

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS May 26, 2015 – BOARD AGENDA

- 9:00 1) **J. Mark Wedel, County Board Chairperson**
A) **Call to Order**
B) **Pledge of Allegiance**
C) **Board of Commissioners Meeting Procedure**
D) **Approval of Agenda**
- 9:05 E) **Health & Human Services (see separate HHS agenda)**
- 10:15 **Break**
- 10:30 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File May 12, 2015 – May 25, 2015**
B) **Approve 5/12/15 County Board Minutes**
C) **Approve Commissioner Warrants**
D) **Approve Auditor Warrants – April Sales & Use Tax**
E) **Adopt Resolution – 2015 Boat & Water Federal Boating Safety Patrol Supplemental Agreement**
F) **Accept \$200 Donation to STS from Round Lake Cemetery Association**
G) **Adopt Resolution – Snowmobile/Ski Trail Funding**
H) **Authorize Sale of Used Office/Shop Equipment – Highway Dept.**
- 10:32 3) **Nathan Burkett, County Administrator**
A) **Aquatic Invasive Species Update – Steve Hughes, SWCD District Manager**
B) **2016 Budget Parameters and Priorities**
- 11:15 4) **John Welle, County Engineer**
A) **Adopt Resolution – Bridge Priority**
B) **Adopt Resolution – Eminent Domain for SAP 001-603-017**
- 11:35 5) **Kirk Peysar, County Auditor**
A) **Consider Scheduling a Public Hearing**
- 11:40 6) **Ross Wagner, Economic Development & Forest Industry Coordinator**
A) **Approve Aitkin County Web Diagnostics for Small Business Owners**

- 12:00 7) Terry Neff, Environmental Services Director**
A) Approve Electronic Waste Collection
B) Approve Final Plat of Cedar Farm
- 12:20 8) Committee Updates**
- 1:00 Adjourn**

The Aitkin County Board of Commissioners met this 12th day of May, 2015 at 9:31 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the May 12, 2015 amended agenda. Item 5F - Adopt 2 TZD Resolutions, was added.

APPROVED AGENDA

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: April 28, 2015 to May 11, 2015; B) Approve County Board Minutes: April 28, 2015; C) Approve April Manual Warrants: General Fund \$69,610.44, Road & Bridge \$33,316.18, Health & Human Services \$15,320.95, State \$29,312.07, Trust \$-2,189.51, Forest Development \$53.90, Taxes & Penalties \$-60.00, Long Lake Conservation Center \$2,563.02, Parks \$516.50 for a total of \$148,443.55; D) Approve Commissioner Warrants: General Fund \$100,313.79, Road & Bridge \$9,782.84, Health & Human Services \$550.08, Trust \$3,918.24, Forest Development \$1,592.49, Long Lake Conservation Center \$17,518.82, Parks \$54,030.49 for a total of \$187,706.75; E) Authorize Sale of Motor Pool Vehicles; F) Adopt Resolution – Support Polymet Mining NorthMet Project; G) Adopt Resolution – High Lifter Quadna Mud Nationals; H) Adopt Resolution – Roberts-Glad VFW Post #1717 – Form LG214; I) Authorize Sale of Vehicle as Salvage – Sheriff’s Dept.; J) Approve 3.2% Malt Liquor Licenses; K) Approve Cooperative Agreement – Highway Dept.

CONSENT AGENDA

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize the sale of the following Motor Pool vehicles: 1999 Ford Contour, and 2002 Mercury Sable.

AUTHORIZE SALE OF MOTOR POOL VEHICLES

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Support Polymet Mining NorthMet Project:

WHEREAS, nonferrous ores contain metals essential to modern daily life – copper, nickel, cobalt, platinum, palladium and gold – found in countless products including cell phones, computers, diabetes test strips, joint replacements, electrical wiring, hybrid cars, catalytic converters, and wind turbines; and

RESOLUTION 20150512-023 SUPPORT POLYMET MINING NORTHMET PROJECT

WHEREAS, the significant domestic demand for these metals exceeds our national supply due to very few mines in the U.S. producing them, creating an unhealthy imbalance and outside reliance on indispensable raw materials, even with the high rate of recycling (the U.S. currently imports nearly 90 percent of its platinum, more than 50 percent of its palladium, approximately 35 percent of its copper and gold, and does not have any active nickel mines); and

WHEREAS, the proposed PolyMet site is located near the community of Hoyt Lakes, within an existing mining district where operating and former iron mines and processing facilities already exist and, with the existing infrastructure in place, the site is viewed as conducive for such an initiative without threatening our region’s environment; and

WHEREAS, the ore industry has for generations supported tens of thousands of families in our region, dozens of communities, schools, commerce and recreation centers, and has created opportunities for scores of children to attend universities and technical schools to develop their own careers and families within the region; and

WHEREAS, an independent research study conducted by the University of Minnesota Duluth Labovitz School of Business and Economics indicated that the evolution of nonferrous mining in the region has the potential to generate more than 600 indirect jobs in goods and services; \$515 million annually in St. Louis County alone in wages, benefits and other spending (more than \$10 billion over the 20-year life of mine); \$15 million annually in state and local tax revenues (\$300 million over the life of mine); \$45 million annually in federal tax revenue (\$900 million over the life of the mine); and more than \$2 million annually for northeastern Minnesota schools; and

WHEREAS, the Northeast region is well positioned to support the addition of PolyMet Mining to the complement of local employers due to the high availability of skilled and dedicated workers and a comprehensive employment and training system to develop the appropriate workforce; and

WHEREAS, as the primary administrator of workforce development programs and funding in the region, the Northeast Minnesota Office of Job Training is actively engaged in supporting a responsible natural resource-based economy through the investment of millions of dollars in job training for a skilled workforce. Particularly during the last decade, we have witnessed a decline in job opportunities within our region. For this reason, we welcome responsible economic opportunities such as those provided through the proposed PolyMet initiative; and

WHEREAS, the Local Elected Official Board of the Northeast Minnesota Office of Job Training has declared its support for the existing open, transparent, and comprehensive environmental review and permitting process in place for various nonferrous mining initiatives, including Polymet’s proposed NorthMet mining project, currently planned for development in Northeast Minnesota.

NOW, THEREFORE, BE IT RESOLVED the Aitkin County Board supports the success of these projects; for the above stated reasons and believes by meeting Minnesota’s strict environmental standards through a comprehensive environmental permitting process, PolyMet will be poised to play a significant role in contributing to the sustainability of our region’s economy by mining the metals we need every day without harming our region’s air and water quality.

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – High Lifter Quadna Mud Nationals:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Large Assembly:

ATV/SxS Event – High Lifter Quadna Mud Nationals (High Lifter Products, Inc., d/b/a Mud National Events, LLC) – City of Hill City and Hill Lake Township

This is scheduled to take place June 12th – 14th, 2015 from 8:00 A.M. to 10:00 P.M. daily.

**RESOLUTION
20150512-024
HIGH LIFTER
QUADNA MUD
NATIONALS**

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Roberts-Glad VFW Post #1727 – Form LG214:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Roberts-Glad VFW Post 1727, at the Roberts-Glad VFW Post 1727 – Aitkin Township. This establishment has an address of 36558 410th Avenue, Aitkin, MN 56431

**RESOLUTION
20150512-025
ROBERTS-GLAD
VFW POST #1727
FORM LG214**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to authorize sale of 1995 Honda LX as salvage – Sheriff’s Office.

**AUTHORIZE SALE
OF VEHICLE AS
SALVAGE**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the following 3.2 Malt Liquor Licenses for a period ending April 30, 2016:

**3.2 MALT LIQUOR
LICENSES**

ON Sale:

- Jacobson Community Volunteer Fire Dept, d/b/a Jacobson Volunteer Fire Dept – Ball Bluff Township
- Sherwood Forest Owner’s Assc. Inc., d/b/a Sherwood Forest – Hazelton Township

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve Cooperative Agreement between Aitkin County, Carlton County, Itasca County, and Lake County for the Installation of Chevron Signs.

**COOPERATIVE
AGREEMENT FOR
INSTALLATION OF
CHEVRON SIGNS**

Kirk Peysar and Tiffany Gustin, Aitkin County Fair Board members updated the Board on the status of the new food service building at the county fairgrounds, and reminded everyone that this year’s County Fair will be held July 8th through July 11th.

**COUNTY FAIR
FOOD SERVICE
BLDG UPDATE**

John Welle, County Engineer reviewed with the Board bids received for purchase of three tandem plow trucks. Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting yes to approve Highway Department purchase of three 2015 Mack GU713 tandem cab/chassis from Nuss Truck Group Inc. at a cost of \$246,082.74, plus three boxes, snowplow components and hydraulic systems from Berts Truck Equipment at a cost of \$285,060, for a total cost of \$531,142.74, plus sales tax on the truck cab/chassis amount only.

**THREE TANDEM
PLOW TRUCKS –
HIGHWAY DEPT.**

John Welle, County Engineer reviewed the abstract of bids for SAP 001-600-017. Only one bid was received and it came in higher than expected. Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to table this item until the next Board meeting.

**ABSTRACT OF
BIDS FOR
SAP 001-600-017**

Nathan Burkett, County Administrator discussed the following with the Board:

- First Quarter Financial Review
- Long Term Financial Projections
- Budget Schedule
- Capital Improvement
- IT Strategic Objectives

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Support Toward Zero Deaths Coalition:

BE IT RESOLVED, that the Aitkin County Board supports the Toward Zero Deaths Coalition.

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – TZD Fiscal Agent Agreement:

BE IT RESOLVED, that Toward Zero Deaths enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2015 through September 30, 2016.

BE IT ALSO RESOLVED, that Kirk Peysar, Aitkin County Auditor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Toward Zero Deaths and to be the fiscal agent and administer the grant.

The Board reported on the following: TZD, Forest Advisory, ATV, NCLUCB, State General Tax, PILT, ACA, Community Notification Hearing in Hill City, Parks, Aitkin Airport, AIS.

Break: 12:22 p.m. to 1:10 p.m.

Ross Wagner, Economic Development & Forest Industry Coordinator held a Public Hearing at 1:00 p.m. for Northland Hydraulic Service TAF request. Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Northern Hydraulic Service Tax Rebate Financing:

WHEREAS, Northland Hydraulic Service, (hereinafter Property Owner), has filed an application for Tax Rebate Financing pursuant to Minnesota Statute Sections 469.1812 to 469.1815 (Tax Abatement) to construct a 2,400 sq. ft. addition to the existing Northern Hydraulic Service shop and office building parcel # 57-0-002903; and

WHEREAS, Property Owner has requested Tax Rebate Financing from the County of Aitkin for taxes payable to the County of Aitkin in an annual amount of \$850.00 over a maximum term of ten (10) years, commencing with taxes payable in 2017 and ending with taxes payable in 2026, the total abatement requested is \$8,500.00; and

WHEREAS, the Tax Rebate Financing assistance to be provided to Property Owner will be contingent on Property Owner employing two additional FTE employees, to be certified

COUNTY ADMINISTRATOR REPORTS

RESOLUTION 20150512-026 SUPPORT TOWARD ZERO DEATHS COALITION

RESOLUTION 20150512-027 TZD FISCAL AGENT AGREEMENT

BOARD DISCUSSION

BREAK

RESOLUTION 20150512-028 NORTHERN HYDRAULIC SERVICE TAX REBATE FINANCING

annually by May 15th, at a wage rate of 140% of the Federal Poverty Guidelines for a Family of Four and completing the construction of the 2,400 square foot expansion; and

WHEREAS, the Tax Rebate Financing will be in the form of a rebate of taxes paid by Property Owner to the County of Aitkin on parcel # 57-0-002903, commencing with taxes payable in 2017; and

WHEREAS, Property Owner's application meets the Criteria for awarding Tax Abatement Financing (TAF) in the TAF Policy for Aitkin County, Minnesota, including increasing the tax base and providing additional employment opportunities in Aitkin County; and

WHEREAS, Property Owner will add new employees at or above 140% of the Federal Poverty Guidelines for a Family of Four and construct a 2,400 square foot expansion to Northern Hydraulic Service; and

WHEREAS, Property Owner's application is not considered a business subsidy pursuant to Minnesota Statutes, Section 116J.993; and

WHEREAS, a public hearing was conducted on the Tax Rebate Financing application from Property Owner on May 15, 2015 at the Aitkin County Courthouse pursuant to Minnesota Statutes, Sections 469.1812 - 1815, and 116J.993; and

WHEREAS, the Aitkin County Board finds that it is reasonable to waive the 5 job requirement of the Aitkin County Tax Abatement policy due to current employment circumstances in the Hill City area and the quality of jobs to be created by this action.

NOW, THEREFORE, BE IT RESOLVED that the Aitkin County Board of Commissioners approves the Tax Rebate Financing for Northland Hydraulic Service as contained above.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 2:02 p.m. until Tuesday, May 26, 2015 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

SMH1
5/18/15 11:48AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 2 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SMH1
 5/18/15 11:48AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	DEPT		Commissioners			
86222	Aitkin Independent Age					
	01-001-000-0000-6230		69.75	Synopsis 3/10/15	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		81.00	Synopsis 3/24/15	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		150.75			2 Transactions
10452	AT&T Mobility					
	01-001-000-0000-6250		104.97	wireless charges	287259994975	Telephone
				03/18/2015	04/17/2015	
10452	AT&T Mobility		104.97			1 Transactions
3590	Niemi/Donald					
	01-001-000-0000-6330		138.00	mileage- testified at State		Transportation & Travel & Parking
				04/19/2015	04/19/2015	
	01-001-000-0000-6340		27.29	meals- testified at State		Meals (Overnight)
				04/19/2015	04/19/2015	
3590	Niemi/Donald		165.29			2 Transactions
1	DEPT Total:		421.01	Commissioners	3 Vendors	5 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
40	DEPT		Auditor		
86222	Aitkin Independent Age				
	01-040-000-0000-6230		2,160.00 exp.of redemption wk 1	1014	Printing, Publishing & Adv
	01-040-000-0000-6230		2,160.00 exp.of redemption wk 2	1014	Printing, Publishing & Adv
	01-040-000-0000-6230		58.50 unorgs assessment notice wk1	1014	Printing, Publishing & Adv
	01-040-000-0000-6230		58.50 unorgs assessment notice wk2	1014	Printing, Publishing & Adv
	01-040-021-0000-6230		40.00 Ser/Dir	1014	Printing, Publishing & Adv
86222	Aitkin Independent Age		4,477.00	5 Transactions	
10185	Centurylink Communications Inc				
	01-040-000-0000-6250		13.99 LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		13.99	1 Transactions	
2214	Holder/Maryann				
	01-040-021-0000-6301		750.00 June Building Rent		Rentals
2214	Holder/Maryann		750.00	1 Transactions	
9594	MACATFO				
	01-040-000-0000-6241		25.00 2015 Conf.Reg Fee- Peysar		Registration Fee
			06/23/2015 06/26/2015		
9594	MACATFO		25.00	1 Transactions	
4010	Rasley Oil Company				
	01-040-000-0000-6511		0.18- paid too much	AITCOCOMMS	Gas And Oil
4010	Rasley Oil Company		0.18-	1 Transactions	
86235	The Office Shop Inc				
	01-040-021-0000-6405		11.96 Ink Cartridge	982092-0	Office & Computer Supplies
	01-040-000-0000-6405		66.72 Office supplies	982823-0	Office & Computer Supplies
86235	The Office Shop Inc		78.68	2 Transactions	
40	DEPT Total:		5,344.49	Auditor	6 Vendors 11 Transactions

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
42	DEPT			Treasurer		
10185	Centurylink Communications Inc		6.06	LD Phone	320146217	Telephone
	01-042-000-0000-6250					
10185	Centurylink Communications Inc		6.06	1 Transactions		
42	DEPT Total:		6.06	Treasurer	1 Vendors	1 Transactions

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
43	DEPT		Assessor		
195	Aitkin Tire Shop				
	01-043-000-0000-6511		oil change- '04 Trailblazer	54545	Gas And Oil
195	Aitkin Tire Shop				
		59.00			
		59.00		1 Transactions	
783	Canon Financial Services, Inc				
	01-043-000-0000-6231		Contract charges-021	14873176	Services, Labor, Contracts
		171.11	05/03/2015 05/03/2015		
	01-043-000-0000-6231		print kit	14873178	Services, Labor, Contracts
		12.00	05/03/2015 05/03/2015		
783	Canon Financial Services, Inc				
		183.11		2 Transactions	
10185	Centurylink Communications Inc				
	01-043-000-0000-6250		LD Phone	320146217	Telephone
		18.65			
10185	Centurylink Communications Inc				
		18.65		1 Transactions	
1570	Freedom Valu Centers, Inc				
	01-043-000-0000-6511		April Fuel	11347	Gas And Oil
		285.71			
1570	Freedom Valu Centers, Inc				
		285.71		1 Transactions	
86235	The Office Shop Inc				
	01-043-000-0000-6405		clips,sharpies,legal pads	982228-0	Office, Film & Computer Supplies
		27.21			
86235	The Office Shop Inc				
		27.21		1 Transactions	
43	DEPT Total:		Assessor	5 Vendors	6 Transactions
		573.68			

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1 General Fund

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
44	DEPT		Central Services		
10185	Centurylink Communications Inc 01-044-000-0000-6250		LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	1.26			
			1 Transactions		
3336	Office Of Enterprise Technology 01-044-000-0000-6231		APRIL 2015 USAGE	15040366	Services, Labor, Contracts
3336	Office Of Enterprise Technology	1,300.00			
			1 Transactions		
86235	The Office Shop Inc 01-044-000-0000-6231		Meter #1 (B&W) Qrtly copies	278325-0	Services, Labor, Contracts
	01-044-000-0000-6231	300.92			
86235	The Office Shop Inc	102.60	Meter #2 (Color) Qrtly copies	278325-0	Services, Labor, Contracts
		403.52			
			2 Transactions		
44	DEPT Total:	1,704.78	Central Services	3 Vendors	4 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
45	DEPT		Motor Pool		
12445	Brandl Chevrolet, Buick GMC				
	01-045-000-0000-6302		202.35 #4 Impala- trans.cooling lines	214178	Car Maintenance
	01-045-000-0000-6302		45.66 Van #60- oil change, drain plug	214202	Car Maintenance
	01-045-000-0000-6302		37.79 #30 Impala- oil change, rotate	214229	Car Maintenance
12445	Brandl Chevrolet, Buick GMC		285.80 3 Transactions		
4641	Holiday Credit Office				
	01-045-000-0000-6511		50.31 Gas for motor pool- new Escapes	1400000135194	Gas And Oil
			04/25/2015 04/25/2015		
4641	Holiday Credit Office		50.31 1 Transactions		
6128	Tire Barn				
	01-045-000-0000-6302		192.20 #60- T&C- two new tires	30992	Car Maintenance
6128	Tire Barn		192.20 1 Transactions		
45	DEPT Total:		528.31 Motor Pool	3 Vendors	5 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
49	DEPT		Information Technologies		
5398	CDW Government, Inc		Brady Labels	TZ87530	Office Supplies (Non Computer)
	01-049-000-0000-6405				
	63.84				
5398	CDW Government, Inc				
			1 Transactions		
	63.84				
10185	Centurylink Communications Inc		LD Phone	320146217	Telephone
	01-049-000-0000-6250				
	3.12				
10185	Centurylink Communications Inc				
			1 Transactions		
	3.12				
86235	The Office Shop Inc		performance agreement	277776-0	Programming, Services, Contracts
	01-049-000-0000-6231		03/04/2015 03/03/2016		
	200.00				
86235	The Office Shop Inc				
			1 Transactions		
	200.00				
6097	Verizon Wireless		Renewal	38669511000002	Programming, Services, Contracts
	01-049-000-0000-6231				
	26.02				
6097	Verizon Wireless				
			1 Transactions		
	26.02				
49	DEPT Total:		Information Technologies	4 Vendors	4 Transactions
			292.98		

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
52	DEPT		Administration/Personnel Dept		
10452	AT&T Mobility 01-052-000-0000-6250		Wireless charges 03/18/2015	287259994975	Telephone
10452	AT&T Mobility		04/17/2015 1 Transactions		
10185	Centurylink Communications Inc 01-052-000-0000-6250		LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		1 Transactions		
12048	McDowell Agency, Inc./The 01-052-000-0000-6234		Background Screenings 04/20/2015	63207	Background Check Fee
12048	McDowell Agency, Inc./The		04/23/2015 1 Transactions		
86235	The Office Shop Inc 01-052-000-0000-6405		yellow file folders 05/06/2015	982276-0	Office & Computer Supplies
86235	The Office Shop Inc		05/06/2015 1 Transactions		
52	DEPT Total:		270.29 Administration/Personnel Dept	4 Vendors	4 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
60	DEPT		Elections		
11051	Department of Human Services				
	01-060-000-0000-6405		postage for mailing services	A300IC01145I	Office & Computer Supplies
11051	Department of Human Services				
		95.76			
		95.76	1 Transactions		
3390	Minnesota Uc Fund				
	01-060-000-0000-6267		Gansen- 1st Q- 2015	07972219	Unemployment Compensation
3390	Minnesota Uc Fund				
		671.57			
		671.57	1 Transactions		
60	DEPT Total:		Elections	2 Vendors	2 Transactions
		767.33			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
90	DEPT					Attorney					
783	Canon Financial Services, Inc	01-090-000-0000-6625			355.45	Copier contract 28		14913247		Office Equipment	
783	Canon Financial Services, Inc				355.45		1 Transactions				
10185	Centurylink Communications Inc	01-090-000-0000-6250			25.77	LD Phone		320146217		Telephone	
10185	Centurylink Communications Inc				25.77		1 Transactions				
10855	Culligan	01-090-000-0000-6213			41.10	Monthly water		150x00751602		Drug & Forfeiture Ms387.213	
10855	Culligan				41.10		1 Transactions				
8454	Ramsey County Sheriff	01-090-000-0000-6234			44.40	subpoena- 01CR13957		2015002991		Co Sheriff Services	
8454	Ramsey County Sheriff				44.40		1 Transactions				
12775	Shook/Stephanie	01-090-000-0000-6208			39.59	Meals/Interview Training				Training/Education	
		01-090-000-0000-6208			135.70	Travel/Interview Training	04/26/2015 04/29/2015	236@.575		Training/Education	
12775	Shook/Stephanie				175.29		04/26/2015 04/30/2015				
							2 Transactions				
5173	West Payment Center	01-090-000-0000-6406			1,102.96	April information charges		831724870		Law Publ. & Subscriptions	
5173	West Payment Center				1,102.96		1 Transactions				
90	DEPT Total:				1,744.97	Attorney		6 Vendors		7 Transactions	

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
100	DEPT			Recorder		
	10185 Centurylink Communications Inc					
	01-100-000-0000-6250		14.18	LD Phone	320146217	Telephone
	10185 Centurylink Communications Inc		14.18	1 Transactions		
100	DEPT Total:		14.18	Recorder	1 Vendors	1 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
110	DEPT		Courthouse Maintenance		
8239	Ameripride Linen & Apparel Services				
	01-110-000-0000-6422		mops and handle	2200636209	Janitorial Supplies
	01-110-000-0000-6422	53.41	Tissue,towels,mop	2200646458	Janitorial Supplies
8239	Ameripride Linen & Apparel Services	89.06			2 Transactions
12106	Antoine Electric				
	01-110-000-0000-6231	88.46	West Annex stairwell ballast	13834	Services, Labor, Contracts
12106	Antoine Electric	88.46			1 Transactions
10185	Centurylink Communications Inc				
	01-110-000-0000-6250	1.30	LD Phone	320146217	Phone
10185	Centurylink Communications Inc	1.30			1 Transactions
964	Chief Supply Corp				
	01-110-000-0000-6422	255.69	gloves 20 box L, 10 box M	269139	Janitorial Supplies
964	Chief Supply Corp	255.69			1 Transactions
89399	DCI Industries Of Gainesville Inc				
	01-110-000-0000-6422	181.04	foaming disinfectant cleaner	40959-13	Janitorial Supplies
			04/23/2015 04/23/2015		
89399	DCI Industries Of Gainesville Inc	181.04			1 Transactions
1491	Dutch's Electric, Inc				
	01-110-000-0000-6231	94.04	Ballast in court admin	23229	Services, Labor, Contracts
1491	Dutch's Electric, Inc	94.04			1 Transactions
1754	Garrison Disposal Company, Inc				
	01-110-000-0000-6255	522.63	Waste removal services	8199668	Garbage
			04/01/2015 04/29/2015		
1754	Garrison Disposal Company, Inc	522.63			1 Transactions
2340	Hyytinen Hardware Hank				
	01-110-000-0000-6422	29.83	Sea foam,masking tape	1245676	Janitorial Supplies
	01-110-000-0000-6422	16.99	Batteries	1245678	Janitorial Supplies
	01-110-000-0000-6422	15.99	Batteries	1246610	Janitorial Supplies
	01-110-000-0000-6590	8.99	heavy duty power cord	1247197	Repair & Maintenance
	01-110-000-0000-6422	6.49	liquid wrench	1247941	Janitorial Supplies
	01-110-000-0000-6590	35.74	kitchen/lav, power bits	1249514	Repair & Maintenance

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
01-110-000-0000-6590		10.99	diagonal pliers	1249709 Repair & Maintenance
01-110-000-0000-6422		3.98	super grip, super glue	1249932 Janitorial Supplies
01-110-000-0000-6590		91.38	vacuum, iron out	1250087 Repair & Maintenance
01-110-000-0000-6422		14.99	Lum tape	1251143 Janitorial Supplies
2340 Hyytinen Hardware Hank		235.37		10 Transactions
89765 Minnesota Elevator, Inc				
01-110-000-0000-6231		160.63	May monthly service	621876 Services, Labor, Contracts
89765 Minnesota Elevator, Inc		160.63		1 Transactions
10948 MN Dept of Labor & Industry				
01-110-000-0000-6271		100.00	annual elevator permit#00794	ALR0050039I Inspection Fees
			05/02/2015 05/02/2015	
10948 MN Dept of Labor & Industry		100.00		1 Transactions
110 DEPT Total:		1,728.22	Courthouse Maintenance	10 Vendors 20 Transactions

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Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
120	DEPT					Service Officer					
86222	Aitkin Independent Age	01-120-000-0000-6230			124.00	Senior Ad		1783		Printing, Publishing & Adv	
86222	Aitkin Independent Age				124.00		1 Transactions				
10185	Centurylink Communications Inc	01-120-000-0000-6250			19.09	LD Phone		320146217		Telephone	
10185	Centurylink Communications Inc				19.09		1 Transactions				
4641	Holiday Credit Office	01-120-000-0000-6511			251.10	April Vet Van Gas		1400000136034		Gas And Oil	
4641	Holiday Credit Office				251.10		1 Transactions				
2448	Janzen/Carroll Mark	01-120-000-0000-6350			50.00	Drive Vet Van		Mpls		Per Diem	
2448	Janzen/Carroll Mark				50.00	04/20/2015	04/20/2015				
2448	Janzen/Carroll Mark				50.00		1 Transactions				
5767	Lamke/Dennis	01-120-000-0000-6350			50.00	Drive Vet Van		St Cloud		Per Diem	
5767	Lamke/Dennis				50.00	05/04/2015	05/04/2015				
5767	Lamke/Dennis				50.00		1 Transactions				
10677	Olsen/Gerald D	01-120-000-0000-6350			50.00	Drive Vet Van		Mpls		Per Diem	
10677	Olsen/Gerald D				50.00	04/30/2015	04/30/2015				
10677	Olsen/Gerald D				50.00		1 Transactions				
11362	Roscoe/Bernie	01-120-000-0000-6350			50.00	Drive Vet Van		Mpls		Per Diem	
11362	Roscoe/Bernie	01-120-000-0000-6350			50.00	04/28/2015	04/28/2015				
11362	Roscoe/Bernie	01-120-000-0000-6350			50.00	Drive Vet Van		St Cloud		Per Diem	
11362	Roscoe/Bernie				50.00	04/17/2015	04/17/2015				
11362	Roscoe/Bernie				100.00		2 Transactions				
6128	Tire Barn	01-120-000-0000-6302			53.99	Vet Van oil change, rotation		30982		Car Maintenance	
6128	Tire Barn				53.99		1 Transactions				

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
6097 Verizon Wireless 01-120-000-0000-6250		14.02	Vet Van Cell Phone 03/21/2015 04/20/2015	880690364 Telephone
6097 Verizon Wireless		14.02	1 Transactions	
10882 Wark/Charles F. 01-120-000-0000-6350		50.00	Drive Vet Van 04/24/2015 04/24/2015	Mpls Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 04/09/2015 04/09/2015	St Cloud Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 04/15/2015 04/15/2015	St Cloud Per Diem
10882 Wark/Charles F.		150.00	3 Transactions	
11970 Wikelius/Charles 01-120-000-0000-6350		50.00	Drive Vet Van	Brainerd Per Diem
11970 Wikelius/Charles		50.00	1 Transactions	
5960 Wilmo/Wesley S. 01-120-000-0000-6350		50.00	Drive Vet Van 04/13/2015 04/13/2015	Brainerd Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 03/31/2015 03/31/2015	St Cloud Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van 04/28/2015 04/28/2015	St Cloud Per Diem
5960 Wilmo/Wesley S.		150.00	3 Transactions	
9063 Workman/Jeff 01-120-000-0000-6350		50.00	Drive Vet Van 04/01/2015 04/01/2015	St Cloud Per Diem
9063 Workman/Jeff		50.00	1 Transactions	
120 DEPT Total:		1,112.20	Service Officer	13 Vendors 18 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
122 DEPT		Planning & Zoning		
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
01- 122- 000- 0000- 6250	62.78			
10185 Centurylink Communications Inc	62.78	1 Transactions		
13066 Hargrave/Bryan		Contrqact Inspections	5 days @\$350	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231	1,750.00			
13066 Hargrave/Bryan	1,750.00	1 Transactions		
9261 RTVision, Inc.		Project Management	12000	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231	2,406.25			
9261 RTVision, Inc.	2,406.25	1 Transactions		
12518 Rupp,Anderson,Squires & Waldspurger P.		Land use workshop presentation	11@175	Legal Workshop Costs
01- 122- 000- 0000- 6305	1,000.00	03/06/2015 03/06/2015		
12518 Rupp,Anderson,Squires & Waldspurger P.	1,000.00	1 Transactions		
86235 The Office Shop Inc		Copy contract- # of copies	278325- 0	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231	290.18			
86235 The Office Shop Inc	290.18	1 Transactions		
3518 Voyageur Press Of Mcgregor/The		HHW day spring ad	31322	Printing, Publishing & Adv
01- 122- 000- 0000- 6230	60.00			
3518 Voyageur Press Of Mcgregor/The	60.00	1 Transactions		
122 DEPT Total:	5,569.21	Planning & Zoning	6 Vendors	6 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
200 DEPT		Enforcement		
5322 A & M AUTO OF MCGREGOR				
01-200-000-0000-6302		#216 front brake pads, rotors	044280	Car Maintenance
5322 A & M AUTO OF MCGREGOR		427.12		
		427.12		1 Transactions
170 Aitkin Motor Company				
01-200-000-0000-6302		#223 rear valve assembly	04657	Car Maintenance
		51.34		
		04/02/2015	04/02/2015	
170 Aitkin Motor Company		51.34		1 Transactions
11960 ASAP Towing				
01-200-000-0000-6359		Tow Ford Explorer 15-1542	2462	Wrecker Service
		613.00		
		04/30/2015	04/30/2015	
01-200-000-0000-6359		Tow Impala- 15-1676	2468	Wrecker Service
		103.75		
		05/04/2015	05/04/2015	
01-200-000-0000-6359		Tow Ford Explorer 15-1542	2469	Wrecker Service
		585.00		
		05/04/2015	05/04/2015	
01-200-000-0000-6359		Tow Mercury Villager 15-1706	2474	Wrecker Service
		130.00		
		05/07/2015	05/07/2015	
11960 ASAP Towing		1,431.75		4 Transactions
13325 Bruggman/Paul				
01-200-040-0000-6304		April Phone expense		TZD Grant Expenses
		10.00		
01-200-040-0000-6304		April Hours	40@32	TZD Grant Expenses
		1,280.00		
01-200-040-0000-6304		April miles	557@.575	TZD Grant Expenses
		320.27		
13325 Bruggman/Paul		1,610.27		3 Transactions
10185 Centurylink Communications Inc				
01-200-000-0000-6250		LD Phone- PROBATION	320146217	Telephone
		79.46		
01-200-000-0000-6250		LD Phone	320146217	Telephone
		69.75		
10185 Centurylink Communications Inc		149.21		2 Transactions
88880 Datacomm Computers & Networks Inc				
01-200-000-0000-6625		Smart UPS	8062	Office Equipment
		299.00		
88880 Datacomm Computers & Networks Inc		299.00		1 Transactions
10405 Digital Ally, Inc.				
01-200-000-0000-6409		#210 holster with belt loop	1076810	Deputy Supplies
		45.00		

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10405 Digital Ally, Inc.		45.00	1 Transactions	
13531 Fox Valley Technical College 01- 200- 003- 0000- 6241		225.00	Reg/Crimes against Child #207 04/27/2015 04/27/2015	700132450 Registration Fee
13531 Fox Valley Technical College		225.00	1 Transactions	
4641 Holiday Credit Office 01- 200- 000- 0000- 6511		236.48	April Gas	1400000288942 Gas And Oil
4641 Holiday Credit Office		236.48	1 Transactions	
11406 Innovative Office Solutions 01- 200- 000- 0000- 6405		27.45	office supplies	01QU9115 Office Supplies
11406 Innovative Office Solutions		27.45	1 Transactions	
13529 Keith's Towing 01- 200- 000- 0000- 6359		458.00	Tow Explorer 15- 1542	4/29/15 Wrecker Service
13529 Keith's Towing		458.00	1 Transactions	
3371 Minnesota Sheriffs' Association 01- 200- 003- 0000- 6241		280.00	#223 Chief Deputy Conference	083260 Registration Fee
3371 Minnesota Sheriffs' Association		280.00	1 Transactions	
3712 Office Depot 01- 200- 000- 0000- 6405		137.98	toner/printer cartridges 04/22/2015 04/22/2015	766923164001 Office Supplies
3712 Office Depot		137.98	1 Transactions	
4010 Rasley Oil Company 01- 200- 000- 0000- 6511		65.65	APRIL GAS	AITCOSHERS Gas And Oil
4010 Rasley Oil Company		65.65	1 Transactions	
4681 Streichers 01- 200- 000- 0000- 6409		43.97	stinger battery, charge cord	I1147830 Deputy Supplies
01- 200- 000- 0000- 6409		6.99	stinger bulb	I1148086 Deputy Supplies
01- 200- 000- 0000- 6409		23.98	stinger charger, bulb	I1148178 Deputy Supplies
4681 Streichers		74.94	3 Transactions	
86235 The Office Shop Inc				

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-200-000-0000-6405		spiral notebooks	278115-0	Office Supplies
	01-200-000-0000-6405		USB extension cable	278473-0	Office Supplies
	01-200-000-0000-6405		pens, markers	982681-0	Office Supplies
	01-200-000-0000-6405		pens, highlighters	982681-1	Office Supplies
86235	The Office Shop Inc		116.95	4 Transactions	
6097	Verizon Wireless				
	01-200-000-0000-6250		217.17	cellular squad connections	786663881 Telephone
6097	Verizon Wireless		217.17	1 Transactions	
13132	Zuercher Technologies, LLC				
	01-200-000-0000-6231		1,295.00	evidence management package	729 Services & Labor (Incl Contracts)
				05/01/2015 05/01/2015	
13132	Zuercher Technologies, LLC		1,295.00	1 Transactions	
200	DEPT Total:		7,148.31	Enforcement	18 Vendors 29 Transactions

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
202	DEPT			Boat & Water		
10567	Lake Country Auto Center Of Aitkin					
	01-202-000-0000-6302		174.99	battery B&W Dodge	20167	B&W Maintenance
10567	Lake Country Auto Center Of Aitkin		174.99		1 Transactions	
4681	Streichers					
	01-202-000-0000-6410		199.93	BDU's B&W	11149724	Clothing Allowance
4681	Streichers		199.93		1 Transactions	
202	DEPT Total:		374.92	Boat & Water	2 Vendors	2 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
252	DEPT		Corrections			
456	Bob Barker Company, Inc.					
	01- 252- 000- 0000- 6424		39.48	inmate supplies	000369473	Inmate Supplies
				04/30/2015	04/30/2015	
	01- 252- 000- 0000- 6424		352.09	inmate supplies	000369536	Inmate Supplies
				04/30/2015	04/30/2015	
	01- 252- 000- 0000- 6424		212.07	inmate supplies	000369609	Inmate Supplies
				04/30/2015	04/30/2015	
456	Bob Barker Company, Inc.		603.64		3 Transactions	
10185	Centurylink Communications Inc					
	01- 252- 000- 0000- 6250		92.83	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		92.83		1 Transactions	
964	Chief Supply Corp					
	01- 252- 000- 0000- 6405		41.45	hand antiseptic	275507	Office & Computer Supplies
964	Chief Supply Corp		41.45		1 Transactions	
5583	Crawford Supply Company					
	01- 252- 252- 0000- 6408		10.08	Commissary supplies	543833	Commissary Supplies
	01- 252- 252- 0000- 6408		105.20	Commissary supplies	543881	Commissary Supplies
5583	Crawford Supply Company		115.28		2 Transactions	
88628	Dalco					
	01- 252- 000- 0000- 6422		379.19	jail paper products	2881644	Janitorial Supplies
				05/06/2015	05/06/2015	
88628	Dalco		379.19		1 Transactions	
1491	Dutch's Electric, Inc					
	01- 252- 000- 0000- 6590		94.04	ballast outside of cell 109	23227	Repair & Maintenance Supplies
1491	Dutch's Electric, Inc		94.04		1 Transactions	
6049	Farm Island Repair & Marine					
	01- 252- 000- 0000- 6302		86.00	prop repair	50930	Car Maintenance
6049	Farm Island Repair & Marine		86.00		1 Transactions	
2186	Hillyard Inc - Kansas City					
	01- 252- 000- 0000- 6422		368.97	janitorial	601600397	Janitorial Supplies

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
2186 Hillyard Inc - Kansas City				
		1 Transactions		
11406 Innovative Office Solutions				
01- 252- 000- 0000- 6405	27.45	office supplies	01QU9115	Office & Computer Supplies
11406 Innovative Office Solutions	27.45	1 Transactions		
5503 Keefe Supply Company				
01- 252- 252- 0000- 6405	85.50	commissary supplies	543786	Prisoner Welfare
01- 252- 252- 0000- 6405	153.42	commissary supplies	543914	Prisoner Welfare
5503 Keefe Supply Company	238.92	2 Transactions		
5756 KEEPRS, Inc				
01- 252- 000- 0000- 6410	105.86	uniform pant- Jon, shirt- Ben	271861- 1	Clothing Allowance
01- 252- 000- 0000- 6410	241.47	uniform shirts Liz, Nate	273564	Clothing Allowance
5756 KEEPRS, Inc	347.33	2 Transactions		
10567 Lake Country Auto Center Of Aitkin				
01- 252- 000- 0000- 6302	120.49	new tire Dodge Caravan	20000	Car Maintenance
10567 Lake Country Auto Center Of Aitkin	120.49	1 Transactions		
13073 Lakes Area Lock & Door Hardware Inc.				
01- 252- 000- 0000- 6590	145.00	cylinder installed	84328	Repair & Maintenance Supplies
		04/14/2015 04/14/2015		
01- 252- 000- 0000- 6590	240.00	service 2nd floor jail cells	84347	Repair & Maintenance Supplies
		04/20/2015 04/20/2015		
13073 Lakes Area Lock & Door Hardware Inc.	385.00	2 Transactions		
12777 Lammers Appliance Repair				
01- 252- 000- 0000- 6231	273.49	Washer inlet valve	05/02/15	Services & Labor (Incl Contracts)
12777 Lammers Appliance Repair	273.49	1 Transactions		
89765 Minnesota Elevator, Inc				
01- 252- 000- 0000- 6231	160.63	May monthly service	621878	Services & Labor (Incl Contracts)
		05/04/2015 05/04/2015		
89765 Minnesota Elevator, Inc	160.63	1 Transactions		
3390 Minnesota Uc Fund				
01- 252- 000- 0000- 6267	640.86	Gustafson- 1st Q- 2015	07972219	Unemployment Compensation
01- 252- 000- 0000- 6267	4,424.90	Swenson- 1st Q- 2015	07972219	Unemployment Compensation

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
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1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3390 Minnesota Uc Fund		5,065.76			2 Transactions
3638 Northern Air Plumbing & Heating, Inc					
01- 252- 000- 0000- 6590		292.85	repair water leaks	21800	Repair & Maintenance Supplies
3638 Northern Air Plumbing & Heating, Inc		292.85			1 Transactions
3712 Office Depot					
01- 252- 000- 0000- 6405		414.08	toner/printer cartridges	766923164001	Office & Computer Supplies
			04/22/2015	04/22/2015	
3712 Office Depot		414.08			1 Transactions
3789 Pan- O- Gold Baking Company					
01- 252- 000- 0000- 6418		177.59	Groceries	010024512020	Groceries
01- 252- 000- 0000- 6418		10.41	Groceries	010024512024	Groceries
01- 252- 000- 0000- 6418		188.43	Groceries	010024512723	Groceries
3789 Pan- O- Gold Baking Company		376.43			3 Transactions
11947 Phoenix Supply					
01- 252- 000- 0000- 6424		190.16	shampoo	6719	Inmate Supplies
			04/29/2015	04/29/2015	
11947 Phoenix Supply		190.16			1 Transactions
5426 Plastocon, Inc.					
01- 252- 000- 0000- 6420		674.60	disposable soup bowl lids	84869	Kitchen Supplies
5426 Plastocon, Inc.		674.60			1 Transactions
4070 Riley Auto Supply					
01- 252- 000- 0000- 6590		12.99	php belt for kitchen	561068	Repair & Maintenance Supplies
			05/07/2015	05/07/2015	
4070 Riley Auto Supply		12.99			1 Transactions
4681 Streichers					
01- 252- 000- 0000- 6410		99.96	ASCO Collar Brass	11148890	Clothing Allowance
4681 Streichers		99.96			1 Transactions
4761 Sysco Minnesota Inc					
01- 252- 000- 0000- 6418		3,703.01	Groceries	504300172	Groceries
01- 252- 000- 0000- 6418		2,786.93	Groceries	505072046	Groceries
01- 252- 000- 0000- 6418		58.00	Groceries	505080940	Groceries

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
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1 General Fund

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4761 Sysco Minnesota Inc				
	6,431.94		3 Transactions	
86235 The Office Shop Inc				
01-252-000-0000-6405	6.45	spiral notebooks	278115-0	Office & Computer Supplies
01-252-000-0000-6231	147.49	maint contract dispatch copier	278323-0	Services & Labor (Incl Contracts)
01-252-000-0000-6405	29.99	usb extension cable	278416-0	Office & Computer Supplies
		05/05/2015	05/05/2015	
01-252-000-0000-6405	8.99	USB extension cable	278473-0	Office & Computer Supplies
01-252-000-0000-6405	64.65	pens, markers	982681-0	Office & Computer Supplies
01-252-000-0000-6405	36.86	pens, highlighters	982681-1	Office & Computer Supplies
86235 The Office Shop Inc	294.43		6 Transactions	
11608 Thrifty White Pharmacy- Mcgregor				
01-252-000-0000-6262	1,107.83	April Prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608 Thrifty White Pharmacy- Mcgregor	1,107.83		1 Transactions	
6097 Verizon Wireless				
01-252-000-0000-6250	26.06	Scollard cell phone	786663881	Telephone
6097 Verizon Wireless	26.06		1 Transactions	
252 DEPT Total:	18,321.80	Corrections	27 Vendors	43 Transactions

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1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
253	DEPT		Aitkin Co Community Corrections		
88879	Central Mn Community Corrections- DT		June Appropriation		County Allocation
	01- 253- 000- 0000- 6823		12,499.08		
88879	Central Mn Community Corrections- DT		12,499.08	1 Transactions	
10185	Centurylink Communications Inc				
	01- 253- 000- 0000- 6250		2.16	LD Phone	320146217 Telephone
10185	Centurylink Communications Inc		2.16	1 Transactions	
3100	McGregor Oil				
	01- 253- 000- 0000- 6511		59.96	gas STS	AITKINSH Gas And Oil
3100	McGregor Oil		59.96	1 Transactions	
4010	Rasley Oil Company				
	01- 253- 000- 0000- 6511		443.40	APRIL GAS	AITCOSHERS Gas And Oil
4010	Rasley Oil Company		443.40	1 Transactions	
253	DEPT Total:		13,004.60	Aitkin Co Community Corrections	4 Vendors 4 Transactions

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 1 General Fund

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
255	DEPT			General Crime Victim Grant		
10185	Centurylink Communications Inc					
	01- 255- 000- 0000- 6250		0.96	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		0.96	1 Transactions		
255	DEPT Total:		0.96	General Crime Victim Grant	1 Vendors	1 Transactions

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1 General Fund

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
257	DEPT		Sobriety Court		
	13056 McKenzie/Jill				
	01-257-022-0000-6406		candy for fishbowl drawing	Costgo	Sobriety Crt Expenses
	01-257-022-0000-6406		gift cards for phase changes	Holiday	Sobriety Crt Expenses
	13056 McKenzie/Jill		2 Transactions		
257	DEPT Total:		103.63	1 Vendors	2 Transactions

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1 General Fund

<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
390	DEPT			Environmental Health (FBL)		
10185	Centurylink Communications Inc					
	01- 390- 000- 0000- 6250		5.62	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		5.62	1 Transactions		
390	DEPT Total:		5.62	Environmental Health (FBL)	1 Vendors	1 Transactions

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
391 DEPT		Solid Waste		
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
01-391-000-0000-6250	2.69			
10185 Centurylink Communications Inc	2.69		1 Transactions	
2953 MACPZA		MACPZA Reg.- Neff	Baxter	Registration Fee
01-391-000-0000-6241	80.00	05/28/2015	05/29/2015	
2953 MACPZA	80.00		1 Transactions	
3503 Neff/Terry B.		mileage- MACPZA Mtg	182@.475	Transportation & Travel & Parking
01-391-000-0000-6330	86.45			
3503 Neff/Terry B.	86.45		1 Transactions	
5472 Newshopper		HHW day ad	4305	Printing, Publishing & Adv
01-391-000-0000-6230	250.00			
5472 Newshopper	250.00		1 Transactions	
391 DEPT Total:	419.14	Solid Waste	4 Vendors	4 Transactions

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<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
392	DEPT			Water Wells		
405	A.W. Research Laboratories, Inc.					
	01-392-000-0000-6231		78.00	Lead water test	12304	Services, Labor, Contracts
	01-392-000-0000-6231		20.00	Nitrate Testing	12306	Services, Labor, Contracts
	01-392-000-0000-6231		41.00	Coliform/Nitrate testing	12327	Services, Labor, Contracts
405	A.W. Research Laboratories, Inc.		139.00	3 Transactions		
392	DEPT Total:		139.00	Water Wells	1 Vendors	3 Transactions

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
601 DEPT		Extension		
89471 Aitkin Co 4- H Council				
01- 601- 551- 0000- 5840		400.00	4785- 4794	4- H Plat Book Sales
01- 601- 551- 0000- 5840		40.00	4807	4- H Plat Book Sales
89471 Aitkin Co 4- H Council		440.00	2 Transactions	
10185 Centurylink Communications Inc				
01- 601- 000- 0000- 6250		1.63	LD PHONE	320146217 Telephone
10185 Centurylink Communications Inc		1.63	1 Transactions	
11187 Regents Of The University of Minnesota				
01- 601- 000- 0000- 6405		11.00	name tag for Beth Strande	0430002018 Office Supplies
11187 Regents Of The University of Minnesota		11.00	1 Transactions	
86235 The Office Shop Inc				
01- 601- 000- 0000- 6405		43.89	Catalog Envelopes	981421-0 Office Supplies
86235 The Office Shop Inc		43.89	1 Transactions	
601 DEPT Total:		496.52	Extension	4 Vendors 5 Transactions

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
711	DEPT		Economic Development		
10185	Centurylink Communications Inc				
	01- 711- 000- 0000- 6250		LD Phone	320146217	Telephone
10185	Centurylink Communications Inc			1 Transactions	
711	DEPT Total:		2.02 Economic Development	1 Vendors	1 Transactions
1	Fund Total:		61,558.51 General Fund		191 Transactions

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3 Road & Bridge

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
	13536 Kottke/Chad or Roma				
	03-000-000-0000-5857		500.00		Culverts
	13536 Kottke/Chad or Roma		500.00	1 Transactions	
0	DEPT Total:		500.00	1 Vendors	1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
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3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
301	DEPT				R&B Administration					
8491	ACS, Inc	03-301-000-0000-6300		5,212.57	NEW ROADS 050815		1152917		Service Contracts	
		03-301-000-0000-6300		231.86	NEW ROADS 050815		1152917		Service Contracts	
8491	ACS, Inc			5,444.43		2 Transactions				
5398	CDW Government, Inc	03-301-000-0000-6400		223.19	MAINTENANCE MONITOR 042315		VB02025		Supplies And Materials	
5398	CDW Government, Inc			223.19		1 Transactions				
10185	Centurylink Communications Inc	03-301-000-0000-6250		23.80	LD Phone		320146217		Telephone	
10185	Centurylink Communications Inc			23.80		1 Transactions				
11411	Charter Communications	03-301-000-0000-6250		140.25	PHONE: HWY OFFICE 050915				Telephone	
11411	Charter Communications			140.25		1 Transactions				
10855	Culligan	03-301-000-0000-6400		10.50	RENTAL FEE 043015				Supplies And Materials	
		03-301-000-0000-6400		41.40	WATER 051215		373379		Supplies And Materials	
10855	Culligan			51.90		2 Transactions				
11406	Innovative Office Solutions	03-301-000-0000-6400		21.34	POSTCARDS 050515		IN0782406		Supplies And Materials	
		03-301-000-0000-6400		90.90	TONER 050715		IN0783501		Supplies And Materials	
11406	Innovative Office Solutions			112.24		2 Transactions				
3247	MCEA	03-301-000-0000-6296		150.00	2015 MCEA ANNUAL CONF 051415		J WELLE		Meeting Expense/Physicals	
3247	MCEA			150.00		1 Transactions				
11387	Olsen/Sarah	03-301-000-0000-6296		10.00	2015 ACCT CONF 042915		1020		Meeting Expense/Physicals	
		03-301-000-0000-6296		5.04	2015 ACCT CONF 050115		161592		Meeting Expense/Physicals	
11387	Olsen/Sarah			15.04		2 Transactions				
10431	Verizon Business	03-301-000-0000-6250		19.53	HWY OFFICE 050115		4227948181504		Telephone	

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3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10431 Verizon Business		19.53	1 Transactions	
6097 Verizon Wireless				
03-301-000-0000-6250		266.54	DEPT CELL PHONES 050115	9744920917 Telephone
6097 Verizon Wireless		266.54	1 Transactions	
5097 Welle/John Thomas				
03-301-000-0000-6296		15.00	2015 ACCT CONF MEAL 042915	Meeting Expense/Physicals
03-301-000-0000-6296		5.36	ST CLOUD MEETING MEAL 043015	Meeting Expense/Physicals
5097 Welle/John Thomas		20.36	2 Transactions	
301 DEPT Total:		6,467.28	R&B Administration	11 Vendors 16 Transactions

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
302	DEPT				R&B Engineering/Construction					
1110	Consolidated Plastics Inc	03-302-000-0000-6449		87.44	BOTTLES 050515		7528653		Rd/Br Engr. Supplies	
1110	Consolidated Plastics Inc			87.44		1 Transactions				
8694	Department of Transportation	03-302-000-0000-6449		198.69	ENG EQUIP CALIBRATION 030215		P00004301		Rd/Br Engr. Supplies	
8694	Department of Transportation			198.69		1 Transactions				
11406	Innovative Office Solutions	03-302-000-0000-6449		56.45	SAMPLE BAGS 050515		IN0782406		Rd/Br Engr. Supplies	
11406	Innovative Office Solutions			56.45		1 Transactions				
302	DEPT Total:			342.58	R&B Engineering/Construction		3 Vendors		3 Transactions	

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
303 DEPT		R&B Highway Maintenance		
195 Aitkin Tire Shop				
03-303-000-0000-6590		M&G TIRE 041515	54472	Repair & Maintenance Supplies
195 Aitkin Tire Shop				
	10.00			
	10.00			1 Transactions
86467 Auto Value Aitkin				
03-303-000-0000-6590		FILTERS 042915	40063826	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 050515	40064197	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 050515	40064200	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 050515	40064203	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 050615	40064229	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 050715	40064299	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 051115	40064491	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTER- TAX 051215	40064593	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 050515	U40064201	Repair & Maintenance Supplies
86467 Auto Value Aitkin				
	208.73			9 Transactions
8674 Boyer Trucks				
03-303-000-0000-6590		REPAIR PARTS 050815	156842R	Repair & Maintenance Supplies
8674 Boyer Trucks				
	255.37			1 Transactions
8265 Centurylink				
03-303-000-0000-6250		PHONE: HILL CITY 042615		Telephone
8265 Centurylink				
	45.24			1 Transactions
13535 CenturyLink Claims				
03-303-000-0000-6521		LOCATE CLAIM 021015	A317088	Maintenance Supplies
13535 CenturyLink Claims				
	362.42			1 Transactions
1200 Cummings Oil, Inc				
03-303-000-0000-6513		JACOBSON DIESEL 042015	4571	Motor Fuel & Lubricants
03-303-000-0000-6513		SWATARA DIESEL 042015	4571	Motor Fuel & Lubricants
03-303-000-0000-6513		PALISADE DIESEL 042015	4571	Motor Fuel & Lubricants
1200 Cummings Oil, Inc				
	2,906.95			3 Transactions
1570 Freedom Valu Centers, Inc				
03-303-000-0000-6513		DISCOUNT 043015		Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 040215	20298	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 040615	21363	Motor Fuel & Lubricants

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6513		43.04	GASOLINE 041615	24798 Motor Fuel & Lubricants
03-303-000-0000-6513		45.04	GASOLINE 042015	26119 Motor Fuel & Lubricants
03-303-000-0000-6513		59.73	GASOLINE 042115	26453 Motor Fuel & Lubricants
03-303-000-0000-6513		67.56	GASOLINE 042315	27261 Motor Fuel & Lubricants
03-303-000-0000-6513		35.22	GASOLINE 040115	29866 Motor Fuel & Lubricants
03-303-000-0000-6513		52.83	GASOLINE 040315	31790 Motor Fuel & Lubricants
1570 Freedom Valu Centers, Inc		385.20		9 Transactions
13468 G & K Services				
03-303-000-0000-6523		17.40	SHOP LAUNDRY 050415	1043181018 Misc Bldg & Shop Supplies
03-303-000-0000-6523		17.40	SHOP LAUNDRY 051115	1043186442 Misc Bldg & Shop Supplies
13468 G & K Services		34.80		2 Transactions
1754 Garrison Disposal Company, Inc				
03-303-000-0000-6254		78.69	MCGREGOR SHOP 043015	8199971 Utilities
03-303-000-0000-6254		16.67	ROAD CLEAN UP 042315	862769 Utilities
03-303-000-0000-6254		16.67	ROAD CLEAN UP 042315	862769 Utilities
03-303-000-0000-6254		16.66	ROAD CLEAN UP 042315	862769 Utilities
1754 Garrison Disposal Company, Inc		128.69		4 Transactions
1829 Goble's Sewer Service Inc.				
03-303-000-0000-6298		145.00	PALISADE TANK 041015	1220756 Shop Maintenance
1829 Goble's Sewer Service Inc.		145.00		1 Transactions
1880 Gravelle Plumbing & Heating, Inc				
03-303-000-0000-6298		2,392.00	INSTALL SOFTNER 043015	69103 Shop Maintenance
1880 Gravelle Plumbing & Heating, Inc		2,392.00		1 Transactions
4641 Holiday Credit Office				
03-303-000-0000-6513		20.54	FEDERAL TAX ADJUSTMENT 043015	Motor Fuel & Lubricants
03-303-000-0000-6513		3.37	REBATE 043015	Motor Fuel & Lubricants
03-303-000-0000-6513		48.50	GASOLINE 041015	0-84555051 Motor Fuel & Lubricants
03-303-000-0000-6513		62.16	GASOLINE 041515	0-85446012 Motor Fuel & Lubricants
03-303-000-0000-6513		40.80	GASOLINE 042015	0-85714016 Motor Fuel & Lubricants
03-303-000-0000-6513		30.00	GASOLINE 041415	0-93725023 Motor Fuel & Lubricants
03-303-000-0000-6513		48.00	GASOLINE 042015	123107045 Motor Fuel & Lubricants
4641 Holiday Credit Office		205.55		7 Transactions
7525 Hometown Bldg Supply				

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6521	56.78	SAFETY FENCE 050815	64601	Maintenance Supplies
7525 Hometown Bldg Supply	56.78			1 Transactions
2340 Hyytinen Hardware Hank				
03-303-000-0000-6590	30.72	REPAIR PARTS 040315	1246037	Repair & Maintenance Supplies
03-303-000-0000-6523	3.57	AITKIN SHOP SUPPLIES 040915	1246968	Misc Bldg & Shop Supplies
03-303-000-0000-6523	2.50	AITKIN SHOP SUPPLIES 041015	1247221	Misc Bldg & Shop Supplies
03-303-000-0000-6523	3.99	AITKIN SHOP SUPPLIES 042215	1249908	Misc Bldg & Shop Supplies
03-303-000-0000-6523	6.99	AITKIN SHOP SUPPLIES 042315	1250133	Misc Bldg & Shop Supplies
03-303-000-0000-6590	15.96	REPAIR PARTS 042715	1250925	Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank	63.73			6 Transactions
2763 J & H Transfer Station-Lakes Sanitary				
03-303-000-0000-6254	93.89	AITKIN 050115	90748	Utilities
03-303-000-0000-6254	57.65	PALISADE 050115	90749	Utilities
2763 J & H Transfer Station-Lakes Sanitary	151.54			2 Transactions
8169 Kenway Engineering,Inc.				
03-303-000-0000-6590	326.22	REPAIR PARTS 042915	141137	Repair & Maintenance Supplies
8169 Kenway Engineering,Inc.	326.22			1 Transactions
91187 Lake Country Power				
03-303-000-0000-6254	59.66	JACOBSON 050415	1400073000	Utilities
03-303-000-0000-6254	282.60	SWATARA 050815	140946401	Utilities
91187 Lake Country Power	342.26			2 Transactions
2941 M R Sign Co Inc				
03-303-000-0000-6516	617.97	RESIDENT E- 911 SIGNS 042915	185572	Signs & Posts
2941 M R Sign Co Inc	617.97			1 Transactions
2991 Malmo Market				
03-303-000-0000-6513	51.98	GASOLINE 040315	28048	Motor Fuel & Lubricants
03-303-000-0000-6513	44.39	GASOLINE 041315	28933	Motor Fuel & Lubricants
03-303-000-0000-6513	36.24	GASOLINE 042115	30072	Motor Fuel & Lubricants
03-303-000-0000-6513	50.78	GASOLINE 042215	30225	Motor Fuel & Lubricants
03-303-000-0000-6513	36.80	GASOLINE 040615	30250	Motor Fuel & Lubricants
03-303-000-0000-6513	32.75	GASOLINE 040915	30516	Motor Fuel & Lubricants
03-303-000-0000-6513	56.78	GASOLINE 042915	31404	Motor Fuel & Lubricants
03-303-000-0000-6513	46.01	GASOLINE 041515	31467	Motor Fuel & Lubricants

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513	31.74	GASOLINE 041615	31555	Motor Fuel & Lubricants
2991 Malmo Market	387.47			
		9 Transactions		
3100 McGregor Oil				
03-303-000-0000-6513	11.08	DISCOUNT 043015		Motor Fuel & Lubricants
03-303-000-0000-6513	26.23	GASOLINE 040315	52801	Motor Fuel & Lubricants
03-303-000-0000-6513	32.11	GASOLINE 040815	52802	Motor Fuel & Lubricants
03-303-000-0000-6513	64.54	GASOLINE 040915	52803	Motor Fuel & Lubricants
03-303-000-0000-6513	33.97	GASOLINE 041315	52804	Motor Fuel & Lubricants
03-303-000-0000-6513	32.25	GASOLINE 041315	52805	Motor Fuel & Lubricants
03-303-000-0000-6513	23.67	GASOLINE 041515	52806	Motor Fuel & Lubricants
03-303-000-0000-6513	23.16	GASOLINE 042015	52807	Motor Fuel & Lubricants
03-303-000-0000-6513	23.45	GASOLINE 042215	52808	Motor Fuel & Lubricants
03-303-000-0000-6513	30.19	GASOLINE 042415	52809	Motor Fuel & Lubricants
03-303-000-0000-6513	62.42	GASOLINE 042715	52810	Motor Fuel & Lubricants
03-303-000-0000-6513	28.31	GASOLINE 042815	52811	Motor Fuel & Lubricants
03-303-000-0000-6513	29.20	GASOLINE 043015	52812	Motor Fuel & Lubricants
03-303-000-0000-6513	50.69	GASOLINE 040315	53698	Motor Fuel & Lubricants
03-303-000-0000-6513	25.81	GASOLINE 040315	53699	Motor Fuel & Lubricants
3100 McGregor Oil	474.92			
		15 Transactions		
8527 Midstates Equipment & Supply				
03-303-000-0000-6590	151.56	REPAIR PARTS 042915	215267	Repair & Maintenance Supplies
8527 Midstates Equipment & Supply	151.56			
		1 Transactions		
9692 Minnesota Energy Resources Corporation				
03-303-000-0000-6297	575.71	NAT GAS: AITKIN SHOP 050615	4255217-4	Shop Fuel
9692 Minnesota Energy Resources Corporation	575.71			
		1 Transactions		
13503 Minnesota Petroleum Service				
03-303-000-0000-6298	250.50	CATHODIC TESTING 051115	109505	Shop Maintenance
03-303-000-0000-6298	250.50	CATHODIC TESTING 051115	109506	Shop Maintenance
03-303-000-0000-6298	285.50	CATHODIC TESTING 051115	109507	Shop Maintenance
13503 Minnesota Petroleum Service	786.50			
		3 Transactions		
9239 Mn Department Of Natural Resources- OM				
03-303-000-0000-6519	23,524.30	DNR LEASE LEAR000951 050515	1032050	Gravel & Royalties
9239 Mn Department Of Natural Resources- OM	23,524.30			
		1 Transactions		

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8691 Northland Hydraulic Service		LABOR 050715	7642	Repair & Maintenance Supplies
03-303-000-0000-6590	425.00			
8691 Northland Hydraulic Service				
	425.00			1 Transactions
10720 Nuss Truck & Equipment		REPAIR PARTS 051415	3136518P	Repair & Maintenance Supplies
03-303-000-0000-6590	179.43			
10720 Nuss Truck & Equipment				
	179.43			1 Transactions
3760 Palisade Cooperative Oil Assoc		GASOLINE 040215	307546	Motor Fuel & Lubricants
03-303-000-0000-6513	30.57			
03-303-000-0000-6513	38.16	GASOLINE 040815	307974	Motor Fuel & Lubricants
03-303-000-0000-6513	62.87	GASOLINE 041015	308069	Motor Fuel & Lubricants
03-303-000-0000-6513	63.93	GASOLINE 041015	308077	Motor Fuel & Lubricants
03-303-000-0000-6513	36.89	GASOLINE 041515	308468	Motor Fuel & Lubricants
03-303-000-0000-6513	36.89	GASOLINE 042015	308793	Motor Fuel & Lubricants
03-303-000-0000-6513	33.20	GASOLINE 042115	308886	Motor Fuel & Lubricants
03-303-000-0000-6513	32.31	GASOLINE 042815	309355	Motor Fuel & Lubricants
03-303-000-0000-6513	32.80	GASOLINE 043015	309507	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc				
	367.62			9 Transactions
4010 Rasley Oil Company		GASOLINE 040115	41321	Motor Fuel & Lubricants
03-303-000-0000-6513	46.39			
03-303-000-0000-6513	50.51	GASOLINE 040615	41355	Motor Fuel & Lubricants
03-303-000-0000-6513	32.49	GASOLINE 040615	41369	Motor Fuel & Lubricants
03-303-000-0000-6513	17.00	GASOLINE 041615	41413	Motor Fuel & Lubricants
03-303-000-0000-6513	86.30	GASOLINE 040315	41505	Motor Fuel & Lubricants
03-303-000-0000-6513	38.06	GASOLINE 040815	41613	Motor Fuel & Lubricants
03-303-000-0000-6513	37.59	GASOLINE 040915	41643	Motor Fuel & Lubricants
03-303-000-0000-6513	36.35	GASOLINE 040915	41644	Motor Fuel & Lubricants
03-303-000-0000-6513	60.43	GASOLINE 041015	41705	Motor Fuel & Lubricants
03-303-000-0000-6513	51.43	GASOLINE 041315	41764	Motor Fuel & Lubricants
03-303-000-0000-6513	18.40	GASOLINE 041315	41765	Motor Fuel & Lubricants
03-303-000-0000-6513	57.91	GASOLINE 041315	41774	Motor Fuel & Lubricants
03-303-000-0000-6513	30.59	GASOLINE 040215	42358	Motor Fuel & Lubricants
03-303-000-0000-6513	17.40	GASOLINE 041415	42407	Motor Fuel & Lubricants
03-303-000-0000-6513	19.35	GASOLINE 041515	42453	Motor Fuel & Lubricants
03-303-000-0000-6513	71.71	GASOLINE 041615	42500	Motor Fuel & Lubricants
03-303-000-0000-6513	72.30	GASOLINE 042115	42597	Motor Fuel & Lubricants
03-303-000-0000-6513	27.23	GASOLINE 041715	42708	Motor Fuel & Lubricants

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513		48.42	GASOLINE 042215	45171	Motor Fuel & Lubricants
03-303-000-0000-6513		28.39	GASOLINE 042215	45183	Motor Fuel & Lubricants
03-303-000-0000-6513		36.82	GASOLINE 042215	45189	Motor Fuel & Lubricants
03-303-000-0000-6513		54.13	GASOLINE 042715	46103	Motor Fuel & Lubricants
03-303-000-0000-6513		31.94	GASOLINE 042715	46111	Motor Fuel & Lubricants
03-303-000-0000-6513		9.40	GASOLINE 042815	46144	Motor Fuel & Lubricants
03-303-000-0000-6513		49.54	GASOLINE 042715	46200	Motor Fuel & Lubricants
03-303-000-0000-6513		7.22	GASOLINE 042915	46347	Motor Fuel & Lubricants
03-303-000-0000-6513		28.58	GASOLINE 042415	46431	Motor Fuel & Lubricants
03-303-000-0000-6513		30.41	GASOLINE 042915	46758	Motor Fuel & Lubricants
03-303-000-0000-6513		39.84	GASOLINE 043015	46791	Motor Fuel & Lubricants
03-303-000-0000-6513		44.91	GASOLINE 043015	46796	Motor Fuel & Lubricants
4010 Rasley Oil Company		1,181.04			
			30 Transactions		
4070 Riley Auto Supply					
03-303-000-0000-6523		9.98	AITKIN SHOP SUPPLIES 040115	559724	Misc Bldg & Shop Supplies
03-303-000-0000-6590		70.70	REPAIR PARTS 040315	559813	Repair & Maintenance Supplies
03-303-000-0000-6523		23.96	AITKIN SHOP SUPPLIES 040315	559814	Misc Bldg & Shop Supplies
03-303-000-0000-6590		57.28	REPAIR PARTS 040615	559841	Repair & Maintenance Supplies
03-303-000-0000-6590		48.60	REPAIR PARTS 040815	559906	Repair & Maintenance Supplies
03-303-000-0000-6523		11.99	AITKIN SHOP SUPPLIES 040815	559908	Misc Bldg & Shop Supplies
03-303-000-0000-6590		31.42	REPAIR PARTS 040915	559971	Repair & Maintenance Supplies
03-303-000-0000-6590		70.65	REPAIR PARTS 041415	560147	Repair & Maintenance Supplies
03-303-000-0000-6523		49.68	AITKIN SHOP SUPPLIES 041415	560165	Misc Bldg & Shop Supplies
03-303-000-0000-6590		105.00	REPAIR PARTS 041615	560233	Repair & Maintenance Supplies
03-303-000-0000-6523		114.00	AITKIN SHOP SUPPLIES 041815	560332	Misc Bldg & Shop Supplies
03-303-000-0000-6523		14.98	AITKIN SHOP SUPPLIES 042115	560421	Misc Bldg & Shop Supplies
03-303-000-0000-6523		43.10	MCGREGOR SHOP SUPPLIES 042215	560438	Misc Bldg & Shop Supplies
03-303-000-0000-6523		41.49	AITKIN SHOP SUPPLIES 042815	560649	Misc Bldg & Shop Supplies
03-303-000-0000-6590		38.95	REPAIR PARTS 042815	560675	Repair & Maintenance Supplies
03-303-000-0000-6523		117.48	AITKIN SHOP SUPPLIES 042915	560694	Misc Bldg & Shop Supplies
4070 Riley Auto Supply		786.42			
			16 Transactions		
4988 Viking Industrial Center					
03-303-000-0000-6523		195.12	AITKIN SHOP SUPPLIES 050115	3046937	Misc Bldg & Shop Supplies
4988 Viking Industrial Center		195.12			
			1 Transactions		
8671 Village Laundromat & Car Wash, Inc					
03-303-000-0000-6523		14.00	RAGS 041415	841478	Misc Bldg & Shop Supplies

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
8671	Village Laundromat & Car Wash, Inc		14.00			
				1 Transactions		
5295	Ziegler Inc					
	03-303-000-0000-6590		143.56	REPAIR PARTS 042815	PC190045166	Repair & Maintenance Supplies
	03-303-000-0000-6590		94.60	FILTERS 042815	PC190045167	Repair & Maintenance Supplies
	03-303-000-0000-6590		534.36	REPAIR PARTS 050215	PC190045370	Repair & Maintenance Supplies
	03-303-000-0000-6590		442.26	REPAIR PARTS 050215	PC190045371	Repair & Maintenance Supplies
	03-303-000-0000-6590		34.84	REPAIR PARTS 050715	PC190045531	Repair & Maintenance Supplies
5295	Ziegler Inc		1,249.62			
				5 Transactions		
303	DEPT Total:		38,937.16	R&B Highway Maintenance	32 Vendors	147 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
307	DEPT		R&B Capital Infrastructure		
48	Aitkin Co Abstract Company				
	03- 307- 000- 0000- 6260		EXAM FEE 050515	47940	Professional Services
48	Aitkin Co Abstract Company				
		5,025.00			
		5,025.00	1 Transactions		
86222	Aitkin Independent Age				
	03- 307- 000- 0000- 6230		HAZELTON TOWNSHIP AD 043015		Printing & Publishing
86222	Aitkin Independent Age				
		108.00			
		108.00	1 Transactions		
5128	Widseth Smith & Nolting Inc				
	03- 307- 000- 0000- 6260		SERVICES 042415	102607	Professional Services
5128	Widseth Smith & Nolting Inc				
		2,800.00			
		2,800.00	1 Transactions		
307	DEPT Total:		R&B Capital Infrastructure	3 Vendors	3 Transactions
		7,933.00			
3	Fund Total:		Road & Bridge		170 Transactions
		54,180.02			

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5 Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
400	DEPT		Public Health Department		
10185	Centurylink Communications Inc				
	05-400-440-0410-6250		LD Phone	320146217	Telephone
	05-400-440-0410-6250		LD Phone- HHS	320146217	Telephone
	05-400-440-0410-6250		LD Phone- PH	320146217	Telephone
10185	Centurylink Communications Inc				
				3 Transactions	
400	DEPT Total:		Public Health Department	1 Vendors	3 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
420	DEPT		Income Maintenance		
10185	Centurylink Communications Inc				
	05-420-600-4800-6250		LD Phone	320146217	Telephone
	05-420-600-4800-6250	2.93	LD Phone- HHS	320146217	Telephone
	05-420-600-4800-6250	9.86	LD Phone- IM	320146217	Telephone
	05-420-640-4800-6250	111.29	LD Phone- CS	320146217	Telephone
	62.45				
10185	Centurylink Communications Inc				
		186.53			
			4 Transactions		
420	DEPT Total:		Income Maintenance	1 Vendors	4 Transactions
		186.53			

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5 Health & Human Services

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
430	DEPT		Social Services		
10185	Centurylink Communications Inc				
	05- 430- 700- 4800- 6250		4.18 LD Phone	320146217	Telephone
	05- 430- 700- 4800- 6250		14.09 LD Phone- HHS	320146217	Telephone
	05- 430- 700- 4800- 6250		246.23 LD Phone- SS	320146217	Telephone
10185	Centurylink Communications Inc		264.50		
				3 Transactions	
430	DEPT Total:		264.50 Social Services	1 Vendors	3 Transactions
5	Fund Total:		507.60 Health & Human Services		10 Transactions

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9 State

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
4580	Mn Dept Of Finance				
	09- 000- 000- 0000- 2030		270.00		State Fees, Assessments & Surcharges
4580	Mn Dept Of Finance		270.00	1 Transactions	
0	DEPT Total:		270.00	1 Vendors	1 Transactions
9	Fund Total:		270.00	State	1 Transactions

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10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
900	DEPT		Timber Permit Bonds		
1419	Demenge/Mark				
	10-900-000-0000-2300		Bond Refund Rec #2096	13562	Timber Permit Bonds
1419	Demenge/Mark		1 Transactions		
2424	Jobe/Pete				
	10-900-000-0000-2300		Timber permit bond rec 2049	13349	Timber Permit Bonds
2424	Jobe/Pete		1 Transactions		
13534	Reibel Logging				
	10-900-000-0000-2300		bond refund Rec#2133	13307	Timber Permit Bonds
13534	Reibel Logging		1 Transactions		
900	DEPT Total:		Timber Permit Bonds	3 Vendors	3 Transactions

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
921	DEPT				Co. Development					
10185	Centurylink Communications Inc	10-921-000-0000-6250		1.06	LD Phone- GIS		320146217		Telephone	
		10-921-000-0000-6250		1.30	LD Phone- Surveyor		320146217		Telephone	
10185	Centurylink Communications Inc			2.36		2 Transactions				
1570	Freedom Valu Centers, Inc	10-921-000-0000-6511		12.79	April Gas		9423		Gas And Oil	
1570	Freedom Valu Centers, Inc			12.79		1 Transactions				
921	DEPT Total:			15.15	Co. Development			2 Vendors		3 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
923	DEPT		Forfeited Tax Sales		
50	Aitkin Body Shop, Inc 10- 923- 000- 0000- 6590		Windshield 04/24/2015 04/24/2015	445	Repair & Maintenance Supplies
	10- 923- 000- 0000- 6590		Truck repair- Voller accident 04/24/2015 04/24/2015	6663	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc	1,302.35	2 Transactions		
86222	Aitkin Independent Age 10- 923- 000- 0000- 6405	18.00	timber auction notice 04/29/2015 04/29/2015	1519	Office Supplies
86222	Aitkin Independent Age	18.00	1 Transactions		
170	Aitkin Motor Company 10- 923- 000- 0000- 6590	627.20	LOF, front wheel bearing,ball	4877	Repair & Maintenance Supplies
170	Aitkin Motor Company	627.20	1 Transactions		
783	Canon Financial Services, Inc 10- 923- 000- 0000- 6231	390.94	Copier Contract- 022 Lobby	14873177	Services, Labor, Contracts
783	Canon Financial Services, Inc	390.94	1 Transactions		
10185	Centurylink Communications Inc 10- 923- 000- 0000- 6250	3.51	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	3.51	1 Transactions		
11406	Innovative Office Solutions 10- 923- 000- 0000- 6405	146.72	ink cartridges Greg	01QY6953	Office Supplies
11406	Innovative Office Solutions	146.72	1 Transactions		
2410	Jacobs/Mark H 10- 923- 000- 0000- 6330	50.35	Forestry affairs committee mtg	106@.475	Transportation & Travel
2410	Jacobs/Mark H	50.35	1 Transactions		
86235	The Office Shop Inc 10- 923- 000- 0000- 6405	433.91	COPIES ON COPIER	278208- 0	Office Supplies
86235	The Office Shop Inc	433.91	1 Transactions		
6128	Tire Barn 10- 923- 000- 0000- 6590	20.00	tire repair	30853	Repair & Maintenance Supplies

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10 Trust

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10- 923- 000- 0000- 6590		LOF, differential housing cove	30989	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		LOF	30990	Repair & Maintenance Supplies
6128 Tire Barn			3 Transactions	
923 DEPT Total:		3,266.10 Forfeited Tax Sales	9 Vendors	12 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
5/18/15 11:48AM
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
926	DEPT		Law Library		
	5173 West Payment Center				
	10-926-000-0000-6408		April information charges	831724871	Law Books
	5173 West Payment Center		1 Transactions		
926	DEPT Total:		Law Library	1 Vendors	1 Transactions
10	Fund Total:		Trust		19 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
5/18/15 11:48AM
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
924	DEPT		Forest Resource		
7041	Ammala/Allen K. 11-924-000-0000-6820		Soo line permit deposit	rec 474	Refunds & Reimbursements
7041	Ammala/Allen K.	200.00			
		200.00		1 Transactions	
1570	Freedom Valu Centers, Inc 11-924-000-0000-6511	419.43	April Gas	9423	Gas And Oil
1570	Freedom Valu Centers, Inc	419.43			
				1 Transactions	
4641	Holiday Credit Office 11-924-000-0000-6511	204.03	April Gas	1400000134961	Gas And Oil
4641	Holiday Credit Office	204.03			
				1 Transactions	
11406	Innovative Office Solutions 11-924-000-0000-6405	12.60	ink cartridges Tracy	01QY5024	Office Supplies
11406	Innovative Office Solutions	12.60			
				1 Transactions	
2991	Malmo Market 11-924-000-0000-6511	177.33	April gas bills		Gas And Oil
2991	Malmo Market	177.33			
				1 Transactions	
3100	McGregor Oil 11-924-000-0000-6511	60.75	April gas bills	AITKINLA	Gas And Oil
3100	McGregor Oil	60.75			
				1 Transactions	
3760	Palisade Cooperative Oil Assoc 11-924-000-0000-6511	21.85	2ND HALF APRIL	ACPARKS	Gas And Oil
3760	Palisade Cooperative Oil Assoc	21.85			
				1 Transactions	
4010	Rasley Oil Company 11-924-000-0000-6511	293.37	April Gas	AITCOL&PS	Gas And Oil
4010	Rasley Oil Company	293.37			
				1 Transactions	
6097	Verizon Wireless 11-924-000-0000-6250	67.90	April cell phone service	580683827	Telephone
6097	Verizon Wireless	67.90			
				1 Transactions	
924	DEPT Total:	1,457.26	Forest Resource	9 Vendors	9 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
5/18/15 11:48AM
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
925	DEPT		Reforestation		
86467	Auto Value Aitkin 11-925-000-0000-6590		3.99	toggle 6 amp 04/07/2015 04/07/2015	40062691 Repair & Maintenance Supplies
86467	Auto Value Aitkin		3.99	1 Transactions	
12636	Badoura State Forest Nursery 11-925-000-0000-6273		15,000.00	white spruce,root pruning	20150149 Timber Improvement
12636	Badoura State Forest Nursery		15,000.00	1 Transactions	
12927	Midwest Machinery Co. 11-925-000-0000-6590		115.98	BLADE	1048391 Repair & Maintenance Supplies
12927	Midwest Machinery Co.		115.98	1 Transactions	
3390	Minnesota Uc Fund 11-925-000-0000-6267		388.55	Sullivan- 1st Q- 2015	07972219 Unemployment Compensation
3390	Minnesota Uc Fund		388.55	1 Transactions	
4070	Riley Auto Supply 11-925-000-0000-6590		13.69	breakaway switch, pigtail	559852 Repair & Maintenance Supplies
4070	Riley Auto Supply		13.69	1 Transactions	
12788	Timmer Implement of Aitkin 11-925-000-0000-6590		3.59	screw, washers	IA03537 Repair & Maintenance Supplies
	11-925-000-0000-6590		4.02	hair pin cl	IA03556 Repair & Maintenance Supplies
12788	Timmer Implement of Aitkin		7.61	2 Transactions	
925	DEPT Total:		15,529.82	Reforestation	6 Vendors 7 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
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11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
934	DEPT		Memorial Forest		
12636	Badoura State Forest Nursery				
	11-934-000-0000-6273		white spruce,root pruning	20150149	Timber Improvement
12636	Badoura State Forest Nursery				
			1 Transactions		
934	DEPT Total:		Memorial Forest	1 Vendors	1 Transactions
		3,368.00			
11	Fund Total:		Forest Development		17 Transactions
		20,355.08			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
5/18/15 11:48AM
19 Long Lake Conservation Co

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
			Amount			
521	DEPT		LLCC Administration			
12710	Adventure Publications					
	19-521-000-0000-6400		280.15	journals/books for canteen	399569	Commissary Items
12710	Adventure Publications		280.15	1 Transactions		
783	Canon Financial Services, Inc					
	19-521-000-0000-6231		126.47	Contract Charges- 020	14873179	Services, Labor, Contracts
783	Canon Financial Services, Inc		126.47	1 Transactions		
8622	Frontier					
	19-521-000-0000-6250		440.65	Service and LD	2187684653	Telephone
8622	Frontier		440.65	1 Transactions		
2763	J & H Transfer Station- Lakes Sanitary					
	19-521-000-0000-6255		92.38	May garbage service	90781	Garbage
2763	J & H Transfer Station- Lakes Sanitary		92.38	1 Transactions		
4425	Shirts Plus					
	19-521-000-0000-6400		1,633.60	T's, Hoodies, Bandanas	61696	Commissary Items
4425	Shirts Plus		1,633.60	1 Transactions		
86235	The Office Shop Inc					
	19-521-000-0000-6405		10.50	Thermal Receipt paper	278394-0	Office & Computer Supplies
	19-521-000-0000-6405		1.89	Thermal Receipt paper	982370-0	Office & Computer Supplies
	19-521-000-0000-6405		8.75-	return Thermal Receipt paper	CR278394-0	Office & Computer Supplies
86235	The Office Shop Inc		3.64	3 Transactions		
521	DEPT Total:		2,576.89	LLCC Administration	6 Vendors	8 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMH1
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19 Long Lake Conservation Co

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
522 DEPT		LLCC Education		
11348 Advance Education Inc 19- 522- 000- 0000- 6240		750.00 accreditation fees 201- 2016	00019890	Dues/Assoc Fees
11348 Advance Education Inc		750.00		
			1 Transactions	
13475 Carlson/Wendie 19- 522- 000- 0000- 6416		8.53 mints for night trek	CVS	Education Supplies
13475 Carlson/Wendie		8.53		
			1 Transactions	
2340 Hyytinen Hardware Hank 19- 522- 000- 0000- 6416		7.77 letters for bog signs	1251510	Education Supplies
19- 522- 000- 0000- 6416		34.99 plexi, epoxi for bog signs	1251829	Education Supplies
2340 Hyytinen Hardware Hank		42.76		
			2 Transactions	
3810 Paulbeck's County Market 19- 522- 000- 0000- 6416		45.71 Groceries for bird class	7684653	Education Supplies
3810 Paulbeck's County Market		45.71		
			1 Transactions	
522 DEPT Total:		847.00 LLCC Education	4 Vendors	5 Transactions

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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19 Long Lake Conservation Co

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
523 DEPT			LLCC Food	
5998 Appert's Foodservice				
19- 523- 000- 0000- 6418		765.78	Groceries	504160484 Groceries- Students
19- 523- 000- 0000- 6420		50.16	Groceries	504160484 Food Service Supplies
19- 523- 000- 0000- 6418		355.92	Groceries	504230470 Groceries- Students
19- 523- 000- 0000- 6418		1,007.90	Groceries	504230471 Groceries- Students
19- 523- 000- 0000- 6420		252.99	Groceries	504230471 Food Service Supplies
19- 523- 000- 0000- 6418		832.33	Groceries	504300599 Groceries- Students
19- 523- 000- 0000- 6420		164.18	Groceries	504300599 Food Service Supplies
19- 523- 000- 0000- 6418		1,372.68	Groceries	505070569 Groceries- Students
5998 Appert's Foodservice		4,801.94		8 Transactions
5662 McGregor Dairy, Inc				
19- 523- 000- 0000- 6418		239.40	Groceries	23810 Groceries- Students
19- 523- 000- 0000- 6418		259.40	Groceries	23838 Groceries- Students
5662 McGregor Dairy, Inc		498.80		2 Transactions
3390 Minnesota Uc Fund				
19- 523- 000- 0000- 6267		1,724.00	Essen- 1st Q- 2015	07972219 Unemployment Compensation
3390 Minnesota Uc Fund		1,724.00		1 Transactions
4968 Upper Lakes Foods, Inc				
19- 523- 000- 0000- 6418		746.66	Groceries	497806 Groceries- Students
19- 523- 000- 0000- 6420		122.50	Groceries	501457 Food Service Supplies
19- 523- 000- 0000- 6418		533.06	Groceries	501458 Groceries- Students
19- 523- 000- 0000- 6420		13.05	Groceries	501458 Food Service Supplies
19- 523- 000- 0000- 6418		836.33	Groceries	505419 Groceries- Students
19- 523- 000- 0000- 6420		104.11	Groceries	505419 Food Service Supplies
4968 Upper Lakes Foods, Inc		2,355.71		6 Transactions
523 DEPT Total:		9,380.45	LLCC Food	4 Vendors 17 Transactions

Aitkin County



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19 Long Lake Conservation C

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
524	DEPT		LLCC Maintenance		
2340	Hyytinen Hardware Hank				
	19- 524- 000- 0000- 6422		key	1249706	Janitorial Services/Supplies
	19- 524- 000- 0000- 6422	0.99	keys	1249881	Janitorial Services/Supplies
	19- 524- 000- 0000- 6422	2.19	Epoxi	1251882	Janitorial Services/Supplies
	2340 Hyytinen Hardware Hank	17.97			
		21.15		3 Transactions	
90805	Temco				
	19- 524- 000- 0000- 6422		wheels for kitchen stand	18539	Janitorial Services/Supplies
90805	Temco	165.71		1 Transactions	
86235	The Office Shop Inc				
	19- 524- 000- 0000- 6422		key tags for room keys	981464- 0	Janitorial Services/Supplies
86235	The Office Shop Inc	25.13		1 Transactions	
		25.13			
5005	Village Electric Motor Shop				
	19- 524- 000- 0000- 6590		Trolling motor repair	17136	Repair & Maintenance Supplies
5005	Village Electric Motor Shop	35.00		1 Transactions	
		35.00			
524	DEPT Total:	246.99	LLCC Maintenance	4 Vendors	6 Transactions
19	Fund Total:	13,051.33	Long Lake Conservation Center		36 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

SMHI
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21 Parks

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520 DEPT		Parks		
50 Aitkin Body Shop, Inc 21- 520- 000- 0000- 6590		4,402.01 Truck repair- Voller accident 04/24/2015 04/24/2015	6663	Repair & Maintenance Supplies
50 Aitkin Body Shop, Inc		4,402.01	1 Transactions	
589 Blomberg/Judith 21- 520- 000- 0000- 6350		35.00 Parks meeting	05/11/15	Per Diem
589 Blomberg/Judith		35.00	1 Transactions	
2340 Hyytinen Hardware Hank 21- 520- 000- 0000- 6590		9.99 lock	1246039	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		16.97 hitch pin, grinding wheel	1246642	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		18.19 drill bit	1246652	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		4.99 seal all	1247336	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590		14.97 sandblaster 9x11	1249552	Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank		65.11	5 Transactions	
2763 J & H Transfer Station- Lakes Sanitary 21- 520- 000- 0000- 6254		75.00 Berglund Park	90855	Utilities
21- 520- 000- 0000- 6254		75.00 Shop	90867	Utilities
21- 520- 000- 0000- 6254		75.00 Aitkin Park	91881	Utilities
2763 J & H Transfer Station- Lakes Sanitary		225.00	3 Transactions	
2448 Janzen/Carroll Mark 21- 520- 000- 0000- 6350		35.00 Parks meeting	05/11/15	Per Diem
21- 520- 000- 0000- 6330		32.20 Parks mileage	56@.575	Transportation & Travel
2448 Janzen/Carroll Mark		67.20	2 Transactions	
5759 Kitzrow/Donald 21- 520- 000- 0000- 6350		35.00 Parks meeting	05/11/15	Per Diem
21- 520- 000- 0000- 6330		37.95 Parks mileage	66@.575	Transportation & Travel
5759 Kitzrow/Donald		72.95	2 Transactions	
11008 Lake States Lumber, Inc. 21- 520- 000- 0000- 6590		5,950.23 bog walk lumber	AKM- 481624	Repair & Maintenance Supplies
11008 Lake States Lumber, Inc.		5,950.23	1 Transactions	
9692 Minnesota Energy Resources Corporation				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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21 Parks

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
21- 520- 000- 0000- 6254		HEATING GAS FOR SHOP	4162495- 8	Utilities
9692 Minnesota Energy Resources Corporation		1 Transactions		
13148 MN DNR Ecological & Water Resources				
21- 520- 000- 0000- 6243	150.00	public waters work permit	2015- 1643	License Fee
13148 MN DNR Ecological & Water Resources	150.00	1 Transactions		
3780 Palisade Supersledders Inc.				
21- 520- 000- 0000- 6802	8,163.98	GIA payment 3rd Benchmark	Rec#2247	Trail Grants- State
3780 Palisade Supersledders Inc.	8,163.98	1 Transactions		
4927 Turnock/Franklin Allen				
21- 520- 000- 0000- 6350	35.00	Parks meeting	05/11/15	Per Diem
21- 520- 000- 0000- 6330	34.50	Parks mileage	60@.575	Transportation & Travel
4927 Turnock/Franklin Allen	69.50	2 Transactions		
12065 Warnest/Timothy				
21- 520- 000- 0000- 6350	35.00	Parks meeting	05/11/15	Per Diem
21- 520- 000- 0000- 6330	35.65	Parks mileage	62@.575	Transportation & Travel
12065 Warnest/Timothy	70.65	2 Transactions		
520 DEPT Total:	19,506.75	Parks	12 Vendors	22 Transactions
21 Fund Total:	19,506.75	Parks		22 Transactions
Final Total:	177,825.46	248 Vendors	466 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	61,558.51	General Fund
3	54,180.02	Road & Bridge
5	507.60	Health & Human Services
9	270.00	State
10	8,396.17	Trust
11	20,355.08	Forest Development
19	13,051.33	Long Lake Conservation Center
21	19,506.75	Parks
All Funds	177,825.46	Total

