

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 28, 2016 – BOARD AGENDA

- 9:00 1) **J. Mark Wedel, County Board Chairperson**
A) **Call to Order**
B) **Pledge of Allegiance**
C) **Board of Commissioners Meeting Procedure**
D) **Approval of Agenda**
- 9:05 E) **Health & Human Services (see separate HHS agenda)**
- 10:00 **Break**
- 10:15 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File May 25, 2016 to June 27, 2016**
B) **Approve June 14, 2016 County Board Minutes**
C) **Approve June 14, 2016 BAE Minutes**
D) **Approve Auditor Warrants – May Sales & Use Tax**
E) **Approve Auditor Warrants – Tax Settlements**
F) **Approve Commissioner Warrants**
G) **Approve Temporary 3.2% Malt Liquor License – Aitkin Fire Department**
H) **Accept the Following Donations to STS**
1. **\$100 from Rice River Cemetery**
2. **\$200 from Round Lake Cemetery**
3. **\$200 from Malmo Township**
I) **Accept \$630 Donation to Loki and Canine Program from Kristi and Cassie Sandberg**
J) **Approve Precinct Scanner/Tabulator Purchase – Auditor's Office**
K) **Adopt Resolution: Repurchase Application – Kutzler SW-SW 3-46-23**
L) **Approve Gravel/Rock Screening Quotes – Land Dept.**
M) **Approve Forest Bat Survey, Year Two – Land Dept.**
N) **Adopt Resolution: Final Contract Payment – Contract No. 20151**
- 10:17 3) **John Welle, County Engineer**
A) **Approve 2016-2020 Capital Road Improvement Plan**
- 10:45 4) **Nathan Burkett,**
A) **Approve Central MN Community Corrections – Teamsters Effects Bargaining**
B) **Approve Dissolution of Central MN Community Corrections**

11:05 5) Committee Updates

11:45 Adjourn

Noon Luncheon at Aitkin County Historical Society

The Aitkin County Board of Commissioners met this 14th day of June, 2016 at 2:05 p.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the June 14, 2016 amended agenda. Item 2O, Approve Use of Courthouse Grounds was added to the Consent Agenda.

**APPROVED
AGENDA**

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: May 24, 2016 to June 14, 2016; B) Approve County Board Minutes: May 24, 2016; C) Approve Commissioner Warrants – June 3rd: General Fund \$69,094.66, Road & Bridge \$13,077.04, Health & Human Services \$1,157.44, Trust \$14,322.01, Forest Development \$36,378.34, Long lake Conservation Center \$8,923.00, Parks \$16,986.01 for a total of \$159,938.50; D) Approve Commissioner Warrants – June 17th: General Fund \$65,140.36, Road & Bridge \$68,421.67, State \$375.00, Trust \$7,377.19, Forest Development \$18,954.68, Long Lake Conservation Center \$15,372.30, Parks \$30,945.35 for a total of \$206,586.55; E) Approve May Manual Warrants: General Fund \$122,712.59, Road & Bridge \$47,583.25, Health & Human Services \$1,266.22, State \$1,525,887.55, Agency \$-4.56, Taxes & Penalties \$5,621.44, Long Lake Conservation Center \$1,127.33, Parks \$95.00 for a total of \$1,704,288.82; F) Approve May/June School Advance: Agency \$1,970,259.79; G) Approve Auditor Warrants – Real Estate Tax Overpays: Taxes & Penalties \$13,899.73; H) Accept \$25.00 Donation to STS from Jacobson Community Church; I) Approve 2016-2020 Election Services Agreement with SeaChange; J) Approve CJDN Joint Powers Agreement; K) Approve DVS Business Partner Records Access Agreement; L) Approve Community Corrections Contracts; M) Approve Community Corrections Department Fees; N) Approve Out-of-State Travel Request – Commissioner Marcotte; O) Approve Use of Courthouse Grounds

**CONSENT
AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Joint Powers Agreements with the State of Minnesota and County of Aitkin on Behalf of its Community Corrections Department:

WHEREAS, the County of Aitkin on behalf of its Community Corrections Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

**RESOLUTION
20160614-041
JOINT POWERS
AGREEMENTS
WITH THE STATE
OF MINNESOTA
AND COUNTY OF
AITKIN ON
BEHALF OF ITS
COMMUNITY
CORRECTIONS
DEPARTMENT**

NOW, THEREFORE, BE IT RESOLVED by the County Board of Aitkin, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Aitkin on behalf of its Community Corrections

Department is hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

- 2. That the Director of Community Corrections, Elizabeth DeRuyck, or her successor, is designated the Authorized Representative for the Community Corrections Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county's connection to the systems and tools offered by the State.
- 3. That J. Mark Wedel, the Chairman of the County of Aitkin Board and Nathan Burkett, County Board Clerk are authorized to sign the State of Minnesota Joint Powers Agreements.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – DVS Business Partner Records Access Agreement with the County of Aitkin on Behalf of its Community Corrections Department:

WHEREAS, the County of Aitkin on behalf of its Community Corrections Department desires to enter into a Business Partner Agreement with the State of Minnesota, Department of Public Safety, Department of Vehicle Services.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Aitkin, Minnesota as follows:

- 1. That the DVS Business Partner Records Access Agreement with the State of Minnesota, Department of Public Safety, Department of Vehicle Services and the County of Aitkin on behalf of its Community Corrections Department is hereby approved.
- 2. That the Director of Community Corrections, Elizabeth DeRuyck, or her successor, is designated the Delegation of the Data Use Representative and is the Authorized Representative for the Community Corrections Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the county's connection to the systems and tools offered by the State.
- 3. That Elizabeth DeRuyck, Director of the Community Corrections Department is authorized to sign the DVS Business Partner Records Access Agreement.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to approve the following contracts for the Community Corrections Department, as presented:

- 1. Minnesota Government Access (MGA) Request and User Agreement
- 2. GovPay
- 3. Grand American Resources
- 4. Aitkin County Sobriety Court Joint Powers Agreement with State Court Administrator's Office (SCAO)

**RESOLUTION
20160614-042
DVS BUSINESS
PARTNER
RECORDS
ACCESS
AGREEMENT
WITH THE
COUNTY OF
AITKIN ON
BEHALF OF ITS
COMMUNITY
CORRECTIONS
DEPARTMENT**

**COMMUNITY
CORRECTIONS
CONTRACTS**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to approve Community Corrections Department Fees as presented, and to include the fees in the Countywide Fee Schedule.

**COMMUNITY
CORRECTIONS
DEPARTMENT
FEES**

Under the consent agenda, motion by Commissioner Napstad seconded by Commissioner Westerlund and carried, all members voting to approve out of state travel for Commissioner Anne Marcotte to attend the 2016 NACO Annual Conference.

**OUT OF STATE
TRAVEL -
MARCOTTE**

Under the consent agenda, motion by Commissioner Napstad seconded by Commissioner Westerlund and carried, all members voting to approve the request of the Aitkin County Republican Party to read the Declaration of Independence at 2:00 p.m. on July 4, 2016 on the Aitkin County Courthouse steps.

**USE OF
COURTHOUSE
GROUNDS**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to appoint Elizabeth DeRuyck the Aitkin County Community Corrections Director.

**APPOINT
COMMUNITY
CORRECTIONS
DIRECTOR**

Nathan Burkett, County Administrator reviewed a letter of appreciation from the Board to all who made the 2016 Governor's Fishing Opener such a success.

**2016
GOVERNOR'S
FISHING OPENER**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve Community Corrections Comprehensive Plan.

**COMMUNITY
CORRECTIONS
COMPREHENSIVE
PLAN**

Motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – Central Minnesota Housing Partnership:

WHEREAS, Aitkin County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and

**RESOLUTION
20160614-043
CENTRAL
MINNESOTA
HOUSING
PARTNERSHIP**

WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units, and

WHEREAS, the Rental Rehabilitation Deferred Loan program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Aitkin County.

NOW THEREFORE BE IT RESOLVED, that the Central Minnesota Housing Partnership is hereby authorized to submit an "Application for Administrative Authority" to MHFA for participation in the Rental Rehabilitation Deferred Loan program, and the Central Minnesota Housing Partnership is designated as the administrative body for implementing this program in Aitkin County.

AITKIN COUNTY BOARD

June 14, 2016

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to approve \$5,000 grant application to Blandin Foundation and \$2,500 grant application to North East Regional Sustainable Development Partnership (NE RSDP) to conduct a feasibility study for starting and operating an Aquaponics/Hydroponics facility in Aitkin County.

**AQUAPONICS/
HYDROPONICS
FEASIBILITY
STUDY**

Terry Neff, Environmental Services Director held a Public Hearing for Amendments to the Aitkin County Mobile Home Park and Recreational Camping Areas Ordinance. James Saylor and Ronald Domino of Sherwood Forest had questions about Sherwood Forest unrelated to the ordinance amendments. No other public comment was given. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt the ordinance amendments as presented.

**PUBLIC HEARING
MHP & RCA
ORDINANCE**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to approve the proposed fish house campsite fee effective January 1, 2017.

**AMEND FBL FEE
SCHEDULE**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting to approve budgeted bid of \$199,051.61 from Independent Emergency Services, LLC (IES) for replacement of our 9-1-1 telephone system, which includes 5 years of maintenance and support.

**9-1-1 TELEPHONE
SYSTEM**

The Board discussed the following: 2016 Governor's Fishing Opener, Public Safety, NCLUCB, Press Conference in St. Paul, HRA, LLCC, Park Board, Aitkin County Corrections Advisory Board, TZD, Aitkin Airport, and Historical Society.

**BOARD
DISCUSSION**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 3:59 p.m. until Tuesday, June 28, 2016 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator

BOARD OF APPEAL AND EQUALIZATION
JUNE 14, 2016
OFFICE OF COUNTY AUDITOR

The Aitkin County Board of Commissioners met this 14th day of June, 2016 at 4:05 p.m. with Auditor Kirk Peysar, County Assessor Mike Dangers, County Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Anne Marcotte, Brian Napstad, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Staff present – Darcy Moore, Lori Tibbetts, and Stacy Westerlund

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (6-0), to approve the BAE agenda.

Oath, Introduction and General Information

The following persons appeared, wrote letters, or telephoned regarding appeal and equalization of property:

George and Deborah Carlberg

29-0-040300

Information presented: Feels value is too high because it didn't sell after being listed for 60 to 90 days.

Action: Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (5-1 Niemi) to vote no change, as recommended by the County Assessor.

Galen Tveit

50-0-035700, 50-0-038900, 50-0-040301

Information presented: Requests reduction in value due to inability to use portion of land since drainage ditches are clogged.

Action: Motion by Commissioner Napstad, seconded by County Auditor Peysar and carried (6-0). All voted to reduce land value from \$299,800 to \$287,600 (\$12,200) as recommended by the County Assessor.

50-0-041501

Information presented: Requests the property be classified as agricultural since the mill is being used for personal use.

Action: No action was taken, as the owner stated that although he now uses only his own trees, he does continue to sell lumber.

Michael & Denise Hoffman

11-1-125000

Information presented: Owners purchased parcel in 2016 for less than the EMV, it was on the market for 9 months, and has a steep bank to the water with no landing between hill and lake. Owners would like a distress adjustment of \$85,300 in land valuation.

Action: Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried (4-2 Napstad/Westerlund) to vote no change as recommended by the County Assessor.

James and Rosemary Jessen

24-0-037000

Written appeal.

Information presented: Purchase price and appraisal value are lower than the EMV.

Action: Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried (6-0). All voted no change, as recommended by the County Assessor.

Ronald and Darlene Smith

29-0-009301

Written appeal.

Information presented: 2016 valuation was increased in part due to a neighboring sale. Owner feels property is inferior to the neighboring sale.

Action: Motion by Commissioner Westerlund, seconded by County Auditor Peysar and carried (6-0). All voted no change, as recommended by the County Assessor.

Richard Resch

29-1-503700

Part of Lot 1, Block 1 of Spielhaus Addition

Assessor Recommendation.

Information presented: Extent of elevation previously not realized by Assessor.

Action: Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (6-0). All voted to reduce 2016 EMV from \$170,800 to \$159,800 (\$11,000), as recommended by the County Assessor.

Motion by County Auditor Peysar, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 5:14 p.m.

J. Mark Wedel, Chair
Aitkin County Board of Commissioners

ATTEST:

Kirk Peysar
Aitkin County Auditor

SEAL

20



Aitkin County

DKB1
6/14/16 10:18AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

may Sales & Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

DKB1
6/14/16 10:18AM
1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank					
1 01-040-000-0000-5517			0.19 Receipt Nbr 1285 05/03/2016		Fees For Services
2 01-040-021-0000-5840			1.83 Receipt Nbr 1110 05/17/2016		Misc Receipts
3 01-040-021-0000-5840			1.61 Receipt Nbr 1110 05/17/2016		Misc Receipts
4 01-040-021-0000-5840			0.77 Receipt Nbr 1111 05/17/2016		Misc Receipts
5 01-042-000-0000-5840			0.51 Receipt Nbr 4063 05/02/2016		Misc Receipts
6 01-042-000-0000-5840			0.39 Receipt Nbr 4067 05/04/2016		Misc Receipts
7 01-042-000-0000-5840			0.13 Receipt Nbr 4070 05/06/2016		Misc Receipts
8 01-042-000-0000-5840			12.87 Receipt Nbr 4071 05/09/2016		Misc Receipts
9 01-042-000-0000-5840			0.51 Receipt Nbr 4074 05/10/2016		Misc Receipts
10 01-042-000-0000-5840			0.13 Receipt Nbr 4075 05/10/2016		Misc Receipts
11 01-042-000-0000-5840			0.26 Receipt Nbr 4079 05/11/2016		Misc Receipts
12 01-042-000-0000-5840			0.32 Receipt Nbr 4083 05/12/2016		Misc Receipts
13 01-042-000-0000-5840			0.19 Receipt Nbr 4083 05/12/2016		Misc Receipts
14 01-042-000-0000-5840			1.03 Receipt Nbr 4084 05/13/2016		Misc Receipts
15 01-042-000-0000-5840			0.13 Receipt Nbr 4088 05/17/2016		Misc Receipts
16 01-042-000-0000-5840			0.13 Receipt Nbr 4092 05/19/2016		Misc Receipts
17 01-042-000-0000-5840			0.06 Receipt Nbr 4099 05/26/2016		Misc Receipts
18 01-042-000-0000-5840			0.19 Receipt Nbr 4100 05/26/2016		Misc Receipts
19 01-043-000-0000-5840			0.26 Receipt Nbr 955 05/16/2016		Misc Receipts
20 01-043-000-0000-5840			0.26 Receipt Nbr 955 05/16/2016		Misc Receipts
21 01-043-000-0000-5840			0.26 Receipt Nbr 955 05/16/2016		Misc Receipts
22 01-043-000-0000-5840			0.05 Receipt Nbr 955 05/16/2016		Misc Receipts
23 01-043-000-0000-5840			0.18 Receipt Nbr 956 05/20/2016		Misc Receipts
24 01-090-000-0000-5840			0.64 Receipt Nbr 1755 05/05/2016		Misc Receipts
25 01-090-000-0000-5840			0.64 Receipt Nbr 1755 05/05/2016		Misc Receipts
26 01-090-000-0000-5840			1.29 Receipt Nbr 1755 05/05/2016		Misc Receipts
27 01-090-000-0000-5840			1.93 Receipt Nbr 1757 05/17/2016		Misc Receipts
28 01-090-000-0000-5840			1.29 Receipt Nbr 1761 05/24/2016		Misc Receipts
29 01-090-000-0000-5840			1.29 Receipt Nbr 1762 05/27/2016		Misc Receipts
30 01-090-000-0000-5840			1.29 Receipt Nbr 1762 05/27/2016		Misc Receipts
31 01-090-000-0000-5840			0.64 Receipt Nbr 1762 05/27/2016		Misc Receipts
32 01-090-000-0000-5840			2.57 Receipt Nbr 1764 05/31/2016		Misc Receipts
33 01-122-000-0000-5840			0.32 Receipt Nbr 1601 05/13/2016		Misc Receipts
34 01-252-000-0000-5840			1.93 Receipt Nbr 2930 05/13/2016		Misc Receipts
35 01-252-000-0000-5840			2.89 Receipt Nbr 2940 05/27/2016		Misc Receipts
36 01-252-252-0000-5872			55.90 Receipt Nbr 2926 05/05/2016		Phone Card Prisoner Welfare(Taxable)
37 01-252-252-0000-5872			33.26 Receipt Nbr 2934 05/18/2016		Phone Card Prisoner Welfare(Taxable)
38 01-252-252-0000-5872			223.58 Receipt Nbr 2941 05/27/2016		Phone Card Prisoner Welfare(Taxable)

DKB1
 6/14/16 10:18AM
 1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
39 01-252-252-0000-5885			16.36 Receipt Nbr 2926 05/05/2016		Commissary Sales Taxable
40 01-252-252-0000-5885			21.40 Receipt Nbr 2930 05/13/2016		Commissary Sales Taxable
41 01-252-252-0000-5885			21.50 Receipt Nbr 2933 05/18/2016		Commissary Sales Taxable
42 01-252-252-0000-5885			22.35 Receipt Nbr 2941 05/27/2016		Commissary Sales Taxable
115 01-100-000-0000-6311			110.80 May copies sales tax		Sales Tax
116 01-100-000-0000-6312			0.20 May sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank			544.33	44 Transactions	
1 Fund Total:			544.33	General Fund	1 Vendors 44 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
6/14/16 10:18AM
3 Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
125	8410 Bremer Bank 03-303-000-0000-6513			1,119.20	May Diesel Tax		Motor Fuel & Lubricants
	8410 Bremer Bank			1,119.20		1 Transactions	
	89991 Bremer Bank						
43	03-000-000-0000-5855			1.93	Receipt Nbr 698 05/04/2016		Charges- Individuals
44	03-000-000-0000-5855			1.93	Receipt Nbr 699 05/04/2016		Charges- Individuals
45	03-000-000-0000-5855			1.93	Receipt Nbr 700 05/04/2016		Charges- Individuals
46	03-000-000-0000-5855			1.93	Receipt Nbr 925 05/06/2016		Charges- Individuals
47	03-000-000-0000-5855			0.13	Receipt Nbr 925 05/06/2016		Charges- Individuals
48	03-000-000-0000-5855			1.93	Receipt Nbr 2680 05/13/2016		Charges- Individuals
49	03-000-000-0000-5855			3.86	Receipt Nbr 926 05/13/2016		Charges- Individuals
50	03-000-000-0000-5855			3.44	Receipt Nbr 926 05/13/2016		Charges- Individuals
51	03-000-000-0000-5855			0.13	Receipt Nbr 926 05/13/2016		Charges- Individuals
52	03-000-000-0000-5855			1.93	Receipt Nbr 2687 05/17/2016		Charges- Individuals
53	03-000-000-0000-5855			1.93	Receipt Nbr 2688 05/17/2016		Charges- Individuals
54	03-000-000-0000-5855			3.44	Receipt Nbr 928 05/20/2016		Charges- Individuals
55	03-000-000-0000-5855			0.13	Receipt Nbr 928 05/20/2016		Charges- Individuals
56	03-000-000-0000-5855			1.93	Receipt Nbr 2692 05/25/2016		Charges- Individuals
57	03-000-000-0000-5855			1.93	Receipt Nbr 2693 05/25/2016		Charges- Individuals
58	03-000-000-0000-5855			1.93	Receipt Nbr 2697 05/26/2016		Charges- Individuals
59	03-000-000-0000-5855			1.93	Receipt Nbr 2699 05/27/2016		Charges- Individuals
60	03-000-000-0000-5855			3.86	Receipt Nbr 929 05/27/2016		Charges- Individuals
61	03-000-000-0000-5855			3.44	Receipt Nbr 929 05/27/2016		Charges- Individuals
62	03-000-000-0000-5855			0.26	Receipt Nbr 929 05/27/2016		Charges- Individuals
63	03-000-000-0000-5857			9.76	Receipt Nbr 928 05/20/2016		Culverts
	89991 Bremer Bank			49.68		21 Transactions	
3 Fund Total:				1,168.88	Road & Bridge	2 Vendors	22 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
6/14/16 10:18AM
9 State

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4580 Mn Dept Of Finance					
126 09-000-000-0000-2022		156.00	May Birth		Birth/Death Surcharges
127 09-000-000-0000-2022		322.00	May Death		Birth/Death Surcharges
128 09-000-000-0000-2024		117.00	May Children's		St Share Of Birth Cert.- Children
129 09-000-000-0000-2031		40.50	May Torrens		Real Estate Assurance (Was 5874 And 627
130 09-000-000-0000-2036		4,872.00	May State Gen Fund		Recording Surcharges (Was 5871 & 6281)
131 09-000-000-0000-2036		390.00	May Gen Fund Surcharge		Recording Surcharges (Was 5871 & 6281)
4580 Mn Dept Of Finance		5,897.50		6 Transactions	
3375 Mn Dept Of Health					
132 09-000-000-0000-2027		1,275.00	May State Well		State Well Cert Fees (Was 5097 & 6203)
3375 Mn Dept Of Health		1,275.00		1 Transactions	
9 Fund Total:		7,172.50	State	2 Vendors	7 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
6/14/16 10:18AM
10 Trust

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
64 10-921-000-0000-5840		6.29	Receipt Nbr 701 05/04/2016	Misc Receipts
65 10-921-000-0000-5840		0.96	Receipt Nbr 2694 05/25/2016	Misc Receipts
118 10-923-000-0000-6311		14.47	May Gravel sales sales tax	Sales Tax
89991 Bremer Bank		21.72	3 Transactions	
10 Fund Total:		21.72	Trust	1 Vendors 3 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
6/14/16 10:18AM
11 Forest Development

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
117 11- 925- 000- 0000- 6312	0.47-		May sales tax adjustment		Sales Tax Adjustment
89991 Bremer Bank	0.47-			1 Transactions	
11 Fund Total:	0.47-		Forest Development	1 Vendors	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKBI
6/14/16 10:18AM
19 Long Lake Conservation C

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank						
66 19-521-000-0000-5885			8.80	Receipt Nbr 1229 05/03/2016		Commissary Sales Taxable
67 19-521-000-0000-5885			4.57	Receipt Nbr 1231 05/05/2016		Commissary Sales Taxable
68 19-521-000-0000-5885			0.39	Receipt Nbr 1232 05/06/2016		Commissary Sales Taxable
69 19-521-000-0000-5885			14.41	Receipt Nbr 1233 05/09/2016		Commissary Sales Taxable
70 19-521-000-0000-5885			37.74	Receipt Nbr 1235 05/10/2016		Commissary Sales Taxable
71 19-521-000-0000-5885			52.10	Receipt Nbr 1237 05/10/2016		Commissary Sales Taxable
72 19-521-000-0000-5885			4.25	Receipt Nbr 1247 05/17/2016		Commissary Sales Taxable
73 19-521-000-0000-5885			33.86	Receipt Nbr 1249 05/18/2016		Commissary Sales Taxable
74 19-521-000-0000-5885			6.13	Receipt Nbr 1253 05/23/2016		Commissary Sales Taxable
75 19-521-000-0000-5885			78.59	Receipt Nbr 1257 05/24/2016		Commissary Sales Taxable
76 19-521-000-0000-5885			12.66	Receipt Nbr 1258 05/25/2016		Commissary Sales Taxable
77 19-521-000-0000-5885			24.04	Receipt Nbr 1263 05/31/2016		Commissary Sales Taxable
89991 Bremer Bank			277.54	12 Transactions		
19 Fund Total:			277.54	Long Lake Conservation Center	1 Vendors	12 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
6/14/16 10:18AM
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
89991 Bremer Bank				
78 21-520-000-0000-5510		3.86	Receipt Nbr 2668 05/02/2016	Co. Parks Campground Fees
79 21-520-000-0000-5510		3.86	Receipt Nbr 2670 05/04/2016	Co. Parks Campground Fees
80 21-520-000-0000-5510		11.58	Receipt Nbr 2671 05/05/2016	Co. Parks Campground Fees
81 21-520-000-0000-5510		3.86	Receipt Nbr 2671 05/05/2016	Co. Parks Campground Fees
82 21-520-000-0000-5510		2.57	Receipt Nbr 2672 05/09/2016	Co. Parks Campground Fees
83 21-520-000-0000-5510		18.65	Receipt Nbr 2673 05/09/2016	Co. Parks Campground Fees
84 21-520-000-0000-5510		2.04	Receipt Nbr 2673 05/09/2016	Co. Parks Campground Fees
85 21-520-000-0000-5510		2.57	Receipt Nbr 2674 05/09/2016	Co. Parks Campground Fees
86 21-520-000-0000-5510		0.32	Receipt Nbr 2675 05/09/2016	Co. Parks Campground Fees
87 21-520-000-0000-5510		3.54	Receipt Nbr 2675 05/09/2016	Co. Parks Campground Fees
88 21-520-000-0000-5510		2.89	Receipt Nbr 2676 05/09/2016	Co. Parks Campground Fees
89 21-520-000-0000-5510		6.43	Receipt Nbr 2678 05/11/2016	Co. Parks Campground Fees
90 21-520-000-0000-5510		1.29	Receipt Nbr 2679 05/12/2016	Co. Parks Campground Fees
91 21-520-000-0000-5510		2.89	Receipt Nbr 2681 05/17/2016	Co. Parks Campground Fees
92 21-520-000-0000-5510		1.29	Receipt Nbr 2681 05/17/2016	Co. Parks Campground Fees
93 21-520-000-0000-5510		2.57	Receipt Nbr 2682 05/17/2016	Co. Parks Campground Fees
94 21-520-000-0000-5510		1.29	Receipt Nbr 2683 05/17/2016	Co. Parks Campground Fees
95 21-520-000-0000-5510		2.57	Receipt Nbr 2684 05/17/2016	Co. Parks Campground Fees
96 21-520-000-0000-5510		0.96	Receipt Nbr 2684 05/17/2016	Co. Parks Campground Fees
97 21-520-000-0000-5510		0.96	Receipt Nbr 2684 05/17/2016	Co. Parks Campground Fees
98 21-520-000-0000-5510		2.57	Receipt Nbr 2684 05/17/2016	Co. Parks Campground Fees
99 21-520-000-0000-5510		3.54-	Receipt Nbr 2684 05/17/2016	Co. Parks Campground Fees
100 21-520-000-0000-5510		9.01	Receipt Nbr 2685 05/17/2016	Co. Parks Campground Fees
101 21-520-000-0000-5510		8.68	Receipt Nbr 2685 05/17/2016	Co. Parks Campground Fees
102 21-520-000-0000-5510		9.01	Receipt Nbr 2686 05/17/2016	Co. Parks Campground Fees
103 21-520-000-0000-5510		5.15	Receipt Nbr 2686 05/17/2016	Co. Parks Campground Fees
104 21-520-000-0000-5510		1.93	Receipt Nbr 2689 05/18/2016	Co. Parks Campground Fees
105 21-520-000-0000-5510		2.57	Receipt Nbr 2689 05/18/2016	Co. Parks Campground Fees
106 21-520-000-0000-5510		1.29	Receipt Nbr 2690 05/23/2016	Co. Parks Campground Fees
107 21-520-000-0000-5510		1.29	Receipt Nbr 2690 05/23/2016	Co. Parks Campground Fees
108 21-520-000-0000-5510		1.29-	Receipt Nbr 2690 05/23/2016	Co. Parks Campground Fees
109 21-520-000-0000-5510		1.93	Receipt Nbr 2691 05/25/2016	Co. Parks Campground Fees
110 21-520-000-0000-5510		7.72	Receipt Nbr 2695 05/26/2016	Co. Parks Campground Fees
111 21-520-000-0000-5510		5.15	Receipt Nbr 2696 05/26/2016	Co. Parks Campground Fees
112 21-520-000-0000-5510		2.25-	Receipt Nbr 2696 05/26/2016	Co. Parks Campground Fees
113 21-520-000-0000-5510		5.79	Receipt Nbr 2698 05/27/2016	Co. Parks Campground Fees
114 21-520-000-0000-6406		2.20	Warr Nbr 1488 05/06/2016	Field Supplies
122 21-520-000-0000-5510		0.25	May sales tax adjustment	Co. Parks Campground Fees

