

The Aitkin County Board of Commissioners met this 22<sup>nd</sup> day of March, 2016 at 9:03 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the March 22, 2016 amended agenda. Item 4C1, Allow Expense Reimbursement for CMCC Co-Director Liz DeRuyck, was added.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
March 22, 2016**

**I. Attendance**

The Aitkin County Board of Commissioners met this 22<sup>nd</sup> day of March, 2016, at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Tom Burke, Director; Jessi Schultz, Social Service Supervisor; Erin Melz, Public Health Supervisor; Jessi Goble, Income Maintenance Supervisor; Ruth Sundermeyer, Support & Collections Supervisor; Kathleen Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog and Julie Anne Larkin, H&HS Advisory Committee Members; and Bob Harwarth, Citizen.

**II. Approval of Health & Human Services Board Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda.

**III. Review February 23, 2016 Health & Human Service Board Minutes**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Minutes of the February 23, 2016 Health & Human Services Board Meeting.

**IV. Review Bills**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried; the vote was to approve the Bills.

**V. General/Miscellaneous Information**

**A. MNChoices/MNSure Update on State IT Programs** - Erin Melz, PH Supervisor, gave an extensive overview of the MNChoices Program including a brief history of its development, the population it serves, the staff involved and both the pros and cons of the system itself and the issues, concerns and frustrations surrounding the use of the computer program. Jessi Goble, Income Maintenance Supervisor, updated the Board and reviewed the METS System (MNSure) Functionality handout also noting the population being served, the positive as well as the negative aspects of the system and what is expected in July of 2016.

**CALL TO ORDER**

**APPROVED  
AGENDA**

**HEALTH &  
HUMAN  
SERVICES  
BOARD**

- B. Year End Fiscal Report** - Kathleen Ryan reviewed the 2015 Financial Report handout and charts with the Board. Jessi Goble also reviewed the Caseload Statistics covering the years 2004 through 2015 for MFIP, DWP, GA, MSA, GRH, SNAP/FS, and Health Care programs.
- C. SNBC - Social Worker Position** - Tom Burke noted that Medica provided SNBC services. Now they are discontinuing SNBC services and UCare is exploring the option to pick them up. They are contacting Aitkin County to see if we would be willing to contract with UCare to provide care coordination for SNBC services. They need to respond to the state's RFP shortly so wanted a response from Aitkin County by the end of the week. Due to the short turnaround and after discussions internally, H&HS decided it was not a good time to move forward so will not be requesting a worker at this time.

**VI. FYI**

- A. ABE - Adult Basic Education - Upcoming Classes-** Jessi Goble discussed the flyer in the packet promoting the Adult Education classes scheduled for March and April at the Workforce Center in Aitkin for GED classes. So far there are four people enrolled and moving to self-sufficiency with the completion of this class.

**VII. Administrative Reports:**

- A. Financial & Transportation Reports** - Kathleen Ryan noted normal activity with the Financial and Transportation reports. She noted there is one Anoka bill which arrived too late for inclusion this month which will show up on the report next month.

**VIII. Committee Reports from Commissioners**

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte. Committee Members attending today: Roberta Elvecrog & Julie Anne Larkin. Draft Copy of the March 2nd meeting minutes. Julie Anne Larkin reported there were discussions at the last meeting with respect to Health Care and it was noted there are challenges with some of the programs. She referred to the 2 hour wait on the telephone to speak to a live body and confusion over the premium billing starting and stopping even with the assurance of continued coverage. It has been very confusing for the folks applying. She noted that she is willing to serve as a resource to the board on some of these issues. Commissioner Westerlund also noted that Ann Rivas and two of her staff gave a report on Adult Protection at the Advisory Meeting.
- B. AEOA Committee Update** – Commissioner Westerlund noted there was no meeting.
- C. NEMOJT Committee Update** – Commissioner Napstad noted their meeting was canceled due to the legislative session.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund noted they met on March 7th and discussed court procedures that recognize American Indian culture and reported that the Supervisor at the Mille Lacs Band was in attendance.

**E. Lakes & Pines Update** – Commissioner Niemi noted that the Feds no longer want the Head Start program going into the homes. There is much opposition to this from the local staff administering the program. He also noted that L&P is looking into a non-profit radio station with a license available offering the slot at no cost as a communication tool. L&P were encouraged to look into it further.

**F. AMC Health and Human Services Policy Committee** - Tom Burke noted discussions regarding safety in the jails. He also discussed a Bill to split DHS into two to four separate departments and the response was that none of the attendees thought it would be a good idea. Further updates will be forthcoming.

Next Meeting - April 26, 2016

Break: 10:55 a.m. to 11:13 a.m.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: March 8, 2016 to March 21, 2016; B) Approve County Board Minutes: March 8, 2016; C) Approve Commissioner Warrants: General Fund \$149,979.29, Road & Bridge \$32,640.66, Special Revenue \$478.70, Health & Human Services \$434.31, State \$360.00, Trust \$6,754.67, Forest Development \$780.45, Long Lake Conservation Center \$8,665.99, Parks \$1,467.04 for a total of \$201,561.11; D) Approve Auditor Warrants – February Sales & Use Tax: General Fund \$362.20, Road & Bridge \$953.57, State \$7,069.50, Trust \$76.58, Long Lake Conservation Center \$117.26, Parks \$56.91 for a total of \$8,636.02; E) Approve February Manual Warrants: General Fund \$17,893.51, Road & Bridge \$210.22, Health & Human Services \$-269.70, State \$37,443.95, Trust \$246.09, Forest Development \$245.59, Agency \$20.00, Taxes & Penalties \$775.34, Long Lake Conservation Center \$674.64 for a total of \$57,239.54; F) Approve Affidavit for Duplicate of Lost Municipal Order or Warrants: Scott Rian, Warrant #60060, 8-29-14, \$13.77; G) Approve Sale of Vehicles – Sheriff’s Office; H) Approve Fire Protection Contracts with City of Hill City; I) Approve Applications for License to Sell Tobacco Products; J) Approve Equipment Purchase – Highway Department

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the sale of the following vehicles – Sheriff’s Office:

- Forfeited Vehicles:
- 1995 Mercedes Benz
  - 1998 Kawasaki Motorcycle
  - 1987 Polaris Indy Snowmobile
  - 2000 Chevrolet Impala
  - 2007 Chrysler Town & Country
  - 1999 Buick Century
  - 1998 Dodge Ram Club Cab PU
  - 2003 Buick Rendezvous
  - 2011 Mitsubishi Endeavor (under lien)

**BREAK**

**REGULAR BOARD RECONVENED**

**CONSENT AGENDA**

**AUTHORIZE SALE OF VEHICLES – SHERIFF’S OFFICE**

Aitkin County Sheriff's Office vehicles:  
 2005 Dodge Pickup  
 2005 Arctic Cat ATV

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve the following Applications for License to Sell Tobacco Products for the period ending March 31, 2017:

- # 01 Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
- # 02 Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township
- # 03 Cuddler Enterprises, Inc., d/b/a **Big Sand Bar** – Workman Township
- # 04 Zorbaz of Big Sandy Lake, Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
- # 05 MacDonald Enterprises of Malmo, Inc., d/b/a **Castaway's Resort** – Lakeside Township
- # 06 ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township
- # 07 DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
- # 09 Grill of Glen Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
- # 10 Gould's Mississippi Landing, d/b/a **Gould's Mississippi Landing** – Ball Bluff Township
- # 11 Harry's Midtown Liquor, L.L.C., d/b/a **Harry's Midtown Liquor** – City of Hill City
- # 12 Holiday Stationstores, Inc. d/b/a **Holiday Stationstores, Inc.** – City of McGregor
- # 13 Rips HLI, Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township
- # 14 Jennifer Coffman, LLC, d/b/a **Jen's Hill City Liquor** – City of Hill City
- # 15 KRM15, LLC, d/b/a **The Junction** – Hazelton Township
- # 16 MacDonald Ent. of Aitkin, Inc., d/b/a **The Landing** – Aitkin Township
- # 17 Lazy Timber Enterprises, LLC, d/b/a **Malmo Market** – Malmo Township
- # 18 James R. Miller, d/b/a **Mark's Bar** – City of McGregor
- # 19 Rasley Oil Co., d/b/a **McGregor Oil** – City of McGregor
- # 20 Big Sandy Golf, Inc., d/b/a **Minnesota National Golf Course** – Workman Township
- # 21 Prairie River Retreat Inc., d/b/a **Prairie River Retreat** – Shamrock Township
- # 22 Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
- # 23 Sather's Gateway, Inc., d/b/a **Sather's Store** – Shamrock Township
- # 24 Klennert Stores, Inc., d/b/a **Sunny's** – City of Hill City
- # 25 TJ's Liquor, Inc., d/b/a **TJ's Liquor** – Malmo Township
- # 26 Mark Kenneth Ukura, d/b/a **Ukura's Big Dollar** – Jevne Township
- # 29 Jacque Saari, d/b/a **Whispering Pines** – Shamrock Township
- # 30 Minnewawa Partners, LLC, d/b/a **Willey's Sport Shop** – Shamrock Township

**LICENSE TO SELL TOBACCO PRODUCTS**

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve budgeted purchase of 2005 Ford F-150 from Aitkin Motor Company for a price of \$11,900, and to approve the sale of Unit #440, and a pickup topper that is currently installed on the 2005 Ford F-150 being purchased.

**EQUIPMENT PURCHASE – HIGHWAY DEPARTMENT**

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Extend the Aitkin County Comprehensive Local Water Management Plan:

**WHEREAS**, Minnesota Statutes, §103B.301, Comprehensive Local Water Management

**RESOLUTION**

Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

**WHEREAS**, Aitkin County currently has a state approved Comprehensive Local Water Management Plan that covers the period of June 2009 through August 27, 2016, and

**WHEREAS**, Aitkin County is currently updating the Comprehensive Local Water Management Plan in accordance with Minnesota Statutes §103B.301, and

**WHEREAS**, 3 Watershed Restoration and Protection Strategy (WRAPS) efforts are currently underway in Aitkin County, and

**WHEREAS**, the WRAPS processes include significant water quality monitoring and assessment of lakes and streams through the Surface Water Assessment Grants, DNR, and MPCA efforts, and

**WHEREAS**, the information gathered through the WRAPS processes will be used to improve and complete the Aitkin County Local Water Management Plan, and

**WHEREAS**, a cooperative agreement with Technical Service Area 8 SWCD's was recently entered into that will allow GIS expertise to be shared from Area 8 staff to the Aitkin County SWCD, and

**WHEREAS**, adjacent county water plans are beginning the process of being updated thereby making coordination across county lines both possible and timely, and

**WHEREAS**, increased Aquatic Invasive Species funding, research, and inspection efforts are beginning their second field season thereby providing additional water quality data, and

**WHEREAS**, this extension in time will allow significant amounts of new data and information to be included that will strengthen and improve Aitkin County's Water Plan, and

**WHEREAS**, Aitkin County assures continued effort toward completion of the Comprehensive Local Water Management Plan update, and

**WHEREAS**, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367;

**NOW, THEREFORE, BE IT RESOLVED**, the Aitkin County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until August 15, 2018, in order to complete the update process in accordance with Minnesota Statutes §103B.301.

The County Board discussed problems and possible solutions to beaver dams in County ditches with concerned residents Ramona Hooper, Brent Amundson, Jerry DeMenge, Roy Hietalati, Sue Amundson, Jim Nistler, Galen Tveit, and Jack Hooper. John Welle and Brian Zimpel, Highway Department; Steve Hughes, SWCD; and Rich Courtemanche, Land Department also participated in the discussion. Several others were in attendance. It was agreed a committee would be needed in order to create a

**20160322-019  
EXTEND THE  
AITKIN COUNTY  
COMPREHENSIVE  
LOCAL WATER  
MANAGEMENT  
PLAN**

**BEAVER DAM  
DISCUSSION**

bounty program and bring a recommendation back to the Board. Commissioner Napstad volunteered to be on the committee along with County Engineer John Welle, and Township Supervisors Jerry DeMenge, Brent Amundson, Roy Hietalata, and Ramona Hooper. Commissioner Napstad will also seek legislative support from our state legislators and from DNR Commissioner Tom Landwehr.

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried (4-0-1 Napstad abstained), to approve Application for License to Sell Tobacco Products for the period ending March 31, 2017:

- #08 N5 Corporation, d/b/a Fisherman’s Bay – Workman Township

**LICENSE TO SELL TOBACCO PRODUCTS – FISHERMAN’S BAY**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-0-1 Westerlund abstained), to approve Application for License to Sell Tobacco Products for the period ending March 31, 2017:

- #28 Westerlund Inc., d/b/a Westerlund Cenex – Malmo Township

**LICENSE TO SELL TOBACCO PRODUCTS – WESTERLUND CENEX**

Nathan Burkett, County Administrator updated the Board on meetings held with Arrowhead Regional Corrections, and the most recent legislative developments concerning Community Corrections. Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Intent to Join Arrowhead Regional Corrections, with Conditions:

**WHEREAS**, Aitkin County is currently a member of Central Minnesota Community Corrections; and

**WHEREAS**, the Joint Powers Board of Central Minnesota Community Corrections has voted to dissolve the organization effective June 30, 2016; and

**WHEREAS**, the Executive Board of Arrowhead Regional Corrections has provided their intent to engage in a joint powers agreement for provision of probation services if legislation is not passed during the legislative session of Spring 2016.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board states its intent to join in a joint powers agreement with ARC effective July 1, 2016, if legislation is not passed to allow Aitkin County to choose the Community Corrections Act delivery model as an independent county.

**RESOLUTION 20160322-20 INTENT TO JOIN ARROWHEAD REGIONAL CORRECTIONS, WITH CONDITIONS**

Nathan Burkett, County Administrator withdrew Agenda Item 4C1, Allow Expense Reimbursement for CMCC Co-Director Liz DeRuyck, as the request was not necessary.

**EXPENSE REIMBURSEMENT**

The Board reported on the following: AIS, LLCC Open House, Greater MN Parks & Trails, Library, Transportation Day at the Capitol, State General Tax, AMC, National Behavioral Health Conference, ATV Mtg., Mille Lacs Watershed, CMCC, and Broadband legislation.

**BOARD DISCUSSION**

# AITKIN COUNTY BOARD

March 22, 2016

Commissioner Napstad left at 1:33 p.m.

**NAPSTAD LEFT**

Commissioner Niemi left at 1:35 p.m.

**NIEMI LEFT**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried (3-0 Napstad/Niemi absent), all members voting yes to adjourn the meeting at 1:41 p.m. until Tuesday, April 12, 2016 at 9:00 a.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Nathan Burkett, County Administrator