

The Aitkin County Board of Commissioners met this 23rd day of February, 2016 at 9:08 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the February 23, 2016 agenda.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
February 23, 2016**

I. Attendance

The Aitkin County Board of Commissioners met this 23rd day of February, 2016, at 9:10 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Staff Members Ann Rivas, Social Service Supervisor; Jessi Goble, Financial Assistance Supervisor; Kathy Ryan, Fiscal Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Adam Hoogenakker, Aitkin Independent Age; and Roberta Elvecrog, Amanda Voller, and Bob Marcum, H&HS Advisory Committee Members; Bob Harwarth and Georgia Johnson, Citizens; and Michael Hagen, Aitkin Growth.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Napstad, and carried; the vote was to approve the Agenda with the deletion of V. General/Miscellaneous Information, A. Update on High-end Placements. Tom Burke will be obtaining additional information on this topic and will bring it to the March 22nd Board Meeting. Substitute V. Contracts, Purchase of Service Contract for the period January 1, 2016 through December 31, 2016 between Lakes & Pines CAC and ACHHS for the Family Resource Specialist services.

III. Review January 26, 2016 Health & Human Service Board Minutes

Motion by Commissioner Napstad, seconded by Commissioner Westerlund, and carried; the vote was to approve the Minutes of the January 26, 2015 Health & Human Services Board Meeting.

IV. Review Bills

Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills.

V. General/Miscellaneous Information

A. ~~Update on High-end Placements – Ann Rivas & Kathy Ryan~~
This item was removed from the agenda and will be addressed at the March 22nd Board Meeting.

V. Contracts

A. Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 between Lakes & Pines CAC, Mora, and

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

ACHHS for the Family Resource Specialist services.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried, the vote was to approve and authorize the Board Chair to sign the Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 between Lakes & Pines CAC, Mora, and ACHHS for the Family Resource Specialist services.

VI. Administrative Reports:

A. Financial & Transportation Reports - Kathleen Ryan noted the transportation costs were lower due to the drop in gasoline prices. She also noted that the Foster Care numbers are on course.

VII. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte. Committee Members attending today: Amanda Voller & Bob Marcum
Draft Copy of the February 3rd meeting minutes.
Bob Marcum discussed three areas: 1) Amy Wyant's presentation of the 2015 H&HS Report; 2) Differences between health care in rural and urban areas of the state; 3) Estate claims after signing up w/MNSure (MNCare vs MA) noting articles in the Duluth News/Tribune.
Amanda Voller spoke to the fact the Workforce Center is working with Northland Counseling Center with hopes that the WRAP program will address MH early on to educate folks and help prevent addiction on top of Mental Health issues.
- B. AEOA Committee Update** – Commissioner Westerlund updated the Board of the expensive AEOA Building Project noting that no one from the Virginia areas was hired to do the construction. She also noted that Harlan Tardy will be retiring.
- * Tri-County Community Health Services Board (CHS)**
Commissioner Westerlund / Erin Melz / Tom Burke
Commissioner Westerlund also noted CHS was not on this agenda but updated the Board that Ben Kofoed is the new Director and is doing a very good job. Their meeting provided updates on Northland, LPH, SCHSAC and the individual county Public Health updates.
- C. NEMOJT Committee Update** – Commissioner Napstad discussed the Environmental Quality Board.
- D. CJJ (Children’s Justice Initiative)** – Commissioner Westerlund - No Meeting.
- E. Lakes & Pines Update** – Commissioner Niemi - No Meeting.
- F.** Commissioner Marcotte noted that they just received word that our group was not chosen to go to Washington, D.C. for the Stepping Up Initiative Conference.

Next Meeting – March 22, 2016

Break: 10:25 a.m. to 10:40 a.m.

BREAK

Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: February 9, 2016 to February 22, 2016; B) Approve County Board Minutes:

REGULAR BOARD RECONVENED

February 9, 2016; C) Approve Commissioner Warrants: General Fund \$127,525.11, Road & Bridge \$55,135.20, Health & Human Services \$8,711.67, State \$90.00, Trust \$15,634.08, Forest Development \$1,082.18, Long Lake Conservation Center \$6,106.44, Parks \$56,634.56 for a total of \$270,919.24; D) Approve Auditor Warrants – January Sales & Use Tax: General Fund \$357.49, Road & Bridge \$1,491.92, State \$5,504.50, Trust \$31.20, Forest Development \$-0.20, Long Lake Conservation Center \$0.77, Parks \$31.20 for a total of \$7,416.88; E) Approve Auditor Warrants – Town Road Auto Payments – Gas Tax: Road & Bridge \$378,304.49; F) Approve January Manual Warrants: General Fund \$69,307.57, Road & Bridge \$310,058.05, Health & Human Services \$-71.90, State \$106,584.24, Trust \$631.52, Forest Development \$75.86, Agency \$95.60, Taxes & Penalties \$754.40, Long Lake Conservation Center \$890.74, Parks \$260.00 for a total of \$488,586.08; G) Accept \$100 Donation to STS from Riceland Chapter of Minnesota Deer Hunters; H) Accept \$200 Donation to STS from The Moose Lodge, Aitkin; I) Adopt Resolution: Mille Lacs Snowmobile Club F RTP Grant Application; J) Adopt Resolution: Berg Easement 25-47-25; K) Approve 2016 Fire Protection Contract – City of McGrath; L) Approve 2016 Fire Protection Contract – Ball Bluff Township; M) Approve Job Description Updates; N) Approve Century Link Phone Lines Contract

