



209 2nd St. NW Room 206
Aitkin, MN 56431

218-927-7364

February 21, 2018

AITKIN COUNTY LAND DEPARTMENT
BIDS FOR LAWN MOWING

Aitkin County Land Department is requesting sealed bids for mowing of the following recreation sites in Aitkin County for the 2018 season (25 weeks).

Interested parties should contact the Aitkin County Land Department for specifications and instructions.

Bids should be submitted in a sealed envelope marked "recreation site mowing bid".

Bids will be accepted until **2:00pm on March 9, 2018** in the
Aitkin County Land Department
209 2nd St. NW Room 206 Aitkin, MN 56431

Parties may bid on one or more of the sites.
Payments will not be made unless a bill is received.

RECREATION SITES MOWING BIDS

1. Berglund Park in the City of Palisade
2. Round Lake Swimming Beach in Sec 20 Township 49 Rge 26
3. Snake River Campground in Sec 33 Township 43 Rge 23
4. Jacobson Campground in Section 5 Township 52 Range 23 and
Jacobson Wayside rest in Section 9 Township 52 Range 23
5. Aitkin Campground in the City of Aitkin
6. Long Lake Conservation Center near Palisade

Mark Jacobs
Land Commissioner

An Equal Opportunity Employer

Fax - 218-927-7249

e-mail: acld@co.aitkin.mn.us

Mowing Specifications for Aitkin County Land Department Parks

LOCATIONS:

Jacobson Campground and Wayside Rest:

Jacobson campground in Section 5 Township 52 Range 23 and Jacobson wayside rest in Section 9 Township 52 Range 23

Round Lake swimming beach

in Section 20 Township 49 Range 26

Berglund Park

in the City of Palisade

Aitkin Campground

in the City of Aitkin on the Mississippi River (814 4th Ave NW)

Snake River Campground

in Section 33 Township 43 Range 23

Long Lake Conservation Center

near Palisade

TIME PERIOD COVERED BY AGREEMENT:

weeks of April 30, 2018 to September 24, 2018 (25 weeks)

THE CONTRACTOR AGREES TO:

1. Must mow the entire lawn or grass area one (1) time per week, no earlier than Tuesday of the week and no later than Friday at 1:00 PM (25 weeks).
2. Trim the grass around all trees, posts, buildings, benches, etc. once a week.
3. Pick up all litter, garbage, trash, etc and place in garbage containers at park prior to mowing.
4. Report storm damage, other needed repairs and missing signs to County Land Department office in Aitkin.
5. Report problems, such as vandalism, misuse of facilities to County Land Department office in Aitkin 218-927-7364.
6. Provide all equipment, supplies, materials, etc. needed to perform the required work at no additional cost to the County.
7. Hire, supervise, pay, and have adequate Worker's Compensation, social security, required insurance coverage for labor required, and transportation to and from worksite.
8. For safety purposes and for ease in working, it is recommended that hard soled boots or shoes be worn.
9. **The contractor will be required at all times during the term of the contract, to maintain and keep in force a liability insurance policy in the amounts of at least \$300,000 per individual claimant, and \$1,500,000 per occurrence. The policy must contain a contractual liability endorsement covering the contractor's indemnity obligation to the County, its officers, agents and employees, pursuant to the contract.**

10. Each month, a bill must be submitted to the Land Department for weeks service was completed. **No payment will be made without a bill.** Before payment will be made to the contractor, work will be checked and must be done to the satisfaction of the ACLD personnel. If work is not done, or done satisfactorily, payment will not be made for that week.

PAYMENT SCHEDULE:

Total contract amount to be divided by 25 to determine a weekly contract amount. Payment of the weekly contract amounts to be paid as follows:

WEEKS BEGINNING		PAID BY
4-30-2018	5 WEEKS	July 1, 2018
5-07-2018		
5-14-2018		
5-21-2018		
5-28-2018		
6-04-2018	4 WEEKS	August 1, 2018
6-11-2018		
6-28-2018		
6-25-2018		
7-02-2018	5 WEEKS	September 1, 2018
7-09-2018		
7-16-2018		
7-23-2018		
7-30-2018		
8-06-2018	4 WEEKS	October 1, 2018
8-13-2018		
8-20-2018		
8-27-2018		
9-03-2018	4 WEEKS	November 1, 2018
9-10-2018		
9-17-2018		
9-24-2018		
10-01-2018	3 WEEKS	November 15, 2018
10-08-2018		
10-15-2018		

All work under this agreement to be supervised by the Aitkin County Land Department.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL OF THE BIDS

Aitkin County Land Department
Bid Form
2018 Mowing Bids

Name of Bidder: _____

Address: _____

Phone Number: _____

I hereby bid x amount of dollars per week for the mowing of the following recreational facility for the Aitkin County Land Department. This bid includes sales tax for which I am responsible to pay to the State of Minnesota. I will provide insurance proof with Aitkin County as a certificate holder if I am awarded the bid.

- \$ _____ Snake River Campground
- \$ _____ Jacobson Campground AND wayside rest
- \$ _____ Round Lake swimming beach
- \$ _____ Berglund Park
- \$ _____ Aitkin Campground
- \$ _____ Long Lake Conservation Center

Signature

Date

Minnesota Sales Tax #

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Date

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