



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: October 27, 2015

Title of Item: 2016 ECRL Budget

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett		Estimated Time Needed:
Summary of Issue: East Central Regional Library is requesting that the County Board approve their 2016 Budget. Their request and proposed are budget are attached. Aitkin County's appropriation request for 2015 was \$231,602. For 2016 it has been reduced to \$219,932.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve ECRL 2016 budget as presented.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



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connecting people with resources, spaces,
and educational experiences that
enrich and empower their lives*

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Branches in Aitkin, Chisago, Isanti,
Kanabec, Mille Lacs, and Pine Counties

13 October 2015

County Administrators and Coordinators,

Would you please reply so that I know that you've received this and that it wasn't blocked by firewalls or filters?

I request on behalf of the Board of East Central Regional Library that your County Board take action to approve the ECRL 2016 budget and notify me of the action by 06 November 2015, in time to report to the November 9th ECRL Board meeting. The Joint Powers Agreement (quoted later in this document) requires that two thirds of the counties (four of six) approve the budget before it is official. We need to know what our budget is in time to accomplish sufficient planning before the new year begins.

The Board of Directors of East Central Regional Library approved the 2016 budget for the Library at its September 14th meeting. Two documents are attached to this E-mail.

1. 2016 Budget Request to Counties
2. ECRL 2016 Budget Summary

The county portion is apportioned according to the formula defined in the Joint Powers Agreement. According to the Joint Powers Agreement, Section II. 1: 1.

A general operating budget shall be established annually and maintained as a single budget. Said budget shall be arrived at by consultation between members of the Joint Library Board, and shall be filed by the Joint Library Board with the County Auditors or Coordinators of said counties. The amount required to implement said budget shall be approved by each member county. The total amount budgeted shall then be prorated in equitable shares among the member counties according to the following formula:

*Tax capacity 1/3
Population 1/3*

*Borrower circulation, by county of residence 1/3
beginning with the 2011 budget. When two thirds of the current members have approved the budget, it shall be considered implemented by the East Central Regional Library Board. Should any member approve lower than its required share of the approved budget, library service to that member shall be reduced correspondingly, so as not to restrict development of library services in the remaining member counties. The method of said limitation shall be arrived at by consultation between members of the Joint Library Board. Authorization of funds by member counties will at least meet the minimum state-federal requirements for securing available state-federal grants.*

The 2016 ECRL budget continues to be very lean and provides for basic maintenance of our existing services with increases only in areas where costs are rising. Budget line items generally remain the same in 2016 as compared to 2015, with minimal shifts to reflect costs.

We are proud to be part of the infrastructure of each county, partnering to provide information and enhance the quality of life in Aitkin, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties. ECRL's mission is "To strengthen communities by connecting people with resources, spaces, and educational experiences that enrich and empower their lives."

I can be available to make a report to the Board and present the budget if you wish. Please contact me if you have questions or if I can provide additional information.

Thank you for your support of libraries for the residents of east central Minnesota.



Barbara Misselt, Director
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	A	B	C	D	E	F	G	H	I	J	K	L
1	2016 Budget Request to Counties - historical information											
2	County	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
3	Aitkin	187,568	198,397	216,269	225,552	232,006	\$226,163	224,645	230,242	234,366	231,602	219,932
4	Chisago	478,435	515,451	561,810	566,738	559,188	\$534,199	533,887	517,833	523,015	543,083	554,211
5	Isanti	354,615	364,482	392,140	392,811	387,870	\$391,887	386,531	385,480	372,553	368,972	372,933
6	Kanabec	143,711	150,449	158,772	158,687	146,064	\$170,142	163,875	153,004	151,427	145,402	141,564
7	Mille Lacs	223,641	230,363	250,278	258,128	257,637	\$260,711	255,568	252,920	251,706	268,029	270,850
8	Pine	268,259	278,139	299,507	303,276	301,928	\$301,592	293,903	303,010	303,992	302,911	301,025
9	Total	1,656,229	1,737,281	1,878,776	1,905,191	1,884,692	\$1,884,693	1,858,409	1,842,489	1,837,059	1,860,000	1,860,514
10												
11	Contractual Assessments											
12	Formula-50% Tax Capacity, 25% Population, 25% Registrations						Formula - 1/3 Borrower circulation, 1/3 tax capacity, 1/3 population					
13	County	Year 2006	Year 2007	Year 2008	Year 2009	Year 2010	Year 2011	Year 2012	Year 2013	Year 2014	Year 2015	Year 2016
14	Aitkin	11.33%	11.42%	11.51%	11.84%	12.31%	12.00%	12.09%	12.50%	12.76%	12.45%	11.82%
15	Chisago	28.89%	29.67%	29.90%	29.75%	29.67%	28.34%	28.73%	28.11%	28.47%	29.20%	29.79%
16	Isanti	21.41%	20.98%	20.87%	20.62%	20.58%	20.79%	20.80%	20.92%	20.28%	19.84%	20.04%
17	Kanabec	8.68%	8.66%	8.45%	8.33%	7.75%	9.03%	8.82%	8.30%	8.24%	7.82%	7.61%
18	Mille Lacs	13.50%	13.26%	13.32%	13.55%	13.67%	13.83%	13.75%	13.73%	13.70%	14.41%	14.56%
19	Pine	16.20%	16.01%	15.94%	15.92%	16.02%	16.00%	15.82%	16.45%	16.55%	16.29%	16.18%
20									100.00%	100.00%	100.00%	100.00%
21												
22										1,837,059	1,860,000	1,860,514



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	A	B	C	D	E	F
1	2016 ECRL Budget Summary					
2		2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget
3	Counties (Operations)	1,858,409	1,842,489	1,837,059	1,860,000	1,860,514
4	Regional Basic Support (State)	753,923	769,282	839,419	839,420	862,188
5	Miscellaneous	192,600	216,500	212,000	210,088	235,300
6	Local Contracts	61,186	57,847	55,161	57,106	57,731
7	Transfer from previous year:	40,000	20,000	20,000	69,119	54,262
8	Telecommunications	60,000	60,000	65,000	65,000	65,000
9	TOTAL INCOME:	2,966,118	2,966,118	3,028,640	3,100,733	3,134,995
10	Salaries and related expenses	2,068,117	2,085,160	2,119,923	2,186,876	2,196,338
11	Materials (Books, CDs, DVDs, etc.)	413,449	420,566	424,765	424,765	435,765
12	Vehicles (1 Outreach, 1 Delivery, 1 Staff)	32,500	33,000	32,000	30,000	30,000
13	Technical Services & library automation system	71,700	74,600	75,660	74,500	72,000
14	Headquarters building costs	56,592	56,592	54,392	54,392	54,392
15	Equipment & technology costs	12,500	12,500	11,500	11,500	11,500
16	Supplies, photocopiers, printers	53,000	55,000	56,000	65,000	65,000
17	Administrative/Miscellaneous	146,700	114,700	106,700	106,000	122,300
18	Capital - Vehicles	16,000	18,000	5,000	15,000	15,000
19	Capital - Computers, misc.	35,560	36,000	77,700	67,700	67,700
20	Telecommunications	60,000	60,000	65,000	65,000	65,000
21	TOTAL EXPENDITURES:	2,966,118	2,966,118	3,028,640	3,100,733	3,134,995
22						
23	2016 Budget approved by ECRL Board, 14 September 2015					

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