Approved by,

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Aitkin County

DKB1
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

April Sales + Use Tax

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
5/7/15 12:02PM
1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
40	DEPT			Auditor		
89991	Bremer Bank					
	01-040-021-0000-5840		1.22	Receipt Nbr 1014 04/20/2015		Misc Receipts
	01-040-021-0000-5840		2.89	Receipt Nbr 1014 04/20/2015		Misc Receipts
	01-040-021-0000-5840		0.13	Receipt Nbr 1016 04/20/2015		Misc Receipts
	01-040-021-0000-5840		1.83	Receipt Nbr 1018 04/27/2015		Misc Receipts
	01-040-021-0000-5840		0.64	Receipt Nbr 1018 04/27/2015		Misc Receipts
	01-040-000-0000-6405		1.00-	April sales tax adjustment		Office & Computer Supplies
89991	Bremer Bank		5.71	6 Transactions		
40	DEPT Total:		5.71	Auditor	1 Vendors	6 Transactions
42	DEPT			Treasurer		
89991	Bremer Bank					
	01-042-000-0000-5840		0.06	Receipt Nbr 3678 04/02/2015		Misc Receipts
	01-042-000-0000-5840		12.87	Receipt Nbr 3680 04/07/2015		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 3681 04/07/2015		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 3684 04/10/2015		Misc Receipts
	01-042-000-0000-5840		0.06	Receipt Nbr 3686 04/15/2015		Misc Receipts
	01-042-000-0000-5840		0.06	Receipt Nbr 3688 04/16/2015		Misc Receipts
	01-042-000-0000-5840		0.06	Receipt Nbr 3689 04/21/2015		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 3690 04/21/2015		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 3690 04/21/2015		Misc Receipts
	01-042-000-0000-5840		0.13	Receipt Nbr 3698 04/29/2015		Misc Receipts
89991	Bremer Bank		13.76	10 Transactions		
42	DEPT Total:		13.76	Treasurer	1 Vendors	10 Transactions
43	DEPT			Assessor		
89991	Bremer Bank					
	01-043-000-0000-5840		0.51	Receipt Nbr 879 04/17/2015		Misc Receipts
	01-043-000-0000-5840		0.51	Receipt Nbr 879 04/17/2015		Misc Receipts
	01-043-000-0000-5840		89.46	Receipt Nbr 880 04/24/2015		Misc Receipts
89991	Bremer Bank		90.48	3 Transactions		
43	DEPT Total:		90.48	Assessor	1 Vendors	3 Transactions
90	DEPT			Attorney		

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89991 Bremer Bank				
01-090-000-0000-5840		0.64	Receipt Nbr 1542 04/06/2015	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1543 04/08/2015	Misc Receipts
01-090-000-0000-5840		1.93	Receipt Nbr 1544 04/08/2015	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1546 04/10/2015	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1547 04/10/2015	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1548 04/10/2015	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1552 04/21/2015	Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1553 04/29/2015	Misc Receipts
89991 Bremer Bank		6.41	8 Transactions	
90 DEPT Total:		6.41	Attorney	1 Vendors 8 Transactions
100 DEPT			Recorder	
89991 Bremer Bank				
01-100-000-0000-6311		134.75	April sales tax	Sales Tax
01-100-000-0000-6312		0.25	April sales tax adjustment	Sales Tax Adjustment
89991 Bremer Bank		135.00	2 Transactions	
100 DEPT Total:		135.00	Recorder	1 Vendors 2 Transactions
122 DEPT			Planning & Zoning	
89991 Bremer Bank				
01-122-000-0000-5840		0.53	Receipt Nbr 1455 04/17/2015	Misc Receipts
89991 Bremer Bank		0.53	1 Transactions	
122 DEPT Total:		0.53	Planning & Zoning	1 Vendors 1 Transactions
252 DEPT			Corrections	
89991 Bremer Bank				
01-252-000-0000-5840		0.06	Receipt Nbr 2658 04/10/2015	Misc Receipts
01-252-252-0000-5872		12.03	Receipt Nbr 2651 04/01/2015	Phone Card Prisoner Welfare(Taxable)
01-252-252-0000-5872		19.11	Receipt Nbr 2659 04/10/2015	Phone Card Prisoner Welfare(Taxable)
01-252-252-0000-5872		35.38	Receipt Nbr 2662 04/16/2015	Phone Card Prisoner Welfare(Taxable)
01-252-252-0000-5872		164.55	Receipt Nbr 2671 04/28/2015	Phone Card Prisoner Welfare(Taxable)
01-252-252-0000-5885		9.54	Receipt Nbr 2651 04/01/2015	Commissary Sales Taxable
01-252-252-0000-5885		24.46	Receipt Nbr 2659 04/10/2015	Commissary Sales Taxable
01-252-252-0000-5885		13.46	Receipt Nbr 2662 04/16/2015	Commissary Sales Taxable

DKB1
 5/7/15 12:02PM
 1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	01-252-252-0000-5885		Receipt Nbr 2671 04/28/2015		Commissary Sales Taxable
89991	Bremer Bank		9 Transactions		
252	DEPT Total:		291.81	Corrections	1 Vendors 9 Transactions
1	Fund Total:		543.70	General Fund	39 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
89991	Bremer Bank				
	03-000-000-0000-5855		1.93 Receipt Nbr 2216 04/07/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 2217 04/07/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 2221 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 1452 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 847 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 847 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		3.44 Receipt Nbr 847 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		3.44 Receipt Nbr 847 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		0.13 Receipt Nbr 848 04/10/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 2222 04/14/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 2226 04/20/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 2227 04/20/2015		Charges- Individuals
	03-000-000-0000-5855		0.39 Receipt Nbr 852 04/20/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 2230 04/22/2015		Charges- Individuals
	03-000-000-0000-5855		3.86 Receipt Nbr 853 04/22/2015		Charges- Individuals
	03-000-000-0000-5855		7.72 Receipt Nbr 853 04/22/2015		Charges- Individuals
	03-000-000-0000-5855		6.88 Receipt Nbr 853 04/22/2015		Charges- Individuals
	03-000-000-0000-5855		6.88 Receipt Nbr 853 04/22/2015		Charges- Individuals
	03-000-000-0000-5855		1.93 Receipt Nbr 854 04/22/2015		Charges- Individuals
	03-000-000-0000-5855		0.13 Receipt Nbr 854 04/22/2015		Charges- Individuals
	03-000-000-0000-5857		24.20 Receipt Nbr 853 04/22/2015		Culverts
89991	Bremer Bank		78.30		21 Transactions
0	DEPT Total:		78.30	Undesignated	1 Vendors 21 Transactions
303	DEPT			R&B Highway Maintenance	
8410	Bremer Bank				
	03-303-000-0000-6513		287.28	April Diesel Tax	Motor Fuel & Lubricants
8410	Bremer Bank		287.28		1 Transactions
303	DEPT Total:		287.28	R&B Highway Maintenance	1 Vendors 1 Transactions
3	Fund Total:		365.58	Road & Bridge	22 Transactions

DKB1
 5/7/15 12:02PM
 5 Health & Human Services

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
430	DEPT			Social Services	
	89991 Bremer Bank				
	05- 430- 700- 0000- 5832		0.08	Receipt Nbr 2730 04/16/2015	Ss Administrative Recoveries
	89991 Bremer Bank		0.08	1 Transactions	
430	DEPT Total:		0.08	Social Services	1 Vendors 1 Transactions
5	Fund Total:		0.08	Health & Human Services	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
5/7/15 12:02PM
9 State

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		Undesignated		
4580	Mn Dept Of Finance				
	09- 000- 000- 0000- 2022		144.00	April Birth	Birth/Death Surcharges
	09- 000- 000- 0000- 2022		356.00	April Death	Birth/Death Surcharges
	09- 000- 000- 0000- 2024		108.00	April Childrens	St Share Of Birth Cert.- Children
	09- 000- 000- 0000- 2031		12.00	April Torrens	Real Estate Assurance (Was 5874 And 627
	09- 000- 000- 0000- 2036		5,029.50	April State General Fund	Recording Surcharges (Was 5871 & 6281)
	09- 000- 000- 0000- 2036		360.00	April State General Fund	Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance		6,009.50	6 Transactions	
3375	Mn Dept Of Health				
	09- 000- 000- 0000- 2027		680.00	April State Well	State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health		680.00	1 Transactions	
0	DEPT Total:		6,689.50	Undesignated	2 Vendors 7 Transactions
9	Fund Total:		6,689.50	State	7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
5/7/15 12:02PM
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
923	DEPT		Forfeited Tax Sales		
	89991 Bremer Bank				
	10-923-000-0000-6311		2.57 April Sales Tax		Sales Tax
	89991 Bremer Bank		2.57	1 Transactions	
923	DEPT Total:		2.57 Forfeited Tax Sales	1 Vendors	1 Transactions
10	Fund Total:		2.57 Trust		1 Transactions

DKB1
 5/7/15 12:02PM
 11 Forest Development

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
925	DEPT		Reforestation		
	89991 Bremer Bank				
	11-925-000-0000-6312		0.43 April sales tax adjustment		Sales Tax Adjustment
	89991 Bremer Bank		0.43	1 Transactions	
925	DEPT Total:		0.43 Reforestation	1 Vendors	1 Transactions
11	Fund Total:		0.43 Forest Development		1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
5/7/15 12:02PM
19 Long Lake Conservation C

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
521 DEPT			LLCC Administration	
89991 Bremer Bank				
19- 521- 000- 0000- 5885		37.53	Receipt Nbr 1037 04/06/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		10.30	Receipt Nbr 1034 04/08/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		0.67	Receipt Nbr 1040 04/13/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		5.66	Receipt Nbr 1041 04/14/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		2.31	Receipt Nbr 1042 04/15/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		0.68	Receipt Nbr 1044 04/17/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		3.06	Receipt Nbr 1045 04/20/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		23.33	Receipt Nbr 1046 04/21/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		1.25	Receipt Nbr 1047 04/21/2015	Commissary Sales Taxable
19- 521- 000- 0000- 5885		16.41	Receipt Nbr 1052 04/28/2015	Commissary Sales Taxable
89991 Bremer Bank		101.20	10 Transactions	
521 DEPT Total:		101.20	LLCC Administration	1 Vendors 10 Transactions
19 Fund Total:		101.20	Long Lake Conservation Center	10 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
5/7/15 12:02PM
21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
89991	Bremer Bank					
	21- 520- 000- 0000- 5510		11.58	Receipt Nbr 2211 04/03/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2212 04/07/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		15.44	Receipt Nbr 2213 04/07/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		11.58	Receipt Nbr 2213 04/07/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		7.72	Receipt Nbr 2213 04/07/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		7.20	Receipt Nbr 2214 04/07/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		0.32	Receipt Nbr 2215 04/07/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		5.15	Receipt Nbr 2220 04/09/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2223 04/16/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		2.32	Receipt Nbr 2228 04/22/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		1.93	Receipt Nbr 2229 04/22/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		6.75	Receipt Nbr 2231 04/22/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		10.29	Receipt Nbr 2231 04/22/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		0.96	Receipt Nbr 2231 04/22/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2234 04/28/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2235 04/28/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 5510		3.86	Receipt Nbr 2236 04/28/2015		Co. Parks Campground Fees
	21- 520- 000- 0000- 6406		1.18	Warr Nbr 62866 04/24/2015		Field Supplies
89991	Bremer Bank		101.72	18 Transactions		
520	DEPT Total:		101.72	Parks	1 Vendors	18 Transactions
21	Fund Total:		101.72	Parks		18 Transactions
	Final Total:		7,804.78	16 Vendors	99 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	543.70	General Fund
	3	365.58	Road & Bridge
	5	0.08	Health & Human Services
	9	6,689.50	State
	10	2.57	Trust
	11	0.43	Forest Development
	19	101.20	Long Lake Conservation Center
	21	101.72	Parks
All Funds		7,804.78	Total

Approved by,

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Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: 2015 Federal Supplemental Boating Safety Patrol Grant

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

- Action Requested:**
- Approve/Deny Motion
 - Adopt Resolution (attach draft)
**provide copy of hearing notice that was published*
- Direction Requested**
- Direction Requested
 - Discussion Item
 - Hold Public Hearing*

Submitted by:
Sheriff Scott A. Turner

Department:
Aitkin County Sheriff's Office

Presenter (Name and Title):
Sheriff Scott A. Turner

Estimated Time Needed:

Summary of Issue:

Approve annual Boat & Water Federal Supplemental Boating Safety Patrol Grant Agreement for 2015. The amount is \$6,375.00 which is the same amount than last year.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Request board chair to sign agreement. Please forward to County Auditor and return signed agreement with Resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, RM #185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO: Aitkin County Board DATE: May 11, 2015
FROM: Sheriff Scott A. Turner RE: 2015 Boat & Water
Federal Patrol Supplemental
Grant

Attached is a copy of the 2015 Boat and Water Federal Patrol Supplemental Grant for signatures. Please place this on board routine business for May 12, 2015. This grant will allow us to put extra hours of enforcement on the lakes this summer. This grant is in the amount of \$6,375.00. The grant period runs from May 8, 2015 through September 7, 2015. This is an annual grant that we have received for the last several years.

Thank you.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 26, 2015

By Commissioner: xx

20150526-0xx

2015 Boat & Water Federal Boating Safety Patrol Supplemental Agreement

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2015 Boat and Water Federal Boating Safety Patrol Supplemental Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$6375.00.00 for the term of May 8, 2015 through September 7, 2015.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26th day of May A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 26th day of May A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



2015 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 91856

PO #: 3000074108

State Accounting Information

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2015	Source Type REIMB	Vendor Number 0000197275-001
Total Amount \$6,375	Project ID R29G4CGSFY15	Billing Location R297000221	DUNS 047464805	

Accounting Distribution

Fund 3000	Fin. Dept. ID R2937715	Approp. ID R294203	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date May 8, 2015	Grant End Date September 7, 2015
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Grantee Name and Address:

Aitkin Co. Sheriff
217 - 2nd St. NW #185
Aitkin, MN 56431

Payment Address:
(where DNR sends the check)

Aitkin Co. Treasurer
209 - 2nd St. NW #202
Aitkin, MN 56431

**2015 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Aitkin Co. Sheriff, 217 - 2nd St. NW, #185, Aitkin, MN 56431 ("Grantee"). The payment address for this grant agreement is Aitkin Co. Treasurer, 209 - 2nd St. NW #202, Aitkin, MN 56431.

Recitals

1. Under Minnesota Statute § 84.085, Subdivision 1(c) the State is empowered to enter into this grant.
2. This grant will be used to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** May 8, 2015. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2015 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant.
- 1.2 **Expiration date:** September 7, 2015. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules" will be enforced. Refer to Exhibit "A" which is attached and incorporated into this agreement for more information on allowable expenses.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Six thousand three hundred seventy-five dollars (\$6,375).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Six thousand three hundred seventy-five dollars (\$6,375).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices may be submitted at the end of the grant period or as often as monthly. Each invoice shall be accompanied by log sheets or activity sheets as described in Exhibit A. The final invoice and required narrative report must be submitted to the State not later than October 6, 2015, unless an extension is granted in writing from the State.
- (b) **Federal funds.** Payments under this grant agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit "B" is attached and incorporated into this grant agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Assistant Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5054, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is the County Sheriff or designee. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**
10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**
12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**
14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Invasive Species Prevention**

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Bruna Medel

Date: 4/21/15

SWIFT Contract # 91856

Purchase Order # 3000074108

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Assistant Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee - 2 (Sheriff's Office & Co. Board)
- 3. State's Authorized Representative



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: In appreciation for their assistance, the Round Lake Cemetery Association has made a generous donation of \$200.00 to the Aitkin County STS program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2G
 Agenda Item #

Requested Meeting Date: 5/26/15

Title of Item: Recreation trail grant application/resolution

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jacobs - Land Commissioner		Department: Land
Presenter (Name and Title):		Estimated Time Needed: n/a
Summary of Issue: Annual application for State grant-in-aid snowmobile and cross-country ski trail funding. The application requires a County Board resolution (attached).		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xx

20150526-0xx

Snowmobile / Ski Trail Funding

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and **WHEREAS**, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2015-2016 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC ski trails

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the 2015-2016 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26th day of May A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 26th day of May A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: 5-26-15

Title of Item: Sale of Used Office/Shop Equipment

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: NA
Summary of Issue: Authorization is requested to sell via online auction a used office scanner, used shop air compressor, and used shop welder, each valued at approximately \$100.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approval by motion.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: Aquatic Invasive Species Update

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Steve Hughes, SWCD District Manager		Estimated Time Needed:
Summary of Issue: At the Board's request, Steve Hughes will provide an update on the AIS program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: 2016 Budget Parameters and Priorities

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: Please see the attached memo.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Nathan Burkett, Administrator
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

DATE: 5/20/15
TO: County Board
FROM: Nathan Burkett, County Administrator 
RE: Information for Board consideration re: 2016 budget parameters and priorities

QUESTIONS OF THE COUNTY BOARD

At the 5/26/15 regular County Board meeting, administration is asking for the County Board to provide guidance and parameters as deemed appropriate for preparation of the 2016 budget.

The Board is in no way bound by this guidance. It is intended to give administration and departments a base point with which to begin the budgeting process, so that the proposed budget meets the Board's objectives; financially, operationally, and in terms of community priorities.

The questions that administration would appreciate guidance on are as follows:

1. Will the County Board be willing to consider a levy increase between 2015 and 2016, and if so what parameters would be considered acceptable as a start point? As always, any increase recommended would be justified, and the Board is the final authority.
2. What priorities does the County Board have for 2016 and beyond? Are there any particular projects, initiatives or objectives that the County Board would like staff to focus on?

SUMMARY OF RECOMMENDATIONS IN THIS DOCUMENT

1. Levy recommendation
 - a. The Board is willing to consider increasing the 2016 levy between 137,463 (1.15%) and 523,999 (4.37%)
 - b. Any additional financial parameters the Board wishes to impose
2. Priorities recommendation

- a. Aggressive pursuit of technology opportunities to increase efficiency and deliver better services to the public
- b. Focus on continuous improvement of customer service, both in terms of accessibility and ease of interaction
- c. Strategic investments in opportunities to deliver services to the community pro-actively
- d. Seeking out and implementing means to improve efficiency in work flow
- e. Any additional priorities the Board wishes to advise

2016 FINANCIAL PARAMETERS

Budget Gap

The projected budget gap is based on the best estimations of planned and agreed to expense increases between the 2015 budget and the 2016 budget.

Presumptions are as follows:

- Levy revenues remain at 2015 levels
- Revenues that increase with expenditures are adjusted based on historical and known factors
- Inflation between 2015 and 2016 estimated at approximately 1%
- Does not include any initiatives or projects or additional staff that may be proposed for the 2016 budget by the Board or staff

This projection is refined from previous projections.

