



Board of County Commissioners Agenda Request



Requested Meeting Date: November 24, 2015

Title of Item: Board of Adjustment Appointment

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Terry Neff, Environmental Services Director	Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: 5 min
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Summary of Issue:
The three year term for the Board of Adjustment member from District 3 is ending this year. We received two applications for the position. The County Board needs to appoint one of the applicants to a three year term.

Alternatives, Options, Effects on Others/Comments:
N/A

Recommended Action/Motion:
Appoint one of the applicants to a three year term.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*
 Board of Adjustment members are paid with the permit fees from variance applications.

Aitkin County Environmental Services Planning and Zoning
209 Second Street NW
Room 100
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM

DATE: November 16, 2015
TO: Aitkin County Board of Commissioners
Nathan Burkett, County Administrator
FROM: Terry Neff, Environmental Services Director
RE: Board of Adjustment Appointment

A handwritten signature in blue ink, appearing to be 'Terry Neff', with a long horizontal stroke extending to the right.

We have one opening on the Board of Adjustment for District 3. After advertising for the opening and making several contacts we received two applications. One application is from the current member, Irene Bright, who has served since 2005. She has been a very good member and active participant in the meetings. The other application is from Doug Coil, who has a background in construction and would likely be a good member.

If you have any questions prior to the meeting, please contact me at 218-927-7342 or by e-mail at tneff@co.aitkin.mn.us.

c:\ctybrd\ctybrd2015

NEWS RELEASE

AITKIN COUNTY HAS AN OPENING ON THE FOLLOWING COMMITTEE:

1. Aitkin County Board of Adjustment
 - District 3 (one opening only)

Reviews variance applications and interpretations from Aitkin County Zoning Ordinances. Individual will participate in public hearings for reviewing variance applications from Aitkin County Zoning Ordinances. Meetings are held the first Wednesday of each month at 4:00 P.M.

Applications will be accepted until Noon on November 10, 2015, or until filled. The position will start the first meeting of January 2016. Terms are three years. Applications can be found on the Aitkin County website, picked up in the West Annex of the Courthouse, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Terry Neff, Environmental Services Director at 218-927-7342.

MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

OCT 16 2015

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Aitkin County Board of Adjustment

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Please consider electing me to serve another term on the Aitkin Co. Bd. of Adj. I have learned so much as I've covered the county looking at properties. My background includes 35 years as a math teacher & information media specialist. I served as the Kimberly Town Clerk for 31 years & still serve as the deputy clerk. I am an educator with the MN Assoc. of Townships traveling throughout the state.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Irene Bright
Signature of Applicant

10/16/15
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes No _____

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: Irene Bright

NOV 02 2015

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

BOARD of ADJUSTMENTS

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

10yrs LICENSED SEWER INSTALLER
(Aitkin & Crow Wing Co.)

39yrs EXCAVATING BUSINESS

LOCAL 49 OPERATING ENGINEERS
43yrs

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Doug Coil
Signature of Applicant

Oct 28 2015
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 58431**

NAME OF APPLICANT: Doug Coil