R#2590

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
6/14/16 10:18AM
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
124 21-520-000-0000-5510		2.25-	camping sales tax refund	R#2590 Co. Parks Campground Fees
119 21-520-000-0000-5510		1.93-	camping sales tax refund	R#2676 Co. Parks Campground Fees
120 21-520-000-0000-5510		0.07-	May sales tax adjustment	R#2676 Co. Parks Campground Fees
121 21-520-000-0000-5510		0.07-	May sales tax adjustment	R#2681 Co. Parks Campground Fees
123 21-520-000-0000-5510		1.93-	camping sales tax refund	R#2681 Co. Parks Campground Fees
89991 Bremer Bank		127.20		
			43 Transactions	
21 Fund Total:		127.20	Parks	1 Vendors 43 Transactions
Final Total:		9,311.70	9 Vendors	132 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	544.33	General Fund
3	1,168.88	Road & Bridge
9	7,172.50	State
10	21.72	Trust
11	-0.47	Forest Development
19	277.54	Long Lake Conservation Center
21	127.20	Parks
All Funds	9,311.70	Total

Approved by,

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6/21/16 8:23AM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Tax Settlements

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
393	Isd 1 Aitkin- Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
393	Isd 1 Aitkin- Treasurer	0.59		1 Transactions	
392	Isd 2 Hill City- Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
392	Isd 2 Hill City- Treasurer	1.23		1 Transactions	
395	ISD 4 McGregor- Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
395	ISD 4 McGregor- Treasurer	2.29		1 Transactions	
7001	Town Of Ball Bluff Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
7001	Town Of Ball Bluff Treasurer	2.53		1 Transactions	
7004	Town Of Clark Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
7004	Town Of Clark Treasurer	1.38		1 Transactions	
7005	Town Of Cornish Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
7005	Town Of Cornish Treasurer	0.48		1 Transactions	
7030	Town Of Spencer Treasurer 01- 000- 000- 0000- 2005		Prop. Tax Overpay Settlement		Accounts Payable (For Audit Entries)
7030	Town Of Spencer Treasurer	0.79		1 Transactions	
7034	Town Of Waukenabo Treasurer 01- 000- 000- 0000- 2005		Prop. Tax Overpay Settlement		Accounts Payable (For Audit Entries)
7034	Town Of Waukenabo Treasurer	1.17		1 Transactions	
7038	Town Of Workman - Treasurer 01- 000- 000- 0000- 2005		Prop.Tax Overpay Settlement		Accounts Payable (For Audit Entries)
7038	Town Of Workman - Treasurer	0.60		1 Transactions	
0	DEPT Total:	11.06	Undesignated	9 Vendors	9 Transactions

DKB1
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1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1 Fund Total:		11.06	General Fund		9 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
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12 Agency

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
395	ISD 4 McGregor- Treasurer 12- 000- 000- 0000- 2280		0.75		
395	ISD 4 McGregor- Treasurer		0.75	1 Transactions	Prepaid Property Taxes
7026	Town Of Salo Treasurer 12- 000- 000- 0000- 2280		1.30		
7026	Town Of Salo Treasurer		1.30	1 Transactions	Prepaid Property Taxes
0	DEPT Total:		2.05	2 Vendors	2 Transactions
931	DEPT		Towns		
1010	City Of Aitkin 12- 931- 156- 0000- 2045		541,377.01		
	12- 931- 156- 0000- 2045		6.64		Payable To Village Of Aitkin
	12- 931- 156- 0000- 2045		5,169.92		Payable To Village Of Aitkin
1010	City Of Aitkin		546,553.57	3 Transactions	Payable To Village Of Aitkin
173	City Of Hill City 12- 931- 157- 0000- 2045		127,285.32		
	12- 931- 157- 0000- 2045		410.48		Payable To Village Of Hill City
	12- 931- 157- 0000- 2045		3,947.31		Payable To Village Of Hill City
173	City Of Hill City		131,643.11	3 Transactions	Payable To Village Of Hill City
1025	City Of McGrath- Treasurer 12- 931- 158- 0000- 2045		10,287.17		
	12- 931- 158- 0000- 2045		37.31		Payable To Village Of McGrath
1025	City Of McGrath- Treasurer		10,324.48	2 Transactions	Payable To Village Of McGrath
175	City Of Mcgregor 12- 931- 159- 0000- 2045		130,842.07		
	12- 931- 159- 0000- 2045		66.41		Payable To Village Of Mcgregor
	12- 931- 159- 0000- 2045		4,123.11		Payable To Village Of Mcgregor
175	City Of Mcgregor		135,031.59	3 Transactions	Payable To Village Of Mcgregor
176	City Of Palisade 12- 931- 160- 0000- 2045		41,831.25		
176	City Of Palisade		41,831.25	1 Transactions	Payable To Village Of Palisade

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
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12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
178 City Of Tamarack		18,047.54	May/June Settlement	Payable To Village Of Tamarack
12- 931- 161- 0000- 2045		106.25	FTS	Payable To Village Of Tamarack
12- 931- 161- 0000- 2045				
178 City Of Tamarack		18,153.79		2 Transactions
13110 Lake Minnewawa Lake Improvement Dist				
12- 931- 163- 0000- 2045		18,593.94	May/June Settlement	Payable To Lake Minnewawa LID
13110 Lake Minnewawa Lake Improvement Dist		18,593.94		1 Transactions
7000 Town Of Aitkin Treasurer				
12- 931- 101- 0000- 2045		88,962.33	May/June Settlement	Payable To Aitkin Twp
12- 931- 101- 0000- 2045		92.65	FTS	Payable To Aitkin Twp
7000 Town Of Aitkin Treasurer		89,054.98		2 Transactions
7001 Town Of Ball Bluff Treasurer				
12- 931- 102- 0000- 2045		64,380.60	May/June Settlement	Payable To Ball Bluff Twp
12- 931- 102- 0000- 2045		6,643.64	FTS	Payable To Ball Bluff Twp
7001 Town Of Ball Bluff Treasurer		71,024.24		2 Transactions
7002 Town Of Balsam Treasurer				
12- 931- 103- 0000- 2045		3,796.22	2013 May/June Settlement	Payable To Balsam Twp
7002 Town Of Balsam Treasurer		3,796.22		1 Transactions
7003 Town Of Beaver Treasurer				
12- 931- 104- 0000- 2045		27,270.43	May/June Settlement	Payable To Beaver Twp
12- 931- 104- 0000- 2045		275.81	FTS	Payable To Beaver Twp
7003 Town Of Beaver Treasurer		27,546.24		2 Transactions
7004 Town Of Clark Treasurer				
12- 931- 105- 0000- 2045		27,201.96	May/June Settlement	Payable To Clark Twp
12- 931- 105- 0000- 2045		153.99	FTS	Payable To Clark Twp
7004 Town Of Clark Treasurer		27,355.95		2 Transactions
7005 Town Of Cornish Treasurer				
12- 931- 106- 0000- 2045		10,015.97	May/June Settlement	Payable To Cornish Twp
12- 931- 106- 0000- 2045		3,908.55	FTS	Payable To Cornish Twp
7005 Town Of Cornish Treasurer		13,924.52		2 Transactions
7006 Town Of Farm Island Treasurer				

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
7006	Town Of Farm Island Treasurer		173,296.23	May/June Settlement	Payable To Farm Island Twp
			173,296.23	1 Transactions	
7007	Town Of Fleming Treasurer		82,885.96	May/June Settlement	Payable To Fleming Twp
			1,561.05	FTS	Payable To Fleming Twp
7007	Town Of Fleming Treasurer		84,447.01		2 Transactions
7008	Town Of Glen Treasurer		3,345.59	FTS	Payable To Glen Twp
			62,580.55	May/June Settlement	Payable To Glen Twp
7008	Town Of Glen Treasurer		65,926.14		2 Transactions
7009	Town Of Haugen Treasurer		30,625.06	May/June Settlement	Payable To Haugen Twp
			5,511.19	FTS	Payable To Haugen Twp
7009	Town Of Haugen Treasurer		36,136.25		2 Transactions
7010	Town Of Hazelton Treasurer		115,386.10	May/June Settlement	Payable To Hazelton Twp
			298.82	FTS	Payable To Hazelton Twp
7010	Town Of Hazelton Treasurer		115,684.92		2 Transactions
4879	Town Of Hill Lake Clerk-Treas		50,218.46	May/June Settlement	Payable To Hill Lake Twp
			1,932.99	FTS	Payable To Hill Lake Twp
4879	Town Of Hill Lake Clerk-Treas		52,151.45		2 Transactions
7011	Town Of Idun Treasurer		2,986.82	FTS	Payable To Idun Twp
			31,812.65	May/June Settlement	Payable To Idun Twp
7011	Town Of Idun Treasurer		34,799.47		2 Transactions
7012	Town Of Jevne Treasurer		57,285.00	May/June Settlement	Payable To Jevne Twp
			1,733.82	FTS	Payable To Jevne Twp
7012	Town Of Jevne Treasurer		59,018.82		2 Transactions
7013	Town Of Kimberly Treasurer				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
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12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
7013	Town Of Kimberly Treasurer	53,795.88	2 Transactions	Payable To Kimberly Twp
	12-931-115-0000-2045	2,889.77	FTS	Payable To Kimberly Twp
	12-931-115-0000-2045	50,906.11	May/June Settlement	Payable To Kimberly Twp
7014	Town Of Lakeside Treasurer	162,715.50	2 Transactions	Payable To Lakeside Twp
	12-931-116-0000-2045	148.28	FTS	Payable To Lakeside Twp
	12-931-116-0000-2045	162,863.78	May/June Settlement	Payable To Lakeside Twp
7015	Town Of Lee Treasurer	8,275.94	3 Transactions	Payable To Lee Twp
	12-931-117-0000-2045	1,802.95	FTS	Payable To Lee Twp
	12-931-117-0000-2045	5,948.23	May/June Settlement	Payable To Lee Twp
	12-931-117-0000-2045	524.76	WILDLIFE REVENUE SHARING	Payable To Lee Twp
7016	Town Of Libby Treasurer	15,275.66	2 Transactions	Payable To Libby Twp
	12-931-118-0000-2045	304.86	FTS	Payable To Libby Twp
	12-931-118-0000-2045	14,970.80	May/June Settlement	Payable To Libby Twp
7017	Town Of Logan Treasurer	31,784.39	2 Transactions	Payable To Logan Twp
	12-931-119-0000-2045	507.30	FTS	Payable To Logan Twp
	12-931-119-0000-2045	31,277.09	May/June Settlement	Payable To Logan Twp
7018	Town Of Macville Treasurer	25,417.07	2 Transactions	Payable To Macville Twp
	12-931-120-0000-2045	4,403.82	FTS	Payable To Macville Twp
	12-931-120-0000-2045	21,013.25	May/June Settlement	Payable To Macville Twp
7019	Town Of Malmo Treasurer	49,527.40	2 Transactions	Payable To Malmo Twp
	12-931-121-0000-2045	240.80	FTS	Payable To Malmo Twp
	12-931-121-0000-2045	49,286.60	May/June Settlement	Payable To Malmo Twp
7020	Town Of Mcgregor - Treasurer	5,451.63	Payable To Mcgregor Twp	Payable To Mcgregor Twp
	12-931-122-0000-2045	25.09	FTS	Payable To Mcgregor Twp
	12-931-122-0000-2045	5,451.63	May/June Settlement	Payable To Mcgregor Twp

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



DKB1
6/21/16 8:23AM
12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7020 Town Of Mcgregor - Treasurer		5,476.72	2 Transactions	
7021 Town Of Millward Treasurer				
12- 931- 141- 0000- 2045		161.06	FTS 44- 22	Payable To Millward Twp
12- 931- 141- 0000- 2045		10,138.32	May/June Settlement	Payable To Millward Twp
12- 931- 141- 0000- 2045		780.98	FTS 45- 22	Payable To Millward Twp
7021 Town Of Millward Treasurer		11,080.36	3 Transactions	
7022 Town Of Morrison Treasurer				
12- 931- 123- 0000- 2045		22,622.20	May/June Settlement	Payable To Morrison Twp
12- 931- 123- 0000- 2045		1.66	FTS	Payable To Morrison Twp
7022 Town Of Morrison Treasurer		22,623.86	2 Transactions	
7023 Town Of Nordland Treasurer				
12- 931- 124- 0000- 2045		133,286.15	May/June Settlement	Payable To Nordland Twp
12- 931- 124- 0000- 2045		1,792.83	FTS	Payable To Nordland Twp
7023 Town Of Nordland Treasurer		135,078.98	2 Transactions	
7024 Town Of Pliny Treasurer				
12- 931- 125- 0000- 2045		10,532.48	May/June Settlement	Payable To Pliny Twp
12- 931- 125- 0000- 2045		3,546.57	FTS	Payable To Pliny Twp
7024 Town Of Pliny Treasurer		14,079.05	2 Transactions	
7025 Town Of Rice River Treasurer				
12- 931- 126- 0000- 2045		41,623.84	May/June Settlement	Payable To Rice River Twp
12- 931- 126- 0000- 2045		159.77	FTS	Payable To Rice River Twp
7025 Town Of Rice River Treasurer		41,783.61	2 Transactions	
7026 Town Of Salo Treasurer				
12- 931- 127- 0000- 2045		14,980.27	May/June Settlement	Payable To Salo Twp
12- 931- 127- 0000- 2045		3,935.69	FTS	Payable To Salo Twp
7026 Town Of Salo Treasurer		18,915.96	2 Transactions	
7027 Town Of Seavey Treasurer				
12- 931- 128- 0000- 2045		3,368.17	FTS	Payable To Seavey Twp
12- 931- 128- 0000- 2045		15,407.08	May/June Settlement	Payable To Seavey Twp
7027 Town Of Seavey Treasurer		18,775.25	2 Transactions	
7028 Town Of Shamrock Treasurer				

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



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12 Agency

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
12- 931- 129- 0000- 2045		392,637.55	May/June Settlement	Payable To Shamrock Twp
12- 931- 129- 0000- 2045		710.49	FTS	Payable To Shamrock Twp
12- 931- 129- 0000- 2045		18,593.94	to lake minnewawa LID	Payable To Shamrock Twp
7028 Town Of Shamrock Treasurer		374,754.10		3 Transactions
7029 Town Of Spalding Treasurer				
12- 931- 130- 0000- 2045		154.09	FTS	Payable To Spalding Twp
12- 931- 130- 0000- 2045		26,140.51	May/June Settlement	Payable To Spalding Twp
12- 931- 130- 0000- 2045		953.57	WILDLIFE REVENUE	Payable To Spalding Twp
7029 Town Of Spalding Treasurer		27,248.17		3 Transactions
7030 Town Of Spencer Treasurer				
12- 931- 131- 0000- 2045		59,547.33	May/June Settlement	Payable To Spencer Twp
12- 931- 131- 0000- 2045		3.98	FTS	Payable To Spencer Twp
7030 Town Of Spencer Treasurer		59,551.31		2 Transactions
7031 Town Of Turner Treasurer				
12- 931- 132- 0000- 2045		55,497.39	May/June Settlement	Payable To Turner Twp
12- 931- 132- 0000- 2045		1,328.02	FTS	Payable To Turner Twp
7031 Town Of Turner Treasurer		56,825.41		2 Transactions
7032 Town Of Verdon Treasurer				
12- 931- 133- 0000- 2045		11,679.26	May/June Settlement	Payable To Verdon Twp
12- 931- 133- 0000- 2045		1,488.77	FTS	Payable To Verdon Twp
7032 Town Of Verdon Treasurer		13,168.03		2 Transactions
7033 Town Of Wagner Treasurer				
12- 931- 134- 0000- 2045		818.74	FTS	Payable To Wagner Twp
12- 931- 134- 0000- 2045		44,874.30	May/June Settlement	Payable To Wagner Twp
7033 Town Of Wagner Treasurer		45,693.04		2 Transactions
7034 Town Of Waukenabo Treasurer				
12- 931- 135- 0000- 2045		51,792.44	May/June Settlement	Payable To Waukenabo Twp
12- 931- 135- 0000- 2045		70.24	FTS	Payable To Waukenabo Twp
7034 Town Of Waukenabo Treasurer		51,862.68		2 Transactions
7035 Town Of Wealthwood Treasurer				
12- 931- 136- 0000- 2045		20,942.14	May/June Settlement	Payable To Wealthwood Twp

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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12 Agency

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u> <u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
7035 Town Of Wealthwood Treasurer	20,942.14		1 Transactions	
7036 Town Of White Pine Treasurer 12- 931- 137- 0000- 2045	2,264.11	May/June Settlement		Payable To White Pine Twp
7036 Town Of White Pine Treasurer	2,264.11		1 Transactions	
7037 Town Of Williams Treasurer 12- 931- 138- 0000- 2045	7,626.70	FTS		Payable To Williams Twp
12- 931- 138- 0000- 2045	19,639.89	May/June Settlement		Payable To Williams Twp
7037 Town Of Williams Treasurer	27,266.59		2 Transactions	
7038 Town Of Workman - Treasurer 12- 931- 139- 0000- 2045	45,917.03	May/June Settlement		Payable To Workman Twp
12- 931- 139- 0000- 2045	3,260.67	FTS		Payable To Workman Twp
7038 Town Of Workman - Treasurer	49,177.70		2 Transactions	
931 DEPT Total:	3,099,801.36	Towns	47 Vendors	95 Transactions
932 DEPT		Schools		
393 Isd 1 Aitkin- Treasurer 12- 932- 000- 0000- 6801	41,258.31	FTS		Appropriations
12- 932- 000- 0000- 6801	32,985.44	May/June Settlement		Appropriations
12- 932- 000- 0000- 6801	236.42	HRA		Appropriations
12- 932- 000- 0000- 6801	133.08	WILDLIFE REVENUE		Appropriations
393 Isd 1 Aitkin- Treasurer	74,613.25		4 Transactions	
1985 Isd 182 Crosby- Treasurer 12- 932- 000- 0000- 6801	68.06	May/June Settlement		Appropriations
1985 Isd 182 Crosby- Treasurer	68.06		1 Transactions	
392 Isd 2 Hill City- Treasurer 12- 932- 000- 0000- 6801	60,775.51	FTS		Appropriations
12- 932- 000- 0000- 6801	11,957.40	May/June Settlement		Appropriations
12- 932- 000- 0000- 6801	596.72	HRA		Appropriations
392 Isd 2 Hill City- Treasurer	73,329.63		3 Transactions	
1983 Isd 2165 Hinckley Finlayson- Treasurer 12- 932- 000- 0000- 6801	935.06	FTS		Appropriations
12- 932- 000- 0000- 6801	1,670.79	May/June Settlement		Appropriations

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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12 Agency

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1983	Isd 2165 Hinckley Finlayson- Treasurer		2,605.85		2 Transactions	
1979	ISD 2580 East Central- Treasurer					
	12- 932- 000- 0000- 6801		1,790.39	May/June Settlement		Appropriations
1979	ISD 2580 East Central- Treasurer		1,790.39		1 Transactions	
395	ISD 4 McGregor- Treasurer					
	12- 932- 000- 0000- 6801		32,591.91	May/June Settlement		Appropriations
	12- 932- 000- 0000- 6801		86,093.36	FTS		Appropriations
	12- 932- 000- 0000- 6801		514.07	HRA		Appropriations
	12- 932- 000- 0000- 6801		5,046.16	WILDLIFE REVENUE		Appropriations
395	ISD 4 McGregor- Treasurer		124,245.50		4 Transactions	
1982	Isd 473 Isle- Treasurer					
	12- 932- 000- 0000- 6801		4,522.57	May/June Settlement		Appropriations
	12- 932- 000- 0000- 6801		6,245.72	FTS		Appropriations
1982	Isd 473 Isle- Treasurer		10,768.29		2 Transactions	
1981	Isd 577 Willow River- Treasurer					
	12- 932- 000- 0000- 6801		1,883.51	FTS		Appropriations
	12- 932- 000- 0000- 6801		749.51	May/June Settlement		Appropriations
1981	Isd 577 Willow River- Treasurer		2,633.02		2 Transactions	
394	Isd 698 Floodwood- Treasurer					
	12- 932- 000- 0000- 6801		416.81	May/June Settlement		Appropriations
	12- 932- 000- 0000- 6801		86.61	FTS		Appropriations
394	Isd 698 Floodwood- Treasurer		503.42		2 Transactions	
1984	Isd 95 Cromwell- Wright- Treasurer					
	12- 932- 000- 0000- 6801		14.64	May/June Settlement		Appropriations
1984	Isd 95 Cromwell- Wright- Treasurer		14.64		1 Transactions	
932	DEPT Total:		290,572.05	Schools	10 Vendors	22 Transactions
12	Fund Total:		3,390,375.46	Agency		119 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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13 Taxes & Penalties

Vendor	Name	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
943	DEPT				Taxes And Penalties		
	175 City Of Mcgregor						
	13- 943- 000- 0000- 2001			3.78	RE TAX OVERPAY ALLOC.		Cur - Property Taxes
	175 City Of Mcgregor			3.78		1 Transactions	
	393 Isd 1 Aitkin- Treasurer						
	13- 943- 000- 0000- 2001			135.29	Prop.Tax Overpay Settlement		Cur - Property Taxes
	393 Isd 1 Aitkin- Treasurer			135.29		1 Transactions	
	395 ISD 4 McGregor- Treasurer						
	13- 943- 000- 0000- 2001			5.42	Prop.Tax Overpay Settlement		Cur - Property Taxes
	395 ISD 4 McGregor- Treasurer			5.42		1 Transactions	
	7000 Town Of Aitkin Treasurer						
	13- 943- 000- 0000- 2001			9.58	Prop.Tax Overpay Settlement		Cur - Property Taxes
	7000 Town Of Aitkin Treasurer			9.58		1 Transactions	
	7019 Town Of Malmo Treasurer						
	13- 943- 000- 0000- 2001			368.45	Prop.Tax Overpay Settlement		Cur - Property Taxes
	7019 Town Of Malmo Treasurer			368.45		1 Transactions	
	7028 Town Of Shamrock Treasurer						
	13- 943- 000- 0000- 2001			6.01	Property Tax Overpayment		Cur - Property Taxes
	7028 Town Of Shamrock Treasurer			6.01		1 Transactions	
	7035 Town Of Wealthwood Treasurer						
	13- 943- 000- 0000- 2001			9.04	Prop. Tax Overpay Settlement		Cur - Property Taxes
	7035 Town Of Wealthwood Treasurer			9.04		1 Transactions	
943	DEPT Total:			537.57	Taxes And Penalties	7 Vendors	7 Transactions
13	Fund Total:			537.57	Taxes & Penalties		7 Transactions
	Final Total:			3,390,924.09	75 Vendors	135 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	11.06	General Fund
12	3,390,375.46	Agency
13	537.57	Taxes & Penalties
All Funds	3,390,924.09	Total

