

**ADJOURNED MEETING OF THE
COUNTY BOARD OF COMMISSIONERS
June 14, 2016 – BOARD AGENDA**

Board of Appeal & Equalization Starts at 4:00 P.M.

- 4:00 1) Mark Wedel, County Board Chairperson
A) Call to Order
B) Pledge of Allegiance
C) Oath
D) Board of Commissioners Meeting Procedure
E) Approval of Agenda
- 2) Public Hearing- Aitkin County Board of Appeal and Equalization
(Please note that the list below includes the citizens who have requested to be heard. Some may not be present for the discussion. Citizens may be heard in a different order than what is listed).
- 4:02 Introduction and General Questions
- 4:05 George Carlberg
- 4:30 Galen Tveit/Tveit Lumber
- 4:45 Michael Hoffman
- Written Appeals:
1. James and Rosemary Jessen
2. Ronald and Darlene Smith
- Assessor Recommendations:
1. Richard Resch
- ADJOURN**

*As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

**** Please note: all times are approximate and subject to change without notice.**




**OFFICE OF
AITKIN COUNTY ASSESSOR**

209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

June 8, 2016

To: County Board of Commissioners
Nathan Burkett, County Administrator
Kirk Peysar, County Auditor

From: Mike Dangers, County Assessor 

Re: 2016 County Board of Appeal and Equalization

Please find attached to this memo, the packet of information prepared for the 2016 County Board of Appeal and Equalization. As of the date of this document, there are four different property owners that have requested the Board take action on their property. In addition to these four, there is one recommendation that the County Assessor is bringing to your attention. Only two of these five different matters are appointments where individuals plan to attend the meeting to explain their appeal. Each of the five packets are numbered separately and contain separate information sheets as in past years.

Also attached is an updated Rules of Procedure for County Board of Appeal and Equalization. The Board may make changes to these if necessary. Since there are only two scheduled appointments, the time limits for appeals have less importance today than when there were many appeals in the past.

If you would like a refresher on the meeting procedures and best practices as described by the Department of Revenue, please go to the following website:

http://www.revenue.state.mn.us/local_gov/prop_tax_admin/Pages/lbaetraining.aspx

This site contains the handbook for the Boards of Appeal and Equalization as well as the attendance lists and the new online training registration instructions.

If we receive appointment requests after today but before Tuesday June 14, we will prepare the supporting information as completely as we can given the time constraints.

Please contact me with any questions.



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2016 Rules of Procedure for County Board of Appeal and Equalization

1. All appeals considered today must have previously appealed to the 2016 Local Board of Appeal and Equalization. If a property is located in an area that had an Open Book Meeting, this rule does not apply. Other exceptions must be approved by the County Assessor. Open Book Meeting areas include only these areas: Balsam Twp, Beaver Twp, Lee Twp, Hill Lake Twp, Libby Twp, Logan Twp, McGrath City, Millward Twp, Palisade City, Pliny Twp, Tamarack City, Workman Twp and all Unorganized Twps.
2. Each appeal will be limited to approximately 15 minutes. This includes time for the property owner to present and time for the staff and Board to deliberate. This time limit is at the Board's discretion.
3. The 2016 Assessment Estimated Market Value and Classification are the only items that can be appealed at this meeting.
4. Appointments for this meeting should have been made prior to this meeting. If the Board wishes to allow a person to appeal their valuation or classification without making an appointment, the Board may need to keep the meeting open until 7:00PM according to Minnesota Statute sec. 274.14.

**2016 Aitkin County Board of Appeal and Equalization
Meeting Agenda
Revised June 10, 2016**

4:00pm Introduction and General Questions

Scheduled Appointments:

4:05pm George Carlberg
29-0-040300

4:30pm Galen Tveit/Tveit Lumber
50-0-035700, 50-0-038900, 50-0-040301, 50-0-041501

4:45pm Michael Hoffman
11-1-125000

Written Appeals by the Property Owner:

James and Rosemary Jessen
24-0-037000

Ronald and Darlene Smith
29-0-009301

Assessor Recommendations:

Richard Resch
29-1-503700