement.

- 3.4 The total obligation of the State under this agreement will not exceed \$63,401.78

4 Authorized Representatives

The State's Authorized Representative is: (or his/her successor)

Vic Moen
District Supervisor
104 Northeast 3rd Street, Suite 250
Grand Rapids, MN 55744
victor.a.moen@state.mn.us

The Governmental Unit's Authorized Representative: (or his/her successor)

Aitkin County
Scott Turner
217 2nd Street NW
Aitkin, MN, 56431
scott.turner@co.aitkin.mn.us

5 Assignment, Amendments, Waiver, and Contract Complete

- 5.1 **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 5.2 **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 5.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 **Contract Complete.** This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6 Indemnification

In the performance of this contract by the Governmental Unit, or Governmental Unit's agents or employees, the Governmental Unit must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the state, to the extent caused by Governmental Unit's:

- 1) Intentional, willful, or negligent acts or omissions; or
- 1) Actions that give rise to strict liability; or
- 2) Breach of contract or warranty.

The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligation under this contract.

7 State Audits

Under Minnesota Statute § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

8 Government Data Practices

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute Ch. 13, as it applies to all data provided by the State under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

9 Venue

Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10 Termination

10.1 **Termination.** The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 **Termination for Insufficient Funding.** The State may immediately terminate this agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level

JOINT POWERS BUDGET

Exhibit 1

	FY15
County Budget (A) \$	157,426.00
Max total (B) \$	123,109.47
25% of max total © \$	30,777.37
FY15 + 3% ⇨⇨⇨⇨⇨⇨	\$ 126,802.75

EXPENDITURE	FY16	FY17	
SALARY & FRINGE (D)	\$ 138,490.00	\$ 138,490.00	\$ 276,980.00
CURRENT EXPENSE (E)	\$ 23,660.00	\$ 23,660.00	\$ 47,320.00
TOTAL COUNTY BUDGET SUBMITTED	\$ 162,150.00	\$ 162,150.00	\$ 324,300.00
FY15 max total + 3% (FY16 total)	\$ 126,802.75	\$ 126,802.75	\$ 253,605.51
(over) under	\$ (35,347.25)	\$ (35,347.25)	\$ (70,694.49)
25% FY15 max total + 3% (FY16 total)	\$ 31,700.69	\$ 31,700.69	\$ 63,401.38



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: Auction former squad

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Undersheriff John Drahota		Department: Sheriff's Office
Presenter (Name and Title): Undersheriff John Drahota		Estimated Time Needed: N/A
Summary of Issue: Seeking authorization to sell at public auction the following former squad: 2008 Chev Impala, appr 107,000 miles		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Authorize sale of former squad.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2H

Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: In appreciation for their assistance, Logan Township has made a generous donation of \$500.00 to the Aitkin County STS program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: Approve (2) Lakes & Pines Resolutions

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Attached please find Lakes and Pines Board Resolutions for two of our emergency housing programs that Lakes and Pines assists with in the county of Aitkin: Family Homeless Prevention and Assistance Program (FHPAP) and Minnesota Department of Human Services Office of Economic Opportunity Homeless Programs (OEO) Board Resolutions that Lakes and Pines are requesting to be reviewed, approved, and signed at your next county board meeting. Thank you, Chassidy Lobdell, Emergency Services Program Manager Community Services Department Lakes and Pines C.A.C., Inc. 1700 Maple Avenue East Mora, MN 55051 (320) 679-1800 ext. 163 (Telephone) (320) 679-4139 (Fax) chassidy.lobdell@lakesandpines.org		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt the two attached resolutions.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20150609-0xx

**MINNESOTA HOUSING FINANCE AGENCY'S
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM**

July 1, 2015 - June 30, 2017

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program.

NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Aitkin.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 9th day of June A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 9th day of June A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 9, 2015

By Commissioner: xx

20150609-0xx

**MINNESOTA DEPARTMENT OF HUMAN SERVICES –
OFFICE OF ECONOMIC OPPORTUNITY’S HOMELESS PROGRAMS**

July 1, 2015 - June 30, 2017

WHEREAS, the Minnesota Department of Human Services Office of Economic Opportunity, State of Minnesota, has been authorized to undertake a program to provide funding to address homelessness; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Department of Human Services Office of Economic Opportunity’s Homeless Programs; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Department of Human Services Office of Economic Opportunity’s Homeless Programs.

NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Department of Human Services Office of Economic Opportunity’s Homeless Programs, in the County of Aitkin.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 9th day of June A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 9th day of June A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: 6-9-15

Title of Item: Award SAP 001-600-017

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 10 minutes
Summary of Issue: This project is a 3-mile grading and aggregate surface project on 420th Avenue/265th Lane in Hazelton Township. The Aitkin County Highway Department by agreement is assisting Hazelton Township with this MNDNR-funded State Park Road Account project. Bids were opened on Monday, May 11, 2015 for the construction of this project, with a single bid received from Ulland Bothers, Inc. from Cloquet, MN. The bid amount was \$497,845.00, 27.69% above the estimated cost estimate of \$389,878.01. Discussions with the Contractor and the MDNR have resulted in a revised bid for which the MDNR has agreed to provide additional funding.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approval by resolution that will be presented at the Board Meeting.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 9, 2015

By Commissioner: xx

20150609-0xx

Award SAP 001-600-017

WHEREAS, Contract No. 20151 is for construction of S.A.P. 001-600-017 for grading and aggregate surfacing on 420th Avenue/265th Lane in Hazelton Township, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, May 11, 2015 with a total of one bid received, and

WHEREAS, Ulland Brothers, Inc. was the lowest responsible bidder in the amount of \$497,845.00.