Approved by,

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
1 DEPT		Commissioners		
248 Association of Mn Counties				
01-001-000-0000-6241		25.00 AMC District Meeting-Westerlun	44564	Registration Fee
01-001-000-0000-6241		25.00 AMC District Meeting-Napstad	44564	Registration Fee
01-001-000-0000-6241		25.00 AMC District Meeting-Marcotte	44564	Registration Fee
01-001-000-0000-6241		25.00 AMC District Meeting-Niemi	44564	Registration Fee
248 Association of Mn Counties		100.00 4 Transactions		
6097 Verizon Wireless				
01-001-000-0000-6250		31.31 Cell phone charges	286287802	Telephone
		05/07/2016 06/06/2016		
01-001-000-0000-6250		35.01 Monthly Mifi charge	786663881	Telephone
		05/05/2016 06/04/2016		
6097 Verizon Wireless		66.32 2 Transactions		
9560 Wedel/Mark				
01-001-000-0000-6330		207.36 CMCC Mileage	384@.54	Transportation & Travel & Parking
		01/20/2016 06/15/2016		
9560 Wedel/Mark		207.36 1 Transactions		
1 DEPT Total:		373.68 Commissioners	3 Vendors	7 Transactions
12 DEPT		Court Administration		
13585 Cohen PH.D/Norman J.				
01-012-000-0000-6252		2,500.00 Ex Parte Order-Expert Services	01-CR-14-287	Witnesses
13585 Cohen PH.D/Norman J.		2,500.00 1 Transactions		
12 DEPT Total:		2,500.00 Court Administration	1 Vendors	1 Transactions
40 DEPT		Auditor		
783 Canon Financial Services, Inc				
01-040-000-0000-6231		220.24 Contract Charge #026	16170581	Services, Labor, Contracts
		06/12/2016 06/12/2016		
783 Canon Financial Services, Inc		220.24 1 Transactions		
8175 Centurylink				
01-040-021-0000-6250		305.24 Local Calls	314154028	License Center-Phone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink		305.24		1 Transactions	
10185	Centurylink Communications Inc 01-040-021-0000-6250		49.27	May Long Distance	320146217	License Center-Phone
10185	Centurylink Communications Inc		49.27		1 Transactions	
1457	CPS Technology Solutions, Inc 01-040-000-0000-6231		26.40	July Maintenance Contract	370663	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40		1 Transactions	
86290	Mn Counties Information Systems 01-040-000-0000-6231		2,333.00	Payroll 2016 Q2 Support	1178	Services, Labor, Contracts
	01-040-000-0000-6231		2,318.00	Finance 2016 Q2 Support	1178	Services, Labor, Contracts
	01-040-000-0000-6231		1,149.00	Payroll 2014 Quarter adjustmen	1178	Services, Labor, Contracts
	01-040-000-0000-6231		1,312.00-	Finance 2014 Quarter adjustmen	1178	Services, Labor, Contracts
	01-040-000-0000-6231		2,886.00-	iSeries 2014 quarterly adjustm	1178	Services, Labor, Contracts
	01-040-000-0000-6231		2,073.00	2016 OPEB Share	1192	Services, Labor, Contracts
86290	Mn Counties Information Systems		3,675.00		6 Transactions	
86235	The Office Shop Inc 01-040-000-0000-6405		309.09	Toner for payroll printer 06/08/2016 06/08/2016	1006615-0	Office & Computer Supplies
86235	The Office Shop Inc		309.09		1 Transactions	
40	DEPT Total:		4,585.24	Auditor	6 Vendors	11 Transactions
42	DEPT			Treasurer		
4173	Grams/Lori 01-042-000-0000-6332		479.45	Hotel/MNCCC & Vitals	6/9-6/14	Hotel / Motel Lodging
	01-042-000-0000-6340		121.48	Meals/MNCCC & Vitals	6/9-6/14	Meals (Overnight)
	01-042-000-0000-6330		327.67	Mileage/MNCCC & Vitals	608.8@.54	Transportation & Travel
4173	Grams/Lori		928.60		3 Transactions	
3195	MCCC 01-042-000-0000-6241		80.00	2016 MCCC Conference	Grams	Registration Fee
3195	MCCC		80.00		1 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
42	DEPT Total:	1,008.60	Treasurer	2 Vendors 4 Transactions
43	DEPT		Assessor	
783	Canon Financial Services, Inc 01-043-000-0000-6231	164.08	Copier Contract-033	16170586 Services, Labor, Contracts
783	Canon Financial Services, Inc	164.08		1 Transactions
1457	CPS Technology Solutions, Inc 01-043-000-0000-6231	46.20	July Maintenance Contract	370663 Services, Labor, Contracts
1457	CPS Technology Solutions, Inc	46.20		1 Transactions
13934	Tire Barn 01-043-000-0000-6302	157.62	remove/replace brake hoses	34746 Car Maintenance
13934	Tire Barn	157.62		1 Transactions
6097	Verizon Wireless 01-043-000-0000-6250	157.36	monthly cell phone bill	680690882 Telephone
6097	Verizon Wireless	157.36		1 Transactions
43	DEPT Total:	525.26	Assessor	4 Vendors 4 Transactions
44	DEPT		Central Services	
783	Canon Financial Services, Inc 01-044-000-0000-6231	326.43	Copier contract charge 031	16170585 Services, Labor, Contracts
			06/12/2016 06/12/2016	
783	Canon Financial Services, Inc	326.43		1 Transactions
10185	Centurylink Communications Inc 01-044-000-0000-6250	1.18	Toll Free charges	320295974 Telephone
10185	Centurylink Communications Inc	1.18		1 Transactions
13722	Neo Funds by Neopost 01-044-048-0000-6205	4,000.00	Postage	Postage
13722	Neo Funds by Neopost	4,000.00		1 Transactions
44	DEPT Total:	4,327.61	Central Services	3 Vendors 3 Transactions
45	DEPT		Motor Pool	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
170	Aitkin Motor Company 01-045-000-0000-6302		45.76	Oil change, tire rotation #18 06/17/2016 06/17/2016	9621	Car Maintenance
170	Aitkin Motor Company		45.76	1 Transactions		
12445	BrandI Chevrolet, Buick GMC 01-045-000-0000-6302		482.72	Oil change, tires #4 06/14/2016 06/14/2016	222641	Car Maintenance
12445	BrandI Chevrolet, Buick GMC		482.72	1 Transactions		
45	DEPT Total:		528.48	Motor Pool	2 Vendors	2 Transactions
49	DEPT			Information Technologies		
88880	Datacomm Computers & Networks Inc 01-049-000-0000-6402		130.00	2 batteries for APC units	8961	Computer Supplies & Software
88880	Datacomm Computers & Networks Inc		130.00	1 Transactions		
86290	Mn Counties Information Systems 01-049-000-0000-6231		15,059.00	Prop. tax 2016 Q3 Support	1178	Programming, Services, Contracts
	01-049-000-0000-6231		6,452.00	Prop. tax 2016 Q3 Support	1178	Programming, Services, Contracts
	01-049-000-0000-6231		2,525.00	Prop. tax 2014 Quarter Adjust.	1178	Programming, Services, Contracts
	01-049-000-0000-6231		882.00	Prop. tax 2014 Quarter Adjust.	1178	Programming, Services, Contracts
	01-049-000-0000-6231		8.00-	Network 2014 quarterly adjustm	1178	Programming, Services, Contracts
86290	Mn Counties Information Systems		24,910.00	5 Transactions		
6097	Verizon Wireless 01-049-000-0000-6231		61.03	Renewal 05/02/2016 06/01/2016	386695110	Programming, Services, Contracts
6097	Verizon Wireless		61.03	1 Transactions		
49	DEPT Total:		25,101.03	Information Technologies	3 Vendors	7 Transactions
52	DEPT			Administration/Personnel Dept		
86222	Aitkin Independent Age 01-052-000-0000-6230		75.58	position vacancies 5/4/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		74.31	position vacancies 5/11/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		62.88	position vacancies 5/18/16	1483	Printing, Publishing & Adv
	01-052-000-0000-6230		74.31	position vacancies 5/25/16	1483	Printing, Publishing & Adv

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86222	Aitkin Independent Age		287.08		4 Transactions	
3249	MACA 01-052-000-0000-6241		50.00	MACA Summer Workshop 07/14/2016 07/15/2016	Bobbie	Registration Fee
	01-052-000-0000-6241		50.00	MACA Summer Workshop	Nate	Registration Fee
3249	MACA		100.00		2 Transactions	
12048	McDowell Agency, Inc./The 01-052-000-0000-6234		254.00	Background Screening	76840	Background Check Fee
12048	McDowell Agency, Inc./The		254.00		1 Transactions	
13412	Pemberton, Sorlie, Rufer & Kershner PLLC 01-052-000-0000-6232		52.50	Attorney services 05/31/2016 05/31/2016	.5@105	Attorney Services
	01-052-000-0000-6232		85.00	Attorney services 05/31/2016 05/31/2016	.5@170	Attorney Services
	01-052-000-0000-6232		255.00	Attorney services 05/31/2016 05/31/2016	1.5@170	Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLC		392.50		3 Transactions	
6097	Verizon Wireless 01-052-000-0000-6250		26.02	Monthly Mifi charge 05/05/2016 06/04/2016	786663881	Telephone
6097	Verizon Wireless		26.02		1 Transactions	
52	DEPT Total:		1,059.60	Administration/Personnel Dept	5 Vendors	11 Transactions
60	DEPT			Elections		
1601	Election Systems & Software Inc 01-060-000-0000-6405		968.77	AutoMARK ink 06/16/2016 06/16/2016	973052	Office & Computer Supplies
1601	Election Systems & Software Inc		968.77		1 Transactions	
86235	The Office Shop Inc 01-060-000-0000-6405		55.58	Labels for mail ballots 06/20/2016 06/20/2016	1007231-0	Office & Computer Supplies
	01-060-000-0000-6405		28.14	Black pens 06/20/2016 06/20/2016	1007231-0	Office & Computer Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc		83.72		2 Transactions	
60	DEPT Total:		1,052.49	Elections	2 Vendors	3 Transactions
90	DEPT			Attorney		
319	Bender/Theresa 01-090-000-0000-6208		18.25	overnight meals-MCCC Seminar	06/7-06/9	Training/Education
	01-090-000-0000-6208		235.44	Mileage-MCCC Seminar	436@.54	Training/Education
319	Bender/Theresa		253.69		2 Transactions	
783	Canon Financial Services, Inc 01-090-000-0000-6625		355.45	Canon copier lease-028	16188181	Office Equipment
783	Canon Financial Services, Inc		355.45		1 Transactions	
10185	Centurylink Communications Inc 01-090-000-0000-6250		0.15	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		0.15		1 Transactions	
14041	Dudeck, RPR/Victoria 01-090-000-0000-6233		16.25	Transcription	1001	Court Reporter Services
14041	Dudeck, RPR/Victoria		16.25		1 Transactions	
2140	Hennepin County Sheriff's Office 01-090-000-0000-6234		80.00	Subpoena Service	75122	Co Sheriff Services
	01-090-000-0000-6234		80.00	Subpoena service - Walstrom 06/15/2016 06/15/2016	75189	Co Sheriff Services
2140	Hennepin County Sheriff's Office		160.00		2 Transactions	
3195	MCCC 01-090-000-0000-6208		160.00	MN CCC Conf. Bender, Miller 06/13/2016 06/13/2016	2Y1606003	Training/Education
3195	MCCC		160.00		1 Transactions	
3150	Mille Lacs Co Sheriff 01-090-000-0000-6234		77.80	Subpoena cr-15-415	7389	Co Sheriff Services
3150	Mille Lacs Co Sheriff		77.80		1 Transactions	
10736	Miller/Tammy 01-090-000-0000-6208		21.95	MCCC SEMINAR MEALS	06/7-06/9	Training/Education

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10736	Miller/Tammy		21.95		1 Transactions	
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6213		56.16	TESTING	12289120165	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		56.16		1 Transactions	
90	DEPT Total:		1,101.45	Attorney	9 Vendors	11 Transactions
100	DEPT			Recorder		
9373	ESRI 01-100-195-0000-6231		3,166.67	GIS software maint./support 09/16/2016 09/15/2017	93147095	Services, Labor, Contracts-Land Records
	01-100-196-0000-6231		3,166.66	GIS software maint./support 09/16/2016 09/15/2017	93147095	Services, Labor, Contracts-Recorder's
9373	ESRI		6,333.33		2 Transactions	
10795	Moriarty/Michael 01-100-000-0000-6241		25.00	MCRA 2016 summer conf. Reg. 06/14/2016 06/17/2016		Registration Fee
	01-100-000-0000-6330		160.16	Mileage-MCRA 2016 conference 06/14/2016 06/17/2016		Transportation & Travel
	01-100-000-0000-6332		368.12	Hotel-MCRA 2016 conference 06/14/2016 06/17/2016		Hotels / Motels
	01-100-000-0000-6340		146.00	Meals-MCRA 2016 conference 06/14/2016 06/16/2016		Meals
10795	Moriarty/Michael		699.28		4 Transactions	
13850	NORTHSTAR 01-100-000-0000-6405		157.37	Vital Record Security paper	2385622	Office & Computer Supplies
13850	NORTHSTAR		157.37		1 Transactions	
6097	Verizon Wireless 01-100-000-0000-6250		31.31	Cell phone charges 05/07/2016 06/06/2016	286287802	Telephone
6097	Verizon Wireless		31.31		1 Transactions	
100	DEPT Total:		7,221.29	Recorder	4 Vendors	8 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
110	DEPT			Courthouse Maintenance		
88628	Dalco 01-110-000-0000-6422		252.14	Toilet tissue, towels 06/14/2016 06/14/2016	3037140	Janitorial Supplies
88628	Dalco		252.14	1 Transactions		
4641	Holiday Credit Office 01-110-000-0000-6511		77.11	Gas, maint 06/01/2016 06/01/2016	1400000135208	Gas And Oil
4641	Holiday Credit Office		77.11	1 Transactions		
11889	Honeywell International Inc. 01-110-000-0000-6231		2,959.23	Quarterly Mech. & Electrical 07/15/2016 10/14/2016	5236678932	Services, Labor, Contracts
11889	Honeywell International Inc.		2,959.23	1 Transactions		
13073	Lakes Area Lock & Door Hardware Inc. 01-110-000-0000-6422		32.00	Keys 05/31/2016 05/31/2016	87962	Janitorial Supplies
13073	Lakes Area Lock & Door Hardware Inc.		32.00	1 Transactions		
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		88.34	Utilities - Courthouse 06/16/2016 06/16/2016	05068237540000	Utilities & Heating
9692	Minnesota Energy Resources Corporation		88.34	1 Transactions		
3950	Public Utilities 01-110-000-0000-6254		1,992.43	Courthouse		Utilities & Heating
	01-110-000-0000-6254		25.73	Old County Garage		Utilities & Heating
	01-110-000-0000-6254		419.50	Jail West Annex		Utilities & Heating
	01-110-000-0000-6254		126.68	CH Building Coordinator		Utilities & Heating
	01-110-000-0000-6254		71.81	Glarco		Utilities & Heating
	01-110-000-0000-6254		209.12	LA Tool Building		Utilities & Heating
3950	Public Utilities		2,845.27	6 Transactions		
10698	Stericycle, Inc 01-110-000-0000-6255		292.54	Steri-Safe 07/01/2016 07/01/2016	4006381118	Garbage

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
10698 Stericycle,Inc		292.54	1 Transactions	
110 DEPT Total:		6,546.63	Courthouse Maintenance	7 Vendors 12 Transactions
111 DEPT			Buildings	
14044 Boarman Kroos Vogel Group Inc				
01-111-000-0000-6605		2,925.00	Aitkin Cnty Concept Study	42050 Building & Structures
01-111-000-0000-6605		73.23	Costs-Bond Paper	42050 Building & Structures
14044 Boarman Kroos Vogel Group Inc		2,998.23	2 Transactions	
111 DEPT Total:		2,998.23	Buildings	1 Vendors 2 Transactions
120 DEPT			Service Officer	
10185 Centurylink Communications Inc				
01-120-000-0000-6250		1.64	Toll Free charges	320295974 Telephone
10185 Centurylink Communications Inc		1.64	1 Transactions	
86235 The Office Shop Inc				
01-120-000-0000-6405		180.18	Envelope moistener, toner	1007299-0 Office & Computer Supplies
86235 The Office Shop Inc		180.18	1 Transactions	
120 DEPT Total:		181.82	Service Officer	2 Vendors 2 Transactions
122 DEPT			Planning & Zoning	
86222 Aitkin Independent Age				
01-122-000-0000-6230		130.00	BOA Notice 5/7/16	1482 Printing, Publishing & Adv
86222 Aitkin Independent Age		130.00	1 Transactions	
734 Bright/Irene				
01-122-038-0000-6330		96.66	BOA/Onsite mileage	179@.54 Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA Meeting	6/1/16 Per Diem
01-122-000-0000-6350		10.00	Onsite	FETT Per Diem
01-122-000-0000-6350		10.00	Onsite	MCFARLAND Per Diem
01-122-000-0000-6350		10.00	Onsite	PLAISTED Per Diem
01-122-000-0000-6350		10.00	Onsite	TSCHIDA Per Diem
734 Bright/Irene		186.66	6 Transactions	
9992 Gansen/Peter				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
01-122-000-0000-6330		73.87	Mileage MACPZA	136.8@.54	Transportation & Travel
9992 Gansen/Peter		73.87			1 Transactions
13066 Hargrave/Bryan					
01-122-000-0000-6231		3,500.00	CONTRACT INSPECTIONS	10@350.00	Services, Labor, Contracts, Programming
			06/12/2016 06/25/2016		
13066 Hargrave/Bryan		3,500.00			1 Transactions
5784 Lake/Robert					
01-122-038-0000-6330		68.58	BOA/Onsite mileage	127@.54	Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA Meeting	6/1/16	Per Diem
01-122-000-0000-6350		10.00	ONSITE	FETT	Per Diem
01-122-000-0000-6350		10.00	ONSITE	FLOE	Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCFARLAND	Per Diem
01-122-000-0000-6350		10.00	ONSITE	PLAISTED	Per Diem
01-122-000-0000-6350		10.00	ONSITE	TSCHIDA	Per Diem
5784 Lake/Robert		168.58			7 Transactions
5892 McGregor Printing & Graphics, Inc					
01-122-000-0000-6405		240.00	1000 permit cards	19036	Office, Computer, Film, & Field Supplies
01-122-000-0000-6405		218.00	2500 #10 ENVELOPES	19060	Office, Computer, Film, & Field Supplies
5892 McGregor Printing & Graphics, Inc		458.00			2 Transactions
5516 Paquette/Jeremy M					
01-122-038-0000-6330		78.84	BOA Mileage	146@.54	Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA Meeting	6/1/16	Per Diem
01-122-000-0000-6350		10.00	ONSITE	FETT	Per Diem
01-122-000-0000-6350		10.00	ONSITE	MCFARLAND	Per Diem
01-122-000-0000-6350		10.00	ONSITE	PLAISTED	Per Diem
01-122-000-0000-6350		10.00	ONSITE	TSCHIDA	Per Diem
5516 Paquette/Jeremy M		168.84			6 Transactions
4010 Rasley Oil Company					
01-122-000-0000-6511		47.11	May Fuel Charges	AITCOZOS	Gas And Oil
4010 Rasley Oil Company		47.11			1 Transactions
10028 Spiel/Edward					
01-122-038-0000-6330		69.12	BOA/ONSITE MILEAGE	128@.54	Boa/Pc Mileage
01-122-000-0000-6350		50.00	BOA MEETING	6/1/16	Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-122-000-0000-6350		10.00	ONSITE	FETT	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	FLOE	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	MCFARLAND	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	PLAISTED	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	TSCHIDA	Per Diem
10028	Spiel/Edward		169.12			7 Transactions
10017	Tveit/Galen					
	01-122-038-0000-6330		84.24	BOA MILEAGE	156@.54	Boa/Pc Mileage
	01-122-000-0000-6350		50.00	BOA MEETING	6/1/16	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	FETT	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	FLOE	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	MCFARLAND	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	PLAISTED	Per Diem
	01-122-000-0000-6350		10.00	ONSITE	TSCHIDA	Per Diem
10017	Tveit/Galen		184.24			7 Transactions
122	DEPT Total:		5,086.42	Planning & Zoning		10 Vendors 39 Transactions
123	DEPT			Coroner		
	988 Hennepin Co Medical Centers					
	01-123-000-0000-6260		619.00	ME 16-0941		Autopsies--Pathologist, Xrays, Etc
	988 Hennepin Co Medical Centers		619.00			1 Transactions
	3987 Ramsey County Medical Examiner					
	01-123-000-0000-6260		1,400.00	ME 16-0941		Autopsies--Pathologist, Xrays, Etc
	3987 Ramsey County Medical Examiner		1,400.00			1 Transactions
123	DEPT Total:		2,019.00	Coroner		2 Vendors 2 Transactions
200	DEPT			Enforcement		
	170 Aitkin Motor Company					
	01-200-000-0000-6302		45.76	Oil Change #223	9544	Car Maintenance
	170 Aitkin Motor Company		45.76			1 Transactions
11960	ASAP Towing					
	01-200-000-0000-6359		180.00	Tow GMC U-Haul 16-1910	3650	Wrecker Service
	01-200-000-0000-6359		230.00	Tow Harley Davidson 16-1910	3961	Wrecker Service

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
01-200-000-0000-6359	180.00	Tow Trans Am 16-1910	4149	Wrecker Service
11960 ASAP Towing	590.00	3 Transactions		
13325 Bruggman/Paul				
01-200-040-0000-6304	10.00	May Phone Expense		TZD Grant Expenses
01-200-040-0000-6304	544.00	May Hours Worked	17@32.00	TZD Grant Expenses
13325 Bruggman/Paul	554.00	2 Transactions		
10185 Centurylink Communications Inc				
01-200-000-0000-6250	98.03	May Long Distance-911	320146217	Telephone
01-200-000-0000-6250	7.71	Toll Free charges	320295974	Telephone
10185 Centurylink Communications Inc	105.74	2 Transactions		
3100 McGregor Oil				
01-200-000-0000-6511	86.10	MAY GAS	AITKINSH	Gas And Oil
3100 McGregor Oil	86.10	1 Transactions		
10128 Peterson Towing Company				
01-200-000-0000-6359	180.00	Tow AZ EL2180C 16-1910	35528	Wrecker Service
10128 Peterson Towing Company	180.00	1 Transactions		
13864 Sandberg/Kristi				
01-200-000-0000-6150	1,000.00	JULY 2016 COBRA PREMIUM	SANDBERG	Health Insurance-Employer
13864 Sandberg/Kristi	1,000.00	1 Transactions		
4681 Streichers				
01-200-000-0000-6410	249.90	ASCO collar brass	I1211599	Clothing Allowance
01-200-000-0000-6410	3.00	flashlight lens and o-ring	I1211868	Clothing Allowance
01-200-000-0000-6410	22.98	gold acorns	I1211919	Clothing Allowance
4681 Streichers	275.88	3 Transactions		
86235 The Office Shop Inc				
01-200-000-0000-6405	4.58	white-out	1005496-0	Office Supplies
01-200-000-0000-6405	127.19	chair mat	1006320-0	Office Supplies
01-200-000-0000-6405	6.99	6 ft cable	285499-0	Office Supplies
01-200-000-0000-6405	36.18	DVD's	286041-0	Office Supplies
01-200-000-0000-6405	38.48-	Credit Return	C1005234-0	Office Supplies
86235 The Office Shop Inc	136.46	5 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13934	Tire Barn				
	01-200-000-0000-6302		Tire Repair #206	16731	Car Maintenance
	01-200-000-0000-6302		Tire repair #220	16774	Car Maintenance
	01-200-000-0000-6302		#219 Rotors/Pads/Oil Change	34641	Car Maintenance
	01-200-000-0000-6302		oil change, tire rotate #225	34727	Car Maintenance
13934	Tire Barn		4 Transactions		
9642	WEX BANK				
	01-200-000-0000-6511		GAS	0424007043961	Gas And Oil
9642	WEX BANK		1 Transactions		
200	DEPT Total:		8,304.14 Enforcement	11 Vendors	24 Transactions
202	DEPT		Boat & Water		
3950	Public Utilities				
	01-202-000-0000-6254		Boat & Water		Utilities
3950	Public Utilities		21.34	1 Transactions	
			21.34		
9642	WEX BANK				
	01-202-000-0000-6511		GAS	0424007043961	Gas And Oil
9642	WEX BANK		369.21	1 Transactions	
			369.21		
202	DEPT Total:		390.55 Boat & Water	2 Vendors	2 Transactions
204	DEPT		ATV		
9642	WEX BANK				
	01-204-000-0000-6511		GAS	0424007043961	Gas And Oil
9642	WEX BANK		32.69	1 Transactions	
			32.69		
204	DEPT Total:		32.69 ATV	1 Vendors	1 Transactions
206	DEPT		Forfeitures		
117	Aitkin County Sheriff				
	01-206-000-0000-6409		title forfeited vehicle	6/7/16	Forfeiture Supplies
117	Aitkin County Sheriff		20.75	1 Transactions	
			20.75		
206	DEPT Total:		20.75 Forfeitures	1 Vendors	1 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
252	DEPT			Corrections		
86467	Auto Value Aitkin 01-252-000-0000-6302		17.48	power steering fluid-Van	40084362	Car Maintenance
86467	Auto Value Aitkin		17.48	1 Transactions		
783	Canon Financial Services, Inc 01-252-000-0000-6231		96.07	Copier Contract Dispatch-032	19170579	Services & Labor (Incl Contracts)
783	Canon Financial Services, Inc		96.07	1 Transactions		
10185	Centurylink Communications Inc 01-252-000-0000-6250		7.71	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		7.71	1 Transactions		
5583	Crawford Supply Company 01-252-252-0000-6408		514.80	Commissary Supplies	704188	Commissary Supplies
5583	Crawford Supply Company		514.80	1 Transactions		
88628	Dalco 01-252-000-0000-6422		663.66	Jail paper products	3037139	Janitorial Supplies
88628	Dalco		663.66	1 Transactions		
2186	Hillyard Inc - Kansas City 01-252-000-0000-6422		573.29	Janitorial	602110780	Janitorial Supplies
2186	Hillyard Inc - Kansas City		573.29	1 Transactions		
7525	Hometown Bldg Supply 01-252-000-0000-6590		9.44	silica sand of jail floor	81490	Repair & Maintenance Supplies
7525	Hometown Bldg Supply		9.44	1 Transactions		
5503	Keefe Supply Company 01-252-252-0000-6405		467.82	Commissary Supplies	704189	Prisoner Welfare
5503	Keefe Supply Company		467.82	1 Transactions		
5756	KEEPRS, Inc 01-252-000-0000-6410		186.60	uniform shirts-Houde	309927	Clothing Allowance
5756	KEEPRS, Inc		186.60	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254		445.30	SHELTER/TOWER	34-54-015-01	Utilities & Heating

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3160	Mille Lacs Energy Coop-Albert Lea		445.30		1 Transactions	
9692	Minnesota Energy Resources Corporation 01-252-000-0000-6254		96.97	Utilities - jail 06/16/2016 06/16/2016	05052214580000	Utilities & Heating
	01-252-000-0000-6254		445.25	Utilities - jail 06/16/2016 06/16/2016	05053995840000	Utilities & Heating
	01-252-000-0000-6254		30.13	Utilities - STS 06/16/2016 06/16/2016	05067261210000	Utilities & Heating
9692	Minnesota Energy Resources Corporation		572.35		3 Transactions	
8287	Mn Dept Of Labor & Industry 01-252-000-0000-6231		100.00	Elevator License	ABR00621091	Services & Labor (Incl Contracts)
	01-252-000-0000-6231		10.00	Boiler License	ABR01416671	Services & Labor (Incl Contracts)
8287	Mn Dept Of Labor & Industry		110.00		2 Transactions	
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		176.22	Groceries	010024616133	Groceries
	01-252-000-0000-6418		164.86	Groceries	010024616831	Groceries
3789	Pan-O-Gold Baking Company		341.08		2 Transactions	
14045	Peterson/Doug 01-252-252-0000-6405		103.08	Addiction Recovery Books		Prisoner Welfare
14045	Peterson/Doug		103.08		1 Transactions	
11947	Phoenix Supply 01-252-000-0000-6424		156.08	Inmate supplies	9528	Inmate Supplies
11947	Phoenix Supply		156.08		1 Transactions	
3950	Public Utilities 01-252-000-0000-6254		47.09	Sheriffs storage garage		Utilities & Heating
	01-252-000-0000-6254		1,398.66	New Jail		Utilities & Heating
	01-252-000-0000-6254		5,676.68	New Jail 2		Utilities & Heating
3950	Public Utilities		7,122.43		3 Transactions	
9499	Reliance Telephone Systems, Inc 01-252-252-0000-6406		1,700.00	PHONE CARDS	D17565	Phone Card Prisoner Welfare
9499	Reliance Telephone Systems, Inc		1,700.00		1 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4070	Riley Auto Supply 01-252-000-0000-6590		22.99	HIGH POWER BELT	575663	Repair & Maintenance Supplies
4070	Riley Auto Supply		22.99	1 Transactions		
4681	Streichers 01-252-000-0000-6410		18.98	nameplated olson, Houde	11212776	Clothing Allowance
4681	Streichers		18.98	1 Transactions		
4761	Sysco Minnesota Inc 01-252-000-0000-6418		22.70-	Groceries	0058455PU	Groceries
	01-252-000-0000-6418		71.32	Groceries	605060893	Groceries
	01-252-000-0000-6418		16.25-	Groceries	605200254	Groceries
	01-252-000-0000-6418		2,880.23	Groceries	606090624	Groceries
	01-252-252-0000-6405		75.01	Groceries	606090624	Prisoner Welfare
	01-252-000-0000-6418		21.20-	Credit Memo	606150690	Groceries
	01-252-000-0000-6418		3,107.97	Groceries	606160656	Groceries
4761	Sysco Minnesota Inc		6,074.38	7 Transactions		
11608	Thrifty White Pharmacy-McGregor 01-252-000-0000-6262		3,620.32	April Prescriptions	52914536063080	Medical Expenses & Supplies - Inmates
11608	Thrifty White Pharmacy-McGregor		3,620.32	1 Transactions		
10005	Watson/Linda 01-252-000-0000-6231		30.00	INDIGENT INMATE HAIRCUTS	5/21/16	Services & Labor (Incl Contracts)
10005	Watson/Linda		30.00	1 Transactions		
9642	WEX BANK 01-252-000-0000-6330		202.99	GAS	0424007043961	Prisoner Transportation & Travel
9642	WEX BANK		202.99	1 Transactions		
252	DEPT Total:		23,056.85	Corrections	23 Vendors	35 Transactions
253	DEPT			Aitkin Co Community Corrections		
13934	Tire Barn 01-253-000-0000-6302		1,865.78	air cond.2006 Econoline	34819	Car Maintenance
13934	Tire Barn		1,865.78	1 Transactions		
5551	Unclaimed Freight North 01-253-000-0000-6405		22.52	paint rollers, pans, brushes	6/8/16	Operating Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5551	Unclaimed Freight North		22.52		1 Transactions	
253	DEPT Total:		1,888.30	Aitkin Co Community Corrections	2 Vendors	2 Transactions
257	DEPT			Community Corrections		
13056	McKenzie/Jill 01-257-022-0000-6406		43.10	supplies for pig roast		Sobriety Crt Expenses
13056	McKenzie/Jill		43.10		1 Transactions	
11997	Minnesota Monitoring 01-257-022-0000-6406		477.75	Monitoring	2691	Sobriety Crt Expenses
11997	Minnesota Monitoring		477.75		1 Transactions	
9489	Redwood Toxicology Laboratory, Inc 01-257-022-0000-6406		112.14	TESTING	12645820165	Sobriety Crt Expenses
9489	Redwood Toxicology Laboratory, Inc		112.14		1 Transactions	
257	DEPT Total:		632.99	Community Corrections	3 Vendors	3 Transactions
280	DEPT			Emergency Management		
10185	Centurylink Communications Inc 01-280-000-0000-6250		1.34	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		1.34		1 Transactions	
280	DEPT Total:		1.34	Emergency Management	1 Vendors	1 Transactions
391	DEPT			Solid Waste		
86222	Aitkin Independent Age 01-391-000-0000-6230		67.32	Clean Shop/Age Ad	1482	Printing, Publishing & Adv
	01-391-000-0000-6230		67.32	HHW 5/7 Age Ad	1482	Printing, Publishing & Adv
86222	Aitkin Independent Age		134.64		2 Transactions	
1754	Garrison Disposal Company, Inc 01-391-000-0000-6231		545.55	20YD Dumpster HHW	8220819	Services, Labor, & Minor Contracts
1754	Garrison Disposal Company, Inc		545.55		1 Transactions	
3503	Neff/Terry B. 01-391-000-0000-6340		25.90	MACPZA meals	06/1-06/2	Meals

