

## Guidance Document for School Concessions

School concession stands provide food and or beverages to spectators at sporting events, social events or various other school functions. Often these stands are operated by various groups that have some relationship with the school such as parents groups, booster clubs, student groups etc. Since foods are being offered to the general public, some form of licensing, inspection and compliance with the MN Food Code is required.

Licensing Options:

1) *Licensing the stand as an additional food service to the school's main kitchen.* This would make the school responsible for assuring that compliance is met and would give the school more direct control over activities at the stands. Inspection reports would be reviewed and handled directly with the school. An additional fee will be charged to the school annually. License fees would be based on the food items served.

2) *Each stand would have a separate license.* The booster group or club etc. would apply for and maintain licensure as required. Compliance would be the responsibility of each individual stand license holder. The type of license required and the standards for compliance would vary depending on menu and operational information.

3) *The stand would be licensed as a Seasonal Permanent Food Stand.* The booster group or club etc. would apply for and maintain licensure as required. Compliance would be the responsibility of each individual stand license holder. The license fee would include a \$180 base fee plus an additional \$10 fee per unit.

4) *The stand would be licensed as a Special Event Food Stand.* This type of stand can operate no more than three times annually for no more than 10 total days. . License fee - \$25 for 3 events, plan ahead as the application for all 3 events must be completed at the same time to receive this discounted rate. Otherwise the license fee will be \$25 per event.

Definitions:

**Additional Food Service** - a location at a food service establishment, other than the primary food preparation and service area, used to prepare or serve food to the public.

**Special Event Food Stand** - a food and beverage service establishment which is used in conjunction with celebrations and special events, and which operates no more than three times annually for no more than ten total days.

**Mobile Food Unit** - a food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered, operating no more than 21 days annually at any one place or is operated in conjunction with a permanent business licensed under **this chapter or chapter 28A at the site of the permanent business by the same individual** or company, and readily movable, without disassembling, for transport to another location.

**Seasonal Permanent Food Stand** – a food and beverage service establishment which is a permanent food service stand or building, but which operates no more than 21 days annually. Stands operated in conjunction with school sponsored events on school property are exempt from the 21 day restriction.

