AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING AGENDA July 25, 2017

9:05 A.M.

- I. Approval of Health & Human Services Board Agenda
- II. Review June 27, 2017 Health & Human Service Board Minutes
- III. Review Bills
- IV. Cynthia Bennett, Health & Human Services Director
 - a. Legislative Update
 - b. Redesign Committee Update
- V. Kathleen Ryan, Fiscal Supervisor a. Financial Reports
- VI. Jessi Schultz, Social Services Supervisor
 - a. Approve Contract Service Agreement between ACHHS and Northern Psychiatric Associates Baxter
- VII. Jessi Goble, Financial Assistance Supervisor a. Quality Improvement Project Update
- VIII. Erin Melz, Public Health Supervisor
 - a. Fair Booth Report
- IX. Committee Reports from Commissioners
 - a. H&HS Advisory Committee Commissioners Westerlund and/or Pratt
 - i. Committee Members attending today: Bob Marcum
 - ii. No minutes as there was no meeting in July
 - iii. Next meeting August 2, 2017.
 - b. AEOA Committee Update Commissioner Westerlund
 - c. NEMOJT Committee Update Commissioner Niemi
 - d. CJI (Children's Justice Initiative) Commissioner Westerlund
 - e. Lakes & Pines Update Commissioner Niemi

Next Meeting – August 22, 2017





I. Attendance

a. The Aitkin County Board of Commissioners met this 27th day of June, 2017 at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, and Anne Marcotte was delayed due to road construction but arrived at 9:05 a.m. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Kathleen Ryan, Financial Services Supervisor Jessi Goble, Social Services Supervisor Children's Services Jessi Schultz, Social Services Supervisor Adult Services Kim Larson, Public Health Supervisor Erin Melz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Carole Holten and Marlene Abear/H&HS Advisory Committee Members.

II. Agenda

a. Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the June 27, 2017 Health & Human Services Board agenda.

III. Minutes

a. Motion by Commissioner Westerlund , seconded by Commissioner Niemi and carried, all members voting yes to approve the May 23, 2017 Health and Human Services Board minutes.

IV. Bills

- **a.** Commissioner Marcotte requested more information related to mental health bills and treatment center payments. Kathy Ryan provided the information relating to each to Commissioner Marcotte's satisfaction.
- **b.** Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

V. Legislative Updates

- a. Cynthia Bennett, Health & Human Services Director, briefed the Board on recent legislative changes.
 - i. Mental Health Innovative Grant was funded.
 - **ii.** There was no cut to funding for the METS system, however there also was no additional funding granted for needed improvements to the system.
 - iii. SHIP Grant was funded.
 - iv. There was an increase in funding to Evidence Based Family home visits.
 - v. The more concerning issue is the cost shift related to the MNChoices area. It is unknown at this time how this will impact operations on a county level.
- **b.** Commissioner Wedel asked about any speculation on changes that will come for the county with the new American Healthcare Act.
 - i. Unknown how this will turn out, yet it looks like there will be significant cuts across the board for Health and Human Services. The Public Health funding will be cut and there will be significant impacts to Medicaid and MN Care.
 - ii. This will ultimately impact funding for people in nursing homes.
- **c.** Commissioner Marcotte asked about Anoka Metro Regional Treatment Center and whether or not we were pushing for legislation to provide a step between the treatment center and being placed in a community?
 - i. Cynthia Bennett provided information about her MACSSA Conference, discussions on the subject, and the need for transitional housing for persons needing to be discharged from Anoka to communities.
 - ii. Kim Larson added to the discussion about initiatives, Zero Reject Housing, and the SAMHSA

Grant which helps to develop housing for people in transition.

iii. Kim Larson also provided information on a visit to an Itasca County facility by Region 5+ and how Region 5+ would like to eventually develop something similar to the Itasca County model but on a smaller scale.

VI. New Personnel Introduction

a. Commissioner Wedel introduced Shawn Speed as the new Health and Human Services Administrative Assistant.

VII. Financial Reports

- **a.** Kathleen Ryan reviewed the financial statement for the board.
 - i. We are on budget.
 - ii. Some out of home placement costs have been a bit higher.
 - iii. Child protection costs, related to court ordered assessments, have been higher but we are still within budget.
 - iv. Will be posting the first half of levy dollars this month which will be seen in next month's statement.

VIII. Fair Booth Update

- **a.** Erin Melz provided the board with a Fair Booth update.
 - **i.** Focusing on injury prevention.
 - **ii.** Had great participation from staff members, advisory board members, and commissioners that have signed up to staff the booth.
 - **iii.** Roth RV is again providing a Moms and Infants rest area RV.
 - iv. Lots of education and prizes this year.
 - **v.** Sun protection always a big topic.

IX. Joint Powers Board Reports

- **a.** Erin Melz provided the board with information from the last meeting.
 - i. Talked about a presentation by Ginger Parlanti, Public Health Supervisor for Itasca County and Healthy Families in America Coordinator on Healthy Families.
 - ii. Our H&HS Advisor Committee is our advisory committee for that program.
 - iii. Discussed SHIP program.

X. Committee Reports

- a. H&HS Advisory Committee Commissioner Westerlund and/or Pratt
 - i. Committee Members Carole Holten and Marlene Abear provided details of last meeting.
 1. Explained that they have been getting reports from various groups explaining what they
 - are doing and how much that is helping the committee members understand their role. 2. Angels of McGregor have started working in McGrath area to help people stay in their
 - homes and are working on possibly setting up a satellite location there.
 - 3. Committee was given a presentation on immunizations and the SHIP program.
 - ii. Commissioner Westerlund mentioned it was a great meeting for them.
 - iii. Commissioner Pratt added that the members are getting a better understanding of their role on the committee and becoming more active in it.
- **b.** AEOA Committee Update Commissioner Westerlund
 - i. Financial audits.
 - ii. Rural Rides program.
 - iii. Resolutions update.
 - iv. Aitkin County Cares.
 - v. Shortage of volunteer drivers.
 - **1.** A larger discussion on the shortage of volunteer drivers was started by Commissioner Wedel and it was noted that it is a problem county wide.
- c. Lakes and Pines Update Commissioner Niemi

i. Commissioner Niemi stated there were no new changes, but Commissioner Wedel open up a discussion about Aitkin County's status in the program and received feedback from Commissioner Niemi to his satisfaction.

XI. The meeting was adjourned at 9:46 a.m.

Next Meeting – July 25, 2017

CJG1 7/21/17 12:47PM Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE:

Page 2

E INTEGRATED FINANCIAL SYSTEMS

		<u>Name</u> <u>Account/Formula</u>	<u>R</u> <u>Accr</u>	<u>pt</u> <u>Amount</u>	Warrant Description Service		Invoice <u>#</u> Paid On E	Account/Formula Description Shf # On Behalf of Name
1	85003	Aitkin County DAC 05-400-440-0410-6231		4.90	CLEANING 06/06/2017	06/27/2017	0	Services/Labor/Contracts
2		05-400-440-0410-6231		40.68	PAPERSHRED 06/06/2017	06/30/2017	0	Services/Labor/Contracts
1		05-420-600-4800-6231		10.42	CLEANING 06/06/2017	06/27/2017	0	Services/Labor/Contracts
2		05-420-600-4800-6231		86.46	PAPERSHRED 06/06/2017	06/30/2017	0	Services/Labor/Contracts
1		05-430-700-4800-6231		15.32	CLEANING 06/06/2017	06/27/2017	0	Services/Labor/Contracts Services/Labor/Contracts
2		05-430-700-4800-6231		127.14	PAPERSHRED 06/06/2017	06/30/2017	0	Services/ Labor / Contracts
	85003	Aitkin County DAC		284.92	6 Transactions			
	8239	Ameripride Linen & Apparel	Services					Le tractal Constant (Conseller
3		05-257-000-0000-6422		3.94	CLEANING SUPPLIES 06/20/2017	06/20/2017	2200928771 0	Janitorial Services/Supplies
3		05-390-000-0000-6422		0.72	CLEANING SUPPLIES 06/20/2017	06/20/2017	2200928771 0	Janitorial Services/Supplies
3		05-400-440-0410-6422		5.01	CLEANING SUPPLIES 06/20/2017	06/20/2017	2200928771 0	Janitorial Services/Supplies
3		05-420-600-4800-6422		11.10	CLEANING SUPPLIES 06/20/2017	06/20/2017	2200928771 0	Janitorial Services/Supplies
3		05-430-700-4800-6422		15.04	CLEANING SUPPLIES 06/20/2017	06/20/2017	2200928771 0	Janitorial Services/Supplies
	8239	Ameripride Linen & Apparel	Services	35.81	5 Transactions			
	12106	Antoine Electric						
4		05-400-440-0410-6231		20.88	REPLACE CS HALLWAY LIG 06/26/2017	GHT 06/26/2017	16325 0	Services/Labor/Contracts
4		05-420-600-4800-6231		44.37	REPLACE CS HALLWAY LIC 06/26/2017	GHT 06/26/2017	16325 0	Services/Labor/Contracts
4		05-430-700-4800-6231		65.25	REPLACE CS HALLWAY LIC 06/26/2017	GHT 06/26/2017	16325 0	Services/Labor/Contracts
	12106	Antoine Electric		130.50	3 Transactions			

89185 Bethesda Lutheran Church Of Malmo

CJG1

7/21/17 12:47PM

Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

; 5		Name Account/Formula Accr 05-400-410-0413-6301 Bethesda Lutheran Church Of Malmo	<u>Rpt</u> <u>Amount</u> 45.00 45.00	Warrant Description Service Da WIC RENT APR-JUN '17 04/01/2017 06 1 Transactions		Paid On Bh	Account/Formula Description <u>f # On Behalf of Name</u> Wic Space Rentals
6	13629	Complete Computer Solutions, Inc. 05-400-440-0410-6239	57.44	RPM REPRESENTATIVE PAYEE N 08/04/2017 08 RPM REPRESENTATIVE PAYEE N	8/03/2018	4015 0 4015	Software Fees/License Fees Software Fees/License Fees
6		05-420-600-4800-6239	122.06	08/04/2017 03	8/03/2018	0 A015	Software Fees/License Fees
6		05-430-700-4800-6239	179.50	••••	8/03/2018	0	
	13629	Complete Computer Solutions, Inc.	359.00	3 Transactions			
7	10855	Culligan 05-257-000-0000-6342	14.97	COOLER RENTAL SERVICE 07/01/2017 0	7/31/2017	150-10016285-1 0	Office Equipment Rental/Contracts
7		05-390-000-0000-6342	2.72	COOLER RENTAL SERVICE	7/31/2017	150-10016285-1 0	Office Equipment Rental/Contracts
7		05-400-440-0410-6301	19.06	COOLER RENTAL SERVICE	7/31/2017	150-10016285-1 0	Equipment Lease/Space Rental
7		05-420-600-4800-6301	42.19	COOLER RENTAL SERVICE)7/31/2017	150-10016285-1 0	Equipment Lease/Space Rental
7		05-430-700-4800-6301	57.16)7/31/2017	150-10016285-1 0	Equipment Lease/Space Rental
	10855	Culligan	136.10	5 Transactions			
	88628					2100400	Janitorial Services/Supplies
8		05-257-000-0000-6422	15.76		06/21/2017	3190488 0	
8		05-390-000-0000-6422	2.87	7 TOWELS 06/21/2017 0	06/21/2017	3190488 0	Janitorial Services/Supplies
8		05-400-440-0410-6422	20.05	5 TOWELS	06/21/2017	3190488 0	Janitorial Services/Supplies
8		05-420-600-4800-6422	44.4	TOWELS		3190488 0	Janitorial Services/Supplies
8		05-430-700-4800-6422	60.1	7 TOWELS	06/21/2017	3190488 0	Janitorial Services/Supplies

Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>'endor</u> <u>Name</u> <u>No. Account/Formula Acc</u> 88628 Dalco	<u>Rpt</u> <u>r Amount</u> 143.26	<u>Warrant Description</u> <u>Service Dates</u> 5 Transactions	Invoice <u>#</u> Paid On E	Account/Formula Description 8hf # On Behalf of Name
9	11051 Department of Human Services 05-400-440-0410-6231	430.08	MERIT SYSTEM QE 07/01/2017 09/30/20	A300MR01E8N	Services/Labor/Contracts
10	05-420-640-4800-6231	43.95	CS MONTHLY FED OFFSET FEE 06/01/2017 06/30/20	A300C718901	Services/Labor/Contracts
11	05-420-650-4400-6025	1,353.14	MA LTC UN 65 06/01/2017 06/30/20	A300MM8M011	State/Fed Share - MA
12	05-420-650-4400-6025	152.98	MAX LTC LT65 17 06/01/2017 06/30/2	A300MM8M01I 017 0	State/Fed Share - MA
13	05-420-650-4400-6025	622.87	MA ESTATE COLLECTIONS - FED 06/01/2017 06/30/2	A300MM8M01I 017 0	State/Fed Share - MA
14	05-420-650-4400-6025	311.43	MA ESTATE COLLECTIONS - STATE 06/01/2017 06/30/2	A300MM8M011 017 0	State/Fed Share - MA
9	05-420-600-4800-6231	913.92	MERIT SYSTEM QE 07/01/2017 09/30/2	A300MR01E8N 017 0	Services/Labor/Contracts
15	05-420-610-4100-6011	436.50	MAXIS MFIP RECOV TANF 06/01/2017 06/30/2	A300MX01172I 017 0	County Share-Afdc/Mfip
16	05-420-620-4100-6011	5.00	MAXIS GA RECOVERIES 06/01/2017 06/30/2	A300MX01172I 017 0	County Share - Ga
17	05-420-630-4100-6011	168.60	MAXIS MFIP FS RECOVERIES 06/01/2017 06/30/2	A300MX01172I 017 0	County Share-Food Support
18	05-420-660-4100-6011	16.00	MAXIS MSA RECOVERIES 06/01/2017 06/30/2	A300MX01172I 017 0	County Share - Msa
9	05-430-700-4800-6231	1,344.00	MERIT SYSTEM QE 07/01/2017 09/30/2	A300MR01E8N 017 0	Services/Labor/Contracts
	11051 Department of Human Services	5,798.47	12 Transactions		
19	13859 GUSTAFSON/ASHLEY 05-430-700-4800-6330	50.46	EMP MILEAGE HV		Mileage/Parking
	13859 GUSTAFSON/ASHLEY	50.46	07/18/2017 07/20/2 1 Tránsactions	2017 0	:
20	13904 Hill City Assembly of God Church 05-400-410-0413-6301	45.00	WIC RENT APR-JUN '17 04/01/2017 06/30/2	2017 0	Wic Space Rentals

CJG1

7/21/17 12:47PM

Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

	or <u>Name</u> Account/Formula Accr Hill City Assembly of God Church	<u>Rpt</u> <u>Amount</u> 45.00	<u>Warrant Description</u> <u>Service Dates</u> 1 Transactions	Invoice # Account/Formula Description Paid On Bhf # On Behalf of Name
2186 21	 Hillyard Inc - Kansas City 05-257-000-0000-6422 	24.31	CLEANING / BATHROOM SUPPLIES 07/06/2017 07/06/2017	602601669 Janitorial Services/Supplies
21	05-390-000-0000-6422	4.42	CLEANING / BATHROOM SUPPLIES 07/06/2017 07/06/2017	602601669 Janitorial Services/Supplies 0
21	05-400-440-0410-6422	30.95	CLEANING / BATHROOM SUPPLIES 07/06/2017 07/06/2017	602601669 Janitorial Services/Supplies 0
21	05-420-600-4800-6422	68.52	CLEANING / BATHROOM SUPPLIES 07/06/2017 07/06/2017	602601669 Janitorial Services/Supplies 0
21	05-430-700-4800-6422	92.84	CLEANING / BATHROOM SUPPLIES 07/06/2017 07/06/2017	602601669 Janitorial Services/Supplies 0
2180	6 Hillyard Inc - Kansas City	221.04	5 Transactions	
752	5 Hometown Bidg Supply			
22	05-257-000-0000-6422	2.90	AGENCY - DOOR INSULATION 06/29/2017 06/29/2017	890061 Janitorial Services/Supplies 0
22	05-390-000-0000-6422	0.53	AGENCY - DOOR INSULATION 06/29/2017 06/29/2017	89006l Janitorial Services/Supplies 0
22	05-400-440-0410-6422	3.70	AGENCY - DOOR INSULATION 06/29/2017 06/29/2017	89006I Janitorial Services/Supplies 0
22	05-420-600-4800-6422	8.18	AGENCY - DOOR INSULATION 06/29/2017 06/29/2017	89006I Janitorial Services/Supplies 0
22	05-430-700-4800-6422	11.08	AGENCY - DOOR INSULATION 06/29/2017 06/29/2017	89006I Janitorial Services/Supplies 0
752	5 Hometown Bldg Supply	26.39	5 Transactions	
234	0 Hyytinen Hardware Hank			
23	05-257-000-0000-6422	1.32	TOOL BOX 06/30/2017 06/30/2017	1404723 Janitorial Services/Supplies 0
23	05-390-000-0000-6422	0.24	TOOL BOX 06/30/2017 06/30/2017	1404723 Janitorial Services/Supplies 0
23	05-400-440-0410-6422	1.67	TOOL BOX 06/30/2017 06/30/2017	1404723 Janitorial Services/Supplies
23	05-420-600-4800-6422	3.72		1404723 Janitorial Services/Supplies
23	05-430-700-4800-6422	5.04		1404723 Janitorial Services/Supplies

Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

2	<u>Vendor</u> <u>No.</u> 2340	-	<u>Rpt</u> Accr	<u>Amount</u> 11.99	Warrant Description Service Dat 06/30/2017 06 5 Transactions	-	I <u>nvoice #</u> <u>Paid On Bh</u> 0	Account/Formula Description f # On Behalf of Name
24	90182 90182	Laboratory Corp Of America Holo 05-420-640-4800-6397 Laboratory Corp Of America Hol		32.90 32.90	IVD GENETIC TEST 0014384433 06/30/2017 06 1 Transactions	3-03 5/30/2017	55940583 0	Genetic Tests Iv-D
25	13624	MailFinance 05-400-440-0410-6300		68.89	MAIL MACHINE CONTRACT 05/05/2017 08	8/04/2017	N6628549 O	Maintenance/Service Contracts
25		05-420-600-4800-6300		146.39	MAIL MACHINE CONTRACT		N6628549 0	Maintenance/Service Contracts
25		05-430-700-4800-6300		215.28	MAIL MACHINE CONTRACT 05/05/2017 04	8/04/2017	N6628549 0	Maintenance/Service Contracts
	13624	MailFinance		430.56	3 Transactions			
26	89079	McGregor Area Ambulance Serv 05-400-401-0000-6812		2,090.00	AMBULANCE RUNS - JUNE '17 06/01/2017 0 1 Transactions	6/30/2017	0	Mcgregor Area Ambulance
	89079	McGregor Area Ambulance Serv	rice	2,090.00	T Hansactions			
28	89078	Mille Lacs Health System 05-400-401-0000-6814		180.00	AMBULANCE RUNS - MAY '17 05/01/2017 0)5/31/2017	0	Isle Ambulance/Mille Lacs Health System
	89078	Mille Lacs Health System		180.00	1 Transactions			
27	89765	Minnesota Elevator, Inc 05-257-000-0000-6300		18.88	ELEVATOR SERVICE - JULY '17 07/01/2017 0	7)7/31/2017	712355 0	Maintenance-Service Contracts
27		05-390-000-0000-6300		3.43	ELEVATOR SERVICE - JULY '17 ; 07/01/2017	7 07/31/2017	712355 0	Maintenance-Service Contracts
27	i -	05-400-440-0410-6300		24.03	ELEVATOR SERVICE - JULY '1'		712355	Maintenance/Service Contracts
27		05-420-600-4800-6300		53.21	ELEVATOR SERVICE - JULY '1'	7 07/31/2017	712355 7 0	Maintenance/Service Contracts
27		05-430-700-4800-6300		72.09	ELEVATOR SERVICE - JULY '1		712355	Maintenance/Service Contracts

Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

FINANCIAL SYSTEMS

	<u>Vendor</u> <u>No.</u> 89765	<u>Name</u> <u>Account/Formula</u> <u>Acc</u> Minnesota Elevator, Inc	<u>Rpt</u> r <u>A</u>	<u>Amount</u> 171.64	<u>Warrant Description</u> <u>Service </u> 5 Transactions		Invoice <u>#</u> Paid On Bł	Account/Formula Description
29	89081	North Ambulance Brainerd 05-400-401-0000-6809		1,980.00	AMBULANCE RUNS - JUNE '1 06/01/2017 1 Transactions	7 06/30/2017	0	No. Memorial Ambulance-Aitkin
	89081	North Ambulance Brainerd		1,980.00	Transactions			
30	5774	Riverwood Healthcare Clinic 05-400-430-0407-6262		239.40	Fam Plan - Depo Inj 04/07/2016	02/27/2017	0	Family Planning Services/Methods
	5774	Riverwood Healthcare Clinic		239.40	1 Transactions			
31	86177	Sheriff Aitkin County 05-420-640-4800-6270		50.00	IVD SERVICE 0014343061-0	2 06/23/2017	C1700219 0	Aitkin Co Sheriff Fees Iv-D
32		05-420-640-4800-6270		50.00	06/23/2017 IVD SERVICE 0014368930-0	01	C1700248	Aitkin Co Sheriff Fees Iv-D
33		05-420-640-4800-6270		50.00	06/23/2017 IVD SERVICE 0011031219-0 06/23/2017	06/23/2017 01 06/23/2017	0 C1700275 0	Aitkin Co Sheriff Fees Iv-D
	86177	Sheriff Aitkin County		150.00	3 Transactions			
34	86347	Sheriff Hennepin County 05-420-640-4800-6379		80.00	IVD SERVICE0015521988-0 07/07/2017	1 07/07/2017	78425 0	Other Iv-D Charges
	86347	Sheriff Hennepin County		80.00	1 Transactions			
35	4507	Sorensen Root Thompson Funeral 05-420-650-4800-6810	Home	2,100.00	COUNTY BURIAL 06/15/2017	06/15/2017	0	County Burials
	4507	Sorensen Root Thompson Funeral	Home	2,100.00	1 Transactions			
36	88859 6	Spee*Dee-St Cloud 05-420-600-4800-6205		242.78	IM SERVICE 06/05/2017	07/01/2017	3319414 0	Postage
	88859	Spee*Dee-St Cloud		242.78	1 Transactions			
	13025	5 ST LOUIS COUNTY AUDITOR						

Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

1.00							
Vor	idor <u>Name</u>	<u>Rpt</u>		Warrant Description		<u>Invoice #</u>	Account/Formula Description
	lo. Account/Formula	Accr	Amount	Service	<u>Dates</u>	<u>Paid On I</u>	3hf # On Behalf of Name
		Acci		REG 3 EDMS - IT SUPPORT		00000704	Software Fees/License Fees
37	05-420-600-4800-6239		2,449.59	04/01/2017	06/30/2017	0	
			2 4 4 0 5 0	1 Transactions			
130	025 ST LOUIS COUNTY AUDITOR		2,449.59				
86	235 The Office Shop Inc					1007106 0	Office Supplies
39	05-400-440-0410-6405		6.18	AGENCY - SUPPLIES	00/07/0017	1027126-0 0	Office Supplies
				06/07/2017	06/07/2017		Office Supplies
40	05-400-440-0410-6405		6.51	AGENCY - SUPPLIES	00/10/0017	1027374-0	Once supplies
				06/12/2017	06/12/2017	0	Office Supplier
41	05-400-440-0410-6405		4.05	DIRECTOR - SUPPLIES		1027388-0	Office Supplies
				06/14/2017	06/14/2017	0	
42	05-400-440-0410-6405		19.65	AGENCY - SUPPLIES		1027754-0	Office Supplies
				06/19/2017	06/19/2017	0	
43	05-400-440-0410-6405		6.95	AGENCY - COPIER PAPER		1028061-0	Office Supplies
				06/23/2017	06/23/2017	0	
44	05-400-440-0410-6405		28.96	PH - LEGAL PAPER		1028061-0	Office Supplies
				06/23/2017	06/23/2017	0	
45	05-400-440-0410-6405		1.44	AGENCY - SUPPLIES		1028176-0	Office Supplies
				06/28/2017	06/28/2017	0	
46	05-400-440-0410-6405		2.54	AGENCY - DRAWER HAND	LES	1028198-0	Office Supplies
				06/27/2017	06/27/2017	0	
47	05-400-430-0403-6405		15.32	C&TC - LABELS		1028203-0	Office Supplies
				06/28/2017	06/28/2017	0	
38	05-420-600-4800-6405		108.69	IM - TONER (JG)		1026912-0	Office Supplies
				06/02/2017	06/02/2017	0	
39	05-420-600-4800-6405		13.13	AGENCY - SUPPLIES		1027126-0	Office Supplies
				06/07/2017	06/07/2017	0	
40	05-420-600-4800-6405		13.84	AGENCY - SUPPLIES		1027374-0	Office Supplies
				06/12/2017	06/12/2017	0	
41	05-420-600-4800-6405		8.62	DIRECTOR - SUPPLIES		1027388-0	Office Supplies
				06/14/2017	06/14/2017	0	
42	05-420-600-4800-6405		41.77	AGENCY - SUPPLIES		1027754-0	Office Supplies
:				06/19/2017	06/19/2017	0	t_{\pm}
43	05-420-600-4800-6405		14.77	AGENCY - COPIER PAPER		1028061-0	Office Supplies
			1	06/23/2017	06/23/2017	0	
45	05-420-600-4800-6405		3.07	AGENCY - SUPPLIES		1028176-0	Office Supplies
			5.07	06/28/2017	06/28/2017		
46	05-420-600-4800-6405		5.41	AGENCY - DRAWER HAND		1028198-0	Office Supplies
U.			5.41	06/27/2017	06/27/2017		

CJG1

7/21/17

12:47PM Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



V	<u>endor</u>		<u>I</u>	Rpt		Warrant Description	Datas	Invoice # Paid On Bh	Account/Formula Description f # On Behalf of Name
	No. A	ccount/Formula	Accr		<u>Amount</u>	Service			Small Equipment: Telephones,Chairs, etc.
48	0	5-420-640-4800-6450			129.76 -	CS-WORKSTATION PARTS	CREDIT	CR 1026458-0	Sman Equipment. Telephones, on an groce
						06/23/2017	06/23/2017	0	Office Supplies
39	0	5-430-700-4800-6405			19.32	AGENCY - SUPPLIES		1027126-0	Office Supplies
						06/07/2017	06/07/2017	0	
40	0	5-430-700-4800-6405			20.36	AGENCY - SUPPLIES		1027374-0	Office Supplies
						06/12/2017	06/12/2017	0	
41	0	5-430-700-4800-6405			12.67	DIRECTOR - SUPPLIES		1027388-0	Office Supplies
-41	•					06/14/2017	06/14/2017	0	
42	ſ	05-430-700-4800-6405			61.42	AGENCY - SUPPLIES		1027754-0	Office Supplies
42					0.1.2	06/19/2017	06/19/2017	0	
43)5-430-700-4800-6405			21.72	AGENCY - COPIER PAPER		1028061-0	Office Supplies
43	, c				£	06/23/2017	06/23/2017	0	
45)5-430-700-4800-6405			4.52	AGENCY - SUPPLIES		1028176-0	Office Supplies
45	, i	3-430-700-4800-6403			4.52	06/28/2017	06/28/2017	0	
	,)5-430-700-4800-6405			7.95	AGENCY - DRAWER HAND	LES	1028198-0	Office Supplies
46	(5-430-700-4800-0405			7.95	06/27/2017	06/27/2017	0	
	00005				319.10	25 Transactions			
	86235	The Office Shop Inc			515.10				
	10930	Tidholm Productions				DUCINESS CADDS (CP)		9284 6697	Office Supplies
49	(05-400-440-0410-6405			7.9 9	BUSINESS CARDS (CB)	06/30/2017		
						06/30/2017	00/30/2017	9284 6697	Office Supplies
50		05-400-440-0410-6405			7.91	BUSINESS CARDS (SS)	06/20/2017		
						06/30/2017	06/30/2017		Office Supplies
49	I	05-420-600-4800-6405			16.98	BUSINESS CARDS (CB)		9284 6697 7 0	Once supplies
						06/30/2017	06/30/2017		Office Supplies
50		05-420-600-4800-6405			16.81	BUSINESS CARDS (SS)		9284 6697	Office Supplies
						06/30/2017	06/30/2017		
49		05-430-700-4800-6405			24.98	BUSINESS CARDS (CB)		9284 6697	Office Supplies
						06/30/2017	06/30/2017	0	
50		05-430-700-4800-6405			24.73	BUSINESS CARDS (SS)		9284 6697	Office Supplies
						06/30/2017	06/30/2017	0	
	10930	Tidholm Productions			99.40	6 Transactions			
	10657	Totalfunds By Hasler							
E 1		05-430-000-0000-1205			2,000.00	POSTAGE		79000110005968	Postage Account
51		00-400-000-1200			2,000.00	07/10/2017	07/10/201	7 0	
	10057	Tutolfunda Dutlanta			2,000.00	1 Transactions			
	10657	Totalfunds By Hasler			2,000.00				

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

109 Transactions

đ

CJG1 12:47PM 7/21/17 Health & Human Services

Final Total

Account/Formula Description Invoice # Warrant Description Rpt Vendor Name On Behalf of Name Paid On Bhf # Service Dates No. Account/Formula Amount <u>Accr</u>

19,853.31

1

28 Vendors

E INTEGRATED FINANCIAL SYSTEMS

Aitkin County

P	INTE	CRA	TEIN		5.C
					52.9
the second	FINA	INCI.	al si	51£	1.12
10 m	10 30 1000	2.2.2.2.20	1.1.6 6 10	48.42 310	2,000

CJG1 7/21/17 12:47PM Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

÷

Recap by Fund	Fund	<u>AMOUNT</u> 19.853.31	<u>Name</u> Health & Human Services	;	
	All Funds	19,853.31	Total	Approved by,	

7/21/17 1:40PM

Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!

Page 2

FINANCIAL SYSTEMS

No.	<u>r Name</u> <u>Account/Formula</u> <u>Accr</u>	<u>Rpt</u> <u>Amount</u>	<u>Warrant Description</u> <u>Ii</u> <u>Service Dates</u>	<u>nvoice #</u> <u>Paid On Bl</u>	Account/Formula Description hf # On Behalf of Name
86222 48	AITKIN INDEPENDENT AGE 05- 430- 720- 3020- 6069	77.10	Child Care Advertising - Commu 06/17/2017 06/21/2017	0	Community Ed & Prevent/Advertising
86222	AITKIN INDEPENDENT AGE	77.10	1 Transactions		
360	ARROWHEAD ECON OPP AGENCY				
42	05- 430- 720- 3370- 6038	13,437.50	MFIP Empl Service- Qtrly Paymen 07/01/2017 09/30/2017	0	Mfip- Employment Services
43	05- 430- 720- 3370- 6038	2,500.38	DWP Empl Service- Qtrly Pmt 07/01/2017 09/30/2017	0	Mfip- Employment Services
360	ARROWHEAD ECON OPP AGENCY	15,937.88	2 Transactions		
9791	Bieganek/Joan M				
21	05- 430- 760- 3950- 6020	105.00	Guardianship/Conservator Activ 06/01/2017 06/30/2017	0	Guardianship/Conservatorship
9791	Bieganek/Joan M	105.00	1 Transactions		
12734	CARITAS MENTAL HEALTH CLINIC				
40	05- 430- 745- 3085- 6020	1,200.00	Adult Outpatient Diagnostic As 06/26/2017 06/26/2017	0	Adult Outpat Diagnostic Assess/Psyc
41	05- 430- 745- 3085- 6020	1,200.00	Adult Outpatient Diagnostic As 06/07/2017 06/07/2017	0	Adult Outpat Diagnostic Assess/Psyc
12734	CARITAS MENTAL HEALTH CLINIC	2,400.00	2 Transactions		
11051	Department of Human Services				
53	05- 430- 720- 3110- 6069	361.42	BSFE County Match Invoice #A30 06/01/2017 06/30/2017	0	Bsf Child Care
46	05- 430- 730- 3590- 6072	9,261.33	CCDTF Maintanence of Effort 05/01/2017 05/31/2017	0	Ccdtf County % State Billings
11051	Department of Human Services	9,622.75	2 Transactions		
10342	2 DHS- Anoka Metro Rtc	.:		1.	
33	05-430-745-3721-6081	500.00	State- operated inpatient 11/01/2015 11/30/2015	0	Commitment Costs - Poor Relief
10342	DHS- Anoka Metro Rtc	500.00	1 Transactions		
9220	DHS-MSOP				Constitution Contra Depar Deliaf

2 05-430-745-3721-6081

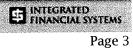
1,110.00 State- operated inpatient Copyright 2010- 2016 Integrated Financial Systems Commitment Costs - Poor Relief

1:40PM 7/21/17

Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!



V	<u>endor</u>	Name	<u>Rpt</u>		Warrant Description		Invoice #	Account/Formula Description
	<u>No.</u>	Account/Formula	<u>Accr</u>	<u>Amount</u>	Service		<u>Paid On B</u>	
		3			06/01/2017	06/30/2017	0	Contra Dear Delief
7		05- 430- 745- 3721- 6081		1,110.00	State- operated inpatient		•	Commitment Costs - Poor Relief
					06/01/2017	06/30/2017	0	Commitment Costs - Poor Relief
25		05- 430- 745- 3721- 6081		2,775.00	State- operated inpatient	00/00/0017	0	Communent Costs - Foor Rener
					06/01/2017 3 Transactions	06/30/2017	0	
	9220	DHS- MSOP		4,995.00	5 Transactions			
	89965	DHS- ST PETER- SEE LIST						
1		05- 430- 745- 3721- 6081		2,010.00	State- operated inpatient			Commitment Costs - Poor Relief
					06/01/2017	06/30/2017	0	
11		05- 430- 745- 3721- 6081		7,440.00	State- operated inpatient			Commitment Costs - Poor Relief
					06/01/2017	06/30/2017	0	
	89965	DHS- ST PETER- SEE LIST		9,450.00	2 Transactions			
	91345	Elvecrog/Roberta C						Public Guardianship Dd
6		05- 430- 750- 3950- 6020		70.00	Public guardianship 06/01/2017	06/30/2017	0	Tuble Guildining Du
•		05- 430- 750- 3950- 6020		405.00	Public guardianship	00/30/2017	0	Public Guardianship Dd
9		03-430-730-3930-0020		105.00		06/30/2017	0	
16		05- 430- 760- 3950- 6020		105.00	Guardianship/Conservators			Guardianship/Conservatorship
10				105.00	06/01/2017	06/30/2017	0	
26		05- 430- 760- 3950- 6020		70.00	Guardianship/Conservators	ship		Guardianship/Conservatorship
					06/01/2017	06/30/2017	0	
	91345	Elvecrog/Roberta C		350.00	4 Transactions			
	14324	FAMILIES IN TRANSITION SER	RVICES					Come Days Community Down Diam
38		05- 430- 710- 3650- 6027		458.38	Supervised visitation - Serv			Serv For Concurrent Perm Plan
		0.5 100 710 0.550 0.007			05/05/2017	05/26/2017	0	Serv For Concurrent Perm Plan
39		05-430-710-3650-6027		436.65	Supervised visitation - Serv 05/05/2017	nc 05/26/2017	0	
	1 4224	PANER INC. IN TRANSITION CEL	MCES	895.03	2 Transactions	03/20/2017	Ŭ	
	14324	FAMILIES IN TRANSITION SER	CVICES	895.05				
	13687	Family Assessment Services						
29	15007	05-430-745-3085-6020		375.00	Adult Outpatient Diagnosti	ic As		Adult Outpat Diagnostic Assess/Psyc
25				575.00	06/28/2017	06/28/2017	7 0	
30		05- 430- 745- 3085- 6020		130.00	Adult Outpatient Diagnosti	ic As		Adult Outpat Diagnostic Assess/Psyc
					06/28/2017	06/28/201	7 0	
31		05-430-745-3085-6020		375.00	Adult Outpatient Diagnosti	ic As		Adult Outpat Diagnostic Assess/Psyc
			-			110		

7/21/17 1:40PM Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!

2		<u>Name</u> Account/Formula	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	Warrant Description Service Dates 06/22/2017 06/22/20	<u>Invoice #</u> <u>Paid On B</u> 17 0	Account/Formula Description hf # On Behalf of Name
32		05- 430- 745- 3085- 6020		130.00	Adult Outpatient Diagnostic As 06/22/2017 06/22/20		Adult Outpat Diagnostic Assess/Psyc
	13687	Family Assessment Services		1,010.00	4 Transactions		
15		HEARTLAND EXPRESS 05- 430- 760- 3160- 6075 HEARTLAND EXPRESS		60.00 60.00	Bus passes - Transportation 07/01/2017 07/31/20 1 Transactions	17 0	Waiver & Ac Transportation
28	14430 14430	J B C., LLC 05- 430- 760- 3410- 6075 J B C., LLC		39,515.00 39,515.00	Home modification - Env. Acces 06/01/2017 06/30/20 1 Transactions	117 0	Environment Access,Adapt,Special Supply
27	10416 10416	Janzen Steel/Connie C 05- 430- 710- 3890- 6057 Janzen Steel/Connie C		600.00 600.00	Respite Care 07/01/2017 07/12/20 1 Transactions	017 0	Respite Care- Foster Care
12	13217 13217	05- 430- 745- 3090- 6050		450.00 450.00	Pre- Petition Screening/Hearing 07/05/2017 07/05/20 1 Transactions	017 0	Pre- Petition Screening/Hearing
5	14433 14433	05- 430- 710- 3880- 6057		534.07 534.07	Personal Needs - July '17 - Su 07/01/2017 07/31/2 1 Transactions	017 0	Supervised Independent Living
35 36	10 8 70	MEDIATION- CONSULTING 05- 430- 710- 3661- 6020 05- 430- 710- 3661- 6020	\$	500.00 100.00	Fee - Family Group Decision Ma 06/27/2017 06/27/2 Travel - Family Group Decision		Triple P Activity Triple P Activity
	10870	MEDIATION- CONSULTING		600.00	06/27/2017 06/27/2 2 Transactions	017 0	

7/21/17 1:40PM Health & Human Services

Aitkin County



FINANCIAL SYSTEMS

Page 5

	<u>No.</u>	<u>Name</u> <u>Account/Formula</u> <u>A</u> NEMOJT	<u>Rpt</u> Accr	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On B</u>	Account/Formula Description hf # On Behalf of Name
4 4	9163	NEMOJ 1 05- 430- 720- 3370- 6038		13,437.50	MFIP Empl Service- Qtrly Paymen 04/01/2017 06/30/2017		Mfip- Employment Services
45		05- 430- 720- 3370- 6038		2,500.38	DWP Empl Service- Qtrly Pmt 04/01/2017 06/30/2017	7 0	Mfip- Employment Services
89	9163	NEMOJT		15,937.88	2 Transactions		
1	.0977	Northern Psychiatric Associates	;				
13		05- 430- 740- 3050- 6020		75.00	Child outpatient diagnostic as 06/09/2017 06/09/201	7 0	Child Outpat Assess/Psyc. Testing
14		05- 430- 740- 3050- 6020		242.08	Child outpatient diagnostic as 06/09/2017 06/09/201	7 0	Child Outpat Assess/Psyc. Testing
22		05- 430- 740- 3050- 6020		75.00	Child Outpatient Diagnostic As 06/09/2017 06/09/201	-	Child Outpat Assess/Psyc. Testing
23		05- 430- 740- 3050- 6020		242.09	Child Outpatient Diagnostic As 06/09/2017 06/09/201	7 0	Child Outpat Assess/Psyc. Testing
10		05- 430- 745- 3085- 6020		242.08	Adult Outpatient Diagnostic As 06/09/2017 06/09/201		Adult Outpat Diagnostic Assess/Psyc
51		05- 430- 745- 3085- 6020		300.00	Adult Outpatient Diagnostic As 06/09/2017 06/09/201	-	Adult Outpat Diagnostic Assess/Psyc
1	0977	Northern Psychiatric Associates	S	1,176.25	6 Transactions		
	3639	Northland Counseling Ctr Inc					
52		05- 430- 730- 3710- 6020		1,300.00	Detoxification (Category I) 06/04/2017 06/30/201	7 0	Detoxification - Grand Rapids
	3639	Northland Counseling Ctr Inc		1,300.00	1 Transactions		
g	90748	Oakridge Homes Sils					
4		05-430-750-3340-6073		639.16	Semi- Independent Living Servic 06/02/2017 06/27/201	7 0	Semi- Independent Living Serv (Sils)
24		05- 430- 750- 3340- 6073		445.73	Semi- Independent Living Servic 06/01/2017 06/29/201		Semi- Independent Living Serv (Sils)
9	90748	Oakridge Homes Sils		1,084.89	2 Transactions		
8 34	88886	Packer/Tammy R 05- 430- 710- 3890- 6057		150.00	FC Respite Care 07/14/2017 07/16/201	7 0	Respite Care- Foster Care

7/21/17 1:40PM

Health & Human Services

Aitkin County

FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!

Page 6

4.

-		<u>Name</u> <u>Account/Formula</u> <u>Accr</u> Packer/Tammy R	<u>Rpt</u> <u>Amount</u> 150.00	Warrant DescriptionIService Dates1 Transactions	<u>nvoice #</u> <u>Paid On B</u>	Account/Formula Description hf # On Behalf of Name
37	3810 3810	PAULBECK'S COUNTY MARKET 05- 430- 710- 3661- 6020 PAULBECK'S COUNTY MARKET	44.30 44.30	Food - Family Group Decision M 06/27/2017 06/27/2017 1 Transactions	0	Triple P Activity
54	9360 9360	Redwood Toxicology Laboratory, In 05- 430- 710- 3180- 6020 Redwood Toxicology Laboratory, In	17.69	SOCIAL SERVICE DRUG TESTING SU 06/22/2017 06/22/2017 1 Transactions	0	Health- Related Services
17	14518	ROSS RESOURCES, LTD 05- 430- 710- 3180- 6020	80.00	Drug testing - Health-Related 06/22/2017 06/22/2017	0	Health- Related Services
18		05- 430- 710- 3180- 6020	80.00	Drug testing - Health- Related 06/22/2017 06/22/2017	0	Health- Related Services
19		05- 430- 710- 3180- 6020	80.00	Drug testing - Health-Related 06/22/2017 06/22/2017	0	Health- Related Services
20	14518	05- 430- 710- 3180- 6020	80.00 320.00	Drug testing - Health- Related 06/22/2017 06/22/2017 4 Transactions	0	Health- Related Services
47	86177 86177	SHERIFF AITKIN COUNTY 05- 430- 720- 3980- 6020 SHERIFF AITKIN COUNTY	40.00 40.00	Day Care Background Check - Li 06/27/2017 06/27/2017 1 Transactions	0	License And Resource Development
3	9140 9140	05- 430- 760- 3950- 6020	70.00 70.00	Guardianship/conservatorship 06/01/2017 06/30/2017 1 Transactions	0	Guardianship/Conservatorship
49 8	14390	TANGE, MSW/PHILIP B 05- 430- 740- 3900- 6020 05- 430- 745- 3090- 6050	180.00 450.00	Clinical supervision- Child Rul 06/08/2017 06/08/2017 Pre- Petition Screening/Hearing 06/16/2017 06/16/2017	0 0	Child Rule 79 Case Mgmt Pre- Petition Screening/Hearing
			Copyright 20	010- 2016 Integrated Financial System	1115	

SLM1 7/21/17 1:40PM Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!

Vendor Name No. Account/Formula 50 05- 430- 745- 3910- 6020 14390 TANGE, MSW/PHILIP B	Rpt Amount Accr Amount 270.00 900.00	Warrant Description Service Dates Clinical supervision- Adult Rul 06/08/2017 06/08/2017 3 Transactions	Invoice # Account/Formula Description Paid On Bhf # On Behalf of Name Adult Rule 79 Case Mgmt 0
Final Total	108,142.84	28 Vendors 54 Tr	ansactions

Aitkin County

SLM1

 $\frac{1}{4}$,

7/21/17

1:40PM

Health & Human Services

	SUL CONTRACTOR
MARTIN TATES TO A TOTAL	 March 1997
T THE CONALC	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1
FINANCIAL S	and a second second second
2000 HOLE 20 11 12 1 10 20 20 20 20 20 20 20 20 20 20 20 20 20	*******
Sector and the sector sector sector sector sector	
and the second	and the second of the

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!

ł,

Page 8

Recap by Fund	<u>Fund</u>	AMOUNT	<u>Name</u>		
	5	108,142.84	Health & Human Services	5	
	All Funds	108,142.84	Total	Approved by,	

1.

					rch Of Malmo	Bethesda Lutheran Church Of Malmo	89185	
			3 Transactions	130.50		Antoine Electric	12106	
Services/Labor/Contracts	16325 0	IGHT 06/26/2017	REPLACE CS HALLWAY LIGHT	65.25		05-430-700-4800-6231	0	4
Services/ Labor/ Contracts	16325 0	IGHT 06/26/2017	REPLACE CS HALLWAY LIGHT 06/26/2017 (44.37		05-420-600-4800-6231	0	4
	0	06/26/2017	06/26/2017	20.88		00-400-440-0410-0201	c	4
Services/Labor/Contracts	16325	IGHT	DEDI ACE CS HALLWAY LIGHT			Antoine Electric	12106	<u>`</u>
			5 Transactions	35.81	parel Services	Ameripride Linen & Apparel Services	8239	
Janitorial services/ supplies	2200928771 0	06/20/2017	CLEANING SUPPLIES 06/20/2017	15.04		05-430-700-4800-6422	0	ω
Janitorial services/Supplies	2200928771 0	06/20/2017	CLEANING SUPPLIES 06/20/2017	11.10		05-420-600-4800-6422	0	ω
Janitorial Services/Supplies	2200928771 0	06/20/2017	CLEANING SUPPLIES 06/20/2017	5.01		05-400-440-0410-6422	0	ω
Janitorial Services/Supplies	2200928771 0	06/20/2017	CLEANING SUPPLIES 06/20/2017	0.72		05-390-000-0000-6422	0	ω
Janitorial Services/Supplies	2200928771 0	06/20/2017	CLEANING SUPPLIES 06/20/2017	3.94	oarel Services	Ameripride Linen & Apparel Services 05-257-000-0000-6422	8239 0	ω
			6 Transactions	284.92		Aitkin County DAC	85003	
	0	06/30/2017	PAPERSHRED 06/06/2017	127.14		05-430-700-4800-6231	0	N
Sonvices /Labor /Contracts	0	06/27/2017	CLEANING 06/06/2017	15.32		05-430-700-4800-6231	0	<u></u>
Services/Labor/Contracts	0	06/30/2017	PAPERSHRED 06/06/2017	86,46		05-420-600-4800-6231	0	N
Services/Labor/Contracts	0	06/27/2017	CLEANING 06/06/2017	10.42		05-420-600-4800-6231	0	
Services/Labor/Contracts	0	06/30/2017	PAPERSHRED 06/06/2017	40.68		05-400-440-0410-6231	0	2
Services/Labor/Contracts	0	06/27/2017	CLEANING 06/06/2017	4.90		05-400-440-0410-6231		
<u>Account/Formula Description</u> Bhf # <u>On Behalf of Name</u>	<u>Invoice # Ac</u> Paid On Bhf #	<u>ption</u> <u>Service Dates</u>	<u>Warrant Description</u> <u>Service</u>	Amount	<u>Accr</u>	Name Account/Formula	Vendor I No. A	
ty COMMISSIONER'S VOUCHERS ENTRIES Page 2	NER'S VOUCH	ty commission	Aitkin County Audit List for Board CO	A		.1 1/17 12:47PM Health & Human Services	CJG1 7/21/17 Health &	CJG1 7/21 F

Amount 45.00Warrant Description Service 45.00 WIC RENT APR-JUN '17 04/01/2017 45.00 WIC RENT APR-JUN '17 04/01/2017 57.44 RPM REPRESENTATIVE PAY 08/04/2017 57.47 RPM REPRESENTATIVE PAY 08/04/2017 179.50 RPM REPRESENTATIVE PAY 08/04/2017 14.97 COOLER RENTAL SERVICE 07/01/2017 2.72 COOLER RENTAL SERVICE 07/01/2017 19.06 COOLER RENTAL SERVICE 07/01/2017 57.16 COOLER RENTAL SERVICE 07/01/2017 136.10 Towels 06/21/2017 15.76 TOWELS 06/21/2017 2.87 TOWELS 06/21/2017 20.05 TOWELS	Warrant Description Service Dates Invoi WIC RENT APR-JUN '17 04/01/2017 06/30/2017 1 04/01/2017 06/30/2017 06/30/2017 A015 08/04/2017 08/03/2018 A015 08/03/2018 A015 RPM REPRESENTATIVE PAYEE MNG 08/04/2017 08/03/2018 A015 A015 08/04/2017 08/03/2018 A015 A015 08/04/2017 08/03/2018 A015 07/01/2017 07/31/2017 150- 07/01/2017 07/31/2017 150- 07/01/2017 07/31/2017 150- 07/01/2017 07/31/2017 150- 06/21/2017 06/21/2017 150- 06/21/2017 06/21/2017 3190 06/21/2017
	<u>in</u> COMINISSION <u>ice Dates</u> 06/30/2017 08/03/2018 PAYEE MNG PAYEE MNG PAYEE MNG 08/03/2018 PAYEE MNG 08/03/2018 ICE 07/31/2017 ICE 07/31/2017 ICE 07/31/2017 ICE 07/31/2017 ICE 07/31/2017 ICE 07/31/2017 ICE 07/31/2017
	/2017 /2017 A015 i/2018 A015 i/2018 A015 i/2017 150- 1/2017 150- 1/2017 150- 1/2017 150- 1/2017 150- 1/2017 150- 1/2017 3190

