

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 27, 2015 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson
A) Call to Order

Moment of Silence in Memory of Investigator Steven M. Sandberg

- B) Pledge of Allegiance
C) Board of Commissioners Meeting Procedure
D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)
- 10:00 Break
- 10:15 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File October 13, 2015 – October 26, 2015
B) Approve October 13, 2015 County Board Minutes
C) Approve Commissioner Warrants
D) Approve Auditor Warrants - September Sales & Use Tax
E) Accept \$100 Donation to Sheriff's Office K-9 Unit from Hill City Lions Club
F) Accept \$1,500 Donation to STS from McGregor Area Lions Club
G) Accept \$100 Donation from Gordon and Marilyn Ellingboe to Aitkin County Veteran Services to be used for Christmas Gifts
H) Approve Application for License to Sell Tobacco Products – Gould's Mississippi Landing
I) Adopt Resolution: 2015 Liquor License – Gould's Mississippi Landing
J) Authorize Sale of Used Pickup Truck Unit #436 – Highway Dept.
K) Approve 2016 East Central Regional Library Budget
L) Authorize Filling FT 911 Dispatcher, New Position 2016
M) Ratify Funeral Leave Pay for Employees
- 10:17 3) Steve Hughes, District Manager Aitkin County SWCD
A) Aquatic Invasive Species (AIS) Update
- 10:45 4) Mark Jacobs, Land Commissioner
A) Adopt Resolution: Aitkin County Technical OHV Riding Area

- 11:00 5) Nathan Burkett, County Administrator and Bobbie Danielson, HR Director
A) Approve Hybrid Health Insurance Plan and Adopt Resolution**
- 11:30 6) Committee Updates**
- 12:30 Adjourn**

The Aitkin County Board of Commissioners met this 13th day of October, 2015 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the October 13, 2015 agenda.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: September 22, 2015 to October 12, 2015; B) Approve County Board Minutes: September 22, 2015; C) Approve Committee of the Whole Minutes: September 29, 2015; D) Approve Commissioner Warrants: General Fund \$102,903.12, Road & Bridge \$48,180.13, Health & Human Services \$270.60, Trust \$19,178.73, Forest Development \$16,290.19, Long Lake Conservation Center \$7,260.35, Parks \$25,717.02 for a total of \$219,800.14; E) Approve September Manual Warrants: General Fund \$8,733.24, Road & Bridge \$677,572.40, Health & Human Services \$2,077.29, State \$48,743.56, Forest Development \$530.00, Agency \$138,140.00, Long Lake Conservation Center \$2,102.54, Parks \$40.00 for a total of \$877,939.03; F) Adopt Resolution – Minnewawa Sportsmen’s Club Form LG230; G) Approve Affidavit for Duplicate of Lost Municipal Order or Warrant – Treasurer’s Office: Check #60699 for \$680.21 to Sappi; H) Approve Dangerous Dog Animal Control Authority Delegation; I) Approve Equipment Purchase – Highway Department

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Minnewawa Sportsmen’s Club Form LG230:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen’s Club at the following location – North of McGregor, MN on Hwy 65 and 5 miles East on C R 6 on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 13, 2016)

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve General Operations Policy, Article X – Public Safety, Section A. Animal Control Authority, Dangerous Dog Hearing Officer, as presented.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve Highway Department’s budgeted purchase of a 2007 Ford F-150 from Mills Motor in Baxter for \$16,680.00, and to authorize the sale of Unit #442 and a tonneau cover.

John Welle, County Engineer reviewed the Highway Department’s 2016-2020 Capital Road Improvement Plan with the Board. No action was taken at this time. The Board asked that the County Administrator gather data on wheelage tax and sales tax for discussion at a future Board meeting.

CALL TO ORDER

APPROVED AGENDA

CONSENT AGENDA

**RESOLUTION
20151013-058
MINNEWAWA
SPORTSMEN’S
CLUB FORM
LG230**

**DANGEROUS
DOG ANIMAL
CONTROL
AUTHORITY**

**EQUIPMENT
PURCHASE –
HIGHWAY DEPT**

**2016-2020
CAPITAL ROAD
IMPROVEMENT
PLAN**

Matthew Hill, CARE Director, updated the Board on Aitkin County CARE's programs and services, and answered questions.

Nathan Burkett, County Administrator reviewed with the Board the resolution Mille Lacs County passed in an effort to help seasonal commercial properties affected by the MN DNR's early closing of the 2015 walleye fishing season on Mille Lacs Lake. The Board made modifications to create a similar resolution for Aitkin County.

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Marcotte to adopt resolution – 2015 Tax Penalty Abatement Policy for Commercial Property. Roll call vote. Resolution passed (3-0-1 Westerlund abstained, Wedel opposed).

WHEREAS, Minnesota Statutes Sec. 279.01 provides that the due date for taxes is May 15 and a penalty accrues thereafter, but also provides that "this penalty does not accrue until June 1 of each year on commercial use real property used for seasonal residential recreational purposes and classified as class 1c or 4c, and on other commercial use real property classified as class 3a, provided that over 60 percent of the gross income earned by the enterprise on the class 3a property is earned during the months of May, June, July, and August. In order for the first half of the tax due on class 3a property to be paid after May 15 and before June 1 without penalty, the owner of the property must attach an affidavit to the payment attesting to compliance with the income provision of this subdivision."; and

WHEREAS, Mille Lacs Lake area businesses within Aitkin County have experienced economic loss due to the early closing of the 2015 walleye fishing season on Mille Lacs Lake by the Minnesota Department of Natural Resources on August 3, 2015; and

WHEREAS, the Aitkin County Board of Commissioners wishes to extend a payment extension provision for second half payments payable in 2015 as is provided for first half payments for commercial use real property used for seasonal residential recreational purposes and classified as class 1c or 4c, and on other commercial use real property classified as class 3a; and

WHEREAS, Minnesota Statutes 279.01, Subd. 2 provides that the county board may, with the concurrence of the county treasurer, delegate to the county treasurer the power to abate the penalty provided for late payment of taxes in the current year.

NOW, THEREFORE, BE IT RESOLVED that the Aitkin County Board of Commissioners hereby authorizes the Aitkin County Treasurer to accept second half 2015 property tax payments on commercial use real property used for seasonal residential recreational purposes in Hazelton, Wealthwood, Malmo and Lakeside Townships and classified as class 1c or 4c, and on other commercial use real property classified as class 3a.

To qualify, submit sales tax receipts or other documentation demonstrating loss of revenue comparing monthly revenue between August 2014 and August 2015 and/or September 2014 and September 2015

Nathan Burkett, County Administrator discussed with the Board the opportunity for Minnesota counties to choose whether to have annual audits conducted by the State Auditor's Office or by a CPA firm, noting that this option goes into effect August 1, 2016, with 2017 being the first year an annual audit may be conducted by a CPA firm. The Board directed that a contract with

CARE UPDATE

**MILLE LACS
COUNTY TAX
PENALTY
ABATEMENT
RESOLUTION**

**RESOLUTION
20151013-059
2015 TAX
PENALTY
ABATEMENT
POLICY FOR
COMMERCIAL
PROPERTY**

**ANNUAL AUDITS
2017 & BEYOND**

the State Auditor's Office not be signed at this time.

Bobbie Danielson, HR Director and Nathan Burkett, County Administrator updated the Board on 2016 Health Insurance options. John Kelly, Ben Rasmussen, and Andrew Gurbada from NexBen were also in attendance to answer questions about the Hybrid plan being considered. John Welle, County Engineer; Tom Burke, Health & Human Services Director; and Steve Bennett, IT Director voiced their opinions and concerns. The Board consensus was to proceed with gathering more data and to present all documents necessary to transition employee health insurance benefits to the Hybrid plan. A decision will be made at the October 27th meeting.

Commissioner Marcotte left at 12:36 p.m.

The Board reported on the following: Economic Development, ATV, COTW, McGregor Airport, NEWAC, BSLA, MRCC, ARDC, MACCAC, HRA, Park Tour, Mille Lacs Fisheries Input Group, Historical Society, Aitkin Airport, LMC, Employee Appreciation, and AIS.

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (4-0 Marcotte absent), all members voting yes to adjourn the meeting at 1:28 p.m. until Tuesday, October 27, 2015 at 9:00 a.m.

**HEALTH
INSURANCE**

MARCOTTE LEFT

**BOARD
DISCUSSION**

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

DKB1
10/19/15 8:11AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1	DEPT		Commissioners		
86222	Aitkin Independent Age				
	01-001-000-0000-6230		58.50 Synopsis 8/11	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		76.50 Synopsis 8/25	1479	Printing, Publishing & Adv
	01-001-000-0000-6230		51.75 Synopsis 9/8	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		186.75		3 Transactions
248	Association Of Mn Counties				
	01-001-000-0000-6241		50.00	42771	Registration Fee
			09/23/2015 09/23/2015		
248	Association Of Mn Counties		50.00		1 Transactions
3473	NACO				
	01-001-000-0000-6241		450.00	134083	Registration Fee
3473	NACO		450.00		1 Transactions
6097	Verizon Wireless				
	01-001-000-0000-6250		26.02	786663881	Telephone
			09/05/2015 10/04/2015		
	01-001-000-0000-6250		58.34	786663881	Telephone
			09/05/2015 10/04/2015		
6097	Verizon Wireless		84.36		2 Transactions
10895	Westerlund/Laurie Ann				
	01-001-000-0000-6330		249.55	434@.575	Transportation & Travel & Parking
			09/23/2015 10/08/2015		
10895	Westerlund/Laurie Ann		249.55		1 Transactions
1	DEPT Total:		1,020.66	5 Vendors	8 Transactions
12	DEPT				
	10185 Centurylink Communications Inc				
	01-012-000-0000-6250		45.46	320146217	Telephone
10185	Centurylink Communications Inc		45.46		1 Transactions
12	DEPT Total:		45.46	1 Vendors	1 Transactions
40	DEPT				
					Auditor

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
86222	Aitkin Independent Age 01-040-021-0000-6230		License Ctr- Ser Dir/Age	1014	Printing, Publishing & Adv
86222	Aitkin Independent Age	40.00		1 Transactions	
10185	Centurylink Communications Inc 01-040-000-0000-6250	4.67	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc	4.67		1 Transactions	
2214	Holder/Maryann 01-040-021-0000-6301	750.00	NOVEMBER RENT		Rentals
2214	Holder/Maryann	750.00		1 Transactions	
4641	Holiday Credit Office 01-040-000-0000-6511	11.75	GAS FOR COUNTY CAR	1400000135194	Gas And Oil
4641	Holiday Credit Office	11.75	10/01/2015	10/01/2015	1 Transactions
86290	Mn Counties Information Systems 01-040-000-0000-6231	3,485.00-	Finance 2013 Qtrly Adjust.	1050	Services, Labor, Contracts
	01-040-000-0000-6231	391.00-	iSeries 2013 Qtrly Adjust.	1050	Services, Labor, Contracts
	01-040-000-0000-6231	2,695.00	Payroll 2015 Quarterly Support	1050	Services, Labor, Contracts
	01-040-000-0000-6231	2,485.00	Finance 2015 Quarterly Support	1050	Services, Labor, Contracts
	01-040-000-0000-6231	247.00	IFS 2015 Q4 Tech Support	1063	Services, Labor, Contracts
	01-040-000-0000-6231	30.00	IFS 2015 Q4 Golden Support	1063	Services, Labor, Contracts
86290	Mn Counties Information Systems	1,581.00		6 Transactions	
86235	The Office Shop Inc 01-040-021-0000-6405	1.75	CASH REGISTER TAPE	275732-0	Office & Computer Supplies
	01-040-000-0000-6405	9.99	Lubricant for shredder	991623-0	Office & Computer Supplies
	01-040-000-0000-6405	25.49	Shredder bags	991623-1	Office & Computer Supplies
	01-040-021-0000-6405	93.89	Toner	991854-0	Office & Computer Supplies
	01-040-021-0000-6405	11.98-	Return 2 boxes cash reg.tape	C273542-0	Office & Computer Supplies
86235	The Office Shop Inc	119.14		5 Transactions	
40	DEPT Total:	2,506.56	Auditor	6 Vendors	15 Transactions
42	DEPT		Treasurer		
10185	Centurylink Communications Inc 01-042-000-0000-6250	3.37	LD Phone	320146217	Telephone

DKB1
 10/19/15 8:11AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
10185 Centurylink Communications Inc		1 Transactions		
3.37				
42 DEPT Total:	3.37	Treasurer	1 Vendors	1 Transactions
43 DEPT		Assessor		
5398 CDW Government, Inc		VPN Remote Access	ZF41071	Office, Film & Computer Supplies
01-043-000-0000-6405	158.63			
5398 CDW Government, Inc	158.63	1 Transactions		
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
01-043-000-0000-6250	6.19			
10185 Centurylink Communications Inc	6.19	1 Transactions		
1570 Freedom Valu Centers, Inc		SEPTEMBER FUEL	011347	Gas And Oil
01-043-000-0000-6511	463.66			
1570 Freedom Valu Centers, Inc	463.66	1 Transactions		
6097 Verizon Wireless		Monthly cell phone bill	680690882	Telephone
01-043-000-0000-6250	92.47			
6097 Verizon Wireless	92.47	1 Transactions		
43 DEPT Total:	720.95	Assessor	4 Vendors	4 Transactions
44 DEPT		Central Services		
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
01-044-000-0000-6250	2.58			
10185 Centurylink Communications Inc	2.58	1 Transactions		
3336 Office Of Enterprise Technology		Sept. 2015 Usage	DV15090375	Services, Labor, Contracts
01-044-000-0000-6231	1,300.00			
3336 Office Of Enterprise Technology	1,300.00	1 Transactions		
44 DEPT Total:	1,302.58	Central Services	2 Vendors	2 Transactions
45 DEPT		Motor Pool		
170 Aitkin Motor Company		Oil change/rotate #3 Escape	6465	Car Maintenance
01-045-000-0000-6302	46.44			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
170 Aitkin Motor Company				
		1 Transactions		
12445 Brandl Chevrolet, Buick GMC				
01-045-000-0000-6302	42.22	Oil Chg/rotate- #30 Impala	217385	Car Maintenance
12445 Brandl Chevrolet, Buick GMC	42.22	1 Transactions		
6128 Tire Barn				
01-045-000-0000-6302	20.00	Tire repair #64 Chevy Malibu	32438	Car Maintenance
6128 Tire Barn	20.00	1 Transactions		
45 DEPT Total:	108.66	Motor Pool	3 Vendors	3 Transactions
49 DEPT		Information Technologies		
5245 Bennett/Steve				
01-049-000-0000-6330	87.40	Cyber Security conference	184@.475	Transportation & Travel & Parking
		10/01/2015 10/01/2015		
5245 Bennett/Steve	87.40	1 Transactions		
675 Bistodeau/Cindy A.				
01-049-000-0000-6330	52.25	Strategic Planning Conf.	110@.475	Transportation & Travel & Parking
		09/30/2015 09/30/2015		
675 Bistodeau/Cindy A.	52.25	1 Transactions		
5398 CDW Government, Inc				
01-049-000-0000-6402	25.51	MS Win Srv Std 2012 media	ZC78823	Computer Supplies & Software
01-049-000-0000-6231	178.45	RSA MNT Bas/Ext 30- 100	ZF41071	Programming, Services, Contracts
5398 CDW Government, Inc	203.96	2 Transactions		
10185 Centurylink Communications Inc				
01-049-000-0000-6250	10.77	LD Phone	320146217	Telephone
10185 Centurylink Communications Inc	10.77	1 Transactions		
88880 Datacomm Computers & Networks Inc				
01-049-000-0000-6402	65.00	APC RBC5 Battery	8369	Computer Supplies & Software
88880 Datacomm Computers & Networks Inc	65.00	1 Transactions		
86290 Mn Counties Information Systems				
01-049-000-0000-6231	13,802.00	Prop.Tax 2015 Q4 Support	1050	Programming, Services, Contracts
01-049-000-0000-6231	5,926.00	Prop.Tax 2015 Q4 Support	1050	Programming, Services, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/19/15 8:11AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
01-049-000-0000-6231		Prop. Tax 2013 Qtrly Adjust.	1050	Programming, Services, Contracts
01-049-000-0000-6231		Prop. Tax 2013 Qtrly Adjust.	1050	Programming, Services, Contracts
01-049-000-0000-6231		Network 2013 Qtrly Adjust.	1050	Programming, Services, Contracts
01-049-000-0000-6231		PRESTO Annual Support	1063	Programming, Services, Contracts
86290 Mn Counties Information Systems			6 Transactions	
13719 SAVOR/MAX		MCIS Mtg Mileage	108@.475	Transportation & Travel & Parking
01-049-000-0000-6330		09/30/2015 09/30/2015		
13719 SAVOR/MAX			1 Transactions	
49 DEPT Total:		Information Technologies	7 Vendors	13 Transactions
52 DEPT		Administration/Personnel Dept		
86222 Aitkin Independent Age		Position Vacancies 9/23/15	1483	Printing, Publishing & Adv
01-052-000-0000-6230				
86222 Aitkin Independent Age			1 Transactions	
13170 Burkett/Nathan		GFOA Conference- Alexandria	230@.475	Transportation & Travel & Parking
01-052-000-0000-6330				
13170 Burkett/Nathan			1 Transactions	
5398 CDW Government, Inc		VPN Remote Access	ZF41071	Telephone
01-052-000-0000-6250		22 inch screen- Nicole's office	ZG16558	Office Equipment
01-052-000-0000-6625				
5398 CDW Government, Inc			2 Transactions	
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
01-052-000-0000-6250				
10185 Centurylink Communications Inc			1 Transactions	
13718 HALLENLAND HABICHT PA		FEES	21263-0001	Attorney Services
01-052-000-0000-6232				
13718 HALLENLAND HABICHT PA			1 Transactions	
12048 McDowell Agency, Inc./The		BACKGROUND SCREENINGS	68049	Background Check Fee
01-052-000-0000-6234				
12048 McDowell Agency, Inc./The			1 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/19/15 8:11AM
1 General Fund

Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13726 MCGREGOR BAKING CO. 01-052-000-0000-6231		809.28	employee apprec.day meals	93@7.79	Services, Labor, Contracts
13726 MCGREGOR BAKING CO.		809.28	1 Transactions		
13412 Pemberton, Sorlie, Rufer & Kershner PLLI 01-052-000-0000-6232		21.00	Labor Atty Svcs .2@105.00	20146317-000M	Attorney Services
01-052-000-0000-6232		238.00	Labor Atty Svcs 1.4@170.00	20146317-000M	Attorney Services
13412 Pemberton, Sorlie, Rufer & Kershner PLLI		259.00	2 Transactions		
6097 Verizon Wireless 01-052-000-0000-6250		26.02	Monthly Mifi Charge	786663881	Telephone
			09/05/2015 10/04/2015		
6097 Verizon Wireless		26.02	1 Transactions		
52 DEPT Total:		6,750.31	Administration/Personnel Dept	9 Vendors	11 Transactions
90 DEPT			Attorney		
117 Aitkin County Sheriff 01-090-000-0000-6250		20.91	Jim Ratz cell phone charge	15-0258	Telephone
117 Aitkin County Sheriff		20.91	1 Transactions		
783 Canon Financial Services, Inc 01-090-000-0000-6625		355.45	Contract Charge-028	15392232	Office Equipment
783 Canon Financial Services, Inc		355.45	1 Transactions		
5398 CDW Government, Inc 01-090-000-0000-6405		59.48	VPN Remote Access	ZF41071	Office & Computer Supplies
5398 CDW Government, Inc		59.48	1 Transactions		
10185 Centurylink Communications Inc 01-090-000-0000-6250		23.33	LD Phone	320146217	Telephone
10185 Centurylink Communications Inc		23.33	1 Transactions		
10855 Culligan 01-090-000-0000-6213		75.90	Monthly water supplies	150X00777003	Drug & Forfeiture Ms387.213
10855 Culligan		75.90	1 Transactions		
3273 Mn Co Attorneys Assn 01-090-000-0000-6230		112.00	RCPT,INVENTORY,RETURN FORMS	18183110	Printing, Publishing & Adv

