

AITKIN COUNTY BOARD

January 10, 2017

The Aitkin County Board of Commissioners met this 10th day of January, 2017 at 9:04 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, Interim County Administrator Patrick Wussow, and Human Resources Specialist Nicole Visnovec.

CALL TO ORDER

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the amended January 10, 2017 agenda. Consent Agenda Items 2J - Approve AutoCAD Civil 3D Software Purchase, and 2L - Approve CliftonLarsonAllen (CLA) Engagement Letter 2017-2018 were pulled from the consent agenda and placed on the regular agenda, and Item 5C - Administrator Discussion, was added.

APPROVED AGENDA

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: January 3, 2017 to January 9, 2017; B) Approve County Board Minutes: January 3, 2017 (End of 2016 Board, and Beginning of 2017 Board); C) Reaffirm Annual Code of Ethics & Travel Policy; D) Approve Updated Policy Manual; E) Approve Commissioner Warrants: General Fund \$200,690.10, Road & Bridge \$66,225.21, Health & Human Services \$1,256.37, Trust \$58,815.74, Forest Development \$135.52, Long Lake Conservation Center \$3,090.54, Parks \$1,977.50 for a total of \$332,190.98; F) Approve Auditor Warrants - 2016 Period 3 RE Tax Overpays: Taxes & Penalties \$584.15; G) Accept \$100 Donation to K-9 Unit from Granite Electronics; H) Adopt Resolution: Budget Amendment; I) Approve County Timber Auction Dates; 2K) Approve Medical Examiner Agreement 2017

CONSENT AGENDA

Under the consent agenda, motion for a resolution by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution - Budget Amendment:

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby amends the 2017 budget to reflect the adjustments made for corrections placements:

**RESOLUTION
20170110-006
BUDGET
AMENDMENT**

	Original Budget:	Amended Budget:
01-257-255.6204	\$240,000	\$270,000
01-044-100-5001	\$5,694,934	\$5,724,934
05-430-710-3850-6057	\$20,000	\$0
05-430-740-3830-6057	\$100,000	\$90,000
05-430-5001	\$1,529,778	\$1,499,778

Under the consent agenda, motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution - County Timber Auction Dates:

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 10:00 a.m. on May 22, 2017 to purchasers regardless of the number of employees.

**RESOLUTION
20170110-007
COUNTY TIMBER**

BE IT ALSO RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on a sealed bid auction, without the sale of land at 1:00 p.m. on August 16, 2017 to purchasers regardless of the number of employees.

AND BE IT ALSO RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 8:30 a.m. on December 4, 2017 to purchasers regardless of the number of employees.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve preparation engagement and audit engagement letters with CliftonLarsonAllen (CLA) for 2017-2018 audits.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to appoint Timothy Warnest to a four year term on the Natural Resources Advisory Committee.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Joint Powers Agreement with MN DNR - Peat Leasing:

WHEREAS, American Peat Technologies LLC has requested two peat leases involving State and County administered lands in Kimberly Township (known as the Rossburg Bog Area) and Seavey/Pliny/Idun Townships (known as the Seavey Bog Area), and

WHEREAS, MN Statute 282.04 allows 25-year peat leases on County Tax Forfeited land and

WHEREAS, on leases involving County and State administered lands, joint powers agreements may be entered into where MN DNR staff will administer the lease and

WHEREAS, MN DNR staff has considerable expertise and experience involving peat mining.

THEREFORE, the Aitkin County Board of Commissioners resolves to enter into a joint powers agreement with MN DNR for the administration of peat leases in the Rossburg and Seavey Bog areas (described in Exhibit A)

Exhibit A

Roszburg Bog Area

East Half of Southwest Quarter (E1/2-SW1/4), and Lot 4 in Section Eighteen (18),

Southwest Quarter of Northeast Quarter (SW1/4-NE1/4), East Half of Northwest Quarter (E1/2-NW1/4), and Lot 2, Nineteen (19),

all in Township Forty-seven (47) North, Range Twenty-five (25) West.

AUCTION DATES

**CLIFTONLARSON
ALLEN (CLA)
ENGAGEMENT
LETTERS**

**COMMITTEE
APPOINTMENT**

**RESOLUTION
20170110-008
JOINT POWERS
AGREEMENT
WITH MN DNR -
PEAT LEASING**

Seavey Bog Area

Northeast Quarter (NE1/4), East Half of Northwest Quarter (E1/2-NW1/4), Lot 1, Lot 2, Lot 3, North Half of Southeast Quarter (N1/2-SE1/4), and Southeast Quarter of Southeast Quarter (SE1/4-SE1/4) in Section Nineteen (19),

Northwest Quarter (NW1/4) and West Half of Southwest Quarter (W1/2-SW1/4) in Section Twenty (20),

Southwest Quarter of Northwest Quarter (SW1/4-NW1/4) and Southwest Quarter (SW1/4) in Section Twenty-nine (29),

Northeast Quarter of Northeast Quarter (NE1/4-NE1/4), South Half of Northeast Quarter (S1/2-NE1/4), Lot 2, Southeast Quarter of Northwest Quarter (SE1/4-NW1/4), East Half of Southwest Quarter (E1/2-SW1/4), Lot 3, Lot 4, and Southeast Quarter (SE1/4) in Section Thirty (30),

Northeast Quarter (NE1/4), East Half of Northwest Quarter (E1/2-NW1/4), Lot 1, Lot 2, East Half of Southwest Quarter (E1/2-SW1/4), Lot 3, Lot 4, North Half of Southeast Quarter (N1/2-SE1/4), and Southwest Quarter of Southeast Quarter (SW1/4-SE1/4) in Section Thirty-one (31),

all in Township Forty-four (44) North, Range Twenty-three (23) West.

North Half (N1/2), North Half of Southwest Quarter (N1/2-SW1/4), and North Half of Southeast Quarter (N1/2-SE1/4) in Section One (1),

All of Section Two (2),

East Half of Northeast Quarter (E1/2-NE1/4) and Northeast Quarter of Southeast Quarter (NE1/4-SE1/4) in Section Three (3),

all in Township Forty-three (43) North, Range Twenty-four (24) West.

Southeast Quarter (SE1/4) in Section One (1),

Northeast Quarter (NE1/4) and South Half in Section Twelve (12),

South Half of Northeast Quarter (S1/2-NE1/4), West Half (W1/2), and Southeast Quarter (SE1/4) in Section Thirteen (13),

Northeast Quarter of Northeast Quarter (NE1/4-NE1/4), South Half of Northeast Quarter (S1/2-NE1/4), Northwest Quarter (NW1/4), North Half of Southwest Quarter (N1/2-SW1/4), Southwest Quarter of Southwest Quarter (SW1/4-SW1/4), and Southeast Quarter (SE1/4) in Section Fourteen (14),

East Half of Northeast Quarter (E1/2-NE1/4) in Section Twenty-two (22),

North Half (N1/2) and North Half of Southeast Quarter (N1/2-SE1/4) in Section Twenty-three (23),

North Half (N1/2), North Half of Southeast Quarter (N1/2-SE1/4), and Southeast Quarter of Southeast Quarter (SE1/4-SE1/4) in Section Twenty-four (24),

Northeast Quarter of Northeast Quarter (NE1/4-NE1/4), South Half of Northeast Quarter (S1/2-NE1/4), Southeast Quarter of Northwest Quarter (SE1/4-NW1/4), South Half (S1/2), and Northwest Quarter of Northeast Quarter (NW1/4-NE1/4), except 3 acres described as follows: Starting at the Northwest corner of Northwest Quarter of Northeast Quarter (NW1/4-NE1/4), going South along the line 900 feet, then East along a line 145 feet, then North along a line 900 feet, then West along a line 145 feet to the point of beginning, in Section Twenty-five (25),

South Half (S1/2) of Section Twenty-six (26),

All of Section Thirty-five (35),

all in Township Forty-four (44) North, Range Twenty-four (24) West.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting to schedule the 2017 County Board of Appeal & Equalization on June 13, 2017 at 4:00 p.m. in the Aitkin County Boardroom.

Patrick Wussow, Interim County Administrator reviewed Financial Policies and discussed the reserving of budgeted funds with the Board.

Patrick Wussow, Interim County Administrator and the Board discussed the open Administrator position. This will be brought back to the Board at the January 24, 2017 meeting.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve Highway Department purchase of 6 seats of AutoCAD Civil 3D from DLT Solutions for a cost of \$41,224.62.

The Board reported on the following: CARE, Governor's Water Summit, ECRL, 4-H, NCLUCB, ARDC, HHS Advisory Committee, McGregor Airport, NR Advisory.

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 10:19 a.m. until Tuesday, January 24, 2017 at 9:00 a.m.

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Patrick Wussow, Interim County Administrator

**2017 BAE
MEETING
SCHEDULED**

**RESERVING
BUDGETED
FUNDS**

**ADMINISTRATOR
POSITION**

**AUTOCAD CIVIL
3D SOFTWARE**

**COMMITTEE
UPDATES**

ADJOURN