n

FINANCIAL SYSTEMS Page 3

13904 20	13859 19 13859	9 11051	17 18	16	1 9 15	14	12 13	1 1	11051 9 10	<u>Vendor</u> <u>No.</u> 88628	CJG1 7/21/17 Healtl
04 Hill City Assembly of God Church 05-400-410-0413-6301	59 GUSTAFSON/ASHLEY 05-430-700-4800-6330 59 GUSTAFSON/ASHLEY	05-430-700-4800-6231 51 Department of Human Services	05-420-630-4100-6011 05-420-660-4100-6011	05-420-620-4100-6011	05-420-600-4800-6231 05-420-610-4100-6011	05-420-650-4400-6025	05-420-650-4400-6025 05-420-650-4400-6025	05-420-650-4400-6025	1 Department of Human Services 05-400-440-0410-6231 05-420-640-4800-6231	<u>or Name</u> <u>Account/Formula</u> 3 Dalco	1 1/17 12:47PM Health & Human Services
Church		vices							ices	Accr Accr	
45.00	50.46 50.46	1,344.00 5,798.47	168.60 16.00	5.00	913.92 436.50	311.43	152.98 622.87	1,353.14	430.08 43.95	<u>Amount</u> 143.26	Þ
WIC RENT APR-JUN '17 04/01/2017	EMP MILEAGE HV 07/18/2017 (1 Transactions	ons	MAXIS MFIP FS RECOVERIES 06/01/2017 C MAXIS MSA RECOVERIES 06/01/2017 C		ANF	IONS - S	017 ECTIONS -		MERIT SYSTEM QE 07/01/2017 09 CS MONTHLY FED OFFSET FEE 06/01/2017 06	<u>Warrant Description</u> <u>Service Dates</u> 5 Transactions	Aitkin County Audit List for Board CO
06/30/2017	07/20/2017	09/30/2017	06/30/2017 06/30/2017	06/30/2017 06/30/2017		-	30/2017 30/2017		/ 09/30/2017 E / 06/30/2017		SIMW
o	o	A300MR01E8N 7 0	A300MX011721 0 A300MX011721 7 0	0 A300MX01172I 0	A300MR01E8N 0 A300MX01172I	A300MM8M011 0	0 A300MM8M011 0	A300MM8M011 0 A300MM8M011	A300MR01E8N 0 A300C718901 0	<u>Invoice #</u> Paid On B	SIONER'S VOUCHERS ENTRIES
Wic Space Rentals	Mileage/Parking	Services/Labor/Contracts	County Share - Msa	County Share - Ga	Services/Labor/Contracts County Share-Afdc/Mfip	State/Fed Share - MA	State/Fed Share - MA	State/Fed Share - MA State/Fed Share - MA	Services/Labor/Contracts Services/Labor/Contracts	<u>ice # Account/Formula Description</u> Paid On Bhf # On Behalf of Name	ERS ENTRIES Page 4

Janitorial Services/Supplies	1404723	TOOL BOX	5.04		05-430-700-4800-6422	23	
Janitorial Services/Supplies	1404723 0	c/0r/an	3.72		05-420-600-4800-6422	23	
Janitorial Services/Supplies	1404723 0		1.67		05-400-440-0410-6422	23	
Janitorial Services/Supplies	1404723 0		0.24		05-390-000-0000-6422	23	
Janitorial Services/Supplies	1404723 0	TOOL BOX 06/30/2017 06/30/2017	1.32) Hyytinen Hardware Hank 05-257-000-0000-6422	2340 23	
		ns	26.39		Hometown Bldg Supply	7525	
Janitorial Services/Supplies	0 0	JLATION 06/29/2017	11.08		05-430-700-4800-6422	22	
Janitorial Services/Supplies	0 0	JLATION 06/29/2017	8.18		05-420-600-4800-6422	22	
Janitorial Services/Supplies	0 0	JLATION 06/29/2017	3.70		05-400-440-0410-6422	22	
Janitorial Services/Supplies	0 0	JLATION 06/29/2017	0.53		05-390-000-0000-6422	22	•
Janitorial Services/Supplies	0	AGENCY - DOOR INSULATION 06/29/2017 06/29/2017	2.90		Hometown Bldg Supply 05-257-000-0000-6422	7525 22	N
		5 Transactions	221.04		Hillyard Inc - Kansas City	2186	
Janitorial Services/Supplies	602601669 0	OM SUPPLIES 07/06/2017	92.84		05-430-700-4800-6422	21	N
Janitorial Services/Supplies	602601669 0	OM SUPPLIES 07/06/2017	68.52		05-420-600-4800-6422	21	N
Janitorial Services/Supplies	602601669 0	OM SUPPLIES 07/06/2017	30.95		05-400-440-0410-6422	21	N
Janitorial Services/Supplies	602601669 0	OM SUPPLIES 07/06/2017	4.42		05-390-000-0000-6422	3	21
Janitorial Services/Supplies	602601669 0	CLEANING / BATHROOM SUPPLIES 07/06/2017 07/06/2017	24.31		Hillyard Inc - Kansas City 05-257-000-0000-6422	2186	21
ice # <u>Account/Formula Description</u> Paid On Bhf # <u>On Behalf of Name</u>	Invoice # Paid On Bł	<u>Warrant Description</u> <u>Service Dates</u> 1 Transactions	Amount 45.00	<u>Accr</u> Church	<u>Name</u> <u>Account/Formula</u> <u>Ac</u> Hill City Assembly of God Church	<u>Vendor</u> <u>No.</u> 13904	
ERS ENTRIES Page 5	ty commissioner's vouchers entrie:	Aitkin County Audit List for Board COMMISSIO	Þ		1 1/17 12:47PM Health & Human Services	CJG1 7/21/17 Health	20

Maintenance/Service Contracts	ELEVATOR SERVICE - JULY '17 71235	72.09	05-430-700-4800-6300	05-43	27
Maintenance/Service Contracts	ELEVATOR SERVICE - JULY '17 712355 07/01/2017 07/31/2017 0	53.21	05-420-600-4800-6300	05-42	27
	/31/2017	24.03	05-400-440-0410-6300	05-40	27
Maintonance/Service Contracts	/31/2017	3.43	05-390-000-0000-6300	05-39	27
Maintenance-Service Contracts	7/31/2017	18.88	05-25/-000-0000-8300	02-50	27
Maintenance-Service Contracts	FI FVATOR SERVICE - JULY '17 712355	10 00	Minnesota Elevator, Inc	89765 Minn)
	1 Transactions	180.00	Mille Lacs Health System	89078 Mille	
Isle Ambulance/Mille Lacs Health System	AMBULANCE RUNS - MAY '17 05/01/2017 05/31/2017 0	180.00	Mille Lacs Health System 05-400-401-0000-6814	89078 Mille 05-400	28
	1 Transactions	2,090.00	McGregor Area Ambulance Service	89079 McGr	
Mcgregor Area Ambulance	AMBULANCE RUNS - JUNE '17 06/01/2017 06/30/2017 0	2,090.00	McGregor Area Ambulance Service 05-400-401-0000-6812	89079 McGr 05-400	26
	ns	430.56	MailFinance	13624 MailF	
Maintenance/Service Contracts	RACT	215.28	05-430-700-4800-6300	05-430	25
Maintenance/Service Contracts	RACT	146.39	05-420-600-4800-6300	05-420	25
Maintenance/Service Contracts	MAIL MACHINE CONTRACT N6628549 05/05/2017 08/04/2017 0	68.89	MailFinance 05-400-440-0410-6300	13624 MailFi 05-400	25
	1 Transactions	32.90	Laboratory Corp Of America Holdings	90182 Labor	10
Genetic Tests Iv-D	IVD GENETIC TEST 0014384433-03 55940583 06/30/2017 06/30/2017 0	32.90	Laboratory Corp Of America Holdings 05-420-640-4800-6397	90182 Labor: 05-420	24
	5 Transactions	11.99	Hyytinen Hardware Hank	2340 Hyytii	
<u>ce # Account/Formula Description Paid On Bhf # On Behalf of Name</u> 0	Warrant Description Invoice # Service Dates Paid On 06/30/2017 06/30/2017 0	Amount	<u>Name</u> Account/Formula <u>Accr</u>	<u>Vendor Name</u> <u>No. Accour</u>	\leq
HERS ENTRIE: Page 6	Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!		12:47PM man Services	th & Hui	CJG I 7/21/17 Healt
INTEGRATED FINANCIAL SYSTEMS	Aitkin County	Ai			5

88859 88859 88859	
88859 C	
	36
4507 Sorensen Root Thompson Funeral Home	
4507 Sorensen Root Thompson Funeral Home 05-420-650-4800-6810	35
86347 Sheriff Hennepin County	
86347 Sheriff Hennepin County 05-420-640-4800-6379	34
86177 Sheriff Aitkin County	
05-420-640-4800-6270	33
05-420-640-4800-6270	32
86177 Sheriff Aitkin County 05-420-640-4800-6270	31
5774 Riverwood Healthcare Clinic	
5774 Riverwood Healthcare Clinic 05-400-430-0407-6262	30
89081 North Ambulance Brainerd	_
89081 North Ambulance Brainerd 05-400-401-0000-6809	29
<u>Vendor</u> <u>Name</u> <u>Rpt</u> <u>No.</u> <u>Account/Formula</u> <u>Accr</u> 89765 Minnesota Elevator, Inc	_ I<
31 21/17 12:47PM Health & Human Services	CJG1 7/21/17 Healt
Inc Inc rainerd 262 262 270 270 270 270	$\begin{array}{cccccccccccccccccccccccccccccccccccc$

On ice suppries	SWI 0 0-861870L	06/27/2017 06/27/2017 nancial Syste	10 5.41 AGENCY - DRAWER HANDLES 06/27/2017 06/27/2017 06/27/2017 Convright 2010-2016 Integrated Financial Systems	5.41 Convright 20		05-420-600-4800-6405	05-42	46
Office Superline		1.02/82/90	/ 102/82/90					
Office Supplies	1028176-0		AGENCY - SUPPLIES	3.07		05-420-600-4800-6405	05-420	45
	0	06/23/2017	06/23/2017					
Office Supplies	1028061-0		AGENCY - COPIER PAPER	14.77		05-420-600-4800-6405	05-42	43
	0	06/19/2017	6/19/2017					i
Office Supplies	1027754-0		AGENCY - SUPPLIES	41.77		05-420-600-4800-6405	05-42	42
	7 0	06/14/2017	06/14/2017				:	:
Office Supplies	1027388-0		DIRECTOR - SUPPLIES	8.62		05-420-600-4800-6405	05-420	41
	0	06/12/2017	06/12/2017	10.01				ł
Office Supplies	1027374-0		AGENCY - SUPPLIES	13 84		05-420-600-4800-6405	05-420	40
	0	06/07/2017	06/07/2017	13.13				L U
Office Supplies	1027126-0		AGENCY - SUPPLIES	21 21		05-420-600-4800-6405	05-420	20
	0	06/02/2017	06/02/2017	100.09			11-1-CO	50
Office Supplies	1026912-0		IM - TONER (JG)	108 60		05-420-600-4800-6405	05-420	ວ D
	0	06/28/2017	06/28/2017	10.02			00-100	ţ
Office Supplies	1028203-0		C&TC - LABELS	15 32		05-400-430-0403-6405	05-400	47
	7 0	6/27/201	06/27/2017	r. J T			01-100	ţ
Office Supplies	1028198-0		AGENCY - DRAWER HANDLES	2 54		05-400-440-0410-6405	05-400	45
	0	06/28/2017	06/28/2017	1.44			00-400	ţ
Office Supplies	1028176-0		AGENCY - SUPPLIES	1.44		05-400-440-0410-6405	05-400	Ал
	0	06/23/2017	06/23/2017	20.00			00-400	4 4
Office Supplies	1028061-0		PH - LEGAL PAPER	90 80		05-400-440-0410-6405	05-400	2
	0	06/23/2017	06/23/2017	0.00			00-400	4
Office Supplies	1028061-0		AGENCY - COPIER PAPER	50 9		05-400-440-0410-6405	05-400	22
	0	06/19/2017	06/19/2017					11
Office Supplies	1027754-0		AGENCY - SUPPLIES	19.65		05-400-440-0410-6405	05-400	3
	0	06/14/2017	06/14/2017					2
Office Supplies	1027388-0		DIRECTOR - SUPPLIES	4.05		05-400-440-0410-6405	05-400	41
	0	06/12/2017	06/12/2017					ā
Office Supplies	1027374-0		AGENCY - SUPPLIES	6.51		05-400-440-0410-6405	05-400	40
	0	06/07/2017	06/07/2017					ç
Office Supplies	1027126-0		AGENCY - SUPPLIES	6.18		05-400-440-0410-6405		20
						The Office Shop Inc	BEDJE THE C	
				2,449.39		ST LOUIS COUNTY AUDITOR	13025 ST LO	
			1 Transactions	2 1 1 0 0 0				
	0	06/30/2017	04/01/2017	2,449.59		05-420-600-4800-6239	05-420	37
Software Fees/License Fees	00000704		DEC 2 EDMS IT SIDDORT	Allount	MUL	Account/ rorrinia	No. Accou	
Paid On Bhf # On Behalf of Name	Paid On B	Dates	Service	A second			1-1	
Account/Formula Description	Invoice #		Warrant Description		D>+		-	
						nan Services	Health & Human Services	
ERS ENTRIE: Page	COMMISSIONER'S VOUCHERS ENTRIES	COMMISSIO	Audit List for Board			12:47PM	/17	7/2
La DROPCINI ADDREM		ť						വപ
INTEGRATED		<	Aitkin County	Δ				

INTEGRATED FINANCIAL SYSTEMS

			0771072017	1 Transactions	2,000.00		Totalfunds By Hasler	10657	
ge Account	Posta	79000110005968 Postage Account	D 1 1 0 0 0 1 1 0 0 0 1 0 0 0 0 0 0 0 0	POSTAGE	2,000.00		Totalfunds By Hasler 05-430-000-0000-1205	10657	51
				6 Transactions	99.40		Tidholm Productions	10930	
Onice subbiles	Office	9284 6697 0	06/30/2017	BUSINESS CARDS (SS) 06/30/2017	24.73		05-430-700-4800-6405		50
Office Supplies	Office	9284 6697 0	06/30/2017	BUSINESS CARDS (CB) 06/30/2017	24.98		05-430-700-4800-6405		49
Office Supplies	Office	9284 6697 0	06/30/2017	BUSINESS CARDS (SS) 06/30/2017	16.81		05-420-600-4800-6405		50
Office Supplies	Office	9284 6697 0	06/30/2017	BUSINESS CARDS (CB) 06/30/2017	16.98		05-420-600-4800-6405		49
Office Supplies	Office	9284 6697 0	06/30/2017	BUSINESS CARDS (SS) 06/30/2017	7.91		05-400-440-0410-6405		50
Office Supplies	Office	9284 6697 0	06/30/2017	BUSINESS CARDS (CB) 06/30/2017	7.99		Tidholm Productions 05-400-440-0410-6405	10930	49
				25 Transactions	319.10		The Office Shop Inc	86235	
Office supplies	Office	1028198-0 0	6/27/2017	AGENCY - DRAWER HANDLES 06/27/2017 C	7.95		05-430-700-4800-6405	0	46
		0 0	6/28/2017	AGENCY - SUPPLIES 06/28/2017	4.52		05-430-700-4800-6405	0	45
Office Supplies	Office	0-1008201	06/23/2017	AGENCY - COPIER PAPER 06/23/2017	21.72		05-430-700-4800-6405	0	43
Office Supplies	Office	0	06/19/2017	AGENCY - SUPPLIES 06/19/2017	61.42		05-430-700-4800-6405	0	42
Office Supplies	Office	102/388-0 0 0	06/14/2017	DIRECTOR - SUPPLIES 06/14/2017	12.67		05-430-700-4800-6405	0	41
Office Supplies	Office	1027374-0 0	06/12/2017	AGENCY - SUPPLIES 06/12/2017	20.36		05-430-700-4800-6405	0	40
Office Supplies	Office	1027126-0 0	06/07/2017	AGENCY - SUPPLIES 06/07/2017	19.32		05-430-700-4800-6405	Q	39
<u>Paid On Bhf # On Behalf of Name</u> 126458-0 Small Equipment: Telephones,Chairs, etc.	<u>nf #</u> Small E	CR 1026458-0	3/2017	Warrant Description Service Dates CS-WORKSTATION PARTS CREDIT 06/23/2017 06/23	<u>Amount</u> 129.76 -	Accr Accr	<u>Name</u> <u>Account/Formula</u> 05-420-640-4800-6450	<u>Vendor Name</u> <u>No. Accour</u> 05-420-	48
TRIE: INTEGRATED FINANCIAL SYSTEMS Page 9	RS EN	ty commissioner's vouchers entries	commission	Aitkin County Audit List for Board CO	⊳		1 1/17 12:47PM Health & Human Services	CJG1 7/21/17 Health &	CJG1 7/21 H

		Final Total	<u>Vendor Name</u> <u>No. Account/Formula</u>	CJG1 7/21/17 12:47PM Health & Human Services
-	a		Accr Accr	
Copyright 2		19,853.3 31	Amount	\triangleright
Copyright 2010-2016 Integrated Financial Systems		S JODUAA R7	Warrant Description Service Dates	Aitkin County Audit List for Board CO
nancial Systems			, , ,	MMISSIO
			Invoice # <u>Account/Formula Description</u> Paid On Bhf # On Behalf of Name	540.8455
			<u>ame</u>	FINANCIAL SYSTEMS Page 10

N	33	46 53	41 41	21	4 42 43	48	SLM1 7/21/17 Heal
9220	10342 10342	11051 11051	12734 12734	9791 9791	360 360	<u>Vendor</u> <u>No.</u> 86222 86222	1 /17 fealth
DHS- MSOP 05- 430- 745- 3721- 6081	DHS- Anoka Metro Rtc 05-430-745-3721-6081 DHS- Anoka Metro Rtc	Department of Human Services 05-430-720-3110-6069 05-430-730-3590-6072 Department of Human Services	CARITAS MENTAL HEALTH CLINIC 05-430-745-3085-6020 05-430-745-3085-6020 CARITAS MENTAL HEALTH CLINIC	Bieganek/Joan M 05- 430- 760- 3950- 6020 Bieganek/Joan M	ARROWHEAD ECON OPP AGENCY 05- 430- 720- 3370- 6038 05- 430- 720- 3370- 6038 ARROWHEAD ECON OPP AGENCY	<u>Name</u> <u>Account/Formula</u> AITKIN INDEPENDENT AGE 05-430-720-3020-6069 AITKIN INDEPENDENT AGE	11 1/17 1:40PM Health & Human Services
			NIC		Y Y	Accr Accr	
1,1 Copyrii	 თ. თ.	9,6 9,6	1,20 1,20 2,40	10	13,437.50 2,500.38 15,937.88	Am	
1,110.00 /right 20	500.00	361.42 9,261.33 9,622.75	1,200.00 1,200.00 2,400.00	105.00 105.00	3,437.50 2,500.38 5,937.88	<u>10unt</u> 77.10 77.10	A
1,110.00 State-operated inpatient Copyright 2010- 2016 Integrated Financial Systems	State- operated inpatient 11/01/2015 11/30/2015 1 Transactions	BSFE County Match Invoice #A30 06/01/2017 06/30/2017 CCDTF Maintanence of Effort 05/01/2017 05/31/2017 2 Transactions	Adult Outpatient Diagnostic As 06/26/2017 06/26/2017 Adult Outpatient Diagnostic As 06/07/2017 06/07/2017 2 Transactions	Guardianship/Conservator Activ 06/01/2017 06/30/2017 1 Transactions	MFIP Empl Service- Qtrly Paymen 07/01/2017 09/30/2017 DWP Empl Service- Qtrly Pmt 07/01/2017 09/30/2017 2 Transactions	<u>Warrant Description</u> <u>Service Dates</u> Child Care Advertising - Commu 06/17/2017 06/21/2017 1 Transactions	Aitkin County Audit List for Board COMMISSIO
ms	0	0 0	0 0	0	0 0	<u>Invoice #</u> <u>Paid</u> 0	NER'S V
Commitment Costs - Poor Relief	Commitment Costs - Poor Relief	Bsf Child Care Ccdtf County % State Billings	Adult Outpat Diagnostic Assess/Psyc Adult Outpat Diagnostic Assess/Psyc	Guardianship/Conservatorship	Mfip- Employment Services Mfip- Employment Services	<u>ce # Account/Formula Description Paid On Bhf # On Behalf of Name</u> Community Ed & Prevent/Advertising 0	IONER'S VOUCHERS ENTRIE!

Copyright	31 05- 430- 745- 3085- 6020 375.00	30 05-430-745-3085-6020 1 30 .00	13687 Family Assessment Services 29 05-430-745-3085-6020 375.00	14324 FAMILIES IN TRANSITION SERVICES 895.03	39 05-430-710-3650-6027 436.65	14324 FAMILIES IN TRANSITION SERVICES 38 05-430-710-3650-6027 458.38	91345 Elvecrog/Roberta C 350.00	26 05-430-760-3950-6020 70.00	16 05-430-760-3950-6020 105.00	9 05-430-750-3950-6020 105.00	91345 Elvecrog/Roberta C 6 05-430-750-3950-6020 70.00	89965 DHS-ST PETER-SEE LIST 9,450.00	11 05-430-745-3721-6081 7,440.00	89965 DHS- ST PETER- SEE LIST 1 05-430-745-3721-6081 2,010.00	9220 DHS- MSOP 4,995.00	25 05-430-745-3721-6081 2,775.00	05-430-745-3721-6081 1,110.00	<u>Vendor Name</u> <u>Rpt</u> <u>No. Account/Formula</u> <u>Accr Amount</u>	SLM1 7/21/17 1:40PM Health & Human Services
Copyright 2010- 2016 Integrated Financial Systems	Adult Outpatient Diagnostic As	Adult Outpatient Diagnostic	00 Adult Outpatient Diagnostic As 06/28/2017 06/28/2017 0	2 Transactions	Supervised visitation - Servic 05/05/2017	38 Supervised visitation - Servic 05/05/2017 05/26/2017 0	00 4 Transactions	00 Guardianship/Conservatorship 06/01/2017 06/30/2017 0	00 Guardianship/Conservatorship 06/01/2017 06/30/2017 0	00 Public guardianship 06/01/2017 06/30/2017 0	00 Public guardianship 06/01/2017 06/30/2017 0	2 Transactions	00 State- operated inpatient 06/01/2017 06/30/2017 0	00 State- operated inpatient 06/01/2017 06/30/2017 0)0 3 Transactions	00 State- operated inpatient 06/01/2017 06/30/2017 0	00 State- operated inpatient 06/01/2017 06/30/2017 0	Warrant Description Service Dates 06/01/2017 06/30/2017	Aitkin County Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES
	Adult Outpat Diagnostic Assess/Psyc	Adult Outpat Diagnostic Assess/Psyc	Adult Outpat Diagnostic Assess/Psyc		Serv For Concurrent Perm Plan	Serv For Concurrent Perm Plan		Guardianship/Conservatorship	Guardianship/Conservatorship	Public Guardianship Dd	Public Guardianship Dd		Commitment Costs - Poor Relief	Commitment Costs - Poor Relief		Commitment Costs - Poor Keller	Commitment Costs - Poor Relief	Invoice # <u>Account/Formula Description</u> <u>Paid On Bhf # On Behalf of Name</u> 0	UCHERS ENTRIES Page 3

			2 Transactions	600.00	4,	MEDIATION- CONSULTING	10870	
Triple P Activity	0	cision 06/27/2017	Travel - Family Group Decision 06/27/2017 06	100.00		05-430-710-3661-6020	0	36
Triple P Activity	0	on Ma 06/27/2017	Fee - Family Group Decision Ma 06/27/2017 06	500.00		MEDIATION- CONSULTING 05-430-710-3661-6020	10870	35
			1 Transactions	534.07		Lubins/Alexander	14433	
Supervised Independent Living	0	- Su 07/31/2017	Personal Needs - July '17 - 07/01/2017	534.07		Lubins/Alexander 05- 430- 710- 3880- 6057	14433 (ы
			1 Transactions	450.00	APY SERVICES	JENNIFER VAUGHN THERAPY SERVICES	13217	
Pre- Petition Screening/Hearing	0	aring 07/05/2017	Pre- Petition Screening/Hearing	450.00	APY SERVICES	JENNIFER VAUGHN THERAPY SERVICES 05-430-745-3090-6050	13217 C	12
			1 Transactions	600.00		Janzen Steel/Connie C	10416	
Respite Care- Foster Care	0	07/12/2017	Respite Care 07/01/2017	600.00		Janzen Steel/Connie C 05- 430- 710- 3890- 6057	10416 0	27
			1 Transactions	39,515.00		Ј В С., ШС	14430	
Environment Access,Adapt,Special Supply	0	Acces 06/30/2017	Home modification - Env. Acces 06/01/2017 06.	39,515.00		Ј В С., ШС 05- 430- 760- 3410- 6075	14430 0	28
			1 Transactions	60.00		HEARTLAND EXPRESS	13525	
Waiver & Ac Transportation	0	n 07/31/2017	Bus passes - Transportation 07/01/2017	60.00		HEARTLAND EXPRESS 05- 430- 760- 3160- 6075	13525 0	15 15
			4 Transactions	1,010.00	ζ,	Family Assessment Services	13687	
Adult Outpat Diagnostic Assess/Psyc	0	c As 06/22/2017	Adult Outpatient Diagnostic As 06/22/2017 06	130.00		05- 430- 745- 3085- 6020	0	32
<u>ce # Account/Formula Description</u> <u>Paid On Bhf # On Behalf of Name</u> 0	Invoice # Paid (0	2/2017	Warrant Description Service Dates 06/22/2017 06/22	Amount	<u>Accr</u>	<u>Name</u> Account/Formula	<u>Vendor</u> <u>No.</u> A	
COMMISSIONER'S VOUCHERS ENTRIE: Page 4	ER'S VOI	ty commission	Aitkin County Audit List for Board co	A		11 1/17 1:40PM Health & Human Services	SLM1 7/21/17 Health &	SLM1 7/21. H

34	24	4	52		51 10	23	22	14	13		45	44		SLM1 7/21/17 Heali
88886	90748	90748	3639 (3639	10977			0	0	10977 0	89163	0	0 СОТЕР		/17 ealth &
Packer/Tammy R 05- 430- 710- 3890- 6057	05- 430- 750- 3340- 6073 Oakridge Homes Sils	Oakridge Homes Sils 05- 430- 750- 3340- 6073	Northland Counseling Ctr Inc 05-430-730-3710-6020 Northland Counseling Ctr Inc	Northern Psychiatric Associates	05- 430- 745- 3085- 6020 05- 430- 745- 3085- 6020	05-430-740-3050-6020	05-430-740-3050-6020	05- 430- 740- 3050- 6020	Northern Psychiatric Associates 05-430-740-3050-6020	NEMOJT	05-430-720-3370-6038	иниција 05-430-720-3370-6038	<u>Name</u> Account/Formula	11 1/17 1:40PM Health & Human Services
				iates					lates				<u>Accr</u>	
150.00	445.73 1,084.89	639.16	1,300.00 1,300.00	1,176.25	242.08 300.00	242.09	75.00	242.08	75.00	15,937.88	2,500.38	13,437.50	Amount	A
FC Respite Care 07/14/2017 07/16/2017	Semi- Independent Living Servic 06/01/2017 06/29/2017 2 T ransactions	Semi- Independent Living Servic 06/02/2017 06/27/2017	Detoxification (Category I) 06/04/2017 06/30/2017 1 Transactions	06/09/2017 06/09/2017 6 Transactions	, postic	Child Outpatient Diagnostic As 06/09/2017 06/09/2017	Child Outpatient Diagnostic As 06/09/2017 06/09/2017	nostic a	Child outpatient diagnostic as 06/09/2017 06/09/2017	ns	DWP Empl Service- Qtrly Pmt 04/01/2017 06/30/2017	MFIP Empl Service- Qtrly Paymen 04/01/2017 06/30/2017	<u>Warrant Description</u> <u>Service Dates</u>	Aitkin County Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES
2017	2017	2017	2017	107	2017	2017	2017	2017	2017		2017	2017	Invo	SSIONER
0	0	0	O	c	0 0	0	0	0	0		0	0	Invoice # <u>Ac</u> Paid On Bhf #	S VOUCHE
Respite Care- Foster Care	Semi- Independent Living Serv (Sils)	Semi-Independent Living Serv (Sils)	Detoxification - Grand Rapids		Adult Outpat Diagnostic Assess/Psyc	Child Outpat Assess/Psyc. Lesting Adult Outpat Diagnostic Assess/Psyc	Child Outpat Assess/Psyc. Testing	Child Outpat Assess/Psyc. Testing	Child Outpat Assess/Psyc. Testing		Mfip-Employment Services	Mfip- Employment Services	<u>Account/Formula Description</u> <u>if # On Behalf of Name</u>	RS ENTRIE: Page 5

	SL	inancial Systen	Copyright 2010- 2016 Integrated Financial Systems	Copyright 2				
Pre-Pention Screening/Hearing	0	earing 06/16/2017	Pre- Petition Screening/Hearing 06/16/2017 06	450.00		05-430-745-3090-6050		œ
Crinia Rule / 9 Case Mgnin	0	d Rul 06/08/2017	Clinical supervision- Child Rul 06/08/2017 0	180.00		05-430-740-3900-6020		49
						TANGE, MSW/PHILIP B	14390	
		,	1 Transactions	70.00		Simar/Candace	9140	
Guardianship/Conservatorship	0	rship 06/30/2017	Guardianship/conservatorship 06/01/2017 0	70.00		Simar/Candace 05-430-760-3950-6020	9140	ω
			1 Transactions	40.00	TY	SHERIFF AITKIN COUNTY	86177	
License And Resource Development	0	ck - Li 06/27/2017	Day Care Background Check - Li 06/27/2017 06/	40.00	TY	SHERIFF AITKIN COUNTY 05- 430- 720- 3980- 6020	86177	47
			4 Transactions	320.00	_	ROSS RESOURCES, LTD	14518	
Health- Related Services	0	ated 06/22/2017	Drug testing - Health-Related 06/22/2017 (80.00		05-430-710-3180-6020		20
Health- Related Services	0	ated 06/22/2017	Drug testing - Health-Related 06/22/2017 C	80.00		05-430-710-3180-6020		19
Health- Related Services	0	ated 06/22/2017	Drug testing - Health- Related 06/22/2017	80.00		05-430-710-3180-6020		18
Health- Related Services	0	ated 06/22/2017	Drug testing - Health-Related 06/22/2017 (80.00		ROSS RESOURCES, LTD 05-430-710-3180-6020	14518	17
			1 Transactions	17.69	aboratory, Inc.	Redwood Toxicology Laboratory, Inc.	9360	
Health- Related Services	0	STING SU 06/22/2017	SOCIAL SERVICE DRUG TESTING SU 06/22/2017 06/22	17.69	aboratory, Inc.	Redwood Toxicology Laboratory, Inc. 05- 430- 710- 3180- 6020	9360	54
			1 Transactions	44.30	AARKET	PAULBECK'S COUNTY MARKET	3810	
Triple P Activity	0	iion M 06/27/2017	Food - Family Group Decision M 06/27/2017 06/	44.30	IARKET	PAULBECK'S COUNTY MARKET 05- 430- 710- 3661- 6020	3810	37
<u>ce # Account/Formula Description Paid On Bhf # On Behalf of Name</u>	<u>Invoice #</u> Paid (<u>ption</u> <u>Service Dates</u> tions	<u>Warrant Description</u> <u>Service</u> 1 Transactions	<u>Amount</u> 150.00	<u>Accr</u>	<u>Name</u> <u>Account/Formula</u> Packer/Tammy R	<u>Vendor</u> <u>No.</u> 88886	
ty Integrated Integrated Page 6	ER'S VOU	ty commission	Aitkin County Audit List for Board co	A		[] 1/17 1:40PM Health & Human Services	SLM1 7/21/17 Health (SLM1 7/21, H

A J-+ T	Aitkin
A dit I int for Doord	Coun
	lty



14390 TANGE, MSW/PHILIP B	50 05-430-745-3910-6020	<u>Vendor Name</u> <u>No. Account/Formula</u>	SLM1 7/21/17 1:40PM Health & Human Services
		<u>Accr</u>	
900.00	-	Amount	1
3 Transactions	Clinical supervision- Adult Rul 06/08/2017 06/08/2017	Warrant Description Service Dates	Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES
	Adult Rule 79 Case Mgmt 0	Invoice # <u>Account/Formula Description</u> Paid On Bhf # On Behalf of Name	CONER'S VOUCHERS ENTRIE!

Final Total

108,142.84

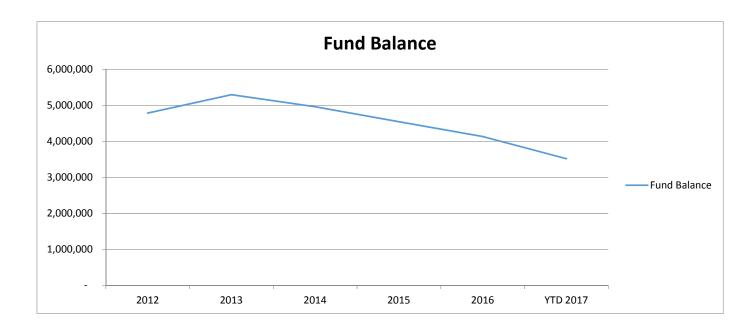
28 Vendors

54 Transactions

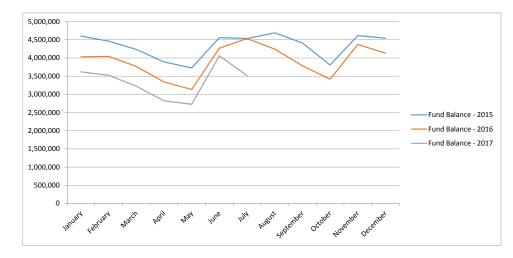
			Recap by Fund	SLM1 7/21/17 1:40PM Health & Human Services
		All Funds	Fund	es
Copyri		108,142.84	AMOUNT 108,142.84	
Copyright 2010- 2016 Integrated Financial Systems		Total Approved by,	<u>Name</u> Health & Human Services	Aitkin County Audit List for Board COMMIS
ystems				itkin County Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE!
				FINANCIAL SYSTEMS Page 8

Aitkin County Health and Human Services 5-Year Trend

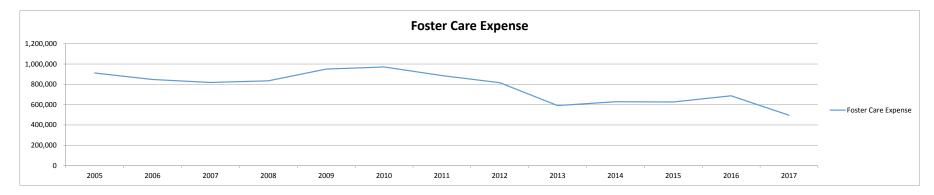
	Fund Balance	2012 4,783,514	2013 5,295,266	2014 4,959,306	2015 4,544,194	2016 4,132,946	YTD 2017 3,517,032
		2012	2013	2014	2015	2016	YTD 2017
Revenue:							
	Tax Levy	(2,445,758)	(2,470,280)	(1,888,237)	(1,982,478)	(2,376,726)	(1,473,987)
	Intergovernmental Revenue	(131,276)	(314,824)	(270,042)	(279,448)	(207,004)	64
	State Revenue	(723,462)	(686,351)	(881,137)	(1,043,277)	(1,062,714)	(394,490)
	Federal Revenue	(2,161,389)	(2,136,553)	(2,168,616)	(2,084,504)	(2,047,014)	(1,170,519)
	Third Party Revenue	(204,217)	(216,749)	(207,346)	(258,635)	(341,275)	(161,461)
	Misc. Revenue/Pass Thru	(451,664)	(359,291)	(315,012)	(388,502)	(311,493)	(102,265)
Expenditure	e:				_		-
	Payments for Recipients	1,604,609	1,417,258	1,635,621	1,719,526	1,881,399	1,071,164
	Payroll	3,516,455	3,425,849	3,664,934	3,934,931	4,102,280	2,474,799
	Services/Charges and Fees	397,600	423,064	336,723	343,675	347,003	181,493
	Travel and Insurance	87,885	89,679	143,562	156,611	155,526	69,817
	Supplies and Small Equipment	33,369	61,402	73,199	110,486	100,869	47,875
	Capital Outlay	120,759	52,492	31,266	38,483	48,764	2,500
	Misc. Expenditure/Pass Thru	168,640	184,723	180,414	150,934	120,507	69,746
Net Change to Fund Balance:		(188,448)	(529,581)	335,329	417,802	410,121	614,735



				Ait	kin County	Health and	Human Ser	vices					
					Financ	ial Statement	for Board						
		January	February	March	April	May	June	July	August	September	October	November	December
Fund Balance - 2015		4,600,651	4,463,903	4,236,061	3,892,021	3,727,220	4,560,231	4,534,967	4,690,698	4,413,847	3,806,907	4,615,850	4,544,194
Fund Balance - 2016		4,031,619	4,044,030	3,768,001	3,340,621	3,133,611	4,268,703	4,534,967	4,244,044	3,785,410	3,417,297	4,372,735	4,132,946
Fund Balance - 2017		3,619,229	3,524,864	3,223,404	2,822,304	2,727,519	4,060,299	3,517,032					
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 2017
Revenue:													
Tax Levy	0	0	0	0	0	(1,473,987)							(1,473,987)
Intergovernmental Revenue	0	0	0	0	0	64							64
State Revenue	(18,231)	(73,976)	(122,527)	(7,881)	(32,917)	(138,957)							(394,490)
Federal Revenue	(73,411)	(246,644)	(282,877)	(34,717)	(243,676)	(289,195)							(1,170,519)
Third Party Revenue	(14,677)	(30,438)	(27,132)	(29,258)	(25,331)	(34,625)							(161,461)
Misc. Revenue/Pass Thru	(20,882)	(13,003)	(30,908)	(6,668)	(10,988)	(19,490)	(327)						(102,265)
Expenditure:													
Payments for Recipients	140,882	196,989	143,567	156,060	131,475	128,528	173,664						1,071,164
Payroll	433,107	312,632	447,030	322,773	313,511	315,577	330,169						2,474,799
Services/Charges and Fees	33,393	16,350	28,873	22,211	23,596	31,219	25,852						181,493
Travel and Insurance	39,506	2,407	5,604	9,545	4,681	5,183	2,892						69,817
Supplies and Small Equipment	4,846	28,485	3,083	3,138	4,389	3,031	903						47,875
Capital Outlay	0	0	0	2,500	0	0	0						2,500
Misc. Expenditure/Pass Thru	9,649	10,146	8,420	12,351	9,532	11,380	8,268						69,746
Net:	534,182	202,947	173,132	450,055	174,270	(1,461,272)	541,421	0	0	0	0	0	614,735



					Fo	ster Care Rep	ort						
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Foster Care Expense	911,375	847,823	818,453	834,512	950,273	970,888	886,243	816,028	590,994	628,755	626,426	686,956	495,713
# of Children	69	73	75	63	64	57	56	49	50	53	65	62	
Foster Care	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Child Shelter	339	3,017	5,139	0	850	0	177	2,696	2,817	0	1,071	2,384	
ICWA	185	2,448	0	0	709	0	0	0	0	0	0	0	
Corrections	0	35,626	6,465	5,444	4,227	9,488	2,656	6,151	1,378	1,968	0	0	
Treatment Foster Care	0	0	8,451	0	0	33,227	101,130	96,216	79,138	35,418	18,948	0	
ICWA	0	0	0	0	0	0	0	0	0	0	7,870	18,632	4,006
Corrections	0	0	0	33,530	33,811	22,857	0	0	0	0	0	0	
Child Foster Care	388,841	318,577	462,600	384,829	396,552	346,845	167,154	174,298	241,526	158,688	190,403	289,650	128,047
ICWA	22,292	49,915	101,147	131,779	99,413	111,278	138,816	92,451	11,382	24,570	52,441	72,284	51,297
Corrections	1,365	19,740	0	0	0	18,695	11,627	9,783	0	1,998	10,011	0	0
Rule 8	2,750	53,677	12,310	3,174	19,938	14,710	45,321	7,062	0	100	35,955	0	19,836
ICWA	0	0	0	23,947	10,952	48,097	16,400	25,716	7,306	888	0	0	
Corrections	3,565	0	18,675	8,132	44,677	13,373	17,570	43,317	0	0	0	0	
Correction Facilities	0	0	0	0	0	0	0	0	24,953	0	0	0	60,996
ICWA	0	37,418	46,204	35,438	68,751	103,404	107,921	56,691	21,011	68,770	27,341	47,201	890
Corrections	338,671	264,032	141,084	107,867	120,751	66,821	208,353	188,862	142,442	292,193	142,279	149,222	
Northstar Adoption/Kinship	0	0	0	0	0	0	0	0	0	0	0	1,973	
Extented Foster Care	0	0	0	0	0	0	1,228	0	0	100	0	0	2,870
Electronic Monitoring	2,800	976	1,848	0	1,504	1,201	0	352	2,904	0	0	0	
Rule 5	109,597	56,466	0	61,170	95,415	103,210	70,889	99,575	21,835	119,466	96,403	139,532	223,230
ICWA	0	0	7,175	36,321	42,836	36,960	0	0	36,571	0	48,012	27,891	
Corrections	28,130	0	0	0	0	0	0	0	0	0	0	0	
Respite	1,889	428	115	882	7,862	34,851	8,645	9,183	2,358	919	5,765	1,276	2,230
Child Care	5,369	1,406	2,178	0	671	1,579	1,167	0	718	592	4,495	981	179
Health Services	5,546	386	695	0	455	82	194	382	111	2,607	3,108	195	132
Transportation	4,514	4,436	5,897	5,464	10,803	9,584	10,268	7,188	14,129	9,790	7,789	6,098	6,963
Total Foster Care Expenses:	915,854	848,548	819,983	837,977	960,176	976,259	909,516	819,923	610,578	718,066	651,892	757,319	500,675



:

-

1

ţ.

PURCHASE OF SERVICE AGREEMENT

The Aitkin County Health & Human Services Courthouse, Aitkin, Minnesota 56431, hereafter referred to as the Department and Northern Psychiatric Associates, 7115 Forthun Road, Suite 105, Baxter, MN 56425-8598, hereafter referred to as Contractor; enter into this agreement for the period from January 1, 2017, to December 31, 2017.

WHEREAS, Minnesota Statutes, section 245.461 to 245.486 and 245.487 to 245.4888 establishes the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department is required to provide Mental Health services in accordance with the Comprehensive Mental Health Act and the Comprehensive Children's Mental Health Act; and

WHEREAS, the Department pursuant to Minnesota statutes, section 373.01, 373.02, 245.465(4), and 256E.08 wishes to purchase mental health services from multi-disciplinary service Contractor; and

WHEREAS, the Contractor is an autonomous mental health provider in private practice, and in multiple disciplines and is qualified and willing to perform such services;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth, the Department and Contractor agree as follows:

1 SERVICES TO BE PROVIDED OR PURCHASED

The Department agrees to purchase and the Contractor agrees to furnish services as listed in Attachment A.

Diagnostic Assessments and psychological testing requested by the Department for the purpose of fulfilling requirements for ongoing county mental health services for children and adults will be subject to review by the Department to determine whether said assessments and evaluations appropriately fall under the terms of this agreement. If Department determines that said assessments and evaluations fall outside the scope of this agreement, Contractor will be notified upon referral by Department.

II COST AND DELIVERY OF PURCHASED SERVICES

Statements will be submitted by the 10th of each month in the approved format detailing services provided in the prior month. Payment by the Department to Contractor will be by the end of the month and will be based on actual billing. Northern Psychiatric will bill the appropriate third-party payer if the client is covered by a health insurance plan.

III DELIVERY OF CARE AND SERVICES:

Except as otherwise provided herein, Contractor shall maintain in all respects its present control over and autonomy with respect to:

- 1. The application of its intake procedures and requirements to clients.
- 2. The methods, times, means and personnel for furnishing Purchased Services to eligible clients.
- 3. The determination of when to terminate the furnishing of Purchased Services to eligible clients.

Nothing in this agreement shall be construed as requiring Contractor to provide or continue Purchased Services to or for any eligible clients.

IV AUDIT AND RECORD DISCLOSURE

- 1. Allow personnel of the Department, the Minnesota Department of Human Services, and the Department of Health and Human Services, access to the Contractors records, in accordance with state and federal laws and regulations, at reasonable hours in order to exercise their responsibility to monitor the services.
- 2. Maintain records at Northern Psychiatric Associates for audit purposes.
- Comply with Minnesota Code for Agency Rule Minnesota Department of Public Welfare and the Minnesota Government Practice Act, M.S. 15.1611 - 16.1698. (Suppl. 1979)

V SAFEGUARD OF CLIENT INFORMATION;

- 1. The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality of for any purpose not directly connected with the administration of the Departments or Contractors responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client or his/her responsible parent or guardian.
- 2. The individual employed by the Contractor who is designated to assure compliance with Minnesota Government Data Practices Act, in accordance with Minnesota Statutes, section 13.46, subdivision 10, paragraph (d), shall be David Anderholm, M.D. Contractor reserves the right to designate an alternate individual to assure such compliance by written notice to Department.

VI EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS CLAUSE:

The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (43 USC 2000e), including Executive Order No. 11246, and Title VI (42 USC 2000d).

VII FAIR HEARING AND GRIEVANCE PROCEDURES:

The Contractor agrees that a fair hearing and grievance procedure will be established.

÷,

.

Ì,

VIII BONDING, INDEMNITY, AND INSURANCE CLAUSE:

- 1. The Contractor shall save and hold the County of Aitkin and the Department harmless from all liability for damages to persons or property arising out of the services performed under the terms of the contract. The Contractor shall indemnify the County of Aitkin and the Department for any liability assessed to the county and the Department on account of the services performed under the terms of the contract. The Contractor agrees to purchase liability insurance naming Aitkin County Department of Health & Human Services as an additional insured in an amount at least equal to the maximum liability limits set forth in Minnesota Statutes, 466.04, Subd.1, of \$500,000 per person and \$1,500,000 per occurrence and agrees to provide the County of Aitkin and the Department a certificate of insurance or other document demonstrating that such insurance has been procured. Contractor shall provide proof of insurance prior to commencement of Contractors performance under this agreement.
- 2. Insurance: The Contractor does further agree that, in order to protect itself as well as the Department under the indemnity agreement provision hereinabove set forth, it will, at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,500,000.

IX CONDITIONS OF THE PARTIES OBLIGATIONS:

- 1. Before the termination date specified in the Introduction of this agreement, the Department may evaluate the performance of the Contractor in regard to the terms of this agreement to determine whether such performance merits renewal of this agreement.
- 2. Any alterations, variations, modifications or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.
- 3. No claim for services furnished by the Contractor, not specifically provided in the agreement, will be allowed by the Department, nor shall the Contractor do any work or furnish any material not covered by the agreement unless this is approved in writing by the Department. Such approval shall be considered to be a modification of the agreement.
- 4. If the Department determines that funds are not being administered in accordance with the approved plan and budget, they may be withdrawn after reasonable notice to the Contractor. It is understood and agreed that the parties do not anticipate that Contractor will administer funds as a result of this agreement.
- 5. In the event that there is a revision of Federal regulations which might make this agreement ineligible for Federal financial participation, all parties will review the

3

agreement and renegotiate those items necessary to bring the agreement into compliance with the new Federal regulations.

6. In accordance with Minnesota Statutes, Section 245.466, Subd.3 (1), the Commissioner of Minnesota Department of Human Services is a third party beneficiary to this contract.

X SUBCONTRACTING

The Contractor shall not enter into subcontracts for any of the work contemplated under this agreement without written approval of the Department. All subcontracts shall be subject to the requirements of this contract. The Contractor shall be responsible for the performance of any subcontractor.

XI COMPLIANCE WITH THE CLEAN AIR ACT:

The Contractor certifies that it meets lawful conditions of the Clean Air Act, as required by 45 CFR 228.70 and 74.159 (4).

XII MISCELLANEOUS

- 1. Entire Agreement: It is understood and agreed that the entire agreement of the parties contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Contractor and Aitkin County Health and Human Services Department relating to the subject matter hereof.
- 2. This contract may be terminated or renegotiated upon 30 days written notification by either party.
- 3. Northern Psychiatric Associates agrees to provide Aitkin County Health & Human Services, (attached to the contract):
 - A. Description of staffing, including job descriptions and professional qualifications of all personnel under this agreement (Attachment B).
- 4. Program and fiscal records shall be retained in the Contractor facility for a minimum of five years.
- 5. This contract may be extended for a period of six months at the option of the County of Aitkin. If the county desires to extend the term of the contract, it shall notify the Contractor in writing at least sixty days before the expiration of the contract. All terms of this contract will remain in effect pending execution of a contract amendment, execution of new contract or notice of termination.

4

7

• • • • • • • • • • • •

1

ż

IN WITNESS WHEREOF the Department (Aitkin County Health & Human Services) and the Contractor (Northern Psychiatric Associates) have executed this agreement as of the day and year first above written:

BY: <u>Upthua Bunett</u> Aitkin County Health & Human Services Director

Date: 5317

BY: Date: Aitkin County Health & Human Services Board Chairperson

BY: Northern Psychiatric Associates

Date: 7/10/17

APPROVED AS TO FORM AN EXECUTION

DATE:

BY: County Attorney or Assistant

5

Attachment A

COST & DELIVERY OF PURCHASED SERVICES

Doctorate-level Psychologist for Diagnostic Assessments and Psychological Evaluations

\$150.00/hour

Completing/Scoring of Functional Assessment \$25.00/Assessment *Functional Assessments include the CASII and SDQ's. Functional Assessments will be billed to insurance if the child has insurance coverage.

Clinician will be on-site at Aitkin County Health & Human Services one day per month; eight hours on site with one hour of travel.

Northern Psychiatric Associates will bill for all services and provide a monthly reconciliation of receivables less 10% contract billing, less 25% administration fee. Aitkin County will guarantee a minimum collected of \$150 per hour.

Northern Psychiatric Associates has agreed to increase the time to two (2) days per month should the need for this service increase.

÷

,