Item	Amount	Explanation
Salary and Wage increases	434,921	Existing contracts through 2016 with bargaining units, presumes commensurate increases for non-union staff
FICA/PERA increase	61,323	Increase in expense associated with increase in payroll
EE Health ins increases	80,000	Estimate based on existing contracts through 2016, adjustments for non-union
Inflation on services and charges, materials, and capital equipment.	76,000	1% on total services, materials, equipment and misc expenditures.
Total Projected Budget Gap	652,844	2.5 % of adjusted expenditures

Additional Consideration: Decrease HHS Budget Deficit	200,000	HHS was budgeted to spend down 600,000 of fund balance in 14, and 400,000 in 15. Intent to decrease to 200,000 in 16.
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2016 Recommended Levy Parameters

Disclaimer on this recommendation. Recommendations are absent of any additional mandated spending increases or unknown factors that may impact necessary expenditures. Administration has a high degree of certainty that these parameters can be met, but unforeseen events may impact our ability to meet these parameters. The Board will be informed promptly of any such event.

All final decisions are at the Board's discretion, and any proposed increase will be justified and explained.

	Levy Change +/-(-)	New levy total
Highest	523,999	12,513,999
Anticipated low	137,463	12,127,463

Justification for this recommendation. The reason for this recommendation is within the context of this entire document. But primarily for planning purposes it has to do with what I have found to be a manageable budget gap during a budgeting process.

A budget gap of less than 2% of total adjusted expenditures is difficult to work with, but can typically be resolved without any major disruption to operations. There will be some budget trimming, and potentially a few recommendations that will impact the County's ability to provide exceptional services to the County Community. As the number grows closer to 2% and especially as it goes over, in general the Board could expect that recommendations include elimination of some services or reliance on fund balances.

Essentially, after any potential levy increase is inserted, administration and departments will be responsible for reducing baseline expenditures equivalent to the budget gap to achieve balance.

The recommendation above would, at a minimum, require administration and departments to reduce baseline expenditures between .5% and 2%.

Baseline reduction by %	Baseline reduction in \$	Levy adjustment req'd +/-(-)
0.5%	128,845	523,999
1.0%	257,691	395,153
1.5%	386,536	266,308
2.0%	515,381	137,463

Use of fund balances to balance the budget. At this point it is not recommended, and administration will not recommend the use of fund balance to balance the budget with the exception of up to about 200,000 for Health and Human Services.

The County is generally hovering around the State Auditor's minimum recommendation for fund balance, and it would be poor fiscal management to decrease any further for operations.

As part of a well thought out capital improvement plan, there may be opportunities to leverage fund balance to make larger, capital purchases with a long useful life. This may be included in the final budget recommendation and will be specifically noted.

Tax Impact of Potential Levy Adjustment

Following the Board discussion of May 12, 2015 we can apply some of the projections to determine the potential impact of levy adjustments in 2016.

	Item	2015	High 2015	Low 2015	2016
Constants					
	Net Tax Capacity	26,677,074	27,007,108	27,007,108	27,007,108
	Tax Capacity Change +/-	(400,406)	330,034	330,034	
	Market Based Tax Cap Change +/-	(685,727)	142,527	142,527	
	New Construction	285,321	187,506	187,506	
	Special New Const				
Baseline					
Financial Base	Levy	11,999,900	11,999,900	11,999,900	11,999,900
	Levy Change +/-	274,204	523,999	137,463	
	Levy Change %	2.34%	4.37%	1.15%	
	Tax Rate	44.98%	46.37%	44.94%	
Average Homestead	Value	146,501	146,366	147,680	
	Average Tax	551	567	556	
	Average Tax +/-	(17)	16	5	
Avg 100k Homestead (2015 Value)	Value	100,000	99,908	100,805	
	Average Tax	323	332	326	
	Average Tax +/-	(12)	10	4	
Avg 250k Homestead (2015 Value)	Value	250,000	249,770	252,012	
	Average Tax	1,058	1,090	1,067	
	Average Tax +/-	(21)	32	9	
Avg C/I	Value	116,562	108,478	110,027	
	Average Tax	786	755	742	
	Average Tax +/-	(6)	(32)	(45)	
Avg 300k C/I (2015 Value)	Value	350,000	325,726	330,377	
	Average Tax	2,362	2,266	2,227	
	Average Tax +/-	189	(96)	(134)	

Community Indicators

Table 1 - Regional Unemployment Rates

Year-Month	Aitkin County	Regional Average	Carlton County	Cass County	Crow Wing County	Itasca County	Kanabec County	Mille Lacs County	Pine County
Mar-15	8.3	8.1	6.2	9.3	7.4	7.1	10.2	8.1	7.9
2014 Annual Avg.	6.5	6.4	5.2	7	5.8	6.4	7.4	6.6	6
2013 Annual Avg.	7.3	7.3	6	8.1	6.8	7.5	8.2	7.5	6.9
2012 Annual Avg.	8	8.0	6.8	8.8	7.6	7.8	9	8.4	7.5
2011 Annual Avg.	9.5	9.2	7.6	10	8.7	9	10.1	9.6	8.8
2010 Annual Avg.	10.4	10.2	8.4	10.6	9.5	10.2	11.2	11.1	9.8
2009 Annual Avg.	10.3	10.8	8.5	10.6	9.6	10.8	13	12.5	11.2
2008 Annual Avg.	8.1	8.3	6.7	8.6	6.9	7.9	10.3	9	8.6
2007 Annual Avg.	6.8	7.0	5.7	7.1	5.6	7.2	8.3	7.6	7.6
2006 Annual Avg.	5.9	6.1	5.2	6.3	4.9	6	7	6.7	6.5

Source: <http://mn.gov/deed>

Table 2 - Aitkin County Cost of Living

Family Size	Age of Adults	Yearly Cost	Child Care	Food	Health Care	Housing	Trans	Other	Taxes
1 Adult, 2 Children	19-50	54,786	920	723	390	1,044	744	247	497
2 Adults, 2 Children	19-50	66,618	920	987	413	1,044	1,267	284	636
Single Person	19-50	23,420	-	358	135	588	519	132	219
Single Person	51+	23,555	-	336	169	588	519	129	222

Source: <http://mn.gov/deed>

Table 3 - Aitkin County Household Income

INCOME AND BENEFITS (IN 2013)	Minnesota			Aitkin County		
Total households	2,107,232	2,107,232	(X)	7,741	7,741	(X)
Less than \$10,000	118,627	5.6%	+/-0.1	626	8.1%	+/-1.0
\$10,000 to \$14,999	94,380	4.5%	+/-0.1	559	7.2%	+/-0.8
\$15,000 to \$24,999	196,633	9.3%	+/-0.1	1,003	13.0%	+/-1.3
\$25,000 to \$34,999	195,414	9.3%	+/-0.1	1,020	13.2%	+/-1.3
\$35,000 to \$49,999	278,751	13.2%	+/-0.1	1,455	18.8%	+/-1.5
\$50,000 to \$74,999	402,537	19.1%	+/-0.1	1,562	20.2%	+/-1.5
\$75,000 to \$99,999	300,891	14.3%	+/-0.1	770	9.9%	+/-1.1
\$100,000 to \$149,999	313,472	14.9%	+/-0.1	512	6.6%	+/-0.9
\$150,000 to \$199,999	109,669	5.2%	+/-0.1	137	1.8%	+/-0.5
\$200,000 or more	96,858	4.6%	+/-0.1	97	1.3%	+/-0.4
Median household income (dollars)	59,836	(X)	(X)	41,617	(X)	(X)
Mean household income (dollars)	77,204	(X)	(X)	52,391	(X)	(X)
With earnings	1,704,416	80.9%	+/-0.1	4,977	64.3%	+/-1.5
Mean earnings (dollars)	78,629	(X)	(X)	51,225	(X)	(X)
With Social Security	564,319	26.8%	+/-0.1	3,566	46.1%	+/-2.0
Mean Social Security income (dollars)	17,798	(X)	(X)	18,395	(X)	(X)
With retirement income	329,405	15.6%	+/-0.1	2,075	26.8%	+/-1.3
Mean retirement income (dollars)	22,182	(X)	(X)	22,162	(X)	(X)
With Supplemental Security Income	78,325	3.7%	+/-0.1	448	5.8%	+/-0.8
Mean Supplemental Security Income	9,407	(X)	(X)	10,202	(X)	(X)
With cash public assistance income	73,712	3.5%	+/-0.1	246	3.2%	+/-0.6
Mean cash public assistance income	3,325	(X)	(X)	2,653	(X)	(X)
With Food Stamp/SNAP benefits in the	172,849	8.2%	+/-0.1	725	9.4%	+/-1.2
Families	1,370,412	1,370,412	(X)	4,963	4,963	(X)
Less than \$10,000	42,749	3.1%	+/-0.1	174	3.5%	+/-1.0
\$10,000 to \$14,999	29,650	2.2%	+/-0.1	138	2.8%	+/-0.7
\$15,000 to \$24,999	81,397	5.9%	+/-0.1	538	10.8%	+/-1.4
\$25,000 to \$34,999	101,411	7.4%	+/-0.1	658	13.3%	+/-1.5
\$35,000 to \$49,999	159,565	11.6%	+/-0.1	933	18.8%	+/-1.8
\$50,000 to \$74,999	273,779	20.0%	+/-0.2	1,198	24.1%	+/-2.0
\$75,000 to \$99,999	233,410	17.0%	+/-0.2	650	13.1%	+/-1.6
\$100,000 to \$149,999	265,224	19.4%	+/-0.2	480	9.7%	+/-1.4
\$150,000 to \$199,999	97,097	7.1%	+/-0.1	105	2.1%	+/-0.6
\$200,000 or more	86,130	6.3%	+/-0.1	89	1.8%	+/-0.6
Median family income (dollars)	74,683	(X)	(X)	50,684	(X)	(X)
Mean family income (dollars)	92,087	(X)	(X)	62,794	(X)	(X)
Per capita income (dollars)	30,913	(X)	(X)	24,939	(X)	(X)
Nonfamily households	736,820	736,820	(X)	2,778	2,778	(X)
Median nonfamily income (dollars)	34,624	(X)	(X)	24,417	(X)	(X)
Mean nonfamily income (dollars)	46,575	(X)	(X)	31,386	(X)	(X)
Median earnings for workers (dollars)	32,439	(X)	(X)	23,591	(X)	(X)
Median earnings for male full-time,	51,911	(X)	(X)	40,950	(X)	(X)
Median earnings for female full-time,	41,320	(X)	(X)	32,489	(X)	(X)

Source: <http://factfinder.census.gov/>

Table 4 - Household Income Detail

Subject	Minnesota		Aitkin County, Minnesota	
	Total	Median	Total	Median
	Estimate	Estimate	Estimate	Estimate
Households	2,107,232	59,836	7,741	41,617
One race--				
White	89.6%	62,075	96.4%	41,875
Black or African American	4.4%	29,896	0.1%	22,083
American Indian and Alaska Native	0.9%	31,710	1.5%	32,083
Asian	2.9%	64,716	0.2%	59,583
Native Hawaiian and Other Pacific	0.0%	43,571	0.0%	-
Some other race	0.9%	39,688	0.0%	-
Two or more races	1.2%	42,394	1.8%	28,229
Hispanic or Latino origin (of any race)	3.0%	41,196	0.5%	34,659
White alone, not Hispanic or Latino	87.7%	62,560	95.9%	41,911
HOUSEHOLD INCOME BY AGE OF				
15 to 24 years	4.6%	28,363	3.2%	37,637
25 to 44 years	34.4%	67,074	19.2%	50,306
45 to 64 years	39.7%	73,441	40.1%	46,541
65 years and over	21.4%	37,329	37.5%	33,860
FAMILIES				
Families	1,370,412	74,683	4,963	50,684
With own children under 18 years	45.7%	74,967	30.9%	49,194
With no own children under 18 years	54.3%	74,485	69.1%	51,228
Married-couple families	78.9%	85,316	82.2%	55,373
Female householder, no husband	14.7%	33,515	11.7%	25,657
Male householder, no wife present	6.4%	46,146	6.1%	31,908
NONFAMILY HOUSEHOLDS				
Nonfamily households	736,820	34,624	2,778	24,417
Female householder	52.8%	30,144	44.5%	19,786
Living alone	44.2%	26,483	38.9%	17,551
Not living alone	8.6%	58,062	5.6%	46,053
Male householder	47.2%	40,287	55.5%	28,147
Living alone	36.1%	34,717	46.5%	23,776
Not living alone	11.0%	64,785	9.0%	43,523
PERCENT IMPUTED				
Household income in the past 12 months	23.1%	(X)	26.2%	(X)
Family income in the past 12 months	22.9%	(X)	26.5%	(X)
Nonfamily income in the past 12 months	22.1%	(X)	23.1%	(X)

Source: <http://factfinder.census.gov/>

Table 5 - Families/Individuals in Poverty

PERCENTAGE OF FAMILIES AND PEOPLE WHOSE INCOME IN THE PAST 12 MONTHS IS BELOW THE POVERTY LEVEL	Minnesota			Aitkin County		
All families	(X)	7.4%	+/-0.1	(X)	7.8%	+/-1.3
With related children under 18 years	(X)	12.4%	+/-0.3	(X)	13.7%	+/-3.4
With related children under 5 years	(X)	14.3%	+/-0.6	(X)	15.5%	+/-10.7
Married couple families	(X)	3.1%	+/-0.1	(X)	3.9%	+/-0.8
With related children under 18 years	(X)	4.6%	+/-0.2	(X)	3.8%	+/-2.1
With related children under 5 years	(X)	3.5%	+/-0.4	(X)	0.0%	+/-7.8
Families with female householder, no	(X)	27.6%	+/-0.6	(X)	28.9%	+/-7.5
With related children under 18 years	(X)	35.5%	+/-0.8	(X)	34.9%	+/-9.0
With related children under 5 years	(X)	46.2%	+/-1.9	(X)	49.5%	+/-23.7
All people	(X)	11.5%	+/-0.1	(X)	12.1%	+/-1.3
Under 18 years	(X)	14.7%	+/-0.3	(X)	14.7%	+/-3.6
Related children under 18 years	(X)	14.3%	+/-0.3	(X)	14.2%	+/-3.6
Related children under 5 years	(X)	17.0%	+/-0.6	(X)	18.4%	+/-7.5
Related children 5 to 17 years	(X)	13.3%	+/-0.3	(X)	12.7%	+/-3.4
18 years and over	(X)	10.4%	+/-0.1	(X)	11.6%	+/-1.0
18 to 64 years	(X)	10.9%	+/-0.1	(X)	12.8%	+/-1.5
65 years and over	(X)	8.0%	+/-0.2	(X)	9.2%	+/-1.6
People in families	(X)	8.4%	+/-0.2	(X)	8.3%	+/-1.5
Unrelated individuals 15 years and over	(X)	23.7%	+/-0.3	(X)	25.9%	+/-2.4

Source: <http://factfinder.census.gov/>

Comparative Information

Table 6 - Regional Tax Rate Comparison

	NTC	LEVY	TAX RATE	TAX RATE RANK
AITKIN COUNTY	27,580,796	11,999,900	43.51%	3
CARLTON COUNTY	27,539,814	23,552,165	85.52%	6
CASS COUNTY	63,656,213	20,182,969	31.71%	1
CROW WING COUNT	99,659,677	34,464,912	34.58%	2
ITASCA COUNTY	60,957,887	33,933,079	55.67%	4
KANABEC COUNTY	9,576,608	10,717,954	111.92%	8
MILLE LACS COUN	17,246,281	15,169,178	87.96%	7
PINE COUNTY	23,216,015	15,199,541	65.47%	5

Source: Tax policy Center

Table 7 - Regional Tax Burden Comparison

	\$	% of Home Value
AITKIN COUNTY	833	0.47%
CARLTON COUNTY	1,743	1.07%
CASS COUNTY	966	0.52%
CROW WING COUNT	1,241	0.66%
ITASCA COUNTY	980	0.65%
KANABEC COUNTY	1,500	93.00%
MILLE LACS COUN	1,653	1.01%
PINE COUNTY	1,247	0.79%

Source: Tax policy Center



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: 5-26-15

Title of Item: Bridge Priority Resolution

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The MnDOT Office of State Aid requests that counties periodically update their 5-year bridge replacement plans so they are able to plan, on a statewide basis, the amount of local bridge funding needed. Aitkin County last updated it's bridge priority resolution in March, 2012.</p> <p>Spencer Township and Haugen Township have since expressed an interest in replacing one of their deficient structures, thereby requiring the bridge priority resolution to be updated.</p> <p>In addition, a bridge replacement project is proposed to be added to the priority list to resolve the flooding problem located on CSAH 5 at the inlet to Fleming Lake on the VanderMey property. After discussion at the May 27, 2014 board meeting about the flooding at this location and upon further inspection of the existing culverts and studying of alternatives, replacement of the existing culverts with a larger culvert bridge structure appears to be the most cost effective long-term solution.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve resolution		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 26, 2015

By Commissioner: xx

20150526-0xx

Bridge Priority

WHEREAS, Aitkin County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, and

WHEREAS, Aitkin County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Aitkin County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Road Number	Section/ Township/Range	Project Cost	State Aid Funds	Town Bridge Funds	Local Funds	Bond Funds	Program Year
R0187	430 th Lane	18-48N-26W	\$81,000		\$71,000	\$10,000		2015
NA	350 th Ave	35-47N-26W	\$132,000		\$122,000	\$10,000		2015
01504	CSAH 15	18-47N-27W	\$900,000	\$480,000			\$420,000	2016
L5887	500 th Lane	8-49N-22W	\$150,000		\$140,000	\$10,000		2017
NA	CSAH 5	23-48N-25W	\$150,000	\$80,000			\$70,000	2017
01503	CSAH 14	19-50N-22W	\$500,000	\$290,000			\$210,000	2018

FURTHERMORE, Aitkin County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Aitkin County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26th day of May A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 26th day of May A.D., 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy



Board of County Commissioners Agenda Request

48

Agenda Item #

Requested Meeting Date: 5-26-15

Title of Item: Authorize Eminent Domain for SAP 001-603-017

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 15 minutes
Summary of Issue: <p>Over the past 8 months, staff has been working to acquire 68 parcels of right of way from 86 landowners for the CSAH 3 (TH 232 turnback) project from the City of Palisade east approximately 6 miles to the Rat Lake area. To date, 52 parcel acquisitions have been finalized with another 10 in the process of being finalized. This leaves 6 parcels owned by 4 different landowner groups that remain to be acquired. Authorization is being requested by the following resolution to begin eminent domain proceedings on all remaining unacquired parcels. Please note that efforts to acquire these parcels will continue if eminent domain is initiated.</p> <p>Resolution: WHEREAS, plans for S.A.P. 001-603-017 to construct the 6-mile segment of Aitkin County State-Aid Highway (CSAH) No. 3 from the City of Palisade to 6 miles east are being developed as directed by the Aitkin County Board, and</p> <p>WHEREAS, numerous parcels of right-of-way remain to be acquired before construction of this project can begin, and</p> <p>WHEREAS, it is necessary to take immediate possession of these parcels of land in order to prevent further delay of this project.</p> <p>NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Attorney is hereby directed to begin eminent domain proceedings by quick take on those parcels of S.A.P. 001-603-00017 that have not yet been acquired.</p>		
Alternatives, Options, Effects on Others/Comments: The alternative to starting eminent domain is to continue to negotiate with the remaining parcel owners.		
Recommended Action/Motion: Approve resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: Combination Wine-strong on-sale license

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
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Submitted by: Kirk Peysar, County Auditor	Department: County Auditor
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Presenter (Name and Title): Combination Wine On-Sale and on-sale of strong beer license	Estimated Time Needed: 5 mins
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Summary of Issue:

Consider amending Liquor Ordinance for wine/strong beer on-sale license.

