

# Aitkin County Health & Human Services

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## MEMO

TO: Aitkin County Health & Human Services Board

FROM: Erin Melz, Public Health Supervisor

DATE: 3-6-2017

RE: 3-28-2017 Agenda Item

Please add "Final Approval for Out of State Travel for Elizabeth Short" to the agenda for the 3-28-2017 HHS Board Meeting. Liz will be traveling to Philadelphia, PA, April 1-April 5, 2017, as the MN State WIC Advisory Committee Chair. Preliminary approval was granted in November 2016, with final approval being sought after reporting travel destination and dates.

Erin J. Melz, Public Health Supervisor  
Aitkin County Health & Human Services  
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