

**KIRK PEYSAR**  
**AITKIN COUNTY AUDITOR**  
209 Second Street NW – Room 202  
Aitkin, Minnesota 56431  
218-927-7354  
Fax: 218-927-7324

June 10, 2016

To: Township/City Clerks

Re: 2016 Election Training

The summer is going fast this year and the primary and general elections are once again quickly approaching. With that comes the 2016 Election Training Schedule.

Enclosed is the Election Training Schedule for election judges, head election judges and clerks. The training requirements are the same as in years past: 2 hours for election judges, 1 hour for head election judges and 2 hours for clerks. **Yes, the training is mandatory for all election officials.**

These training sessions will also include training on the electronic ballot counters as well as training on the assistive voting machines.

Please contact your election judges with the training dates and times to ensure that you will have a sufficient number of trained election judges available to serve in your precinct on election night.

By popular request we have arranged for each type of training session to be presented successively on Tuesday, July 26th at the 40 Club Convention Center for those who wish to complete all the trainings in one day. These sessions will not differ in content from other sessions of the same type; you may attend any combination that works for your schedule so long as you complete all your required trainings.

**Also, on Wednesday, June 29, I will be conducting a meeting at the 40 Club Convention Center in Aitkin, where I will review the election new procedures and laws with local election officials to fulfill the Minn. Statute 204B.28, subd. 1 requirement. This meeting will take place at 7:00 P.M.**

If you have any questions, please feel free to contact me.

Thank you,

Kirk Peysar  
Aitkin County Auditor

**KIRK PEYSAR**  
**AITKIN COUNTY AUDITOR**  
209 Second Street NW – Room 202  
Aitkin, Minnesota 56431  
218-927-7354  
Fax: 218-927-7324

**REVIEW ELECTION PROCEDURES WITH LOCAL ELECTION OFFICIALS:**  
**This is not part of the Election Judge Training**

40 Club Convention Center                      Wednesday, June 29, 2016      7:00 P.M.    1 Session

**2016 ELECTION TRAINING SCHEDULE**

**ELECTION JUDGE TRAINING & TABULATOR/AUTOMARK TRAINING**

40 Club Convention Center	Tuesday, July 19, 2016	7:00 P.M.	1 Session
40 Club Convention Center	Tuesday, July 26, 2016	1:00 P.M. & 7:00 P.M.	2 Sessions
McGregor Community Center	Wednesday, July 27, 2016	2:00 P.M. & 7:00 P.M.	2 Sessions

**CITY, TOWNSHIP & SCHOOL – CLERK TRAINING**

40 Club Convention Center	Tuesday, July 26, 2016	10:00 A.M.	1 Session
---------------------------	------------------------	------------	-----------

**HEAD JUDGE TRAINING**

40 Club Convention Center	Tuesday, July 26, 2016	3:00 P.M.	1 Session
McGregor Community Center	Thursday, July 28, 2016	2:00 P.M. & 7:00 P.M.	2 Sessions

\*\*\*\*\*

**40 Club Convention Center**  
960 2<sup>nd</sup> Street NW  
Aitkin, MN 56431  
(1 mile West of Aitkin stoplight-Hwy. 210)

**McGregor Community Center**  
41442 State Hwy 65  
McGregor, MN 55760