Alternatives, Options, Effects on Others/Comments:

Consider holding a public hearing on granting the combination wine-strong beer in-sale license

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ as attached

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

Kirk Peysar
Aitkin County Auditor
209 Second Street Northwest Room 202
Aitkin, Minnesota 56431
218.927.7354

May 19, 2015

To: Board of Commissioners

From: Kirk Peysar, County Auditor

Re: Wine On-Sale License and on-sale of strong beer
M.S. 340A.404 Subd 5(b)

(b) The governing body of a municipality may by ordinance authorize a holder of an on-sale wine license issued pursuant to paragraph (a) who is also licensed to sell 3.2 percent malt liquors at on-sale pursuant to section 340A.411, to sell intoxicating malt liquors at on-sale without an additional license.

A inquiry for a combination wine and strong beer has been received. At this time Aitkin County's Liquor ordinance is does not include the provision to grant a license under this authority.

A public hearing process would be necessary to grant this license.

If you have any questions, please feel free to contact me.



Board of County Commissioners Agenda Request

6A

Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: Aitkin County Web Diagnostics for Small Business Owners

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Ross Wagner		Department: Economic Development & Forest Ind
Presenter (Name and Title): Ross Wagner, Economic Development & Forest Industry Coordinator		Estimated Time Needed: 20 minutes
Summary of Issue: <p>I am requesting that we implement the Aitkin County Web Diagnostics for Small Business Owners, overview and application form are attached. By using funds returned to the county when the Minnesota Community Capital Fund dissolved and matching funds of 75% from the Blandin Foundation, Aitkin County would offer up to 4 free hours of web consulting for our businesses that are looking for that service. Total cost of the program is \$5,250 which would require \$1,312.50 from the County and \$3,937.50. The unique feature of this program is it would bring a technician right to the business giving hands on training and instructions on the businesses own computer or equipment. Services offered to the businesses are similar to those offered through the MN Extension Service but in a classroom setting with a social media for businesses element added.</p> <p>With the increasing use of devices for shopping, making reservations or exploring the area, are our businesses up and ready for this challenge? Social Media such as Facebook is increasingly used for business advertising and promotions, we need to be onboard. This program would be a small investment by the county to insure that our businesses have access to the information to keep them competitive in today's ever changing web environment.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve funding the program with \$1,312.50 from the Minnesota Community Capital Fund and apply to the Blandin Foundation for a matching grant of \$3,937.50		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Web Diagnostics for Small Business Owners Overview

Aitkin County has partnered with the Hill City Chamber of Commerce and the McGregor Chamber of Commerce to provide web based training for local businesses. "Roadside Advertising in a Digital Age" was offered in Hill City and McGregor by the MN Extension Service. Attendance was small but enthusiastic. Both I and the Chamber Directors were pleased with the programs and received positive feedback from the business community. Since it is difficult to get folks out in the evenings and away from the office from to work on their web presence, the Aitkin County Web Diagnostic Program would bring these tools to the business.

Concept: Provide up to 4 hours of free web consulting for businesses located in Aitkin County. This service would be tailored to web location services such as Google and yelp, basics of Search Engine Optimization (SEO), using web analytics and social media. If a business is already using these services the program would provide an update or refresher session to make sure the business is utilizing these web tools to their maximum capacity. The person doing the web diagnostics would not be a web designer or provide content for a business's website. However, within the 4 hours of time, basic instructions on starting, designing and hosting a website would be allowable.

Funding: There are a couple of sources to fund the program, the University of MN Community Assistantship Program (CAP) and the Blandin Foundation Broadband Grant Programs. Both require a local financial match. The UMN Regional Sustainable Development Partnership would be another possibility, though this type of project may not be in their focus area. The funding that is available should cover 125 hours of "consulting" time including travel at \$30.00/hr. or \$3,750.00 plus an additional \$1,000.00 for mileage and meals. Program advertising and awareness through advertisements in the local papers and perhaps a mailing is estimated at \$500.00 for a total cost of \$5,250.00. Aitkin County could provide a local match of \$1,312.50 from the Community Capital Fund funds returned to the county when the MCCF dissolved.

Availability: Any new or existing business located in Aitkin County including home based businesses. With 125 hours available, over 30 businesses could receive this service. According to the Aitkin County Demographic & Economic Profile, there are 453 firms in Aitkin County, 1,150 non-employer "firms" and 471 farms with 192 farms with farming as their primary occupation. Businesses would be awarded the Web Diagnostics on a first come first serve basis, however a geographical spread could be considered.

Aitkin County Web Diagnostics for Small Business Owners
Application Form

Business Name: _____
Contact: _____
Phone, e-mail: _____
Address: _____
State Business ID#: _____
Brief Description of what you want to do, check boxes below: _____

Through the Aitkin County Web Diagnostics for Small Business Owners, any business located in Aitkin County is eligible to receive up to 4 hours of free, web based marketing assistance.

Guidelines:

- The program provides up to 4 hours of free consultation on web based marketing or social media. Specific areas of assistance that is available through the program are listed below.
- You may check any and all programs you feel most beneficial to your business, however, the 4 hour time limit applies, so be sure to prioritize the assistance you are looking for.
- Aitkin County estimates that approximately 31 businesses will be able to receive this free assistance, if there is sufficient demand, we will look at the program again in 2016.

This service would be tailored to web location services such as Google and yelp, basics of Search Engine Optimization (SEO), using web analytics and social media. If a business is already using these services the program would provide an update or refresher session to make sure the business is utilizing these web tools to their maximum capacity. The person doing the web diagnostics would not be a web designer or provide content for a business's website. However, within the 4 hours of time, basic instructions on starting, designing and hosting a website would be allowable.

- _____ Managing online Reviews
 - Managing an online presence is now an essential business practice. This includes monitoring and responding to reviews posted on social media sites such as Yelp and Trip Advisor.
- _____ Mobile eMarketing
 - Mobile devices like iPhones and Androids generate the bulk of internet traffic now. Having a mobile version of a business website and being accessible through multiple mobile search engines is considered essential by many businesses.
- _____ Location based services
 - From Google Maps to Yelp, people now rely on location based services to find goods and services.
- _____ Getting high on Google (search engine optimization)

- Getting to the top of Google's search results is a marketing priority of many businesses. Making sure that your website represents all that your business has to offer is the primary way to get the top search rankings.
- Using analytics to inform business decisions
 - Analytics is the recorded data of how many visitors come to your website, what pages they went to, and what content they engaged with. Most business websites have analytic data available for the website but do not have a clear idea of how to use it to make decisions.
- Social media for business
 - Facebook, many who have Facebook business pages or a Twitter account struggle to make good use of them. Explore strategies and tactics small businesses are using to engage with customers using social media. Small businesses are increasingly, successfully using social media to engage with the customers and improving their bottom line.
 - Branding is an area where some businesses could use assistance – or just advice on being consistent across all their social media and web outlets with logos and messaging. Another possible service to consider would be video marketing -- a lot of smaller companies can use YouTube videos to drive traffic to their websites.



Board of County Commissioners Agenda Request

7A
 Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: Electronic Waste Collection

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: 10 min
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Summary of Issue:
 Aitkin County participated with Dynamics Recycling in a grant from the MPCA. The grant would cover 100% of the cost for covered electronics (see attached memo for more details).

Alternatives, Options, Effects on Others/Comments:
 Alternatives 1) would be to charge citizens for items with a fee; 2) not offer the collection; 3) pay 100% of the costs for the collection.

Recommended Action/Motion:
 Recommend approving the collection and paying the costs not covered through the grant.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ Estimated less than \$1,000.00.

Is this budgeted? Yes No *Please Explain:*

This is not a planned budgeted item. Costs will likely be covered within the existing solid waste budget under 391-6231-services/labor/contracts.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: May 18, 2015
TO: Aitkin County Board of Commissioners
FROM: Terry Neff, Environmental Services Director 
RE: Electronic Waste Collection

In early April I was contacted by Patrick Ferry of Dynamic Recycling - an electronics recycler from Onalaska, Wis. Knowing Aitkin County hosts an Electronic Recycling collection (e-waste collection), he asked if we would be interested in participating in an MPCA Grant. The grant would cover 100% of the electronics collection (not to include flat panel TV/Monitors and misc. other electronics). At that time we were contemplating not hosting the collection due to the rising cost of recycling the materials, so I told him we were interested. Patrick contacted me a couple weeks ago to let me know we were awarded the grant. We set a day and time for the collection - June 27, 2015 from 10:00am to 2:00pm, at the Aitkin County recycling Center.

As noted above, not all items are covered by the grant. Some will have fees and others (CPU/Server/laptop) will have a credit given. The fees are calculated based on the type and weight of the item. According to the weight of items collected last year, if we were to offer a free collection for all items, the cost to the County would not exceed \$1,000.00, and possibly be less than \$500.00. Therefore, I propose we offer the e-waste collection on June 27, 2015, free of charge to all Aitkin County residents. No commercial e-waste accepted during this collection.

If you have any questions, please feel free to contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

enclosure

c:\ctybrd\ctybrd2015



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: Final Plat of Cedar Farm

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: 10 min
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Summary of Issue:
 The Preliminary Plat of Cedar Farm was approved by the Aitkin County Planning Commission on March 17, 2014. The project proposer has satisfied all requirements for final plat submittal (see supporting documents).

Alternatives, Options, Effects on Others/Comments:
 Deny final plat and have resubmit to the Aitkin County Planning Commission.

Recommended Action/Motion:
 Recommend approving the Final Plat of Cedar Farm and authorize Board Chairs signature on the final plat documents.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*
 Costs are covered through the permitting fees.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: May 19, 2015
TO: Aitkin County Board of Commissioners
FROM: Terry Neff, Environmental Services Director 
RE: Final Plat of Cedar Farm

Enclosed is a final plat of Cedar Farm and supporting documents. The Aitkin County Planning Commission approved the preliminary plat on March 17, 2014. An extension to have the final plat submitted was granted by the Planning Commission on January 26, 2015. The plat is located in Section 6 of Farm Island Township. The project proposer has satisfied all requirements for final plat submittal.

At the May 26, 2015, Aitkin County Board of Commissioner meeting, I will be requesting approval of the final plat and the Board Chair's signature on the final plat documents.

If you have any questions, please feel free to contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

enclosures

c:\ctybrd\ctybrd2015

Check-list for Plat Approval

** Applicant is responsible for acquiring all signatures for items 1 through 8 prior to County Board approval.

Name of Plat: Cedar Farm Developer: Terry Betley

Owner: Bart Law

Address: 11549 Twisted Oak Rd City: Oklahoma City State: OK Zip: 73120

Surveyor: Terry Betley

1. Final Approval of Planning Commission: (Date) March 17, 2014
Any conditions necessary for final approval: None

2. Surveyor's Plat Inspection Fee Paid: \$ 150.00 On (Date): 2/19/14
[Signature]
Zoning Administrator

3. Title Opinion Approved by County Attorney: (Date) 5-18-15
[Signature]
County Surveyor

4. Roads Approved by County Engineer: (Date) 5-8-15
see attached letter [Signature]
County Attorney

5. If Bond or Escrow Amount Needed to Insure Completion of Roads or other Improvements:
Amount of Surety: \$ _____ Date: _____
N/A
County Engineer

6. Plat Inspection Fee Paid: \$ _____ Date: _____
County Auditor

7. Current Taxes Paid: \$ _____ Date: _____
County Treasurer

8. Delinquent Taxes Paid: \$ _____ Date: _____
County Auditor

9. Approved by County Board: Date: _____
Chairman, Aitkin County Board of Commissioners

10. Filing Fee Paid: _____
Date: _____
County Recorder

AITKIN COUNTY LAND SURVEY
COORDINATOR

Thomas H. Veenker,
Registered Land Surveyor
209 2nd Street NW, Rm. 204
Aitkin, MN. 56431
Tele. (218) 927-7326
FAX (218) 927-7324
Email: tveenker@co.aitkin.mn.us

May 12, 2015

Terry Neff, Director

Aitkin County Environmental Services Office
209 2nd Street NW
Aitkin, MN. 56431

Re: Final Plat Review – CEDAR FARM

Dear Mr. Neff:

The above referenced Final Plat prepared by Terry J. Betley was furnished to me for review and checking as an attachment sent to me via an email of today's date (May 12, 2015). According to my records, I reviewed the Preliminary Plat for this subdivision and recommended its approval as a Standard Subdivision Plat on February 25, 2014.

My review is based strictly on the Final Plat document furnished to me.

I have reviewed this Final Plat with reference to Minnesota Statutes 505.02, 505.03 and 505.08 as well as with reference to "Subdivision Platting Regulations of Aitkin County", Section 6.01 through 6.03.

One comment that needs to be restated is the comment that I made in my Preliminary Plat review, that being a concern about the access to this property. "The roadway system for this area comes off Cedar Lake Drive at 458th Place – this location is over one mile away from these new lots. Being this is the only access road into this area, this is not a great situation from a fire and public safety standpoint but there apparently is no other good alternative for roadway access to these lots." The net result is that this road far exceeds our maximum length of 800 feet for a "dead end" road.

In addition to the above, I have the following suggestions/changes:

- 1) In order to assist in "tracting" these parcels. It would help if "Gov't Lot 4" and Gov't Lot 3" were "stippled" across the respective portions of this plat.
- 2) Since the owner is a single entity, "Has" should be used instead of "Have" (in the dedication).
- 3) Likewise, "its" should be used rather than "it's" in front of Attorney.
- 4) Does the owner intend for the Attorney's signature to be notarized here in Aitkin County or in Colorado?
- 5) The correct name of the Chairman of the County Board is **J. Mark Wedel**.

JAMES P. RATZ
AITKIN COUNTY ATTORNEY
217 SECOND STREET N.W., ROOM 231
AITKIN, MINNESOTA 56431

TELEPHONE (218) 927-7347
TOLL FREE 1-888-422-7347
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SENIOR ASSISTANT COUNTY ATTORNEY
LISA ROGGENKAMP RAKOTZ

ASSISTANT COUNTY ATTORNEYS
SARAH WINGE
NICHOLAS B. WANKA
STEPHANIE SHOOK

PARALEGALS
MICHELE J. MOTHERWAY
TAMMY K. MILLER

CRIME VICTIM COORDINATOR
JESSICA L. BROWN
TELEPHONE (218) 927-7446

May 18, 2015

Mr. Terry Neff
Director of Environmental Services
Aitkin County Courthouse
Aitkin, MN 56431

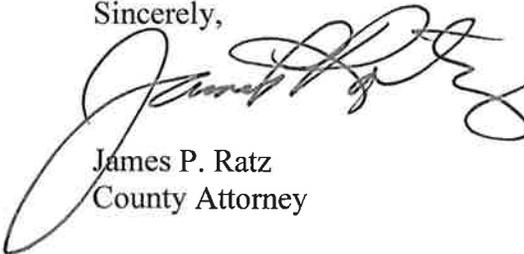
Re: Review of Cedar Farm Plat documents

Dear Mr. Neff:

I have reviewed the above-referenced documents, including title commitment, and find said documents are sufficient to meet the title requirements of the ordinance.

If you have any questions, please feel free to contact my office.

Sincerely,



James P. Ratz
County Attorney

JPR:lms



AITKIN COUNTY HIGHWAY DEPARTMENT

1211 Air Park Drive

Aitkin, MN 56431

Phone: 218/927-3741 · FAX: 218/927-2356

May 8, 2015

Mr. Terry Neff
209 2nd Street Northwest
Aitkin, MN 56431

Re: Cedar Farm

Dear Mr. Neff:

I have performed the final inspection for the road construction associated with the above referenced plat. The construction of the roads in this plat is in compliance with Subdivision Platting Regulations of Aitkin County, Sections 5.104 through 5.106.

If you have questions, please feel free to call.

Sincerely,

John Welle, P.E.
Aitkin County Engineer

MEMORANDUM

DATE: May 18, 2015
TO: Aitkin County Board of Commissioners
FROM: Peter Gansen, Assistant Zoning Administrator
RE: Cedar Farm Preliminary Plat

On May 5, 2015 with Becky Sovde, Wetland Specialists/Compliance Officer and I performed site inspections on the proposed septic system locations for the Cedar Farm Plat. During our inspection we noted the following: The proposed septic system areas on Lot 1 were partially in areas of standing water. The proposed septic system areas on Lot 3 were in heavy clay. The proposed septic system areas on Lot 5 were on greater than 12% slope. This was possibly due to lack of site staking, the stakes had been removed by the grounds maintenance, and winter conditions during the initial soil borings.

After the first review of the property we met with the developer, Terry Betley, and consulted with the site evaluator, Aaron Kellerman to address these issues. The developer then readdressed these issues and revised the site plans. Then I met with the developer on site to verify the revisions in the field on May 7, 2015.

The review of the submitted preliminary plat drawing of Cedar Farm indicates all lots meet the lot width and area requirements of the Shoreland Management Ordinance. The proposed development seems to be consistent with the surrounding properties as residential lake shore property. Lot 1 is located on a Natural Environment lake classification and Lots 2,3,4,5 are on a Recreational Development lake classification.

Review of the submitted soil testing indicated an abundant diversity of soil types, typical to this area. The reports indicate each lot supports the minimum required subsurface septic treatment areas. The topography of the land is rolling hills with steep slopes in many areas, however the proposed development is located outside of these areas.

Pending any conditions or concerns from the County Board, County Engineer or County Surveyor, based on our review of the property it is staff's recommendation to approve the final plat of Cedar Farm.



Aitkin County Board of Commissioners Agenda Request Form

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Agenda Item #

Requested Meeting Date: May 26, 2015

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Commissioners		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Insurance	As needed		Wedel and Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund