

The Aitkin County Board of Commissioners met this 10<sup>th</sup> day of May, 2016 at 9:04 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the May 10, 2016 amended agenda. Consent Agenda Item 2I, Adopt Resolution - 2016 Federal Supplemental Boating Safety Patrol Grant Agreement was added, and Agenda Items 6B1, Approve 2016 Community Corrections Budget, and 6B2, Approve Community Corrections Plan were removed.

**APPROVED AGENDA**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: April 26, 2016 to May 9, 2016; B) Approve County Board Minutes: April 26, 2016; C) Approve Commissioner Warrants: General Fund \$65,739.38, Road & Bridge \$39,338.26, Health & Human Services \$1,147.74, Trust \$1,754.69, Forest Development \$5,075.56, Long Lake Conservation Center \$8,695.13, Parks \$33,848.11 for a total of \$155,598.87; D) Approve April Manual Warrants: General Fund \$141,263.95, Road & Bridge \$3,243.93, Health & Human Services \$1,708.14, State \$31,260.26, Trust \$-23.76, Taxes & Penalties \$8,813.51, Long Lake Conservation Center \$1,333.74 for a total of \$187,599.77; E) Approve Annual Brat Sale on Courthouse Lawn – May 27, 2016; F) Approve Amended CenturyLink Contract for Phone Lines; G) Authorize Sale of Forfeited Vehicles; H) Adopt Resolution Authorizing Signing Authority – Attorney’s Office; I) Adopt Resolution: 2016 Federal Supplemental Boating Safety Patrol Agreement Grant

**CONSENT AGENDA**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve American Legion request to hold the annual brat sale on Friday, May 27, 2016 from 11:00 a.m. to 1:00 p.m. on the Aitkin County Courthouse lawn.

**ANNUAL BRAT SALE**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to authorize signing amended CenturyLink contract for phone lines at a cost of \$1,100.00 per month.

**AMENDED CENTURYLINK CONTRACT**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to authorize the sale of the following forfeited vehicles – Sheriff’s Office:

**AUTHORIZE SALE OF FORFEITED VEHICLES – SHERIFF’S OFFICE**

- 2000 Mitsubishi Eclipse
- 2006 Chevrolet Equinox
- 1995 Mercury Villager van

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting to adopt resolution authorizing signing authority – Attorney’s Office:

**WHEREAS**, the new Minnesota Government Access Accounts, allowing

**RESOLUTION**

government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

**NOW, THEREFORE, BE IT RESOLVED**, the County Board of Aitkin County, Minnesota as follows:

1. Approves and authorizes James P. Ratz, Aitkin County Attorney, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. That the Aitkin County Attorney, James P. Ratz, is the designated Authorized Representative for the Aitkin County Attorney's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. To assist the Authorized Representative with the administration of the agreement, Senior Assistant County Attorney Lisa Roggenkamp Rakotz is appointed as the Authorized Representative's designee.
4. That Commissioner Mark Wedel, the Chair of the County Board, and Nathan Burkett, the Board Clerk, are authorized to sign this Resolution.

Under the consent agenda, motion for a resolution by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2016 Federal Supplemental Boating Safety Patrol Grant Agreement:

**BE IT RESOLVED**, that the Aitkin County Board of Commissioners approve the 2016 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$6,375.00 for the term of May 13, 2016, through September 5, 2016

Lori Grams, Treasurer reviewed the 2016 First Quarter Investment Report with the Board.

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried, all members voting to set Public Hearing date for Amendments to Mobile Home Park and Recreational Camping Area Ordinance on June 14, 2016 at 3:00 p.m. in the County Boardroom at the Aitkin County Courthouse.

Mike Dangers, County Assessor reviewed the 2016 Assessment Summary with the Board.

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to authorize the County Administrator to engage in a contract with

**20160510-035  
RESOLUTION  
AUTHORIZING  
SIGNING  
AUTHORITY  
ALLOWING  
ACCESS TO MN  
GOVERNMENT  
ACCESS (MGA)  
ACCOUNTS FOR  
ELECTRONIC  
COURT RECORDS  
AND DOCUMENTS**

**RESOLUTION  
20160510-036  
2016 FEDERAL  
SUPPLEMENTAL  
BOATING SAFETY  
PATROL GRANT  
AGREEMENT**

**2016 1<sup>st</sup> QUARTER  
INVESTMENT  
REPORT**

**SET PUBLIC  
HEARING DATE  
FOR ORDINANCE  
AMENDMENTS**

**2016  
ASSESSMENT  
SUMMARY**

**CONTRACT FOR  
CONCEPTUAL**

# AITKIN COUNTY BOARD

May 10, 2016

BKV Group of Minneapolis, MN for conceptual design and facilities use assistance in an amount not to exceed \$13,000.00.

**DESIGN SERVICES**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve establishment of a Community Corrections Advisory Board and to appoint the following members:

**COMMUNITY CORRECTIONS ADVISORY BOARD**

- J. Mark Wedel Commissioner, Aitkin County
- Laurie Westerlund Commissioner, Aitkin County
- Honorable John Solien Judiciary
- Sheriff Scott Turner Law Enforcement
- Attorney James Ratz Prosecution
- Director Tom Burke Social Services
- Cheryl Meld Education
- Nancy Johnson-Houg Lay Citizen Member
- Sharon Richardson Citizen Minority
- Jessica Brown Victim Services
- Director Elizabeth DeRuyck Corrections

Ex-Officio Advisory Board Members

- Victor Moen State Liaison, MN Dept. of Corrections

And

- To be named at a later date Defense Attorney

Commissioner Don Niemi left at 10:35 a.m.

**NIEMI LEFT**

Break: 10:35 a.m. to 10:48 a.m.

**BREAK**

The Board reported on the following: McGregor Airport, BWSR, Facilities, Enbridge, Economic Development, Personnel, Aitkin County Fairboard, NACo, HRA, Park Board, CARE, Ordinance, H&HS Webinar, and Aitkin Airport.

**BOARD DISCUSSION**

Motion by Commissioner Marcotte, seconded by Commissioner Napstad and carried (4-0 Niemi absent), to adjourn the meeting at 11:54 a.m. until Tuesday, May 24, 2016 at 9:00 a.m.

**ADJOURN**

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J. Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

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Nathan Burkett, County Administrator