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/19/15 8:11AM
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
3273 Mn Co Attorneys Assn				
		1 Transactions		
4036 Ratz/James				
01-090-000-0000-6330		MCAA District Mtg mileage	172@.575	Transportation & Travel & Parking
	98.90	09/30/2015 09/30/2015		
01-090-000-0000-6330		CJI Annual Conf. mileage	274@.575	Transportation & Travel & Parking
	157.55	09/28/2015 09/29/2015		
4036 Ratz/James		2 Transactions		
9489 Redwood Toxicology Laboratory, Inc				
01-090-000-0000-6213		UA Reimbursement	12289120158	Drug & Forfeiture Ms387.213
	91.34			
9489 Redwood Toxicology Laboratory, Inc		1 Transactions		
	91.34			
86235 The Office Shop Inc				
01-090-000-0000-6405		Pens & lead/refills, paper etc	991871-0	Office & Computer Supplies
	66.35			
86235 The Office Shop Inc		1 Transactions		
	66.35			
5173 West Payment Center				
01-090-000-0000-6406		INFORMATION CHARGES	832637686	Law Publ. & Subscriptions
	1,158.11	09/01/2015 09/30/2015		
5173 West Payment Center		1 Transactions		
	1,158.11			
90 DEPT Total:		Attorney	10 Vendors	11 Transactions
	2,219.32			
100 DEPT		Recorder		
10185 Centurylink Communications Inc				
01-100-000-0000-6250		LD Phone	320146217	Telephone
	10.10			
10185 Centurylink Communications Inc		1 Transactions		
	10.10			
607 GOVERNMENT FORMS & SUPPLIES				
01-100-000-0000-6405		PEGBOARD RECEIPTS	301438	Office & Computer Supplies
	303.23			
607 GOVERNMENT FORMS & SUPPLIES		1 Transactions		
	303.23			
13724 Minnesota Continuing Legal Education				
01-100-000-0000-6241		2015 Real Estate Institute	717685	Registration Fee
	440.00			
13724 Minnesota Continuing Legal Education		1 Transactions		
	440.00			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
100 DEPT Total:		Recorder	3 Vendors	3 Transactions
753.33				
110 DEPT		Courthouse Maintenance		
8239 Ameripride Linen & Apparel Services				
01-110-000-0000-6422		tissue,towels,mop,mop tool	2200697907	Janitorial Supplies
35.65				
8239 Ameripride Linen & Apparel Services				
35.65				1 Transactions
10185 Centurylink Communications Inc				
01-110-000-0000-6250		LD Phone	320146217	Phone
2.47				
10185 Centurylink Communications Inc				
2.47				1 Transactions
1491 Dutch's Electric, Inc				
01-110-000-0000-6231		Replace switch	23752	Services, Labor, Contracts
72.65				
1491 Dutch's Electric, Inc				
72.65				1 Transactions
1598 Ferrara's Htg Air Cond & Refrig Inc				
01-110-000-0000-6231		CHECK A/C, REPLACE CAPACITOR	7811	Services, Labor, Contracts
250.00				
1598 Ferrara's Htg Air Cond & Refrig Inc				
250.00				1 Transactions
1754 Garrison Disposal Company, Inc				
01-110-000-0000-6255		WASTE REMOVAL	8206666	Garbage
575.28				
1754 Garrison Disposal Company, Inc				
575.28				1 Transactions
2186 Hillyard Inc - Kansas City				
01-110-000-0000-6422		Soap, Drain Maintainer	601805855	Janitorial Supplies
142.33				
2186 Hillyard Inc - Kansas City				
142.33				1 Transactions
2340 Hyytinen Hardware Hank				
01-110-000-0000-6422		DUCT TAPE	1285250	Janitorial Supplies
4.49				
01-110-000-0000-6422		ADHESIVE, VINYL ELEC	1287602	Janitorial Supplies
3.98				
01-110-000-0000-6422		CARB CHOKE CLEANER, OIL	1288123	Janitorial Supplies
15.97				
01-110-000-0000-6422		GALLON PITCHER	1288157	Janitorial Supplies
11.89				
01-110-000-0000-6422		WASP KILLER, RETURN PITCHER	1288359	Janitorial Supplies
4.99				
01-110-000-0000-6422		HI PRESSURE SOD B LB	1290253	Janitorial Supplies
22.99				
01-110-000-0000-6422		MOUSE TRAP, LIQUID FLUX	1290587	Janitorial Supplies
10.98				
2340 Hyytinen Hardware Hank				
75.29				7 Transactions
89765 Minnesota Elevator, Inc				
01-110-000-0000-6231		OCTOBER SERVICE BILLING	639235	Services, Labor, Contracts
160.63				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
89765 Minnesota Elevator, Inc			160.63			
				1 Transactions		
110 DEPT Total:			1,314.30	Courthouse Maintenance	8 Vendors	14 Transactions
120 DEPT				Service Officer		
10185 Centurylink Communications Inc						
01-120-000-0000-6250			16.60	LD Phone	320146217	Telephone
10185 Centurylink Communications Inc			16.60		1 Transactions	
4641 Holiday Credit Office						
01-120-000-0000-6511			211.03	SEPT. GAS- VET VAN	1400000136034	Gas And Oil
4641 Holiday Credit Office			211.03		1 Transactions	
120 DEPT Total:			227.63	Service Officer	2 Vendors	2 Transactions
121 DEPT				Housing & Redevelopment		
11113 Anderson/Edward						
01-121-000-0000-6350			35.00	HRA Meeting	7/29/15	Per Diem
01-121-000-0000-6350			35.00	HRA Meeting	8/26/15	Per Diem
01-121-000-0000-6350			35.00	HRA Meeting	9/30/15	Per Diem
11113 Anderson/Edward			105.00		3 Transactions	
11353 Crane/Cheri L						
01-121-000-0000-6350			35.00	HRA MEETING	7/29/15	Per Diem
11353 Crane/Cheri L			35.00		1 Transactions	
13164 Turner/Evelyn						
01-121-000-0000-6350			35.00	HRA MEETING	7/29/15	Per Diem
01-121-000-0000-6350			35.00	HRA MEETING	8/26/15	Per Diem
01-121-000-0000-6350			35.00	HRA MEETING	9/30/15	Per Diem
13164 Turner/Evelyn			105.00		3 Transactions	
10017 Tveit/Galen						
01-121-000-0000-6350			35.00	HRA MEETING	7/29/15	Per Diem
01-121-000-0000-6350			35.00	HRA MEETING	8/26/15	Per Diem
01-121-000-0000-6350			35.00	HRA MEETING	9/30/15	Per Diem
10017 Tveit/Galen			105.00		3 Transactions	

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11355 Williams/Ihleen E				
01- 121- 000- 0000- 6350		HRA MEETING	7/29/15	Per Diem
01- 121- 000- 0000- 6350		HRA MEETING	8/26/15	Per Diem
01- 121- 000- 0000- 6350		HRA MEETING	9/30/15	Per Diem
11355 Williams/Ihleen E				
	105.00		3 Transactions	
121 DEPT Total:	455.00	Housing & Redevelopment	5 Vendors	13 Transactions
122 DEPT		Planning & Zoning		
86222 Aitkin Independent Age				
01- 122- 000- 0000- 6231	27.00	PC HEARING 9/21	1482	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231	168.75	BOA HEARING 10/7/15	1482	Services, Labor, Contracts, Programming
01- 122- 000- 0000- 6231	42.75	PC HEARING 10/19	1482	Services, Labor, Contracts, Programming
86222 Aitkin Independent Age	238.50		3 Transactions	
734 Bright/Irene				
01- 122- 000- 0000- 6350	50.00	BOA Meeting	10/7/15	Per Diem
01- 122- 038- 0000- 6330	67.28	Mileage	117@.575	Boa/Pc Mileage
01- 122- 000- 0000- 6350	10.00	ONSITE	BULTHUIS	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	COMSTOCK	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	GRIFFIN	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	OLSON	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	RONO	Per Diem
01- 122- 000- 0000- 6350	10.00	ONSITE	WARREN	Per Diem
734 Bright/Irene	177.28		8 Transactions	
10185 Centurylink Communications Inc				
01- 122- 000- 0000- 6250	27.64	LD Phone	320146217	Telephone
10185 Centurylink Communications Inc	27.64		1 Transactions	
13066 Hargrave/Bryan				
01- 122- 000- 0000- 6231	3,500.00	CONTRACT INSPECTIONS	10@350.00	Services, Labor, Contracts, Programming
		10/05/2015	10/16/2015	
13066 Hargrave/Bryan	3,500.00		1 Transactions	
4641 Holiday Credit Office				
01- 122- 000- 0000- 6511	67.94	September Fuel	1400000135321	Gas And Oil
4641 Holiday Credit Office	67.94		1 Transactions	

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
5784 Lake/Robert				
01-122-000-0000-6350		50.00	BOA Meeting	10/7/15 Per Diem
01-122-038-0000-6330		105.80	Mileage	184@.575 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	BULTHUIS Per Diem
01-122-000-0000-6350		10.00	ONSITE	COMSTOCK Per Diem
01-122-000-0000-6350		10.00	ONSITE	GRIFFIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	OLSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	RONO Per Diem
01-122-000-0000-6350		10.00	ONSITE	WARREN Per Diem
5784 Lake/Robert		215.80	8 Transactions	
5892 McGregor Printing & Graphics, Inc				
01-122-000-0000-6405		117.00	500 permit cards 42101-42600	18173 Office, Computer, Film, & Field Supplies
01-122-000-0000-6405		212.50	2500 #10 ENVELOPES	18211 Office, Computer, Film, & Field Supplies
5892 McGregor Printing & Graphics, Inc		329.50	2 Transactions	
5516 Paquette/Jeremy M				
01-122-000-0000-6350		50.00	BOA Meeting	10/7/15 Per Diem
01-122-038-0000-6330		143.75	Mileage	250@.575 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	BULTHUIS Per Diem
01-122-000-0000-6350		10.00	ONSITE	COMSTOCK Per Diem
01-122-000-0000-6350		10.00	ONSITE	GRIFFIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	OLSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	RONO Per Diem
01-122-000-0000-6350		10.00	ONSITE	WARREN Per Diem
5516 Paquette/Jeremy M		253.75	8 Transactions	
4010 Rasley Oil Company				
01-122-000-0000-6511		24.86	September Gas	AITCOZOS Gas And Oil
4010 Rasley Oil Company		24.86	1 Transactions	
10028 Spiel/Edward				
01-122-000-0000-6350		50.00	BOA Meeting	10/7/15 Per Diem
01-122-038-0000-6330		106.38	Mileage	185@.575 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	BULTHUIS Per Diem
01-122-000-0000-6350		10.00	ONSITE	COMSTOCK Per Diem
01-122-000-0000-6350		10.00	ONSITE	GRIFFIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	OLSON Per Diem
01-122-000-0000-6350		10.00	ONSITE	RONO Per Diem

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10028 Spiel/Edward		216.38	ONSITE	WARREN Per Diem
			8 Transactions	
86235 The Office Shop Inc				
01-122-000-0000-6405		214.07	Rcpt bks,CD's,appt.books	991648-0 Office, Computer, Film, & Field Supplies
86235 The Office Shop Inc		214.07	1 Transactions	
10017 Tveit/Galen				
01-122-000-0000-6350		50.00	BOA Meeting	10/7/15 Per Diem
01-122-038-0000-6330		93.15	Mileage	162@.575 Boa/Pc Mileage
01-122-000-0000-6350		10.00	ONSITE	BULTHUIS Per Diem
01-122-000-0000-6350		10.00	ONSITE	COMSTOCK Per Diem
01-122-000-0000-6350		10.00	ONSITE	GRIFFIN Per Diem
01-122-000-0000-6350		10.00	ONSITE	RONO Per Diem
01-122-000-0000-6350		10.00	ONSITE	WARREN Per Diem
10017 Tveit/Galen		193.15	7 Transactions	
122 DEPT Total:		5,458.87	Planning & Zoning	12 Vendors 49 Transactions
123 DEPT			Coroner	
988 Hennepin Co Medical Centers				
01-123-000-0000-6260		450.00	ME 15-1931	Autopsies- - Pathologist, Xrays, Etc
988 Hennepin Co Medical Centers		450.00	1 Transactions	
3987 Ramsey County Medical Examiner				
01-123-000-0000-6260		1,400.00	ME 15-1931	Autopsies- - Pathologist, Xrays, Etc
3987 Ramsey County Medical Examiner		1,400.00	1 Transactions	
4192 Regions Hospital				
01-123-000-0000-6260		354.00	ME 15-1931	Autopsies- - Pathologist, Xrays, Etc
4192 Regions Hospital		354.00	1 Transactions	
123 DEPT Total:		2,204.00	Coroner	3 Vendors 3 Transactions
200 DEPT			Enforcement	
86359 Aitkin Co Attorney				
01-200-039-0000-6425		1,275.00	Q3 Permit to carry consultatio	Gun Permit Expenses

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
86359 Aitkin Co Attorney		1,275.00	1 Transactions	
170 Aitkin Motor Company				
01- 200- 000- 0000- 6302		45.26	Oil change #223 Explorer	06523 Car Maintenance
170 Aitkin Motor Company		45.26	1 Transactions	
11960 ASAP Towing				
01- 200- 000- 0000- 6359		337.50	Tow 2008 Chev.Malibu 15- 3926	3317 Wrecker Service
01- 200- 000- 0000- 6359		117.00	Tow Chev 2500 15- 3962	3322 Wrecker Service
11960 ASAP Towing		454.50	2 Transactions	
12445 Brandl Chevrolet, Buick GMC				
01- 200- 000- 0000- 6302		224.40	Battery,installation #225	RO216815 Car Maintenance
01- 200- 000- 0000- 6302		232.69	#225 tranny issue, wheel senso	RO217173 Car Maintenance
12445 Brandl Chevrolet, Buick GMC		457.09	2 Transactions	
13325 Bruggman/Paul				
01- 200- 040- 0000- 6304		10.00	September Phone	TZD Grant Expenses
01- 200- 040- 0000- 6304		164.45	September Miles	286@.575 TZD Grant Expenses
01- 200- 040- 0000- 6304		1,280.00	September Hours	40@32.00 TZD Grant Expenses
13325 Bruggman/Paul		1,454.45	3 Transactions	
5398 CDW Government, Inc				
01- 200- 000- 0000- 6231		793.12	VPN Remote Access	ZF41071 Services & Labor (Incl Contracts)
5398 CDW Government, Inc		793.12	1 Transactions	
10185 Centurylink Communications Inc				
01- 200- 000- 0000- 6250		48.91	LD Phone	320146217 Telephone
01- 200- 000- 0000- 6250		58.56	LD Phone- Probation	320146217 Telephone
10185 Centurylink Communications Inc		107.47	2 Transactions	
13717 CovertTrack Group, Inc.				
01- 200- 000- 0000- 6231		3,209.00	Stealth 3 Tracker, 1 yr subsc.	13702 Services & Labor (Incl Contracts)
13717 CovertTrack Group, Inc.		3,209.00	1 Transactions	
4641 Holiday Credit Office				
01- 200- 000- 0000- 6511		149.33	SEPT. GAS- COMMERCIAL ACCT	1400000288942 Gas And Oil
4641 Holiday Credit Office		149.33	1 Transactions	

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2340 Hyytinen Hardware Hank				
01-200-000-0000-6409		15.99 BATTERIES FOR GAME CAM	1286319	Deputy Supplies
01-200-000-0000-6405		10.47 ADMIN- SINK LIGHTBULBS	1286447	Office Supplies
01-200-000-0000-6409		1.29 TOTE FOR SD GAME CAM CARDS	1290552	Deputy Supplies
2340 Hyytinen Hardware Hank		27.75		
			3 Transactions	
6121 Identisys				
01-200-039-0000-6425		250.45 printer ribbon	271065	Gun Permit Expenses
6121 Identisys		250.45		
			1 Transactions	
10567 Lake Country Auto Center Of Aitkin				
01-200-000-0000-6302		42.66 OIL CHANGE- B&W DODGE PU	21386	Car Maintenance
01-200-000-0000-6302		89.29 OIL CHANGE, #210 ASSESS GRIND	21408	Car Maintenance
10567 Lake Country Auto Center Of Aitkin		131.95		
			2 Transactions	
10085 Payment/Greg				
01-200-019-0000-6231		60.92 K- 9 Boarding	10/12/15	Services, Labor, Contracts
10085 Payment/Greg		60.92		
			1 Transactions	
4010 Rasley Oil Company				
01-200-000-0000-6511		126.35 September Gas	AITCOSHERS	Gas And Oil
4010 Rasley Oil Company		126.35		
			1 Transactions	
4681 Streichers				
01-200-000-0000-6410		177.98 Uniform shirts #223	11172972	Clothing Allowance
4681 Streichers		177.98		
			1 Transactions	
200 DEPT Total:		8,720.62	Enforcement	15 Vendors 23 Transactions
202 DEPT			Boat & Water	
4010 Rasley Oil Company				
01-202-000-0000-6511		150.64 Gas	AITCOB&WS	Gas And Oil
4010 Rasley Oil Company		150.64		
			1 Transactions	
202 DEPT Total:		150.64	Boat & Water	1 Vendors 1 Transactions
252 DEPT			Corrections	
87615 Aitkin Medical Supply				

