



# Board of County Commissioners Agenda Request

5C

Agenda Item #

Requested Meeting Date: 2/9/16

Title of Item: Facilities Discussion

- ☒ REGULAR AGENDA  
☐ CONSENT AGENDA  
☐ INFORMATION ONLY

**Action Requested:**

- ☐ Approve/Deny Motion  
☐ Adopt Resolution (attach draft)

☒ Direction Requested

☐ Discussion Item

☐ Hold Public Hearing\*

*\*provide copy of hearing notice that was published*

**Submitted by:**

Nathan Burkett

**Department:**

Administration

**Presenter (Name and Title):**

Nathan Burkett, County Administrator

**Estimated Time Needed:**

20 min

**Summary of Issue:**

See attached memo

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Provide Direction to the County Administrator.

**Financial Impact:**

Is there a cost associated with this request?

☐ Yes

☐ No

What is the total cost, with tax and shipping? \$

Is this budgeted?

☐ Yes

☐ No

Please Explain:

## Facilities Committee Recommendations

### 1. Immediately - Implement immediate security measures

The Sheriff and/or County Administrator will present details and request approval from the County Board on these matters at the 2<sup>nd</sup> meeting in February 2016. In general, the requests will serve to increase overall security of the existing buildings in the near term; but will not provide for best practices in government facility security in the long term.

- a. Purchase portable scanning equipment (metal detection, etc...)
- b. Develop security staffing plan and corresponding budget
- c. Add security cameras in the courthouse buildings and around the courthouse block
- d. Establish a 2 way alert system through the telephone or other technology for use in emergencies

### 2. 1 to 3 months - Obtain conceptual facilities designs for long term security, safety, customer service and operational efficiency.

The facilities committee anticipates that concept development will be within the county administrator's budgeted purchasing authority (<\$10,000) and will give the Board a visual understanding of the options in scoping the project.

- a. To facilitate space for best practices of screening and access control to a public safety building holding courtrooms: New entrance concept to Historic Courthouse (public safety building)
  - i. Entryway in place of existing exterior stairs on north side of the historic courthouse
  - ii. Entryway expansion in center annex area (near elevator)
- b. To facilitate the separation of "general government" services from "public safety services" and to improve customer service and operational efficiency: New construction concept for "general government" building

### 3. 2 to 5 months - Explore financing and prepare the County's finances for credit rating.

It is anticipated that in order to complete any project which sufficiently enhances security in the Courthouse building, improves safety on County property, improves access and customer service and can facilitate improved organizational efficiency that the County will need to obtain bond financing.

To prepare, the County must adopt financial policies and procedures and demonstrate adherence to them, ensure we are following statutory processes to utilize bond financing and assess and financial impacts of a bond payment.