

AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

VIII. – A.

Wednesday, March 4, 2015

Committee Members Present: Marlene Abear
Jim Carlson
Diane Eastman, AFSCME Union Rep.
Roberta Elvecrog
Kami Genz, CMCC
Darlene Hlidek
Gayle Janzen
Joy Janzen
Bob Marcum
Katie Nelson, Riverwood Foundation
Jessica Seibert, HRA
Amanda Voller, Workforce Center
Commissioner Anne Marcotte
Commissioner Laurie Westerlund

Others Present: Tom Burke, Director
Kathy Ryan, Fiscal Supervisor
Erin Melz, Public Health Supervisor
Sue Tange, Social Service Supervisor
Ann Rivas, Social Service Supervisor
Amy Wyant, Public Health Educator

Guests: Joel Hoppe

Absent: Kristine Layne, Riverwood HealthCare
Bev Mensing, Red Cross
Commissioner Anne Marcotte
Commissioner Laurie Westerlund

I. Approval of Agenda

Motion by Jessica Seibert, seconded by Darlene Hlidek, and carried, the vote was to approve the Agenda as presented.

II. Approval of Minutes of the February 4, 2015 Meeting

Motion by Roberta Elvecrog, seconded by Darlene Hlidek, and carried, the vote was to approve the Minutes of the February 4, 2015 meeting as presented.

III. Budget Presentation – Kathy Ryan introduced her staff in accounting. Sara Math and Angie Duus each gave a summary of their job duties. Kathy Ryan updated the Committee on the 2014 yearend report and the approved 2015 budget.

IV. Task Force Reports/Updates:

A. Corrections - Kami Genz/Roberta Elvecrog - Nothing new to report at this time.

B. Public Health – Bob Marcum / Kristine Layne - Bob Marcum asked to have Native American training scheduled at this meeting.

C. **Children's Social Services/Mental Health** – Bev Mensing/Katie Nelson/Darlene Hlidek
It was reported they have not met.

D. **Adult Social Services/Mental Health** – Jessica Seibert / Bob Marcum / Marlene Abear
It was reported they have not met.

V. **Budget Committee Report/Update** – Jim Carlson / Jessica Seibert – Thanked Kathleen Ryan, Fiscal Supervisor for a very good report.

VI. **Comments:**

A. **Comments from the Committee Members for the Commissioners relative to HHS** – Roberta noted that she wishes the Commissioners would respect that ACHHS has mandates they need to follow from the Federal government with respect to the rules and laws. Questioned what amounts are required to bring to Board prior to purchases and whether it was necessary to bring a \$2600.00 request to the Board for window film when it was being mandated by the Feds and we receive reimbursement of 50% for the cost.

B. **Feedback from the Board Meetings – February 24, 2015 – Jessica Seibert / Jim Carlson**
See above comment.

C. **Committee Members scheduled to attend upcoming Board Meetings in 2015:**

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|--------------|-----------------|------------------|-------------|----------------|---------------|
| MARCH 24 | Bob Marcum | Roberta Elvecrog | APRIL 28 | Darlene Hlidek | Marlene Abear |
| MAY 26 | Gayle Janzen | Katie Nelson | JUNE 23 | | |
| JULY 28 | | | AUGUST 25 | Bob Marcum | |
| SEPTEMBER 22 | Jessica Seibert | Marlene Abear | OCTOBER 27 | Jim Carlson | Amanda Voller |
| NOVEMBER 24 | Bob Marcum | | DECEMBER 22 | | |

VII. **Miscellaneous Discussion**

A. **Sign Up for the March 18 Community Meal at the Community Center in McGregor**
The sign-up sheet for serving and providing desserts for the Community Meal in McGregor was again circulated and additional people signed up.

B. **List of Activities/Meetings where Advisory Members can participate for review -**
Committee members acknowledged this was a good list with some very good options for their participation. Further discussion will transpire as activities become available. Amy Wyant, PH Educator, reported on the VIP (Aitkin County Volunteer Initiative Program) and reviewed the brochure that was distributed at the meeting.

C. **Aitkin-Itasca-Koochiching CHIP (Community Health Improvement Plan) for review.**
Amy Wyant gave a PowerPoint presentation and Amy & Erin reviewed the CHIP plan.

VIII. **Adjourn**

Motion by Roberta Elvecrog, seconded by Bob Marcum, and carried; the vote was to adjourn the meeting at 4:40 p.m.

Joy Janzen, Chairperson

Julie Lueck, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the February 4, 2015, Advisory Committee Meeting
- Draft Copy of February 24, 2015, Health & Human Services Board Meeting Minutes
- Sign-Up Sheet for the Community Meal in McGregor on March 18th.
- List of Suggested Activities/Meetings where the H&HS Advisory Committee Members can participate.
- Aitkin-Itasca-Koochiching Community Health Improvement Plan
- Aitkin County Volunteer Initiative Program Brochure (VIP)