NOW, THEREFORE, BE IT RESOLVED, that Ulland Brothers, Inc. be awarded Contract No. 20151.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 9th day of June A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 9th day of June A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: E-Waste Collection Update

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

Action Requested:

- Approve/Deny Motion
- Adopt Resolution (attach draft)

- Direction Requested
- Discussion Item
- Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:
Terry Neff, Environmental Services Director

Department:
Environmental Services

Presenter (Name and Title):
Terry Neff, Environmental Services Director

Estimated Time Needed:
10 min

Summary of Issue:

At the May 26, 2015, Aitkin County Board of Commissioner meeting the Board approved of holding a free of charge e-waste collection to Aitkin County residents on June 27, 2015. On May 28, 2015, I received a phone call from Dynamics Recycling (the e-waste contractor) informing me only one semi load will be free of charge. Any additional loads would have a charge for disposal/recycling. In the past we have had two plus loads in each collection.

Alternatives, Options, Effects on Others/Comments:

1. Cancel the collection. 2. Charge for each item received – fee to be based on approximate cost to the County. 3. Only take in items containing cathode ray tubes (TV's and/or Computer Monitors), laptop computers and cpu's for free. 4. Take all e-waste as originally proposed.

Recommended Action/Motion:

Recommend approving option 3 or 4 and use monies from the solid waste reserve funds.

Financial Impact:

Is there a cost associated with this request?

Yes

No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes

No

Please Explain:

Will have an approximate cost at the Board meeting.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: June 3, 2015
TO: Aitkin County Board of Commissioners
FROM: Terry Neff, Environmental Services Director 
RE: Electronic Waste Collection Update

At the May 26, 2015, Aitkin County Board of Commissioner meeting the Board approved of holding a free of charge e-waste collection to Aitkin County residents on June 27, 2015. On May 28, 2015, I received a phone call from Dynamics Recycling (the e-waste contractor) informing me only one semi load will be free of charge. Any additional loads would have a charge for disposal/recycling. In the past we have had two plus loads in each collection. Based on this phone conversation, below are a few options on how to proceed:

1. Cancel the collection.
2. Charge for each item received – fee to be based on approximate cost to the County. *This option will take extra staff and time. Many people will decide to hold onto the items in hopes we host a free collection in the future.*
3. Only take in items containing cathode ray tubes (TV's and/or Computer Monitors), laptop computers and cpu's for free. No other items to be collected. *This option will reduce the cost to the County; however, items not collected will be held onto or disposed of in the trash and not recycled.*
4. Take all e-waste in as proposed at the County Board meeting on 5-26-2015 for free. *This option will be more costly but materials are recycled and not disposed of in the trash.*

If an option above is chosen that has a cost associated, I propose we use monies from the solid waste reserve account to cover these costs. I will have an estimated of cost at the time of the Board meeting.

At the June 9, 2015, Aitkin County Board of Commissioners meeting, I will be looking for approval on how to proceed with the e-waste collection.

If you have any questions, please feel free to contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: Commissioners' Internal Committees

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Nathan Burkett	Department: Administration
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Presenter (Name and Title): Nathan Burkett, County Administrator	Estimated Time Needed:
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Summary of Issue:

Please see the attached memo.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Nathan Burkett, Administrator
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

DATE: June 3, 2015

TO: County Board

FROM: Nathan Burkett, County Administrator 

RE: Commissioners' Internal Committees

This agenda item is to request that the Board discuss the internal committee structure of the County. While there are no concerns with the current structure, the intent of this agenda item is to give the Board the opportunity to discuss:

1. Does the current committee structure make the most sense given the operations of the County?
2. Does the current committee structure give the Board adequate representation in consideration of policy recommendations governing operations?
3. Does the Board wish to make changes to the internal committee structure of the County, and if so; what might that structure look like?

Current internal committees:

1. Personnel Committee
2. Emergency Management
3. Insurance Committee
4. Investment Committee
5. Labor Management
6. Purchasing
7. Ordinance Committee
8. Economic Development Committee
9. Others?

Considerations:

The Board may wish to consider consolidating committees and redefining their roles. As with all committees of the Board, any report or recommendation of that committee is subject to the approval of the appropriate authority. A couple of suggestions for consideration are:

1. Personnel Committee, receives reports and advises on:
 - a. All personnel actions (hiring, discipline, grievances, leaves, etc...)
 - b. Plans or concepts related to organizational structure changes that will impact personnel

- c. Workforce planning
 - d. Human Resources strategies
 - e. Performance evaluation models
 - f. Negotiations activities
 - g. Any other items of personnel importance that the committee deems advisable
2. Finance Committee receives reports and advises on
- a. Accounting procedures and internal controls
 - b. Financial status of the County
 - c. Investments
 - d. Budgets
 - e. Debt
 - f. Any other items of finance importance that the committee deems advisable
3. Operations Committee receives reports and advises on
- a. Technology
 - b. Facilities
 - c. Process improvement
 - d. Capital improvement planning
 - e. Any other items of operational importance that the committee deems advisable

The Board may wish to continue, or consider establishing policy committees similar to the AMC Committee structure aligned with the following categories: HHS, Natural Resources and Environment, Public Safety, Transportation and Infrastructure, General Government (including economic development).



Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: Facilities Objectives

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: Request the Board discuss the county's objectives related to our facilities. DRAFT OBJECTIVE: OBJECTIVE: MAINTAIN CLEAN, ENERGY EFFICIENT FACILITIES THAT SUPPORT EFFICIENT OPERATIONS AND EXCELLENT CUSTOMER SERVICE.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin County Board of Commissioners Agenda Request Form

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Agenda Item #

Requested Meeting Date: June 9, 2015

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Commissioners		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund