

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS April 12, 2016 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chair
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
 - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File March 22, 2016 to April 11, 2016**
 - B) **Approve March 22, 2016 County Board Minutes**
 - C) **Approve Commissioner Warrants**
 - D) **Approve March Manual Warrants**
 - E) **Approve Auditor Warrants – RE Tax Overpays**
 - F) **Adopt Resolution: LG214 Premises Permit – Aitkin Lions Club**
 - G) **Approve Vehicle Purchases – Land Department**
 - H) **Adopt (3) Resolutions – Land Department**
 - 1. **Transfer of 2014 Tax-Forfeited Funds**
 - 2. **Transfer of 2015 Tax-Forfeited Funds**
 - 3. **Apportionment of 2015 Tax-Forfeited Funds**
 - I) **Adopt Resolution: Non-Public Tax-Forfeited Land Sale**
 - J) **Adopt Resolution: 2016 State Boat & Water Agreement Grant**
 - K) **Approve Land Swap with Waste Management**
 - L) **Authorize Sale of Used Equipment – Highway Department**
 - M) **Adopt Resolution: Calcium Chloride**
 - N) **Award Pavement Marking Quote**
- 9:05 3) John Welle, County Engineer
- A) **Approve Equipment Purchase – Tractor with Side/Rear Mower Attachments**
- 9:15 4) Mark Jacobs, Land Commissioner
- A) **Northern Long-Eared Bat**
 - B) **Regional Parks and Trails Facilities Master Planning**
- 9:45 5) Nathan Burkett, County Administrator
- A) **2017 Budget Discussion**
- 10:15 6) **Committee Updates**
- 11:00 **Break**

11:15 7) Nathan Burkett, County Administrator
A) Closed Session Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations

12:15 Adjourn

The Aitkin County Board of Commissioners met this 22nd day of March, 2016 at 9:03 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the March 22, 2016 amended agenda. Item 4C1, Allow Expense Reimbursement for CMCC Co-Director Liz DeRuyck, was added.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
March 22, 2016**

I. Attendance

The Aitkin County Board of Commissioners met this 22nd day of March, 2016, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Jessi Schultz, Social Service Supervisor; Erin Melz, Public Health Supervisor; Jessi Goble, Income Maintenance Supervisor; Ruth Sundermeyer, Support & Collections Supervisor; Kathleen Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog and Julie Anne Larkin, H&HS Advisory Committee Members; and Bob Harwarth, Citizen.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda.

III. Review February 23, 2016 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Minutes of the February 23, 2016 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Bills.

V. General/Miscellaneous Information

A. MNChoices/MNSure Update on State IT Programs - Erin Melz, PH Supervisor, gave an extensive overview of the MNChoices Program including a brief history of its development, the population it serves, the staff involved and both the pros and cons of the system itself and the issues, concerns and frustrations surrounding the use of the computer program. Jessi Goble, Income Maintenance Supervisor, updated the Board and reviewed the METS System (MNSure) Functionality handout also noting the population being served, the positive as well as the negative aspects of the system and what is expected in July of 2016.

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

- B. Year End Fiscal Report** - Kathleen Ryan reviewed the 2015 Financial Report handout and charts with the Board. Jessi Goble also reviewed the Caseload Statistics covering the years 2004 through 2015 for MFIP, DWP, GA, MSA, GRH, SNAP/FS, and Health Care programs.
- C. SNBC - Social Worker Position** - Tom Burke noted that Medica provided SNBC services. Now they are discontinuing SNBC services and UCare is exploring the option to pick them up. They are contacting Aitkin County to see if we would be willing to contract with UCare to provide care coordination for SNBC services. They need to respond to the state's RFP shortly so wanted a response from Aitkin County by the end of the week. Due to the short turnaround and after discussions internally, H&HS decided it was not a good time to move forward so will not be requesting a worker at this time.

VI. FYI

- A. ABE - Adult Basic Education - Upcoming Classes-** Jessi Goble discussed the flyer in the packet promoting the Adult Education classes scheduled for March and April at the Workforce Center in Aitkin for GED classes. So far there are four people enrolled and moving to self-sufficiency with the completion of this class.

VII. Administrative Reports:

- A. Financial & Transportation Reports** - Kathleen Ryan noted normal activity with the Financial and Transportation reports. She noted there is one Anoka bill which arrived too late for inclusion this month which will show up on the report next month.

VIII. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte. Committee Members attending today: Roberta Elvecrog & Julie Anne Larkin. Draft Copy of the March 2nd meeting minutes. Julie Anne Larkin reported there were discussions at the last meeting with respect to Health Care and it was noted there are challenges with some of the programs. She referred to the 2 hour wait on the telephone to speak to a live body and confusion over the premium billing starting and stopping even with the assurance of continued coverage. It has been very confusing for the folks applying. She noted that she is willing to serve as a resource to the board on some of these issues. Commissioner Westerlund also noted that Ann Rivas and two of her staff gave a report on Adult Protection at the Advisory Meeting.
- B. AEOA Committee Update** – Commissioner Westerlund noted there was no meeting.
- C. NEMOJT Committee Update** – Commissioner Napstad noted their meeting was canceled due to the legislative session.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted they met on March 7th and discussed court procedures that recognize American Indian culture and reported that the Supervisor at the Mille Lacs Band was in attendance.

E. Lakes & Pines Update – Commissioner Niemi noted that the Feds no longer want the Head Start program going into the homes. There is much opposition to this from the local staff administering the program. He also noted that L&P is looking into a non-profit radio station with a license available offering the slot at no cost as a communication tool. L&P were encouraged to look into it further.

F. AMC Health and Human Services Policy Committee - Tom Burke noted discussions regarding safety in the jails. He also discussed a Bill to split DHS into two to four separate departments and the response was that none of the attendees thought it would be a good idea. Further updates will be forthcoming.

Next Meeting - April 26, 2016

Break: 10:55 a.m. to 11:13 a.m.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: March 8, 2016 to March 21, 2016; B) Approve County Board Minutes: March 8, 2016; C) Approve Commissioner Warrants: General Fund \$149,979.29, Road & Bridge \$32,640.66, Special Revenue \$478.70, Health & Human Services \$434.31, State \$360.00, Trust \$6,754.67, Forest Development \$780.45, Long Lake Conservation Center \$8,665.99, Parks \$1,467.04 for a total of \$201,561.11; D) Approve Auditor Warrants – February Sales & Use Tax: General Fund \$362.20, Road & Bridge \$953.57, State \$7,069.50, Trust \$76.58, Long Lake Conservation Center \$117.26, Parks \$56.91 for a total of \$8,636.02; E) Approve February Manual Warrants: General Fund \$17,893.51, Road & Bridge \$210.22, Health & Human Services \$-269.70, State \$37,443.95, Trust \$246.09, Forest Development \$245.59, Agency \$20.00, Taxes & Penalties \$775.34, Long Lake Conservation Center \$674.64 for a total of \$57,239.54; F) Approve Affidavit for Duplicate of Lost Municipal Order or Warrants: Scott Rian, Warrant #60060, 8-29-14, \$13.77; G) Approve Sale of Vehicles – Sheriff’s Office; H) Approve Fire Protection Contracts with City of Hill City; I) Approve Applications for License to Sell Tobacco Products; J) Approve Equipment Purchase – Highway Department

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the sale of the following vehicles – Sheriff’s Office:

- Forfeited Vehicles:
- 1995 Mercedes Benz
 - 1998 Kawasaki Motorcycle
 - 1987 Polaris Indy Snowmobile
 - 2000 Chevrolet Impala
 - 2007 Chrysler Town & Country
 - 1999 Buick Century
 - 1998 Dodge Ram Club Cab PU
 - 2003 Buick Rendezvous
 - 2011 Mitsubishi Endeavor (under lien)

BREAK

REGULAR BOARD RECONVENED

CONSENT AGENDA

AUTHORIZE SALE OF VEHICLES – SHERIFF’S OFFICE

Aitkin County Sheriff's Office vehicles:
 2005 Dodge Pickup
 2005 Arctic Cat ATV

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve the following Applications for License to Sell Tobacco Products for the period ending March 31, 2017:

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township
- # 03 Cuddler Enterprises, Inc., d/b/a **Big Sand Bar** – Workman Township
- # 04 Zorbaz of Big Sandy Lake, Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
- # 05 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside Township
- # 06 ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township
- # 07 DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
- # 09 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
- # 10 Gould's Mississippi Landing, d/b/a **Gould's Mississippi Landing** – Ball Bluff Township
- # 11 Harry's Midtown Liquor, L.L.C., d/b/a **Harry's Midtown Liquor** – City of Hill City
- # 12 Holiday Stationstores, Inc. d/b/a **Holiday Stationstores, Inc.** – City of McGregor
- # 13 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
- # 14 Jennifer Coffman, LLC, d/b/a **Jen's Hill City Liquor** – City of Hill City
- # 15 KRM15, LLC, d/b/a **The Junction** – Hazelton Township
- # 16 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township
- # 17 Lazy Timber Enterprises, LLC, d/b/a **Malmo Market** – Malmo Township
- # 18 James R. Miller, d/b/a **Mark's Bar** – City of McGregor
- # 19 Rasley Oil Co., d/b/a **McGregor Oil** – City of McGregor
- # 20 Big Sandy Golf, Inc., d/b/a **Minnesota National Golf Course** – Workman Township
- # 21 Prairie River Retreat Inc., d/b/a **Prairie River Retreat** – Shamrock Township
- # 22 Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
- # 23 Sather's Gateway, Inc., d/b/a **Sather's Store** – Shamrock Township
- # 24 Klennert Stores, Inc., d/b/a **Sunny's** – City of Hill City
- # 25 TJ's Liquor, Inc., d/b/a **TJ's Liquor** – Malmo Township
- # 26 Mark Kenneth Ukura, d/b/a **Ukura's Big Dollar** – Jevne Township
- # 29 Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township
- # 30 Minnewawa Partners, LLC, d/b/a **Willey's Sport Shop** – Shamrock Township

LICENSE TO SELL TOBACCO PRODUCTS

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve budgeted purchase of 2005 Ford F-150 from Aitkin Motor Company for a price of \$11,900, and to approve the sale of Unit #440, and a pickup topper that is currently installed on the 2005 Ford F-150 being purchased.

EQUIPMENT PURCHASE – HIGHWAY DEPARTMENT

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Extend the Aitkin County Comprehensive Local Water Management Plan:

WHEREAS, Minnesota Statutes, §103B.301, Comprehensive Local Water Management

RESOLUTION

Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

WHEREAS, Aitkin County currently has a state approved Comprehensive Local Water Management Plan that covers the period of June 2009 through August 27, 2016, and

WHEREAS, Aitkin County is currently updating the Comprehensive Local Water Management Plan in accordance with Minnesota Statutes §103B.301, and

WHEREAS, 3 Watershed Restoration and Protection Strategy (WRAPS) efforts are currently underway in Aitkin County, and

WHEREAS, the WRAPS processes include significant water quality monitoring and assessment of lakes and streams through the Surface Water Assessment Grants, DNR, and MPCA efforts, and

WHEREAS, the information gathered through the WRAPS processes will be used to improve and complete the Aitkin County Local Water Management Plan, and

WHEREAS, a cooperative agreement with Technical Service Area 8 SWCD's was recently entered into that will allow GIS expertise to be shared from Area 8 staff to the Aitkin County SWCD, and

WHEREAS, adjacent county water plans are beginning the process of being updated thereby making coordination across county lines both possible and timely, and

WHEREAS, increased Aquatic Invasive Species funding, research, and inspection efforts are beginning their second field season thereby providing additional water quality data, and

WHEREAS, this extension in time will allow significant amounts of new data and information to be included that will strengthen and improve Aitkin County's Water Plan, and

WHEREAS, Aitkin County assures continued effort toward completion of the Comprehensive Local Water Management Plan update, and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367;

NOW, THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until August 15, 2018, in order to complete the update process in accordance with Minnesota Statutes §103B.301.

The County Board discussed problems and possible solutions to beaver dams in County ditches with concerned residents Ramona Hooper, Brent Amundson, Jerry DeMenge, Roy Hietalati, Sue Amundson, Jim Nistler, Galen Tveit, and Jack Hooper. John Welle and Brian Zimpel, Highway Department; Steve Hughes, SWCD; and Rich Courtemanche, Land Department also participated in the discussion. Several others were in attendance. It was agreed a committee would be needed in order to create a

**20160322-019
EXTEND THE
AITKIN COUNTY
COMPREHENSIVE
LOCAL WATER
MANAGEMENT
PLAN**

**BEAVER DAM
DISCUSSION**

bounty program and bring a recommendation back to the Board. Commissioner Napstad volunteered to be on the committee along with County Engineer John Welle, and Township Supervisors Jerry DeMenge, Brent Amundson, Roy Hietalata, and Ramona Hooper. Commissioner Napstad will also seek legislative support from our state legislators and from DNR Commissioner Tom Landwehr.

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried (4-0-1 Napstad abstained), to approve Application for License to Sell Tobacco Products for the period ending March 31, 2017:

- #08 N5 Corporation, d/b/a Fisherman's Bay – Workman Township

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0-1 Westerlund abstained), to approve Application for License to Sell Tobacco Products for the period ending March 31, 2017:

- #28 Westerlund Inc., d/b/a Westerlund Cenex – Malmo Township

Nathan Burkett, County Administrator updated the Board on meetings held with Arrowhead Regional Corrections, and the most recent legislative developments concerning Community Corrections. Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Intent to Join Arrowhead Regional Corrections, with Conditions:

WHEREAS, Aitkin County is currently a member of Central Minnesota Community Corrections; and

WHEREAS, the Joint Powers Board of Central Minnesota Community Corrections has voted to dissolve the organization effective June 30, 2016; and

WHEREAS, the Executive Board of Arrowhead Regional Corrections has provided their intent to engage in a joint powers agreement for provision of probation services if legislation is not passed during the legislative session of Spring 2016.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board states its intent to join in a joint powers agreement with ARC effective July 1, 2016, if legislation is not passed to allow Aitkin County to choose the Community Corrections Act delivery model as an independent county.

Nathan Burkett, County Administrator withdrew Agenda Item 4C1, Allow Expense Reimbursement for CMCC Co-Director Liz DeRuyck, as the request was not necessary.

The Board reported on the following: AIS, LLCC Open House, Greater MN Parks & Trails, Library, Transportation Day at the Capitol, State General Tax, AMC, National Behavioral Health Conference, ATV Mtg., Mille Lacs Watershed, CMCC, and Broadband legislation.

LICENSE TO SELL TOBACCO PRODUCTS – FISHERMAN'S BAY

LICENSE TO SELL TOBACCO PRODUCTS – WESTERLUND CENEX

RESOLUTION 20160322-20 INTENT TO JOIN ARROWHEAD REGIONAL CORRECTIONS, WITH CONDITIONS

EXPENSE REIMBURSEMENT

BOARD DISCUSSION

AITKIN COUNTY BOARD

March 22, 2016

Commissioner Napstad left at 1:33 p.m.

NAPSTAD LEFT

Commissioner Niemi left at 1:35 p.m.

NIEMI LEFT

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried (3-0 Napstad/Niemi absent), all members voting yes to adjourn the meeting at 1:41 p.m. until Tuesday, April 12, 2016 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

2C

DKB1
4/1/16 3:56PM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List:	D	D - Detailed Audit List
		S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
1 DEPT				Commissioners
248 Association of Mn Counties				
01-001-000-0000-6241		250.00	44187	Registration Fee
01-001-000-0000-6241		250.00	44187	Registration Fee
01-001-000-0000-6241		250.00	44187	Registration Fee
01-001-000-0000-6241		250.00	44187	Registration Fee
248 Association of Mn Counties		1,000.00		4 Transactions
10452 AT&T Mobility				
01-001-000-0000-6250		69.98	287259994975	Telephone
			02/18/2016 03/17/2016	
10452 AT&T Mobility		69.98		1 Transactions
8175 Centurylink				
01-001-000-0000-6250		7.04	313645966	Telephone
8175 Centurylink		7.04		1 Transactions
3590 Niemi/Donald				
01-001-000-0000-6330		54.00	100@.54	Transportation & Travel & Parking
3590 Niemi/Donald		54.00		1 Transactions
1 DEPT Total:		1,131.02	4 Vendors	7 Transactions
12 DEPT				Court Administration
8175 Centurylink				
01-012-000-0000-6250		112.61	313645966	Telephone
8175 Centurylink		112.61		1 Transactions
11634 Gammello,Qualley & Pearson PLLC				
01-012-000-0000-6232		855.00	01JV15337	Attorney Services
01-012-000-0000-6232		105.56	01JV15337	Attorney Services
11634 Gammello,Qualley & Pearson PLLC		960.56		2 Transactions
12 DEPT Total:		1,073.17	2 Vendors	3 Transactions
40 DEPT				Auditor
8175 Centurylink				
01-040-000-0000-6250		49.27	313645966	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
	01-040-021-0000-6250		301.85		
8175	Centurylink		351.12	314154028	License Center- Phone
				2 Transactions	
1457	CPS Technology Solutions, Inc				
	01-040-000-0000-6231		26.40	370132	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40		
				1 Transactions	
86290	Mn Counties Information Systems				
	01-040-000-0000-6231		2,333.00	1139	Services, Labor, Contracts
	01-040-000-0000-6231		2,318.00	1139	Services, Labor, Contracts
	01-040-000-0000-6231		1,149.00	1139	Services, Labor, Contracts
	01-040-000-0000-6231		1,312.00	1139	Services, Labor, Contracts
	01-040-000-0000-6231		2,886.00	1139	Services, Labor, Contracts
	01-040-000-0000-6231		127.27	1153	Services, Labor, Contracts
86290	Mn Counties Information Systems		1,729.27		
				6 Transactions	
86235	The Office Shop Inc				
	01-040-021-0000-6405		90.89	1002105-0	Office & Computer Supplies
86235	The Office Shop Inc		90.89		
				1 Transactions	
40	DEPT Total:		2,197.68	Auditor	4 Vendors 10 Transactions
42	DEPT			Treasurer	
8175	Centurylink				
	01-042-000-0000-6250		28.15	313645966	Telephone
8175	Centurylink		28.15		
				1 Transactions	
86235	The Office Shop Inc				
	01-042-000-0000-6405		13.00	1002198-0	Office & Computer Supplies
	01-042-000-0000-6405		6.87	1002198-0	Office & Computer Supplies
	01-042-000-0000-6405		17.79	1002198-0	Office & Computer Supplies
	01-042-000-0000-6405		85.69	1002198-1	Office & Computer Supplies
86235	The Office Shop Inc		123.35		
				4 Transactions	
42	DEPT Total:		151.50	Treasurer	2 Vendors 5 Transactions
43	DEPT			Assessor	
10452	AT&T Mobility				

DKB1
4/1/16 3:56PM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01- 043- 000- 0000- 6250		monthly wireless statement	287250162187	Telephone
10452 AT&T Mobility	210.34	02/18/2016 03/17/2016		
		1 Transactions		
8175 Centurylink				
01- 043- 000- 0000- 6250	77.42	Local phone	313645966	Telephone
8175 Centurylink	77.42			
		1 Transactions		
1457 CPS Technology Solutions, Inc				
01- 043- 000- 0000- 6231	46.20	April printer maintenance	370132	Services, Labor, Contracts
1457 CPS Technology Solutions, Inc	46.20			
		1 Transactions		
86235 The Office Shop Inc				
01- 043- 000- 0000- 6405	28.53	PROTECTOR SHEETS,WHITE OUT	1001998- 0	Office, Film & Computer Supplies
86235 The Office Shop Inc	28.53			
		1 Transactions		
43 DEPT Total:	362.49	Assessor	4 Vendors	4 Transactions
44 DEPT		Central Services		
783 Canon Financial Services, Inc				
01- 044- 000- 0000- 6231	326.43	COPIER CONTRACT CHARGE- 031	15870864	Services, Labor, Contracts
783 Canon Financial Services, Inc	326.43			
		1 Transactions		
44 DEPT Total:	326.43	Central Services	1 Vendors	1 Transactions
49 DEPT		Information Technologies		
8175 Centurylink				
01- 049- 000- 0000- 6250	35.19	Local phone	313645966	Telephone
8175 Centurylink	35.19			
		1 Transactions		
86290 Mn Counties Information Systems				
01- 049- 000- 0000- 6231	15,059.00	Prop. tax 2016 Q2 Support	1139	Programming, Services, Contracts
01- 049- 000- 0000- 6231	2,525.00	Prop. tax 2014 Quarter adjust.	1139	Programming, Services, Contracts
01- 049- 000- 0000- 6231	882.00	Prop. tax 2014 Quarter adjust.	1139	Programming, Services, Contracts
01- 049- 000- 0000- 6231	6,452.00	Prop.Tax 2016 Q2 Support	1139	Programming, Services, Contracts
01- 049- 000- 0000- 6231	8.00-	Network 2014 quarterly adjustm	1139	Programming, Services, Contracts
01- 049- 000- 0000- 6231	446.74	2016 ZEND Support	1153	Programming, Services, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
86290 Mn Counties Information Systems				
	25,356.74		6 Transactions	
49 DEPT Total:	25,391.93	Information Technologies	2 Vendors	7 Transactions
52 DEPT		Administration/Personnel Dept		
248 Association of Mn Counties				
01-052-000-0000-6241	250.00	AMC LEG.CONF- BURKETT	44187	Registration Fee
248 Association of Mn Counties	250.00		1 Transactions	
10452 AT&T Mobility				
01-052-000-0000-6250	52.60	Wireless Bill	287259994975	Telephone
		02/18/2016 03/17/2016		
10452 AT&T Mobility	52.60		1 Transactions	
8175 Centurylink				
01-052-000-0000-6250	42.21	Local phone	313645966	Telephone
8175 Centurylink	42.21		1 Transactions	
10629 Ergometrics				
01-052-000-0000-6208	382.60	REACT exam license for 10	125015	Training/Education
10629 Ergometrics	382.60		1 Transactions	
86235 The Office Shop Inc				
01-052-000-0000-6405	15.58	Manilla & pocket folders	1001254-0	Office & Computer Supplies
01-052-000-0000-6405	6.34	Mechanical pencil/lead	1001680-0	Office & Computer Supplies
86235 The Office Shop Inc	21.92		2 Transactions	
52 DEPT Total:	749.33	Administration/Personnel Dept	5 Vendors	6 Transactions
60 DEPT		Elections		
1601 Election Systems & Software Inc				
01-060-000-0000-6406	597.15	Township election coding	957234	Ballots & Programming
1601 Election Systems & Software Inc	597.15		1 Transactions	
60 DEPT Total:	597.15	Elections	1 Vendors	1 Transactions
90 DEPT		Attorney		
8175 Centurylink				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8175 Centurylink		Local phone	313645966	Telephone
				1 Transactions
9360 Redwood Toxicology Laboratory, Inc.		testing supplies- defendents	549673	Drug & Forfeiture Ms387.213
9360 Redwood Toxicology Laboratory, Inc.				1 Transactions
90 DEPT Total:		Attorney		2 Vendors 2 Transactions
100 DEPT		Recorder		
8175 Centurylink		Local phone	313645966	Telephone
8175 Centurylink				1 Transactions
100 DEPT Total:		Recorder		1 Vendors 1 Transactions
110 DEPT		Courthouse Maintenance		
10083 Cedarbrook Lumber Comp		white egg crate for jury room	77130	Janitorial Supplies
10083 Cedarbrook Lumber Comp				1 Transactions
8175 Centurylink		Local phone	313645966	Phone
8175 Centurylink				1 Transactions
88628 Dalco		Credit shipping & handling	3003965	Janitorial Supplies
88628 Dalco		toilet tissue, hard towel roll	3003965	Janitorial Supplies
				2 Transactions
1491 Dutch's Electric, Inc		replace ballast CR 3rd floor	24357	Services, Labor, Contracts
1491 Dutch's Electric, Inc				1 Transactions
2186 Hillyard Inc - Kansas City		filter bags,soap,liners,clean	602006348	Janitorial Supplies
2186 Hillyard Inc - Kansas City				1 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
11889 Honeywell International Inc. 01-110-000-0000-6231		quarterly mechanical 04/15/2016 07/14/2016	5235774632	Services, Labor, Contracts
11889 Honeywell International Inc.	2,959.23		1 Transactions	
3532 Nelson Lawn & Landscaping 01-110-000-0000-6231		Plowing 1- 1/2 @125.00 02/08/2016 02/08/2016	830	Services, Labor, Contracts
01-110-000-0000-6231	187.50			
01-110-000-0000-6231	200.00	Plowing 2@100.00 02/15/2016 02/15/2016	830	Services, Labor, Contracts
01-110-000-0000-6231	250.00	Plowing 2@125.00 02/15/2016 02/15/2016	830	Services, Labor, Contracts
3532 Nelson Lawn & Landscaping	637.50		3 Transactions	
3950 Public Utilities 01-110-000-0000-6254	1,535.64	COURTHOUSE		Utilities & Heating
01-110-000-0000-6254	25.62	OLD COUNTY GARAGE		Utilities & Heating
01-110-000-0000-6254	419.26	JAIL WEST ANNEX		Utilities & Heating
01-110-000-0000-6254	310.01	CH BLDG COORDINATOR		Utilities & Heating
01-110-000-0000-6254	114.71	GLARCO BUILDING		Utilities & Heating
01-110-000-0000-6254	288.73	LA TOOL BUILDING		Utilities & Heating
3950 Public Utilities	2,693.97		6 Transactions	
86235 The Office Shop Inc 01-110-000-0000-6405	30.99	PRINTER CARTRIDGE	284396-0	Office Supplies
86235 The Office Shop Inc	30.99		1 Transactions	
110 DEPT Total:	6,902.88	Courthouse Maintenance	9 Vendors	17 Transactions
120 DEPT		Service Officer		
8175 Centurylink 01-120-000-0000-6250	7.04	Local phone	313645966	Telephone
8175 Centurylink	7.04		1 Transactions	
6097 Verizon Wireless 01-120-000-0000-6250	13.58	Vet van cell phone 02/21/2016 03/20/2016	880690364	Telephone
6097 Verizon Wireless	13.58		1 Transactions	

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
120 DEPT Total:		20.62	Service Officer	2 Vendors 2 Transactions
121 DEPT			Housing & Redevelopment	
11113 Anderson/Edward				
01-121-000-0000-6350		35.00	HRA MEETING	2/24/16 Per Diem
01-121-000-0000-6350		35.00	HRA MEETING	3/23/16 Per Diem
11113 Anderson/Edward		70.00		2 Transactions
13164 Turner/Evelyn				
01-121-000-0000-6350		35.00	HRA MEETING	2/24/16 Per Diem
01-121-000-0000-6350		35.00	HRA MEETING	3/23/16 Per Diem
13164 Turner/Evelyn		70.00		2 Transactions
10017 Tveit/Galen				
01-121-000-0000-6350		35.00	HRA MEETING	2/24/16 Per Diem
01-121-000-0000-6350		35.00	HRA MEETING	3/23/16 Per Diem
10017 Tveit/Galen		70.00		2 Transactions
11355 Williams/Ihleen E				
01-121-000-0000-6350		35.00	HRA MEETING	2/24/16 Per Diem
01-121-000-0000-6350		35.00	HRA MEETING	3/23/16 Per Diem
11355 Williams/Ihleen E		70.00		2 Transactions
121 DEPT Total:		280.00	Housing & Redevelopment	4 Vendors 8 Transactions
122 DEPT			Planning & Zoning	
783 Canon Financial Services, Inc				
01-122-000-0000-6231		248.73	MONTHLY COPIER CHARGE- 029	15870862 Services, Labor, Contracts, Programming
783 Canon Financial Services, Inc		248.73		1 Transactions
8175 Centurylink				
01-122-000-0000-6250		49.27	Local phone	313645966 Telephone
8175 Centurylink		49.27		1 Transactions
11990 Lange/David				
01-122-038-0000-6330		38.88	mileage- Land use training	72@.54 Boa/Pc Mileage
11990 Lange/David		38.88		1 Transactions

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
6097 Verizon Wireless 01-122-000-0000-6250		MONTHLY CELLULAR CHARGES 02/14/2016 03/13/2016	380690138	Telephone
6097 Verizon Wireless		1 Transactions		
122 DEPT Total:		375.52 Planning & Zoning	4 Vendors	4 Transactions
200 DEPT		Enforcement		
11960 ASAP Towing 01-200-000-0000-6359		Tow GMC Yukon 16-0839	3539	Wrecker Service
11960 ASAP Towing		1 Transactions		
10452 AT&T Mobility 01-200-000-0000-6250		cell phone charges 02/18/2016 03/17/2016	287258495419	Telephone
10452 AT&T Mobility		1 Transactions		
86467 Auto Value Aitkin 01-200-000-0000-6302		Headlight	40073829	Car Maintenance
86467 Auto Value Aitkin		1 Transactions		
8175 Centurylink 01-200-000-0000-6250		Local phone	313645966	Telephone
01-200-000-0000-6250		Local phone- PROBATION	313645966	Telephone
8175 Centurylink		2 Transactions		
1059 CMI, Inc. 01-200-000-0000-6405		intox tubes	820478	Office Supplies
1059 CMI, Inc.		1 Transactions		
7525 Hometown Bldg Supply 01-200-000-0000-6409		Glarco Service door supplies	78227	Deputy Supplies
01-200-000-0000-6409		Glarco Service door supplies	78228	Deputy Supplies
7525 Hometown Bldg Supply		2 Transactions		
10567 Lake Country Auto Center Of Aitkin 01-200-000-0000-6302		Battery #221	22706	Car Maintenance
01-200-000-0000-6302		#210 brakes,struts,sway bar	22720	Car Maintenance

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10567 Lake Country Auto Center Of Aitkin		1,170.92			
			2 Transactions		
612 MN BCA CJTE					
01- 200- 003- 0000- 6241		285.00	Novotny DataMaster Trng Reg.	34817	Registration Fee
612 MN BCA CJTE		285.00		1 Transactions	
10412 O'Reilly Auto Parts					
01- 200- 000- 0000- 6302		3.79	kill switch #221	1878- 324029	Car Maintenance
10412 O'Reilly Auto Parts		3.79		1 Transactions	
12110 Revelin Vehicle Solutions, LLC					
01- 200- 000- 0000- 6314		5,922.00	upfit #208 pickup	144	Radio Maint
01- 200- 000- 0000- 6314		130.00	fix camera, set up computer #2	145	Radio Maint
01- 200- 000- 0000- 6314		650.00	fix K- 9 door, lightheds #224	145	Radio Maint
01- 200- 000- 0000- 6314		200.00	fix radar cable & remote #225	145	Radio Maint
01- 200- 000- 0000- 6314		65.00	fix siren box #222	145	Radio Maint
12110 Revelin Vehicle Solutions, LLC		6,967.00		5 Transactions	
13864 Sandberg/Kristi					
01- 200- 000- 0000- 6150		1,000.00	APRIL 2016 COBRA PREMIUM	SANDBERG	Health Insurance- Employer
13864 Sandberg/Kristi		1,000.00		1 Transactions	
4681 Streichers					
01- 200- 000- 0000- 6410		129.99	uniform pant 207, 218	I1200056	Clothing Allowance
4681 Streichers		129.99		1 Transactions	
5066 Visa					
01- 200- 019- 0000- 6332		165.56	Hotel/USPCA conf. #224	#3082 card 2	Hotel/Motel Lodging
01- 200- 019- 0000- 6340		32.78	Meals/USPCA conf. #224	#3082 card 2	Meals Reimbursed Non- Taxable
01- 200- 003- 0000- 6332		327.00	Hotel/BCA training- Novotny	#5738 card 1	Hotels / Motels
01- 200- 003- 0000- 6340		15.01	Meal/BCA training- Novotny	#5738 card 1	Meals
5066 Visa		540.35		4 Transactions	
9642 WEX BANK					
01- 200- 000- 0000- 6511		2,844.31	Gas for squads	042100704396- 1	Gas And Oil
9642 WEX BANK		2,844.31		1 Transactions	
13848 WYATT'S TOWING					
01- 200- 000- 0000- 6590		193.00	Tow Chevy 2500- 16- 0874	3/23/16	Repair & Maintenance Supplies

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
13848 WYATT'S TOWING		193.00	1 Transactions	
200 DEPT Total:		14,782.26	Enforcement	15 Vendors 25 Transactions
202 DEPT			Boat & Water	
3950 Public Utilities				
01-202-000-0000-6254		20.72	BOAT & WATER	Utilities
3950 Public Utilities		20.72	1 Transactions	
202 DEPT Total:		20.72	Boat & Water	1 Vendors 1 Transactions
203 DEPT			Snowmobile	
10452 AT&T Mobility				
01-203-000-0000-6250		56.15	cell phone charges	287258495419 Telephone
			02/18/2016 03/17/2016	
10452 AT&T Mobility		56.15	1 Transactions	
9642 WEX BANK				
01-203-000-0000-6511		243.85	Gas	042100704396-1 Gas And Oil
9642 WEX BANK		243.85	1 Transactions	
203 DEPT Total:		300.00	Snowmobile	2 Vendors 2 Transactions
252 DEPT			Corrections	
10452 AT&T Mobility				
01-252-000-0000-6250		56.12	cell phone charges	287258495419 Telephone
			02/18/2016 03/17/2016	
10452 AT&T Mobility		56.12	1 Transactions	
8175 Centurylink				
01-252-000-0000-6250		112.61	Local phone	313645966 Telephone
8175 Centurylink		112.61	1 Transactions	
163 Charter Communications				
01-252-252-0000-6405		181.67	Inmate Cable TV	83523056600060 Prisoner Welfare
163 Charter Communications		181.67	1 Transactions	
5583 Crawford Supply Company				

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
5583 Crawford Supply Company	13.20	commissary supplies	669471	Commissary Supplies
	13.20			1 Transactions
88628 Dalco		Jail paper products	3003964	Janitorial Supplies
88628 Dalco	372.08			1 Transactions
88880 Datacomm Computers & Networks Inc		replacement battery	8726	Office Equipment
88880 Datacomm Computers & Networks Inc	65.00			1 Transactions
1491 Dutch's Electric, Inc		blank off GFI's inmate bathroo	24355	Repair & Maintenance Supplies
	75.76	replace ballast in library	24358	Repair & Maintenance Supplies
1491 Dutch's Electric, Inc	56.87			2 Transactions
1598 Ferrara's Htg Air Cond & Refrig Inc		replace oven control/thermosta	8081	Repair & Maintenance Supplies
1598 Ferrara's Htg Air Cond & Refrig Inc	486.29			1 Transactions
2186 Hillyard Inc - Kansas City		Janitorial	602006392	Janitorial Supplies
2186 Hillyard Inc - Kansas City	1,002.58			1 Transactions
5503 Keefe Supply Company		commissary supplies	669530	Prisoner Welfare
5503 Keefe Supply Company	221.64			1 Transactions
3789 Pan- O- Gold Baking Company		Groceries	010024607732	Groceries
	169.30	Groceries	010024608409	Groceries
3789 Pan- O- Gold Baking Company	244.10			2 Transactions
3950 Public Utilities		SHERIFF STORAGE GARAGE		Utilities & Heating
	63.39	NEW JAIL		Utilities & Heating
	1,214.50	NEW JAIL 2		Utilities & Heating
3950 Public Utilities	4,233.69			3 Transactions
	5,511.58			

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
9499 Reliance Telephone Systems, Inc 01- 252- 252- 0000- 6406		Phone Cards	D- 17034	Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc	2,200.00			
	2,200.00	1 Transactions		
4761 Sysco Minnesota Inc 01- 252- 000- 0000- 6418		Groceries	603170257	Groceries
4761 Sysco Minnesota Inc 01- 252- 000- 0000- 6418	3,473.34	Groceries	603240154	Groceries
	3,155.36	2 Transactions		
5066 Visa 01- 252- 003- 0000- 6332		Hotel/BCA Trng- Priem,Honstrom	#3108 card 4	School Hotels / Motels
5066 Visa 01- 252- 003- 0000- 6340	495.40	Meals/BCA Trng- Priem,Honstrom	#3108 card 4	Schooling Meals
5066 Visa 01- 252- 003- 0000- 6511	57.46	Gas/BCA Trng- Priem,Honstrom	#3108 card 4	Gas And Oil
	24.15	3 Transactions		
5066 Visa	577.01			
9642 WEX BANK 01- 252- 000- 0000- 6330		Gas for squads	042100704396- 1	Prisoner Transportation & Travel
9642 WEX BANK	221.51	1 Transactions		
	221.51			
252 DEPT Total:	18,196.02	Corrections	16 Vendors	23 Transactions
253 DEPT		Aitkin Co Community Corrections		
10452 AT&T Mobility 01- 253- 000- 0000- 6250		cell phone charges	287258495419	Telephone
	34.99	02/18/2016	03/17/2016	
10452 AT&T Mobility	34.99	1 Transactions		
86467 Auto Value Aitkin 01- 253- 000- 0000- 6302		Battery for 2009 Van	40079914	Car Maintenance
86467 Auto Value Aitkin	160.99	1 Transactions		
	160.99			
8175 Centurylink 01- 253- 000- 0000- 6250		Local phone	313645966	Telephone
8175 Centurylink	7.04	1 Transactions		
	7.04			
12927 Midwest Machinery Co. 01- 253- 000- 0000- 6405		13/64 box, woodcutter oil	1224777	Operating Supplies
12927 Midwest Machinery Co. 01- 253- 000- 0000- 6405	18.49	needle cage	1225699	Operating Supplies
	7.19			

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12927 Midwest Machinery Co.				
	25.68			
		2 Transactions		
3810 Paulbeck's County Market				
01- 253- 000- 0000- 6405	4.69	sentence to serve creamer	9277355	Operating Supplies
3810 Paulbeck's County Market	4.69			
		1 Transactions		
253 DEPT Total:	233.39	Aitkin Co Community Corrections	5 Vendors	6 Transactions
254 DEPT		Enhanced 911 System		
10877 Mactek Systems Inc				
01- 254- 000- 0000- 6231	2,798.00	maint.Agmt Higher Ground	1833	Services, Labor, Contracts
		03/12/2016 03/11/2017		
10877 Mactek Systems Inc	2,798.00			
		1 Transactions		
254 DEPT Total:	2,798.00	Enhanced 911 System	1 Vendors	1 Transactions
255 DEPT		General Crime Victim Grant		
8175 Centurylink				
01- 255- 000- 0000- 6250	7.04	Local phone	313645966	Telephone
8175 Centurylink	7.04			
		1 Transactions		
255 DEPT Total:	7.04	General Crime Victim Grant	1 Vendors	1 Transactions
257 DEPT		Sobriety Court		
8175 Centurylink				
01- 257- 000- 0000- 6250	7.04	Local phone	313645966	Telephone
8175 Centurylink	7.04			
		1 Transactions		
11997 Minnesota Monitoring				
01- 257- 022- 0000- 6406	527.00	Monitoring	2273	Sobriety Crt Expenses
11997 Minnesota Monitoring	527.00			
		1 Transactions		
9489 Redwood Toxicology Laboratory, Inc				
01- 257- 022- 0000- 6406	135.00	Testing	12645820162	Sobriety Crt Expenses
		02/13/2016 02/27/2016		
9489 Redwood Toxicology Laboratory, Inc	135.00			
		1 Transactions		

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
257 DEPT Total:		Sobriety Court	3 Vendors	3 Transactions
280 DEPT		Emergency Management		
8175 Centurylink 01-280-000-0000-6250		Local phone	313645966	Telephone
8175 Centurylink			1 Transactions	
280 DEPT Total:		Emergency Management	1 Vendors	1 Transactions
390 DEPT		Environmental Health (FBL)		
8175 Centurylink 01-390-000-0000-6250		Local phone	313645966	Telephone
8175 Centurylink			1 Transactions	
390 DEPT Total:		Environmental Health (FBL)	1 Vendors	1 Transactions
391 DEPT		Solid Waste		
248 Association of Mn Counties 01-391-000-0000-6241		LEG CONF REG- NEFF	44185	Registration Fee
248 Association of Mn Counties			1 Transactions	
8175 Centurylink 01-391-000-0000-6250		Local phone	313645966	Telephone
8175 Centurylink			1 Transactions	
1754 Garrison Disposal Company, Inc 01-391-060-0000-6360		Monthly recycling contract		Recycling Contract
1754 Garrison Disposal Company, Inc			1 Transactions	
2763 J & H Transfer Station- Lakes Sanitary 01-391-060-0000-6360		February recycling contract		Recycling Contract
2763 J & H Transfer Station- Lakes Sanitary			1 Transactions	
391 DEPT Total:		Solid Waste	4 Vendors	4 Transactions
601 DEPT		Extension		
8175 Centurylink 01-601-000-0000-6250		Local phone	313645966	Telephone

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8175	Centurylink				
		7.04		1 Transactions	
11187	Regents Of The University of Minnesota				
	01-601-000-0000-6262	12,915.18	JAN- MARCH MOA BILLING- STRANDE	0300015183	Univ Of Minn Contracts
11187	Regents Of The University of Minnesota	12,915.18		1 Transactions	
86235	The Office Shop Inc				
	01-601-000-0000-6405	5.50	PUNCH, TICK, RND (2)	283845-0	Office Supplies
86235	The Office Shop Inc	5.50		1 Transactions	
601	DEPT Total:	12,927.72	Extension	3 Vendors	3 Transactions
711	DEPT		Economic Development		
8175	Centurylink				
	01-711-000-0000-6250	7.04	Local phone	313645966	Telephone
8175	Centurylink	7.04		1 Transactions	
711	DEPT Total:	7.04	Economic Development	1 Vendors	1 Transactions
1	Fund Total:	97,067.48	General Fund		150 Transactions

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3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
301 DEPT		R&B Administration		
86222 Aitkin Independent Age 03-301-000-0000-6241		AD FOR BID- CALCIUM CHLO 022416		Fees/Prof/Misc
86222 Aitkin Independent Age		1 Transactions		
3355 Mn Pollution Control Agency 03-301-000-0000-6241	1,240.00	GUN LAKE PIT 032316	MNG490099	Fees/Prof/Misc
3355 Mn Pollution Control Agency	1,240.00	1 Transactions		
9671 Pitney Bowes 03-301-000-0000-6205	60.00	LEASING 031316	2351056- MR16	Postage
9671 Pitney Bowes	60.00	1 Transactions		
301 DEPT Total:	1,415.00	R&B Administration	3 Vendors	3 Transactions
302 DEPT		R&B Engineering/Construction		
7525 Hometown Bldg Supply 03-302-000-0000-6449	8.60	ENG LAB SUPPLIES 031716	77860	Rd/Br Engr. Supplies
7525 Hometown Bldg Supply	8.60	1 Transactions		
302 DEPT Total:	8.60	R&B Engineering/Construction	1 Vendors	1 Transactions
303 DEPT		R&B Highway Maintenance		
10452 AT&T Mobility 03-303-000-0000-6254	34.99	PAUL'S IPAD SVC 032516	287266104878X0	Utilities
10452 AT&T Mobility	34.99	1 Transactions		
86467 Auto Value Aitkin 03-303-000-0000-6590	29.94	REPAIR PARTS 022916	40079129	Repair & Maintenance Supplies
03-303-000-0000-6590	29.94	REPAIR PARTS 030216	40079182	Repair & Maintenance Supplies
03-303-000-0000-6590	209.00	REPAIR PARTS 030516	40079334	Repair & Maintenance Supplies
03-303-000-0000-6590	375.40	REPAIR PARTS 030916	40079469	Repair & Maintenance Supplies
03-303-000-0000-6590	256.42-	REPAIR PARTS 030916	40079487	Repair & Maintenance Supplies
03-303-000-0000-6590	569.74	REPAIR PARTS 032116	40079988	Repair & Maintenance Supplies
03-303-000-0000-6590	344.17	REPAIR PARTS 032516	40080241	Repair & Maintenance Supplies
86467 Auto Value Aitkin	1,301.77	7 Transactions		
8544 Brock White Construction Materials				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8544 Brock White Construction Materials				
03-303-000-0000-6521		ROUTER RENTAL 032316	12643687-00	Maintenance Supplies
03-303-000-0000-6521		ROUTER RENTAL 032316	12643687-00	Maintenance Supplies
		2 Transactions		
8175 Centurylink				
03-303-000-0000-6254	31.42	FAX: HWY OFFICE 031116	MAR- APR	Utilities
8175 Centurylink	31.42	1 Transactions		
8618 Compass Minerals America				
03-303-000-0000-6518	1,980.55	DE- ICING SALT 022516	71460247	De- Icing Salt
8618 Compass Minerals America	1,980.55	1 Transactions		
7935 East Central Energy				
03-303-000-0000-6254	174.59	FEB- MAR POWER- MCGRATH 031216	70415419	Utilities
7935 East Central Energy	174.59	1 Transactions		
7060 Federated Co- Ops Inc.				
03-303-000-0000-6297	380.02	MCGREGOR SHOP PROPANE 031816	102101390	Shop Fuel
7060 Federated Co- Ops Inc.	380.02	1 Transactions		
8622 Frontier				
03-303-000-0000-6254	60.77	JACOBSON 032216	218- 752- 6591	Utilities
03-303-000-0000-6254	60.77	MCGREGOR 032216	218- 768- 4481	Utilities
03-303-000-0000-6254	60.77	PALISADE 032216	218- 845- 2607	Utilities
03-303-000-0000-6254	60.77	MCGRATH 032216	320- 592- 3580	Utilities
8622 Frontier	243.08	4 Transactions		
13468 G & K Services				
03-303-000-0000-6298	14.79	SHOP LAUNDRY 032116	1043434254	Shop Maintenance
03-303-000-0000-6298	14.79	SHOP LAUNDRY 032816	1043439834	Shop Maintenance
13468 G & K Services	29.58	2 Transactions		
1818 Glen's Sign Dezine				
03-303-000-0000-6590	60.00	TRUCK DECAL 032216	DECAL	Repair & Maintenance Supplies
1818 Glen's Sign Dezine	60.00	1 Transactions		
1880 Gravelle Plumbing & Heating, Inc				
03-303-000-0000-6298	104.45	FIXED FURNACE 022916	71263	Shop Maintenance
03-303-000-0000-6298	100.00	FIXED FURNACE 030216	71271	Shop Maintenance

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3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1880 Gravelle Plumbing & Heating, Inc		REPAIR FURNACE DRAIN 030416	71281	Shop Maintenance
		3 Transactions		
13611 Johnson/Carol		REPLACEMENT TAB/PLATE 1 032316	26552	Repair & Maintenance Supplies
13611 Johnson/Carol		1 Transactions		
91187 Lake Country Power		FEB- MAR CSAH 14 032516	141979801	Utilities
		FEB- MAR CSAH 6 032516	141979901	Utilities
91187 Lake Country Power		2 Transactions		
7899 Locators & Supplies, Inc		SAFETY SUPPLIES 032216	0- 243365- IN	Shop Maintenance
7899 Locators & Supplies, Inc		1 Transactions		
13858 MANSFIELD OIL COMPANY		AITKIN DIESEL 030916	285126	Motor Fuel & Lubricants
13858 MANSFIELD OIL COMPANY		1 Transactions		
10701 Northern Safety Technology Inc		REPAIR PARTS 031816	40835	Repair & Maintenance Supplies
10701 Northern Safety Technology Inc		1 Transactions		
10720 Nuss Truck & Equipment		CORE RETURN 011316	3146239P	Repair & Maintenance Supplies
		FILTERS 021216	3147372P	Repair & Maintenance Supplies
		REPAIR PARTS 030216	3148185P	Repair & Maintenance Supplies
		REPAIR PARTS 031816	3148834P	Repair & Maintenance Supplies
		FILTERS 031816	3148834P	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment		5 Transactions		
3950 Public Utilities		HWY 210 W & CR 28 032116	02- 00059455- 00	Utilities
		AITKIN SHOP: WATER 032116	02- 00063335- 00	Utilities
		HWY 210/169 E & CR 12 032116	02- 00063388- 00	Utilities
		HWY 47 & CR 12 032116	02- 00064092- 00	Utilities
3950 Public Utilities		4 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10257 Sadie Llama Designs 03-303-000-0000-6516		DECALS 032216	84902.4382	Signs & Posts
10257 Sadie Llama Designs				1 Transactions
7018 Town Of Macville Treasurer 03-303-000-0000-6521		BEAVER DAM REMOVAL 090915	804053	Maintenance Supplies
03-303-000-0000-6521		BEAVER DAM REMOVAL 111315	804055	Maintenance Supplies
7018 Town Of Macville Treasurer				2 Transactions
5295 Ziegler Inc 03-303-000-0000-6590		REPAIR PARTS 031916	SW190016773	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR LABOR 031916	SW190016773	Repair & Maintenance Supplies
5295 Ziegler Inc				2 Transactions
303 DEPT Total:		21,329.40 R&B Highway Maintenance	21 Vendors	44 Transactions
307 DEPT		R&B Capital Infrastructure		
48 Aitkin Co Abstract Company 03-307-000-0000-6260		CP 001-053-002 032116	49480	Professional Services
48 Aitkin Co Abstract Company				1 Transactions
307 DEPT Total:		1,950.00 R&B Capital Infrastructure	1 Vendors	1 Transactions
3 Fund Total:		24,703.00 Road & Bridge		49 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/1/16 3:56PM
5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
8175	Centurylink					
	05- 400- 440- 0410- 6250		63.34	Local phone - PH	313645966	Telephone
	05- 400- 440- 0410- 6250		12.39	Local phone - HHS/Accting	313645966	Telephone
8175	Centurylink		75.73	2 Transactions		
1457	CPS Technology Solutions, Inc					
	05- 400- 440- 0410- 6300		11.26	April printer maintenance	370132	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.26	1 Transactions		
400	DEPT Total:		86.99	Public Health Department	2 Vendors	3 Transactions
420	DEPT			Income Maintenance		
8175	Centurylink					
	05- 420- 600- 4800- 6250		70.38	Local phone - IM	313645966	Telephone
	05- 420- 600- 4800- 6250		26.32	Local phone - HHS/Accting	313645966	Telephone
	05- 420- 640- 4800- 6250		49.27	Local phone - CS	313645966	Telephone
8175	Centurylink		145.97	3 Transactions		
1457	CPS Technology Solutions, Inc					
	05- 420- 600- 4800- 6300		23.94	April printer maintenance	370132	Maintenance/Service Contracts
	05- 420- 640- 4800- 6300		35.20	April printer maintenance	370132	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		59.14	2 Transactions		
420	DEPT Total:		205.11	Income Maintenance	2 Vendors	5 Transactions
430	DEPT			Social Services		
8175	Centurylink					
	05- 430- 700- 4800- 6250		38.71	Local phone - HHS/Accting	313645966	Telephone
	05- 430- 700- 4800- 6250		182.99	Local phone - SS	313645966	Telephone
8175	Centurylink		221.70	2 Transactions		
1457	CPS Technology Solutions, Inc					
	05- 430- 700- 4800- 6300		35.20	April printer maintenance	370132	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		35.20	1 Transactions		
430	DEPT Total:		256.90	Social Services	2 Vendors	3 Transactions

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5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5 Fund Total:		549.00	Health & Human Services		11 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
900	DEPT		Timber Permit Bonds		
1735	Gelhar/Paul				
	10- 900- 000- 0000- 2300		timber bond refund R#2515	13468	Timber Permit Bonds
		843.66			
1735	Gelhar/Paul		1 Transactions		
		843.66			
12589	Haapoja/George				
	10- 900- 000- 0000- 2300		timber bond refund R#2533	13577	Timber Permit Bonds
		1,493.08			
12589	Haapoja/George		1 Transactions		
		1,493.08			
493	Johnson/Martin				
	10- 900- 000- 0000- 2300		timber bond refund R#2557	13551	Timber Permit Bonds
		1,059.20			
493	Johnson/Martin		1 Transactions		
		1,059.20			
4365	Swedberg/Duane E				
	10- 900- 000- 0000- 2300		timber bond refund R#2137	13465	Timber Permit Bonds
		841.08			
4365	Swedberg/Duane E		1 Transactions		
		841.08			
900	DEPT Total:		Timber Permit Bonds	4 Vendors	4 Transactions
		4,237.02			
921	DEPT		Co. Development		
8175	Centurylink				
	10- 921- 000- 0000- 6250		Local phone - surveyor	313645966	Telephone
	10- 921- 000- 0000- 6250		Local phone - GIS	313645966	Telephone
		7.04			
		7.04			
8175	Centurylink		2 Transactions		
		14.08			
921	DEPT Total:		Co. Development	1 Vendors	2 Transactions
		14.08			
923	DEPT		Forfeited Tax Sales		
10925	Aitkin Co Assessor's Office				
	10- 923- 000- 0000- 6231		value estimate- land sale	01- 0- 069100	Services, Labor, Contracts
		50.00			
10925	Aitkin Co Assessor's Office		1 Transactions		
		50.00			
10452	AT&T Mobility				
	10- 923- 000- 0000- 6254		cell phone charges	287257204209	Utilities
		61.05	02/18/2016	03/17/2016	
10452	AT&T Mobility		1 Transactions		
		61.05			
783	Canon Financial Services, Inc				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	10-923-000-0000-6231		Contract Charges-034	15870866	Services, Labor, Contracts
783	Canon Financial Services, Inc				
		327.05			
		327.05			
8175	Centurylink				
	10-923-000-0000-6250		Local phone	313645966	Telephone
8175	Centurylink				
		56.30			
		56.30			
11406	Innovative Office Solutions				
	10-923-000-0000-6405		Tripod Screen	IN1126678	Office Supplies
11406	Innovative Office Solutions				
		240.71			
		240.71			
923	DEPT Total:	735.11	Forfeited Tax Sales	5 Vendors	5 Transactions
926	DEPT		Law Library		
8175	Centurylink				
	10-926-000-0000-6250		Local phone	313645966	Telephone
8175	Centurylink				
		7.04			
		7.04			
5173	THOMSON REUTERS- WEST PUBLISHING				
	10-926-000-0000-6408		Subscription Charges	833634934	Law Books
		654.13	02/05/2016	03/04/2016	
5173	THOMSON REUTERS- WEST PUBLISHING				
		654.13		1 Transactions	
926	DEPT Total:	661.17	Law Library	2 Vendors	2 Transactions
10	Fund Total:	5,647.38	Trust		13 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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11 Forest Development

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
924 DEPT			Forest Resource	
10452 AT&T Mobility				
11- 924- 000- 0000- 6250		114.47	cell phone charges	287257204209 Telephone
			02/18/2016 03/17/2016	
10452 AT&T Mobility		114.47	1 Transactions	
924 DEPT Total:		114.47	Forest Resource	1 Vendors 1 Transactions
925 DEPT			Reforestation	
9785 Clark Equipment Db a Bobcat				
11- 925- 000- 0000- 6590		1,782.79	Auger for skidsteer	256622 Repair & Maintenance Supplies
9785 Clark Equipment Db a Bobcat		1,782.79	1 Transactions	
925 DEPT Total:		1,782.79	Reforestation	1 Vendors 1 Transactions
11 Fund Total:		1,897.26	Forest Development	2 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/1/16 3:56PM
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount		
521 DEPT				
12710 Adventure Publications				
19- 521- 000- 0000- 6400		280.92		
12710 Adventure Publications		280.92		
13045 Dowell/Courtney				
19- 521- 000- 0000- 6230		40.72		
19- 521- 000- 0000- 6340		23.37		
19- 521- 000- 0000- 6330		156.60		
13045 Dowell/Courtney		220.69		
3160 Mille Lacs Energy Coop- Albert Lea				
19- 521- 000- 0000- 6254		566.91		
19- 521- 000- 0000- 6254		397.30		
3160 Mille Lacs Energy Coop- Albert Lea		964.21		
521 DEPT Total:		1,465.82		
			LLCC Administration	3 Vendors 6 Transactions
523 DEPT				
5998 Appert's Foodservice				
19- 523- 000- 0000- 6418		704.53		
19- 523- 000- 0000- 6420		101.87		
5998 Appert's Foodservice		806.40		
4968 Upper Lakes Foods, Inc				
19- 523- 000- 0000- 6418		1,085.85		
19- 523- 000- 0000- 6418		730.11		
4968 Upper Lakes Foods, Inc		1,815.96		
523 DEPT Total:		2,622.36		
			LLCC Food	2 Vendors 4 Transactions
524 DEPT				
13144 D & D Beverage LLC				
19- 524- 000- 0000- 6422		230.70		
13144 D & D Beverage LLC		230.70		
			LLCC Maintenance	1 Transactions
			3 cases Triple Kleen sanitizer	58944 Janitorial Services/Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
524 DEPT Total:		230.70	LLCC Maintenance	1 Vendors
				1 Transactions
19 Fund Total:		4,318.88	Long Lake Conservation Center	
				11 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		Parks		
10452	AT&T Mobility		cell phone charges	287257204209	Telephone
	21- 520- 000- 0000- 6250		02/18/2016 03/17/2016		
10452	AT&T Mobility		1 Transactions		
38.16					
8175	Centurylink		Local phone	313645966	Telephone
	21- 520- 000- 0000- 6250				
8175	Centurylink		1 Transactions		
7.04					
91022	Courtemanche/Richard		mileage- ATV Trail Meeting	41@.44	Transportation & Travel
	21- 520- 000- 0000- 6330		03/23/2016 03/23/2016		
91022	Courtemanche/Richard		1 Transactions		
18.04					
3950	Public Utilities		LAND DEPARTMENT		Utilities
	21- 520- 000- 0000- 6254		MISSISSIPPI ACCESS		Utilities
	21- 520- 000- 0000- 6254		SHOWER HOUSE- MISSISSIPPI		Utilities
3950	Public Utilities		3 Transactions		
261.32					
520	DEPT Total:		Parks	4 Vendors	6 Transactions
324.56					
21	Fund Total:		Parks		6 Transactions
324.56					
Final Total:		134,507.56	157 Vendors	242 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	97,067.48	General Fund
3	24,703.00	Road & Bridge
5	549.00	Health & Human Services
10	5,647.38	Trust
11	1,897.26	Forest Development
19	4,318.88	Long Lake Conservation Center
21	324.56	Parks
All Funds	134,507.56	Total

Approved by,

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2D

DKB1
4/5/16 11:59AM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

march

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
1 General Fund

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
780 Bremer Bank						
10 01-040-000-0000-5081			0.02	Feb Mortgage Registry		Mortgage Registry- 3%
9 01-042-000-0000-5079			0.07	Feb State Deed Tax		3% State Deed Tax
780 Bremer Bank			0.09	2 Transactions		
8410 Bremer Bank						
4 01-044-000-0000-6150			216,231.55	BCBS Feb/Mar Premiums		Health Insurance- Employer
56 01-044-904-0000-6231			682.00	Participant Fees	1138354	Flex Services, Labor, Etc
65 01-044-000-0000-6150			6,162.04	BCBS Nexben prem.deductions	3/22&3/28	Health Insurance- Employer
3 01-044-904-0000-6360			1,640.13	CLAIMS PAID	38148142	Flex Plan Withdrawals
				02/29/2016 02/29/2016		
11 01-044-904-0000-6360			529.12	CLAIMS PAID	38151010	Flex Plan Withdrawals
17 01-044-904-0000-6360			561.71	CLAIMS PAID	38157191	Flex Plan Withdrawals
				03/14/2016 03/14/2016		
55 01-044-904-0000-6360			1,526.39	CLAIMS PAID	38161363	Flex Plan Withdrawals
				03/21/2016 03/21/2016		
66 01-044-904-0000-6360			715.09	CLAIMS PAID	38168711	Flex Plan Withdrawals
				03/28/2016 03/28/2016		
8410 Bremer Bank			228,048.03	8 Transactions		
5462 Bremer Bank (Elan ACH)						
85 01-001-000-0000-6330			58.00	PARKING/AMC CONFERENCE		Transportation & Travel & Parking
88 01-001-000-0000-6330			36.00	PARKING/AMC CONFERENCE		Transportation & Travel & Parking
89 01-001-000-0000-6330			23.24	Gas- Marcotte		Transportation & Travel & Parking
102 01-001-000-0000-6330			36.00	PARKING/AMC LEGISL. CONF		Transportation & Travel & Parking
32 01-001-000-0000-6332			159.06	Hotel- State Gen Tax/Senators		Hotel / Motel Lodging
81 01-001-000-0000-6332			338.60	Hotel/AMC legislative conf.		Hotel / Motel Lodging
83 01-001-000-0000-6332			169.30	HOTEL/AMC CONFERENCE		Hotel / Motel Lodging
87 01-001-000-0000-6332			338.60	HOTEL/AMC CONFERENCE		Hotel / Motel Lodging
101 01-001-000-0000-6332			338.60	HOTEL/AMC LEGISL. CONF		Hotel / Motel Lodging
86 01-001-000-0000-6340			29.06	MEALS/AMC CONFERENCE		Meals (Overnight)
28 01-049-000-0000-6405			20.99	Avery mail labels- Amazon		Office Supplies (Non Computer)
30 01-049-000-0000-6405			39.99	TaoTronics Desk Lamp		Office Supplies (Non Computer)
31 01-049-000-0000-6405			30.44	Return desk Lamp		Office Supplies (Non Computer)
111 01-052-000-0000-6108			18.25	MEALS/corrections Leg.Testimon		Meals (Not Overnight)
110 01-052-000-0000-6330			26.00	PARKING/AMC CONFERENCE		Transportation & Travel & Parking
84 01-052-000-0000-6332			169.30	HOTEL/AMC CONFERENCE		Hotels / Motels
100 01-090-000-0000-6208			195.00	WEBINAR TRAINING		Training/Education
108 01-110-000-0000-6422			170.96	DOOR,SHIMS, BEL COMBO PK		Janitorial Supplies

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO]

DKB1
4/5/16 11:59AM
1 General Fund

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name
109	01-110-000-0000-6422		DOOR LATCH		Janitorial Supplies
26	01-120-000-0000-6405		Surface Pro 4 Case		Office & Computer Supplies
95	01-200-000-0000-6405		evid. gathering sterile tubes		Office Supplies
44	01-200-000-0000-6409		digital cameras, SDHC cards		Deputy Supplies
42	01-200-003-0000-6241		#204 Driving course		Registration Fee
25	01-252-000-0000-6330		Transport McConnell expenses		Prisoner Transportation & Travel
45	01-252-000-0000-6405		locking mail box		Office & Computer Supplies
22	01-252-000-0000-6418		Groceries		Groceries
96	01-252-003-0000-6241		Taser Instructor Course		School Registration Fee
21	01-252-252-0000-6405		Earplugs		Prisoner Welfare
94	01-252-252-0000-6405		COMMISSARY SUPPLIES		Prisoner Welfare
107	01-252-252-0000-6405		COMMISSARY ITEMS		Prisoner Welfare
106	01-253-000-0000-6405		FORESTER CHAINS, BAR, AXE		Operating Supplies
29	01-253-000-0000-6625		Samsung printer- Scollard		Office Equipment
103	01-390-000-0000-6405		1 CANON BLACK TONER		Office, Film, And Field Supplies
51	01-391-000-0000-6240		MEHA membership dues		Dues
105	01-391-000-0000-6332		HOTEL/AMC CONFERENCE		Hotel / Motel Lodging
104	01-391-000-0000-6340		MEAL/AMC CONFERENCE		Meals
112	01-711-000-0000-6241		FARM 2 REGISTRATION FEE		Registration Fee
43	01-200-003-0000-6332		hotel- #204 DDC training	8/6	Hotels / Motels
67	01-049-000-0000-6402		10- USB FLASH DRIVES	AMAZON	Computer Supplies & Software
50	01-280-003-0000-6340		Under one roof Reg Fee	Erickson	Meals- Schooling
5462	Bremer Bank (Elan ACH)				
		5,259.26		40 Transactions	
11655	Impact Proven Solutions				
2	01-042-000-0000-6205		Tax Statements Postage	06	Postage
1	01-043-000-0000-6205		Valuation Notice Postage	06	Postage
11655	Impact Proven Solutions				
		11,000.00		2 Transactions	
9692	Minnesota Energy Resources Corporation				
62	01-252-000-0000-6254		Gas- Jail	0505221458	Utilities & Heating
61	01-252-000-0000-6254		Gas- Jail	0505399584	Utilities & Heating
63	01-252-000-0000-6254		Gas- STS	0506726121	Utilities & Heating
64	01-110-000-0000-6254		Gas- Courthouse	0506823754	Utilities & Heating
9692	Minnesota Energy Resources Corporation				
		3,318.14		4 Transactions	
13935	Rusk County Clerk of Circuit Court				
6	01-090-000-0000-6234		Cert.copies of Trueblood compl	#15 CF 134	Co Sheriff Services
13935	Rusk County Clerk of Circuit Court				
		15.00		1 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
1 General Fund

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
16	13864 Sandberg/Kristi 01-200-000-0000-6150		Monthly Cobra Premium	Sandberg	Health Insurance- Employer
	13864 Sandberg/Kristi		1 Transactions		
1 Fund Total:		248,640.52	General Fund	7 Vendors	58 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
54 170 Aitkin Motor Company 03-308-000-0000-6600		2005 F150- Jacobson Truck		Capital Outlay- Facilities
170 Aitkin Motor Company		1 Transactions		
52 5462 Bremer Bank (Elan ACH) 03-302-000-0000-6449		class registration		Rd/Br Engr. Supplies
53 03-302-000-0000-6449		Class Registration		Rd/Br Engr. Supplies
5462 Bremer Bank (Elan ACH)		2 Transactions		
3 Fund Total:		13,140.75	2 Vendors	3 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
5 Health & Human Services

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5462 Bremer Bank (Elan ACH)					
23 05-400-440-0410-6330	3.50		Parking- LPHA Mtg		Mileage/Parking
20 05-400-440-0410-6332	41.55		Hotel- Maxis & MECZ Training		Hotel/Lodging
18 05-400-440-0410-6405	8.92		Mobile phone supplies		Office Supplies
70 05-400-440-0410-6405	1.25		INTERVIEW QUESTION BOOK		Office Supplies
20 05-420-600-4800-6332	88.31		Hotel- Maxis & MECZ Training		Hotel/Lodging
18 05-420-600-4800-6405	18.95		Mobile phone supplies		Office Supplies
70 05-420-600-4800-6405	2.66		INTERVIEW QUESTION BOOK		Office Supplies
24 05-430-700-4800-6241	185.00		MSSA- - Conf. Reg.		Meeting/Conference Registration Fee
27 05-430-700-4800-6241	185.00		MSSA- Conf Reg		Meeting/Conference Registration Fee
69 05-430-700-4800-6241	340.00		MACMH CONF REG		Meeting/Conference Registration Fee
19 05-430-700-4800-6332	124.13		Hotel- New worker training		Hotel/Lodging
20 05-430-700-4800-6332	129.87		Hotel- Maxis & MECZ Training		Hotel/Lodging
68 05-430-700-4800-6332	124.13		HOTEL/CORE TRNG		Hotel/Lodging
114 05-430-700-4800-6335	19.27		GAS- COUNTY CAR		Gas/Vehicle Fuel Charges
71 05-430-700-4800-6340	24.26		MEALS/MSSA CONF.		Meal Reimbursement
72 05-430-700-4800-6340	41.52		MEALS/MSSA CONF.		Meal Reimbursement
80 05-430-700-4800-6340	52.68		MEALS- MSSA CONF.		Meal Reimbursement
18 05-430-700-4800-6405	27.87		Mobile phone supplies		Office Supplies
70 05-430-700-4800-6405	3.92		INTERVIEW QUESTION BOOK		Office Supplies
5462 Bremer Bank (Elan ACH)	1,422.79		19 Transactions		
5 Fund Total:	1,422.79		Health & Human Services	1 Vendors	19 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
9 State

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
780	Bremer Bank				
8	09-000-000-0000-2025		14,394.13	Feb State Deed Tax	State's Share Of Deed Tax (97%)
7	09-000-000-0000-2026		20,312.75	Feb Mortgage Registry	State Share Of Mortgage Registry (97%)
780	Bremer Bank		34,706.88	2 Transactions	
9 Fund Total:			34,706.88	State	1 Vendors 2 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
10 Trust

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
5462	Bremer Bank (Elan ACH)						
77	10- 923- 000- 0000- 6208			50.00	webinars for 2016		Training/Education
75	10- 923- 000- 0000- 6330			30.00	Parking- land commiss.conf		Transportation & Travel
76	10- 923- 000- 0000- 6332			352.24	Hotel- land commiss.conf		Hotel/Motel Lodging
78	10- 923- 000- 0000- 6405			76.95	National pen company		Office Supplies
79	10- 923- 000- 0000- 6590			23.76	fraudulent charge		Repair & Maintenance Supplies
82	10- 923- 000- 0000- 6405			9.99	VGA ADAPTOR	AMAZON	Office Supplies
5462	Bremer Bank (Elan ACH)			542.94	6 Transactions		
10 Fund Total:				542.94	Trust	1 Vendors	6 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
11 Forest Development

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
58	4731	Surplus Services		2,375.00	Sale- '06 Ford F150 R#2608	Lot#15234	Co Auction Proceeds
		11-925-000-0000-5866					
	4731	Surplus Services		2,375.00	1 Transactions		
11 Fund Total:				2,375.00	Forest Development	1 Vendors	1 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO]

DKB1
4/5/16 11:59AM
12 Agency

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
5	393 Isd 1 Aitkin- Treasurer 12- 932- 000- 0000- 2047		141,513.00	1st 1/2 TACONITE	Taconite Production Tax
	393 Isd 1 Aitkin- Treasurer		141,513.00	1 Transactions	
12 Fund Total:			141,513.00	Agency	1 Vendors 1 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
19 Long Lake Conservation C

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name
8410 Bremer Bank					
12 19- 522- 000- 0000- 6217		19.98	monthly credit card mach lease		Credit Card Fees
13 19- 522- 000- 0000- 6217		69.11	monthly CC processing fee		Credit Card Fees
14 19- 522- 000- 0000- 6217		20.66	Beanstream CC process fee		Credit Card Fees
8410 Bremer Bank		109.75		3 Transactions	
5462 Bremer Bank (Elan ACH)					
33 19- 521- 000- 0000- 6205		139.51	Postage		Postage
90 19- 521- 000- 0000- 6205		8.30	Postage		Postage
97 19- 521- 000- 0000- 6205		19.60	POSTAGE		Postage
47 19- 521- 000- 0000- 6230		142.43	Marketing		Printing, Publ & Adv Promotion
91 19- 521- 000- 0000- 6400		33.15	Commissary Items		Commissary Items
34 19- 521- 000- 0000- 6405		1.99	paper clip dispenser		Office & Computer Supplies
35 19- 521- 000- 0000- 6405		2.94	business card holder		Office & Computer Supplies
40 19- 521- 000- 0000- 6405		10.23	Supplies		Office & Computer Supplies
46 19- 521- 000- 0000- 6405		86.47	Supplies		Office & Computer Supplies
113 19- 521- 000- 0000- 6405		47.10	SUPPLIES		Office & Computer Supplies
36 19- 522- 000- 0000- 6416		42.74	yarn for wood cookies		Education Supplies
37 19- 522- 000- 0000- 6416		30.00	Critter Food		Education Supplies
38 19- 522- 000- 0000- 6416		20.97	Color card stock		Education Supplies
48 19- 522- 000- 0000- 6416		86.51	Supplies		Education Supplies
49 19- 522- 000- 0000- 6416		64.26	mobile battery		Education Supplies
93 19- 522- 000- 0000- 6416		30.00	CRITTER FOOD		Education Supplies
98 19- 522- 000- 0000- 6416		198.78	TARGET FACES		Education Supplies
99 19- 522- 000- 0000- 6416		220.91	YOUTH ARCHERY SUPPLIES		Education Supplies
41 19- 524- 000- 0000- 6422		35.28	Supplies		Janitorial Services/Supplies
92 19- 524- 000- 0000- 6422		9.16	Supplies		Janitorial Services/Supplies
39 19- 524- 000- 0000- 6511		31.00	Fuel for van		Gas And Oil
5462 Bremer Bank (Elan ACH)		1,261.33		21 Transactions	
13943 Dassel- Cokato Middle School					
59 19- 522- 000- 0000- 6820		1,126.62	Refund Overpayment		Refunds & Reimbursements
60 19- 522- 000- 0000- 6820		1,126.62-	redeposit W# 66563	name was wrong	Refunds & Reimbursements
13943 Dassel- Cokato Middle School		0.00		2 Transactions	
19 Fund Total:		1,371.08	Long Lake Conservation Center	3 Vendors	26 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

DKB1
4/5/16 11:59AM
21 Parks

<u>Vendor No.</u>	<u>Name Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
15	89991 Bremer Bank 21- 520- 000- 0000- 5510			35.00	camping refund- Rec 2591		Co. Parks Campground Fees
	89991 Bremer Bank			35.00	1 Transactions		
73	5462 Bremer Bank (Elan ACH) 21- 520- 000- 0000- 6405			287.50	RUBBER STAMPS- GEOCACHING		Office Supplies
74	21- 520- 000- 0000- 6406			456.91	PARK BULLETIN BOARDS		Field Supplies
	5462 Bremer Bank (Elan ACH)			744.41	2 Transactions		
57	4731 Surplus Services 21- 520- 000- 0000- 5866			3,325.00	Sale- '98 Chev F150 R#2601	Lot#16233	Co Auction Proceeds
	4731 Surplus Services			3,325.00	1 Transactions		
21 Fund Total:				4,104.41	Parks	3 Vendors	4 Transactions
Final Total:				447,817.37	20 Vendors	120 Transactions	

Aitkin County

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	248,640.52	General Fund
3	13,140.75	Road & Bridge
5	1,422.79	Health & Human Services
9	34,706.88	State
10	542.94	Trust
11	2,375.00	Forest Development
12	141,513.00	Agency
19	1,371.08	Long Lake Conservation Center
21	4,104.41	Parks
All Funds	447,817.37	Total

Approved by,
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DKB1
3/25/16 11:54AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2

- 1 - Fund (Page Break by Fund)
- 2 - Department (Totals by Dept)
- 3 - Vendor Number
- 4 - Vendor Name

Page Break By:

1

- 1 - Page Break by Fund
- 2 - Page Break by Dept

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Re Tax Overpays

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/25/16 11:54AM
12 Agency

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
				<u>Paid On Bhf #</u>	
0	DEPT				
	13945 AMES/JAMES K				
	12- 000- 000- 0000- 2280		20.00	03- 0- 049100 overpay per 1	Prepaid Property Taxes
	13945 AMES/JAMES K		20.00	1 Transactions	
0	DEPT Total:		20.00	Undesignated	1 Vendors
					1 Transactions
12	Fund Total:		20.00	Agency	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/25/16 11:54AM
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT		Taxes And Penalties		
13950	DRAGOVICH/MICHAEL				
	13- 943- 000- 0000- 2001		56- 1- 089400 overpay per 1		Cur - Property Taxes
		2.00			
13950	DRAGOVICH/MICHAEL		1 Transactions		
		2.00			
13031	Holisak/John				
	13- 943- 000- 0000- 2001		09- 0- 002900 overpay per 1		Cur - Property Taxes
		122.00			
13031	Holisak/John		1 Transactions		
		122.00			
5377	Nicoski/ Ray				
	13- 943- 000- 0000- 2001		29- 0- 012400 overpay per 1		Cur - Property Taxes
		10.00			
	13- 943- 000- 0000- 2001		29- 0- 016500 overpay per 1		Cur - Property Taxes
		8.00			
	13- 943- 000- 0000- 2001		06- 0- 032402 overpay per 1		Cur - Property Taxes
		4.00			
5377	Nicoski/ Ray		3 Transactions		
		22.00			
551	Paulson Brothers Repair				
	13- 943- 000- 0000- 2001		24- 0- 005901 overpay per 1		Cur - Property Taxes
		4.00			
551	Paulson Brothers Repair		1 Transactions		
		4.00			
13948	PAULSON/BEVERLY A				
	13- 943- 000- 0000- 2001		24- 0- 007200 overpay per 1		Cur - Property Taxes
		10.00			
13948	PAULSON/BEVERLY A		1 Transactions		
		10.00			
13946	SCHMITT/JO				
	13- 943- 000- 0000- 2001		07- 0- 028503 overpay per 1		Cur - Property Taxes
		14.00			
13946	SCHMITT/JO		1 Transactions		
		14.00			
13947	SHERBURNE CO ABSTRACT & TITLE				
	13- 943- 000- 0000- 2001		07- 0- 068800 overpay per 1	BETZLER	Cur - Property Taxes
		26.00			
13947	SHERBURNE CO ABSTRACT & TITLE		1 Transactions		
		26.00			
13949	SONSTEBY/STEVEN				
	13- 943- 000- 0000- 2001		25- 0- 007300 overpay per 1		Cur - Property Taxes
		18.00			
13949	SONSTEBY/STEVEN		1 Transactions		
		18.00			
11420	Stofferahn/Ruth				
	13- 943- 000- 0000- 2001		10- 0- 046201 overpay per 1		Cur - Property Taxes
		57.15			
11420	Stofferahn/Ruth		1 Transactions		
		57.15			

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
3/25/16 11:54AM
13 Taxes & Penalties

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
943 DEPT Total:		275.15 Taxes And Penalties	9 Vendors	11 Transactions
13 Fund Total:		275.15 Taxes & Penalties		11 Transactions
Final Total:		295.15	10 Vendors	12 Transactions

DKB1
3/25/16

11:54AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	20.00	Agency
	13	275.15	Taxes & Penalties
All Funds		295.15	Total

Approved by,

.....

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Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: LG214 Premises Permit - Aitkin Lions Club

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Sally M. Huhta	Department: Auditor's
--	---------------------------------

Presenter (Name and Title): N/A	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

Please adopt the following resolution:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the Aitkin Lions Club, at The Pine Inn – Malmo Township. This establishment has an address of 27805 State Highway 47, Aitkin, MN 56431.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

26

Agenda Item #

Requested Meeting Date: 4/12/2016

Title of Item: Vehicle purchases

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Land Commissioner		Department: Land Department
Presenter (Name and Title): Mark Jacobs		Estimated Time Needed: n/a
Summary of Issue: Quotes for 2 - 1/2-ton 4x4 pickup trucks were accepted until 3/24/16. The only quote received was from Aitkin Motors... 2016 Ford F-150 1/2-ton 4x4 8-foot box = \$22,806 2016 Ford F-150 1/2-ton 4x4 extended cab 6.5-foot box = \$26,937		
Alternatives, Options, Effects on Others/Comments: We have sold 4 old trucks on public bid so far in 2016 (with another pending).		
Recommended Action/Motion: Motion to accept the quote from Aitkin Motors as it meets specifications and is within budget.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 49,743 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> 11-924-6220 = \$25,000 11-934-6220 = \$25,000		

Legally binding agreements must have County Attorney approval prior to submission.

Bid Proposal

To: Aitkin County Land Department
209 2nd St. NW Room 206
Aitkin, Mn. 56431
218-927-7364

Gentlemen:

The undersigned (has/have) examined the contract document and detailed specifications on file in the office of the Aitkin County Land Department, and hereby propose (s) to furnish the following make and model four wheel drive pickup, F.O.B. County Courthouse, Aitkin, Mn.

½ ton 4x4 pickup with standard 8 foot box

Total price of \$ 22,806 without trade

½ ton 4x4 pickup with extended cab and 6.5 foot box

Total price of \$ 26,937 without trade

This proposal is dated 3/24/, 2016.

Name of Firm: Aitkin Motor Co

Signature by (in ink): [Signature]

Address of Firm: 108 2nd St NE
Aitkin MN 56431

Telephone # 218-927-2169



Specifications for
1/2 ton 4x4 pickup with extended cab and 6.5 foot box

Indicate compliance in blank space

- | | | |
|-------|--|----------------|
| ✓ 1) | 2016 or newer 1/2 ton 4x4 with single rear wheels | ✓ |
| ✓ 2) | GVWR to exceed 7000 lbs | 7050 |
| ✓ 3) | Gas engine equal to or greater than 5L displacement | 5.0L V8 |
| ✓ 4) | Automatic Transmission with Overdrive | 6spd Auto |
| ✓ 5) | AM/FM stereo radio | ✓ |
| ✓ 6) | External mirrors (5" x 7" minimum size) | ✓ |
| ✓ 7) | 40/20/40 cloth seating with driver manual lumbar and arm rest storage space | ✓ |
| 8) | Tires to be LT load range E with traction equivalent to a Goodyear Wrangler Duratrac plus full size matching spare | LT 245/70R ALT |
| ✓ 9) | Block heater | ✓ |
| ✓ 10) | Rear step bumper | ✓ |
| ✓ 11) | Tow package with class 4 receiver hitch | ✓ |
| ✓ 12) | Heavy duty battery | ✓ |
| ✓ 13) | Intermittent wipers | ✓ |
| ✓ 14) | Four wheel covers | ✓ |
| ✓ 15) | Air conditioning | ✓ |
| ✓ 16) | Front tow hooks | ✓ |
| ✓ 17) | Axle ratio to exceed 3.40 | 3.55 E-lock |
| ✓ 18) | Driveline skidplate protection | ✓ |
| ✓ 19) | Cruise control | ✓ |
| ✓ 20) | Vinyl floor covering | ✓ |
| 21) | Color to be selected by purchaser at time of ordering unit by buyer | ✓ |
| 22) | Delivery to be within 60 days of notice. FOB - Aitkin, MN | 10 to 12 weeks |

CNGP530

VEHICLE ORDER CONFIRMATION

03/23/16 18:11:28

==>

Dealer: F58482

2016 F-150

Page: 1 of 1

Order No: 8888 Priority: E1 Ord FIN: QC475 Order Type: 5B Price Level: 645

Ord PEP: 100A Cust/Flt Name: AITKIN COUNTY PO Number:

	RETAIL		RETAIL		
X1E	F150 4X4 S/C	\$33915	41H	ENG BLK HEATER	\$90
	145" WHEELBASE		413	SKID PLATES	160
YZ	OXFORD WHITE		50S	CRUISE CONTROL	225
C	CLOTH 40/20/40		53A	TRAILER TOW PKG	495
G	GRAY INTERIOR			23 GAL TANK	
100A	EQUIP GRP			FLEX FUEL	
	.XL SERIES			SP DLR ACCT ADJ	
	.17"SILVER STEEL			SP FLT ACCT CR	
99F	5.0L V8 FFV ENG	1595		FUEL CHARGE	
446	ELEC 6-SPD AUTO		B4A	NET INV FLT OPT	NC
T7C	LT245/70R17E	295		PRICED DORA	NC
XL9	3.55 ELEC LOCK	470		DEST AND DELIV	1195
	7050# GVWR			TOTAL BASE AND OPTIONS	38440
	FRT LICENSE BKT	NC		TOTAL	38440
	SELECTSHIFT			*THIS IS NOT AN INVOICE*	

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC09203

fmcdealr@JeffKjelstromsP

Mar 23, 2016 5:11:36 PM

2016 F150 SLAB 4x4
 #26,937



Specifications for
1/2 ton 4x4 pickup with standard 8 foot box

Indicate compliance in blank space

- | | | |
|-------|---|--------------------|
| ✓ 1) | 2016 or newer 1/2 ton 4x4 with single rear wheels | ✓ |
| ✓ 2) | GVWR to exceed 6000 lbs | 6000 |
| ✓ 3) | Gas engine equal to or greater than 3.5L displacement | 3.5L V6 |
| ✓ 4) | Automatic Transmission with Overdrive | 6-spd Auto |
| ✓ 5) | AM/FM stereo radio | ✓ |
| ✓ 6) | External mirrors (5" x 7" minimum size) | ✓ |
| ? 7) | 40/20/40 cloth seating with driver manual lumbar and arm rest storage space | ✓ |
| ✓ 8) | All terrain light truck tires and full size matching spare | LT 245/70R 17E ALT |
| ✓ 9) | Block heater | ✓ |
| ✓ 10) | Rear step bumper | ✓ |
| ✓ 11) | Tow package with class 4 receiver hitch | ✓ |
| ✓ 12) | Heavy duty battery | ✓ |
| ✓ 13) | Intermittent wipers | ✓ |
| ✓ 14) | Four wheel covers | ✓ |
| ✓ 15) | Air conditioning | ✓ |
| ✓ 16) | Front tow hooks | ✓ |
| ✓ 17) | Axle ratio to exceed 3.25 | 3.73 |
| ✓ 18) | Driveline skidplate protection | ✓ |
| ✓ 19) | Cruise control | ✓ |
| ✓ 20) | Vinyl floor covering | ✓ |
| 21) | Color to be selected by purchaser at time of ordering unit by buyer | ✓ |
| 22) | Delivery to be within 60 days of notice. FOB - Aitkin, MN | 10-12 weeks |

CNGP530

VEHICLE ORDER CONFIRMATION

03/23/16 17:20:14

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Dealer: F58482

2016 F-150

Page: 1 of 1

Order No: 8888 Priority: E1 Ord FIN: QC475 Order Type: 5B Price Level: 645

Ord PEP: 100A Cust/Flt Name: AITKIN COUNTY PO Number:

		RETAIL			RETAIL
F1E	F150 4X4 R/C	\$31375	413	SKID PLATES	\$160
	141" WHEELBASE		50S	CRUISE CONTROL	225
YZ	OXFORD WHITE		53B	CLASS IV HITCH	95
C	CLOTH 40/20/40			23 GAL TANK	
G	GRAY INTERIOR			FLEX FUEL	
100A	EQUIP GRP			SP DLR ACCT ADJ	
	.XL SERIES			SP FLT ACCT CR	
	.17"SILVER STEEL			FUEL CHARGE	
998	3.5LV6 TIVCTFFV		B4A	NET INV FLT OPT	NC
446	ELEC 6-SPD AUTO			PRICED DORA	NC
T7C	LT245/70R17E	295		DEST AND DELIV	1195
X26	3.73 REG AXLE	NC		TOTAL BASE AND OPTIONS	33435
	6100# GVWR			TOTAL	33435
	FRT LICENSE BKT	NC		*THIS IS NOT AN INVOICE*	
41H	ENG BLK HEATER	90			

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC09203

fmcdealr@JeffKjelstromsP

Mar 23, 2016 4:20:24 PM

2016 F150 Reg. 4x4
 # 22806



Board of County Commissioners Agenda Request

24

Agenda Item #

Requested Meeting Date: 4/12/2016

Title of Item: Transfer and apportionment of Tax-Forfeited funds

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Land Commissioner		Department: Land Department
Presenter (Name and Title): Mark Jacobs		Estimated Time Needed: n/a
Summary of Issue: MN Statue 282 specifies the distribution of tax-forfeited funds. Resolution 1 = Due to an oversight, 2014 tax-forfeited fund transfers were not done and the attached resolution will facilitate the transfer. Resolution 2 = Transfer of 2015 tax-forfeited funds Resolution 3 = Apportionment of 2015 tax-forfeited funds		
Alternatives, Options, Effects on Others/Comments: Due to a higher than expected revenue the 2015 apportionment to the County general fund, School Districts, and Township/Cities increased by approximately 11% over 2014.		
Recommended Action/Motion: Approve the 3 attached resolutions as they reflective of the approved budget.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 12, 2016

By Commissioner: xx

20160412-0xx

Transfer of 2014 Tax-Forfeited Funds

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2014 calendar year was \$30,000.00, and

WHEREAS, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2014 calendar year is \$20,000.00, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2014 amount to be placed in this account is \$192.60.

NOW THEREFORE, BE IT RESOLVED, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$192.60 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12th day of April 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 12th day of April 2016

Nathan Burkett
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 12, 2016

By Commissioner: xx

20160412-0xx

Transfer of 2015 Tax-Forfeited Funds

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2015 calendar year was \$30,000.00, and

WHEREAS, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2015 calendar year is \$20,000.00, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2015 amount to be placed in this account is \$138.00.

NOW THEREFORE, BE IT RESOLVED, that the amount of \$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$138.00 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12th day of April 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 12th day of April 2016

Nathan Burkett
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 12, 2016

By Commissioner: xx

20160412-0xx

Apportionment of 2015 Tax-Forfeited Funds

WHEREAS, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with said law, that thirty (30) percent of the remaining receipts are to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA)
COUNTY OF AITKIN}**

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12th day of April 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 12th day of April 2016

Nathan Burkett
County Administrator



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: 4/12/2016

Title of Item: Approve non-public tax-forfeited land sale - 7/15/2016

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Land Commissioner	Department: Land Department
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Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: n/a
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Summary of Issue:

MN Statute 282.01 7a allows for the sale of non-conforming parcels to adjoining landowners via sealed bids; to the highest bidder. All 13 parcels have previously been classified as non-conservation.

When purchased, the non-conforming parcel must be combined with the existing property and can not be resold as a separate parcel. This is to encourage the sale and utilization of tax-forfeited land, to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve the attached resolution setting the terms of the nonpublic tax-forfeited land sale.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 12, 2016

By Commissioner: xx

20160412-0xx

Non-Public Tax-Forfeited Land Sale

WHEREAS, the classification of the following tax-forfeited land to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282 and Minnesota Statute 282.14 through 282.321, and

WHEREAS, the classification and sale have been approved by the Town Boards of the town in which they lie, and

WHEREAS, the County Board has made appraisal as listed of the land classified as non-conservation and of the timber and timber products thereon, and a list of such lands and timber has been filed with the County Auditor for the purpose of offering lands and timber so listed for sale, and

WHEREAS, the classification of lands in Township 49 Range 23, has been made by the County Board in accordance with Minnesota Statutes 282.151, and the list of lands so classified as non-conservation land in the Conservation Areas has been submitted to the Commissioner of Natural Resources for his approval of the classification and sale, and

WHEREAS, the parcels on this list will be offered for non-public sale and will be offered only to the owners of adjacent property and easement owners, and

WHEREAS, when sold, these parcels will be combined with the purchaser's other property for tax purposes and will cease to be a separate tax description, and cannot be sold as a separate description.

NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: 100% of purchase price to be paid in cash at the time of the sale.

BE IT FURTHER RESOLVED, that notice of such sale of lands, and timber be given by mailing such notice to all owners of adjoining land as provided by Minnesota Statute 282.01 subd 7a, that the County Auditor of Aitkin County offer such parcels of land for sale. The parcels will be sold on a sealed bid auction to the highest bidder. All bids must be into the Aitkin County Land Department at 209 2nd St NW Room 206 Aitkin, Mn. 56431 by **July 15th, 2016 at 2:00 PM**. The county board does reserve the right to accept or reject any and/or all bids.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, Section 3 imposes a \$25.00 fee upon purchasers of tax-forfeited land for issuance of a State Deed for purchasers of non conservation land.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required by MS 357.18.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, if said parcel or parcels are included in any restricted districts established therein and all

lands are sold subject to railroad and highway easements, power and pipeline easements and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

I, Nathan Burkett, Clerk to the County Commissioners of Aitkin County, Minnesota, do hereby certify that the foregoing is a true and correct copy of the list of lands classified as non-conservation or agriculture lands by the County Board of Aitkin County, Minnesota at the regular meeting held on the 12th day of April, 2016.

 Nathan Burkett
 Clerk, Aitkin County, Minnesota

Parcel #	Parcel ID	Description	Sec	Twp	Rge	Appraised Value
1	pt of 29-1-100401	Plat of Indian Portage Lots 1 & 2 Block 17 lying west of Parcel #44 and 44A Aitkin County Hwy ROW Plat #4		49	23	\$100.00
2	11-0-055903	Part of Gov Lot 1 lying south of Hwy 18 and North of Plat of Pleasant view Ridge 1st between extended west line of Lot 2 Plat of Pleasant View Ridge 1st and extended west line of Lot 3 Plat of Pleasant View Ridge 1st	25	45	27	\$500.00
3	34-0-016302	.34 ac in SW-SW in Doc 267113	10	43	22	\$500.00
4	29-1-310000	Sheshebe Point 3rd Addn Lots 19 and 20 Blk 54	27	49	23	\$700.00
5	13-0-021902	Part of SE-NW N of RR ROW (old Soo Line)	13	43	24	\$2,600.00
6	pt of 14-0-055601	part of the South 850 ft of Govt Lot 6 lying north and west of BNRR ROW	32	48	24	\$100.00
7	12-0-020601	N 475.73' of W 250.37' of SW-NW	12	52	26	\$3,200.00
8	01-0-066800	r/w in NW-NE	28	47	27	\$200.00
9	01-0-069100	r/w in NW-NE	29	47	27	\$1,350.00
10	pt of 56-1-096101	That part of River Street, as platted in DJ Knox's Addition to the Village of Aitkin, that was a 25 foot wide strip utilized as a spur track area that lies southerly of the easterly extension of the north line of Lot 1, Block 4 of said subdivision and that lies northerly of the easterly extension of the south line of	24	47	27	\$100.00

said Lot 1 Blk 4

		That part of River Street, as platted in DJ Knox's Addition to the Village of Aitkin, that was a 25 foot wide strip utilized as a spur track area that lies southerly of the easterly extension of the north line of Lot 22, Block 3 of said subdivision and that lies northerly of the easterly extension of the south line of Lot 1 Block 3 of said subdivision, less and except any part thereof that is west				
11	pt of 56-1-096101	of the east line of Lot 1 of said Block 3.	24	47	27	\$1,000.00
12	56-1-011100	S 40 feet of W 25 feet of Lot 2 Block 22 Plan of Aitkin	26	47	27	\$500.00
13	57-1-040500	Plat of Hill Lake Lot 24 Block 6	14	52	26	\$1,000.00

All of the above parcels are available for sale by any adjoining land owner by bidding on them by a sealed bid process. All bids are due into the Aitkin County Land Department by July 15th, 2016 by 2:00 pm when the bids will be opened.

All bids must be accompanied by payment in full along with the bid form filled out and returned in an envelope marked "Non public land auction bid".

All forms must be returned to: Aitkin County Land Department
209 2nd St. NW Room 206
Aitkin, Mn. 56431
218-927-7364

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

<u>FIVE MEMBERS PRESENT</u>	<u>All Members Voting Yes</u>
STATE OF MINNESOTA}	
COUNTY OF AITKIN}	

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12th day of April 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 12th day of April 2016

Nathan Burkett
County Administrator



Aitkin
County

Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: 2016 State Boat & Water Agreement Grant

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Sheriff Scott A. Turner	Department: Aitkin County Sheriff's Office
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Presenter (Name and Title): Sheriff Scott A. Turner	Estimated Time Needed:
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Summary of Issue:

Approve annual Boat & Water Safety Agreement Grant for 2016. The amount is \$21,216.00 which is slightly greater than last year.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Request board chair to sign agreement. Please forward to County Auditor and return signed agreement with Resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW, RM #185
Aitkin, MN 56431

218-927-7435 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

TO:	Aitkin County Board	DATE:	April 12, 2016
FROM:	Sheriff Scott A. Turner	RE:	2016 Boat & Water Safety Agreement Grant for Aitkin County Board Agenda

Attached is a copy of the Boat and Water Safety Grant Agreement for Signatures. Also attached is the resolution that is required for that grant. The grant amount for 2016 is \$21,216.00. This grant is an annual grant that helps fund the Boat and Water Safety Program in Aitkin County.

I would ask that you sign the original agreement and return to me along with a signed resolution.

Thank you.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 12, 2016

By Commissioner: xx

20160412-0xx

2016 State Boat & Water Agreement Grant

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2016 Boat and Water Safety Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Auditor to sign the agreement in the amount of \$21,216.00 for the term of January 1, 2016, through June 30, 2017

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Nathan Burkett, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 12th day of April 2016, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 12th day of April 2016

Nathan Burkett
County Administrator



2016 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Grant #: 106934

PO#:3000091009

State Accounting Information:

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2016	Source Type State	Vendor Number 0000197275-001
Total Amount \$21,216	Project ID R29G4CGSFY15	Billing Location R297000221	DUNS 047464805	

Accounting Distribution:

Fund 2100	Fin. Dept. ID R2937714	Appropriation ID R297400	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date January 1, 2016	Grant End Date June 30, 2017
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Grantee Name and Address:

Aitkin Co. Sheriff
217 - 2nd St. NW, Rm. 185
Aitkin, MN 56431

Payment Address:
(where DNR sends the check)

Aitkin Co. Treasurer
209 - 2nd St. NW, Rm. 202
Aitkin, MN 56431

**2016 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Aitkin Co. Sheriff, 217 - 2nd St. NW, Rm. 185, Aitkin, MN 56431 ("Grantee"). The payment address for this grant agreement is Aitkin Co. Treasurer, 209 - 2nd St. NW, Rm. 202, Aitkin, MN 56431.

Recitals

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** January 1, 2016 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2016 grant expenditures incurred back to the effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** June 30, 2017. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Twenty-one thousand two hundred sixteen dollars (\$21,216).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Twenty-one thousand two hundred sixteen dollars (\$21,216).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this Grant.
- (b) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5042, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The County Grantee's Authorized Representative is the County Sheriff or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**
10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
- If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**
12.1 **Publicity.** Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**
14.1 **Termination by the State.** The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 **Termination for Cause.** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this grant agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant agreement if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Monitoring

The State shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over \$50,000 will be conducted and at least annual monitoring visits on grants of over \$250,000.

Following closure of the program, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred

17 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during grant work. The grantee shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by grantee furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The grantee shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Grant Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The grantee shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: Garraadmuse

Date: 3/18/16

SWIFT Grant # 106934

Purchase Order # 3000091009

2. GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee - 2 (Sheriff's Office & Co. Board)
- 3. State's Authorized Representative



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Land Swap with Waste Management

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Terry Neff, Environmental Services Director		Department: Environmental Services
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Presenter (Name and Title): Terry Neff, Environmental Services Director	Estimated Time Needed: N/A
---	--------------------------------------

Summary of Issue:

In 1996, Aitkin County enrolled the Aitkin Area Sanitary Landfill into the Closed Landfill Program with the Minnesota Pollution Control Agency (MPCA). The MPCA now assumes all responsibility for further environmental response action at the landfill. In 2013 the MPCA had the landfill property surveyed and discovered that a portion of the waste foot print lies on property owned by Voyageur Disposal (Waste management). This is a result of a property transfer in 1995 from Aitkin County to Voyageur Disposal. The MPCA is now requiring Aitkin County to reacquire enough land from Voyageur Disposal so the waste foot print and a buffer area are on the closed landfill property.

Over the past year, Tom Veenker, Aitkin County Survey Coordinator and I have worked with Waste Management staff on a land swap. Attached are a survey, deeds and legal descriptions of the parcels of land that is agreeable between the parties and meets with MPCA approval.

Alternatives, Options, Effects on Others/Comments:
Buy the required land from Waste Management.

Recommended Action/Motion:
Recommend approving the land swap and authorizing the signatures on the Deeds.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ N/A
 Is this budgeted? Yes No *Please Explain:*
 Land swap will have no financial impact.

(Top 3 inches reserved for recording data)

**QUIT CLAIM DEED
Business Entity to Business Entity**

**Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2013)**

eCRV number: _____

DEED TAX DUE: \$ _____

DATE: April 26, 2016
(month/day/year)

FOR VALUABLE CONSIDERATION, Aitkin County
(insert name of Grantor)

a political subdivision under the laws of the State of Minnesota ("Grantor"),
hereby conveys and quitclaims to Voyageur Disposal Processing, Inc.
(insert name of Grantee)

a Minnesota Corporation under the laws of the State of Minnesota ("Grantee"),
real property in Aitkin County, Minnesota, legally described as follows:

The east 220.00 feet of the south 198.00 feet of the Northwest Quarter of the Southeast Quarter of Section 15, Township 46, Range 27, Aitkin County, Minnesota. Said tract contains 1.00 acres, more or less.

Subject to any easements, reservations or restrictions of record, if any, and the "AS-IS" provision on Exhibit "A".

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

Aitkin County
(name of Grantor)

By: _____
(signature) Mark Wedel

Its: Chairperson
(type of authority)

By: _____
(signature) Kirk Peysar

Its: County Auditor
(type of authority)

State of Minnesota, County of Aitkin

This instrument was acknowledged before me on _____, by Mark Wedel
(month/day/year) (name of authorized signer)
_____ as Aitkin County Board Chairperson
(type of authority)

and by Kirk Peysar
(name of authorized signer)
as Aitkin County Auditor of Aitkin County
(type of authority) (name of Grantor)

(Stamp)

(signature of notarial officer) Elizabeth A. Harmon

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Thomas H. Veenker
Aitkin County Land Survey Coordinator
209 2nd Street NW, Room 204
Aitkin, MN 56431

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS
INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Voyager Disposal Processing, Inc.
P.O. Box 1450
Chicago, IL 60690

EXHIBIT "A"

GRANTEE AGREES THAT GRANTEE IS PURCHASING THE PROPERTY ON AN "AS-IS, WHERE IS" BASIS AND, EXCEPT AS SPECIFICALLY SET FORTH HEREIN, WITH NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESSED OR IMPLIED, EITHER ORAL OR WRITTEN, MADE BY GRANTOR OR ANY AGENT OR REPRESENTATIVE OF GRANTOR WITH RESPECT TO THE PHYSICAL OR STRUCTURAL CONDITION OF THE PROPERTY, THE USE OF OR THE ZONING FOR THE PROPERTY, OR WITH RESPECT TO THE EXISTENCE OR ABSENCE OF TOXIC OR HAZARDOUS MATERIALS, SUBSTANCES OR WASTES IN, ON, UNDER OR AFFECTING THE PROPERTY. GRANTOR HAS MADE AND HEREBY MAKES NO WARRANTY OR REPRESENTATION WHATSOEVER REGARDING THE FITNESS FOR PARTICULAR PURPOSE, QUALITY OR MERCHANTABILITY OF THE PROPERTY OR ANY PORTION THEREOF. GRANTOR IS NOT LIABLE OR BOUND IN ANY MANNER BY ANY WARRANTIES, EITHER EXPRESSED OR IMPLIED, GUARANTEES, PROMISES, STATEMENTS, REPRESENTATIONS OR INFORMATION PERTAINING TO THE PROPERTY MADE OR FURNISHED BY ANY REAL ESTATE AGENT, BROKER, EMPLOYEE SERVANT OR OTHER PERSON REPRESENTING OR PURPORTING TO REPRESENT GRANTOR.

(Top 3 inches reserved for recording data)

**QUIT CLAIM DEED
Business Entity to Business Entity**

**Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2013)**

eCRV number: _____

DEED TAX DUE: \$ _____

DATE: April 26, 2016
(month/day/year)

FOR VALUABLE CONSIDERATION, Voyageur Disposal Processing, Inc.
(insert name of Grantor)

a Minnesota Corporation under the laws of the State of Minnesota ("Grantor"),
hereby conveys and quitclaims to Aitkin County
(insert name of Grantee)

a political subdivision under the laws of the State of Minnesota ("Grantee"),
real property in Aitkin County, Minnesota, legally described as follows:

See attached Exhibit "A"

Subject to any easements, reservations or restrictions of record, if any, and the "AS-IS" provision contained on Exhibit "A".

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____.)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

Voyageur Disposal Processing, Inc.
(name of Grantor)

By: _____
(signature) James A. Wilson

Its: Vice President
(type of authority)

By: _____
(signature)

Its: _____
(type of authority)

State of Illinois, County of DuPage

This instrument was acknowledged before me on _____, by James A. Wilson
(month/day/year) *(name of authorized signer)*
_____ as Vice President
(type of authority)

and by _____
(name of authorized signer)
as _____ of Voyageur Disposal Processing, Inc.
(type of authority) *(name of Grantor)*

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Thomas H. Veenker
Aitkin County Land Survey Coordinator
209 2nd Street NW, Room 204
Aitkin, MN 56431

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS
INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Aitkin County
209 2nd St. NW
Aitkin, MN 56431

EXHIBIT "A"

That part of the north 400.00 feet of the East Half of the Southwest Quarter of the Southeast Quarter of Section 15, Township 46, Range 27, Aitkin County, Minnesota, lying westerly of the following described line: Commencing at the northwest corner of said north 400.00 feet; thence South 88 degrees 56 minutes 22 seconds East, bearing based on the Aitkin County Coordinate System, 195.35 feet along the north line of said north 400.00 feet, to the point of beginning of the line to be described; thence 386.32 feet southwesterly along said line on a non-tangential curve, concave to the northwest, with a radius of 344.75 feet, a central angle of 64 degrees 12 minutes 16 seconds and a chord bearing of South 33 degrees 09 minutes 46 seconds West and a chord length of 366.42 feet, to a point on the west line of said north 400.00 feet and said line there terminating.

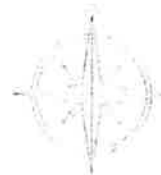
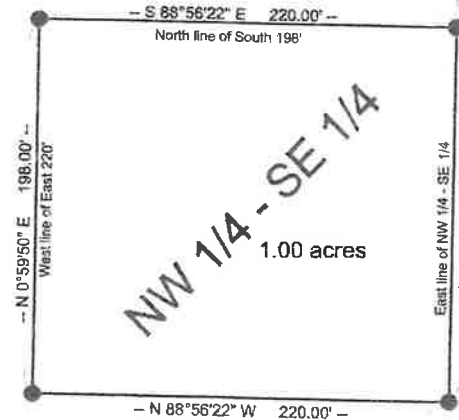
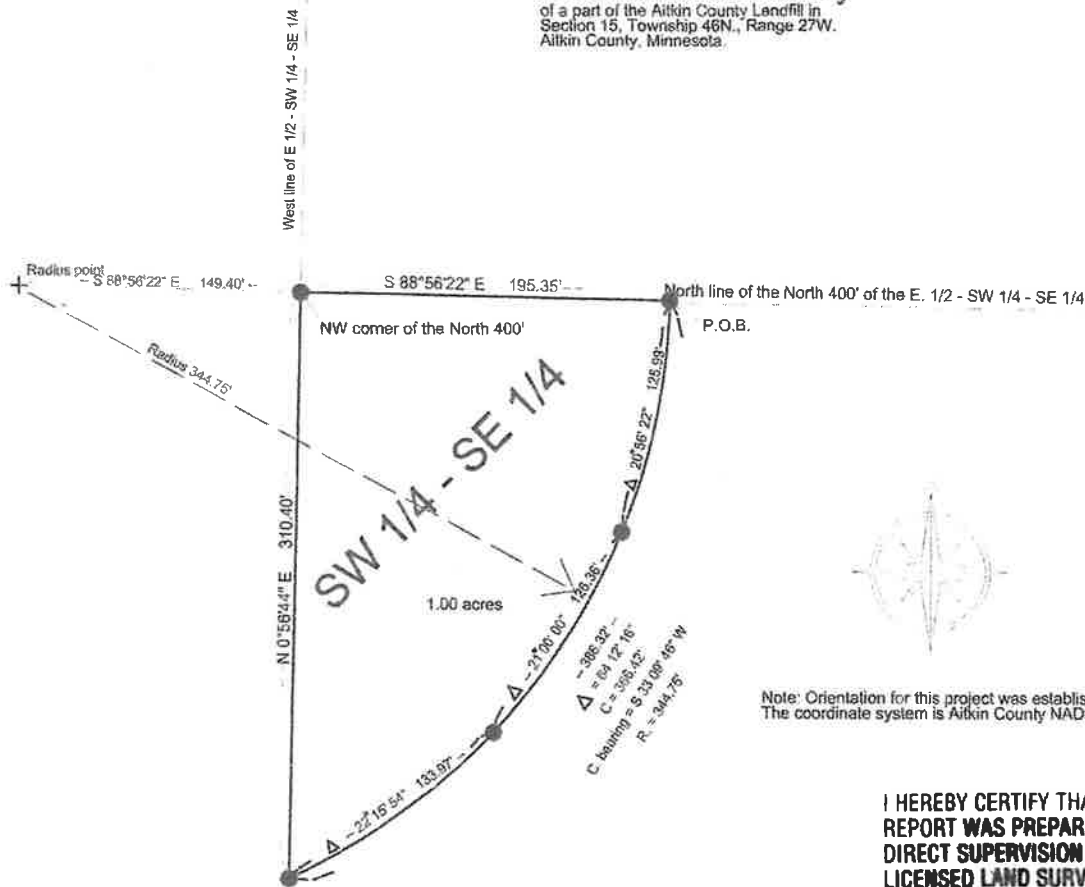
Said tract contains 1.00 acres, more or less.

Subject to any easements, reservations or restrictions of record, if any.

GRANTEE AGREES THAT GRANTEE IS PURCHASING THE PROPERTY ON AN "AS IS, WHERE IS" BASIS AND, EXCEPT AS SPECIFICALLY SET FORTH HEREIN, WITH NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, EITHER ORAL OR WRITTEN, MADE BY GRANTOR OR ANY AGENT OR REPRESENTATIVE OF GRANTOR WITH RESPECT TO THE PHYSICAL OR STRUCTURAL CONDITION OF THE PROPERTY, THE USE OF OR THE ZONING FOR THE PROPERTY, OR WITH RESPECT TO THE EXISTENCE OR ABSENCE OF TOXIC OR HAZARDOUS MATERIALS, SUBSTANCES OR WASTES IN, ON, UNDER OR AFFECTING THE PROPERTY. GRANTOR HAS MADE AND HEREBY MAKES NO WARRANTY OR REPRESENTATION WHATSOEVER REGARDING THE FITNESS FOR PARTICULAR PURPOSE, QUALITY OR MERCHANTABILITY OF THE PROPERTY OR ANY PORTION THEREOF. GRANTOR IS NOT LIABLE OR BOUND IN ANY MANNER BY ANY WARRANTIES, EITHER EXPRESSED OR IMPLIED, GUARANTEES, PROMISES, STATEMENTS, REPRESENTATIONS OR INFORMATION PERTAINING TO THE PROPERTY MADE OR FURNISHED BY ANY REAL ESTATE AGENT, BROKER, EMPLOYEE, SERVANT OR OTHER PERSON REPRESENTING OR PURPORTING TO REPRESENT GRANTOR.

Certificate of Survey

of a part of the Aitkin County Landfill in
Section 15, Township 46N., Range 27W.
Aitkin County, Minnesota.



- Bearing Datum: Aitkin County Coordinate System
- Denotes set Aitkin County monument
- + Denotes computed position
- Scale 1" = 80'

Note: Orientation for this project was established using RTK GPS from the MNDOT control station ELOR. The coordinate system is Aitkin County NAD83, 2012 adjustment.

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Thomas H. Veenker
THOMAS H. VEENKER, LICENSED LAND SURVEYOR

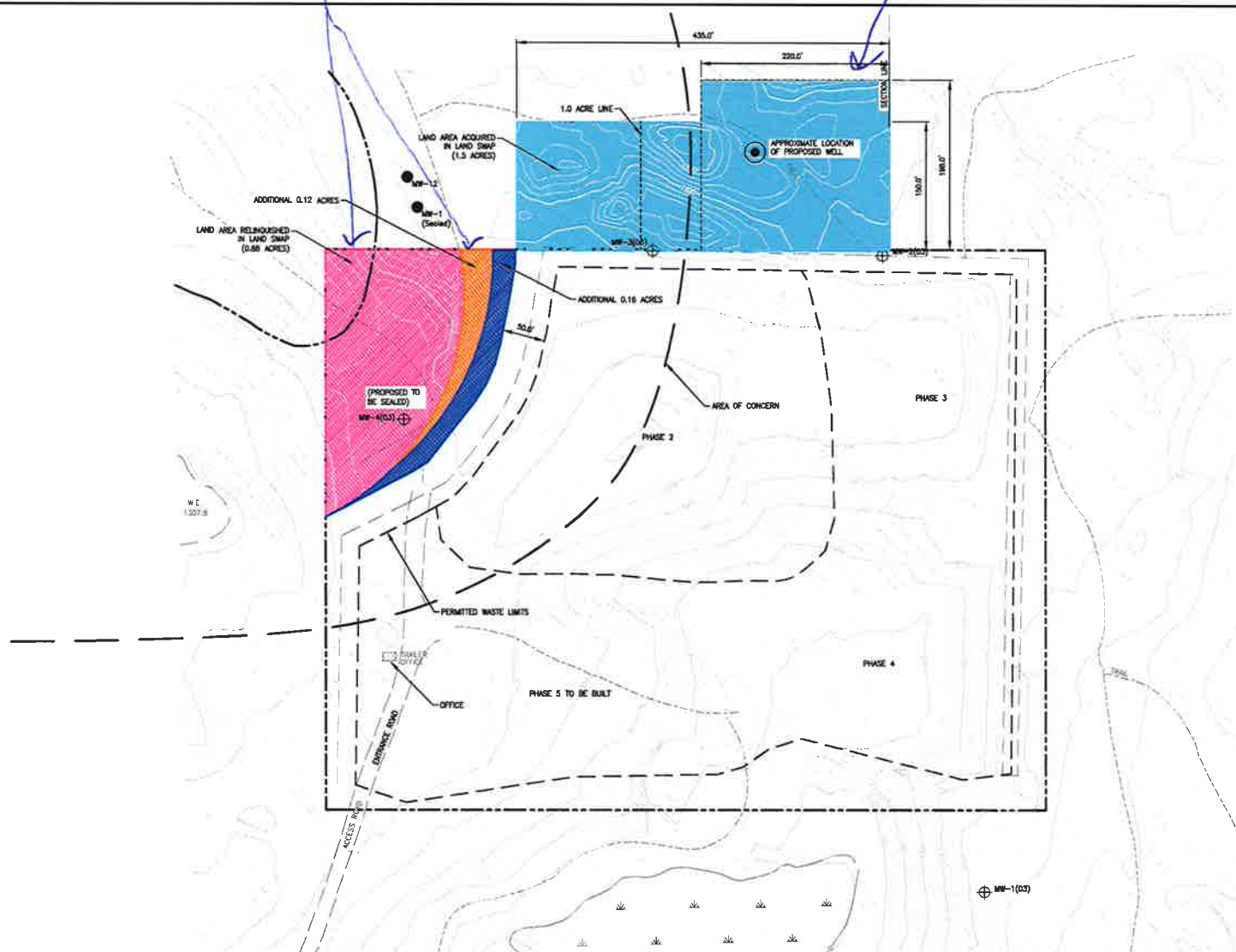
DATE: 04/01/2016 MN LICENSE NO. 12254

Plot Date & Time: 7 Jul 2015 10:00 PM

M:\Projects\0400-0000\04001\04001.dwg: Sheet: Figure 1 - Land Swap Areas

Land use acquire

Land use trade



- LEGEND**
- ⊕ MW-1(03) MONITORING WELL LOCATION WITH GROUNDWATER ELEVATION
 - MW-1 ACTION SANITARY LANDFILL WELL (CLOSED LF IN MPC PROGRAM)
 - ⊙ PROPOSED WELL LOCATION

NOTE:
 SURVEYED MW LOCATIONS
 BOGART-PEDERSON & ASSOC.
 NOVEMBER 2010
 EXISTING TOPOGRAPHY SURVEY: 11/10/10
 BOGART PEDERSON AND ASSOCIATES.

REV	REVISION DESCRIPTION	DNW	APP	REV DATE
2	ISSUED FOR DRAFT	JVB	MDO	04/02/15
1	ISSUED FOR DRAFT	JVB	MDO	03/13/15
0	ISSUED FOR REVIEW	JVB	MDO	01/16/15

SEAL

SUB CONSULTANT

PRIME CONSULTANT

Responsive partner. Exceptional outcomes.

1800 PIONEER CREEK CENTER PH: 763-479-4294
 MAPLE PLAIN, MINNESOTA FAX: 763-478-4242

PROJECT TITLE

OAK RIDGE DEMOLITION LANDFILL (SW-541)

SHEET TITLE

LAND SWAP AREAS

DNW BY	CHK'D	APP'D	DNW DATE	REV. 2015
JVB	MDO	MDO		

PROJECT NO. 0742-6002 SHEET NO. FIGURE 1 REV NO. 2



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: April, 12, 2016

Title of Item: Authorization to Sell Used Equipment

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: John Welle	Department: Highway Department
------------------------------------	--

Presenter (Name and Title): NA	Estimated Time Needed: NA
--	-------------------------------------

Summary of Issue:
Previously, on 3-22-16, Board authorization was granted to sell a pickup truck, Unit #440, through an online auction service.

Based on the current condition of another truck in the fleet, authorization is requested to instead sell Unit #447.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommendation is to authorize sale of Unit #447 through an on-line auction.

Financial Impact:
Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Award Contract for Application of Calcium Chloride

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA-consent agenda
Summary of Issue: Bids for annual application of 255,120 gallons of calcium chloride were opened on March 21, 2016. Two bids were received as shown on the attached abstract of bids. Resolution: WHEREAS, Contract No. 20162 is for the placement of calcium chloride on various county highways and township roads, and WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, March 21, 2016 with a total of two bids received, and WHEREAS, Tri City Paving Inc. - P.O. Box 326, Little Falls, MN 56345 - was the lowest responsible bidder in the amount of \$232,924.56. NOW THEREFORE, BE IT RESOLVED, that Tri City Paving Inc. be awarded Contract 20162. BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend Award to Tri City Paving by resolution above. Based on the results on the bid, the total cost for 400-foot dust control treatments is \$190, with 50% of the cost (\$95) paid by the requesting landowner.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 232,924.56 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> \$229,800 was budgeted in 2016.		

Legally binding agreements must have County Attorney approval prior to submission.

**Aitkin County
Project Bid Abstract**

Project Name: 2016 Calcium Chloride Application **Contract No.:** 20162

Client: Aitkin County **Project No.:** 2016 County Wide Calcium Chloride Application

Bid Opening: 3/21/2016 14:00 **Owner:** Aitkin, Minnesota

Project: 2016 County Wide Calcium Chloride Application				Engineers Estimate		Tri City Paving- Little Falls, MN		EnviroTech Services, Inc- Greeley, CO	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2131.502 CALCIUM CHLORIDE SOLUTION	GAL	255120	\$0.90	\$229,608.00	\$0.91	\$232,924.56	\$0.94	\$238,537.20
Totals for Project 2016 County Wide Calcium Chloride Application					\$229,608.00	\$232,924.56	\$238,537.20		
% of Estimate for Project 2016 County Wide Calcium Chloride Application						1.44%	3.89%		



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Award Pavement Marking Quotes

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA-consent agenda
Summary of Issue: Quotes for annual application of pavement markings were opened on March 21, 2016. Three quotes were received as shown on the attached abstract of bids.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend acceptance of the quote from Traffic Marking Service in the amount of \$34,748.57.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 34,748.57 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> \$39,000 was budgeted in 2016.		

**Aitkin County
Project Bid Abstract**

Project Name: 2016 County Wide Pavement Marking

Contract No.: 20163

Client: Aitkin County

Project No.: Pavement Marking Application

Bid Opening: 3/21/2016 14:00

Owner: Aitkin, Minnesota

Project: Pavement Marking Application				Engineers Estimate		Traffic Marking Services- Maple Lake, MN		Sir Lines-A-Lot- Minneapolis, MN		AAA Striping Service- St. Michael, MN	
Line No.	Item	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2582.5 4" SOLID LINE YELLOW-LATEX	LIN FT	202548	\$0.05	\$9,317.21	\$0.04	\$8,507.02	\$0.04	\$8,304.47	\$0.04	\$8,507.02
3	2582.5 4" SOLID LINE WHITE-LATEX	LIN FT	606461	\$0.05	\$27,897.21	\$0.04	\$24,258.44	\$0.04	\$24,864.90	\$0.04	\$26,077.82
2	2582.5 4" BROKEN LINE YELLOW-LATEX	LIN FT	47217	\$0.05	\$2,171.98	\$0.04	\$1,983.11	\$0.04	\$1,935.90	\$0.04	\$1,983.11
Totals for Project Pavement Marking Application						\$39,386.40		\$34,748.57		\$35,105.27	\$36,567.95
% of Estimate for Project Pavement Marking Application								-11.78%		-10.87%	-7.16%



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Equipment Purchase - Tractor with Side/Rear Mower Attachments

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: 10 minutes
Summary of Issue: <p>One of three fleet tractor mowers, Unit #396, was programmed and budgeted for replacement in the 2016 Capital Equipment Replacement Program. The budgeted cost of \$70,000 reflects the anticipated purchase amount of a new tractor with mower attachments less the trade-in value of the existing tractor with mower attachments.</p> <p>Quotes were received from Midwest Machinery and Timmer Implement, both of Aitkin, MN for purchase of the new current model year tractor. Quotes were received from Diamond Mowers and Tiger Corporation, both of Sioux Falls, SD for purchase and installation of the side and rear mowers. Quoted amounts are shown on the attached summary.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommendation is to purchase the New Holland tractor from Timmer Implement for the quoted price of \$34,000 and the Tiger mower attachments from Tiger Corporation for the quoted price of \$32,121.56.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 66,121.56 plus tax and fees Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> \$70,000 was budgeted in 2015/2016.		

Legally binding agreements must have County Attorney approval prior to submission.

Summary of Quotes for Tractor with side and rear Mower Attachments

April 6, 2016

Tractor:

Vendor:	Midwest Machinery Aitkin, MN 56431	Timmer Implement, Inc. Aitkin, MN 56431
Tractor Make/Model:	John Deere 6120E	New Holland TS6.120 T4B
Price:	\$64,550	\$62,000
Trade Allowance:	\$16,000	\$28,000
Total Less Trade:	\$48,550	\$34,000

Mower Attachments:

Vendor:	Diamond Mowers Sioux Falls, SD	Tiger Corporation Sioux Falls, SD
Mower Make/Model:	Diamond DDR120-CO	Tiger TMR-EDBT4
Price:	\$35,714	\$32,121.56



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Northern Long-Eared Bat

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jacobs		Department: Land Department
Presenter (Name and Title): Mark Jacobs, Land Commissioner		Estimated Time Needed:
Summary of Issue: At Tuesday's meeting I will discuss the newest developments with the northern long-eared bat.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: None. Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Regional Parks and Trails Facilities Master Planning


<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Mark Jacobs		Department: Land Department
Presenter (Name and Title): Mark Jacobs, Land Commissioner		Estimated Time Needed:
Summary of Issue: Please see the attached memo.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Nathan Burkett, Administrator
217 Second Street N.W. Room 130
Aitkin, MN 56431
218-927-7276
Fax: 218-927-7374

TO: County Board

FROM: Nathan Burkett 

CC: Mark Jacobs
Ross Wagner
Rich Courtemanche

DATE: March 30, 2016

RE: Greater Minnesota Regional Parks and Trails Commission Grants, Master Plan

At the direction of the Board, those copied on this memo and I met to discuss the process to gain eligibility to apply for Greater Minnesota Regional Parks and Trails Commission (GMRPTC) grants.

To be eligible for grants through GMRPTC a park or trail must be a "regionally designated" park or trail. To become qualified as a regional park or trail we must submit a master plan. Aitkin County currently has a very robust parks and trails master plan that was approved in 2011. It is a very large document, and can be emailed upon request.

This plan will be submitted to GMRPTC to go through their process of evaluation. We believe that it is likely this master plan will be sufficient with only a few minor adjustments and updates to obtain qualification for the Northwoods Regional ATV Trail.

Presuming we are able to apply for grants we would seek the direction of the Board as to whether or not to apply. Rich attended a workshop on these grant funds, and we are well positioned to have an application reviewed for this funding cycle should the Board direct it. We are seeking to find out if these grant funds can be used for maintenance; but the Board should be aware it is likely given the scoring criteria of GMRPTC that requests for maintenance funding will not score very high; and is somewhat unlikely to be funded.

During our discussion on this plan, regional designation and what projects we might seek funding for, staff agreed that the Board should be aware of the following points:

1. Staff believes that we are at a point in our development of recreational facilities that we should step back to analyze the market for additional facilities in Aitkin County. We believe that the existing recreational facilities offer a wide range of opportunity, but have some concerns that we may be reaching a point that the market for such facilities is saturated, or is soon to become saturated. Prior to additional investment of capital, staff resources and long term maintenance funds we recommend strategic consideration of the market for additional recreational facilities.

2. Staff believes that an in depth review of Aitkin County's recreational facilities and our strategy related to it is in order. Aitkin County has completed, and is currently working on some major projects, but there is a sense that we may need to pivot to maintaining, and creating more "value added" opportunities in or near our current facilities.
3. Staff is concerned that we are becoming stretched with regard to the amount of maintenance funding we have available. Currently our trails are maintained primarily with grant-in-aid funds, and parks are maintained with park funds. Particularly with regard to maintenance of ATV trails; we estimate that we need to increase funding for trail maintenance by between \$50,000 and \$100,000 annually in order to keep our trail systems high quality. The existing funding stream is stable, as it is constitutionally dedicated but there will be a need for additional funds in the coming years.
4. At present, we are currently working on adding ATV trails along CR3 near Palisade, a large project in the Mille Lacs area, and a technical riding area near McGregor. The projects are good projects and fit within the overall strategy and master plan, but we are adding trail miles and therefor requirements for staff time in development, implementation, construction, maintenance, administration, etc... In the event the legislature funds the Mille Lacs ATV trail project, our existing staff will be at full capacity during the time period of its development. The Board should be aware that if we were to add an additional large scale project above and beyond the Mille Lacs project we may have to seek contracted, part time or even full time help.

None of these points are meant to dissuade the Board from making the policy decision to seek additional funds to create more recreational opportunities in Aitkin County. I felt it was important that you know some of the concerns and ongoing projects that impact our ability to apply for, effectively implement and maintain any project funded through these grants.

I will place an agenda item on the April 12 agenda to discuss this memo, and this grant program. In the meantime any ideas, comments, etc... from individual commissioners is greatly appreciated.



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: 2017 Budget Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator		Estimated Time Needed:
Summary of Issue: Attached for discussion is a Draft 2017 budget process and county financial data search and comparisons.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

BUDGET PROCESS

The Aitkin County budget process is designed to allow maximum opportunity for the County Board to provide direction and for administration and department heads to communicate internally and with the Board on budget development issues. All dates are approximate, but are generally the timeframe that will be adhered to in budget development.

Approx Date	Milestone	Approx Date	Milestone
4/12/16	Board begins consideration of levy and operational guidance	9/13/16	Initial budget presentation to County Board, provides additional guidance on priorities
4/26/16	Board provides levy and operational guidance	9/27/16	County Board adopts preliminary levy
5/13/16	County Administrator provides budget instructions to department heads	9/28/16 – 11/7/16	Administration and department heads implement any additional County Board directives
5/16/16 – 7/21/16	Individual department conferences with administration, budget development	11/8/16	County Board presented with 2nd draft, proposed budget
7/22/16	Department budget requests, department capital requests due to administration	11/22/16	County Board provides additional guidance and directives
8/10/16	Department heads and administration meet in collaborative budget session	12/6/16	2017 Budget public hearing (night meeting)
8/24/16	(if necessary) Department heads and administration meet in collaborative budget session	12/13/16 or 12/27/16	County Board approves 2017 budget

BUDGET DISCUSSION

Setting the Aitkin County Levy

One of the greatest responsibilities that the Aitkin County Board has is setting the property tax levy for Aitkin County. The levy is the single greatest source of funding for the operations of Aitkin County. The Aitkin County property tax levy comprised just over 41% of the County's budgeted revenue in 2016.

The County Board must consider many factors in establishing the levy, not the least of which is the Board's sense of balancing the needs of the County to provide services to the Aitkin County Community against property taxpayers' ability to pay. A few factors that are considered in establishing of the levy are included.

Aitkin County Community Economics and Demographics

Name	2010	2011	2012	2013	2014	2015	2016 (est)
% Average annual unemployment (not seasonally adjusted)	10.4%	10.3%	8.0%	7.3%	6.5%	6.1%	6.3%
\$ Median household income	40,226	41,303	41,919	41,617	42,036		
% Population > 60 years of age	34%	34%	35%	35%		41%	
% Population living in poverty (federal guidelines)	13.5%	12.2%	12.6%	12.1%	11.9%		
% < 18 years of age living in poverty	22.8%	19.4%	18.4%	14.7%	13.2%		
% > 65 years of age living in poverty	9.0%	9.0%	9.0%	9.2%	8.6%		

Figure 1 - Community and Economic Indicators (source: MN State Demographer)

The measures in this section speak to the economic health of the County Community, and the potential ability of property taxpayers to pay property taxes. While there may still be public sentiment of a down economy, and it may be true that the economy in Aitkin County is somewhat depressed in comparison to the rest of the State of Minnesota, Aitkin County has experienced a rebound from economic lows of 2008 – 2012.

- Unemployment is still higher than the State average, and the first two months of 2016 are a very small percentage higher than they were in 2016. It is possible that there will be a slight increase in unemployment between 2015 and 2016, but it is highly dependent upon the regional economy and tourism activity through the summer of 2016.
- Median household income grew at a pace faster than inflation between the period of 2010 and 2014, and while official estimates are not provided for 2015 by the state demographer or other sources, it is expected that trend continued in to 2015 and likely in to 2016. The growth in median household income in the time period of 2010 – 2014 was \$1810 annually. The change in property taxes to a \$100,000 homestead property was \$73.
- Aitkin County is at the very beginning of a significant demographic shift. The population over the age of 60 is greater than 40% and growing, with a projected peak over 50% in about a decade. The importance of this change in demographics is important for two primary reasons; (1) individuals over 60 are beginning a phase of their lives where they live on fixed incomes such as retirement or social security, increases in property taxes can impact those fixed budgets and (2) rising average age of a population tends to drive demand for services, increasing cost.
- The percent of the population living in poverty is also a good indicator of ability to pay; but similar to the rising average age, higher poverty will generally equate to greater demand for services. Fortunately, Aitkin County’s population living below the federal poverty line is decreasing, indicating some wage growth, and a growth in the employment base. Especially of note, the number of children age 18 and under living in poverty has improved significantly since 2010. The 60+ population living in poverty has remained relatively constant; and likely will remain constant for the foreseeable future.

Aitkin County Property Values

	2010	2011	2012	2013	2014	2015	2016 (est)	2017 (proj)
\$ Total estimated market value	3,391,350,000	3,216,851,700	3,087,488,875	2,995,719,800	2,883,279,600			
% Change in property value		-5.15%	-4.02%	-2.97%	-3.75%			
\$ Tax capacity	33,210,597	31,536,477	29,081,272	28,195,873	27,077,480	26,677,074		

% Change in tax capacity		-5.04%	-7.79%	-3.04%	-3.97%	-1.48%		
\$ Tax capacity change from new construction	187,799	128,704	142,164	137,351	149,988	145,921		

Since property taxes are based upon property values changes in property market value and taxable value have an impact on the property tax system. However, generally speaking property valuation is not the best indicator of ability to pay because even if a property value goes up it does not mean the owner has additional revenue to pay increased property taxes. This information helps us to understand the underlying implications of the levy that the County Board may adopt.

- Total estimated market value has been decreasing steadily since 2010. It appears that it may have slowed and/or stopped in 2015 and 2016. Market values in general in Aitkin County are 20 - 30% lower than they were at their peak and certain properties may have seen an even greater decrease. In general, compared to the rest of the State, Aitkin County is rebounding more slowly. This may be because the market is saturated with homes for sale and that means lower prices, it may mean that demand for homes in Aitkin County is down. If market values continue to decrease it is likely that Aitkin County will see a greater number of foreclosures, short sales and tax forfeited properties, which will have an undesired compounding effect. The County Board should be aware of the continued decrease of market value in the County. While property taxes have not been shown to have a significant impact on home buying decisions in rural areas (as opposed to metro), further decreases in market value will have a detrimental impact on the Aitkin County economy.
- Tax capacity growth from new construction is important because in theory the County Board could raise the property tax levy by the amount of new tax capacity times the existing property tax rate and the average property tax will not increase. Tax capacity change from new construction is also a reasonable indicator of investment in the Aitkin County Community; whether it is building a new home, remodeling, building or adding on to a business this growth is extremely positive.

Comparison to Other Minnesota Counties

	2010	2011	2012	2013	2014	2015	2016 (est)	2017 (proj)
\$ Levy	10,999,199	10,999,199	11,384,174	11,725,696	11,725,696	11,999,900		
\$ Levy Change		-	384,975	341,522	-	274,204		
% Levy Change		0.00%	3.50%	3.00%	0.00%	2.34%		
% State average levy change	3.0%	1.2%	0.4%	1.3%	1.2%	2.7%	3.7%	
% State average levy change - Aitkin County levy change		-1.2%	3.1%	1.7%	-1.2%	-0.4%		
% Property tax rate	33.12%	34.88%	39.15%	41.59%	43.30%	44.98%		
% State average county property tax rate					46.51%	44.05%		
\$ Estimated tax on \$100,000 homestead	238	250	281	298	311	323		
\$ Statewide estimated tax on \$100,000 homestead					334	316		
\$ Estimated tax on \$250,000 homestead					1019	1058		
\$ Statewide estimated tax on \$250,000 homestead					1094	1036		
\$ Estimated tax on \$300,000 C/I					2273	2362		
\$ Statewide estimated tax on \$300,000 C/I					2442	2313		

While comparison to other Minnesota counties is an imperfect methodology of gauging what the levy should be, Minnesota Counties often deal with similar cost pressures regardless of whether they are metro or greater Minnesota, and regardless of size. Making some

comparison to the average Minnesota County can provide some insight in to whether or not Aitkin County is within a reasonable range. Being within said range is probably not verification that it is correct; but avoiding major deviations from the norm without justification is probably the best use of this data.

- Aitkin County has kept levy changes fairly consistent with the rest of the counties in the State of Minnesota. Aitkin County has not adopted any extraordinarily large levy increases in the recent history, and has held the levy the same or relatively low, similar to other Minnesota Counties.
- Aitkin County's property tax rate is very similar to the average of the property tax rates across the State of Minnesota. Aitkin County's property tax rate is climbing in the past couple of years, less because of property tax increases, and more because of property value decreases. The property tax rate increase between 2010 and 2015 is due 2/3 to property value decreases, and 1/3 to levy increase.
- The estimated property taxes on 100k and 250k homesteads and 300k commercial/industrial property is an interesting comparison. While it is nearly impossible to create a significant comparison between "what a 100k house looks like" throughout the state; the equalizer is that most people take out mortgages on a home that they can afford. So, a person in Aitkin County takes out a mortgage on a 100k home, and a person in St. Cloud takes out a mortgage on a 100k home. First, acknowledge that the 100k home in Aitkin is probably going to be a lot nicer, but theoretically the payments will be about the same. The Board can reasonably presume that for a person in the market for a home of approximately 100k, that Aitkin County's property taxes are competitive, and that the home the individual can purchase for their money is in better condition and better appointed than most 100k homes in the State.

County Financial Data Search and Comparison

SPECIAL NOTE ABOUT "RANK": The "rank" is of the per capita amount. A rank of one means the highest dollar amount. Rankings are only done among counties that have revenues or expenditures for a given category. For example, if there are 84 counties that have "Sanitation" expenditures, then the rank would be "x" of 84.

N/A - In the ranking column this means there was no rank because there were no expenditures in this category. N/A in other categories means the data is unavailable, or does not apply.

Select a County and Year:

AITKIN ▼ 2014 ▼ Go

AITKIN ▼ 2014 ▼ Go

County: Aitkin
Year: 2014
Population: 15,762

Description	Amount	Per Capita	Rank
Taxable Tax Capacity	\$26,969,114	\$1,711.02	29 of 87
Net Tax Levy	\$11,869,831	\$753.07	18 of 87
Revenues			
Taxes	\$11,148,518	\$707.30	25 of 87
Special Assessments	\$1,510	\$0.10	72 of 74
Licenses and Permits	\$385,300	\$24.44	1 of 87
Federal Grants	\$2,172,175	\$137.81	40 of 87
State Grants	\$9,826,260	\$623.41	20 of 87
Local Grants	\$1,842,586	\$116.90	1 of 76
Total Intergovernmental Revenues	\$13,841,021	\$878.13	15 of 87
Charges for Services	\$1,706,774	\$108.28	50 of 87
Fines and Forfeits	\$0	\$0.00	N/A
Interest Earnings	\$758,976	\$48.15	5 of 87
All Other Revenues	\$2,677,484	\$169.87	5 of 87
Total Revenues	\$30,519,583	\$1,936.28	17 of 87
Total Borrowing	\$21,777	\$1.38	46 of 52
Current Expenditures			

General Government	\$4,240,919	\$269.06	25 of 87
Public Safety	\$5,599,313	\$355.24	5 of 87
Streets and Highways	\$5,325,992	\$337.90	18 of 87
Sanitation	\$327,716	\$20.79	52 of 78
Human Services	\$5,263,803	\$333.96	34 of 87
Health	\$759,270	\$48.17	38 of 84
Culture and Recreation	\$763,676	\$48.45	14 of 87
Conservation of Natural Resources	\$2,127,404	\$134.97	8 of 86
Economic Development	\$96,045	\$6.09	43 of 80
All Other Expenditures	\$28,007	\$1.78	26 of 29
Total Current Expenditures	\$24,532,145	\$1,556.41	15 of 87

Capital Outlay

General Government CO	\$0	\$0.00	N/A
Public Safety CO	\$0	\$0.00	N/A
Streets and Highways CO	\$2,155,902	\$136.78	63 of 85
Sanitation CO	\$0	\$0.00	N/A
Human Services CO	\$0	\$0.00	N/A
Health CO	\$0	\$0.00	N/A
Culture and Recreation CO	\$0	\$0.00	N/A
Conservation of Natural Resources CO	\$0	\$0.00	N/A
Economic Development CO	\$0	\$0.00	N/A
All Other Capital Outlay	\$0	\$0.00	N/A
Total Capital Outlay	\$2,155,902	\$136.78	68 of 87
Total Debt Service	\$372,566	\$23.64	65 of 83
Total Expenditures	\$27,060,613	\$1,716.83	25 of 87

County Financial Data Search and Comparison

SPECIAL NOTE ABOUT "RANK": The "rank" is of the per capita amount. A rank of one means the highest dollar amount. Rankings are only done among counties that have revenues or expenditures for a given category. For example, if there are 84 counties that have "Sanitation" expenditures, then the rank would be "x" of 84.

N/A - In the ranking column this means there was no rank because there were no expenditures in this category. N/A in other categories means the data is unavailable, or does not apply.

Select a County and Year:

AITKIN ▼ 2012 ▼ Go

AITKIN ▼ 2013 ▼ Go

County: Aitkin
Year: 2012
Population: 15,919

County: Aitkin
Year: 2013
Population: 15,749

Description	Amount	Per Capita	Rank	Amount	Per Capita	Rank
Taxable Tax Capacity	\$29,095,591	\$1,827.73	9 of 87	\$28,459,018	\$1,807.04	16 of 87
Net Tax Levy	\$11,301,118	\$709.91	13 of 87	\$11,618,175	\$737.71	12 of 87
Revenues						
Taxes	\$10,910,186	\$685.36	18 of 87	\$11,181,902	\$710.01	19 of 87
Special Assessments	\$1,513	\$0.10	74 of 75	\$1,523	\$0.10	73 of 75
Licenses and Permits	\$324,514	\$20.39	2 of 87	\$379,762	\$24.11	1 of 87
Federal Grants	\$3,917,809	\$246.11	9 of 87	\$1,710,303	\$108.60	44 of 87
State Grants	\$9,554,090	\$600.17	24 of 87	\$17,329,641	\$1,100.36	5 of 87
Local Grants	\$1,115,858	\$70.10	3 of 79	\$1,487,680	\$94.46	3 of 78
Total Intergovernmental Revenues	\$14,587,757	\$916.37	18 of 87	\$20,527,624	\$1,303.42	6 of 87
Charges for Services	\$1,604,396	\$100.78	49 of 87	\$2,241,977	\$142.36	23 of 87
Fines and Forfeits	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Interest Earnings	\$353,444	\$22.20	8 of 87	-\$451,390	-\$28.66	N/A
All Other Revenues	\$2,486,126	\$156.17	8 of 87	\$2,356,061	\$149.60	6 of 87
Total Revenues	\$30,267,936	\$1,901.37	19 of 87	\$36,237,459	\$2,300.94	6 of 87
Total Borrowing	\$0	\$0.00	N/A	\$48,280	\$3.07	39 of 47
Current Expenditures						

County Financial Data Search and Comparison

General Government	\$4,969,783	\$312.19	14 of 87	\$5,201,978	\$330.31	10 of 87
Public Safety	\$6,714,003	\$421.76	5 of 87	\$5,415,703	\$343.88	5 of 87
Streets and Highways	\$4,814,083	\$302.41	19 of 87	\$5,164,856	\$327.95	16 of 87
Sanitation	\$566,804	\$35.61	36 of 78	\$353,380	\$22.44	48 of 77
Human Services	\$5,251,792	\$329.91	29 of 87	\$5,002,381	\$317.63	37 of 87
Health	\$668,418	\$41.99	43 of 83	\$701,497	\$44.54	39 of 83
Culture and Recreation	\$862,866	\$54.20	8 of 87	\$740,706	\$47.03	14 of 87
Conservation of Natural Resources	\$1,841,999	\$115.71	12 of 86	\$1,916,652	\$121.70	12 of 86
Economic Development	\$63,159	\$3.97	46 of 79	\$60,685	\$3.85	48 of 78
All Other Expenditures	\$21,007	\$1.32	24 of 29	\$38,007	\$2.41	22 of 27
Total Current Expenditures	\$25,773,914	\$1,619.07	10 of 87	\$24,595,845	\$1,561.74	12 of 87
Capital Outlay						
General Government CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Public Safety CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Streets and Highways CO	\$6,424,344	\$403.56	18 of 86	\$5,830,640	\$370.22	13 of 86
Sanitation CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Human Services CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Health CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Culture and Recreation CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Conservation of Natural Resources CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Economic Development CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
All Other Capital Outlay	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Total Capital Outlay	\$6,424,344	\$403.56	19 of 87	\$5,830,640	\$370.22	16 of 87
Total Debt Service	\$422,612	\$26.55	63 of 82	\$470,016	\$29.84	61 of 84
Total Expenditures	\$32,620,870	\$2,049.18	12 of 87	\$30,896,501	\$1,961.81	14 of 87

County Financial Data Search and Comparison

SPECIAL NOTE ABOUT "RANK": The "rank" is of the per capita amount. A rank of one means the highest dollar amount. Rankings are only done among counties that have revenues or expenditures for a given category. For example, if there are 84 counties that have "Sanitation" expenditures, then the rank would be "x" of 84.

N/A - In the ranking column this means there was no rank because there were no expenditures in this category. N/A in other categories means the data is unavailable, or does not apply.

Select a County and Year:

AITKIN ▼ 2010 ▼ Go

AITKIN ▼ 2011 ▼ Go

County: Aitkin
Year: 2010
Population: 16,202

County: Aitkin
Year: 2011
Population: 16,202

Description	Amount	Per Capita	Rank	Amount	Per Capita	Rank
Taxable Tax Capacity	\$33,400,914	\$2,061.53	5 of 87	\$31,729,264	\$1,958.35	5 of 87
Net Tax Levy	\$10,927,211	\$674.44	14 of 87	\$10,929,662	\$674.59	15 of 87
Revenues						
Taxes	\$9,724,264	\$600.19	21 of 87	\$9,801,629	\$604.96	25 of 87
Special Assessments	\$1,513	\$0.09	74 of 74	\$1,513	\$0.09	74 of 75
Licenses and Permits	\$181,177	\$11.18	8 of 87	\$147,820	\$9.12	11 of 87
Federal Grants	\$4,699,356	\$290.05	8 of 87	\$2,288,501	\$141.25	35 of 87
State Grants	\$7,421,808	\$458.08	36 of 87	\$8,502,064	\$524.75	28 of 87
Local Grants	\$1,217,254	\$75.13	2 of 69	\$1,422,412	\$87.79	4 of 80
Total Intergovernmental Revenues	\$13,338,418	\$823.26	17 of 87	\$12,212,977	\$753.79	22 of 87
Charges for Services	\$1,959,896	\$120.97	29 of 87	\$2,144,547	\$132.36	25 of 87
Fines and Forfeits	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Interest Earnings	\$451,140	\$27.84	9 of 87	\$567,301	\$35.01	9 of 87
All Other Revenues	\$2,612,547	\$161.25	6 of 87	\$2,561,249	\$158.08	7 of 87
Total Revenues	\$28,268,955	\$1,744.78	19 of 87	\$27,437,036	\$1,693.44	21 of 87
Total Borrowing	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Current Expenditures						

County Financial Data Search and Comparison

General Government	\$4,621,053	\$285.21	14 of 87	\$4,844,670	\$299.02	11 of 87
Public Safety	\$5,078,726	\$313.46	7 of 87	\$5,261,460	\$324.74	6 of 87
Streets and Highways	\$3,794,472	\$234.20	23 of 87	\$4,034,605	\$249.02	19 of 87
Sanitation	\$279,759	\$17.27	52 of 76	\$267,742	\$16.53	55 of 76
Human Services	\$5,471,248	\$337.69	26 of 87	\$5,315,467	\$328.07	30 of 87
Health	\$687,734	\$42.45	42 of 83	\$673,246	\$41.55	44 of 83
Culture and Recreation	\$828,459	\$51.13	11 of 87	\$761,256	\$46.99	12 of 87
Conservation of Natural Resources	\$2,042,038	\$126.04	5 of 86	\$2,665,488	\$164.52	5 of 86
Economic Development	\$51,782	\$3.20	52 of 74	\$36,913	\$2.28	54 of 78
All Other Expenditures	\$21,220	\$1.31	26 of 30	\$21,007	\$1.30	26 of 30
Total Current Expenditures	\$22,876,491	\$1,411.95	13 of 87	\$23,881,854	\$1,474.01	11 of 87
Capital Outlay						
General Government CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Public Safety CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Streets and Highways CO	\$4,300,779	\$265.45	23 of 85	\$7,756,970	\$478.77	11 of 86
Sanitation CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Human Services CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Health CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Culture and Recreation CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Conservation of Natural Resources CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Economic Development CO	\$0	\$0.00	N/A	\$0	\$0.00	N/A
All Other Capital Outlay	\$0	\$0.00	N/A	\$0	\$0.00	N/A
Total Capital Outlay	\$4,300,779	\$265.45	32 of 87	\$7,756,970	\$478.77	16 of 87
Total Debt Service	\$540,005	\$33.33	53 of 81	\$715,113	\$44.14	46 of 83
Total Expenditures	\$27,717,275	\$1,710.73	18 of 87	\$32,353,937	\$1,996.91	13 of 87



Aitkin County Board of Commissioners Agenda Request Form

6

Agenda Item #

Requested Meeting Date: April 12, 2016
Title of Item: Committee Reports

REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board			Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: April 12, 2016

Title of Item: Closed Session Under MN Statute 13D.03 Subd. 1(b) Labor Negotiations

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett		Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator and Bobbie Danielson, HR Director		Estimated Time Needed:
Summary of Issue: Closed Session Under MN Statute 13D.03 Subd. 1 (b) Labor Negotiations		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		