CONSENT AGENDA

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Mille Lacs Snowmobile Club F RTP Grant Application:

WHEREAS, the Mille Lacs Trails Snowmobile Club is applying for a Federal Recreational Trail Program grant for purchasing a Rubber tracked skid steer loader with bucket and forks to groom snowmobile trails in the Aitkin County area, and

**RESOLUTION
20160223-015
MILLE LACS
SNOWMOBILE
CLUB F RTP
GRANT
APPLICATION**

WHEREAS, Aitkin County contracts with the Mille Lacs Trails to groom approx. 109 miles of snowmobile trails in Aitkin County through the Grants in Aide snowmobile trail funds, and

WHEREAS, Aitkin County feels that no undue environmental impact will be created by the purchase of a new skid steer loader.

THEREFORE, BE IT RESOLVED, that Aitkin County supports the Mille Lacs Trails Snowmobile Club’s application for the \$48,000.00 Federal Recreational Trail Program grant, and recognizes the matching requirement on this grant which will be the club’s responsibility.

The fiscal agent for this grant will be the Aitkin County Land Department, Mark Jacobs, Land Commissioner, at 209 2nd St. NW Room 206 Aitkin, Mn. 56431.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution – Berg Easement 25-47-25:

WHEREAS, the Estate of Rose Berg of 39771 342nd Lane Aitkin, Mn. 56431 has made application for a residential easement to his property, as follows:

**RESOLUTION
20160223-016
BERG EASEMENT
25-47-25**

Northeast Quarter of the Northeast Quarter of Section Twenty-five (25) Township forty-seven (47) Range Twenty-five (25)

over and across the following tax forfeited land to wit:

The east 33 feet of the south 100 feet of the Southeast Quarter of the Southeast Quarter (SE-SE) of Section Twenty-four (24) Township Forty-seven (47) Range Twenty-five (25)

WHEREAS, said applicant will be charged \$400.00 for the easement as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational easement to use said strip of land for a recreational easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following job descriptions and to implement the annual salary of \$53,352 for the current LLCC Business Manager incumbent, effective January 1, 2016:

- Assistant VSO, Grade 4 (new position)
- LLCC Business Manager, Grade 10 (formerly Administrative Coord., Grade 5)
- LLCC Education Manager, Grade 10 (formerly Instruction Coordinator, Grade 10)

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members voting yes to approve 24 month contract with Century Link for the PRI lines for the County offices, at a cost of \$725 per month, and to authorize signing of the contract.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve \$25,000 Blandin Foundation Grant to extend Web Diagnostics Program.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve Blandin Foundation’s Broadband Vision Statement: “Everyone in Minnesota will be able to use convenient, affordable world-class broadband networks that enable us to survive and thrive in our communities and across the globe.”

Ross Wagner, Economic Development & Forest Industry Coordinator asked that Aitkin County act as the Fiscal Agent for the McGregor Walleye Tank project. Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to approve the request.

JOB DESCRIPTION UPDATES

CENTURY LINK CONTRACT

BLANDIN FOUNDATION GRANT

BLANDIN FOUNDATION BROADBAND VISION STATEMENT

MCGREGOR WALLEYE TANK PROJECT

Lori Grams, Treasurer reviewed the Fourth Quarter 2015 Investment Report with the Board.

4TH QUARTER INVESTMENT REPORT

Nathan Burkett, County Administrator reviewed the 2015 Year-End Finances with the Board.

2015 YEAR-END FINANCIAL REPORT

Nathan Burkett, County Administrator updated the Board on Community Corrections. At the March 22nd County Board meeting the Board will decide whether Aitkin County will contract with Department of Corrections (DOC) for probation services, establish a County Probation Office (CPO), or enter into a Joint Powers Agreement under MN Statute Chapter 401 and continue on as a Community Corrections Act (CCA).

COMMUNITY CORRECTIONS

The Board reported on the following: ATV, JCNRB, AIS, State General Tax, Forest Advisory/Park Board, ACA, Planning Commission, Mille Lacs Watershed, CMCC, TZD, and Aitkin Airport.

COMMITTEE UPDATES

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 1:07 p.m. until Tuesday, March 8, 2016 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator