



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** November 24, 2015

**Title of Item:** Trade and purchase newer vehicle

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Terry Neff, Environmental Services Director	<b>Department:</b> Environmental Services
---	--

<b>Presenter (Name and Title):</b> Terry Neff, Environmental Services Director	<b>Estimated Time Needed:</b> 5 min
---	--

**Summary of Issue:**  
The Environmental Services Department is requesting to trade the 2005 Chevy Equinox and replace it with a similar but newer vehicle. This vehicle was purchased from the Assessors Office around 2012. The vehicle is at the age where maintenance will become an issue and we would be better off putting the funds towards a newer vehicle.

I propose we obtain quotes from the local dealers, using the existing vehicle as trade and the balance paid with funds from solid waste reserves.

**Alternatives, Options, Effects on Others/Comments:**  
Keep the vehicle and pay for repairs as needed.

**Recommended Action/Motion:**  
Trade the existing vehicle and purchase a similar but newer vehicle.

**Financial Impact:**  
Is there a cost associated with this request?  Yes  No  
What is the total cost, with tax and shipping? \$ 15,000.00  
Is this budgeted?  Yes  No *Please Explain:*  
Hopefully we can find a newer vehicle for under \$10,000.00 and the trade vehicle.

**Aitkin County Environmental Services Planning and Zoning**  
**209 Second Street NW**  
**Room 100**  
**Aitkin, MN 56431**  
Phone: 218-927-7342  
Fax: 218-927-4372



**MEMORANDUM**

**DATE:** November 17, 2015

**TO:** Aitkin County Board of Commissioners  
Nathan Burkett, County Administrator

**FROM:** Terry Neff, Environmental Services Director 

**RE:** Request to trade vehicle – Environmental Services Department

The Environmental Services Department is requesting to trade the 2005 Chevy Equinox and replace it with a similar but newer vehicle.

I will request proposals from our local dealers and bring a recommendation back to the Board for approval. I propose any balance owed on the trade to be paid with Solid Waste reserves.

If you have any questions, please feel free to contact me at 218-927-7352 or by e-mail at [tneff@co.aitkin.mn.us](mailto:tneff@co.aitkin.mn.us).

c:\ctybrd\ctybrd2015