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
87615 Aitkin Medical Supply		Lancets	867159	Medical Expenses & Supplies - Inmates
	54.84			
	54.84			1 Transactions
788 Bureau of Crim. Apprehension		CJDN Quarterly invoice	00000293642	Services & Labor (Incl Contracts)
	390.00			
788 Bureau of Crim. Apprehension				
	390.00			1 Transactions
10185 Centurylink Communications Inc		LD Phone	320146217	Telephone
	91.99			
10185 Centurylink Communications Inc				
	91.99			1 Transactions
88628 Dalco		Jail paper products	2940585	Janitorial Supplies
	261.86			
	261.86	Jail paper products	2940586	Janitorial Supplies
88628 Dalco				
	590.22			2 Transactions
1570 Freedom Valu Centers, Inc		Gasoline	9334	Prisoner Transportation & Travel
	16.36			
	16.36	Gasoline	9334	Gas And Oil
1570 Freedom Valu Centers, Inc				
	31.19			2 Transactions
2186 Hillyard Inc - Kansas City		Janitorial	601805887	Janitorial Supplies
	352.25			
	352.25	Gloves	601805888	Office & Computer Supplies
2186 Hillyard Inc - Kansas City				
	431.63			2 Transactions
2340 Hyytinen Hardware Hank		WASTEBASKET DISPATCH	1285249	Office & Computer Supplies
	10.99			
2340 Hyytinen Hardware Hank				
	10.99			1 Transactions
13691 MENd Correctional Care, PLLC		October Healthcare Services	929	Medical Expenses & Supplies - Inmates
	5,491.67			
	5,491.67	e- kit replacement	961	Medical Expenses & Supplies - Inmates
13691 MENd Correctional Care, PLLC				
	6,707.01			2 Transactions
89765 Minnesota Elevator, Inc		OCTOBER SERVICE BILLING	639237	Services & Labor (Incl Contracts)
	160.63			
89765 Minnesota Elevator, Inc				
	160.63			1 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formular Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
3789 Pan- O- Gold Baking Company				
01- 252- 000- 0000- 6418		Groceries	010024527415	Groceries
01- 252- 000- 0000- 6418		Groceries	010024528111	Groceries
01- 252- 000- 0000- 6418		Groceries	010024528112	Groceries
3789 Pan- O- Gold Baking Company		274.22		3 Transactions
11947 Phoenix Supply				
01- 252- 000- 0000- 6424		Inmate Supplies	7665	Inmate Supplies
01- 252- 000- 0000- 6424		Inmate Supplies	7758	Inmate Supplies
11947 Phoenix Supply		353.24		2 Transactions
4070 Riley Auto Supply				
01- 252- 000- 0000- 6590		Air Handling Belts	567298	Repair & Maintenance Supplies
4070 Riley Auto Supply		95.93		1 Transactions
12214 Shopko Store Operating Co. LLC				
01- 252- 000- 0000- 6424		Inmate Supplies	7844	Inmate Supplies
12214 Shopko Store Operating Co. LLC		23.98		1 Transactions
4761 Sysco Minnesota Inc				
01- 252- 000- 0000- 6420		LABEL ROLL	509291580	Kitchen Supplies
01- 252- 000- 0000- 6418		Groceries	510010984	Groceries
01- 252- 000- 0000- 6418		GROCERIES	510080810	Groceries
4761 Sysco Minnesota Inc		6,493.30		3 Transactions
11608 Thrifty White Pharmacy- Mcgregor				
01- 252- 000- 0000- 6262		September Prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608 Thrifty White Pharmacy- Mcgregor		2,339.47		1 Transactions
6128 Tire Barn				
01- 252- 000- 0000- 6302		front/rear brakes,LOF- Xport Im	32423	Car Maintenance
6128 Tire Barn		442.88		1 Transactions
252 DEPT Total:		18,491.52	16 Vendors	25 Transactions
253 DEPT		Aitkin Co Community Corrections		
88879 Central Mn Community Corrections- DT				
01- 253- 000- 0000- 6823		2015 November Appropriation		County Allocation
		12,499.08		

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
88879	Central Mn Community Corrections-DT		12,499.08			
				1 Transactions		
10185	Centurylink Communications Inc					
	01- 253- 000- 0000- 6250		4.13	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		4.13			
				1 Transactions		
7525	Hometown Bldg Supply					
	01- 253- 000- 0000- 6405		10.70	TORX SCREW	72204	Operating Supplies
7525	Hometown Bldg Supply		10.70			
				1 Transactions		
4010	Rasley Oil Company					
	01- 253- 000- 0000- 6511		402.11	September Gas	AITCOSHES	Gas And Oil
4010	Rasley Oil Company		402.11			
				1 Transactions		
253	DEPT Total:		12,916.02	Aitkin Co Community Corrections	4 Vendors	4 Transactions
255	DEPT			General Crime Victim Grant		
10185	Centurylink Communications Inc					
	01- 255- 000- 0000- 6250		2.29	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc		2.29			
				1 Transactions		
255	DEPT Total:		2.29	General Crime Victim Grant	1 Vendors	1 Transactions
257	DEPT			Sobriety Court		
13056	McKenzie/Jill					
	01- 257- 022- 0000- 6406		32.05	Graduation Cake DQ		Sobriety Crt Expenses
13056	McKenzie/Jill		32.05			
				1 Transactions		
3810	Paulbeck's County Market					
	01- 257- 022- 0000- 6406		17.25	Graduation Supplies	9277299	Sobriety Crt Expenses
3810	Paulbeck's County Market		17.25			
				1 Transactions		
257	DEPT Total:		49.30	Sobriety Court	2 Vendors	2 Transactions
390	DEPT			Environmental Health (FBL)		
10185	Centurylink Communications Inc					
	01- 390- 000- 0000- 6250		8.93	LD Phone	320146217	Telephone

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
10185	Centurylink Communications Inc				
		8.93		1 Transactions	
4641	Holiday Credit Office				
	01-390-000-0000-6511	68.91	September Fuel	1400000135321	Gas And Oil
4641	Holiday Credit Office				
		68.91		1 Transactions	
86235	The Office Shop Inc				
	01-390-000-0000-6405	46.27	Rcpt Books, Desk Pad	991648-0	Office, Film, And Field Supplies
86235	The Office Shop Inc				
		46.27		1 Transactions	
390	DEPT Total:	124.11	Environmental Health (FBL)	3 Vendors	3 Transactions
391	DEPT		Solid Waste		
86222	Aitkin Independent Age				
	01-391-000-0000-6230	65.34	HHW AD 9/12	1482	Printing, Publishing & Adv
86222	Aitkin Independent Age				
		65.34		1 Transactions	
10185	Centurylink Communications Inc				
	01-391-000-0000-6250	3.41	LD Phone	320146217	Telephone
10185	Centurylink Communications Inc				
		3.41		1 Transactions	
1754	Garrison Disposal Company, Inc				
	01-391-000-0000-6231	545.55	20yd dumpster for HHW day	8207054	Services, Labor, & Minor Contracts
1754	Garrison Disposal Company, Inc				
		545.55		1 Transactions	
4010	Rasley Oil Company				
	01-391-000-0000-6511	17.03	September Gas	AITCOZOS	Gas And Oil
4010	Rasley Oil Company				
		17.03		1 Transactions	
4370	Science Museum Of Minnesota				
	01-391-036-0000-6416	2,200.00	EED Programs at LLCC	16-0072	EED Expenses/Supplies
4370	Science Museum Of Minnesota				
		2,200.00		1 Transactions	
86235	The Office Shop Inc				
	01-391-000-0000-6405	23.48	Desk pad, appointment book	991648-0	Office & Film Supplies
86235	The Office Shop Inc				
		23.48		1 Transactions	
6097	Verizon Wireless				
	01-391-000-0000-6250	81.13	Sept Cell charges- Neff	286252299	Telephone

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
6097 Verizon Wireless		81.13	1 Transactions	
391 DEPT Total:		2,935.94	Solid Waste	7 Vendors 7 Transactions
392 DEPT			Water Wells	
405 A.W. Research Laboratories, Inc. 01-392-000-0000-6231		41.00	Coliform/Nitrate samples 12975	Services, Labor, Contracts
405 A.W. Research Laboratories, Inc.		41.00	1 Transactions	
12511 Cerilliant 01-392-000-0000-6405		237.56	Supplies 396985	Office & Film Supplies
12511 Cerilliant		237.56	1 Transactions	
86235 The Office Shop Inc 01-392-000-0000-6405		36.98	Receipt Books 991648-0	Office & Film Supplies
86235 The Office Shop Inc		36.98	1 Transactions	
392 DEPT Total:		315.54	Water Wells	3 Vendors 3 Transactions
500 DEPT			Library And Historical Society	
11040 Raisanen/James E 01-500-500-0000-6350		35.00	Library Board Mtg 10/12/15	Library Per Diem
01-500-500-0000-6350		35.00	Library Board Mtg 7/13/15	Library Per Diem
01-500-500-0000-6350		35.00	Library Board Mtg 8/10/15	Library Per Diem
01-500-500-0000-6350		35.00	Library Board Mtg 9/16/15	Library Per Diem
11040 Raisanen/James E		140.00	4 Transactions	
500 DEPT Total:		140.00	Library And Historical Society	1 Vendors 4 Transactions
601 DEPT			Extension	
10185 Centurylink Communications Inc 01-601-000-0000-6250		0.72	LD Phone 320146217	Telephone
10185 Centurylink Communications Inc		0.72	1 Transactions	
601 DEPT Total:		0.72	Extension	1 Vendors 1 Transactions
700 DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot	
11458 MSPN				

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-700-909-0000-6800			300.00	northwood's ATV trail ad		13747		Tourism Miscellaneous	
11458	MSPN				300.00		1 Transactions				
700	DEPT Total:				300.00	Promotion,AEOA Tran,Airport,RC&D,T		1 Vendors			1 Transactions
711	DEPT					Economic Development					
10185	Centurylink Communications Inc	01-711-000-0000-6250			8.93	LD Phone		320146217		Telephone	
10185	Centurylink Communications Inc				8.93		1 Transactions				
711	DEPT Total:				8.93	Economic Development		1 Vendors			1 Transactions
1	Fund Total:				93,175.31	General Fund					229 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
10855	Culligan 03-301-000-0000-6400		41.40	WATER 100615	384726	Supplies And Materials
10855	Culligan		41.40		1 Transactions	
2340	Hyytinen Hardware Hank 03-301-000-0000-6400		32.86	OFFICE SUPPLIES 090115	1284294	Supplies And Materials
2340	Hyytinen Hardware Hank		32.86		1 Transactions	
86235	The Office Shop Inc 03-301-000-0000-6400		400.80	CONTRACT 092915	281126-0	Supplies And Materials
86235	The Office Shop Inc		400.80		1 Transactions	
9882	University Of Minnesota 03-301-000-0000-6296		310.00	MIKE QUALE 101215		Meeting Expense/Physicals
	03-301-000-0000-6296		120.00	CONRAD KRAGNESS 101215		Meeting Expense/Physicals
	03-301-000-0000-6296		155.00	CONRAD KRAGNESS 101215		Meeting Expense/Physicals
9882	University Of Minnesota		585.00		3 Transactions	
301	DEPT Total:		1,060.06	R&B Administration	4 Vendors	6 Transactions
302	DEPT			R&B Engineering/Construction		
8834	Arm Registration Office 03-302-000-0000-6296		600.00	CONCRETE FIELD 1- ACI 100115	BRADLEY SWENSO	Meeting Expense/Physicals
	03-302-000-0000-6296		575.00	BIT PLANT 1 100115	ERIC CERVANTEZ	Meeting Expense/Physicals
	03-302-000-0000-6296		875.00	CONC PLANT1/BIT PLANT 1 100115	JODY MIES	Meeting Expense/Physicals
	03-302-000-0000-6296		600.00	BIT ST RECERT/CONC FIEL 100115	PAUL KAZMERZAK	Meeting Expense/Physicals
	03-302-000-0000-6296		300.00	BIT PLANT RECERT 100115	RANDALLTHOMPS	Meeting Expense/Physicals
8834	Arm Registration Office		2,950.00		5 Transactions	
10305	Commissioner Of Transportation 03-302-000-0000-6296		150.00	SIGNAL & LIGHTING RECER 100915	JODY MIES	Meeting Expense/Physicals
10305	Commissioner Of Transportation		150.00		1 Transactions	
2340	Hyytinen Hardware Hank 03-302-000-0000-6449		31.98	SURVEY SUPPLIES 090815	1285964	Rd/Br Engr. Supplies
	03-302-000-0000-6449		4.49	ENGINEER SUPPLIES 090915	1286148	Rd/Br Engr. Supplies
	03-302-000-0000-6449		15.99	ENGINEER SUPPLIES 092415	1289504	Rd/Br Engr. Supplies

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Vendor Name	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2340 Hyytinen Hardware Hank			52.46			3 Transactions
9882 University Of Minnesota						
03-302-000-0000-6296			310.00	PAUL KAZMERZAK 101215		Meeting Expense/Physicals
03-302-000-0000-6296			120.00	PAUL KAZMERZAK 101215		Meeting Expense/Physicals
03-302-000-0000-6296			155.00	JODY MIES 101215		Meeting Expense/Physicals
9882 University Of Minnesota			585.00			3 Transactions
302 DEPT Total:			3,737.46	R&B Engineering/Construction	4 Vendors	12 Transactions
303 DEPT				R&B Highway Maintenance		
170 Aitkin Motor Company						
03-303-000-0000-6590			18.77	REPAIR PART 090415	11063	Repair & Maintenance Supplies
170 Aitkin Motor Company			18.77			1 Transactions
195 Aitkin Tire Shop						
03-303-000-0000-6590			35.00	REPAIR LABOR 091815	55153	Repair & Maintenance Supplies
03-303-000-0000-6590			30.00	REPAIR LABOR 091815	55153	Repair & Maintenance Supplies
03-303-000-0000-6590			820.80	TIRES 093015	55203	Repair & Maintenance Supplies
195 Aitkin Tire Shop			885.80			3 Transactions
8411 American Welding & Gas, Inc.						
03-303-000-0000-6298			181.92	AITKIN SHOP SUPPLIES 100115	0-3586513	Shop Maintenance
03-303-000-0000-6298			32.06	AITKIN SHOP SUPPLIES 100115	0-3601535	Shop Maintenance
8411 American Welding & Gas, Inc.			213.98			2 Transactions
11960 ASAP Towing						
03-303-000-0000-6590			452.75	TOWING 100215	3352	Repair & Maintenance Supplies
11960 ASAP Towing			452.75			1 Transactions
86467 Auto Value Aitkin						
03-303-000-0000-6590			60.79	WIX FILTERS 091115	40071307	Repair & Maintenance Supplies
03-303-000-0000-6590			35.01	WIX FILTERS 091115	40071362	Repair & Maintenance Supplies
86467 Auto Value Aitkin			95.80			2 Transactions
8048 Cemstone Products Co						
03-303-000-0000-6521			336.00	CURB CEMENT 090915	C1563353	Maintenance Supplies
8048 Cemstone Products Co			336.00			1 Transactions

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Vendor Name	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8265 Centurylink 03-303-000-0000-6254		0.10	PHONE: HILL CITY 092615		Utilities
8265 Centurylink		0.10	1 Transactions		
10185 Centurylink Communications Inc 03-303-000-0000-6254		26.39	LD Phone	320146217	Utilities
10185 Centurylink Communications Inc		26.39	1 Transactions		
1570 Freedom Valu Centers, Inc 03-303-000-0000-6513		64.82-	DISCOUNT 093015		Motor Fuel & Lubricants
03-303-000-0000-6513		43.99	GASOLINE 092815	21007	Motor Fuel & Lubricants
03-303-000-0000-6513		55.72	GASOLINE 092915	21486	Motor Fuel & Lubricants
03-303-000-0000-6513		57.71	GASOLINE 090115	21525	Motor Fuel & Lubricants
03-303-000-0000-6513		57.71	GASOLINE 090315	22443	Motor Fuel & Lubricants
03-303-000-0000-6513		57.71	GASOLINE 090815	24135	Motor Fuel & Lubricants
03-303-000-0000-6513		52.82	GASOLINE 090915	24439	Motor Fuel & Lubricants
03-303-000-0000-6513		44.99	GASOLINE 091015	24898	Motor Fuel & Lubricants
03-303-000-0000-6513		50.86	GASOLINE 091415	26289	Motor Fuel & Lubricants
03-303-000-0000-6513		41.08	GASOLINE 091515	26714	Motor Fuel & Lubricants
03-303-000-0000-6513		64.55	GASOLINE 091715	27309	Motor Fuel & Lubricants
03-303-000-0000-6513		54.73	GASOLINE 092315	29434	Motor Fuel & Lubricants
03-303-000-0000-6513		56.73	GASOLINE 091615	31385	Motor Fuel & Lubricants
03-303-000-0000-6513		27.79	GASOLINE 092115	32957	Motor Fuel & Lubricants
03-303-000-0000-6513		49.85	GASOLINE 093015	35542	Motor Fuel & Lubricants
1570 Freedom Valu Centers, Inc		651.42	15 Transactions		
8622 Frontier 03-303-000-0000-6254		65.21	MCGREGOR 092215	218-768-4481	Utilities
8622 Frontier		65.21	1 Transactions		
13468 G & K Services 03-303-000-0000-6298		17.40	SHOP LAUNDRY 100515	1043301264	Shop Maintenance
03-303-000-0000-6298		17.40	SHOP LAUNDRY 101215	1043306808	Shop Maintenance
13468 G & K Services		34.80	2 Transactions		
1754 Garrison Disposal Company, Inc 03-303-000-0000-6254		40.00	GARBAGE CLEAN UP 090415	584899	Utilities
03-303-000-0000-6254		18.00	GARBAGE CLEAN UP 092415	734908	Utilities
03-303-000-0000-6254		50.00	GARBAGE CLEAN UP 093015	734933	Utilities

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
1754 Garrison Disposal Company, Inc		MCGREGOR SHOP 093015	8206962	Utilities
	186.69	4 Transactions		
11715 Granite Electronics		RADIO SYSTEM LABOR 091715	153000478- 1	Repair & Maintenance Supplies
	36.00	1 Transactions		
11715 Granite Electronics				
	36.00			
1959 H & L Mesabi Inc		4' BLADE 092915	94085	Repair & Maintenance Supplies
	1,722.00			
		5' BLADE 092915	94085	Repair & Maintenance Supplies
	2,152.40			
		6' BLADE 092915	94085	Repair & Maintenance Supplies
	12,915.00			
1959 H & L Mesabi Inc				
	16,789.40	3 Transactions		
4641 Holiday Credit Office		FEDERAL TAX ADJUSTMENT 093015		Motor Fuel & Lubricants
	24.40			
		REBATE 093015		Motor Fuel & Lubricants
	4.00			
		GASOLINE 090915	1400000134236	Motor Fuel & Lubricants
	40.00			
		GASOLINE 091415	1400000134236	Motor Fuel & Lubricants
	66.15			
		GASOLINE 091815	1400000134236	Motor Fuel & Lubricants
	34.15			
		GASOLINE 100115	1400000134236	Motor Fuel & Lubricants
	64.51			
		GASOLINE 090215	1400000134236	Motor Fuel & Lubricants
	45.00			
		GASOLINE 091515	1400000134236	Motor Fuel & Lubricants
	27.00			
		GASOLINE 092915	1400000134236	Motor Fuel & Lubricants
	24.75			
4641 Holiday Credit Office				
	273.16	9 Transactions		
2340 Hyytinen Hardware Hank		AITKIN SHOP SUPPLIES 090215	1284543	Shop Maintenance
	44.99			
		PALISADE SHOP SUPPLIES 090315	1284876	Shop Maintenance
	9.99			
		SWATARA PIT GATE 090915	1286212	Maintenance Supplies
	15.99			
		JACOBSON SHOP SUPPLIES 091415	1287482	Shop Maintenance
	123.97			
		REPAIR PARTS 092215	1289073	Repair & Maintenance Supplies
	9.99			
		JACOBSON SHOP SUPPLIES 092315	1289299	Shop Maintenance
	17.99			
		BOLTS FOR SIGNS 092915	1290343	Signs & Posts
	18.99			
		AITKIN SHOP SUPPLIES 092915	1290348	Shop Maintenance
	29.92			
		PALISADE SHOP SUPPLIES 092915	1290360	Shop Maintenance
	25.97			
2340 Hyytinen Hardware Hank				
	297.80	9 Transactions		
2763 J & H Transfer Station- Lakes Sanitary		AITKIN 093015	95484	Utilities
	93.89			

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
03-303-000-0000-6254		PALISADE 093015	95485	Utilities
2763 J & H Transfer Station-Lakes Sanitary				2 Transactions
57.65				
151.54				
91187 Lake Country Power				
03-303-000-0000-6254		JACOBSON SHOP 100515	1400073000	Utilities
03-303-000-0000-6254		SWATARA 100815	140946401	Utilities
91187 Lake Country Power				2 Transactions
64.36				
64.94				
129.30				
2941 M R Sign Co Inc				
03-303-000-0000-6516		INFO SIGNS 100915	188210	Signs & Posts
03-303-000-0000-6516		7' POSTS 100915	188211	Signs & Posts
2941 M R Sign Co Inc				2 Transactions
424.45				
879.50				
1,303.95				
2991 Malmo Market				
03-303-000-0000-6513		GASOLINE 081115	20075	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 060215	30171	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 060315	30225	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 081315	30332	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 060415	30466	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 060915	31812	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 061115	32243	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 071315	32372	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 071615	32926	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 061515	33422	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 072215	34545	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 072215	34545	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 090215	34904	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 062315	35565	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 062415	35645	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 072915	36560	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 070115	37754	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092215	39524	Motor Fuel & Lubricants
2991 Malmo Market				18 Transactions
63.08				
78.05				
54.23				
58.73				
42.74				
51.15				
65.23				
43.05				
57.51				
71.66				
46.10				
8.64				
57.68				
55.87				
59.01				
67.09				
63.06				
61.50				
1,004.38				
3100 McGregor Oil				
03-303-000-0000-6513		DISCOUNT 093015		Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 090315	53318	Motor Fuel & Lubricants
03-303-000-0000-6298		SHOP SUPPLIES 090915	53319	Shop Maintenance
03-303-000-0000-6513		GASOLINE 092215	53320	Motor Fuel & Lubricants
3.01-				
50.60				
8.91				
38.61				

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513		GASOLINE 092415	53321	Motor Fuel & Lubricants
03-303-000-0000-6513		JACOBSON 090115	53602	Motor Fuel & Lubricants
03-303-000-0000-6513		PALISADE 090315	53618	Motor Fuel & Lubricants
03-303-000-0000-6513		PALISADE 091315	53649	Motor Fuel & Lubricants
03-303-000-0000-6513		PALISADE 092415	54004	Motor Fuel & Lubricants
3100 McGregor Oil				
			9 Transactions	
13711 Mickelson/Ben				
03-303-000-0000-6411		WORK BOOT REIMBURSEMENT 100215	23	Safety Footwear
13711 Mickelson/Ben			1 Transactions	
12927 Midwest Machinery Co.				
03-303-000-0000-6590		REPAIR PARTS 090115	1133522	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR LABOR 091515	1142041	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS 091515	1142041	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS 092215	1146394	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 092315	1147376	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PART RETURN 092815	1150699	Repair & Maintenance Supplies
12927 Midwest Machinery Co.			6 Transactions	
5917 Mike's Bobcat Service				
03-303-000-0000-6825		BLADING 100115		Maintenance Agreements
5917 Mike's Bobcat Service			1 Transactions	
10701 Northern Safety Technology Inc				
03-303-000-0000-6590		REPAIR PARTS 100715	39775	Repair & Maintenance Supplies
10701 Northern Safety Technology Inc			1 Transactions	
10720 Nuss Truck & Equipment				
03-303-000-0000-6590		FILTERS 093015	3142211P	Repair & Maintenance Supplies
03-303-000-0000-6590		FILTERS 100215	3142344P	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS 100215	3142344P	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment			3 Transactions	
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513		GASOLINE 090115	320167	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 090215	320305	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 090915	320879	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 091015	320962	Motor Fuel & Lubricants

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513		GASOLINE 091815	48741	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 091915	48752	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092115	48840	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092115	48862	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092215	48884	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092215	48885	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092315	48932	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092315	48936	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092315	48946	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092415	48982	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092415	49008	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092815	49134	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092815	49136	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092815	49181	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092915	49196	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092915	49201	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 092915	49223	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 093015	49311	Motor Fuel & Lubricants
4010 Rasley Oil Company				
	2,156.83		49 Transactions	
4070 Riley Auto Supply				
03-303-000-0000-6590		REPAIR PARTS 090215	566075	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS 090915	566296	Repair & Maintenance Supplies
03-303-000-0000-6298		AITKIN SHOP SUPPLIES 091015	566338	Shop Maintenance
03-303-000-0000-6590		REPAIR PARTS 091015	566345	Repair & Maintenance Supplies
03-303-000-0000-6298		AITKIN SHOP SUPPLIES 091515	566566	Shop Maintenance
03-303-000-0000-6590		REPAIR PARTS 091715	566664	Repair & Maintenance Supplies
03-303-000-0000-6298		AITKIN SHOP SUPPLIES 092215	566816	Shop Maintenance
03-303-000-0000-6590		REPAIR PARTS 092315	566855	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS 092515	566936	Repair & Maintenance Supplies
4070 Riley Auto Supply				
	616.55		9 Transactions	
10257 Sadie Llama Designs				
03-303-000-0000-6516		E- 911 ROAD SIGNS 093015	84554.5535	Signs & Posts
10257 Sadie Llama Designs				
	32.00		1 Transactions	
4711 Sunnys Citgo				
03-303-000-0000-6513		GASOLINE 090215	37912	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 091415	37913	Motor Fuel & Lubricants

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4711 Sunnys Citgo		GASOLINE 093015	37914	Motor Fuel & Lubricants
	66.23			
	165.83			3 Transactions
90805 Temco		REPAIR LABOR 093015	19169	Repair & Maintenance Supplies
03-303-000-0000-6590	15.00			
03-303-000-0000-6590	14.85	REPAIR PARTS 093015	19169	Repair & Maintenance Supplies
03-303-000-0000-6590	10.00	REPAIR LABOR 100815	19195	Repair & Maintenance Supplies
03-303-000-0000-6590	4.40	REPAIR PARTS 100815	19195	Repair & Maintenance Supplies
90805 Temco	44.25			4 Transactions
8364 Towmaster, Inc		REPAIR PARTS 100215	373472	Repair & Maintenance Supplies
03-303-000-0000-6590	126.93			
03-303-000-0000-6590	79.55	REPAIR PARTS 100615	373527	Repair & Maintenance Supplies
8364 Towmaster, Inc	206.48			2 Transactions
10431 Verizon Business		HWY OFFICE 100115	4227948181509	Utilities
03-303-000-0000-6254	19.34			
10431 Verizon Business	19.34			1 Transactions
6097 Verizon Wireless		DEPT CELL PHONES 100115	9753232608	Utilities
03-303-000-0000-6254	334.30			
6097 Verizon Wireless	334.30			1 Transactions
8671 Village Laundromat & Car Wash, Inc		RAGS 091515	841480	Shop Maintenance
03-303-000-0000-6298	18.00			
8671 Village Laundromat & Car Wash, Inc	18.00			1 Transactions
8605 Wayne's Sanitation Llc		GARBAGE: MCGRATH 040915	249569	Utilities
03-303-000-0000-6254	52.51			
03-303-000-0000-6254	26.25	GARBAGE: MCGRATH 070915	252075	Utilities
03-303-000-0000-6254	26.25	GARBAGE: MCGRATH 091015	254015	Utilities
8605 Wayne's Sanitation Llc	105.01			3 Transactions
5293 Zep Sales & Service		AITKIN SHOP SUPPLIES 093015	9001897022	Shop Maintenance
03-303-000-0000-6298	150.90			
5293 Zep Sales & Service	150.90			1 Transactions
5295 Ziegler Inc		REPAIR PARTS 100215	PC190049743	Repair & Maintenance Supplies
03-303-000-0000-6590	143.56			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5295	Ziegler Inc				
		143.56		1 Transactions	
303	DEPT Total:	34,993.99	R&B Highway Maintenance	39 Vendors	186 Transactions
307	DEPT		R&B Capital Infrastructure		
5128	Widseth Smith & Nolting Inc				
	03-307-000-0000-6260	2,287.50	SERVICES 092515	105534	Professional Services
5128	Widseth Smith & Nolting Inc	2,287.50		1 Transactions	
307	DEPT Total:	2,287.50	R&B Capital Infrastructure	1 Vendors	1 Transactions
308	DEPT		R&B Equipment & Facilities		
10720	Nuss Truck & Equipment				
	03-308-000-0000-6600	87,434.37	MACK TRUCK 092815	VIN- 563	Capital Outlay- Facilities
	03-308-000-0000-6600	87,434.37	MACK TRUCK 092815	VIN- 564	Capital Outlay- Facilities
	03-308-000-0000-6600	87,434.37	MACK TRUCK 092815	VIN- 565	Capital Outlay- Facilities
10720	Nuss Truck & Equipment	262,303.11		3 Transactions	
5128	Widseth Smith & Nolting Inc				
	03-308-000-0000-6600	2,525.00	JACOBSON SHOP ADDITION 092515	105574	Capital Outlay- Facilities
5128	Widseth Smith & Nolting Inc	2,525.00		1 Transactions	
308	DEPT Total:	264,828.11	R&B Equipment & Facilities	2 Vendors	4 Transactions
3	Fund Total:	306,907.12	Road & Bridge		209 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
5398	CDW Government, Inc 05- 400- 440- 0410- 6402		5.95	VPN Remote Access	ZF41071	Computer/Technology Supplies
5398	CDW Government, Inc		5.95	1 Transactions		
10185	Centurylink Communications Inc 05- 400- 440- 0410- 6250		42.32	LD Phone- PH	320146217	Telephone
	05- 400- 440- 0410- 6250		0.72	LD Phone- ACCTING	320146217	Telephone
	05- 400- 440- 0410- 6250		6.19	LD Phone- HHS	320146217	Telephone
10185	Centurylink Communications Inc		49.23	3 Transactions		
5774	Riverwood Healthcare Clinic 05- 400- 440- 0410- 6272		200.00	Physical- Hamdorf	October	New Employee Physical Examinations
5774	Riverwood Healthcare Clinic		200.00	1 Transactions		
400	DEPT Total:		255.18	Public Health Department	3 Vendors	5 Transactions
420	DEPT			Income Maintenance		
5398	CDW Government, Inc 05- 420- 600- 4800- 6402		13.88	VPN Remote Access	ZF41071	Computer/Technology Supplies
5398	CDW Government, Inc		13.88	1 Transactions		
10185	Centurylink Communications Inc 05- 420- 600- 4800- 6250		106.44	LD Phone- IM	320146217	Telephone
	05- 420- 600- 4800- 6250		1.68	LD Phone- ACCTING	320146217	Telephone
	05- 420- 600- 4800- 6250		14.47	LD Phone- HHS	320146217	Telephone
	05- 420- 640- 4800- 6250		36.26	LD Phone- CS	320146217	Telephone
10185	Centurylink Communications Inc		158.85	4 Transactions		
420	DEPT Total:		172.73	Income Maintenance	2 Vendors	5 Transactions
430	DEPT			Social Services		
5398	CDW Government, Inc 05- 430- 700- 4800- 6402		19.83	VPN Remote Access	ZF41071	Computer/Technology Supplies
5398	CDW Government, Inc		19.83	1 Transactions		
10185	Centurylink Communications Inc 05- 430- 700- 4800- 6250		189.05	LD Phone- SS	320146217	Telephone

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
05-430-700-4800-6250		LD Phone- ACCTING	320146217	Telephone
05-430-700-4800-6250		LD Phone- HHS	320146217	Telephone
10185 Centurylink Communications Inc				3 Transactions
5774 Riverwood Healthcare Clinic				
05-430-700-4800-6272		Physical- Gustafson	October	New Employee Physical Examinations
05-430-700-4800-6272		Physical- Jacobson	October	New Employee Physical Examinations
5774 Riverwood Healthcare Clinic				2 Transactions
430 DEPT Total:		Social Services	3 Vendors	6 Transactions
5 Fund Total:		Health & Human Services		16 Transactions

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
0	DEPT			Undesignated	
	4580 Mn Dept Of Finance		480.00	Sept marriage license fees	State Fees, Assessments & Surcharges
	09- 000- 000- 0000- 2030				
	4580 Mn Dept Of Finance		480.00	1 Transactions	
0	DEPT Total:		480.00	Undesignated	1 Vendors 1 Transactions
9	Fund Total:		480.00	State	1 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
921	DEPT		Co. Development		
10185	Centurylink Communications Inc				
	10- 921- 000- 0000- 6250		LD Phone- SURVEYOR	320146217	Telephone
	10- 921- 000- 0000- 6250	1.88	LD Phone- GIS	320146217	Telephone
10185	Centurylink Communications Inc	3.76			2 Transactions
1958	Haasken/Daniel D.				
	10- 921- 000- 0000- 6340	26.52	Hotel/GIS conference	Duluth	Meals Reimbursed Non- Taxable
			10/07/2015	10/08/2015	
1958	Haasken/Daniel D.	26.52			1 Transactions
7018	Town Of Macville Treasurer				
	10- 921- 000- 0000- 6231	775.00	removal of beaver from road		Services, Labor, Contracts
7018	Town Of Macville Treasurer	775.00			1 Transactions
921	DEPT Total:	805.28	Co. Development	3 Vendors	4 Transactions
923	DEPT		Forfeited Tax Sales		
86222	Aitkin Independent Age				
	10- 923- 000- 0000- 6405	22.50	land class hearing notice	1519	Office Supplies
86222	Aitkin Independent Age	22.50			1 Transactions
13649	Aitkin Rental Center				
	10- 923- 000- 0000- 6590	10.00	rent an appliance dolly	40865	Repair & Maintenance Supplies
13649	Aitkin Rental Center	10.00			1 Transactions
195	Aitkin Tire Shop				
	10- 923- 000- 0000- 6590	123.00	Trailer Tires	55178	Repair & Maintenance Supplies
	10- 923- 000- 0000- 6590	167.00	tire	55226	Repair & Maintenance Supplies
	10- 923- 000- 0000- 6590	10.00	repair tire	55233	Repair & Maintenance Supplies
195	Aitkin Tire Shop	300.00			3 Transactions
10452	AT&T Mobility				
	10- 923- 000- 0000- 6254	76.61	Cell phone charges	287257204209	Utilities
10452	AT&T Mobility	76.61			1 Transactions
86467	Auto Value Aitkin				
	10- 923- 000- 0000- 6590	21.98	wipers	40070902	Repair & Maintenance Supplies
	10- 923- 000- 0000- 6590	9.99	coveralls	40071421	Repair & Maintenance Supplies

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
10- 923- 000- 0000- 6590		filter	40071431	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		coveralls	40071523	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		vapor spray	40071792	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		wipers	40071977	Repair & Maintenance Supplies
86467 Auto Value Aitkin				
	132.25		6 Transactions	
13725 Beartooth True Value				
10- 923- 000- 0000- 6590		gloves, lysol	A1215	Repair & Maintenance Supplies
10- 923- 000- 0000- 6590		respirator	B1181	Repair & Maintenance Supplies
13725 Beartooth True Value			2 Transactions	
	105.71			
783 Canon Financial Services, Inc				
10- 923- 000- 0000- 6231		Contract Charges- 022 Lobby	15349972	Services, Labor, Contracts
783 Canon Financial Services, Inc			1 Transactions	
	390.94			
10185 Centurylink Communications Inc				
10- 923- 000- 0000- 6250		LD Phone	320146217	Telephone
10185 Centurylink Communications Inc			1 Transactions	
	3.99			
1570 Freedom Valu Centers, Inc				
10- 923- 000- 0000- 6511		Sept gas purchases	9423	Gas And Oil
1570 Freedom Valu Centers, Inc			1 Transactions	
	533.48			
1754 Garrison Disposal Company, Inc				
10- 923- 000- 0000- 6231		Clean tax forfeit homes	23	Services, Labor, Contracts
10- 923- 000- 0000- 6231		Dumpster- tax forfeit property	8208307	Services, Labor, Contracts
		09/16/2015 09/16/2015		
10- 923- 000- 0000- 6231		Dumpster- tax forfeit property	8208307	Services, Labor, Contracts
		09/22/2015 09/22/2015		
10- 923- 000- 0000- 6231		Dumpster- tax forfeit property	8208307	Services, Labor, Contracts
		09/21/2015 09/21/2015		
1754 Garrison Disposal Company, Inc			4 Transactions	
	4,351.50			
1958 Haasken/Daniel D.				
10- 923- 000- 0000- 6332		Hotel/GIS conference	Duluth	Hotel/Motel Lodging
		10/07/2015 10/09/2015		
1958 Haasken/Daniel D.			1 Transactions	
	240.10			
4641 Holiday Credit Office				

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4641 Holiday Credit Office		September Billing	1400000134961	Gas And Oil
	560.31			
	560.31	1 Transactions		
2340 Hyytinen Hardware Hank				
10-923-000-0000-6590	9.99	lock	1287356	Repair & Maintenance Supplies
10-923-000-0000-6590	86.13	respirators, gloves	1287357	Repair & Maintenance Supplies
10-923-000-0000-6590	53.47	respirators, lysol	1287858	Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank	149.59			
		3 Transactions		
11406 Innovative Office Solutions				
10-923-000-0000-6405	59.02	tape, pencils	IN0931424	Office Supplies
10-923-000-0000-6405	182.98	calendars	IN0941171	Office Supplies
11406 Innovative Office Solutions	242.00			
		2 Transactions		
3951 Pro West & Associates, Inc				
10-923-000-0000-6405	75.00	Forestry tool bar for GIS svcs	15100502	Office Supplies
3951 Pro West & Associates, Inc	75.00			
		1 Transactions		
4010 Rasley Oil Company				
10-923-000-0000-6511	1,142.86	September gas for vehicles	AITCOL&PS	Gas And Oil
4010 Rasley Oil Company	1,142.86			
		1 Transactions		
4135 Roadside Market				
10-923-000-0000-6511	64.48	GAS	13643	Gas And Oil
4135 Roadside Market	64.48			
		1 Transactions		
86235 The Office Shop Inc				
10-923-000-0000-6590	35.98	RECHARGABLE BATTERIES	281385-0	Repair & Maintenance Supplies
86235 The Office Shop Inc	35.98			
		1 Transactions		
10930 Tidholm Productions				
10-923-000-0000-6405	88.61	Folding land sale notices	7980 5229	Office Supplies
10930 Tidholm Productions	88.61			
		1 Transactions		
12788 Timmer Implement of Aitkin				
10-923-000-0000-6590	189.35	shaft,hub assembly,bushing	IA04743	Repair & Maintenance Supplies
10-923-000-0000-6590	100.00	track core	IA05413	Repair & Maintenance Supplies
10-923-000-0000-6590	107.31	filters	IA05546	Repair & Maintenance Supplies
10-923-000-0000-6590	1,739.03	starter, relay	WA01073	Repair & Maintenance Supplies

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
12788	Timmer Implement of Aitkin		Amount	4 Transactions	
6128	Tire Barn		2,135.69		
	10-923-000-0000-6590		108.08	fuel tank straps replaced	32453 Repair & Maintenance Supplies
	10-923-000-0000-6590		76.10	replace broken wheel studs	32466 Repair & Maintenance Supplies
	10-923-000-0000-6590		43.35	LOF	32505 Repair & Maintenance Supplies
6128	Tire Barn		227.53	3 Transactions	
923	DEPT Total:		10,889.13	Forfeited Tax Sales	21 Vendors 40 Transactions
926	DEPT			Law Library	
5173	West Payment Center				
	10-926-000-0000-6408		1,108.72	JULY INFORMATION CHARGES	832268185 Law Books
				07/01/2015 07/31/2015	
	10-926-000-0000-6408		764.13	SUBSCRIPTION CHARGES	832354149 Law Books
				07/05/2015 08/04/2015	
	10-926-000-0000-6408		1,164.16	AUGUST INFORMATION CHARGES	832458130 Law Books
				08/01/2015 08/30/2015	
	10-926-000-0000-6408		654.13	SUBSCRIPTION CHARGES	832539425 Law Books
				08/05/2015 09/04/2015	
	10-926-000-0000-6408		1,164.16	SEPT.INFORMATION CHARGES	832637687 Law Books
				09/01/2015 09/30/2015	
5173	West Payment Center		4,855.30	5 Transactions	
926	DEPT Total:		4,855.30	Law Library	1 Vendors 5 Transactions
10	Fund Total:		16,549.71	Trust	49 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
924 DEPT		Forest Resource		
10452 AT&T Mobility		Cell phone charges	287257204209	Telephone
11- 924- 000- 0000- 6250				
10452 AT&T Mobility		1 Transactions		
1570 Freedom Valu Centers, Inc		batteries for metal detector	9423	Repair & Maintenance Supplies
11- 924- 000- 0000- 6590	9.98			
1570 Freedom Valu Centers, Inc		1 Transactions		
2991 Malmo Market		Gas bills June,July,August		Gas And Oil
11- 924- 000- 0000- 6511	312.83			
2991 Malmo Market		1 Transactions		
6097 Verizon Wireless		sept cell phone service	580683827	Telephone
11- 924- 000- 0000- 6250	61.64			
6097 Verizon Wireless		1 Transactions		
13234 Western EcoSystems Technology, Inc.		Bat Survey Work	46403	Services, Labor, Contracts
11- 924- 000- 0000- 6231	4,164.08	08/01/2015 08/31/2015		
13234 Western EcoSystems Technology, Inc.		1 Transactions		
924 DEPT Total:	4,692.19	Forest Resource	5 Vendors	5 Transactions
925 DEPT		Reforestation		
86467 Auto Value Aitkin		1/4" drive extension	40071254	Repair & Maintenance Supplies
11- 925- 000- 0000- 6590	6.49			
11- 925- 000- 0000- 6590	39.97	bent tube, transmission fluid	40071500	Repair & Maintenance Supplies
86467 Auto Value Aitkin		2 Transactions		
10083 Cedarbrook Lumber Comp		Returns	72397	Repair & Maintenance Supplies
11- 925- 000- 0000- 6590	194.64			
11- 925- 000- 0000- 6590	9.96	fabric/sod pins	72843	Repair & Maintenance Supplies
11- 925- 000- 0000- 6590	10.49	4x4x8	72962	Repair & Maintenance Supplies
11- 925- 000- 0000- 6590	215.92	spikes, torx screws	73195	Repair & Maintenance Supplies
11- 925- 000- 0000- 6590	166.79	2x8x8, fasteners	73207	Repair & Maintenance Supplies
10083 Cedarbrook Lumber Comp		5 Transactions		
1701 Forestry Suppliers Inc	208.52			

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
11-925-000-0000-6406		38.12		Field Supplies
11-925-000-0000-6406		18.00		Field Supplies
1701 Forestry Suppliers Inc		56.12		
			2 Transactions	
2340 Hyytinen Hardware Hank				
11-925-000-0000-6590		2.97	keys	1284760 Repair & Maintenance Supplies
11-925-000-0000-6590		15.48	bulbs	1286394 Repair & Maintenance Supplies
11-925-000-0000-6590		0.32	bolts	1287696 Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank		18.77		
			3 Transactions	
11944 Kett/Andrew				
11-925-000-0000-6231		60.00	remove 2 beavers	S Soo line Services, Labor, Contracts
11944 Kett/Andrew		60.00		
			1 Transactions	
5821 Masconomo Forestry, Inc				
11-925-000-0000-6231		997.00	ash regeneration study	Ball Bluff/Jew Services, Labor, Contracts
5821 Masconomo Forestry, Inc		997.00		
			1 Transactions	
12927 Midwest Machinery Co.				
11-925-000-0000-6590		65.01	bar, chain	1153127 Repair & Maintenance Supplies
12927 Midwest Machinery Co.		65.01		
			1 Transactions	
925 DEPT Total:		1,451.88	Reforestation	7 Vendors 15 Transactions
935 DEPT			Forest Road	
8691 Northland Hydraulic Service				
11-935-000-0000-6590		4,498.41	hydraulic pump	7833 Repair & Maintenance Supplies
8691 Northland Hydraulic Service		4,498.41		
			1 Transactions	
8436 Northland Parts				
11-935-000-0000-6590		44.37	hydraulic fluid, towels	309159 Repair & Maintenance Supplies
8436 Northland Parts		44.37		
			1 Transactions	
10720 Nuss Truck & Equipment				
11-935-000-0000-6590		6,753.41	repair of Volvo Grader	630375 Repair & Maintenance Supplies
10720 Nuss Truck & Equipment		6,753.41		
			1 Transactions	
3760 Palisade Cooperative Oil Assoc				
11-935-000-0000-6511		139.21	Gas for Grader	ACPARKS Gas And Oil

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<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3760	Palisade Cooperative Oil Assoc		139.21		1 Transactions	
935	DEPT Total:		11,435.40	Forest Road	4 Vendors	4 Transactions
11	Fund Total:		17,579.47	Forest Development		24 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/19/15 8:11AM
19 Long Lake Conservation C

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
783	Canon Financial Services, Inc 19- 521- 000- 0000- 6231		126.47	Contract Charge- 020	15349973	Services, Labor, Contracts
783	Canon Financial Services, Inc		126.47	1 Transactions		
8622	Frontier 19- 521- 000- 0000- 6250		429.79	Service and LD	2187684653	Telephone
8622	Frontier		429.79	1 Transactions		
2763	J & H Transfer Station- Lakes Sanitary 19- 521- 000- 0000- 6255		92.38	October Garbage Service	97765	Garbage
2763	J & H Transfer Station- Lakes Sanitary		92.38	1 Transactions		
4425	Shirts Plus 19- 521- 000- 0000- 6400		312.00	24 Beanies	62103	Commissary Items
	19- 521- 000- 0000- 6400		590.20	157 backpacks	62103	Commissary Items
4425	Shirts Plus		902.20	2 Transactions		
86235	The Office Shop Inc 19- 521- 000- 0000- 6231		287.31	Copier Contract	281131- 0	Services, Labor, Contracts
86235	The Office Shop Inc		287.31	1 Transactions		
521	DEPT Total:		1,838.15	LLCC Administration	5 Vendors	6 Transactions
522	DEPT			LLCC Education		
10359	Clearwater Middle School 19- 522- 000- 0000- 6820		333.63	Refund of an Overpay	161	Refunds & Reimbursements
10359	Clearwater Middle School		333.63	1 Transactions		
5814	Hagen/Christine 19- 522- 000- 0000- 6416		14.86	reimb.for Digital Scale	Walmart	Education Supplies
5814	Hagen/Christine		14.86	1 Transactions		
522	DEPT Total:		348.49	LLCC Education	2 Vendors	2 Transactions
523	DEPT			LLCC Food		
5998	Appert's Foodservice 19- 523- 000- 0000- 6418		1,081.82	GROCERIES	509240524	Groceries- Students

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
10/19/15 8:11AM
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formular Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
19- 523- 000- 0000- 6420		GROCERIES	509240524	Food Service Supplies
19- 523- 000- 0000- 6418		GROCERIES	510010360	Groceries- Students
5998 Appert's Foodservice				
	181.99			
	633.73			
	1,897.54	3 Transactions		
8809 Biscoe/Scott A				
19- 523- 000- 0000- 6590	20.00	wheels for kitchen cart		Repair & Maintenance Supplies
19- 523- 000- 0000- 6590	30.00	Chainsaw Repair reimb.	Gorsuch	Repair & Maintenance Supplies
8809 Biscoe/Scott A	50.00	2 Transactions		
5814 Hagen/Christine				
19- 523- 000- 0000- 6420	17.74	reimb. for Gluten free food	Walmart	Food Service Supplies
5814 Hagen/Christine	17.74	1 Transactions		
5662 McGregor Dairy, Inc				
19- 523- 000- 0000- 6418	472.54	Groceries	24486	Groceries- Students
5662 McGregor Dairy, Inc	472.54	1 Transactions		
4968 Upper Lakes Foods, Inc				
19- 523- 000- 0000- 6418	8.00	Return	579547- OA	Groceries- Students
19- 523- 000- 0000- 6418	1,046.24	GROCERIES	585674- 00	Groceries- Students
19- 523- 000- 0000- 6420	42.94	Supplies	585675- 00	Food Service Supplies
19- 523- 000- 0000- 6418	33.50	GROCERIES	586317- 00	Groceries- Students
19- 523- 000- 0000- 6418	1,001.91	GROCERIES	587901- 00	Groceries- Students
4968 Upper Lakes Foods, Inc	2,116.59	5 Transactions		
523 DEPT Total:	4,554.41	LLCC Food	5 Vendors	12 Transactions
524 DEPT		LLCC Maintenance		
9600 Batteries Plus				
19- 524- 000- 0000- 6590	16.99	Emergency light battery	035- 295569	Repair & Maintenance Supplies
9600 Batteries Plus	16.99	1 Transactions		
8809 Biscoe/Scott A				
19- 524- 000- 0000- 6450	4.26	wire brush for drill	FleetFarm	Maintenance Small Tools
8809 Biscoe/Scott A	4.26	1 Transactions		
2340 Hyytinen Hardware Hank				
19- 524- 000- 0000- 6422	23.96	Softener Salt	1286946	Janitorial Services/Supplies
19- 524- 000- 0000- 6450	3.89	Staples	1289397	Maintenance Small Tools

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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19 Long Lake Conservation C

Vendor	Name		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
2340	Hyytinen Hardware Hank		27.85			
				2 Transactions		
12709	K & N Electric LLC					
	19- 524- 000- 0000- 6590		1,242.45	water heater,outlets,switches	1758	Repair & Maintenance Supplies
12709	K & N Electric LLC		1,242.45			
				1 Transactions		
5174	Voss Lighting					
	19- 524- 000- 0000- 6590		67.30	6 BALLASTS	15272269- 00	Repair & Maintenance Supplies
5174	Voss Lighting		67.30			
				1 Transactions		
524	DEPT Total:		1,358.85	LLCC Maintenance	5 Vendors	6 Transactions
19	Fund Total:		8,099.90	Long Lake Conservation Center		26 Transactions

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21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		Parks		
85003	Aitkin County DAC				
	21- 520- 000- 0000- 6231		Mow Snake River Campground		Services, Labor, Contracts
	21- 520- 000- 0000- 6231	100.00			
		200.00	Mow Aitkin Campground	2@100.00	Services, Labor, Contracts
85003	Aitkin County DAC	300.00		2 Transactions	
10452	AT&T Mobility				
	21- 520- 000- 0000- 6250	47.89	Cell phone charges	287257204209	Telephone
10452	AT&T Mobility	47.89		1 Transactions	
86467	Auto Value Aitkin				
	21- 520- 000- 0000- 6590	13.98	cleaning supplies	40070458	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590	8.49	car wash	40071850	Repair & Maintenance Supplies
86467	Auto Value Aitkin	22.47		2 Transactions	
13725	Beartooth True Value				
	21- 520- 000- 0000- 6590	53.98	shovel	A1244	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590	7.48	battery clips, numbers	A1278	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590	52.13	couplings, connectors	B1261	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590	5.49	letters	B1659	Repair & Maintenance Supplies
13725	Beartooth True Value	119.08		4 Transactions	
10083	Cedarbrook Lumber Comp				
	21- 520- 000- 0000- 6590	34.40	rebar	72428	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590	9.36	2x2x8	72961	Repair & Maintenance Supplies
10083	Cedarbrook Lumber Comp	43.76		2 Transactions	
5484	Darlow Excavating				
	21- 520- 000- 0000- 6231	119.99	pump Jacobson Wayside	10/1/15	Services, Labor, Contracts
	21- 520- 000- 0000- 6231	119.99	pump Jacobson Campground	6/16/15	Services, Labor, Contracts
	21- 520- 000- 0000- 6231	119.99	pump Jacobson Wayside	6/16/15	Services, Labor, Contracts
	21- 520- 000- 0000- 6231	119.99	pump Jacobson Wayside	7/28/15	Services, Labor, Contracts
	21- 520- 000- 0000- 6231	119.99	pump Jacobson Wayside	8/28/15	Services, Labor, Contracts
	21- 520- 000- 0000- 6231	119.99	pump Jacobson Campground	9/4/15	Services, Labor, Contracts
5484	Darlow Excavating	719.94		6 Transactions	
1430	Dotzler Power Equipment				
	21- 520- 000- 0000- 6590	31.90	fuel can, fuel filter	84346	Repair & Maintenance Supplies
	21- 520- 000- 0000- 6590	242.56	lawn motor repair	84616	Repair & Maintenance Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
21- 520- 000- 0000- 6590	623.74	chaps, saw wrenches	84623	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	10.38	saw files	84827	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	21.95	chain	84828	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	90.95	belt, fuel line, repair	84951	Repair & Maintenance Supplies
1430 Dotzler Power Equipment	1,021.48			6 Transactions
10618 Erik's Lawn Service				
21- 520- 000- 0000- 6231	90.00	Mow RL Swim Beach	3@30.00	Services, Labor, Contracts
21- 520- 000- 0000- 6231	276.00	Mow Berglund Park	3@92.00	Services, Labor, Contracts
10618 Erik's Lawn Service	366.00			2 Transactions
1829 Goble's Sewer Service Inc.				
21- 520- 000- 0000- 6231	130.00	pump Aitkin dump station	1223877	Services, Labor, Contracts
		09/08/2015 09/08/2015		
21- 520- 000- 0000- 6231	130.00	pump Aitkin dump station	1224121	Services, Labor, Contracts
		09/28/2015 09/28/2015		
1829 Goble's Sewer Service Inc.	260.00			2 Transactions
2186 Hillyard Inc - Kansas City				
21- 520- 000- 0000- 6406	174.62	toilet tissue- Campground	601793996	Field Supplies
2186 Hillyard Inc - Kansas City	174.62			1 Transactions
7525 Hometown Bldg Supply				
21- 520- 000- 0000- 6590	10.34	fastener, drill bit, titebond	71065	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	4.50	concrete mix	71868	Repair & Maintenance Supplies
7525 Hometown Bldg Supply	14.84			2 Transactions
8506 Hotsy Equipment Of Minnesota				
21- 520- 000- 0000- 6590	237.29	pressure washer	49972	Repair & Maintenance Supplies
8506 Hotsy Equipment Of Minnesota	237.29			1 Transactions
2340 Hyytinen Hardware Hank				
21- 520- 000- 0000- 6590	2.54	nut	1285091	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	84.64	paint, brush, clean up tools	1285863	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	19.41	tie dows, pins	1286162	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	6.48	double tape, glue	1289443	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	5.53	nuts/bolts	1289556	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	11.98	paint	1289671	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	21.87	spray paint, router bit,diamet	1290654	Repair & Maintenance Supplies

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2340	Hyytinen Hardware Hank				
		152.45		7 Transactions	
2763	J & H Transfer Station- Lakes Sanitary				
	21- 520- 000- 0000- 6254	75.00	Aitkin Park Garbage Service	97823	Utilities
	21- 520- 000- 0000- 6254	75.00	Berglund Park Garbage Svc	97824	Utilities
	21- 520- 000- 0000- 6254	75.00	Garbage service- Shop	97836	Utilities
2763	J & H Transfer Station- Lakes Sanitary	225.00		3 Transactions	
3160	Mille Lacs Energy Coop- Albert Lea				
	21- 520- 000- 0000- 6254	133.16	Electricity Berglund Park	18- 51- 103- 02	Utilities
3160	Mille Lacs Energy Coop- Albert Lea	133.16		1 Transactions	
9692	Minnesota Energy Resources Corporation				
	21- 520- 000- 0000- 6254	45.00	September gas for shop	4162495- 8	Utilities
9692	Minnesota Energy Resources Corporation	45.00		1 Transactions	
12718	Up North Riders				
	21- 520- 000- 0000- 6802	472.51	Lawler ATV Reimbursement	9/18/15	Trail Grants- State
	21- 520- 000- 0000- 6802	258.28	Lawler ATV Reimbursement	9/29/15	Trail Grants- State
12718	Up North Riders	730.79		2 Transactions	
13627	Wruck Sewer and Portable Rental				
	21- 520- 000- 0000- 6231	100.00	Satelites- Swatara	386	Services, Labor, Contracts
			09/01/2015	09/30/2015	
	21- 520- 000- 0000- 6231	100.00	Satelites- Blind Lake	386	Services, Labor, Contracts
			09/01/2015	09/30/2015	
	21- 520- 000- 0000- 6231	160.00	Satelites- Lone Lake	386	Services, Labor, Contracts
			09/01/2015	09/30/2015	
	21- 520- 000- 0000- 6231	150.00	Satelites- Round Lake	386	Services, Labor, Contracts
			09/01/2015	09/30/2015	
13627	Wruck Sewer and Portable Rental	510.00		4 Transactions	
520	DEPT Total:	5,123.77	Parks	18 Vendors	49 Transactions
21	Fund Total:	5,123.77	Parks		49 Transactions
	Final Total:	448,905.14	272 Vendors	603 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	93,175.31	General Fund
	3	306,907.12	Road & Bridge
	5	989.86	Health & Human Services
	9	480.00	State
	10	16,549.71	Trust
	11	17,579.47	Forest Development
	19	8,099.90	Long Lake Conservation Center
	21	5,123.77	Parks
All Funds		448,905.14	Total

Approved by,

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2D



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Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

- Print List in Order By: 1
- 1 - Fund (Page Break by Fund)
 - 2 - Department (Totals by Dept)
 - 3 - Vendor Number
 - 4 - Vendor Name

September Sales Tax

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D

- D - Detailed Audit List
- S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank					
01-040-000-0000-5840		0.02	Receipt Nbr 1219 09/22/2015		Misc Receipts
01-040-021-0000-5840		5.11	Receipt Nbr 1050 09/14/2015		Misc Receipts
01-040-021-0000-5840		0.26	Receipt Nbr 1050 09/14/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3820 09/03/2015		Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 3823 09/04/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3826 09/14/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3827 09/14/2015		Misc Receipts
01-042-000-0000-5840		0.39	Receipt Nbr 3829 09/16/2015		Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 3829 09/16/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3830 09/16/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3831 09/21/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3832 09/21/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3834 09/22/2015		Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 3836 09/25/2015		Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 3837 09/25/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3838 09/28/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3838 09/28/2015		Misc Receipts
01-042-000-0000-5840		0.06	Receipt Nbr 3842 09/30/2015		Misc Receipts
01-042-000-0000-5840		0.13	Receipt Nbr 3843 09/30/2015		Misc Receipts
01-043-000-0000-5840		0.51	Receipt Nbr 895 09/04/2015		Misc Receipts
01-043-000-0000-5840		0.51	Receipt Nbr 896 09/11/2015		Misc Receipts
01-043-000-0000-5840		0.26	Receipt Nbr 896 09/11/2015		Misc Receipts
01-043-000-0000-5840		1.03	Receipt Nbr 896 09/11/2015		Misc Receipts
01-090-000-0000-5840		2.57	Receipt Nbr 1620 09/01/2015		Misc Receipts
01-090-000-0000-5840		1.93	Receipt Nbr 1622 09/09/2015		Misc Receipts
01-090-000-0000-5840		1.29	Receipt Nbr 1623 09/09/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1624 09/09/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1625 09/11/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1626 09/11/2015		Misc Receipts
01-090-000-0000-5840		1.29	Receipt Nbr 1628 09/14/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1629 09/14/2015		Misc Receipts
01-090-000-0000-5840		1.29	Receipt Nbr 1631 09/17/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1632 09/17/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1634 09/23/2015		Misc Receipts
01-090-000-0000-5840		0.64	Receipt Nbr 1636 09/29/2015		Misc Receipts
01-122-000-0000-5840		2.48	Receipt Nbr 1520 09/18/2015		Misc Receipts
01-252-252-0000-5872		106.85	Receipt Nbr 2755 09/15/2015		Phone Card Prisoner Welfare(Taxable)
01-252-252-0000-5872		49.53	Receipt Nbr 2761 09/18/2015		Phone Card Prisoner Welfare(Taxable)

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 1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01-252-252-0000-5872			Receipt Nbr 2766 09/25/2015		Phone Card Prisoner Welfare(Taxable)
01-252-252-0000-5885			Receipt Nbr 2755 09/15/2015		Commissary Sales Taxable
01-252-252-0000-5885			Receipt Nbr 2761 09/18/2015		Commissary Sales Taxable
01-252-252-0000-5885			Receipt Nbr 2766 09/25/2015		Commissary Sales Taxable
01-040-000-0000-6405			Sept sales tax adjustment		Office & Computer Supplies
01-100-000-0000-6311			Sept. sales tax on copies		Sales Tax
01-100-000-0000-6312			Sept. sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank					
				45 Transactions	
1 Fund Total:					
			633.31	General Fund	1 Vendors 45 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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3 Road & Bridge

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank						
03-303-000-0000-6513			1,904.66	Diesel Tax: SEPTEMBER 2015		Motor Fuel & Lubricants
8410 Bremer Bank			1,904.66		1 Transactions	
89991 Bremer Bank						
03-000-000-0000-5855			3.86	Receipt Nbr 881 09/02/2015		Charges- Individuals
03-000-000-0000-5855			9.65	Receipt Nbr 881 09/02/2015		Charges- Individuals
03-000-000-0000-5855			6.88	Receipt Nbr 881 09/02/2015		Charges- Individuals
03-000-000-0000-5855			0.13	Receipt Nbr 882 09/02/2015		Charges- Individuals
03-000-000-0000-5855			0.64	Receipt Nbr 884 09/14/2015		Charges- Individuals
03-000-000-0000-5855			3.86	Receipt Nbr 885 09/15/2015		Charges- Individuals
03-000-000-0000-5855			3.86	Receipt Nbr 885 09/15/2015		Charges- Individuals
03-000-000-0000-5855			3.44	Receipt Nbr 885 09/15/2015		Charges- Individuals
03-000-000-0000-5855			3.44	Receipt Nbr 885 09/15/2015		Charges- Individuals
03-000-000-0000-5855			0.39	Receipt Nbr 886 09/15/2015		Charges- Individuals
03-000-000-0000-5855			1.93	Receipt Nbr 2437 09/29/2015		Charges- Individuals
03-000-000-0000-5855			1.93	Receipt Nbr 2438 09/29/2015		Charges- Individuals
03-000-000-0000-5855			1.93	Receipt Nbr 2439 09/29/2015		Charges- Individuals
03-000-000-0000-5855			1.93	Receipt Nbr 888 09/30/2015		Charges- Individuals
03-000-000-0000-5855			1.93	Receipt Nbr 888 09/30/2015		Charges- Individuals
03-000-000-0000-5855			19.08	Receipt Nbr 888 09/30/2015		Charges- Individuals
03-000-000-0000-5857			10.83	Receipt Nbr 888 09/30/2015		Culverts
89991 Bremer Bank			75.71		17 Transactions	
3 Fund Total:			1,980.37	Road & Bridge	2 Vendors	18 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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9 State

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
4580	Mn Dept Of Finance						
	09-000-000-0000-2022			176.00	September Birth		Birth/Death Surcharges
	09-000-000-0000-2022			304.00	September Death		Birth/Death Surcharges
	09-000-000-0000-2024			132.00	September Children's		St Share Of Birth Cert.- Children
	09-000-000-0000-2031			22.50	September Torrens		Real Estate Assurance (Was 5874 And 627
	09-000-000-0000-2036			4,326.00	Sept.State Gen Fund		Recording Surcharges (Was 5871 & 6281)
	09-000-000-0000-2036			440.00	Sept.State Gen Fund surcharge		Recording Surcharges (Was 5871 & 6281)
4580	Mn Dept Of Finance			5,400.50		6 Transactions	
3375	Mn Dept Of Health						
	09-000-000-0000-2027			1,105.00	September State Well		State Well Cert Fees (Was 5097 & 6203)
3375	Mn Dept Of Health			1,105.00		1 Transactions	
9 Fund Total:				6,505.50	State	2 Vendors	7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/15 1:28PM
10 Trust

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
89991 Bremer Bank				
10- 921- 000- 0000- 5840		3.22	Receipt Nbr 2436 09/29/2015	Misc Receipts
10- 923- 000- 0000- 6311		7.40	Sept. Sales Tax on Gravel sale	Sales Tax
89991 Bremer Bank		10.62	2 Transactions	
10 Fund Total:		10.62	Trust	1 Vendors 2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
 10/13/15 1:28PM
 11 Forest Development

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank 11-925-000-0000-6312			0.40- Sept. Sales Tax Adjustment		Sales Tax Adjustment
89991 Bremer Bank			0.40- 1 Transactions		
11 Fund Total:			0.40- Forest Development	1 Vendors	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
 10/13/15 1:28PM
 19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
19- 521- 000- 0000- 5885			0.21 Receipt Nbr 1110 09/22/2015		Commissary Sales Taxable
19- 521- 000- 0000- 5885			2.80 Receipt Nbr 1111 09/23/2015		Commissary Sales Taxable
19- 521- 000- 0000- 5885			5.87 Receipt Nbr 1113 09/28/2015		Commissary Sales Taxable
19- 521- 000- 0000- 5885			33.87 Receipt Nbr 1114 09/28/2015		Commissary Sales Taxable
19- 521- 000- 0000- 5885			2.54 Receipt Nbr 1115 09/29/2015		Commissary Sales Taxable
89991 Bremer Bank			45.29	5 Transactions	
19 Fund Total:			45.29	Long Lake Conservation Center	1 Vendors 5 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
10/13/15 1:28PM
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank				
21- 520- 000- 0000- 5510	1.16	Receipt Nbr 2407 09/02/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	5.15	Receipt Nbr 2407 09/02/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	21.87	Receipt Nbr 2411 09/03/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	0.19	Receipt Nbr 2411 09/03/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	4.18	Receipt Nbr 2411 09/03/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.57	Receipt Nbr 2412 09/08/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	5.79	Receipt Nbr 2413 09/08/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.57	Receipt Nbr 2414 09/08/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	9.97	Receipt Nbr 2416 09/09/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	13.06	Receipt Nbr 2416 09/09/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	5.60	Receipt Nbr 2416 09/09/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	12.87	Receipt Nbr 2416 09/09/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	0.39	Receipt Nbr 2416 09/09/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	29.28	Receipt Nbr 2416 09/09/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	12.74	Receipt Nbr 2421 09/10/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	3.86	Receipt Nbr 2427 09/11/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.57	Receipt Nbr 2429 09/14/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	3.86	Receipt Nbr 2430 09/16/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	1.29	Receipt Nbr 2431 09/16/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	3.47	Receipt Nbr 2440 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	3.47	Receipt Nbr 2441 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.32	Receipt Nbr 2442 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.32	Receipt Nbr 2442 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	3.47	Receipt Nbr 2442 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.32	Receipt Nbr 2442 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.32	Receipt Nbr 2443 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	1.29	Receipt Nbr 2444 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	1.29	Receipt Nbr 2445 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 5510	2.32	Receipt Nbr 2447 09/29/2015		Co. Parks Campground Fees
21- 520- 000- 0000- 6590	27.91	Warr Nbr 44714 09/11/2015		Repair & Maintenance Supplies
89991 Bremer Bank	191.47		30 Transactions	
21 Fund Total:	191.47	Parks	1 Vendors	30 Transactions
Final Total:	9,366.16	9 Vendors	108 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	633.31	General Fund
	3	1,980.37	Road & Bridge
	9	6,505.50	State
	10	10.62	Trust
	11	-0.40	Forest Development
	19	45.29	Long Lake Conservation Center
	21	191.47	Parks
All Funds		9,366.16	Total

Approved by,
.....
.....



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: 10/27/15

Title of Item: K-9 Donation

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
--	--

Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed:
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Summary of Issue:

The Hill City Lions Club has made a generous donation of \$100 to the Sheriff's Office K-9 Unit.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: 10/27/2015

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: In appreciation for their assistance with this year's Corn Feed, the McGregor Area Lions Club has made a generous donation of \$1,500.00 to the Aitkin County STS program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: October 27, 2015

Title of Item: Donation to Aitkin County Veteran Services

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Penny Harms	Department: Veteran Services
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Gordon and Marilyn Ellingboe have donated \$100 to be used for Christmas gifts to Aitkin County Veteran Services.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: October 27, 2015

Title of Item: Tobacco License - Gould's Mississippi Landing

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Need County Board approval for the following Application for License to Sell Tobacco Products for the period ending March 31, 2016: • # 20 B Grand Rapids Greenhouse inc, d/b/a Gould's Mississippi Landing – Ball Bluff Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve application as stated above.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request



Requested Meeting Date: October 27, 2015

Title of Item: Off Sale Liquor License - Gould's Mississippi Landing

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: <p style="text-align: center;">Sally M. Huhta</p>		Department: <p style="text-align: center;">Auditor's</p>
Presenter (Name and Title): <p style="text-align: center;">N/A</p>		Estimated Time Needed: <p style="text-align: center;">N/A</p>
Summary of Issue: Asking County Board to adopt the following resolution, subject to obtaining all necessary signatures on the required forms. <p style="text-align: center;">2015 Liquor License – Gould's Mississippi Landing</p> BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period ending December 31, 2015: "OFF" Sale: Grand Rapids Greenhouse inc, d/b/a Gould's Mississippi Landing – Ball Bluff Township This establishment has an address of 68298 State Hwy 65, Jacobson, MN 55752		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt the above resolution, subject to receiving all necessary signatures on required forms.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: 10-27-15

Title of Item: Sale of Used Pickup Truck Unit #436

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: NA
Summary of Issue: Authorization is requested to sell via online auction Unit #436, a 1996 Ford pickup truck with approximately 131,000 miles.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approval by motion.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: October 27, 2015

Title of Item: 2016 ECRL Budget

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett		Estimated Time Needed:
Summary of Issue: East Central Regional Library is requesting that the County Board approve their 2016 Budget. Their request and proposed are budget are attached. Aitkin County's appropriation request for 2015 was \$231,602. For 2016 it has been reduced to \$219,932.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve ECRL 2016 budget as presented.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



*Our mission: To strengthen communities by
connecting people with resources, spaces,
and educational experiences that
enrich and empower their lives*

Headquarters: 244 South Birch Street
Cambridge MN 55008
Phone (763) 689-7390 FAX (763) 689-7436
www.ecrlib.org

Branches in Aitkin, Chisago, Isanti,
Kanabec, Mille Lacs, and Pine Counties

13 October 2015

County Administrators and Coordinators,

Would you please reply so that I know that you've received this and that it wasn't blocked by firewalls or filters?

I request on behalf of the Board of East Central Regional Library that your County Board take action to approve the ECRL 2016 budget and notify me of the action by 06 November 2015, in time to report to the November 9th ECRL Board meeting. The Joint Powers Agreement (quoted later in this document) requires that two thirds of the counties (four of six) approve the budget before it is official. We need to know what our budget is in time to accomplish sufficient planning before the new year begins.

The Board of Directors of East Central Regional Library approved the 2016 budget for the Library at its September 14th meeting. Two documents are attached to this E-mail.

1. 2016 Budget Request to Counties
2. ECRL 2016 Budget Summary

The county portion is apportioned according to the formula defined in the Joint Powers Agreement. According to the Joint Powers Agreement, Section II. 1: 1.

A general operating budget shall be established annually and maintained as a single budget. Said budget shall be arrived at by consultation between members of the Joint Library Board, and shall be filed by the Joint Library Board with the County Auditors or Coordinators of said counties. The amount required to implement said budget shall be approved by each member county. The total amount budgeted shall then be prorated in equitable shares among the member counties according to the following formula:

*Tax capacity 1/3
Population 1/3*

*Borrower circulation, by county of residence 1/3
beginning with the 2011 budget. When two thirds of the current members have approved the budget, it shall be considered implemented by the East Central Regional Library Board. Should any member approve lower than its required share of the approved budget, library service to that member shall be reduced correspondingly, so as not to restrict development of library services in the remaining member counties. The method of said limitation shall be arrived at by consultation between members of the Joint Library Board. Authorization of funds by member counties will at least meet the minimum state-federal requirements for securing available state-federal grants.*

The 2016 ECRL budget continues to be very lean and provides for basic maintenance of our existing services with increases only in areas where costs are rising. Budget line items generally remain the same in 2016 as compared to 2015, with minimal shifts to reflect costs.

We are proud to be part of the infrastructure of each county, partnering to provide information and enhance the quality of life in Aitkin, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties. ECRL's mission is "To strengthen communities by connecting people with resources, spaces, and educational experiences that enrich and empower their lives."

I can be available to make a report to the Board and present the budget if you wish. Please contact me if you have questions or if I can provide additional information.

Thank you for your support of libraries for the residents of east central Minnesota.



Barbara Misselt, Director
Phone 763-392-0643 bmisselt@ecrlib.org



Headquarters: 244 South Birch Street
 Cambridge MN 55008
 Phone (763) 689-7390 www.ecrlib.org

*Branches in Aitkin, Chisago, Isanti,
 Kanabec, Mille Lacs, and Pine Counties*

	A	B	C	D	E	F	G	H	I	J	K	L
1	2016 Budget Request to Counties - historical information											
2	County	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
3	Aitkin	187,568	198,397	216,269	225,552	232,006	\$226,163	224,645	230,242	234,366	231,602	219,932
4	Chisago	478,435	515,451	561,810	566,738	559,188	\$534,199	533,887	517,833	523,015	543,083	554,211
5	Isanti	354,615	364,482	392,140	392,811	387,870	\$391,887	386,531	385,480	372,553	368,972	372,933
6	Kanabec	143,711	150,449	158,772	158,687	146,064	\$170,142	163,875	153,004	151,427	145,402	141,564
7	Mille Lacs	223,641	230,363	250,278	258,128	257,637	\$260,711	255,568	252,920	251,706	268,029	270,850
8	Pine	268,259	278,139	299,507	303,276	301,928	\$301,592	293,903	303,010	303,992	302,911	301,025
9	Total	1,656,229	1,737,281	1,878,776	1,905,191	1,884,692	\$1,884,693	1,858,409	1,842,489	1,837,059	1,860,000	1,860,514
10												
11	Contractual Assessments											
12	Formula-50% Tax Capacity, 25% Population, 25% Registrations						Formula - 1/3 Borrower circulation, 1/3 tax capacity, 1/3 population					
13	County	Year 2006	Year 2007	Year 2008	Year 2009	Year 2010	Year 2011	Year 2012	Year 2013	Year 2014	Year 2015	Year 2016
14	Aitkin	11.33%	11.42%	11.51%	11.84%	12.31%	12.00%	12.09%	12.50%	12.76%	12.45%	11.82%
15	Chisago	28.89%	29.67%	29.90%	29.75%	29.67%	28.34%	28.73%	28.11%	28.47%	29.20%	29.79%
16	Isanti	21.41%	20.98%	20.87%	20.62%	20.58%	20.79%	20.80%	20.92%	20.28%	19.84%	20.04%
17	Kanabec	8.68%	8.66%	8.45%	8.33%	7.75%	9.03%	8.82%	8.30%	8.24%	7.82%	7.61%
18	Mille Lacs	13.50%	13.26%	13.32%	13.55%	13.67%	13.83%	13.75%	13.73%	13.70%	14.41%	14.56%
19	Pine	16.20%	16.01%	15.94%	15.92%	16.02%	16.00%	15.82%	16.45%	16.55%	16.29%	16.18%
20									100.00%	100.00%	100.00%	100.00%
21												
22										1,837,059	1,860,000	1,860,514



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*Branches in Aitkin, Chisago, Isanti,
 Kanabec, Mille Lacs, and Pine Counties*

	A	B	C	D	E	F
1	2016 ECRL Budget Summary					
2		2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget
3	Counties (Operations)	1,858,409	1,842,489	1,837,059	1,860,000	1,860,514
4	Regional Basic Support (State)	753,923	769,282	839,419	839,420	862,188
5	Miscellaneous	192,600	216,500	212,000	210,088	235,300
6	Local Contracts	61,186	57,847	55,161	57,106	57,731
7	Transfer from previous year:	40,000	20,000	20,000	69,119	54,262
8	Telecommunications	60,000	60,000	65,000	65,000	65,000
9	TOTAL INCOME:	2,966,118	2,966,118	3,028,640	3,100,733	3,134,995
10	Salaries and related expenses	2,068,117	2,085,160	2,119,923	2,186,876	2,196,338
11	Materials (Books, CDs, DVDs, etc.)	413,449	420,566	424,765	424,765	435,765
12	Vehicles (1 Outreach, 1 Delivery, 1 Staff)	32,500	33,000	32,000	30,000	30,000
13	Technical Services & library automation system	71,700	74,600	75,660	74,500	72,000
14	Headquarters building costs	56,592	56,592	54,392	54,392	54,392
15	Equipment & technology costs	12,500	12,500	11,500	11,500	11,500
16	Supplies, photocopiers, printers	53,000	55,000	56,000	65,000	65,000
17	Administrative/Miscellaneous	146,700	114,700	106,700	106,000	122,300
18	Capital - Vehicles	16,000	18,000	5,000	15,000	15,000
19	Capital - Computers, misc.	35,560	36,000	77,700	67,700	67,700
20	Telecommunications	60,000	60,000	65,000	65,000	65,000
21	TOTAL EXPENDITURES:	2,966,118	2,966,118	3,028,640	3,100,733	3,134,995
22						
23	2016 Budget approved by ECRL Board, 14 September 2015					

***ECRL Mission: To strengthen communities by connecting people with resources, spaces,
 and educational experiences that enrich and empower their lives***



Board of County Commissioners Agenda Request

2L

Agenda Item #

Requested Meeting Date: 10/27/2015

Title of Item: Full-time 911 Dispatcher, New Position 2016

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Bobbie Danielson <i>Bobbie Danielson</i>	Department: Administration/HR
--	---

Presenter (Name and Title): Bobbie Danielson, Nate Burkett, and/or Sheriff Turner	Estimated Time Needed: n/a
---	--------------------------------------

Summary of Issue:

The preliminary 2016 budget includes a new full-time 911 Dispatcher position. We are seeking permission to begin the recruitment process now and, contingent upon final budget approval in December, to fill the position on or about January 4, 2016.

This is a Grade 4 position with a 2016 anticipated starting wage of \$16.65/hour, plus benefits. 2016 wage range: \$16.65 to \$24.65/hour.

2016 Estimate	
Wages (\$16.65)	\$34,632.00
PERA (8.75%)	\$3,030.30
Social Security (6.2%)	\$2,147.18
Medicare (1.45%)	\$502.16
Health Ins (\$1,000/mo)	\$12,000.00
Life Ins \$15k	\$62.40
Total	\$52,374.05

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to authorize starting the 911 Dispatcher recruitment now, with the understanding that the position will not be filled prior to January 2016, and only after the County Board grants final budget approval in December.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 52,374.05 estimated

Is this budgeted? Yes No *Please Explain:*

It is included in the preliminary 2016 budget. Final approval pending.

Legally binding agreements must have County Attorney approval prior to submission.



Position Description

DISPATCHER

Department Sheriff's Office
Grade Grade 4
Reports to Dispatch Supervisor / Co-Program Coordinator
FLSA Status Non-exempt
Union Status Teamsters Non-licensed Essential Unit

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

Job Summary

To assist in the protection and safety of the citizens, visitors, businesses and institutions of Aitkin County and their property by receiving requests for emergency and non-emergency services within Aitkin County. To promptly dispatch law enforcement, fire, ambulance or other emergency services as are appropriate. To provide radio communication and other communication support to County, City and State law enforcement and other agencies as required. To serve as master control operator, electronically controlling access and doors in the jail while maintaining safety and security.

Supervision Received

Employees working in this job class work under general supervision and usually receive some instruction with respect to details of most assignments, but are free to develop their own work sequences within established procedures, methods, and policies. They are often physically removed from their supervisor and are only subject to periodic supervisory checks.

Supervision Exercised

No formal supervisory authority.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance and punctuality are essential requirements of this position.

1. Closely monitors all means of communication including, but not limited to: radio, telephone, fax and email. Receives calls for emergency and non-emergency public safety services, serving as the first point of contact for such services within Aitkin County.
2. Prioritizes requests for emergency and non-emergency services by following policies and procedures established by the Dispatch Supervisor and Sheriff.
3. Determines the necessary information to collect for 911 emergency, non-emergency and administrative requests for service according to policies and procedures established by the Dispatch Supervisor and Sheriff; organizes, verifies and accurately records information and generates reports (ICR).



Position Description

4. Identifies and dispatches the appropriate agencies to respond to calls for services; effectively and professionally communicates critical information to those agencies responding and ensures communication between responding agencies.
 5. Maintains and monitors the jail doors and cameras to ensure the security of the facility.
 6. Ensures operation and functionality of all public safety communications systems in the dispatch area including required tests of radio systems and civil defense systems.
 7. Monitors weather conditions and provides weather updates to field personnel regarding severe weather and sounds civil defense sirens when directed during major emergencies and natural disasters.
 8. Follows policy and procedure to update, monitor, query, generate reports and communicate information to field personnel from federal, state and local computer systems and databases including, but not limited to: NCIS, MINCIS, stolen/wanted vehicle file, missing person file, Verifies information for all calls, warrants, missing persons/items, OFP's/DANCO's, and criminal history and background databases
- Performs other related duties as assigned or apparent.

Minimum Qualifications

High school diploma or general education degree (GED) required. Prior experience as a 911 Dispatcher or a 911 dispatch certification within the last five years is desirable, but not required. Current CJIS certification is also desirable. Must have the ability to focus and work productively with continual interruptions.

Must have clear speech, excellent verbal communication skills, ability to hear normal range of radio and speech, and ability to visually observe persons and conditions. Must have ability to work independently, maintain a calm and professional manner at all times, and have the ability to physically restrain inmates if necessary. Must be able to work rotating shifts, including days, nights, weekends, and holidays as assigned.

CJIS (Criminal Justice Information System) Certification issued by MN BCA required within 6 months of hire. Also, must pass a tuberculosis screening and receive Certificates of Training in CPR, First Aid, and AED within 6 months of hire.

Valid Minnesota driver's license required. Employment reference checks, a criminal background check, and pre-employment physical will be performed as part of the pre-employment process.

Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices.
2. Federal, State, and local laws, rules, and regulations relevant to the work performed in this position.
3. Computer software including 911 and administration phones, mapping system, radio, Portals, CAD/PC Enfors & other law enforcement sites



Position Description

Skill in:

1. Computer and typing skills sufficient to complete 40 net words per minute without errors.
2. Reading, writing, and speaking English proficiently.
3. Multi-tasking.
4. Interpersonal communication skills.

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat others with respect, honesty, and consideration.
2. Manage time and workload effectively.
3. Maintain confidentiality.
4. Ability to prioritize emergency calls
5. Ability to remain calm in high stress situations
6. Ability to communicate effectively and efficiently
7. Ability to move from task to task quickly and efficiently with multiple distractions (i.e. jail doors, alarms, multiple phone calls, radios, etc.)

Language Skills

High Skills – Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Basic Skills – Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Skills

High Skills – Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should be proficient at using the following software:

County Payroll Software/E-time, Webfusion, Microsoft Word, Microsoft Excel, Microsoft Outlook, Law Enforcement Software: Zuercher Suite CAD JMS RMS and Mobile, Instant Retrieval, Portals, DVS, Statewide Supervision, Recordkeeping Software: POR, Odyssey, ARMER Radio, Sentinel 911 & phone system, and multiple other sites, Internet, and other job-related software.

Ability to Travel

Occasional travel is required to attend trainings and meetings in and out of Aitkin County.



Position Description

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, problem solving, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, leadership, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, and initiative.

Work Environment

The noise level in the work environment is usually moderate.

Equipment and Tools

Computer, telephone, radios, fax, copier, printer, calculator, shredder and other job-related tools and equipment, county-owned vehicles, and personal vehicle (requires proof of insurance on file).

Physical Activities/Requirements

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 50 pounds.

While performing the duties of this job, the employee performs medium work, exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

Disclaimer

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

Reasonable Accommodation Notice

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

07/6/2015

“Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County.”

APPENDIX A: Wage Schedule

2014

	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
Grade 5	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.12	\$ 19.70	\$ 20.29	\$ 20.90	\$ 21.52	\$ 22.17	\$ 22.83	\$ 23.52	\$ 24.22	\$ 24.95	\$ 25.70	\$ 26.32
Grade 4	\$ 16.00	\$ 16.48	\$ 16.97	\$ 17.48	\$ 18.01	\$ 18.55	\$ 19.10	\$ 19.68	\$ 20.27	\$ 20.88	\$ 21.50	\$ 22.15	\$ 22.81	\$ 23.50	\$ 24.24

Effective January 1, 2014, employees shall be placed on the closest step that provides at least a 1% increase. In no event shall an employee's wage exceed the maximum of the wage schedule.

2015

	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
Grade 5	\$ 17.80	\$ 18.33	\$ 18.87	\$ 19.42	\$ 20.00	\$ 20.59	\$ 21.20	\$ 21.82	\$ 22.47	\$ 23.13	\$ 23.82	\$ 24.52	\$ 25.25	\$ 26.00	\$ 26.55
Grade 4	\$ 16.30	\$ 16.78	\$ 17.27	\$ 17.78	\$ 18.31	\$ 18.85	\$ 19.40	\$ 19.98	\$ 20.57	\$ 21.18	\$ 21.80	\$ 22.45	\$ 23.11	\$ 23.80	\$ 24.30

2016

	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
Grade 5	\$ 18.15	\$ 18.68	\$ 19.22	\$ 19.77	\$ 20.35	\$ 20.94	\$ 21.55	\$ 22.17	\$ 22.82	\$ 23.48	\$ 24.17	\$ 24.87	\$ 25.60	\$ 26.35	\$ 26.90
Grade 4	\$ 16.65	\$ 17.13	\$ 17.62	\$ 18.13	\$ 18.66	\$ 19.20	\$ 19.75	\$ 20.33	\$ 20.92	\$ 21.53	\$ 22.15	\$ 22.80	\$ 23.46	\$ 24.15	\$ 24.65

Grade 4: Correctional Officer, Dispatcher

Grade 5: Jail Sergeant



Board of County Commissioners Agenda Request



Requested Meeting Date: 10/27/2015

Title of Item: Ratify Funeral Leave Pay for Employees

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nate Burkett, County Administrator		Department: Administration
Presenter (Name and Title): Nate Burkett, County Administrator		Estimated Time Needed: n/a
Summary of Issue: Current policy (attached) does not provide funeral leave for co-workers. The funeral Service for Deputy Sandberg will be at the Aitkin High School on Friday, October 23 at 11 am. All Aitkin County employees are allowed working hours/paid time to attend the funeral services as coordinated with their department head. Offices that must be closed due to lack of staffing; may be closed with appropriate notice posted on their door/window.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to ratify funeral leave pay for employees who attend(ed) the funeral service of Investigator Sandberg on October 23, 2015.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Section A. Funeral Leave

Purpose: To provide employees with time off for bereavement due to the death of a member of their immediate family.

Subd. (1) Full-time (probationary and non-probationary) employees will be allowed a maximum of three (3) days (24 hours) leave without loss of pay when a death occurs in an employee's family, namely: husband, wife, son, daughter, step sibling, father, mother, sister, brother, sister in law, brother in law, father in law, mother in law, daughter in law, son in law, grandparents, grandchildren, step children and step parents. Two (2) additional days (16 hours) may be allowed if necessary subject to the approval of the Department Head. Additional time, if needed, may be allowed by the County Board, but such additional time in excess of five (5) days (40 hours) indicated above shall be deducted from the employee's sick leave bank, personal leave, or PTO.

Subd. (2) Part-time (probationary and non-probationary) employees employed 20 or more hours per week on average shall be entitled to funeral leave on a pro-rated basis.

Subd. (3) General Procedures

- (a) Up to three (3) days paid funeral leave will be granted to an employee when a death occurs in their immediate family for the purpose of attending the funeral and related matters.
- (b) An additional leave of up to two (2) days absence may be granted if necessary and must be approved by the Department Head.
- (c) Temporary and seasonal employees shall not be eligible for funeral leave benefits.



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: October 27, 2015

Title of Item: Aquatic Invasive Species

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Steve Hughes		Department: Aitkin County SWCD
Presenter (Name and Title): Steve Hughes, District Manager		Estimated Time Needed: 30 minutes
Summary of Issue: The 2015 Aquatic Invasive Species summer season has ended. We implemented an ambitious watercraft inspection as well as three decontamination stations around the county. We will summarize 2015 activities and successes and discuss plans for 2016.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: 		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 10/27/15

Title of Item: EAS for OHV technical riding area ~~23~~48-24

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Land Commissioner		Department: Land
Presenter (Name and Title): Mark Jacobs		Estimated Time Needed: 15 - minutes
Summary of Issue: <p>The proposed technical riding area is located adjacent to the North Soo Line Trail which is part of the Northwoods Regional ATV/OHM trail system, in an old sand pit (27-acres) purchased by Aitkin County in 2014. The area will offer a number of more technical and challenging riding opportunities for users than would be found in most trail systems. We see this as being a destination for trail users that enjoy a more challenging experience and providing this area will likely lead to reduced off-trail impacts across the County. This project should also provide an economic boost to local communities, especially McGregor and Palisade, due to increased tourism. Because the site has been an active sand/aggregate pit for over 10-years and as such has been heavily disturbed; it is unlikely that any cultural or historical elements are present. The attached letters from MN DOT Archaeologist and SHPO indicate no cultural or historical impacts from this project.</p> <p>We reviewed the National Wetland Inventory maps and there are no natural wetlands impacted within the project area. The attached letter from Aitkin County Wetland Specialist concurs.</p> <p>We checked the Natural Heritage database and consulted with MN DNR (attached e-mail) and there are no rare features on the project site. Because there are documented northern long-eared bat roost trees in Jevne Township, mitigating strategies will be implemented (no tree removal June-July) to meet the ESA 4d rule exemption standard (checklist attached).</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: The County Board agrees with the conclusions in the EAS indicating that there are no undue environmental impacts created by this project and there is no prudent and feasible alternative to the project.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20151027-0xx

Aitkin County Technical OHV Riding Area

WHEREAS, an environmental assessment sheet (EAS) has been completed for the proposed Aitkin County Technical OHV Riding Area in S. 23 T. 48 R. 24 and the findings of the EAS indicate that this project creates no undue environmental impacts and there is no prudent and feasible alternative to the project;

THEREFORE, the Aitkin County Board of Commissioners agrees with the conclusions in the EAS that there are no undue environmental impacts created by this project and there is no prudent and feasible alternative to the project.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voted Yes

STATE OF MINNESOTA)
County of Aitkin) ss.
Office of County Auditor,)

I, Kirk Peysar, Auditor, of the County of Aitkin, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27th day of October A.D., 2015, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Aitkin, Minnesota, this 27th day of October A.D. 2015

KIRK PEYSAR, County Auditor

BY _____, Deputy

Minnesota Trail Grant Program
Environmental Assessment Statement (EAS)

Project Title: Aitkin County Technical OHV Riding Area

Project # 0039-11-2F and R101-10-2A

An EAS is required for your project by the Department of Natural Resources (DNR) prior to completing the grant agreement. The EAS information is necessary to determine the impacts of the project, if any, on the environmental and cultural resources of the area and whether any measures must be undertaken to mitigate these impacts. In some cases, the EAS may provide information that may result in some modifications to the project scope or design or inclusion of special conditions in the grant agreement. It is very important, therefore, that the EAS be completed carefully and that all pertinent information be supplied.

Please prepare the EAS using the following format and subject categories. Attach additional information as necessary and reference accordingly.

Project Description (with attached map):

The proposed technical riding area is located adjacent to the North Soo Line Trail which is part of the Northwoods Regional ATV/OHM trail system, in an old sand pit (27-acres in S. 23 T. 48N R. 24W - Jevne township) purchased by Aitkin County in 2014. The site has been an active sand/aggregate pit for over 10-years and as such has been heavily disturbed.

The area will offer a number of more technical and challenging riding opportunities for users than would be found in most trail systems; including hill climbing, obstacle course, rock climb, sand pit, and mud pit. It will also include a perimeter trail to access the various sites.

The site was selected due to the access being adjacent to the Soo Line trail (OHV access only), the rolling topography, and the fact that it has been significantly disturbed.

It is unlikely that any cultural, archaeological or historic elements are present and reviews by MN DOT and SHPO concur (see attached correspondence). There are no wetland impacts within the project area and a review by Aitkin County Wetland Specialist concurs (see attached correspondence). There are no Natural Heritage (rare) features on the project site but since there is a Natural Heritage record of northern long-eared bat roost trees in Jevne township the minimal tree removal involved with this project will not occur in June or July to meet the exemption under the ESA 4d rule (see attached correspondence and 4d rule checklist).

We see this as being a destination for OHV trail users that enjoy a more challenging experience and providing this area will likely lead to reduced negative off-trail impacts across the County.

Based on the review I believe that this project creates no negative environmental impacts.

**What would be the overall consequence/impact of not completing the proposed activity?
 What alternatives exist to the proposed activity?**

The primary complaints regarding OHV use involve trespassing, unauthorized use in gravel pits and damage to wetlands. Providing areas such as this proposed site will give users a controlled and properly designed place to "climb hills and drive through mud". This should reduce the negative impacts of these activities that illegally occur in inappropriate locations.

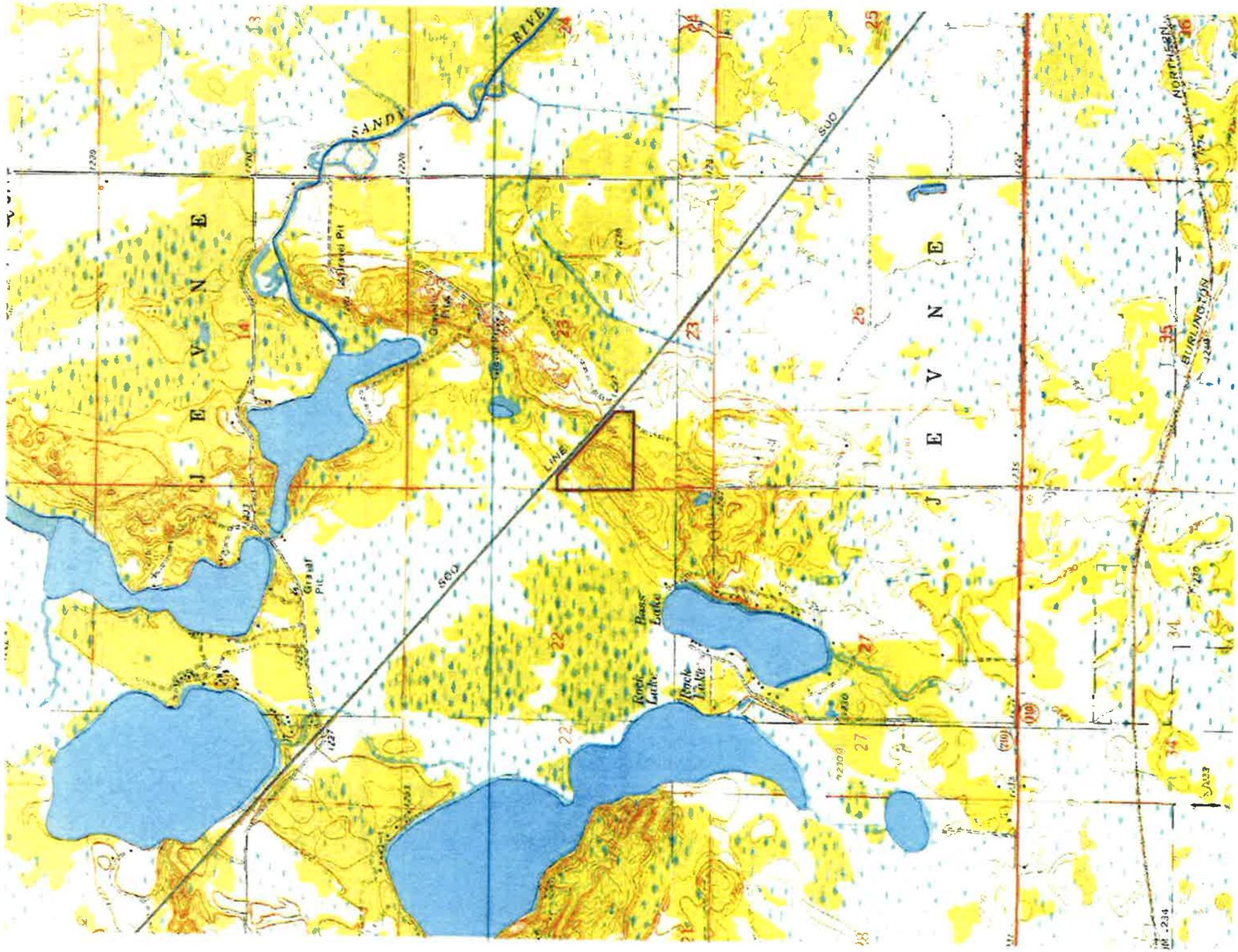
SOCIAL, ECONOMIC AND ENVIRONMENTAL IMPACTS					
ISSUES	QUESTION	ANSWER			DEGREE OF IMPACT
		WILL THE PROJECT...?	YES	NO	?
Access Control	Change access to property? (Close, change location, make a one way)		x		
Accessibility	Assist persons with disabilities in the design of facility, sidewalk, curb or gutter?		x		
Air Quality	Degrade air quality?		x		
Bicycle and Pedestrians	Impact bicycle and/or pedestrian movement?		x		
Bridge	Involve a bridge replacement over water?		x		If yes, have you contacted the appropriate water authority?
Construction Impacts	Cause construction impact? (erosion, noise, air, vibration, etc.)		x		
Controversy	Have controversy or be likely to cause controversy?		x		
Endangered Species	Impact any endangered or threatened species of special concern due to the project location or design?			X	No RTE on the project site, but a northern long-eared bat roost tree within 1-mile of project site. The minimal tree clearing required for this project will not occur in June-July per EAS 4d rule.
Energy Impacts	Have major energy implications?		x		
Erosion	Involve major soil disturbance (depth and volume) or have erosion potential due to landform, wind patterns or water volume?		x		
Excess Materials	Involve disposal of excess material outside planned construction limits?		x		
Farmlands	Require any right-of-way?		x		
Floodplain	Cross or lie adjacent to any floodplain area?		x		If yes, have you contacted the appropriate water authority?
Groundwater, Geology, Earthborne	Impact groundwater, geology, or cause earthborne vibrations?		x		

Hazardous Wastes	Involve a bridge replacement over water, former disposal or storage site, or hazardous materials route?		x		
Historical, Archeological, Cultural	Impact any structures developed prior to 1950? Require excavation/rcgrading?	X			Attached letters from MN DOT archeologist and SHPO
Land Use	Inconsistent with local and regional use plans?		x		
Minerals	Impact commercial minerals and/or peat resources present?		x		
Noise	Impact noise sensitive receptors?		x		

SOCIAL, ECONOMIC AND ENVIRONMENTAL IMPACTS

ISSUES	QUESTION	ANSWER			DEGREE OF IMPACT
		YES	NO	?	IMPACT DESCRIPTION OR PAGE REFERENCE FOR ALL "YES" ANSWERS
Parks, Recreation 4(f), Recreation 6(f), (LAWCON)	Use significant public parkland, recreational, wildlife, waterfowl refuges, scientific and natural areas or any historic site? Will the project impact any LAWCON land?		x		
Right-of-Way (R/W)	Require any R/W? (easements)		x		
Relocation	Require any relocation of homes or businesses?		x		
Stream/River Modifications	Change the course, current, or cross section of any stream/river?		x		If yes, have you contacted the appropriate water authority or obtained the proper permits?
Social	Impact public safety (i.e. police/fire protection)		x		
	Impact sensitive groups? (children, handicapped, minorities, poor, etc.)		x		
	Impact accessibility to schools, churches or recreation facilities?		x		
	Impact community cohesion?		x		
Soil	Involve major soil disturbance (depth or volume), resulting in the widening of the overhead canopy?		x		
Transportation	Require road rerouting, closing, or redevelopment?		x		
	Be accessible by mass transportation?		x		
Vegetation and Wildlife	Impact vegetation, fish or wildlife?		x		
Visual Quality	Impact visual qualities? (view to or from facility)		x		
Water Quality	Impact water quality of lakes, streams, wetlands, etc.?		x		If yes, have you contacted the appropriate water authority?

Wetlands	Have wetlands present within construction limits been impacted?		x		If yes, have you contacted the appropriate water authority?
	Destroy or improve/create wetland habitat?		x		If yes, have you contacted the appropriate water authority?
Wild and Scenic Rivers/ Canoe and Boating Rivers	Impact a state or federal wild and scenic river, federal candidate wild and scenic river or state canoe and boating route?		x		





Minnesota Department of Transportation

Office of Environmental Stewardship

Mail Stop 620
395 John Ireland Boulevard
St. Paul, MN 55155-1800

Office Tel: (651) 366-3614

Fax: (651) 366-3603

September 17, 2015

Traci Vibo
MN DNR
500 Lafayette Road, Box 52
St. Paul, MN 55155-4052

Re: F.R.T.P. 0039-11-2F, construction of a new ATV/OHM trail, Jevne Twp., Aitkin County

Dear Ms. Vibo:

We have reviewed the above-referenced undertaking pursuant to our FHWA-delegated responsibilities for compliance with Section 106 of the National Historic Preservation Act, as amended (36 CFR 800), and as per the terms of the 2005 Section 106 Programmatic Agreement between the FHWA and the Minnesota State Historic Preservation Office (SHPO). The Section 106 review fulfills MnDOT's responsibilities under the Minnesota Historic Sites Act (MS 138.665-.666), the Field Archaeology Act of Minnesota (MS 138.40); and the Private Cemeteries Act (MS 307.08, Subd. 9 and 10).

This project involves the construction of a new ATV/OHM trail in an old aggregate pit.

The area of potential effects (APE) for the project consists of the proposed construction area. Because all work will occur within areas previously disturbed by excavations for aggregate, it is unlikely that the APE contains intact, significant archaeological resources. No historic structures are located within the APE. Based on our existing programmatic agreements with various tribal groups, there are no tribes that want to be consulted on projects in this area of the state and/or projects with the proposed scope of work.

The finding of this office is that there will be **no historic properties affected** by the project as currently proposed. If the project scope changes, please provide our office with the revised information and we will conduct an additional review.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Johnson".

Craig Johnson
Archaeologist
Cultural Resources Unit (CRU)

cc: Mark Jacobs, Aitkin County
MnDOT CRU Project File

STATE HISTORIC PRESERVATION OFFICE

September 25, 2015

Mark Jacobs
Aitkin County Land Department
209 2nd Street NW, Rm 206
Aitkin, MN 56431

RE: Local Trail Connections Grant
Construction of an OHV Technical Riding Area – former sand pit adjacent to the North Soo Line Trail
T48 R24 S23 SW, Jevne Twp, Aitkin County
SHPO Number: 2015-3016

Dear Mr. Jacobs:

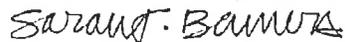
Thank you for the opportunity to review and comment on the above project. It has been reviewed pursuant to the responsibilities given the Minnesota Historical Society by the Minnesota Historic Sites Act and the Minnesota Field Archaeology Act.

Based on our review of the project information, we conclude that there are **no properties** listed in the National or State Registers of Historic Places, and no known or suspected archaeological properties in the area that will be affected by this project.

Please note that this comment letter does not address the requirements of Section 106 of the National Historic Preservation Act of 1966 and 36CFR800, Procedures of the Advisory Council on Historic Preservation for the protection of historic properties. If this project is considered for federal assistance, or requires a federal permit or license, it should be submitted to our office by the responsible federal agency.

Please contact our Compliance Section at (651) 259-3455 if you have any questions regarding our review of this project.

Sincerely,



Sarah J. Beimers, Manager
Government Programs and Compliance

AITKIN COUNTY ENVIRONMENTAL SERVICES-PLANNING & ZONING

**209 Second Street NW
AITKIN, MINNESOTA 56431**

**PH: (218) 927-7342
FX: (218) 927-4372**



MEMORANDUM

DATE: August 28, 2015
TO: Mark Jacobs, Land Commissioner
FROM: Becky Sovde, Wetland Specialist
RE: Proposed ATV Area

A handwritten signature in black ink, appearing to be 'BS' or similar initials, located to the right of the 'FROM:' line in the memorandum header.

Attached is an aerial photo indicating the wetland areas within the project boundaries. The National Wetland Inventory mapping was fairly accurate, but by using the LIDAR overlay, I was able to refine the lines.

If there are any wetland pockets in the current gravel pit, they would be considered to be incidental wetlands and not regulated by the Wetland Conservation Act.

An onsite was not done to determine the exact wetland boundary, so if that is necessary in the future, I'll be glad to flag areas on site.

Aitkin County OHV Riding Area

CHALLENGE AREA DESCRIPTIONS

1. Mud Pit - Line with concrete planks or just leave gravel bottom
2. Hill Climb - Climb in the center, drop on either side. Fence across the front, enter and exit from sides.
3. Log/Boulder Crawl - Practice balance and machine articulation.

4. Sand Pit/Bowl - A bowl of sand, machines climb sides as their speed increases.

5. Concrete Climb - Used large concrete culverts and water access boat ramp planks (planks are 4" thick, 12' long), can be fastened together.

6. Sand Woops - Short track.

7. Terrain/Obstacle Climb - Use existing earthen berms, concrete ramp planks, boulders, or large tires.

8. Narrow Technical Trail - Many tight turns, some off camber. Will be designed on-site.

9. Log Bridge Crossing - Practice fine minor motor skills for narrow bridge crossings.

10. Perimeter trail and access to skills stations.



- Fence
- Hill Climb
- OHV Trail (0.8 miles)
- Challenge Track
- Challenge Areas
- Property Boundary (27 acres)
- Elevation Contours - 2ft

0 100 200 400 600 Feet



Site Plan

Draft 5/10/15

Mark Jacobs

From: Joyal, Lisa (DNR) [Lisa.Joyal@state.mn.us]
Sent: Wednesday, August 12, 2015 2:28 PM
To: Mark Jacobs
Subject: RE: NH review

Hi Mark,

I agree. Unless it is required as part of your grant application, I do not want to review projects if there are:

- 1) No state-listed species (from the Rare Features Data) **within a one-mile radius**, and
- 2) No MBS Sites of Biodiversity Significance or DNR Native Plant Communities within or adjacent to the project.

I definitely do want to review projects that have the potential to impact state-listed threatened or endangered species, as these are protected under state law.

Many licensees choose to conduct their own assessment of potential impacts to rare features and then send that to me for concurrence (currently no fee if I concur). **You will need to look beyond your project boundary for these reviews.** Rare species in the vicinity of your project may also occur within your project area if it contains suitable habitat.

I quickly looked at your project and there are state-listed species within a mile radius including a known occurrence of a northern long-eared bat roost tree. The northern long-eared bat (*Myotis septentrionalis*), a state-listed species of special concern, can be found throughout Minnesota. During the winter this species hibernates in caves and mines, and during the active season (approximately April-October) it roosts underneath bark, in cavities, or in crevices of both live and dead trees. Activities that may impact this species include, but are not limited to, wind farm operation, any disturbance to hibernacula, and destruction/degradation of habitat (including tree removal).

Effective May 4, 2015, the U.S. Fish and Wildlife Service (USFWS) listed the northern long-eared bat as threatened under the Endangered Species Act (ESA) and implemented an interim 4(d) rule. If you believe that your project may adversely affect ("take") the northern long-eared bat (e.g., tree removal during the active season), you should determine whether the "take" is exempt under the interim 4(d) rule or whether you need a Federal permit. To make this determination, please refer to the USFWS Key to the Interim 4(d) Rule available at <http://www.fws.gov/midwest/endangered/mammals/nleb/Interim4dRuleKeyNLEB.html>. Please note that the NHIS does not contain any known occurrences of northern long-eared bat roosts or hibernacula within an approximate ¼ mile radius of the proposed project.

Links: USFWS Northern Long-eared Bat Website
<http://www.fws.gov/midwest/endangered/mammals/nleb/index.html>
USFWS Northern Long-eared Bat Fact Sheet
<http://www.fws.gov/midwest/endangered/mammals/nleb/nlebFactSheet.html>
USFWS FAQs about Northern Long-eared Bat Listing
<http://www.fws.gov/midwest/endangered/mammals/nleb/FAQsFinalListNLEB.html>
USFWS FAQs about Interim 4(d) Rule
<http://www.fws.gov/midwest/endangered/mammals/nleb/FAQsInterim4dRuleNLEB.html>

Please let me know if you need a letter for your grant application. Otherwise, you can consider this your review for the Aitkin County OHV Technical Riding Area.

Thank you,



Do I Need A Permit?

A Key to Northern Long-eared Bat Interim 4(d) Rule for non-Federal Projects

1. Using this map <http://www.fws.gov/midwest/endangered/mammals/nleb/nlebRangeMap.html> , does your project take place within the range of the northern long-eared bat?

NO

No further action is necessary.

YES

Continue to question 2.

2. Northern long-eared bats hibernate in caves during the winter and often raise their young in trees during the summer. They also migrate between their winter and summer habitats each year. With this in mind, is it possible that your project could harm, kill or otherwise harass (also known as "take") any northern long-eared bats? For example, are you clearing trees where northern long-eared bats could be living?

NO

No further action is necessary to comply with Endangered Species Act protections for the northern long-eared bat.

YES

Continue to question 3.

3. Will the action that causes take of bats be purposeful or incidental?

Purposeful Take – All or part of the purpose of the action is to handle bats in a way that may result in harm, harassment or killing of bats. An example of purposeful take would be removing bats that are roosting in the attic of your home.

If action is PURPOSEFUL, continue to 4A.

Incidental Take – When take of bats is a side effect of otherwise lawful actions. An example of incidental take would be if bats roosting in a tree are killed when the tree is cut for harvest or clearing purposes.

If the action may cause INCIDENTAL take, go to 4B.

4A. PURPOSEFUL TAKE - Is the action:

1) Removal of bats from a human structure, *or*

2) The capture or other related activities for northern long-eared bats undertaken by individuals authorized to conduct these same activities for other bats listed under the Endangered Species Act *and* the action is taking place within one year of the effective date of the interim 4(d) rule?

YES

These activities are exempted by the 4(d) rule and no further action is necessary to comply with Endangered Species Act requirements to protect northern long-eared bats.

NO

Because this is purposeful take of northern long-eared bats, a permit cannot be issued for the activity. This take is prohibited under the Endangered Species Act.

4B. Is the action within the White-nose Syndrome Buffer Zone?

<http://www.fws.gov/midwest/nleb/WNSBuffer.pdf>

YES

Continue to question 5.

NO

No further action is necessary to comply with Endangered Species Act requirements to protect northern long-eared bats. Under the 4(d) rule, all incidental take outside the white-nose syndrome buffer zone is exempted from ESA prohibitions.

5. Is your activity (which may cause take of bats) any of the following actions?

- [Forest management](#)
- [Maintenance or expansion of existing rights-of-way and transmission corridors \(work occurs no further than 100 feet on either or both sides of existing right-of-way\)](#)
- [Native prairie management](#)
- **[Minimal tree removal](#)**
- [Hazardous tree removal](#)

YES

Continue to question 6.

NO

The incidental take that may result from your project is not exempted by the 4(d) rule and an incidental take permit may be necessary. Please contact the U.S. Fish and Wildlife Service Ecological Services Field Office nearest to your project area. Field Office locations and contact

information may be found at www.fws.gov/offices. If you are in Wisconsin, please contact the [Twin Cities Field Office](#).

6. Is your action hazardous tree removal?

YES

The incidental take that may result from your project is exempted by the 4(d) rule and no further action is necessary to comply with ESA prohibitions to protect northern long-eared bats.

No

Continue to question 7.

7. Has a northern long-eared bat maternity roost tree or hibernacula been documented on or near the project area?

YES

Continue to question 8.

NO

The incidental take that may result from your project is exempted by the 4(d) rule and no further action is necessary to comply with ESA prohibitions to protect northern long-eared bats.

I DON'T KNOW

We suggest that you contact the U.S. Fish and Wildlife Service Ecological Services Field Office nearest to your project area. Field Office locations and contact information may be found at www.fws.gov/offices. If you are in Wisconsin, please contact the [Twin Cities Field Office](#).

8. Northern long-eared bats use their maternity roost trees and hibernacula repeatedly for many years. Unless a survey or other information indicates otherwise, if the habitat around a roost is intact and the tree is suitable, we would conclude that the tree is likely an occupied maternity roost during the pup season (June 1 - July 31). Similarly, we would assume that a hibernaculum remains occupied unless a survey or other information indicates otherwise.

Therefore, if you have a northern long-eared bat roost tree or hibernacula documented on or near your project area, any incidental take of bats will be exempted by the 4(d) rule if you follow these conservation measures:

- Do not conduct any activities within ¼ mile of known, occupied hibernacula;
- Do not cut or destroy a known, occupied roost tree from June 1 to July 31 (the pup season);
- Do not clearcut (and similar harvest methods that cut most or essentially all trees from an area, e.g., seed tree, shelterwood, and coppice) within a ¼ mile of known, occupied roost trees from June 1 to July 31.

Are you going to follow the above listed conservation measures?

YES

The incidental take that may result from your project is exempted by the 4(d) rule and no further action is necessary on your behalf in order to protect northern long-eared bats.

NO

The incidental take that may result from your project is not exempted by the 4(d) rule and an incidental take permit may be necessary. Please contact the U.S. Fish and Wildlife Service Ecological Services Field Office nearest the project area. Field Office locations and contact information may be found at www.fws.gov/offices.



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: October 27, 2015

Title of Item: Hybrid Health Insurance Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Nathan Burkett and Bobbie Danielson		Department: Administration/HR
Presenter (Name and Title): Nathan Burkett and Bobbie Danielson		Estimated Time Needed: 15-30 minutes
Summary of Issue: At the October 13th County Board meeting the Board directed staff to proceed with gathering more data and to present all documents necessary to transition employee health insurance benefits to the Hybrid plan. October 16th - Nate met with NexBen reps and Darcy Hitesman October 19th - We met with AFSCME Courthouse and AFSCME HHS Units October 19th & 21st - We met with non-union staff At Tuesday's meeting, or earlier if at all possible, we will provide all documentation we have gathered, along with a proposed resolution.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve transition of employee health insurance to Hybrid Plan and adopt the proposed resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin County Board of Commissioners Agenda Request Form



Requested Meeting Date: October 27, 2015
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Commissioners		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Purchasing/Building	As needed		All Commissioners
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund