

AITKIN COUNTY ENVIRONMENTAL SERVICES  
209 2<sup>nd</sup> St NW, Room 100  
Aitkin, MN 56431  
TELEPHONE: (218) 927-7266  
FAX: (218) 927-4372



February 13, 2017

To: Licensed Food Establishments in Aitkin County  
RE: Renewal Training for Certified Food Managers

Aitkin County Environmental Services has scheduled the Renewal Training for Certified Food Managers on Wednesday, March 29<sup>th</sup> at the McGregor Community Center from 8:30 am - 12:30 pm.

The address of the community center is 41442 State Highway 65.

No textbook or test is required. This course is free to Aitkin County residents and people employed by an Aitkin County licensed establishment. Lunch is not provided.

**When to Renew:** A Minnesota Food Manager Certificate has to be renewed every three years. The expiration date is displayed on the certificate.

**Renewal Training:** During the three year period attend one or more food manager renewal courses providing a total of at least four hours of approved training. Each course must have covered at least one of these subjects:

- food sanitation and safety, or
- emerging trends in food preparation and handling, or
- the prevention of foodborne illness

Attendance at a full length food manager course is also acceptable towards renewal of a Minnesota Food Manager Certificate, but proof of having passed a new Food Manager Exam is not required.

Food Manager Certification Grace Period/Expiration Information: An individual whose certification expires may apply for renewal if no more than one year has elapsed since the certificate's expiration date. If more than one year has elapsed since the expiration date, the full course will have to be retaken.

Submit a registration form no later than March 22<sup>nd</sup> if you plan to attend.

If you have any questions, contact me at the number listed below.

Sincerely,

Michelle Leitinger, RS653  
Environmental Health Specialist  
Aitkin County Environmental Services  
218-927-7266