

AITKIN COUNTY ENVIRONMENTAL SERVICES  
209 2<sup>nd</sup> St NW, Room 100  
Aitkin, MN 56431  
TELEPHONE: (218) 927-7266  
FAX: (218) 927-4372



To: Licensed Food Establishments in Aitkin County

RE: Certified Food Manager Courses

The State of Minnesota requires a Minnesota Certified Food Manager in most food establishments.

Aitkin County Environmental Services is offering the Initial 8 Hour Certified Food Manager Course and 4 Hour CFM Renewal for Continuing Education through ServSafe on:

**Date: May 1, 2018**

**Time: 8:00 AM to 5:30 PM Initial 8 Hour Class OR 8:00 AM to 12:00 PM for CFM Renewal**

**Location: Aitkin Public Library, 110 1st Ave NE, Aitkin**

This course is available to Aitkin County residents and people employed by an Aitkin County licensed establishment. Class size is limited to 20 students.

**Initial 8 Hour Course: There is no registration fee to attend this class. However, purchasing the ServSafe Manager 7<sup>th</sup> edition textbook and answer sheet is the student's responsibility. Students must purchase these items from a third-party vendor.** Exam answer sheets have serial numbers and cannot be copied or shared. Purchasing a textbook is not mandatory although strongly encouraged. Students may share their textbook. A fact sheet on where to purchase the textbook and exam answer sheet is provided on the reverse side.

**CFM Renewal Continuing Education: This course can be attended from 8:00 AM – 12:00 PM for continuing education hours.** Textbook and exam are not required for students attending for renewal. You must register if attending for renewal hours.

**When to Renew:** A Minnesota Food Manager Certificate has to be renewed every three years. The expiration date is displayed on the certificate. To check the status of your CFM certification, or that of an employee, use this link: [http://www.health.state.mn.us/divs/eh/food/cfm/fmgr\\_query.cfm](http://www.health.state.mn.us/divs/eh/food/cfm/fmgr_query.cfm)

**Renewal Training:** During the three year period attend one or more food manager renewal courses providing a total of at least four hours of approved training. If you are unable to attend the course offered through Aitkin County, other options are available, reference link below:  
[http://www.health.state.mn.us/divs/eh/food/fmc\\_training/index.cfm](http://www.health.state.mn.us/divs/eh/food/fmc_training/index.cfm)

Please complete the registration form if you are interested in attending. **Registration due date is April 13, 2018.**

Sincerely,

Michelle Leitinger, RS653  
Environmental Health Specialist  
Aitkin County Environmental Services  
218-927-7266