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3503 Neff/Terry B.		25.90	1 Transactions		
6097 Verizon Wireless 01-391-000-0000-6250		58.75	Monthly Cellular 05/03/2016 06/02/2016	286252299 Telephone	
6097 Verizon Wireless		58.75	1 Transactions		
391 DEPT Total:		764.84	Solid Waste	4 Vendors 5 Transactions	
392 DEPT			Water Wells		
405 A.W. Research Laboratories, Inc. 01-392-000-0000-6231		26.00	Lead test	14339 Services, Labor, Contracts	
01-392-000-0000-6231		41.00	Water Test	14340 Services, Labor, Contracts	
405 A.W. Research Laboratories, Inc.		67.00	2 Transactions		
392 DEPT Total:		67.00	Water Wells	1 Vendors 2 Transactions	
601 DEPT			Extension		
11187 Regents Of The University of Minnesota 01-601-000-0000-6262		12,915.18	Apr-Jun MOA Billing Strande 06/15/2016 06/15/2016	0300015652 Univ Of Minn Contracts	
11187 Regents Of The University of Minnesota		12,915.18	1 Transactions		
601 DEPT Total:		12,915.18	Extension	1 Vendors 1 Transactions	
700 DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot		
90 Aitkin Co Historical Society 01-700-909-0000-6800		1,000.00	Tourism Grant #172	5/24/16 board Tourism Miscellaneous	
90 Aitkin Co Historical Society		1,000.00	1 Transactions		
11458 MSPN 01-700-909-0000-6800		620.00	ATVentures advertising	3582 Tourism Miscellaneous	
01-700-909-0000-6800		620.00	MN Off Road Adv.June/July	3600 Tourism Miscellaneous	
11458 MSPN		1,240.00	2 Transactions		
12718 Up North Riders 01-700-909-0000-6800		1,000.00	Tourism grant #167	5/24/16 board Tourism Miscellaneous	

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
12718 Up North Riders		1,000.00	1 Transactions		
700 DEPT Total:		3,240.00	Promotion,AEOA Tran,Airport,RC&D,T	3 Vendors	4 Transactions
711 DEPT			Economic Development		
13834 Minnesota Interactive Inc					
01-711-000-0000-6303		2,162.50	small bus.web diagnostic	4108	Mcnight/Blandin Grant Expenses
01-711-000-0000-6303		303.75	small bus.web diagnostic	4128	Mcnight/Blandin Grant Expenses
01-711-000-0000-6303		210.00	Web Diagnostics	4143	Mcnight/Blandin Grant Expenses
13834 Minnesota Interactive Inc		2,676.25		3 Transactions	
86235 The Office Shop Inc					
01-711-000-0000-6405		30.00	Map copies of NW ATV trail	286015-0	Office & Computer Supplies
86235 The Office Shop Inc		30.00		1 Transactions	
711 DEPT Total:		2,706.25	Economic Development	2 Vendors	4 Transactions
1 Fund Total:		120,237.71	General Fund		214 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			Undesignated		
14046	Olson/James 03-000-000-0000-5855		95.00	CALCIUM CHLORIDE REFUND 060616		Charges-Individuals
14046	Olson/James		95.00	1 Transactions		
0	DEPT Total:		95.00	Undesignated	1 Vendors	1 Transactions
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE 061216	16170580	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
11406	Innovative Office Solutions 03-301-000-0000-6400		250.39	OFFICE SUPPLIES 061316	IN1214748	Supplies And Materials
11406	Innovative Office Solutions		250.39	1 Transactions		
3963	Quale/Michael J 03-301-000-0000-6296		103.84	MCEA SUMMER CONFERENCE 061616		Meeting Expense/Physicals
3963	Quale/Michael J		103.84	1 Transactions		
5097	Welle/John Thomas 03-301-000-0000-6296		8.72	SUMMER ENG CONFERENCE M 061516	306220	Meeting Expense/Physicals
	03-301-000-0000-6296		158.94	SUMMER ENG CONFERENCE - 061516	413	Meeting Expense/Physicals
5097	Welle/John Thomas		167.66	2 Transactions		
301	DEPT Total:		734.15	R&B Administration	4 Vendors	5 Transactions
302	DEPT			R&B Engineering/Construction		
86235	The Office Shop Inc 03-302-000-0000-6449		9.99	ENGINEER SUPPLIES 060816	285980-0	Rd/Br Engr. Supplies
	03-302-000-0000-6449		5.00	ENGINEER SUPPLIES 061316	286025-0	Rd/Br Engr. Supplies
86235	The Office Shop Inc		14.99	2 Transactions		
10930	Tidholm Productions 03-302-000-0000-6449		469.40	FIELD DIARIES 060416	8446 5739	Rd/Br Engr. Supplies
10930	Tidholm Productions		469.40	1 Transactions		

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
302 DEPT Total:		R&B Engineering/Construction	2 Vendors	3 Transactions
303 DEPT		R&B Highway Maintenance		
14052 Best Oil Company				
03-303-000-0000-6513		SWATARA DIESEL 052016	10868	Motor Fuel & Lubricants
03-303-000-0000-6513		JACOBSON SHOP DIESEL 052016	10868	Motor Fuel & Lubricants
03-303-000-0000-6513		PALISADE DIESEL 052016	10868	Motor Fuel & Lubricants
14052 Best Oil Company			3 Transactions	
8175 Centurylink				
03-303-000-0000-6254		FAX: HWY OFFICE 051116	MAY-JUN	Utilities
8175 Centurylink			1 Transactions	
11411 Charter Communications				
03-303-000-0000-6254		PHONE: HWY OFFICE 060916	JUN-JUL	Utilities
11411 Charter Communications			1 Transactions	
9368 Firstlab				
03-303-000-0000-6296		RANDOM 060816	FL00151015	Meeting Expense/Physicals
9368 Firstlab			1 Transactions	
1570 Freedom Valu Centers, Inc				
03-303-000-0000-6513		DISCOUNT 053116		Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 050316	22320	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051016	23915	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051216	24588	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051816	26074	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051916	26363	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 052416	27572	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051716	30377	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 052316	32781	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 052516	33574	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 052616	33937	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 050516	36001	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 053116	36398	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 050916	37618	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051316	38947	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 051116	P69514	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE 052616	P81135	Motor Fuel & Lubricants

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
1570 Freedom Valu Centers, Inc		590.14	17 Transactions	
13468 G & K Services				
03-303-000-0000-6298		19.29	SHOP LAUNDRY 061316	1043500268 Shop Maintenance
03-303-000-0000-6298		18.93	SHOP LAUNDRY 062016	1043505818 Shop Maintenance
13468 G & K Services		38.22	2 Transactions	
91187 Lake Country Power				
03-303-000-0000-6254		180.66	APR-MAY SWATARA 060816	140946401 Utilities
91187 Lake Country Power		180.66	1 Transactions	
7899 Locators & Supplies, Inc				
03-303-000-0000-6298		142.40	SAFETY SUPPLIES 060816	0-246252-IN Shop Maintenance
7899 Locators & Supplies, Inc		142.40	1 Transactions	
14038 Lube-Tech & Partners, LLC				
03-303-000-0000-6298		598.12	AITKIN SHOP SUPPLIES 061316	791311 Shop Maintenance
03-303-000-0000-6513		563.75	MOTOR OIL 061316	791311 Motor Fuel & Lubricants
03-303-000-0000-6298		82.50	AITKIN SHOP SUPPLIES 062016	791312 Shop Maintenance
03-303-000-0000-6298		110.00	AITKIN SHOP SUPPLIES 062016	791313 Shop Maintenance
14038 Lube-Tech & Partners, LLC		1,354.37	4 Transactions	
3160 Mille Lacs Energy Coop-Albert Lea				
03-303-000-0000-6254		96.47	POWER: PALISADE 061016	18-52-026-01 Utilities
03-303-000-0000-6254		44.94	169 & CSAH 3 061016	19-23-010-01 Utilities
03-303-000-0000-6254		97.10	POWER: MCGREGOR 061016	29-53-003-01 Utilities
03-303-000-0000-6254		732.03	POWER: AITKIN 061016	33-52-007-02 Utilities
03-303-000-0000-6254		51.07	169 & CSAH 28 061016	39-62-022-01 Utilities
03-303-000-0000-6254		36.39	CSAH 12 061016	40-06-000-01 Utilities
03-303-000-0000-6254		49.46	47 & CSAH 2 061016	54-51-104-01 Utilities
3160 Mille Lacs Energy Coop-Albert Lea		1,107.46	7 Transactions	
10701 Northern Safety Technology Inc				
03-303-000-0000-6590		89.39	REPAIR PARTS 061316	41419 Repair & Maintenance Supplies
03-303-000-0000-6590		514.68	REPAIR PARTS 061516	41454 Repair & Maintenance Supplies
10701 Northern Safety Technology Inc		604.07	2 Transactions	
10720 Nuss Truck & Equipment				
03-303-000-0000-6590		129.72	REPAIR PARTS 061416	3152961P Repair & Maintenance Supplies

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
				Paid On Bhf #		
	03-303-000-0000-6590		12.43	REPAIR PARTS 061516	3153041P	Repair & Maintenance Supplies
	03-303-000-0000-6590		244.38	FILTERS 061516	3153041P	Repair & Maintenance Supplies
	03-303-000-0000-6590		348.82	REPAIR PARTS 061616	3153070P	Repair & Maintenance Supplies
10720	Nuss Truck & Equipment		735.35			4 Transactions
90805	Temco					
	03-303-000-0000-6590		3.30	REPAIR PARTS 060716	20119	Repair & Maintenance Supplies
	03-303-000-0000-6590		10.00	REPAIR LABOR 060716	20119	Repair & Maintenance Supplies
	03-303-000-0000-6590		36.00	REPAIR PARTS 060716	20127	Repair & Maintenance Supplies
	03-303-000-0000-6590		225.00	REPAIR LABOR 060716	20127	Repair & Maintenance Supplies
90805	Temco		274.30			4 Transactions
10431	Verizon Business					
	03-303-000-0000-6254		19.34	HWY OFFICE 060216	4227948181605	Utilities
10431	Verizon Business		19.34			1 Transactions
6097	Verizon Wireless					
	03-303-000-0000-6254		339.52	DEPT CELL PHONES 060116	9766348484	Utilities
6097	Verizon Wireless		339.52			1 Transactions
5295	Ziegler Inc					
	03-303-000-0000-6590		197.77	REPAIR PARTS 061016	PC190057079	Repair & Maintenance Supplies
	03-303-000-0000-6590		259.55	REPAIR PARTS 061116	PC190057114	Repair & Maintenance Supplies
	03-303-000-0000-6590		119.76	FILTERS 061516	PC190057213	Repair & Maintenance Supplies
	03-303-000-0000-6590		293.82	REPAIR PARTS 061616	PC190057271	Repair & Maintenance Supplies
	03-303-000-0000-6590		495.80	REPAIR PARTS 061616	PC190057272	Repair & Maintenance Supplies
	03-303-000-0000-6590		26.34	REPAIR PARTS 061716	PC190057317	Repair & Maintenance Supplies
	03-303-000-0000-6590		26.34	REPAIR PARTS 061716	PC190057317	Repair & Maintenance Supplies
	03-303-000-0000-6590		26.34	REPAIR PARTS 061716	PC190057317	Repair & Maintenance Supplies
	03-303-000-0000-6590		13.43	REPAIR PARTS 061716	PC190057319	Repair & Maintenance Supplies
5295	Ziegler Inc		1,459.15			9 Transactions
303	DEPT Total:		10,257.60	R&B Highway Maintenance	16 Vendors	59 Transactions
307	DEPT			R&B Capital Infrastructure		
14047	Carlson McCain Inc					
	03-307-000-0000-6260		900.00	PROFESSIONAL SERVICES 051716	0-028184	Professional Services
14047	Carlson McCain Inc		900.00			1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5128	Widseth Smith & Nolting Inc 03-307-000-0000-6260		PROFESSIONAL SERVICES 052016	109944	Professional Services
5128	Widseth Smith & Nolting Inc		1 Transactions		
307	DEPT Total:		R&B Capital Infrastructure	2 Vendors	2 Transactions
3	Fund Total:		Road & Bridge		70 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
10185	Centurylink Communications Inc 05-400-440-0410-6250		5.26	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		5.26	1 Transactions		
1457	CPS Technology Solutions, Inc 05-400-440-0410-6300		11.26	July Maintenance Contract	370663	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.26	1 Transactions		
10698	Stericycle, Inc 05-400-440-0410-6231		187.22	Steri-Safe 07/01/2016 07/01/2016	4006381118	Services/Labor/Contracts
10698	Stericycle, Inc		187.22	1 Transactions		
400	DEPT Total:		203.74	Public Health Department	3 Vendors	3 Transactions
420	DEPT			Income Maintenance		
10185	Centurylink Communications Inc 05-420-600-4800-6250		11.17	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		11.17	1 Transactions		
1457	CPS Technology Solutions, Inc 05-420-600-4800-6300		23.94	July Maintenance Contract	370663	Maintenance/Service Contracts
	05-420-640-4800-6300		35.20	July Maintenance Contract	370663	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		59.14	2 Transactions		
10698	Stericycle, Inc 05-420-600-4800-6231		397.85	Steri-Safe 07/01/2016 07/01/2016	4006381118	Services/Labor/Contracts
10698	Stericycle, Inc		397.85	1 Transactions		
420	DEPT Total:		468.16	Income Maintenance	3 Vendors	4 Transactions
430	DEPT			Social Services		
10185	Centurylink Communications Inc 05-430-700-4800-6250		16.43	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		16.43	1 Transactions		

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1457	CPS Technology Solutions, Inc 05-430-700-4800-6300		35.20	July Maintenance Contract	370663	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		35.20	1 Transactions		
10698	Stericycle, Inc 05-430-700-4800-6231		585.07	Steri-Safe 07/01/2016 07/01/2016	4006381118	Services/Labor/Contracts
10698	Stericycle, Inc		585.07	1 Transactions		
430	DEPT Total:		636.70	Social Services	3 Vendors	3 Transactions
5	Fund Total:		1,308.60	Health & Human Services		10 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
900	DEPT			Timber Permit Bonds		
12003	Carlson/Matt 10-900-000-0000-2300		314.88	Timber permit refund R#2532	13644	Timber Permit Bonds
12003	Carlson/Matt		314.88	1 Transactions		
900	DEPT Total:		314.88	Timber Permit Bonds	1 Vendors	1 Transactions
921	DEPT			Co. Development		
9373	ESRI 10-921-000-0000-6231		3,166.67	GIS software maint./support 09/16/2016 09/15/2017	93147095	Services, Labor, Contracts
9373	ESRI		3,166.67	1 Transactions		
921	DEPT Total:		3,166.67	Co. Development	1 Vendors	1 Transactions
923	DEPT			Forfeited Tax Sales		
783	Canon Financial Services, Inc 10-923-000-0000-6231		327.05	Copier contract Lobby-34	16170587	Services, Labor, Contracts
783	Canon Financial Services, Inc		327.05	1 Transactions		
12003	Carlson/Matt 10-923-000-0000-6820		10.00	Overpaid Refund	13644	Refunds & Reimbursements
12003	Carlson/Matt		10.00	1 Transactions		
9373	ESRI 10-923-000-0000-6405		2,050.00	GIS software maint./support 09/16/2016 09/15/2017	93147095	Office Supplies
9373	ESRI		2,050.00	1 Transactions		
1570	Freedom Valu Centers, Inc 10-923-000-0000-6511		466.40	May Gas	9423	Gas And Oil
1570	Freedom Valu Centers, Inc		466.40	1 Transactions		
10567	Lake Country Auto Center Of Aitkin 10-923-000-0000-6590		36.74	LOF	22736	Repair & Maintenance Supplies
10567	Lake Country Auto Center Of Aitkin		36.74	1 Transactions		

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
923	DEPT Total:		2,890.19	Forfeited Tax Sales	5 Vendors	5 Transactions
926	DEPT			Law Library		
5173	THOMSON REUTERS-WEST PUBLISHING					
	10-926-000-0000-6408		1,164.16	May Information Charges	834089849	Law Books
	10-926-000-0000-6408		654.13	Library subscription	834165607	Law Books
				05/05/2016 06/04/2016		
5173	THOMSON REUTERS-WEST PUBLISHING		1,818.29		2 Transactions	
926	DEPT Total:		1,818.29	Law Library	1 Vendors	2 Transactions
10	Fund Total:		8,190.03	Trust		9 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
12500	Frontier Precision, Inc 11-924-000-0000-6406		7,324.00	Trimble tablet 05/17/2016 05/17/2016	148777	Field Supplies
12500	Frontier Precision, Inc		7,324.00	1 Transactions		
6097	Verizon Wireless 11-924-000-0000-6250		61.91	Cell phone service 06/26/2016 06/26/2016	61.91	Telephone
6097	Verizon Wireless		61.91	1 Transactions		
924	DEPT Total:		7,385.91	Forest Resource	2 Vendors	2 Transactions
925	DEPT			Reforestation		
11051	Department of Human Services 11-925-000-0000-6406		3,775.00	Berglund park & SR Signs	9213	Field Supplies
11051	Department of Human Services		3,775.00	1 Transactions		
9354	Kangas Enterprise, Inc 11-925-000-0000-6231		90.00	Outhouses-Lawler	12731	Services, Labor, Contracts
	11-925-000-0000-6231		90.00	McGregor Soo Line	12731	Services, Labor, Contracts
	11-925-000-0000-6231		90.00	McGrath Soo Line	12731	Services, Labor, Contracts
9354	Kangas Enterprise, Inc		270.00	3 Transactions		
12788	Timmer Implement of Aitkin 11-925-000-0000-6590		437.91	fuel filter,resealed hyd motor	WA01538	Repair & Maintenance Supplies
12788	Timmer Implement of Aitkin		437.91	1 Transactions		
925	DEPT Total:		4,482.91	Reforestation	3 Vendors	5 Transactions
935	DEPT			Forest Road		
8726	D & S Truck Repair & Service 11-935-000-0000-6590		286.47	repair air conditioning	3416	Repair & Maintenance Supplies
8726	D & S Truck Repair & Service		286.47	1 Transactions		
935	DEPT Total:		286.47	Forest Road	1 Vendors	1 Transactions
11	Fund Total:		12,155.29	Forest Development		8 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
12710	AdventureKEEN 19-521-000-0000-6400		175.92	Journals/cards for Canteen (42	39780	Commissary Items
12710	AdventureKEEN		175.92	1 Transactions		
22	Aitkin Area Chamber of Commerce 19-521-000-0000-6240		75.00	membership dues	163	Dues/Assoc Fees
22	Aitkin Area Chamber of Commerce		75.00	1 Transactions		
85003	Aitkin County DAC 19-521-000-0000-6231		1,227.00	May cleaning service		Services, Labor, Contracts
85003	Aitkin County DAC		1,227.00	1 Transactions		
246	Brothers Fire & Security 19-521-000-0000-6231		238.00	Extinguisher Inspection	16868	Services, Labor, Contracts
	19-521-000-0000-6231		222.00	Hood Inspection	16869	Services, Labor, Contracts
246	Brothers Fire & Security		460.00	2 Transactions		
13475	Carlson/Wendie 19-521-000-0000-6400		71.84	Commissary items		Commissary Items
13475	Carlson/Wendie		71.84	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		77.61	Director's Residence	271300401	Utilities
	19-521-000-0000-6254		416.36	Energy Center	271300502	Utilities
	19-521-000-0000-6254		676.37	Dining Hall	271300601	Utilities
	19-521-000-0000-6254		474.91	North Star Lodge	271300703	Utilities
	19-521-000-0000-6254		68.81	Parking Lot	271300801	Utilities
	19-521-000-0000-6254		73.21	Staff residence	271300901	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,787.27	6 Transactions		
9463	NMN,Inc 19-521-000-0000-6400		109.60	playing cars for commissary	10053842	Commissary Items
9463	NMN,Inc		109.60	1 Transactions		
3810	Paulbeck's County Market 19-521-000-0000-6400		62.34	Pop for the canteen	7684653	Commissary Items
	19-521-000-0000-6400		34.76	Pop for the canteen	7684653	Commissary Items

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
3810 Paulbeck's County Market		97.10	2 Transactions	
521 DEPT Total:		4,003.73	LLCC Administration	8 Vendors 15 Transactions
522 DEPT			LLCC Education	
5926 Haasken/Beth 19-522-000-0000-6416		42.30	Mice-Twin Cities Reptiles	5/21/16 Education Supplies
5926 Haasken/Beth		42.30	1 Transactions	
522 DEPT Total:		42.30	LLCC Education	1 Vendors 1 Transactions
523 DEPT			LLCC Food	
5662 McGregor Dairy, Inc 19-523-000-0000-6418		197.68	Groceries	25488 Groceries-Students
5662 McGregor Dairy, Inc		197.68	1 Transactions	
4968 Upper Lakes Foods, Inc 19-523-000-0000-6418		1,404.73	Groceries	723170-00 Groceries-Students
4968 Upper Lakes Foods, Inc		1,404.73	1 Transactions	
523 DEPT Total:		1,602.41	LLCC Food	2 Vendors 2 Transactions
524 DEPT			LLCC Maintenance	
13475 Carlson/Wendie 19-524-000-0000-6422		30.98	Batteries	Janitorial Services/Supplies
13475 Carlson/Wendie		30.98	1 Transactions	
14053 Miller/Anthony 19-524-000-0000-6422		85.73	Salt, screws, bits	Fleet Farm Janitorial Services/Supplies
14053 Miller/Anthony		85.73	1 Transactions	
4010 Rasley Oil Company 19-524-000-0000-6511		26.31	Fuel for Mower	58960 Gas And Oil
4010 Rasley Oil Company		26.31	1 Transactions	
524 DEPT Total:		143.02	LLCC Maintenance	3 Vendors 3 Transactions

DKB1
6/27/16 8:49AM
19 Long Lake Conservation C

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
19 Fund Total:		5,791.46	Long Lake Conservation Center	21 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
589	Blomberg/Judith 21-520-000-0000-6350		35.00	Parks Meeting	6/13/16	Per Diem
589	Blomberg/Judith		35.00		1 Transactions	
2448	Janzen/Carroll Mark 21-520-000-0000-6330		30.24	Parks Mileage	56@.54	Transportation & Travel
	21-520-000-0000-6350		35.00	Parks Meeting	6/13/16	Per Diem
2448	Janzen/Carroll Mark		65.24		2 Transactions	
9354	Kangas Enterprise, Inc 21-520-000-0000-6231		75.00	Berglund Pumping	12731	Services, Labor, Contracts
9354	Kangas Enterprise, Inc		75.00		1 Transactions	
5759	Kitzrow/Donald 21-520-000-0000-6350		35.00	Parks Meeting	6/13/16	Per Diem
	21-520-000-0000-6330		35.53	Parks Mileage	65.8@.54	Transportation & Travel
5759	Kitzrow/Donald		70.53		2 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		76.59	Berglund Park electricity	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		76.59		1 Transactions	
3950	Public Utilities 21-520-000-0000-6254		146.56	Land Department		Utilities
	21-520-000-0000-6254		62.57	Mississippi Access		Utilities
	21-520-000-0000-6254		121.62	Mississippi shower house		Utilities
3950	Public Utilities		330.75		3 Transactions	
4927	Turnock/Franklin Allen 21-520-000-0000-6350		35.00	Parks Meeting	6/13/16	Per Diem
	21-520-000-0000-6330		32.40	Parks Mileage	60@.54	Transportation & Travel
4927	Turnock/Franklin Allen		67.40		2 Transactions	
12065	Warnest/Timothy 21-520-000-0000-6350		35.00	PARKS MEETING	6/13/16	Per Diem
	21-520-000-0000-6330		33.48	PARKS MILEAGE	62@.54	Transportation & Travel
12065	Warnest/Timothy		68.48		2 Transactions	

DKB1
 6/27/16 8:49AM
 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
10339	White Pine Riders 21-520-000-0000-6802		Solana ATV reimbursement		Trail Grants-State
		4,281.90	04/16/2016 05/16/2016		
10339	White Pine Riders	4,281.90		1 Transactions	
520	DEPT Total:	5,070.89	Parks	9 Vendors	15 Transactions
21	Fund Total:	5,070.89	Parks		15 Transactions
	Final Total:	168,003.37	192 Vendors	347 Transactions	

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	120,237.71	General Fund	
	3	15,249.39	Road & Bridge	
	5	1,308.60	Health & Human Services	
	10	8,190.03	Trust	
	11	12,155.29	Forest Development	
	19	5,791.46	Long Lake Conservation Center	
	21	5,070.89	Parks	
	All Funds	168,003.37	Total	Approved by,
			
			



Board of County Commissioners Agenda Request

26

Agenda Item #

Requested Meeting Date: June 28, 2016

Title of Item: Temporary 3.2% Malt Liquor License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: <p style="text-align: center;">Sally M. Huhta</p>		Department: <p style="text-align: center;">Auditor's</p>
Presenter (Name and Title): <p style="text-align: center;">N/A</p>		Estimated Time Needed: <p style="text-align: center;">N/A</p>
Summary of Issue: <p>Please approve the following Temporary On Sale 3.2 Malt Liquor License for July 6 through July 9, 2016 (July 6,7,8, & 9, 2016)</p> <p>ON Sale: Aitkin Fire Department, d/b/a Aitkin Fire Department Relief Association – Aitkin Township</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: 06/28/16

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: The following organizations have made generous donations to the Aitkin County STS program: Rice River Cemetery, \$100 Round Lake Cemetery, \$200 Malmo Township, \$200		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donations.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: 06/28/16

Title of Item: K-9 Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: Kristi and Cassie Sandberg have made a generous donation of \$630 to Loki and our canine program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: June 28, 2016

Title of Item: Precinct scanner/tabulator

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

Action Requested:

- Approve/Deny Motion
- Adopt Resolution (attach draft)

- Direction Requested
- Discussion Item
- Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:

Kirk Peysar

Department:

Auditor

Presenter (Name and Title):

Kirk Peysar

Estimated Time Needed:

n/a

Summary of Issue:

New provisions for absentee voting during the seven days before the election were approved during the 2016 Minnesota Legislative session. In-person absentee voters could have the option of utilizing ballot scanning/tabulating equipment when voting rather than using the enveloping process. This new option allows in-person AB voters to correct their ballot should there be an error detected by the scanner.

The tabulator/scanner must be able to accommodate all precincts on a single machine.

Used equipment is available at a cost of \$4,750 plus \$95 for shipping; for a total of \$4,845

I propose utilizing election-reserve funds of \$3,464.50 with the remainder (\$1,380.50) to come from the election materials budget.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve the acquisition of one scanner/tabulator

Financial Impact:

Is there a cost associated with this request?

Yes

No

What is the total cost, with tax and shipping? \$

Is this budgeted?

Yes

No

Please Explain:

The result of new legislation (2016).

Faster election results and greater voter confidence

KEY FEATURES

LARGE CAPACITY

Handles 450-plus precincts for early voting needs.

SPEED

Completely processes both sides of a ballot in six seconds or less.
Handles bent or folded ballots with ease.

ACCESSIBILITY

Compatible with the ES&S AutoMARK® Americans with Disabilities Act (ADA)-compliant ballot-marking device.

RELIABILITY

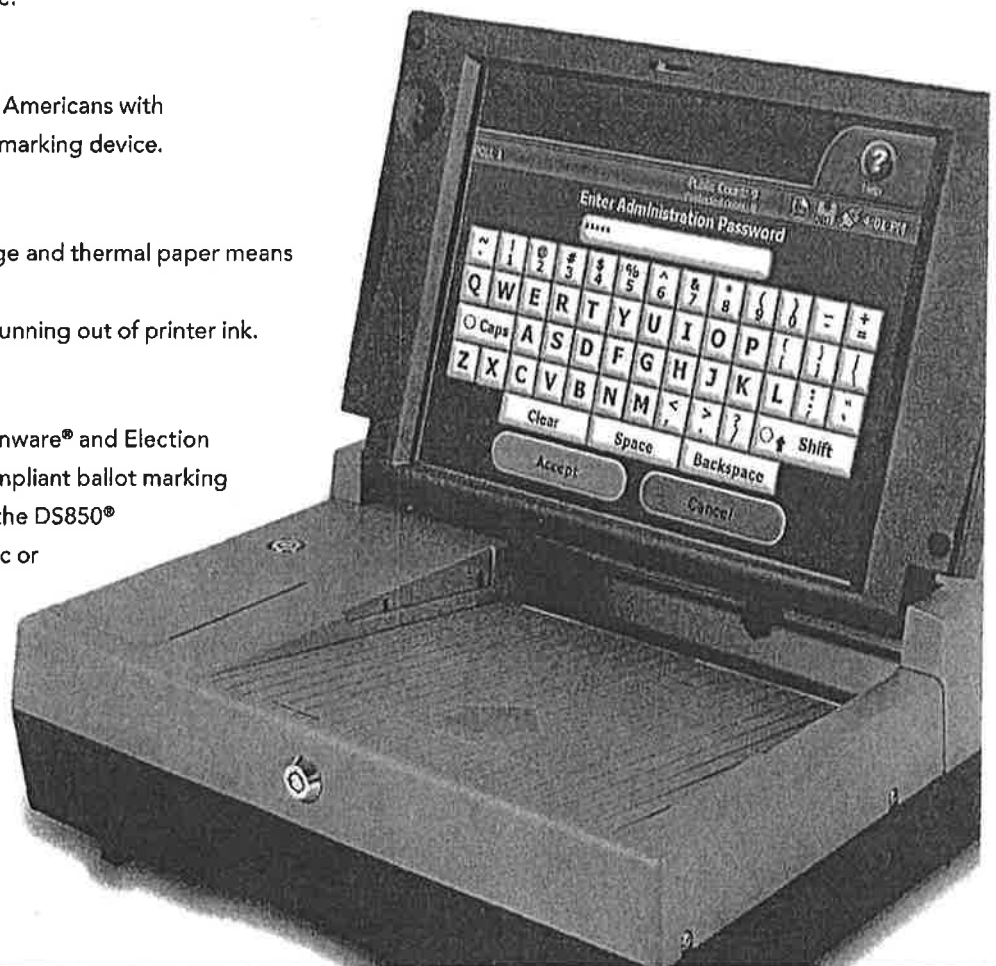
Battery backup in case of a power outage and thermal paper means you never have to worry about power outages or running out of printer ink.

COMPATIBILITY

Works in conjunction with ES&S' Electionware® and Election Reporting Manager® software, ADA-compliant ballot marking devices (AutoMARK® or ExpressVote®), the DS850® central scanner and tabulator, and plastic or metal ballot bins to provide a complete end-to-end election solution.

AVAILABLE OPTIONS

Wireless modem and capacity to send data via Secure File Transfer Protocol (SFTP); backup data storage in addition to primary data storage device.



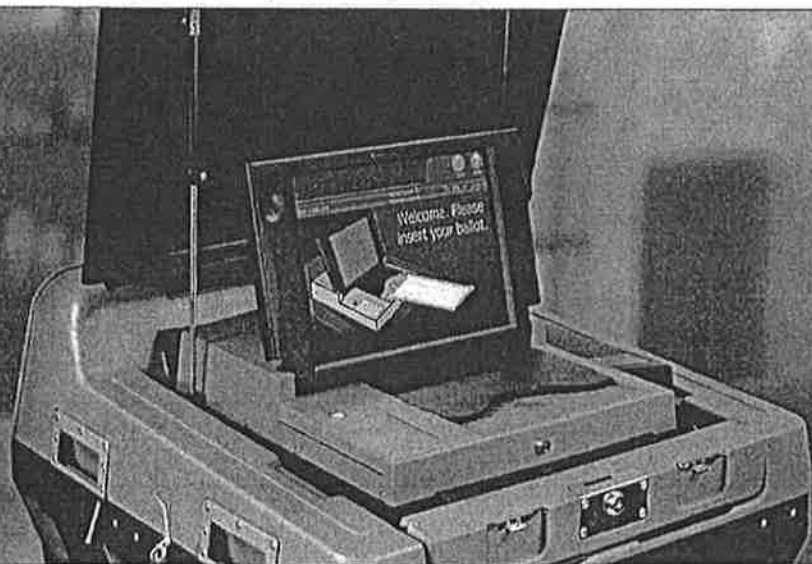
PRECINCT SCANNER & TABULATOR

DS200[®]

THE DS200[®] SCANNER AND TABULATOR – BECAUSE WHO WANTS TO BE STUCK INSIDE COUNTING BALLOTS?

The DS200 is a precinct-based ballot scanner and vote tabulator equipped with the latest in ES&S' patented technology to make your job easier. Fully certified and compliant with the latest federal Voluntary Voting Systems Guidelines, the DS200 enhances the voting experience for voters and officials alike.

Intelligent, integrated, digital, patented, flexible, easy to use, reliable, secure, certified, and accessible – the DS200 is the answer to your precinct-level election needs.





Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: 6/28/16

Title of Item: Repurchase application - Diana Kutzler SW-SW 3-46-23

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Land Commissioner	Department: Land Department
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Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: n/a
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Summary of Issue:

Diana Kutzler - PO Box 3756 Minneapolis, MN has made application to repurchase tax-forfeited property in the SW-SW S. 3 T. 46 R. 24 W (Rice River); per MS. 282.241.

She has filled out the attached application and submitted the required payment of \$7743.39 within the time frame allowed by law.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

I believe that allowing this repurchase is in the best interest of Aitkin County and recommend approval.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

WHEREAS, Diana Kutzler of PO Box 3756 Mpls., Mn. 55403, the former owner has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Southwest Quarter of the Southwest Quarter (SW-SW) Section Three (3)
Township Forty-six (46) Range Twenty-three (23)

and, WHEREAS, said applicant has set forth in his application that:

- a) a hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

This property was purchased for my family with the goal of providing them a haven from city life. Having been born and raised on the Iron Range, Buhl and Virginia, Minnesota, the farm was an opportunity to bring my family together and help care for my aging mother thus eliminating nursing home care. Forfeiting the property would mean my family would still be separated, and would also ruin my future plans for retirement at the farm and dream of owning an organic farm. Because of the economic downturn of the last few years, and subsequent income limitations due to a greatly decrease in sales in my business, the tax payments were not always timely. However, recently I have become the recipient of Social Security with a guaranteed monthly income which will help provide tax funds needed for the farm. I have every intention of fulfilling my tax obligation to Aitkin County on a timely basis in the future.

- b) that the repurchase of said land by me will promote and best serve the public interest, because:

The ultimate goal for the land is to promote organic farming – and provide education and products for the community.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons,

NOW THEREFORE BE IT RESOLVED, that the application of Diana Kutzler for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241 as amended.

Kutzler Rep. doc



TCF National Bank
 1405 Xenium Lane N
 Plymouth, MN 55441

OFFICIAL CHECK

104696712

17-7000/2910
 1999011720060

JUNE 15 2016
 DATE

SEVEN THOUSAND SEVEN HUNDRED FORTY THREE AND 39/100

MATCH THE AMOUNT IN WORDS WITH THE AMOUNT IN NUMBERS \$\$\$\$7,743.39*****

USDOLLARS

PAY TO THE
 ORDER OF: AITKIN COUNTY

ACCOUNT NO. *****9770 17235



MEMO: Diana Kutzler

Karla Belt
Michael J. J.

COUNTER SIGNATURE REQUIRED FOR AMOUNTS OVER \$5,000.00

⑈ 104696712⑈ ⑆ 291070001⑆ 1999011720060⑈



Aitkin
County

Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: 6/28/2106

Title of Item: Gravel/Rock screening quotes

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Land Commissioner	Department: Land Department
---	---------------------------------------

Presenter (Name and Title): Mark Jacobs	Estimated Time Needed: n/a
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Summary of Issue:
 Quotes for a price per cubic yard of screened gravel/rock in two sites (2000 cu. yd. at each) were accepted until 6/15/16.
 Sites are in County tax-forfeited pits #1 - 18-51-26 and #2 - 27-52-23. Materials will be used over the next 3-5 years on forest roads and recreation trails. Materials used on GIA trails will be reimbursed by the grant at 90% of cost. Historically, local contractors have purchased excess rock for their projects (shoreland rip-rap, etc). Both sites have permits from Env. Service for 2016.
 We received 3 quotes but only one was submitted per specification (price per cubic yard processed)...
 Holmwig Construction - Crosby, MN
 Site 1 = \$6.98/cu yd
 Site 2* = \$11.25/ cu yd (* this site is in the shore land area of Van Duse Lake so material must be moved and stockpiled off-site, thus the significantly higher cost per cubic yard).

Alternatives, Options, Effects on Others/Comments:
 These projects in combination will cause us to exceed our budgeted amount for roads in 2016. We don't do these projects every year so the cost is spread over 3-5 years and we have the ability to recoup costs over that time period.

Recommended Action/Motion:
 We have some big projects on the Rabey Line and Hill City ATV trails in the next year so I think it makes sense to do both projects this year despite exceeding our 2016 budgeted amount.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 36,460
 Is this budgeted? Yes No *Please Explain:*
 The amount exceeds the 2016 budget but reserves will be used to cover excess project costs.

1

ZONING PERMIT APPLICATION

NAME Aitkin County Land TELE # 218-927-7364
 MAIL ADDRESS 209 2nd St. NW Room 206
 CITY Aitkin STATE MN ZIP 56431
 911 ADDRESS OF PROPERTY not assigned
 CITY _____ STATE _____ ZIP _____
 TOWNSHIP MacVille
 LEGAL DESCRIPTION SW SE
 SECTION 18 TOWNSHIP 51 RANGE 26

OFFICE USE ONLY	
DATE	<u>1-29-16</u> <u>APPROVE</u> / DENY ^{OTL} <u>KT</u>
PERMIT#	<u>41755</u>
PARCEL#	<u>20-0-029300</u>
RECEIPT#	<u>N/A</u>
CHECK #	<u>N/C</u>
CONFORMING SEPTIC	
YES	CI: NO NEW

(circle) RESIDENTIAL COMMERCIAL ACCESSORY NEW BUILDING ALTERATION

BUILDING CONTRACTOR AND LICENSE NUMBER: _____

SIZE OF ALL BUILDINGS COVERED BY THIS APPLICATION _____

Temporary gravel screening. 12 months not to exceed four weeks. Mining ordinance 3.3B.1

All work (mining + screening) to be done on site.

COMMENTS: _____

Will notify P+Z office when screening and/or crushing starts

DESIGNER: _____

DATA FOR SEWER CONSTRUCTION: INSTALLER _____ #BEDROOMS/GPD _____

The undersigned hereby makes application for permit to construct as herein specified, agreeing to do all such work in strict accordance with the Ordinances of the County of Aitkin, Minnesota; Minnesota Individual Sewage Disposal Code Minimum Standards set forth by Minnesota Department of Health, and Shoreland Management Standards set forth by Minnesota Department of Natural Resources. Applicant agrees that plot plan, sketches and specifications submitted herewith and which are approved by the Zoning Official, shall become a part of the permit. **APPLICANT FURTHER AGREES THAT NO PART OF THE SEWAGE SYSTEM SHALL BE COVERED UNTIL IT HAS BEEN INSPECTED AND ACCEPTED.** It shall be the responsibility of the applicant for the permit to notify the Zoning Office (at least 24 hours in advance) that the Septic System is ready for inspection.

Josh Courtemanche
 SIGNATURE APPLICANT/AGENT

DO NOT WRITE BELOW THIS LINE

ZONING DISTRICT & FLOOD PLAIN

ZONING DISTRICT Open
 LAKE/STREAM/RIVER NAME _____
 LAKE/RIVER ID NUMBER _____
 LAKE/RIVER/STREAM CLASSIF. _____
 PARCEL LOCATED IN FLOOD PLAIN? Y ___ N ___
 10/100-YR. FLOOD ELEVATION _____
 LOWEST FLOOR ELEVATION _____
 ELEV. CERTIFICATE REQUIRED Y ___ N ___
 BEFORE CONSTRUCTION Y ___ N ___
 AFTER CONSTRUCTION Y ___ N ___

STRUCTURE SETBACK DISTANCE REQUIREMENTS

(Measure from eaves or overhang)
 OHW TO LAKE/RIVER/STREAM _____
 PROPERTY LINE SETBACK (10-ft. / 20-ft.) _____
 SETBACK TO ROAD R-O-W (30-ft. Twp / 50-ft. Co., State, Fed.) _____
 SETBACK TO BLUFF (30-ft.) _____

SEPTIC SYSTEM SETBACK DISTANCES

SETBACK TO STRUCTURES - 10-ft. Tank / 20-ft. Drainfield
 OHW TO LAKE/RIVER _____
 PROPERTY LINE SETBACK - 10-ft. _____
 SETBACK TO ROAD R-O-W - 10-ft. _____

****ATTACH COPY OF ELEVATION CERTIFICATES****

SOIL BORINGS _____ SEPTIC DESIGN _____ GARBAGE DISP/HOT TUB _____
 SSF _____ DEPTH TO RESTRICTING LAYER _____ YES ___ NO ___
 MIN. SIZE SEPTIC TANK _____ MIN. SIZE PUMP TANK _____
 DRAINFIELD: MINIMUM SQ.FT. _____ WITH _____ INCHES ROCK BELOW PIPE
 MOUND: MINIMUM ROCK BED SQ.FT. _____ WITH 9 INCHES ROCK BELOW PIPE
 MIN. UPSLOPE SAND WIDTH _____ MIN. DOWNSLOPE SAND WIDTH _____ END SAND WIDTHS _____
 RECOMMENDATIONS: _____

EXPIRES IN ONE YEAR • Aitkin County Zoning

Courthouse - 209 2nd St. NW. Room 100 • Aitkin, Minnesota 56431 \$ N/C

Telephone 218/927-7342

KS RECEIVED BY 1/29/16 DATE

WHITE - COUNTY

YELLOW - APPLICANT

PINK - TOWNSHIP

2

ZONING PERMIT APPLICATION

NAME Aitkin County Land TELE # 218-927-7364
 MAIL ADDRESS 209-2nd Street NW Room 206
 CITY Aitkin STATE MN ZIP 56431
 911 ADDRESS OF PROPERTY _____
 CITY _____ STATE _____ ZIP _____
 TOWNSHIP Ball Bluff
 LEGAL DESCRIPTION SENE
 SECTION 27 TOWNSHIP 52 RANGE 23
 (circle) RESIDENTIAL COMMERCIAL ACCESSORY NEW BUILDING ALTERATION
 BUILDING CONTRACTOR AND LICENSE NUMBER: _____
 SIZE OF ALL BUILDINGS COVERED BY THIS APPLICATION _____

OFFICE USE ONLY (KT)
 DATE 1-28-16 OTC APPROVE / DENY
 PERMIT# 41753
 PARCEL# 02-0-046302
02-0-046505 / 02-0-047600
 RECEIPT# N/A
 CHECK # N/C
 CONFORMING SEPTIC
 YES CI: _____ NO _____ NEW _____
no well or septic

Temporary gravel screening. 12 months not to exceed four weeks. Mining ordinance 3.3.B.1
 Product will be excavated from 02-0-046302
 COMMENTS: Screening and stock piling to be conducted on PID 02-0-046500 to meet ordinance requirements for distance. Will notify PtZ office when screening and/or crushing is started

DESIGNER: Portion of pit (screening site) on 02-0-047
 DATA FOR SEWER CONSTRUCTION: INSTALLER _____ #BEDROOMS/GPD _____ 600

The undersigned hereby makes application for permit to construct as herein specified, agreeing to do all such work in strict accordance with the Ordinances of the County of Aitkin, Minnesota; Minnesota Individual Sewage Disposal Code Minimum Standards set forth by Minnesota Department of Health; and Shoreland Management Standards set forth by Minnesota Department of Natural Resources. Applicant agrees that plot plan, sketches and specifications submitted herewith and which are approved by the Zoning Official, shall become a part of the permit. **APPLICANT FURTHER AGREES THAT NO PART OF THE SEWAGE SYSTEM SHALL BE COVERED UNTIL IT HAS BEEN INSPECTED AND ACCEPTED.** It shall be the responsibility of the applicant for the permit to notify the Zoning Office (at least 24 hours in advance) that the Septic System is ready for inspection.

X Jill Courtemanche
 SIGNATURE APPLICANT/AGENT

DO NOT WRITE BELOW THIS LINE

ZONING DISTRICT & FLOOD PLAIN
 ZONING DISTRICT SL - pit Open - screen &
 LAKE/STREAM/RIVER NAME Van Duyn stock piles
 LAKE/RIVER ID NUMBER 1-0058
 LAKE/RIVER/STREAM CLASSIF. _____
 PARCEL LOCATED IN FLOOD PLAIN? Y ___ N X
 10/100-YR. FLOOD ELEVATION _____
 LOWEST FLOOR ELEVATION _____
 ELEV. CERTIFICATE REQUIRED Y ___ N X
 BEFORE CONSTRUCTION Y ___ N X
 AFTER CONSTRUCTION Y ___ N X

STRUCTURE SETBACK DISTANCE REQUIREMENTS
 (Measure from eaves or overhang)
 OHW TO LAKE/RIVER/STREAM _____
 PROPERTY LINE SETBACK (10-ft. / 20-ft.) _____
 SETBACK TO ROAD R-O-W (30-ft. Twp. / 50-ft. Co., State, Fed.) _____
 SETBACK TO BLUFF (30-ft.) _____
SEPTIC SYSTEM SETBACK DISTANCES
 SETBACK TO STRUCTURES - 10-ft. Tank / 20-ft. Drainfield
 OHW TO LAKE/RIVER _____
 PROPERTY LINE SETBACK - 10-ft. _____
 SETBACK TO ROAD R-O-W - 10-ft. _____

****ATTACH COPY OF ELEVATION CERTIFICATES****

SOIL BORINGS _____ SEPTIC DESIGN _____ GARBAGE DISP/HOT TUB _____
 SSF _____ DEPTH TO RESTRICTING LAYER _____ YES ___ NO ___
 MIN. SIZE SEPTIC TANK _____ MIN. SIZE PUMP TANK _____
 DRAINFIELD: MINIMUM SQ.FT _____ WITH _____ INCHES ROCK BELOW PIPE
 MOUND: MINIMUM ROCK BED SQ.FT _____ WITH 9 INCHES ROCK BELOW PIPE
 MIN. UPSLOPE SAND WIDTH _____ MIN. DOWNSLOPE SAND WIDTH _____ END SAND WIDTHS _____
 RECOMMENDATIONS: _____

EXPIRES IN ONE YEAR • Aitkin County Zoning
 Courthouse - 209 2nd St. NW. Room 100 • Aitkin, Minnesota 56431 \$ N/C (KT) 1-28-16
 Telephone 218/927-7342 FEE RECEIVED BY DATE
 WHITE - COUNTY YELLOW - APPLICANT PINK - TOWNSHIP

Road Project Bids

opened 6:15-10
2:05 pm

Project	Season	Project 1	Project 2	Project 3	Project 4
Project 1	Season	2000	41755	4753	4753
		Dogs 100	Dogs 100	Excavate 100	Dogs 100
		loader 100	loader 100	dogs 100	loader 100
		per yd 8.75	per yd 8.75	Tonnx 90	11.38 @ yd
Keen	4 months	Dogs 100	Excavate 100	Excavate 100	Excavate 100
		loader 100	dogs 100	dogs 100	loader 100
		per yd 8.75	Tonnx 90	Grader 100	Grader 100
			Dump 85	Dump 85	Dump 85
Project 2	Season	2000	41755	4753	4753
		Dogs 100	Dogs 100	Excavate 100	Dogs 100
		loader 100	loader 100	dogs 100	loader 100
		per yd 8.75	per yd 8.75	Tonnx 90	11.38 @ yd
Project 3	Season	2000	41755	4753	4753
		Dogs 100	Dogs 100	Excavate 100	Dogs 100
		loader 100	loader 100	dogs 100	loader 100
		per yd 8.75	per yd 8.75	Tonnx 90	11.38 @ yd
Project 4	Season	2000	41755	4753	4753
		Dogs 100	Dogs 100	Excavate 100	Dogs 100
		loader 100	loader 100	dogs 100	loader 100
		per yd 8.75	per yd 8.75	Tonnx 90	11.38 @ yd

Keen

4 months

Project 1
Season
2000
41755

Project 2
Season
41755

Project 3
Season
4753

Project 4
Season
4753

* Klemberg
3000 yds earth
300 yds
4000 yds

* 6.98 @ yd
per phone call
per yd includes
equip

* 11.25 @ yd
excavate 92
betcat 68
grader 92
tailing 17
125 gravel
92 grading
exc. 115

Ruyak Enterprises

135⁰⁰ hr
125⁰⁰ hr
2⁹⁹ @ yd

4 months

around 500 yd
day

Don Loden
@ Builders

excavate 115
grader 100
doga 115
gravel 92
grading 100

exc. 115
grader 100
doga 115
gravel 92
100%
per hr

AD loader
125
sewer plant
125
dump truck
85
3⁹⁹ @ yd



Aitkin
County

Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: 6/28/2016

Title of Item: Forest Bat survey - year 2

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Land Commissioner	Department: Land Department
---	---------------------------------------

Presenter (Name and Title): Mark Jacobs	Estimated Time Needed:
---	-------------------------------

Summary of Issue:

We are part of a project of conducting forest bat surveys in Aitkin and Carlton County in association with Dovetail Partners, UPM-Blandin Paper, and Sappi Fine Papers; through an Eco-footprint grant from Enbridge. This is year 2 of the project in which the grant pays 50% of the cost.

The surveys cost increased this year due to the contractor (WEST Inc.) not having other projects in the area.

The data from the project to date played a role in the final 4d rule regulations for the northern long-eared bat being less restrictive than anticipated. Since white nose syndrome has now been confirmed in MN this data will be important in basing future decisions on forest bats in our region.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

I recommend that we proceed with year two of this project.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 20,280

Is this budgeted? Yes No *Please Explain:*

The Aitkin County share is not to exceed \$20,280 for 5 sites.

Legally binding agreements must have County Attorney approval prior to submission.

2016 Bat Survey/Telemetry project			
Aitkin - Survey	Cost	EF Grant	County
12-51-23	\$ 8,341.00	\$ 4,285.00	\$ 4,056.00
13-48-25	\$ 8,341.00	\$ 4,285.00	\$ 4,056.00
4-44-24	\$ 8,341.00	\$ 4,285.00	\$ 4,056.00
32-51-26	\$ 8,341.00	\$ 4,285.00	\$ 4,056.00
14-50-24	\$ 8,341.00	\$ 4,285.00	\$ 4,056.00
	\$ 41,705.00	\$ 21,425.00	\$ 20,280.00

PROPOSAL

Forest Bats of Minnesota Surveys and Compliance Strategies



Prepared for:

Aitkin County Land Department
209 2nd St. NW Room # 206
Aitkin, MN 56431

Prepared by:

Western EcoSystems Technology, Inc.
415 West 17th Street, Suite 200
Cheyenne, WY 82001
May 20, 2016



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INTRODUCTION

Aitkin County Land Department (“ACLD”) have requested a proposal from Western EcoSystems Technology Inc. (WEST) to conduct a scope of work designed to evaluate the presence, distribution, and habitat use by federally listed northern long-eared bats (*Myotis septentrionalis*; NLEB), listed as threatened with a final 4(d) rule, under the Endangered Species Act [ESA, April 2015) and other species of forest-dwelling bats.

TASK 1 SURVEYS

Scope of Work

WEST will conduct acoustic and mist-net studies to learn more about bat activity within five different stand locations within Aitkin County, Minnesota. These surveys will focus on all forest bats within Aitkin County, especially NLEB.

Subtask 1.1 Acoustic Bat Surveys

WEST will complete acoustic surveys of five sites within Aitkin County. ACLD have indicated that they would like to survey four different areas at each separate site with acoustic detectors (AnaBat or SM3BAT). The objective of the acoustic surveys will be to assess the potential for presence of the NLEB and other native bat species within variable forest stands. Acoustic surveys will be conducted in conjunction with mist-net surveys. Surveys will be conducted throughout the maternity season of *Myotis* species in northern Minnesota (June 1 – August 15). The first site in Aitkin County will be surveyed in late-June (between June 20 and 30, 2016), and subsequent surveys within Aitkin County will be completed approximately every two weeks. Acoustic surveys will follow current USFWS guidelines (2016 Range-wide Indiana Bat Summer Survey Guidelines (can be applied to NLEB). Acoustic surveys will use AnaBat™ ultrasonic detectors (Titley Electronics Pty Ltd.) or SM2BAT or SM3BAT recorders (SM2’s, SM3’s; Wildlife Acoustics). All acoustic survey sites will be positioned following 2016 USFWS bat survey protocols. Specifically, suitable sites may include: 1) forest-canopy openings, 2) near water, 3) wooded fence lines, 4) blocks of recently logged forest with remnant potential roost trees, 5) road and stream corridors with open canopy or closed canopy >10 meters high, and 6) woodland edges. Features that reduce recorded call quality (e.g., vegetation, turbines, power-lines, or microwave towers) will be avoided.

Acoustic monitoring will begin before sunset and continue for the entire night; each site will be surveyed for two nights. If weather conditions such as persistent rain (>30 minutes), strong sustained winds (>9 mph), or cold temperature (below 10°C [50°F]) occur during the first five hours of a survey night, then that site will be surveyed for an additional night. To maximize the quality of recorded echolocation calls, detectors will be positioned approximately 3 meters off the ground at a 45° angle or greater. A plastic case and PVC tube will be used for weatherproofing. For each acoustic site, the date, start and end time, site description, site coordinates, tree species composition, stand age, vegetation community type, and weather data will be recorded. Bat calls will be identified using quantitative identification methods, e.g.

Kaleidoscope (version 3.1.2; Bats of North America classifier version 3.1.0; Wildlife Acoustics, Maynard, Massachusetts). All calls identified as NLEB by automated ID software will be examined and verified by a qualified biologist with extensive acoustic identification experience. If call sequences are not characteristic of the NLEB, contain distinct calls produced by species other than NLEB, or are of insufficient quality, they will be reclassified. Bat passes recorded during the study will be identified to species or species groups, depending on call quality. Data collected during the acoustic bat survey will assist ACLD to better assess potential impacts to bat species in Aitkin County forest systems.

Subtask 1.2 Mist-net Study

To determine presence/absence of the NLEB and other species within the different survey stands within Aitkin County, mist-net surveys will be conducted. The purpose of mist-net surveys will be to assess whether NLEB and other native bat species are using the variable forest stands for foraging habitats. The mist-net survey will focus on NLEB and will follow 2016 USFWS bat survey protocols. Mist-net surveys will be in junction with acoustic surveys.

The mist-net survey schedule will run at the same time as acoustic surveys. Standard two-ply, 75 denier, nylon mist-nets with a mesh size of 38 millimeters (1.30 inches) will be used at all mist-net sites. The five sites within and Aitkin County will be surveyed using mist-nets for four net nights each. Mist-netting will begin at sunset and continue for at least five hours. Mist-nets will typically be placed in suitable bat habitat and positioned perpendicularly across flight corridors filling the corridor from side to side and extending from ground-level up to overhanging canopy. WEST will usually survey two mist-net locations per site. Nets will be checked approximately every 10 minutes. The net location will be established at least 30 meters (98.4 feet) apart within each mist-net site. Disturbance in the form of noise, light, or movement will be minimized at all net locations. If weather conditions such as persistent rain (>30 minutes), strong, sustained winds (>9 mph), or cold temperature (below 10°C [50°F]) impair netting, then the net site will be sampled for an additional night. All mist-net surveys will be performed by staff holding the proper state and federal permits and approved by the USFWS.

For each mist-net night, the date, start and end time, site description, site coordinates, mist-net specifics, and weather data (temperature, cloud cover, wind speed, precipitation, and moon phase) will be recorded. All captured bats will be identified to species. In addition, sex, age, reproductive condition, body mass (grams), forearm length (millimeters), and capture status (recapture/new) will be recorded for each bat. To assess exposure to White-Nose Syndrome ("WNS") in individual bats, a Reichard Index score (0-3) will be recorded for all captured bats. To prevent cross contamination of captured bats with *Pseudogymnoascus destructans*, the fungal cause of WNS, the 2016 USFWS WNS decontamination protocol will be followed for all mist-netting efforts. Captured bats will be measured and processed immediately and usually released within 15 minutes. Species of bats captured will be photo-documented with voucher photographs. Forearm bands may be attached to captured *Myotis* species.

Subtask 1.3 Final Bat Survey Report

At the conclusion of all summer surveys, final reports will be drafted detailing results of the summer surveys. Final reports will include maps, coordinates, and photographs of all survey locations for both acoustic and mist-net surveys. Photographs of all species captured and all captured NLEB and little brown bats will be included. The final reports will include the number of acoustic bat calls recorded per detector night and total number of bat calls recorded, as well as the number of known NLEB calls recorded at each site. The total numbers of bats captured at each site will be reported, including: the species, sex, age, forearm measurement, weight, and Reichard Index score.

Task 1 Schedule and Deliverables

The following schedule is for the 2016 summer surveys as well as final reports for all subtasks of surveys. The below schedule reflects all survey Subtasks, including: acoustic surveys (1.1), mist-net surveys (1.2), and ~~radio-telemetry~~ (1.3). *Final Report*

- June 2016: notice to proceed and begin work on 2016 subtask 1.1, 1.2, and summer surveys
- June to August 2016: summer acoustic (1.1) and mist-net (1.2) will be conducted at five survey sites within Aitkin County
- October 2016: Subtask 1.3 final draft reports will be delivered, detailing results of the 2016 summer surveys for ACLD

ACLD will be notified if any potential changes to the above schedule occur.

Task 1 Cost Proposal

This work will be completed on a time-and-materials basis. A cost breakdown for each task is included in the table below. Total costs to ACLD for this work will not exceed \$41,705 without prior written consent from ACLD.

Please note that projects of this nature may sometimes involve additional effort resulting from unanticipated agency comments. WEST will promptly apprise ACLD if the estimated budget shown in the table below will be exceeded and provide justification for potential cost increases.

Task 1: Surveys	Line Item Cost
Aitkin County Survey Costs	
Subtask 1.1. Acoustic Bat Surveys	\$9,030
Subtask 1.2. *Mist-net Surveys	\$28,225
Subtask 1.3. Final Bat Survey Report	\$4,450
TOTAL	\$41,705

*Rainout expenses included



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: 6-28-16

Title of Item: Final Contract Payment - Contract No. 20151

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: Authorization by the following resolution is requested to make final payment to Ulland Brothers, Inc. in the amount of \$22,434.88 for Contract No. 20151, which includes the following project: S.A.P. 001-600-017, grading and aggregate surfacing on 3-mile segment of Hazelton Township Road. The final contract amount of \$448,697.65 is approximately 5.7% lower than the revised bid amount of \$475,801.20. Hazelton Township has accepted the project as being satisfactorily completed and has authorized final payment. Resolution: WHEREAS, Contract No. 20151 has in all been completed, and the County Board being fully advised in the premises. NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Aitkin and authorize final payment to Ulland Brothers, Inc. in the amount of \$22,434.88.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: June 28, 2016

Title of Item: 2016-2020 Capital Road Improvement Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 20 minutes
Summary of Issue: As a result of past discussion regarding the Capital Road Improvement Plan, the final proposed 2016 - 2020 plan is being presented for formal approval. The proposed final plan is based on the draft plan that was discussed in October, 2015, with a number of modifications as follows: Projects added/lengthened: County Road 76 Resurfacing - added to 2018 program CSAH 10 Resurfacing in 2017 - lengthened to include adjacent 4.4 mile segment of CSAH 10 CSAH 27 Gravel Road Improvement in 2020 - lengthened to include adjacent 2.9 mile segment of CSAH 27 Changed year of construction: The following projects are shown in a different year based on current project deliverability. CR 88 Resurfacing - 2017 to 2016 CSAH 15 Bridge Replacement - 2016 to 2017 CSAH 12 Pavement Resurfacing and Reconstruction - 2019 to 2018 CR 53 Reconstruction (Phase 2) - 2019 to 2018 CSAH 5 Bridge Replacement - 2018 to 2019 CSAH 25 Reconstruction (Phase 1) - 2018 to 2019		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve proposed 2016 - 2020 Capital Road Improvement Plan		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

2016 – 2020 Aitkin County Capital Road Improvement Plan

Prepared by the Aitkin County Highway Department

June 28, 2016

Background

The Aitkin County 2016 – 2020 Capital Road Improvement Plan has been prepared by the Aitkin County Highway Department working under the direction of the Aitkin County Board of Commissioners. Development of the plan occurred during County Board Meetings beginning in February 2012 and continuing through October 2015.

Due to large construction cost increases and declining construction revenue from 2007 through 2011, a significant portion of uncompleted projects listed in the 2007-2011 Capital Road Improvement Plan remained uncompleted at the end of 2011. Specifically, 19 of 37 programmed projects, representing approximately 45% of the total 2007-2011 program cost, were uncompleted at the end of 2011. In addition, numerous pavement resurfacing projects that weren't part of the 2007-2011 program needed to be constructed in the years following 2011 based on the pavement age and condition. As a result of the large disparity between program needs and available revenues, a series of one-year Capital Road Improvement Plans were approved for the years 2012 through 2015 while work on implementation of a new five-year plan continued.

Plan Purpose

The purpose of the Aitkin County 2016-2020 Capital Road Improvement Plan is to identify improvements on County Roads and County State-Aid Highways in Aitkin County that are planned for construction from 2016 through 2020.

Improvement Categories

Identified improvements fall into one of four construction categories. Those categories, listed in priority order are as follows.

1. Bridge Replacement
2. Pavement Resurfacing
3. Reconstruction
 - a. Existing Paved Highways
 - b. Existing Gravel Roads
4. Gravel Road Improvement

Bridge Replacement

Bridge replacement projects are selected based on calculated sufficiency ratings that are the result of bridge safety inspections conducted on each bridge under the County's jurisdiction.

Pavement Resurfacing

Pavement resurfacing projects are selected based on pavement condition data collected on a four-year frequency. In addition, observed pavement conditions and the geographical grouping of projects for lower construction prices are factors that determine when a resurfacing project is scheduled.

The specific type of pavement resurfacing project is determined during the design stage of the project based on the project's individual characteristics. Overlay, mill and overlay, reclaim and pave, and cold in-place recycle and pave are included in this construction category.

Reconstruction

Projects in this category are programmed based on two different criteria.

For existing paved highways that are in need of resurfacing and shoulder widening or other geometric improvements, the project is programmed based on the resurfacing need, with additional geometric improvements included as part of the project.

For existing gravel roads, each segment is prioritized based on a relative measure of annual average daily traffic (AADT), residence density, functional classification, safety deficiencies, complete route improvement, and private/public land ownership. The resulting priority ratings are updated with each Capital Road Improvement Plan update.

Gravel Road Improvement

Projects in this category involve drainage and roadbed improvements on roads that will remain as gravel surfaced roads. Projects constructed under this category are programmed based on observed deficiencies of gravel road segments.

Funding Sources

The following sources of funding are used to pay the costs of the projects listed in the Aitkin County 2016-2020 Capital Road Improvement Plan.

State-Aid Construction Funds

State-aid construction funds are the primary source of funding used to cover the costs of construction on state-aid routes. In Aitkin County, County State-Aid Highway routes are numbered 1 through 41.

Aitkin County Property Tax

Revenue generated from Aitkin County Property taxes is the primary source of funding for construction on non state-aid routes. In Aitkin County, non state-aid routes are those numbered 50-88.

Federal Highway Grants

Aitkin County is eligible to apply for federal highway grants for routes that are part of the federal aid secondary (FAS) system.

Minnesota State Bonds

Aitkin County is eligible to apply for state bond grants for bridge replacement projects and other regionally significant projects through the local bridge bonding program and the local road improvement program.

Trunk Highway Turnback Funds

Aitkin County received trunk highway turnback funds for reconstruction improvements needed on 9.55 of Trunk Highway 232 that become Aitkin County State-aid Highway 3 as a result of the negotiated turnback agreement.

Project List

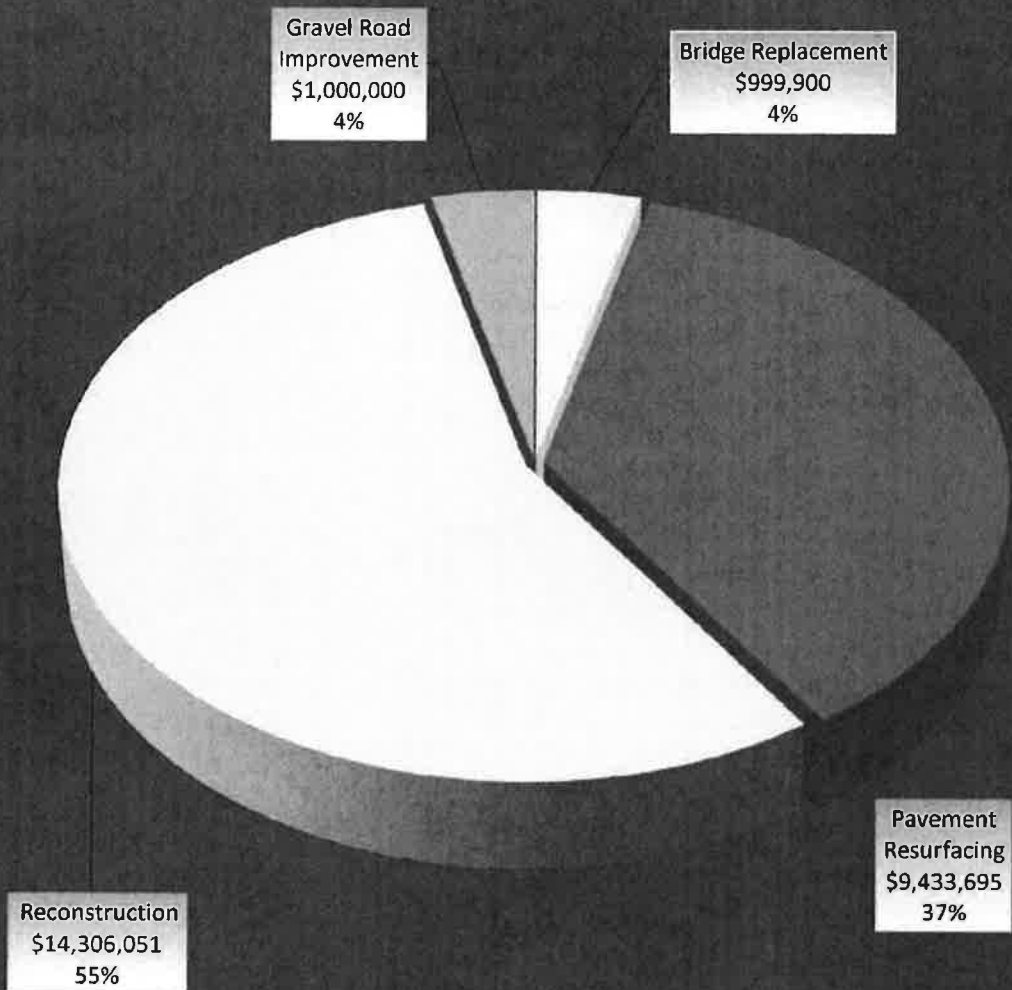
The following pages show the various projects included in the 2016 – 2020 Capital Road Improvement Plan. The cost shown for each project reflects the estimated cost of construction only. Additional project costs include costs for project development, engineering, right of way acquisition, and utility moves.

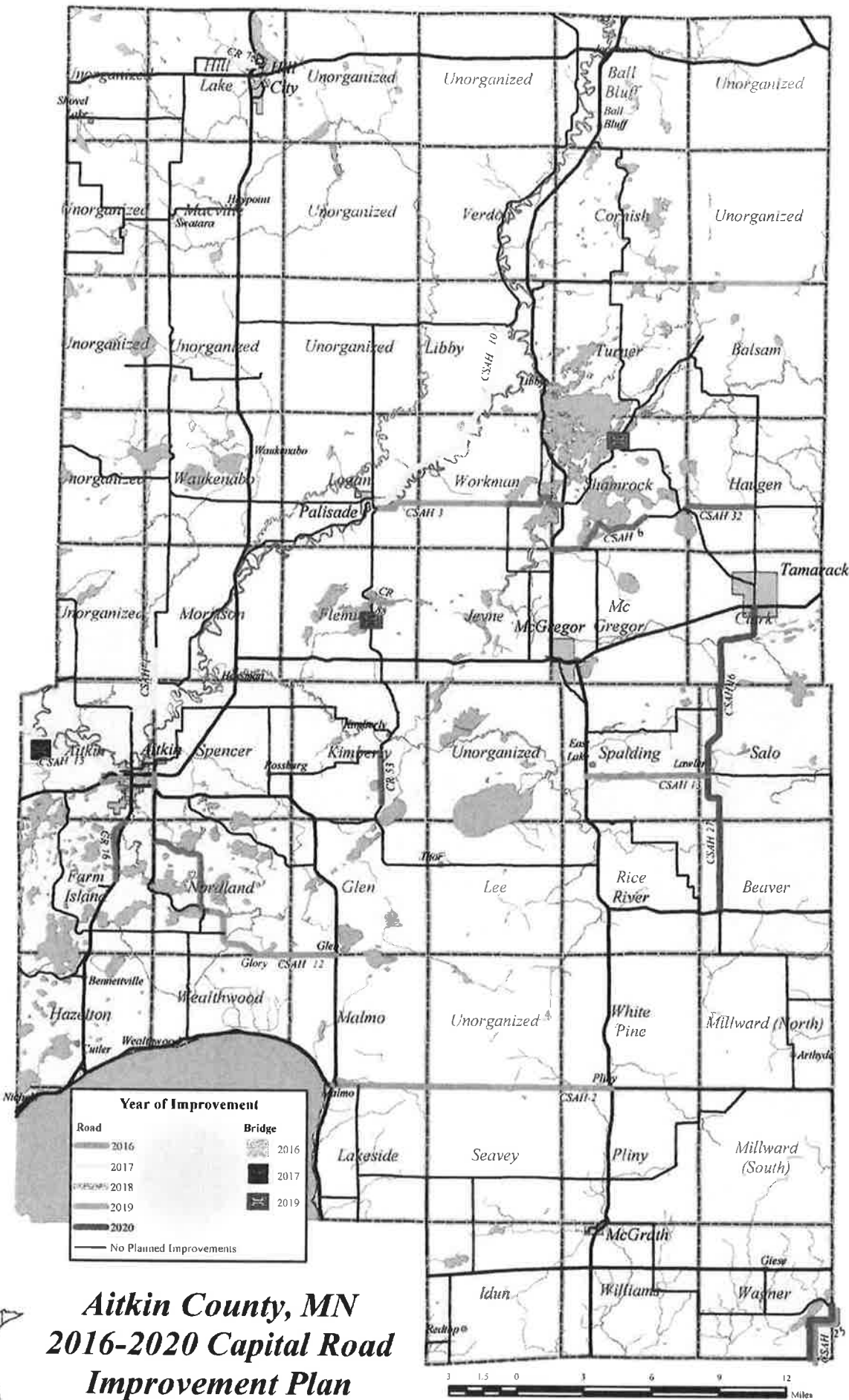
Proposed 2016 through 2020 Capital Road Improvement Plan

(**indicates previously programmed project)

	Length	Location	Estimated Construction Cost
2016			
CSAH 2 Pavement Resurfacing	12.4	TH 47 to TH 65	\$ 951,140
CSAH 3 Reconstruction	6.12	N. jct. CSAH 5 to 6.12 miles east	\$ 3,610,951
CSAH 12 Pavement Resurfacing	0.6	TH 210/US Hwy 169 to TH 47	\$ 113,189
CSAH 12 Pavement Resurfacing	6.9	TH 47 in Glen to 375th Ave	\$ 815,721
CSAH 13 Pavement Resurfacing	5.5	TH 65 to CSAH 16	\$ 542,366
CSAH 41 Pavement Resurfacing	1.08	TH 210 to TH 210	\$ 248,996
CR 88 Pavement Resurfacing	1.02	CSAH 5 to 1.02 miles east	\$ 122,083
			\$ 6,404,446
2017			
CSAH 1 Pavement Resurfacing	3.6	CSAH 22 to 3.6 miles north	\$ 520,000
**CSAH 10 Pavement Resurfacing	11.2	CSAH 3 to CSAH 18	\$ 1,353,200
CSAH 15 Pavement Resurfacing	6.08	Crow Wing Co. Line to CSAH 1	\$ 1,181,600
CSAH 15 Bridge Replacement	0.2	CSAH 15 over Cedar Brook	\$ 550,000
**CR 53 Reconstruction (Phase 1)	2.3	0.78 mile north of CSAH 4 to CSAH 5	\$ 1,040,000
CR 74 Pavement Resurfacing	1.53	US Hwy 169 to 1.53 miles west	\$ 312,000
			\$ 4,956,800
2018			
CSAH 3 Reconstruction	3.2	6 miles east of CSAH 5 to TH 65	\$ 3,500,000
CSAH 6 Pavement Resurfacing	5.1	TH 65 to 5.1 miles east	\$ 1,016,700
CSAH 12 Pavement Resurfacing	2.7	375th Avenue to Oriole Avenue	\$ 553,200
**CSAH 12 Reconstruction	2	Oriole Avenue to north junction CSAH 39	\$ 1,687,300
**CSAH 32 Reconstruction (Phase 2)	3.3	CSAH 6 to CSAH 31	\$ 1,038,300
**CR 53 Reconstruction (Phase 2)	2.3	0.78 mile north of CSAH 4 to CSAH 5	843,600
CR 76 Pavement Resurfacing	2.82	US Hwy 169 to US Hwy 169	350,000
			\$ 8,989,100
2019			
CSAH 5 Bridge Replacement	0.1	CSAH 5 over Fleming Lake inlet	\$ 168,700
CSAH 14 Bridge Replacement	0.2	CSAH 14 over Savanna River	\$ 281,200
**CSAH 25 Reconstruction (Phase 1)	3.3	Kanabec County Line to CSAH 23	\$ 1,427,700
			\$ 1,877,600
2020			
CSAH 16 Pavement Resurfacing	8.9	CSAH 16 to TH 210	\$ 1,353,500
**CSAH 25 Reconstruction (Phase 2)	3.3	Kanabec County Line to CSAH 23	\$ 1,158,200
CSAH 27 Gravel Road Improvement	6.6	TH 27 to CSAH 13	\$ 1,000,000
			\$ 3,511,700
Five Year Total:			\$ 25,739,646

Summary of Construction Costs by Construction Category





Aitkin County, MN
2016-2020 Capital Road
Improvement Plan



Map prepared by Aitkin County GIS for graphic display purposes only.
 Aitkin County assumes no liability for any errors, omissions or inaccuracies herein contained.

Date: 6/3/2018



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 6/28/16

Title of Item: Central MN Community Corrections - Teamsters Effects Bargaining

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Nathan Burkett, County Administrator	Department: Administration
Presenter (Name and Title): Nathan Burkett, County Administrator	Estimated Time Needed: 10 min
Summary of Issue: Attached is a copy of the effects bargaining agreement reached with the CMCC teamsters union. Administration will discuss the agreement with the Board at the board meeting in lieu of a written summary.	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Approve Central MN Community Corrections Dissolution agreement.	
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	

Effects Bargaining Employer Transition Agreement

In recognition of the dedicated service and loyalty of the employees of Central Minnesota Community Corrections, (hereinafter "CMCC"), and in an effort to help ease the transition of employees affected by the dissolution of CMCC, CMCC, the counties of Crow Wing, Morrison and Aitkin, and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) have mutually developed this Employer Transition Agreement as set forth below:

1. This Employer Transition Agreement will become effective upon the dissolution of CMCC on or after July 1, 2016 as determined by CMCC.
2. Employees represented by Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) whose employment with CMCC is terminated by CMCC on July 1, 2016 or who met the retirement criteria and have voluntarily retired will be eligible to participate in the Employer Transition Agreement. Nonunion employees are not eligible for the Employer Transition Agreement.
3. Eligible employees who have not retired as of July 1, 2016 and who are covered by this Employer Transition Agreement will have 30 days from the date the Employer Transition Agreement is offered to determine whether to accept the terms of the Employer Transition Agreement and, if accepted, to determine how they wish to have their Paid Time Off ("PTO") account balances handled at the time of termination. Employees in this category may exercise one of the following three options:
 - i. To have the entire remaining balance of their PTO account paid to them, less mandatory deductions.
 - ii. To have a portion of the balance in their PTO account paid to them and have the remaining portion transferred to their new Crow Wing County, Morrison County or Aitkin County employer.
 - iii. To have the entire balance of their PTO account transferred to their new Crow Wing County, Morrison County or Aitkin County employer.

In the event option (ii) or (iii) is elected, the employee will have immediate access and use of the accrued hours in the employee's PTO account in their new employment. Further, an election of option (ii) or (iii) will require that the employee sign an Employee Transition Agreement relating to the termination of employee's employment with CMCC and confirming their election to transfer some or all of their PTO benefits to be used in their new employment as an employee of Crow Wing County, Morrison County or Aitkin County. In the

event option (i) or (ii) is selected, the PTO payouts will be calculated based on the employee's CMCC wage at the time of termination.

4. Full Time employees who were members of Teamsters Local 320 (Field Services and Clerical Unit) and retired from CMCC prior to July 1, 2016 and who meet the eligibility requirements for retirement under the Minnesota Public Employees Retirement Association shall continue to receive contributions toward the payment of health insurance premiums for themselves and their surviving spouses on the following basis:
 - i. Employees with less than seven (7) years of continuous qualifying service: the insured pays 100% of the premium.
 - ii. Employees with seven (7) years of continuous qualifying service: CMCC pays one-third of the premium.
 - iii. Employees with fifteen (15) years of continuous qualifying service: CMCC pays two-thirds of the premium.
 - iv. Employees with twenty-five (25) years of continuous qualifying service: CMCC pays full cost of the premium.

For retired CMCC Field Services employees hired after April 1, 1996, benefits shall cease upon reaching age sixty-five (65).

CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any non-contract employee or clerical unit contract employees hired after January 01, 2004. CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any field service contract employee that was hired after January 01, 2014.

The health insurance plan to which this benefit shall be tied after June 30, 2016, shall be the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees and will be administered and adjusted according to said plan.

5. For all CMCC employees who are hired by Crow Wing County, Morrison County, or Aitkin County effective on or before July 1, 2016, and who have an Extended Leave Bank ("ELB") account balance at the time their employment with CMCC ends, the ELB account balance for each such employee will be transferred to and administered by the employee's new county employer, subject to the mandatory accrual limits in existence under the new employer's personnel policies and procedures, and subject to being used in accordance with those personnel policies and procedures.

- 6. The payment of any PTO benefits to an employee shall be subject to applicable state and federal payroll taxes.
- 7. All disputes concerning the interpretation and implementation of this Agreement shall be submitted under and handled in accordance with the applicable grievance set forth in the collective bargaining agreement applicable to the employee in the employee's new employment or in the absence of a collective bargaining agreement, in accordance with the employer's dispute resolution policies and procedures applicable to employees.


The above named parties, by their signatures below, approve this Effects Bargaining Employer Transition Agreement and agree to be bound by its terms from and after July 1, 2016.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____ Dated: _____, 2016

Its: _____

**MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
EMPLOYEES' UNION, LOCAL 320 (Field Services Employees and Clerical
Unit)**

By:  _____ Dated: June 17, 2016

Its: Business Agent

CROW WING COUNTY

By: _____ Dated: _____, 2016

Its: _____

By: _____ Dated: _____, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

Effects Bargaining Employer Transition Agreement

In recognition of the dedicated service and loyalty of the employees of Central Minnesota Community Corrections, (hereinafter "CMCC"), and in an effort to help ease the transition of employees affected by the dissolution of CMCC, CMCC, the counties of Crow Wing, Morrison and Aitkin, and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) have mutually developed this Employer Transition Agreement as set forth below:

1. This Employer Transition Agreement will become effective upon the dissolution of CMCC on or after July 1, 2016 as determined by CMCC.
2. Employees represented by Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) whose employment with CMCC is terminated by CMCC on July 1, 2016 or who met the retirement criteria and have voluntarily retired will be eligible to participate in the Employer Transition Agreement. Nonunion employees are not eligible for the Employer Transition Agreement.
3. Eligible employees who have not retired as of July 1, 2016 and who are covered by this Employer Transition Agreement will have 30 days from the date the Employer Transition Agreement is offered to determine whether to accept the terms of the Employer Transition Agreement and, if accepted, to determine how they wish to have their Paid Time Off ("PTO") account balances handled at the time of termination. Employees in this category may exercise one of the following three options:
 - i. To have the entire remaining balance of their PTO account paid to them, less mandatory deductions.
 - ii. To have a portion of the balance in their PTO account paid to them and have the remaining portion transferred to their new Crow Wing County, Morrison County or Aitkin County employer.
 - iii. To have the entire balance of their PTO account transferred to their new Crow Wing County, Morrison County or Aitkin County employer.

In the event option (ii) or (iii) is elected, the employee will have immediate access and use of the accrued hours in the employee's PTO account in their new employment. Further, an election of option (ii) or (iii) will require that the employee sign an Employee Transition Agreement relating to the termination of employee's employment with CMCC and confirming their election to transfer some or all of their PTO benefits to be used in their new employment as an employee of Crow Wing County, Morrison County or Aitkin County. In the

event option (i) or (ii) is selected, the PTO payouts will be calculated based on the employee's CMCC wage at the time of termination.

4. Full Time employees who were members of Teamsters Local 320 (Field Services and Clerical Unit) and retired from CMCC prior to July 1, 2016 and who meet the eligibility requirements for retirement under the Minnesota Public Employees Retirement Association shall continue to receive contributions toward the payment of health insurance premiums for themselves and their surviving spouses on the following basis:
 - i. Employees with less than seven (7) years of continuous qualifying service: the insured pays 100% of the premium.
 - ii. Employees with seven (7) years of continuous qualifying service: CMCC pays one-third of the premium.
 - iii. Employees with fifteen (15) years of continuous qualifying service: CMCC pays two-thirds of the premium.
 - iv. Employees with twenty-five (25) years of continuous qualifying service: CMCC pays full cost of the premium.

For retired CMCC Field Services employees hired after April 1, 1996, benefits shall cease upon reaching age sixty-five (65).

CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any non-contract employee or clerical unit contract employees hired after January 01, 2004. CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any field service contract employee that was hired after January 01, 2014.

The health insurance plan to which this benefit shall be tied after June 30, 2016, shall be the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees and will be administered and adjusted according to said plan.

5. For all CMCC employees who are hired by Crow Wing County, Morrison County, or Aitkin County effective on or before July 1, 2016, and who have an Extended Leave Bank ("ELB") account balance at the time their employment with CMCC ends, the ELB account balance for each such employee will be transferred to and administered by the employee's new county employer, subject to the mandatory accrual limits in existence under the new employer's personnel policies and procedures, and subject to being used in accordance with those personnel policies and procedures.

6. The payment of any PTO benefits to an employee shall be subject to applicable state and federal payroll taxes.
7. All disputes concerning the interpretation and implementation of this Agreement shall be submitted under and handled in accordance with the applicable grievance set forth in the collective bargaining agreement applicable to the employee in the employee's new employment or in the absence of a collective bargaining agreement, in accordance with the employer's dispute resolution policies and procedures applicable to employees.

The above named parties, by their signatures below, approve this Effects Bargaining Employer Transition Agreement and agree to be bound by its terms from and after July 1, 2016.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: *Diane L. Johnson* Dated: *6/18/16*, 2016
 Its: *chairman*

**MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
 EMPLOYEES' UNION, LOCAL 320 (Field Services Employees and Clerical
 Unit)**

By: *[Signature]* Dated: *June 17*, 2016
 Its: *Business Agent*

CROW WING COUNTY

By: _____ Dated: _____, 2016

Its: _____

By: _____ Dated: _____, 2016

Its: Clerk to the County Board

6. The payment of any PTO benefits to an employee shall be subject to applicable state and federal payroll taxes.
7. All disputes concerning the interpretation and implementation of this Agreement shall be submitted under and handled in accordance with the applicable grievance set forth in the collective bargaining agreement applicable to the employee in the employee's new employment or in the absence of a collective bargaining agreement, in accordance with the employer's dispute resolution policies and procedures applicable to employees.

The above named parties, by their signatures below, approve this Effects Bargaining Employer Transition Agreement and agree to be bound by its terms from and after July 1, 2016.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____ Dated: _____, 2016

Its: _____

**MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
EMPLOYEES' UNION, LOCAL 320 (Field Services Employees and Clerical
Unit)**

By: _____ Dated: _____, 2016

Its: _____

CROW WING COUNTY

By:  Dated: June 28, 2016

Its: County Board Chair

By:  Dated: June 28, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: 

Dated: 06-28, 2016

Its: Chairman

By: 

Dated: 6/28, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By:  _____

Dated: 6-28, 2016

Its: Chairman

By:  _____

Dated: 6-28, 2016

Its: Clerk to the County Board



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: 6/28/16

Title of Item: Dissolution of Central MN Community Corrections

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Nathan Burkett, County Administrator	Department: Administration
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Presenter (Name and Title): Nathan Burkett, County Administrator	Estimated Time Needed: 10 min
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Summary of Issue:
Attached is a copy of the agreement which would dissolve CMCC.

Administration will discuss the agreement with the Board at the board meeting in lieu of a written summary.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve Central MN Community Corrections Dissolution agreement.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

DISSOLUTION AGREEMENT

This Agreement, made and entered into as of this 1st day of July, 2016, by and between Central Minnesota Community Corrections, with an address of 322 Laurel Street, Suite 32, Brainerd, MN 56401 (hereinafter "CMCC"), and Aitkin County, Crow Wing County and Morrison County, (hereinafter collectively "Members" and individually a "Member").

RECITALS

WHEREAS, CMCC is a Minnesota joint powers entity formed by the Members pursuant to Minnesota Statutes § 471.59 and which provides community corrections programs and services for the benefit of the Members; and

WHEREAS, the Members now choose to dissolve CMCC and to resume providing the community corrections programs and services individually within and for the benefit of each Member county; and

WHEREAS, CMCC and Members wish to dissolve CMCC in accordance with CMCC's Bylaws and related organizational agreements and pursuant to Minnesota law.

NOW, THEREFORE, in consideration of the foregoing, and in consideration of the mutual terms and conditions contained herein, the parties hereby agree as follows:

1. Dissolution. Pursuant to the Joint Powers Agreement Between Aikin, Crow Wing and Morrison Counties for Provision of Community Corrections Services dated October 1, 2009 ("Joint Powers Agreement"), Minnesota Statutes § 471.59, and Minnesota Statutes § 401.01 et. Seq. and related statutes, CMCC, pursuant to the Resolution of its Governing Board shall cease conducting business effective July 1, 2016 and shall wind up and formally dissolve by December 31, 2016.

2. Assets and Liabilities. Members hereby agree that CMCC shall cease doing business effective July 1, 2016 and that all liabilities of CMCC, to the extent of the assets of CMCC and to the extent such liabilities are capable of being fully paid and discharged, shall be fully paid and discharged prior to December 31, 2016. On December 31, 2016 all of the remaining liabilities and the disburseable property and remaining funds of CMCC shall, except as otherwise may be provided herein, be divided in accordance with the Joint Powers Agreement among all remaining Members on the basis of each Member's cost share ratios as determined pursuant to the Joint Powers Agreement and as otherwise required by applicable law. Such determination shall be made by CMCC's board and the Members with the assistance of CMCC's accountant.

Upon final payment of all liabilities capable of being determined and paid by December 31, 2016, all of the remaining liabilities and disburseable property not being capable of being determined and/or paid prior to December 31, 2016, together with the remaining funds of CMCC, shall be divided in accordance with the Joint Powers Agreement among the Members on the basis of the Member's cost share ratio as finally determined by CMCC's accountant. Exhibit "A" attached hereto is the Determination of Cost Share Ratio for Distribution of Remaining Assets and Liabilities Following Dissolution. It is specifically understood and agreed by the Members that the assets of CMCC will be either insufficient to fully pay and discharge all of the liabilities of CMCC as of December 31, 2016 or that there will be continuing liabilities of CMCC that cannot be effectively discharged as a part of the timely winding up of the business of CMCC before December 31, 2016. .

The Members therefore hereby agree that all such liabilities shall be assumed and paid by the Members pursuant to their obligations as set forth in the Joint Powers Agreement; provided, however, that the administration and payment of the same shall be undertaken through the process described below or any other process that shall be established by the Members, which such process shall be and remain the joint obligation of the Members to undertake and fulfill until such time as all such continuing liabilities have been paid in full or otherwise discharged.

Nicole Kern and Elizabeth DeRuyck shall provide the initial review and approval of any liabilities of CMCC that are received after June 30, 2016, including any such liabilities that may be received after December 31, 2016. Final approval shall be the joint responsibility of the county administrators, with Crow Wing County continuing to act as the fiscal agent for the purposes of processing and paying such liabilities and for billing Aitkin County and Morrison County for their applicable cost share ratio. Aitkin County and Morrison County will each reimburse Crow Wing County within a reasonable time following receipt of a request for payment, but in no event not more than 60 days unless a payment is disputed or unless a longer payment term is approved by Crow Wing County. In the event of a disputed payment, the payment, if any, shall be made within 60 days following the resolution of the dispute. In addition, following the close of CMCC's books and records, an audit will be requested from the State Auditor which audit will cover the last six months' of the operations of CMCC.

3. Employees. Employees of CMCC shall be accorded the following rights as negotiated with their unions, as required under CMCC's Personnel Manual, or as may be otherwise agreed to between the Members or mandated by Minnesota Statutes.

- (a) CMCC and the Members will follow the terms of the Effects Bargaining Employer Transition Agreement dated effective July 1, 2016 (a copy of the

Effects Bargaining Employer Transition Agreement is attached hereto as Exhibit B).

- (b) Unemployment Compensation Liability following dissolution.
 - (i) Each county agrees that it will assume and pay the unemployment compensation liability, if any, for any employee who at the time of the dissolution is employed by CMCC and assigned to a specific county, but who has not been hired by one of the Members to work for that Member after June 30, 2016.
 - (ii) For all other employees previously employed by CMCC and assigned to work for a CMCC Member or whose employment was terminated for reasons other than those directly related to the dissolution and for whom there exists an unemployment compensation liability, the cost of any such liability shall be borne and paid by the Members in accordance with the cost share ratios established by the Joint Powers Agreement.
- (c) Employees represented by Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) whose employment with CMCC has terminated by CMCC prior to July 1, 2016 and who have met the retirement criteria and have voluntarily retired will be eligible to participate in the Effects Bargaining Employer Transition Agreement's provisions concerning participation in retiree health benefits. Nonunion employees, to the extent provided by the CMCC Personnel Manual or as may be required in accordance with applicable law, are eligible for the same benefits that have been provided to union represented employees under the Effects Bargaining Employer Transition Agreement. Payment of the retiree health benefits are a continuing obligation that cannot be satisfied on or before December 31, 2016 and as such will be paid by the Members at the time they arise and in accordance with the cost share ratios established by the Joint Powers Agreement. The determination and payment of such continuing obligations shall be as more particularly set forth in Exhibit A attached hereto. The following are the general eligibility requirements:
 - (i) Full Time employees who have retired from CMCC prior to July 1, 2016 and who meet the eligibility requirements for retirement under the Minnesota Public Employees Retirement Association shall continue to receive contributions toward the payment of health insurance premiums for themselves and their surviving spouses as administered in accordance with the personnel policies of Crow

Wing County for non-contract employees and in accordance with the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees on the following basis:

- (1) Employees with less than seven (7) years of continuous qualifying service: the insured pays 100% of the premium.
- (2) Employees with seven (7) years of continuous qualifying service: CMCC pays one-third of the premium.
- (3) Employees with fifteen (15) years of continuous qualifying service: CMCC pays two-thirds of the premium.
- (4) Employees with twenty-five (25) years of continuous qualifying service: CMCC pays full cost of the premium.

For retired CMCC employees covered under the field services contract and for non-union employees who were hired after April 1, 1996, benefits shall cease upon reaching age sixty-five (65).

The Members' contributions to the payment of Health Insurance for retired regular full-time CMCC employees and eligible regular part-time CMCC employees or the employee's surviving spouse following dissolution does not apply to any non-contract employee or clerical unit contract employees hired after January 01, 2004. The Members contributions to the payment of Health Insurance for retired regular full-time CMCC employees and eligible regular part-time CMCC employees or the employee's surviving spouse following dissolution does not apply to any field service contract employee that was hired after January 01, 2014.

The health insurance plan to which this benefit shall be tied after June 30, 2016, shall be the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees and will be administered according to the terms of that plan. Aitkin and Morrison Counties will be billed annually, or more frequently by Crow Wing County as the parties may subsequently agree, for their share of the premiums determined in accordance with the cost share ratio described above.

- (d) Eligible contract and non-contract employees who have not retired as of July 1, 2016 and who have become employed by a Member will have 30 days from the date the proposal is offered to determine whether to accept the terms of the proposal and, if accepted, to determine how they wish to have their Paid Time Off (“PTO”) account balances handled at the time of the termination of their employment with CMCC. Employees in this category may exercise one of the following three options:
 - (i) To have the entire remaining balance of their PTO account paid to them, less mandatory deductions.
 - (ii) To have a designated portion of the balance in their PTO account paid to them and the remaining portion transferred to their new Member employer.
 - (iii) To have the entire balance of their PTO account transferred to their new Member employer.

In the event option (ii) or (iii) is elected by employees, to the extent an employee’s PTO time is transferred to a Member CMCC will fund the amount of the PTO, including the employer’s portion of any mandatory taxes on such payments to be funded out of the available remaining funds of CMCC before such funds are distributed to the Members pursuant to the cost share ratio. In the event of PTO payouts as provided in sections (ii) or (iii) above, the amount paid will be calculated based on the employee’s CMCC wage at the time of termination.

- (e) CMCC employees who are hired by a Member effective on or before July 1, 2016, and who have an Extended Leave Bank (“ELB”) account balance at the time their employment with CMCC ends, will be allowed to transfer their ELB account balances to be used and administered by the employee’s new employer, subject to the mandatory accrual limits in existence under the new employer’s personnel policies and procedures, and subject to being used in accordance with the new employer’s personnel policies and procedures. CMCC will fund the amount of the ELB transferred for each eligible employee, including the employer’s portion of any mandatory taxes on such payments. Such amounts will be funded out of the available remaining funds of CMCC before such funds are distributed to the Members pursuant to the cost share ratio.

4. Specific Assets and Contracts. The tangible assets of CMCC that are currently housed in one of the three Member locations and owned by CMCC, such as, but not necessarily limited to, general office equipment, televisions, telephone equipment,

computers, printers, tables, desks and chairs and similar such items shall remain in the locations where currently housed and shall become the property of the Member where the property is housed with no adjustments to the amount each Member is entitled to contribute or receive under paragraph 2 above.

Concerning property that is titled such as automobiles that are used in the Crow Wing specialty courts and the Morrison Drug court, the title to such vehicles shall be transferred to the Member where such vehicles are located without any valuation or payment, it being agreed that such vehicles have little or no resell value.

Contracts of CMCC with vendors that can be terminated by July 1, 2016 or within a reasonable time thereafter, but in no event not later than December 31, 2016, shall be terminated and it shall be the right of each Member to enter into any new contract with such vendor(s) as the Member in its sole discretion determines. Concerning any contracts that cannot be terminated or that are chosen by mutual agreement among the Members to be split and/or assumed by one or more of the Members, the Members shall document any such splitting of or assumption of the existing contracts with the liability of CMCC for the performance of such contracts ceasing as of the effective date of the contract split or assumption.

It shall be the responsibility of each Member at their own cost to enter into such agreements with such providers as GovPay, MCCC, MGA, E-file/E-Serve, BCA User Agreement, and Redwood Toxicology.

5. Personnel, Litigation and Other Files; Litigation Matters..

- (a) All files concerning pending litigation, personnel and other matters for which document retention is required by applicable law shall be retained by Crow Wing County as fiscal agent. Crow Wing County shall have no authority or duty to perform any functions with respect to such files except to deliver the same as may be properly requested from time to time or to destroy the same in accordance with the state schedule applicable to the retention and destruction of such files and as mutually approved by Aitkin County's and Morrison County's county administrator or their designees.
- (b) The County Administrators for Aitkin County, Crow Wing County and Morrison County, or their designees, shall be authorized to act from and after July 1, 2016 on behalf of the winding down or dissolved CMCC, as the case may be, to respond to or initiate whatever process, legal or otherwise, that may be prudent or necessary in order for CMCC to be able to assert any legal rights it

has remaining during the winding down process and following dissolution and to direct the defense of any legal action seeking to affect the assets, legal interests or rights of CMCC or the counties arising out of the operation of CMCC to the extent those assets, legal interests and rights of CMCC have been assumed by the respective counties pursuant to the Joint Powers Agreement and this Dissolution Agreement. In fulfilling this responsibility, it shall be the duty of the county which is served with legal process or with notice of a legal claim to provide timely and appropriate notice to the other two counties. In addition, should the need to engage in litigation occur after December 31, 2016, each county shall appoint two members to serve on a joint litigation committee to act on behalf of the three counties, which committee shall have the authority in consultation with the counties to prosecute, defend and/or conclude such litigation in a manner that is in the counties' and CMCC's mutual best interests. Any liability (costs associated with the liability, a settlement, final disposition, and/or attorney's fees and any other associated costs) incurred by or on the behalf of CMCC in any such action which are not covered by insurance will be paid by each of the three counties in accordance with the cost share ratio. The intent of the provisions of this paragraph 5(b) is not to expand or extend the legal liability of CMCC beyond that which is required by the Joint Powers Agreement, this Dissolution Agreement or as may otherwise be required in accordance with applicable law.

6. Conditions to CMCC's and Members' Obligations Hereunder.

The obligation of the parties to complete the dissolution of CMCC in accordance with the terms set forth in this Agreement is subject to the satisfaction (or written waiver by each party) of each of the following conditions:

- (a) The Joint Powers Agreement of CMCC and all statutory requirements must have been complied with by all parties.
- (b) The boards of each Member shall have approved the terms and conditions applicable to them to the extent that any such approval is required or requested.
- (c) The parties agree to use their best efforts and good faith to have the above conditions satisfied as soon as possible.

7. Binding Effect. This Agreement is binding upon, and shall inure to the benefit of, the parties hereto and their respective successors, representatives and assigns.

8. Interpretation and Amendment. This Agreement shall be interpreted in accordance with Minnesota law. This Agreement may be amended only in writing signed by all parties.

9. Mediation/Arbitration. Any controversy or claim arising out of or related to this Agreement, or the breach thereof, shall be settled by first attempting to mediate the dispute and upon the failure of mediation upon binding arbitration as provided in the following paragraphs.

- (a) Before resorting to arbitration as provided in paragraph (b) below, the parties involved in a dispute arising under this Agreement, agree to first try to settle the dispute by mediation. The mediation shall be conducted by a single third party neutral mediator mutually acceptable to all involved parties, using procedures to be determined by the mediator. If the parties are unable to agree on a mediator within fifteen (15) calendar days (or such longer period as is agreed upon by the parties), each party shall nominate a proposed mediator and such nominated mediators shall mutually agree on a neutral mediator. Mediation shall commence using procedures to be determined by the mediator. All mediations shall be conducted in compliance with the Minnesota Civil Mediation Act, over such period of time and at such times and locations as the neutral mediator determines until the dispute is resolved or the mediator determines that the dispute cannot be resolved through mediation. Except as hereinafter provided, the costs and expenses of the mediation, including compensation of the mediator, will be borne equally by the parties. If the dispute is not resolved by mediation, the matter may be submitted to binding arbitration as provided in Paragraph (b) below.
- (b) In the event that mediation does not result in resolving such dispute, a party may by written request submit the dispute for resolution by binding arbitration before a single qualified neutral under the authority of the Minnesota Uniform Arbitration Act. The arbitrator will be selected, and, except as otherwise provided in this Agreement, the arbitration shall be conducted in accordance with the rules promulgated by the American Arbitration Association relevant to the nature of the dispute to be arbitrated or on such other rules on which the parties may mutually agree. In addition the parties shall adhere to the following procedures:
 - (i) In rendering an award the arbitrator shall determine the rights and obligations of the parties according to the substantive and procedural laws of the State of Minnesota.

- (ii) All arbitration proceedings shall be conducted in Aitkin, Morrison or Crow Wing County, Minnesota unless another location is mutually agreed upon.
- (iii) Limited civil discovery shall be permitted for production of documents and taking of depositions. All issues involving compliance with discovery requests shall be decided by the arbitrator.
- (iv) Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction.
- (v) The arbitrator shall have the authority to award any remedy or relief that a court of this state could order or grant, including, without limitation, specific performance of any obligation created by the parties, the issuance of an injunction or the issuance of sanctions for the abuse or frustration of the arbitration process, but may not award punitive or exemplary damages.
- (vi) Notwithstanding anything in this Agreement to the contrary, any party to this Agreement may seek and obtain injunctive or other appropriate equitable relief from a court of competent jurisdiction to prevent or end irreparable harm to such party and for which it would be extremely difficult or impossible to determine the damages that would arise from such violation or the continuance thereof; provided, however, that the substance of any such dispute is to be resolved through arbitration as provided in this Section and that the Court's equitable relief may include an order compelling such mediation and arbitration.
- (vii) The prevailing party shall be entitled to recover all reasonable attorneys' fees, costs, including the mediation and arbitration attorneys' fees and costs it previously advanced, expert fees and costs and related expenses from the non-prevailing party and such recovery shall be made part of the arbitration award and any judgment entered pursuant to such award.

[The Signature Page follows this page 9.]

IN WITNESS WHEREOF, the parties have executed this Agreement as on the day and year first above written.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____

Dated: _____, 2016

Its: _____

CROW WING COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

EXHIBIT "A"

DETERMINATION OF COST SHARE RATIO FOR DISTRIBUTION OF ASSETS AND LIABILITIES UPON DISSOLUTION

Each of the three Member's proportionate shares of Central Minnesota Community Corrections property and remaining funds will be the current cost share ratio as calculated in accordance with the terms of Paragraph 8 of the October 1, 2009 Joint Powers Agreement as follows:

EXHIBIT "B"
EFFECTS BARGAINING EMPLOYER TRANSITION AGREEMENT

In recognition of the dedicated service and loyalty of the employees of Central Minnesota Community Corrections, (hereinafter "CMCC"), and in an effort to help ease the transition of employees affected by the dissolution of CMCC, CMCC, the counties of Crow Wing, Morrison and Aitkin, and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) have mutually developed this Employer Transition Agreement as set forth below:

1. This Employer Transition Agreement will become effective upon the dissolution of CMCC on or after July 1, 2016 as determined by CMCC.
2. Employees represented by Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) whose employment with CMCC is terminated by CMCC on July 1, 2016 or who met the retirement criteria and have voluntarily retired will be eligible to participate in the Employer Transition Agreement. Nonunion employees are not eligible for the Employer Transition Agreement.
3. Eligible employees who have not retired as of July 1, 2016 and who are covered by this Employer Transition Agreement will have 30 days from the date the Employer Transition Agreement is offered to determine whether to accept the terms of the Employer Transition Agreement and, if accepted, to determine how they wish to have their Paid Time Off ("PTO") account balances handled at the time of termination. Employees in this category may exercise one of the following three options:
 - i. To have the entire remaining balance of their PTO account paid to them, less mandatory deductions.
 - ii. To have a portion of the balance in their PTO account paid to them and have the remaining portion transferred to their new Crow Wing County, Morrison County or Aitkin County employer.
 - iii. To have the entire balance of their PTO account transferred to their new Crow Wing County, Morrison County or Aitkin County employer.

In the event option (ii) or (iii) is elected, the employee will have immediate access and use of the accrued hours in the employee's PTO account in their new employment. Further, an election of option (ii) or (iii) will require that the employee sign an Employee Transition Agreement relating to the termination of employee's employment with CMCC and confirming their election to transfer some or all of their PTO benefits to be used in their new employment as an employee of Crow Wing County, Morrison County or Aitkin County. In the event option (i) or (ii) is selected, the PTO payouts will be calculated based on the employee's CMCC wage at the time of termination.

4. Full Time employees who were members of Teamsters Local 320 (Field Services and Clerical Unit) and retired from CMCC prior to July 1, 2016 and who meet the eligibility requirements for retirement under the Minnesota Public Employees Retirement Association shall continue to receive contributions toward the payment of health insurance premiums for themselves and their surviving spouses on the following basis:
 - i. Employees with less than seven (7) years of continuous qualifying service: the insured pays 100% of the premium.
 - ii. Employees with seven (7) years of continuous qualifying service: CMCC pays one-third of the premium.
 - iii. Employees with fifteen (15) years of continuous qualifying service: CMCC pays two-thirds of the premium.
 - iv. Employees with twenty-five (25) years of continuous qualifying service: CMCC pays full cost of the premium.

For retired CMCC Field Services employees hired after April 1, 1996, benefits shall cease upon reaching age sixty-five (65).

CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any non-contract employee or clerical unit contract employees hired after January 01, 2004. CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any field service contract employee that was hired after January 01, 2014.

The health insurance plan to which this benefit shall be tied after June 30, 2016, shall be the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees and will be administered and adjusted according to said plan.

5. For all CMCC employees who are hired by Crow Wing County, Morrison County, or Aitkin County effective on or before July 1, 2016, and who have an Extended Leave Bank ("ELB") account balance at the time their employment with CMCC ends, the ELB account balance for each such employee will be transferred to and administered by the employee's new county employer, subject to the mandatory accrual limits in existence under the new employer's personnel policies and procedures, and subject to being used in accordance with those personnel policies and procedures.

6. The payment of any PTO benefits to an employee shall be subject to applicable state and federal payroll taxes.
7. All disputes concerning the interpretation and implementation of this Agreement shall be submitted under and handled in accordance with the applicable grievance set forth in the collective bargaining agreement applicable to the employee in the employee's new employment or in the absence of a collective bargaining agreement, in accordance with the employer's dispute resolution policies and procedures applicable to employees.

The above named parties, by their signatures below, approve this Effects Bargaining Employer Transition Agreement and agree to be bound by its terms from and after July 1, 2016.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____ Dated: _____, 2016

Its: _____

**MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
EMPLOYEES' UNION, LOCAL 320 (Field Services Employees and Clerical
Unit)**

By: _____ Dated: _____, 2016

Its: _____

CROW WING COUNTY

By: _____ Dated: _____, 2016

Its: _____

By: _____ Dated: _____, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

DISSOLUTION AGREEMENT

This Agreement, made and entered into as of this 1st day of July, 2016, by and between Central Minnesota Community Corrections, with an address of 322 Laurel Street, Suite 32, Brainerd, MN 56401 (hereinafter "CMCC"), and Aitkin County, Crow Wing County and Morrison County, (hereinafter collectively "Members" and individually a "Member").

RECITALS

WHEREAS, CMCC is a Minnesota joint powers entity formed by the Members pursuant to Minnesota Statutes § 471.59 and which provides community corrections programs and services for the benefit of the Members; and

WHEREAS, the Members now choose to dissolve CMCC and to resume providing the community corrections programs and services individually within and for the benefit of each Member county; and

WHEREAS, CMCC and Members wish to dissolve CMCC in accordance with CMCC's Bylaws and related organizational agreements and pursuant to Minnesota law.

NOW, THEREFORE, in consideration of the foregoing, and in consideration of the mutual terms and conditions contained herein, the parties hereby agree as follows:

1. Dissolution. Pursuant to the Joint Powers Agreement Between Aitkin, Crow Wing and Morrison Counties for Provision of Community Corrections Services dated October 1, 2009 ("Joint Powers Agreement"), Minnesota Statutes § 471.59, and Minnesota Statutes § 401.01 et. Seq. and related statutes, CMCC, pursuant to the Resolution of its Governing Board shall cease conducting business effective July 1, 2016 and shall wind up and formally dissolve by December 31, 2016.
2. Assets and Liabilities. Members hereby agree that CMCC shall cease doing business effective July 1, 2016 and that all liabilities of CMCC, to the extent of the assets of CMCC and to the extent such liabilities are capable of being fully paid and discharged, shall be fully paid and discharged prior to December 31, 2016. On December 31, 2016 all of the remaining liabilities and the disburseable property and remaining funds of CMCC shall, except as otherwise may be provided herein, be divided in accordance with the Joint Powers Agreement among all remaining Members on the basis of each Member's cost share ratios as determined pursuant to the Joint Powers Agreement and as otherwise required by applicable law. Such determination shall be made by CMCC's board and the Members with the assistance of CMCC's accountant.

2016
2016

Upon final payment of all liabilities capable of being determined and paid by December 31, 2016, all of the remaining liabilities and disburseable property not being capable of being determined and/or paid prior to December 31, 2016, together with the remaining funds of CMCC, shall be divided in accordance with the Joint Powers Agreement among the Members on the basis of the Member's cost share ratio as finally determined by CMCC's accountant. Exhibit "A" attached hereto is the Determination of Cost Share Ratio for Distribution of Remaining Assets and Liabilities Following Dissolution. It is specifically understood and agreed by the Members that the assets of CMCC will be either insufficient to fully pay and discharge all of the liabilities of CMCC as of December 31, 2016 or that there will be continuing liabilities of CMCC that cannot be effectively discharged as a part of the timely winding up of the business of CMCC before December 31, 2016. .

The Members therefore hereby agree that all such liabilities shall be assumed and paid by the Members pursuant to their obligations as set forth in the Joint Powers Agreement; provided, however, that the administration and payment of the same shall be undertaken through the process described below or any other process that shall be established by the Members, which such process shall be and remain the joint obligation of the Members to undertake and fulfill until such time as all such continuing liabilities have been paid in full or otherwise discharged.

Nicole Kern and Elizabeth DeRuyck shall provide the initial review and approval of any liabilities of CMCC that are received after June 30, 2016, including any such liabilities that may be received after December 31, 2016. Final approval shall be the joint responsibility of the county administrators, with Crow Wing County continuing to act as the fiscal agent for the purposes of processing and paying such liabilities and for billing Aitkin County and Morrison County for their applicable cost share ratio. Aitkin County and Morrison County will each reimburse Crow Wing County within a reasonable time following receipt of a request for payment, but in no event not more than 60 days unless a payment is disputed or unless a longer payment term is approved by Crow Wing County. In the event of a disputed payment, the payment, if any, shall be made within 60 days following the resolution of the dispute. In addition, following the close of CMCC's books and records, an audit will be requested from the State Auditor which audit will cover the last six months' of the operations of CMCC.

3. Employees. Employees of CMCC shall be accorded the following rights as negotiated with their unions, as required under CMCC's Personnel Manual, or as may be otherwise agreed to between the Members or mandated by Minnesota Statutes.

- (a) CMCC and the Members will follow the terms of the Effects Bargaining Employer Transition Agreement dated effective July 1, 2016 (a copy of the

Effects Bargaining Employer Transition Agreement is attached hereto as Exhibit B).

- (b) Unemployment Compensation Liability following dissolution.
 - (i) Each county agrees that it will assume and pay the unemployment compensation liability, if any, for any employee who at the time of the dissolution is employed by CMCC and assigned to a specific county, but who has not been hired by one of the Members to work for that Member after June 30, 2016.
 - (ii) For all other employees previously employed by CMCC and assigned to work for a CMCC Member or whose employment was terminated for reasons other than those directly related to the dissolution and for whom there exists an unemployment compensation liability, the cost of any such liability shall be borne and paid by the Members in accordance with the cost share ratios established by the Joint Powers Agreement.
- (c) Employees represented by Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) whose employment with CMCC has terminated by CMCC prior to July 1, 2016 and who have met the retirement criteria and have voluntarily retired will be eligible to participate in the Effects Bargaining Employer Transition Agreement's provisions concerning participation in retiree health benefits. Nonunion employees, to the extent provided by the CMCC Personnel Manual or as may be required in accordance with applicable law, are eligible for the same benefits that have been provided to union represented employees under the Effects Bargaining Employer Transition Agreement. Payment of the retiree health benefits are a continuing obligation that cannot be satisfied on or before December 31, 2016 and as such will be paid by the Members at the time they arise and in accordance with the cost share ratios established by the Joint Powers Agreement. The determination and payment of such continuing obligations shall be as more particularly set forth in Exhibit A attached hereto. The following are the general eligibility requirements:
 - (i) Full Time employees who have retired from CMCC prior to July 1, 2016 and who meet the eligibility requirements for retirement under the Minnesota Public Employees Retirement Association shall continue to receive contributions toward the payment of health insurance premiums for themselves and their surviving spouses as administered in accordance with the personnel policies of Crow

Wing County for non-contract employees and in accordance with the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees on the following basis:

- (1) Employees with less than seven (7) years of continuous qualifying service: the insured pays 100% of the premium.
- (2) Employees with seven (7) years of continuous qualifying service: CMCC pays one-third of the premium.
- (3) Employees with fifteen (15) years of continuous qualifying service: CMCC pays two-thirds of the premium.
- (4) Employees with twenty-five (25) years of continuous qualifying service: CMCC pays full cost of the premium.

For retired CMCC employees covered under the field services contract and for non-union employees who were hired after April 1, 1996, benefits shall cease upon reaching age sixty-five (65).

The Members' contributions to the payment of Health Insurance for retired regular full-time CMCC employees and eligible regular part-time CMCC employees or the employee's surviving spouse following dissolution does not apply to any non-contract employee or clerical unit contract employees hired after January 01, 2004. The Members contributions to the payment of Health Insurance for retired regular full-time CMCC employees and eligible regular part-time CMCC employees or the employee's surviving spouse following dissolution does not apply to any field service contract employee that was hired after January 01, 2014.

The health insurance plan to which this benefit shall be tied after June 30, 2016, shall be the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees and will be administered according to the terms of that plan. Aitkin and Morrison Counties will be billed annually, or more frequently by Crow Wing County as the parties may subsequently agree, for their share of the premiums determined in accordance with the cost share ratio described above.

- (d) Eligible contract and non-contract employees who have not retired as of July 1, 2016 and who have become employed by a Member will have 30 days from the date the proposal is offered to determine whether to accept the terms of the proposal and, if accepted, to determine how they wish to have their Paid Time Off ("PTO") account balances handled at the time of the termination of their employment with CMCC. Employees in this category may exercise one of the following three options:
- (i) To have the entire remaining balance of their PTO account paid to them, less mandatory deductions.
 - (ii) To have a designated portion of the balance in their PTO account paid to them and the remaining portion transferred to their new Member employer.
 - (iii) To have the entire balance of their PTO account transferred to their new Member employer.

In the event option (ii) or (iii) is elected by employees, to the extent an employee's PTO time is transferred to a Member CMCC will fund the amount of the PTO, including the employer's portion of any mandatory taxes on such payments to be funded out of the available remaining funds of CMCC before such funds are distributed to the Members pursuant to the cost share ratio. In the event of PTO payouts as provided in sections (ii) or (iii) above, the amount paid will be calculated based on the employee's CMCC wage at the time of termination.

- (e) CMCC employees who are hired by a Member effective on or before July 1, 2016, and who have an Extended Leave Bank ("ELB") account balance at the time their employment with CMCC ends, will be allowed to transfer their ELB account balances to be used and administered by the employee's new employer, subject to the mandatory accrual limits in existence under the new employer's personnel policies and procedures, and subject to being used in accordance with the new employer's personnel policies and procedures. CMCC will fund the amount of the ELB transferred for each eligible employee, including the employer's portion of any mandatory taxes on such payments. Such amounts will be funded out of the available remaining funds of CMCC before such funds are distributed to the Members pursuant to the cost share ratio.

4. Specific Assets and Contracts. The tangible assets of CMCC that are currently housed in one of the three Member locations and owned by CMCC, such as, but not necessarily limited to, general office equipment, televisions, telephone equipment,

computers, printers, tables, desks and chairs and similar such items shall remain in the locations where currently housed and shall become the property of the Member where the property is housed with no adjustments to the amount each Member is entitled to contribute or receive under paragraph 2 above.

Concerning property that is titled such as automobiles that are used in the Crow Wing specialty courts and the Morrison Drug court, the title to such vehicles shall be transferred to the Member where such vehicles are located without any valuation or payment, it being agreed that such vehicles have little or no resell value.

Contracts of CMCC with vendors that can be terminated by July 1, 2016 or within a reasonable time thereafter, but in no event not later than December 31, 2016, shall be terminated and it shall be the right of each Member to enter into any new contract with such vendor(s) as the Member in its sole discretion determines. Concerning any contracts that cannot be terminated or that are chosen by mutual agreement among the Members to be split and/or assumed by one or more of the Members, the Members shall document any such splitting of or assumption of the existing contracts with the liability of CMCC for the performance of such contracts ceasing as of the effective date of the contract split or assumption.

It shall be the responsibility of each Member at their own cost to enter into such agreements with such providers as GovPay, MCCC, MGA, E-file/E-Serve, BCA User Agreement, and Redwood Toxicology.

5. Personnel, Litigation and Other Files; Litigation Matters.
 - (a) All files concerning pending litigation, personnel and other matters for which document retention is required by applicable law shall be retained by Crow Wing County as fiscal agent. Crow Wing County shall have no authority or duty to perform any functions with respect to such files except to deliver the same as may be properly requested from time to time or to destroy the same in accordance with the state schedule applicable to the retention and destruction of such files and as mutually approved by Aitkin County's and Morrison County's county administrator or their designees.
 - (b) The County Administrators for Aitkin County, Crow Wing County and Morrison County, or their designees, shall be authorized to act from and after July 1, 2016 on behalf of the winding down or dissolved CMCC, as the case may be, to respond to or initiate whatever process, legal or otherwise, that may be prudent or necessary in order for CMCC to be able to assert any legal rights it

has remaining during the winding down process and following dissolution and to direct the defense of any legal action seeking to affect the assets, legal interests or rights of CMCC or the counties arising out of the operation of CMCC to the extent those assets, legal interests and rights of CMCC have been assumed by the respective counties pursuant to the Joint Powers Agreement and this Dissolution Agreement. In fulfilling this responsibility, it shall be the duty of the county which is served with legal process or with notice of a legal claim to provide timely and appropriate notice to the other two counties. In addition, should the need to engage in litigation occur after December 31, 2016, each county shall appoint two members to serve on a joint litigation committee to act on behalf of the three counties, which committee shall have the authority in consultation with the counties to prosecute, defend and/or conclude such litigation in a manner that is in the counties' and CMCC's mutual best interests. Any liability (costs associated with the liability, a settlement, final disposition, and/or attorney's fees and any other associated costs) incurred by or on the behalf of CMCC in any such action which are not covered by insurance will be paid by each of the three counties in accordance with the cost share ratio. The intent of the provisions of this paragraph 5(b) is not to expand or extend the legal liability of CMCC beyond that which is required by the Joint Powers Agreement, this Dissolution Agreement or as may otherwise be required in accordance with applicable law.

6. Conditions to CMCC's and Members' Obligations Hereunder.

The obligation of the parties to complete the dissolution of CMCC in accordance with the terms set forth in this Agreement is subject to the satisfaction (or written waiver by each party) of each of the following conditions:

- (a) The Joint Powers Agreement of CMCC and all statutory requirements must have been complied with by all parties.
- (b) The boards of each Member shall have approved the terms and conditions applicable to them to the extent that any such approval is required or requested.
- (c) The parties agree to use their best efforts and good faith to have the above conditions satisfied as soon as possible.

7. Binding Effect. This Agreement is binding upon, and shall inure to the benefit of, the parties hereto and their respective successors, representatives and assigns.

8. Interpretation and Amendment. This Agreement shall be interpreted in accordance with Minnesota law. This Agreement may be amended only in writing signed by all parties.

9. Mediation/Arbitration. Any controversy or claim arising out of or related to this Agreement, or the breach thereof, shall be settled by first attempting to mediate the dispute and upon the failure of mediation upon binding arbitration as provided in the following paragraphs.

- (a) Before resorting to arbitration as provided in paragraph (b) below, the parties involved in a dispute arising under this Agreement, agree to first try to settle the dispute by mediation. The mediation shall be conducted by a single third party neutral mediator mutually acceptable to all involved parties, using procedures to be determined by the mediator. If the parties are unable to agree on a mediator within fifteen (15) calendar days (or such longer period as is agreed upon by the parties), each party shall nominate a proposed mediator and such nominated mediators shall mutually agree on a neutral mediator. Mediation shall commence using procedures to be determined by the mediator. All mediations shall be conducted in compliance with the Minnesota Civil Mediation Act, over such period of time and at such times and locations as the neutral mediator determines until the dispute is resolved or the mediator determines that the dispute cannot be resolved through mediation. Except as hereinafter provided, the costs and expenses of the mediation, including compensation of the mediator, will be borne equally by the parties. If the dispute is not resolved by mediation, the matter may be submitted to binding arbitration as provided in Paragraph (b) below.
- (b) In the event that mediation does not result in resolving such dispute, a party may by written request submit the dispute for resolution by binding arbitration before a single qualified neutral under the authority of the Minnesota Uniform Arbitration Act. The arbitrator will be selected, and, except as otherwise provided in this Agreement, the arbitration shall be conducted in accordance with the rules promulgated by the American Arbitration Association relevant to the nature of the dispute to be arbitrated or on such other rules on which the parties may mutually agree. In addition the parties shall adhere to the following procedures:
 - (i) In rendering an award the arbitrator shall determine the rights and obligations of the parties according to the substantive and procedural laws of the State of Minnesota.

- (ii) All arbitration proceedings shall be conducted in Aitkin, Morrison or Crow Wing County, Minnesota unless another location is mutually agreed upon.
- (iii) Limited civil discovery shall be permitted for production of documents and taking of depositions. All issues involving compliance with discovery requests shall be decided by the arbitrator.
- (iv) Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction.
- (v) The arbitrator shall have the authority to award any remedy or relief that a court of this state could order or grant, including, without limitation, specific performance of any obligation created by the parties, the issuance of an injunction or the issuance of sanctions for the abuse or frustration of the arbitration process, but may not award punitive or exemplary damages.
- (vi) Notwithstanding anything in this Agreement to the contrary, any party to this Agreement may seek and obtain injunctive or other appropriate equitable relief from a court of competent jurisdiction to prevent or end irreparable harm to such party and for which it would be extremely difficult or impossible to determine the damages that would arise from such violation or the continuance thereof; provided, however, that the substance of any such dispute is to be resolved through arbitration as provided in this Section and that the Court's equitable relief may include an order compelling such mediation and arbitration.
- (vii) The prevailing party shall be entitled to recover all reasonable attorneys' fees, costs, including the mediation and arbitration attorneys' fees and costs it previously advanced, expert fees and costs and related expenses from the non-prevailing party and such recovery shall be made part of the arbitration award and any judgment entered pursuant to such award.

[The Signature Page follows this page 9.]

IN WITNESS WHEREOF, the parties have executed this Agreement as on the day and year first above written.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: *Doreen L. Johnson*
Its: *Chairman*

Dated: *6/28/16*, 2016

CROW WING COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: *Randy H. [Signature]*

Dated: *6/28*, 2016

Its: *Chairman*

By: *[Signature]*

Dated: *6/28*, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

IN WITNESS WHEREOF, the parties have executed this Agreement as on the day and year first above written.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____ Dated: _____, 2016
Its: _____

CROW WING COUNTY

By:  _____ Dated: June 28, 2016

Its: County Board Chair

By:  _____ Dated: June 28, 2016
Its: Clerk to the County Board

MORRISON COUNTY

By: _____ Dated: _____, 2016
Its: _____

By: _____ Dated: _____, 2016
Its: Clerk to the County Board

AITKIN COUNTY

By: _____ Dated: _____, 2016
Its: _____

By: _____ Dated: _____, 2016
Its: Clerk to the County Board

IN WITNESS WHEREOF, the parties have executed this Agreement as on the day and year first above written.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____ Dated: _____, 2016

Its: _____

CROW WING COUNTY

By: _____ Dated: _____, 2016

Its: _____

By: _____ Dated: _____, 2016
Its: Clerk to the County Board

MORRISON COUNTY

By: _____ Dated: _____, 2016

Its: _____

By: _____ Dated: _____, 2016
Its: Clerk to the County Board

AITKIN COUNTY

By: MARK WEE Dated: 6-28, 2016

Its: Chairman

By: Nell W. [Signature] Dated: 6-28, 2016
Its: Clerk to the County Board

EXHIBIT "A"

**DETERMINATION OF COST SHARE RATIO FOR DISTRIBUTION OF
ASSETS AND LIABILITIES UPON DISSOLUTION**

Each of the three Member's proportionate shares of Central Minnesota Community Corrections property and remaining funds will be the current cost share ratio as calculated in accordance with the terms of Paragraph 8 of the October 1, 2009 Joint Powers Agreement as follows:

Exhibit "B"

Effects Bargaining Employer Transition Agreement

In recognition of the dedicated service and loyalty of the employees of Central Minnesota Community Corrections, (hereinafter "CMCC"), and in an effort to help ease the transition of employees affected by the dissolution of CMCC, CMCC, the counties of Crow Wing, Morrison and Aitkin, and the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) have mutually developed this Employer Transition Agreement as set forth below:

1. This Employer Transition Agreement will become effective upon the dissolution of CMCC on or after July 1, 2016 as determined by CMCC.
2. Employees represented by Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 (Field Services Employees and Clerical Unit) whose employment with CMCC is terminated by CMCC on July 1, 2016 or who met the retirement criteria and have voluntarily retired will be eligible to participate in the Employer Transition Agreement. Nonunion employees are not eligible for the Employer Transition Agreement.
3. Eligible employees who have not retired as of July 1, 2016 and who are covered by this Employer Transition Agreement will have 30 days from the date the Employer Transition Agreement is offered to determine whether to accept the terms of the Employer Transition Agreement and, if accepted, to determine how they wish to have their Paid Time Off ("PTO") account balances handled at the time of termination. Employees in this category may exercise one of the following three options:
 - i. To have the entire remaining balance of their PTO account paid to them, less mandatory deductions.
 - ii. To have a portion of the balance in their PTO account paid to them and have the remaining portion transferred to their new Crow Wing County, Morrison County or Aitkin County employer.
 - iii. To have the entire balance of their PTO account transferred to their new Crow Wing County, Morrison County or Aitkin County employer.

In the event option (ii) or (iii) is elected, the employee will have immediate access and use of the accrued hours in the employee's PTO account in their new employment. Further, an election of option (ii) or (iii) will require that the employee sign an Employee Transition Agreement relating to the termination of employee's employment with CMCC and confirming their election to transfer some or all of their PTO benefits to be used in their new employment as an employee of Crow Wing County, Morrison County or Aitkin County. In the

event option (i) or (ii) is selected, the PTO payouts will be calculated based on the employee's CMCC wage at the time of termination.

4. Full Time employees who were members of Teamsters Local 320 (Field Services and Clerical Unit) and retired from CMCC prior to July 1, 2016 and who meet the eligibility requirements for retirement under the Minnesota Public Employees Retirement Association shall continue to receive contributions toward the payment of health insurance premiums for themselves and their surviving spouses on the following basis:
 - i. Employees with less than seven (7) years of continuous qualifying service: the insured pays 100% of the premium.
 - ii. Employees with seven (7) years of continuous qualifying service: CMCC pays one-third of the premium.
 - iii. Employees with fifteen (15) years of continuous qualifying service: CMCC pays two-thirds of the premium.
 - iv. Employees with twenty-five (25) years of continuous qualifying service: CMCC pays full cost of the premium.

For retired CMCC Field Services employees hired after April 1, 1996, benefits shall cease upon reaching age sixty-five (65).

CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any non-contract employee or clerical unit contract employees hired after January 01, 2004. CMCC's contribution to the payment of Health Insurance for retired regular full-time employees and eligible regular part-time employees or the employee's surviving spouse following dissolution does not apply to any field service contract employee that was hired after January 01, 2014.

The health insurance plan to which this benefit shall be tied after June 30, 2016, shall be the health insurance plan provided by Crow Wing County to its Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320 employees and will be administered and adjusted according to said plan.

5. For all CMCC employees who are hired by Crow Wing County, Morrison County, or Aitkin County effective on or before July 1, 2016, and who have an Extended Leave Bank ("ELB") account balance at the time their employment with CMCC ends, the ELB account balance for each such employee will be transferred to and administered by the employee's new county employer, subject to the mandatory accrual limits in existence under the new employer's personnel policies and procedures, and subject to being used in accordance with those personnel policies and procedures.

6. The payment of any PTO benefits to an employee shall be subject to applicable state and federal payroll taxes.
7. All disputes concerning the interpretation and implementation of this Agreement shall be submitted under and handled in accordance with the applicable grievance set forth in the collective bargaining agreement applicable to the employee in the employee's new employment or in the absence of a collective bargaining agreement, in accordance with the employer's dispute resolution policies and procedures applicable to employees.

The above named parties, by their signatures below, approve this Effects Bargaining Employer Transition Agreement and agree to be bound by its terms from and after July 1, 2016.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: *Diane L. Johnson* Dated: 6/18/16, 2016
 Its: chairman

**MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
 EMPLOYEES' UNION, LOCAL 320 (Field Services Employees and Clerical
 Unit)**

By: *[Signature]* Dated: June 17, 2016
 Its: Business Agent

CROW WING COUNTY

By: _____ Dated: _____, 2016

Its: _____

By: _____ Dated: _____, 2016

Its: Clerk to the County Board

- 6. The payment of any PTO benefits to an employee shall be subject to applicable state and federal payroll taxes.
- 7. All disputes concerning the interpretation and implementation of this Agreement shall be submitted under and handled in accordance with the applicable grievance set forth in the collective bargaining agreement applicable to the employee in the employee's new employment or in the absence of a collective bargaining agreement, in accordance with the employer's dispute resolution policies and procedures applicable to employees.

The above named parties, by their signatures below, approve this Effects Bargaining Employer Transition Agreement and agree to be bound by its terms from and after July 1, 2016.

CENTRAL MINNESOTA COMMUNITY CORRECTIONS

By: _____ Dated: _____, 2016

Its: _____

**MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT
EMPLOYEES' UNION, LOCAL 320 (Field Services Employees and Clerical
Unit)**

By: _____ Dated: _____, 2016

Its: _____

CROW WING COUNTY

By:  _____

Dated: June 28, 2016

Its: County Board Chair

By:  _____

Dated: June 28, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: [Signature]

Dated: 06-28, 2016

Its: [Signature]

By: [Signature]

Dated: 6/28, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

MORRISON COUNTY

By: _____

Dated: _____, 2016

Its: _____

By: _____

Dated: _____, 2016

Its: Clerk to the County Board

AITKIN COUNTY

By: MARK W. BEE

Dated: 6-28, 2016

Its: Chairman

By: W. B.

Dated: 6-28, 2016

Its: Clerk to the County Board



Aitkin County Board of Commissioners Agenda Request Form

5

Agenda Item #

Requested Meeting Date: June 28, 2016

Title of Item: Committee Reports

REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Brian Napstad Commissioner Anne Marcotte HHS Director Tom Burke HHS Director Tom Burke Commissioner Laurie Westerlund Commissioner Don Niemi
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board			Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi
ATV Committee	As needed		Napstad and Marcotte
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Napstad, Alt. Marcotte
Central MN Corrections	Monthly	3 rd Wednesday	Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi
Economic Development	Monthly	1 st Wednesday	Marcotte and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Napstad
Forest Advisory	Every other month	3 rd Tues of even numbered mths	Marcotte and Napstad
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Marcotte
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Napstad and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Napstad
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 rd Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 rd Friday	Napstad
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Marcotte
NE MN Office Job Training	As called		Napstad
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Napstad, Alt. Marcotte
Ordinance	As needed		Napstad and Marcotte
Park Commission	Monthly	2 nd Monday	Westerlund
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund