

LONG
LAKE
CONSERVATION
CENTER

28952 438TH LANE
PALISADE, MN 56469
INFO@LONGLAKECC.ORG
1.800.450.5522

NOTICE:
REQUEST FOR SNOW PLOWING QUOTES

January 28, 2019

Long Lake Conservation Center is requesting quotes for snow plowing for the period of February 2019 through April 2020.

Snow plowing is on an as-needed basis. All roads, driveways, and parking lots located on campus shall be cleared of snow within six (6) hours after a snowfall is ended. If there is an overnight snowfall, campus shall be cleared by 9:00am. Plowable snow will be a depth of three (3) or more inches.

Interested parties should contact Long Lake Conservation Center for specifications and instructions. A campus map is attached for reference, but a campus visit is encouraged. Highlighted areas are those to be plowed.

Quotes must be sealed and marked "**LLCC Snow Plow Quote**".

Quotes will be accepted until 3:00pm on Tuesday, February 19, 2019 at:
Long Lake Conservation Center
Administrative Office
28952 438th Lane
Palisade MN 56469

Quotes may be emailed to wendie@longlakecc.org; however, an original quote must also be mailed.

All contractors must meet MN State requirements for contractor insurance.

Wendie Carlson
Business Manager
218-768-4653

Snow Plow Specifications for Long Lake Conservation Center (LLCC)

LOCATION: 28952 438TH Lane, Palisade MN

TIME PERIOD COVERED BY AGREEMENT: February 2019 to April 30, 2020

THE CONTRACTOR AGREES:

1. A plowable event occurs when there is snowfall of 3 inches or more
2. Plow the following:
 - a. Circle road through campus
 - b. 438th Lane to green archery shed
 - c. Parking lots:
 - i. Cross-country ski lot
 - ii. Overflow (bus) parking lot
 - iii. Dining Hall parking lot
 - iv. Marcum House parking area
 - d. Driveways:
 - i. Directors Residence
 - ii. Instructors Residence
 - iii. Dining Hall Driveway and parking area
3. Plowing must be done within 6 hours of snowfall
4. When a snow event occurs overnight, plowing must be done by 9:00 AM
5. Report problems, damaged signs, vandalism, etc, to LLCC
6. Provide all equipment, supplies, materials, etc needed to perform the required work at no additional cost to LLCC.
7. Hire supervise, pay, and have adequate Worker's Compensation, security, required insurance coverage for labor required, and transportation to and from worksite.
8. **The contractor must meet Minnesota State requirements for contractors insurance. The policy must contain a contractual liability endorsement covering the contractor's indemnity obligation to LLCC, its officers, agents and employees, pursuant to the contract.**
9. Each month, an invoice must be submitted to LLCC for dates service was completed. No payment will be made without an invoice. Before payment is made to the contractor, work will be checked and must be done to the satisfaction of the LLCC personnel.

LLCC RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

Name of Bidder: _____

Address: _____ Phone: _____

Email: _____

To plow all specified areas of campus, I hereby bid \$ _____ per snow event.

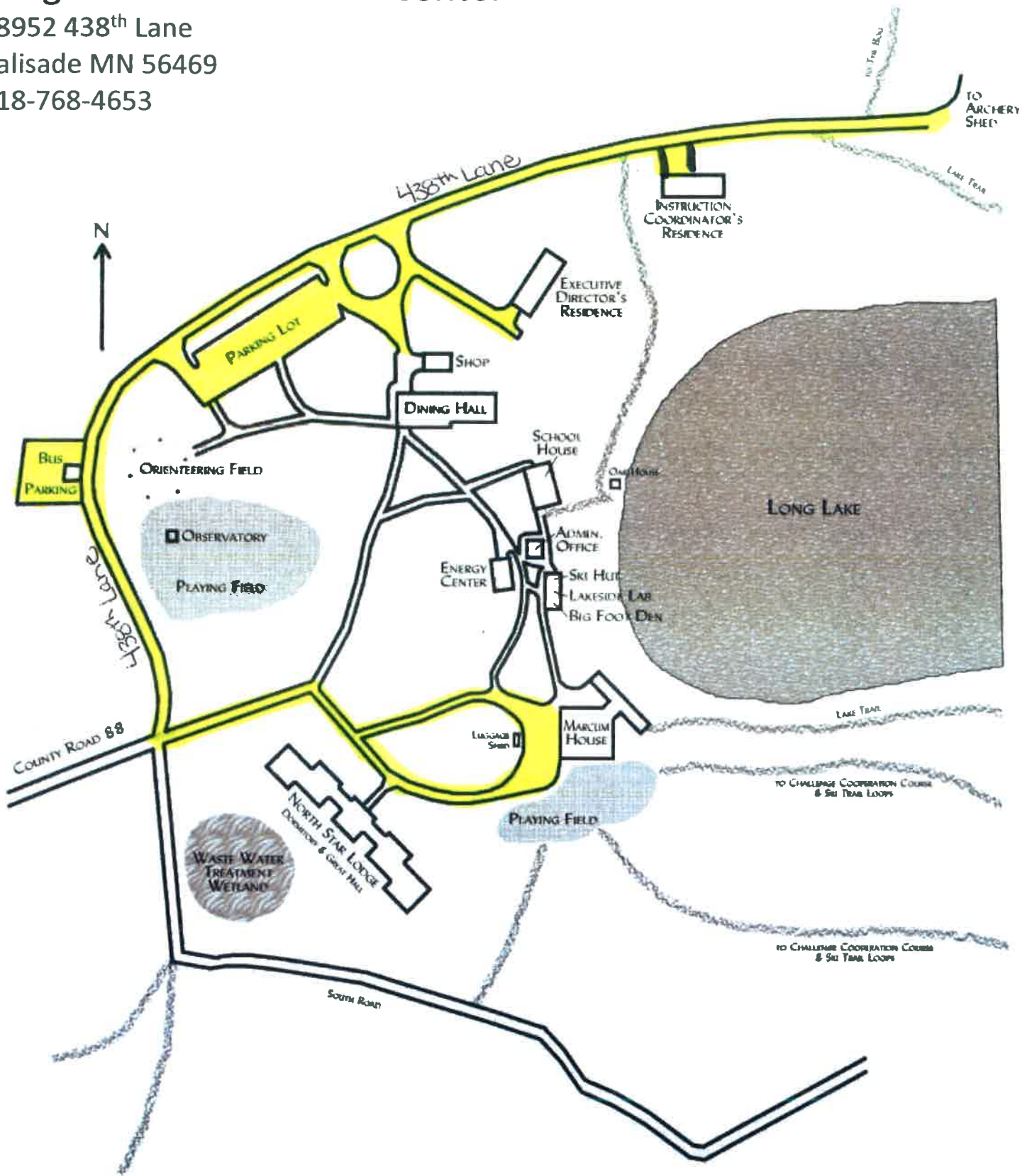
Signed: _____ Dated: _____

Long Lake Conservation Center

28952 438th Lane

Palisade MN 56469

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Plowing to be done in highlighted areas.